



CITY OF BELLEVUE

2019-2020 BUDGET

2019-2025 CAPITAL INVESTMENT PROGRAM PLAN

Council Action: December 2018 | Publish Date: April 2019



City of Bellevue



For complete Budget Summary information:
BellevueWA.gov



City of Bellevue, Washington

Acknowledgements

2019-2020 Adopted Biennial Budget

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Fire Department
Human Resources Department
Information Technology Department
Parks & Community Services Department
Police Department
Transportation Department
Utilities Department



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Bellevue
Washington**

For the Biennium Beginning

January 1, 2017

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Bellevue, Washington for its biennial budget for the fiscal biennium beginning January 1, 2017.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communication device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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City of Bellevue

April 29, 2019

Dear Mayor Chelminiak, Deputy Mayor Robinson and Members of the Council:

I am pleased to submit the Adopted Budget, which includes the **2019-2020** Operating Budget and the **2019-2025** Capital Investment Program (CIP). The budget reflects the Bellevue Council's long-standing commitment to fiscal stewardship and provides excellent services for residents and businesses.

Community engagement and consideration of feedback are always central components in developing a budget that responds to the needs of the community. Feedback came in a variety of ways, including public meetings, neighborhood walks, public outreach on city projects, meetings with business and community groups, surveys and other tools.

This budget reflects the combination of community feedback, the Council's alignment behind a shared vision and set of three-year priorities, and staff consideration of how best to serve all those needs within available resources. The 2019-2020 biennial budget totals \$1.7 billion. This total includes \$1.1 billion in total operating budget expenditures, \$72 million in special purpose expenditures (such as grants, donations and debt among others), and \$534 million for the 2019-2020 portion of the General and Utilities CIP.

2019-2020 Adopted Budget Highlights:

- Includes funding for the Council 2018-2020 Vision Priorities, adding significant resources for affordable housing, funds to renew and implement priorities within the Environmental Stewardship Initiative, and continues commitments to transformational community projects like the Grand Connection and Downtown Park Gateway.
- Targets investments in public safety with:
 - new police resources intended to effectively increase the time available for community policing; and
 - increased fire inspection staff to continue to keep Bellevue's commercial buildings safe.
- Delivers key infrastructure priorities, including projects supported through the voter-approved Parks Levy, Neighborhood Safety, Connectivity and Congestion Levy, and the Fire Facilities Levy.
- Adjusts Development Services rates to account for growth and maintain cost-recovery objectives.
- Increases Utility rates by four percent in 2019 and 3.8 percent in 2020 to address aging infrastructure and wholesale costs.

Response to Long-Range Forecast:

Bellevue councils have a reputation for fiscal prudence, and in recent years that prudence has dictated a focus on how each biennial budget responds to the need for sustainability in city services over the long term. The city forecasts revenues and expenditures over a six-year period. This forecast uses best practices to look at projected drivers of growth or contraction in revenues and expenditures, inflation, population growth and density, job growth and other factors at the state, federal, and global level.

The current forecast predicts a strong likelihood that expenditures in the General Fund will outpace revenues by 2021 if nothing changes. While reserves can be used for a period of time to fill that gap, the forecast indicates that by 2023, again, if nothing changes, reserves could fall below Council adopted policies. While there are several drivers behind this prediction, the key factor is the difference in how costs to perform services grow, versus how the city's revenues grow.

The projected growth in the city's expenditures over this biennium are largely driven by two factors:

- Increasing costs to deliver current services, including the need to address LOEFF 1 medical expenses out of the operating budget, the expiration of the annexation sales tax credit, and inflation in personnel costs; and
- The need for additional resources to maintain defined levels of service to a growing population and urbanizing environment.

Revenue growth, on the other hand, increases through different factors.

- Property tax, which currently makes up eighteen percent of General Fund revenue has historically grown on average by 1.5 to two percent, with an additional one percent allowed annually with Council approval. This tax source is the most stable, but is slow-growing due to state law limitations.
- Sales and business taxes historically increase on average at four to five percent based on the city's population and economic growth. While it can be faster-growing, sales and business taxes are more volatile and economy-dependent.

Because various factors affect the expenditure and the revenue sides of the equation, municipalities must constantly monitor not only current budget cycle revenues and expenditures, but also the impact on the out-years to ensure stability in delivering core services.

The Adopted Budget takes the first step to fiscal sustainability. In an effort to stem expenditure growth and identify additional revenues, this budget:

- changes the city's current health plans and work with represented and non-represented employees to implement those changes. The changes in plan design and health plan design and health plan offerings that are implemented in this biennium will result in up to \$500,000 savings over time.
- increases the city property tax by one percent for both 2019 and 2020. A one-percent increase in property taxes is \$9.50 annually for a median property owner of \$791,000 assessed value. While this increase in the city's most stable revenue source does not

match the rate of inflation (on average three percent) anticipated over the biennium, it does help provide needed services to the community.

- Includes a fire inspection fee to cover the cost of providing fire inspections. Maintaining a two-year inspection cycle allows the city to obtain favorable fire insurance ratings, which in turn can lead to lower insurance rates for business and commercial enterprises. Consistent with other cost-recover objectives for similar code inspections, an inspection fee will ensure that the entities that benefit from the service are covering the cost of the service. The rates are reasonable and consistent with what other jurisdictions charge for similar services.

Challenges Ahead:

While this budget represents a first step toward addressing the long-term challenges described above, more work will need to be done in the next budget. That work likely will include a discussion of service level trade-offs. To prepare for that discussion, the Leadership Team will be directing work to review several major areas of expenditures. The work will include service level analysis in major cost centers, like infrastructure maintenance.

Conclusion:

The city's combined budget is an important document, where the community's vision and needs are translated into the resources, personnel and projects needed to support those efforts. This Adopted Budget presents a strong operational plan to support the services of the city and a capital program that responds to the most urgent needs. The budget further underscores the city's commitment to strategic fiscal stewardship.

This Adopted Budget is reflective of the hard-working, dedicated employees who are committed to delivering on Bellevue's reputation and "the city where you want to be." I want to thank the staff of the Budget Office, the members of my office, the Leadership Team, department fiscal managers and all other employees who contributed to the success of the 2019-2020 budget process. This community is working together to ensure Bellevue is ready for the future by making fiscal decisions that position the city well as it grows.

Sincerely,



Brad Miyake
City Manager



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CITY OF BELLEVUE
2019-2020
ADOPTED BUDGET
EXECUTIVE SUMMARY

Council Action: December 2018 | Publish Date: 2019



City of Bellevue



INTRODUCTION

The 2019-2020 Adopted Budget sets forth an operational and capital plan and includes resources needed to provide quality services to the residents and stakeholders of Bellevue, begins to respond to growing urbanization with critical investments, and advances Council's three-year priorities and Council's vision, "the city where you want to be."

The City's General Fund, which pays for public safety, transportation, parks, administrative, and other

functions, continues to face fiscal challenges. The city's current forecasts show General Fund expenditures exceeding revenues by 2021, and if nothing changes, the General Fund reserves are forecasted to fall below the Council adopted 15 percent reserve policy by 2023. This budget takes the first step in fiscal sustainability by working with employees to implement strategies impacting out year health care costs, proposing one percent Councilmanic property tax in 2019 and 2020, and a fire inspection fee.

2019-2020 Budget Highlights

The adopted budget provides a blueprint for the continuation of quality city operations for 2019-2020; the city's capital investment plan sets forth a strategy for ongoing progress in meeting the city's infrastructure needs. This budget:

- Invests in public safety by increasing patrol officer time in the community and increasing fire inspectors to maintain current service levels.
- Advances Council Priorities with targeted investments for the Grand Connection, affordable housing, Bellevue College connector, smart cities, environmental stewardship and others.
- With the Law Enforcement Officers and Firefighter Plan 1 (LEOFF1) medical reserve fully depleted, this budget includes \$2,300,000 annually to address the ongoing cost.
- Budgets a fire inspection fee to cover the costs of providing fire inspections consistent with cost recovery objectives in similar code inspections.
- Budgets one percent property tax increase for years 2019 and 2020; a one percent increase in property taxes is \$9.50 annually for a median property owner of \$791,000 assessed value.
- Meets many of the city's infrastructure priorities, including all voted levy projects (Parks, Fire Facility, and Neighborhood Congestion, Safety and Connectivity), other amenities and community priorities.
- Adjusts Development Services rates to account for growth and Utility rates to address aging infrastructure and wholesale costs.



City of Bellevue

BUDGET SNAPSHOT

- ◆ **2018 Population:** 142,400
- ◆ **2018 Forecasted total jobs:** 149,852
- ◆ **2018 Minority population:** 50 percent
- ◆ **2018 Foreign-born population:** 39 percent
- ◆ **2019-2020 Total budget:** \$1.739 billion (includes the first two years of the capital plans)
- ◆ **2019-2020 General Fund budget:** \$476 million
- ◆ **2019-2020 Internal Service Fund budget:** \$215 million
- ◆ **2019-2020 Enterprise Fund budget:** \$442 million
- ◆ **2019-2020 Other Operating & Special Purpose Fund budget:** \$72 million
- ◆ **2019-2025 Total General Capital Investment Plan:** \$690 million
- ◆ **2019-2025 Total Utilities Capital Investment Plan:** \$225 million
- ◆ **Estimated Total FTEs (2020):** 1,383
- ◆ **Local Sales tax rate (2018):** 0.85 percent
- ◆ **Local B&O tax rate (2018):** 0.1496 percent
- ◆ **Local projected property tax rate (2019):** \$0.92/\$1,000 AV (including all voted levies)

HIGH PERFORMANCE CITY

City residents and businesses can assess the effectiveness of city budgets and policies through the results of statistically valid surveys, conducted to ensure that the city hears from a cross-section of its residents.

Survey results show that people and businesses who call Bellevue home are very satisfied with the city, their neighborhoods, and delivery of municipal services. The following highlights are provided from the city’s 2018 Performance Survey (which produces data for 2017) and 2017 Business Survey. More than 500 households were interviewed in a mixed-mode address-based methodology, via online, landline, or cell phone, and more than 900 businesses were interviewed via telephone and the web. The surveys, as well as other reports relating to Bellevue’s budget and overall performance, can be found on the city’s website at <http://www.bellevuewa.gov/performance>.

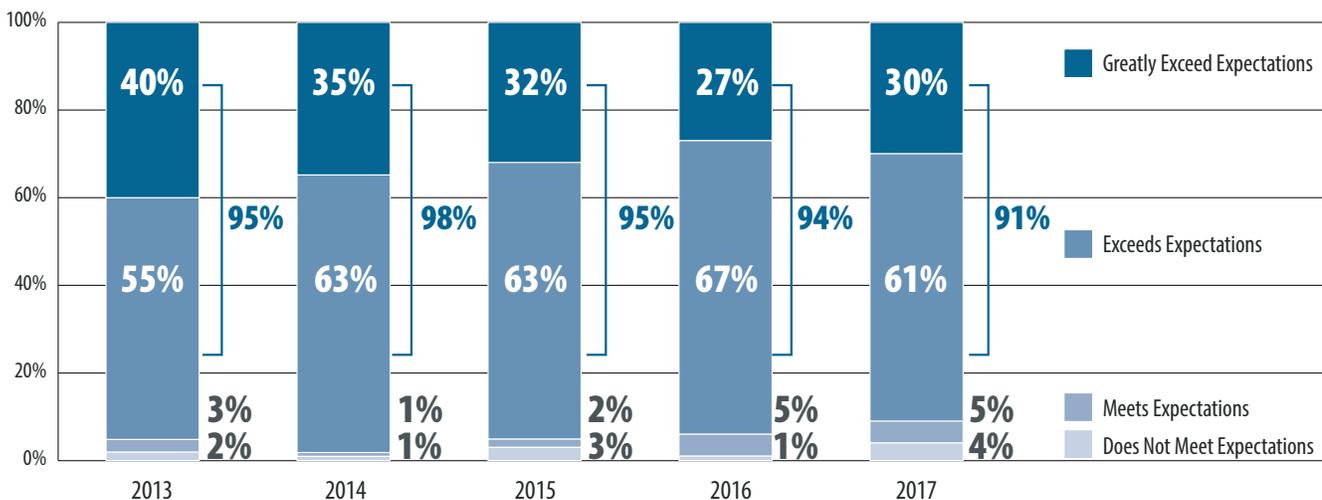
- Quality of life:** For ninety-one percent of Bellevue residents, their quality of life exceeds their expectations with thirty percent saying that the overall quality of life in Bellevue greatly exceeds their expectations, and sixty-one percent saying the quality of life exceeds their expectations.

- Great place to live and operate a business:** When asked whether Bellevue is the same as, better, or a worse place to live than other cities and towns, ninety-two percent of Bellevue residents believe Bellevue is a better or significantly better place to live than other cities and towns. Seventy-five percent of businesses believe Bellevue is a significantly better or somewhat better place to operate a business compared to other cities.

...most residents believe Bellevue is a better place to live

- Quality of city services:** Eighty-nine percent of residents and sixty-nine percent of businesses say the quality of city services exceeds or greatly exceeds their expectations.
- Bellevue Economy:** At ninety percent, nearly all businesses surveyed feel that the strength of Bellevue’s economy is better than that of other cities in the Puget Sound region.

**Performance Survey Results
Overall Quality of Life in Bellevue**



BELLEVUE SERVICES AND COUNCIL VISION

The City of Bellevue is a full-service city, incorporated in 1953. Municipal services include police, fire, transportation, parks, community development, utilities, development services such as permitting and code compliance, plus all administrative functions including information technology, legal, finance, city management, fleet, facilities, among others.

The budget is a policy document establishing an operational plan to provide continuing quality services and to set the strategy for continued progress in meeting the city’s capital infrastructure needs. The city’s budget is framed in six outcome areas and all services are included within the six outcomes – economic growth and competitiveness, healthy and sustainable environment, improved mobility and connectivity, quality neighborhoods and innovative vibrant and caring community, responsive government, and safe community.

In April 2014, Council established its vision for the city and Strategic Target Areas to focus on near term priorities. In May 2018, Council updated the vision and established 25 three-year priorities for 2018-2020.

Council Vision
Bellevue 2035 - The City Where You Want to Be
 Bellevue welcomes the world
 Our diversity is our strength
 We embrace the future while respecting our past

In addition to the many priorities that are already funded through existing work, the 2019-2020 Adopted Budget increases investment in the following specific areas:

Strategic Target Areas Proposed Enhancements



ECONOMIC OUTLOOK

Local Economy

The Puget Sound region continues to outperform the nation. One such measure is unemployment. Bellevue is an economic center of the east-central Puget Sound and as such attracts new businesses and jobs. Compared to the US unemployment rate of 3.8 percent as of March 2019 and Washington State's rate of 4.5 percent, Bellevue's unemployment rate is significantly lower at 3.0 percent in March 2019. Bellevue's average monthly unemployment rate in 2018 was at 3.2 percent which is closer to full employment than the nation. As noted in the table below, Bellevue surpasses the state and the nation in household income and home value.

	Household Income	Median Home Value	Unemployment Rate
United States	\$60,336	\$217,600	4.10%
Washington State	\$70,979	\$339,000	4.60%
Seattle-Tacoma-Bellevue MSA	\$82,133	\$439,800	3.90%
Bellevue	\$121,168	\$791,000	3.20%

Household income, Median house values for US, Washington State and Seattle MSA are from 2017 American Community Survey 1-Year Estimate published by US Census Bureau; Bellevue's Median Assessed Value from King County Assessor; and Unemployment from Bureau of Labor Statistics and Employment Security Department of State of Washington.

Bellevue home values have re-gained and surpassed pre-Great Recession values. The median home value in Bellevue has increased 19 percent compared to a year ago and Zillow Research predicts it will rise 4.2 percent within the next year.

Puget Sound region has second largest Gross Domestic Product (GDP) increase in 2017. In 2017, of the large metropolitan areas with population greater than two million, Seattle-Tacoma-Bellevue, WA had the second largest increase (5.2 percent) in real GDP in 2017, behind Austin-Round Rock, TX at 6.9 percent. This was led by growth in professional and business services; wholesale and retail trade; and finance, insurance, real estate, rental, and leasing.

Risks

Bellevue is experiencing strong economic growth, yet as always, there are many risks to Bellevue's economy, which must be watched. A few risks are:

- The shift to greater online purchases from traditional brick and mortar store fronts may impact sales tax growth for the city. As interest rates rise, the price of consumer goods will be impacted, potentially pricing out those with less disposable income.
- Risk of another recession and construction downturn increases as the US economy enters the 10th year from the last recession. Bellevue has seen strong construction activity, providing solid sales tax growth for the past decade. As construction permit issuance is anticipated to stay strong in the early years to maintain its level, the pace of development is anticipated to decline as Bellevue moves through normal development cycles (Source: City of Bellevue Development Services Department).

Bellevue Economic Indicators

- Bellevue's Central Business District (CBD) has strong Class A leasing rates, with rents climbing to \$48.86 per square foot in 2018 (Source: CBRE Research).
- The BelRed area is experiencing high interest in major new construction development including the completion of the Global Innovation Exchange and the recent groundbreaking on REI's new corporate headquarters. By 2023, the total investment in new construction in the BelRed area is estimated to be \$372 million (Source: City of Bellevue Development Services Department).
- As of 1st quarter 2019, there are 11 major development projects in review, 6 projects under construction, and 6 projects in the pipeline in downtown Bellevue. In the BelRed District, there are 7 projects in review, 10 projects under construction including the REI building, and 5 projects in the pipeline (Source: City of Bellevue 2019 1st Quarter Major Projects List).

BUDGET OVERVIEW

The 2019-2020 Adopted Budget presented for Council’s consideration totals \$1.7 billion. It is built on a complex set of differing funds based in generally accepted accounting principles. Funds are used to separate and account for differing types of resources and costs. The city fund structure and related services are:

<p>General Fund \$476 million</p> <p>Supports most of the direct services to the community including police, fire, parks, community development and transportation and administrative operations such as legal, city management, finance and customer service, among others.</p> <p>These services are primarily funded by taxes and charges for services.</p>	<p>Internal Service and Other Operating Funds \$215 million</p> <p>Several areas in the city provide goods and services provided to city departments on a cost-reimbursement basis based on usage of service, including facility and equipment repair and maintenance, technology service charges and others.</p> <p>These services are primarily funded with transfers between funds.</p>	<p>Enterprise Funds \$442 million</p> <p>City operations that are financed and operated similar to a private business, including Development Services, Parks Enterprise, Marina and Utilities.</p> <p>These services are primarily funded by charges for services.</p>	<p>Special Purpose Funds \$72 million</p> <p>Some resources received are restricted either by state law or other request and dedicated to a specific purpose such as grants and donations. In addition, several areas of expenditure are isolated for accounting purposes, such as debt service.</p> <p>These services are primarily funded by grants, donations and other revenues.</p>	<p>Capital Investment Funds (General and Utilities, including reserves) \$534 million</p> <p>Provides for major public facility improvements for items such as park development, transportation roadways, signals, sidewalks, and water, sewer and storm drainage infrastructure.</p> <p>These services are primarily funded by taxes, grants, utility rates and intergovernmental contributions.</p>
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All figures are 2-year (biennial) numbers

Budget One guiding principles

Foremost among the Council’s long-term budget policies is that quality service programs be offered by the City of Bellevue. Other guiding principles include:

- ◆ Focus on services that deliver outcomes important to the community and that are responsive and accessible to all;
- ◆ Position Bellevue to realize opportunities and enhance the city’s image;
- ◆ Examine the entire budget, not just incremental changes from the last budget;
- ◆ Reflect a commitment to innovation, efficiency, and sound business practice;
- ◆ Focus on citywide, not department, priorities;
- ◆ Take a long-range strategic approach to an affordable and sustainable budget; and
- ◆ Where expenditure reductions are necessary, service elimination is preferable to poor or marginal quality programs.

TOTAL OPERATING RESOURCES

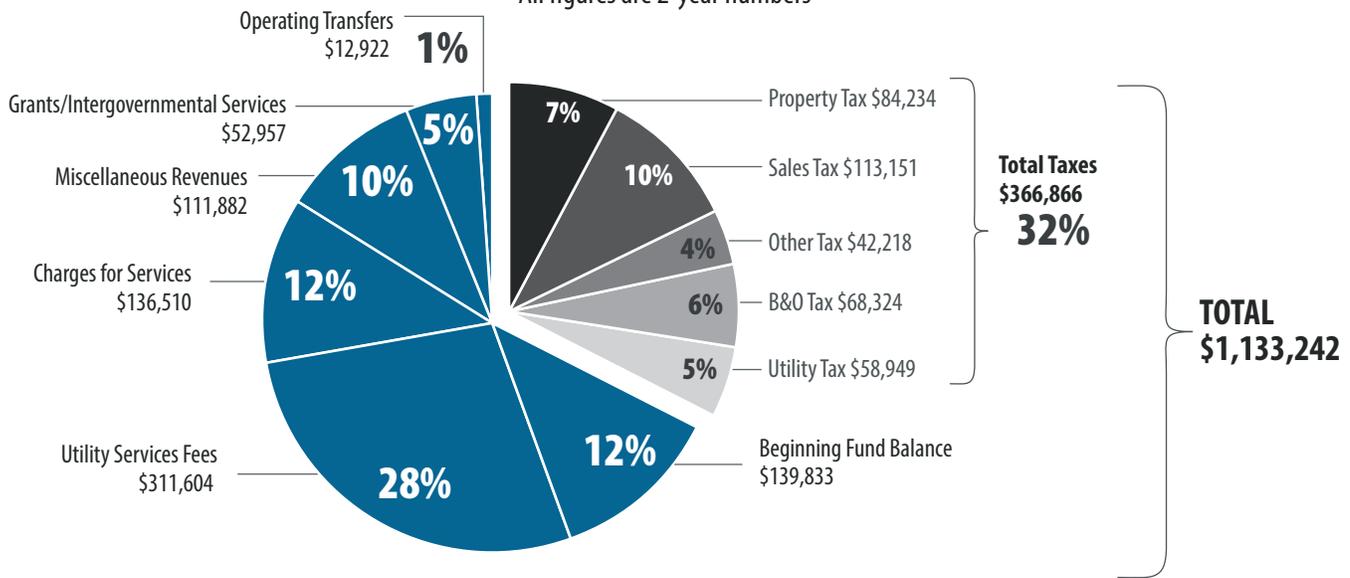
The city's adopted budget is funded through a diverse collection of resources. Many of the resources received are dedicated to a specific purpose and cannot be spent on non-related services or programs. For example, rate revenues received from water service can only be used for that purpose and cannot be used to pay for general services or other types of utility services. Similarly, funding received from Development Services permits can only be used for services related to delivering permits.

The City of Bellevue is a full service city which provides most municipal services directly, including police, fire, transportation, parks, legal, information technology, permitting, finance, facility, human resources, city planning, and utilities. The 2019-2020 Adopted Budget proposes a fire inspection fee starting in 2020 and the one percent property tax increases. All other existing tax and revenue structures remain the same.

2019–2020 Total Operating Resources (\$000)

General Fund, Enterprise Funds, and Internal Service, and Other Funds

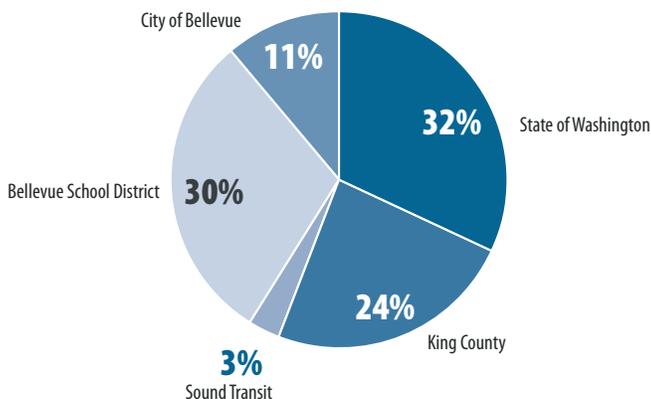
All figures are 2-year numbers



Property tax is collected and administered by King County. Sales tax is collected and administered by the State of Washington. Below is the distribution of these two major tax revenues.

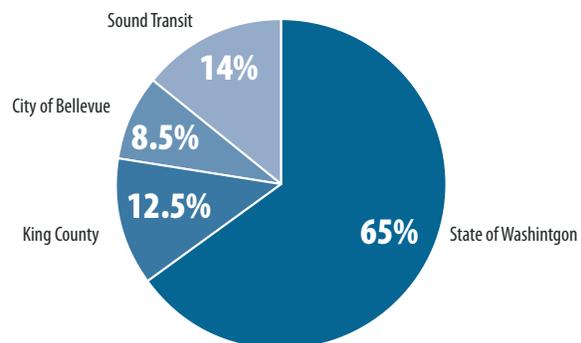
2018 Property Tax Distribution

Total Rate = \$9.1944/\$1000 AV



2018 Sales Tax Distribution

Total Rate = 10% of Purchase



GENERAL FUND FORECAST

The General Fund supports the majority of city operations including police, fire, transportation, parks and community services, community development, and various administrative functions such as City Council, City Management, City Attorney, and Finance & Asset Management, among others. Our current forecasts show General Fund expenditures exceeding revenues by 2021, and if nothing changes, the General Fund reserves are forecasted to fall below the Council adopted 15 percent reserve policy by 2023. The principle drivers influencing this forecast are:

Robust Land Use, Population, and Employment Growth

The city continues to experience substantial growth that over time will require more complex and urbanized services. In addition to known costs for opening Fire Station 10 in 2022, the out-year forecast includes a modest 0.3 percent growth in total expenditures to reflect our growing community and the needs it generates.

Annexation Sales Tax Credit

The annexation sales tax credit, partially offsetting costs to provide services in the 2012 Eastgate annexation area, will expire in 2022. The result is reduced revenue to the city’s General Fund of approximately \$1,000,000 annually.

Fire Station 10

In 2018, Council authorized the purchase of land and building of a new fire station to address response times in the city. Fire station 10 is anticipated to open in 2022. The forecast assumes approximately \$3,000,000 annually for supporting operations including 13 staff, an apparatus, and equipment.

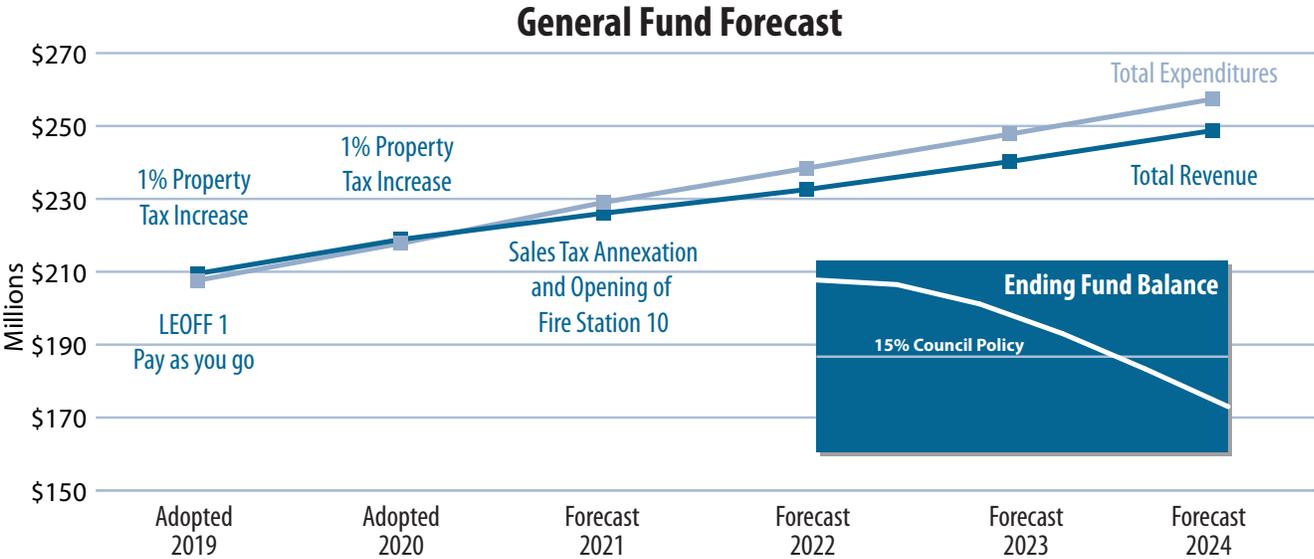
Capital Investment Program (CIP) Maintenance and Operations

While major maintenance and renovation projects are contained within the CIP, minor maintenance is funded with operating funds. The city has a policy that addresses funding for minor maintenance on existing infrastructure. As the city builds new infrastructure, there are limited mechanisms to ensure additional maintenance and operations funding for those new facilities. As a result, the portion of available General Fund revenue dedicated to maintenance grows over time. This forecast assumes maintenance costs for known infrastructure through 2025.

Mitigation Strategies

With known financial pressures on the General Fund, this budget begins to take the first step to sustainability. Specifically:

- Bending the out-year growth rate of expenditures with strategies to reduce health care cost growth while continuing to provide a competitive plan to all employees.
- Budgets one percent property tax increase for years 2019 and 2020. A one percent increase in property tax is \$9.50 annually for a median property owner of \$791,000 assessed value.
- Budgets a fire inspection fee starting in 2020 to recover the cost of providing fire inspections consistent with cost-recovery objectives in similar code inspections.



GENERAL CAPITAL INVESTMENT PROGRAM (CIP)

The 2019-2025 Adopted General Capital Investment Program (CIP) plan prepares and serves as a catalyst for future development within a constrained budget. It builds on the 2017-2023 amended CIP, which included completion of the Downtown Park and Meydenbauer Park Phase 1. It also provided for the implementation of the Transportation Infrastructure Financing and Innovation Act projects in BelRed, as well as neighborhood and other amenities. The 2019-2025 Adopted CIP totals \$690 million, is balanced, and accomplishes the following:

- Advances the Council Priorities above the 2017-2023 amended budget – total of \$30 million
- Ensures debt obligations are met, including debt service payments beginning in 2024 for the Transportation Infrastructure Financing and Innovation Act (TIFIA) loan
- Maintains existing infrastructure in accordance with Council policy
- Ensures TIFIA projects are completed on schedule and in accordance with federal guidelines – 12 multimodal roadways in the new BelRed neighborhood

- Continues the voter approved levy commitments – Parks (2008), Fire Facilities (2016), and Neighborhood Congestion, Safety, and Connectivity (2016)
- Provides other quality of life amenities with new investments in affordable housing, Environmental Stewardship Initiative, and two new neighborhood parks
- Promotes diversity and accessibility to city services through a new Mini City Hall in the south end of the City
- Continues to show progress on big scale, long term projects including West Lake Sammamish Parkway, Meydenbauer Park, and Bellevue Way HOV.
- Fulfills general government capital responsibilities including construction of Fire Station 10 and major maintenance of city facilities.
- Supports neighborhood programs such as the Neighborhood Enhancement Program, Public Art Program, and the new Neighborhood Congestion Management Project Implementation.



UTILITY RATES

The adopted budget includes the utility rate increases for 2019-2020, shown in the chart below, to enable Bellevue to continue delivery of high quality drinking water, sewer, and storm and surface water management services to its customers. Bellevue’s utility rates are competitive and will continue to be competitive in the future with the Council adopted financial policy to proactively plan and prepare for infrastructure replacement and renewal.

Wholesale costs drive increases

The cost of purchasing water and payment for wastewater treatment services by King County represents the largest cost centers for the water and sewer utilities. Increases in these costs are significant drivers for the proposed water and sewer rate increases and represent a 1.4 percent increase in 2019 and a 0.8 percent increase in 2020 to the combined utility bill (shown in table below).

Operational efficiency and the prudent management of the utilities financial resources has been and will continue to be a priority. The 2019-2020 adopted Utilities budget includes minimal new programs.

Aging Infrastructure

Utilities owns, operates, and maintains over \$3.5 billion of infrastructure assets, with over 1,600 miles of pipeline to provide clean and safe drinking water; safely convey wastewater away from homes and businesses; and safely manage storm and surface water runoff to protect property and the environment. This infrastructure was primarily constructed in the 1950s and 1960s, and most of the assets are well past midlife.

As the infrastructure ages, it becomes less reliable and more failures occur. As a result, the cost to operate, maintain, rehabilitate, and replace infrastructure assets increases.

Over the next 75 years, approximately \$2.4 billion will be needed to renew or replace infrastructure within the three utilities. System renewal is and will continue to be the most significant driver of the Utilities CIP.

Maintaining and enhancing customer service

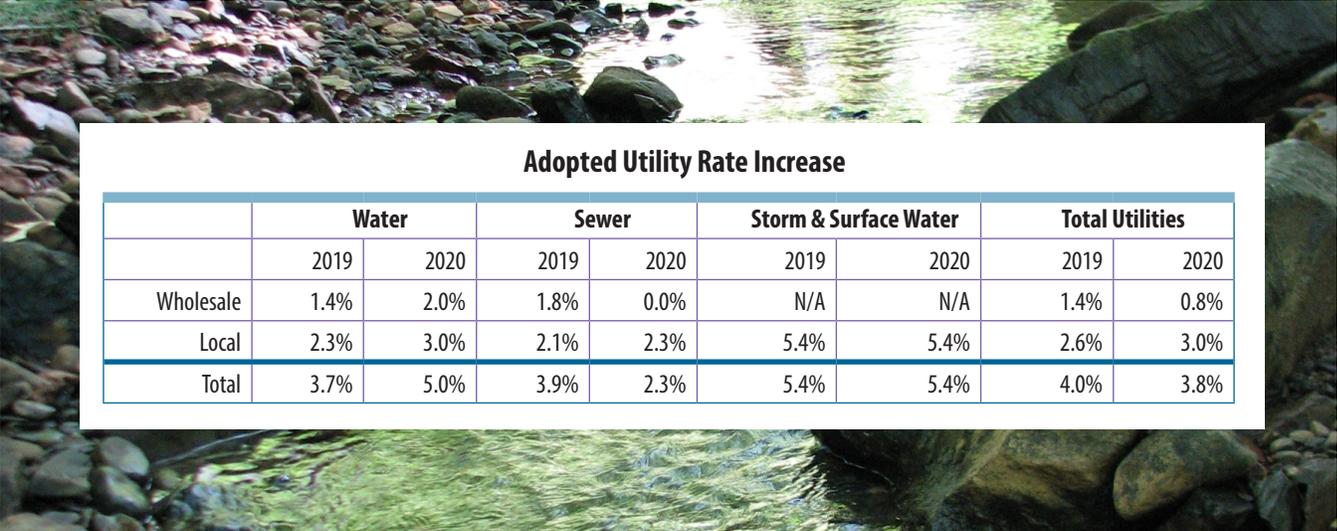
The adopted budget includes the following investments to be funded with existing resources within the water and sewer utilities and will not have an impact upon rates:

Maintenance Facility Land Acquisition

Utilities needs an additional maintenance facility in the north end of Bellevue to better serve our customers by maximizing efficiencies and improving emergency response. The current operations and maintenance facilities are operating at or near capacity and will not meet all of Utilities’ operational needs in the future. The 2019-2020 adopted Utilities CIP includes funding for this investment.

Advanced Metering Infrastructure (AMI)

The 2019-2020 adopted Utilities CIP includes funding to implement a new Advanced Metering Infrastructure (AMI) system, which will provide customers near real-time access to water consumption information and allow for early leak detection.



DEVELOPMENT SERVICES FUND

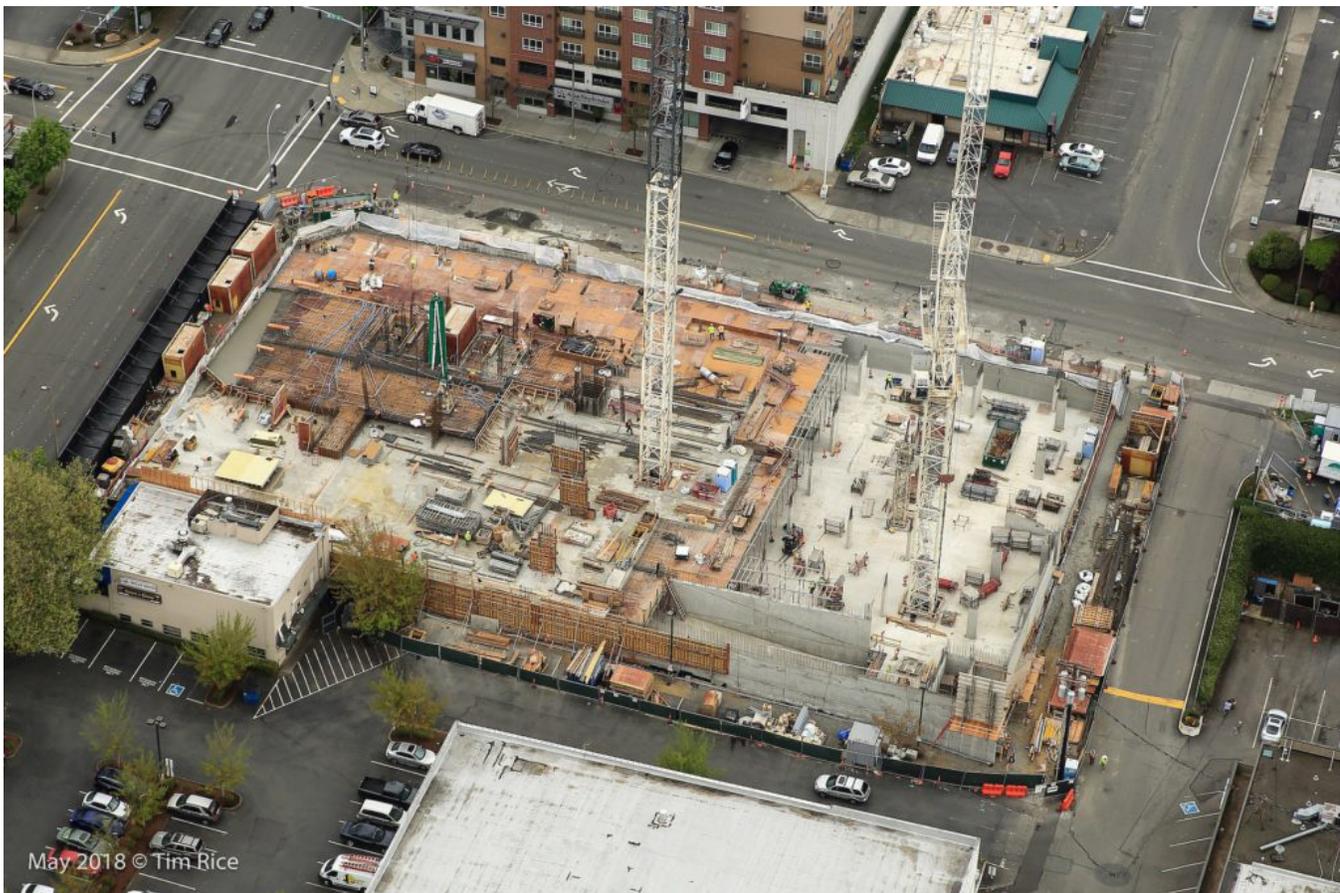
There continues to be high interest in major project development in Bellevue. Several new major projects are in the review process and additional projects are under construction or have recently obtained permits. Examples of major projects of note include Summit III, Spring District Residential and the REI Campus. The Sound Transit East Link light rail project is under construction along the entire alignment, generating demand for both review and inspection services. The light rail project is anticipated to spur long-term commercial and residential Transit-Oriented Development near light rail stations.

The construction valuation for issued permits, considered a key barometer of development activity, is anticipated to be up slightly from the prior year as interest continues for new major projects, single family residences, single family alterations, and tenant improvements. Construction investment for major projects is a significant driver in the forecast and is

anticipated to stay high in the early years, with an expected decline in the latter years of the forecast.

The timing of the construction of these projects will play a role in the staffing level needed in Development Services to support major project activity. Current staffing levels for review, inspection, and support services are anticipated to continue through the 2019-2020 budget to meet the demand for permit review and inspection services. Consistent with the long-range financial planning effort, changes in resource levels are continually assessed and modified to accommodate workload, maintain service levels, and maintain budget alignment.

For 2019-2020, Development Services' budget includes rate and fee adjustments in line with inflation to meet its cost recovery objectives established by Council policy. Rates are adjusted annually to ensure that fees keep pace with the cost of providing services, and to sustain adequate resources to meet demand through the development cycles.



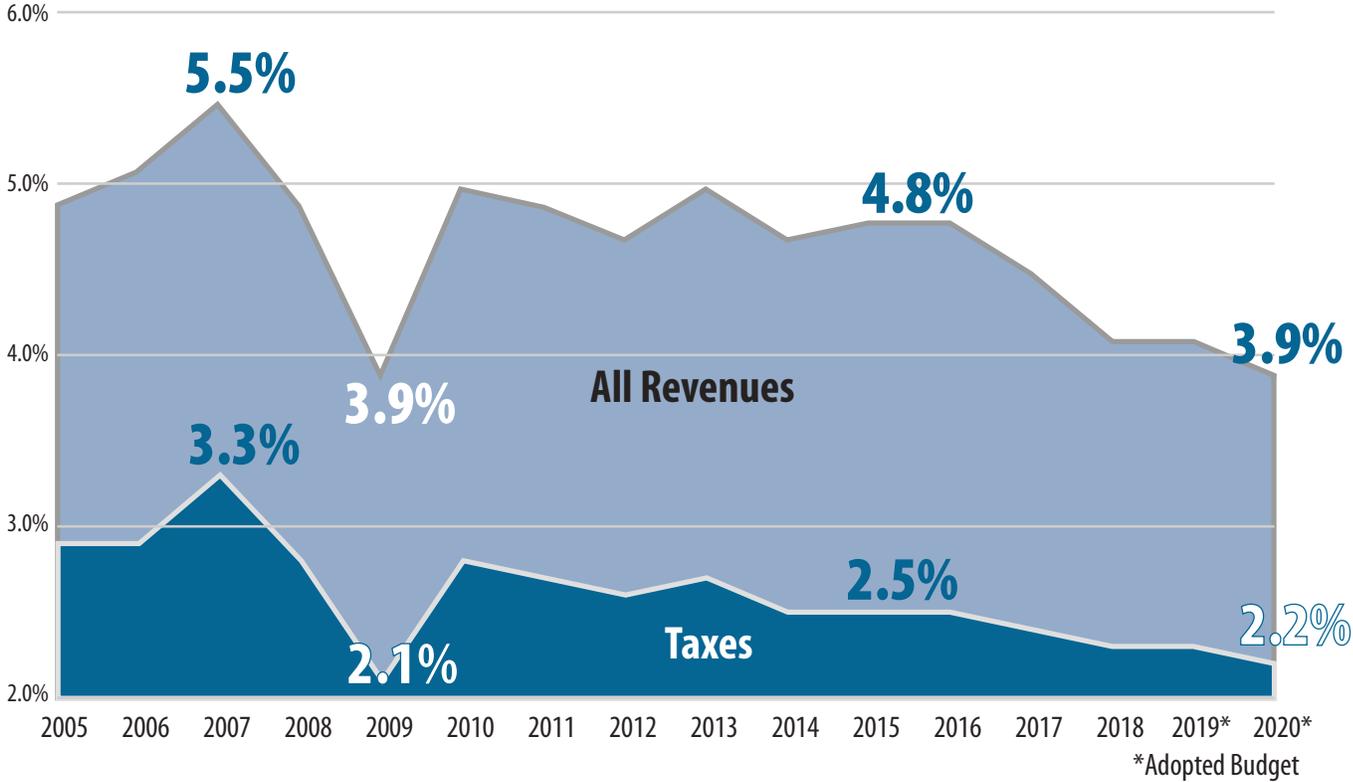
PRICE OF GOVERNMENT

The price of government allows the city to compare what residents pay for services on an annual basis and see how that has changed over time. The “price” of government is defined as the sum of all taxes, fees and charges collected directly by the city, divided by the city’s total aggregate income¹. Aggregate income is determined by multiplying the mean household income² by the number of households².

The graph below states that for every household dollar earned in 2020, 3.9 percent or 3.9 cents goes to provide municipal services. Since the Great Recession, Bellevue’s price of government has continued to fall from 5 percent in 2010 to 3.9 percent in 2020. The main driver in the decrease is that household incomes have risen since the Great Recession. This is similar to the trend seen at other municipalities.

¹Source: Osborne, D., & Hutchinson, P. (2004) *The Price of Government*. Basic Books
²Source: United States Census Bureau, *American Community Survey 1-Year Estimates*

Price of Government
 City of Bellevue 2005-2020



A special thank you to the Leadership Team, Budget Office, department fiscal contacts, proposal writers, Graphics Services and all city employees who deliver the needed services to our community.



For complete Budget Summary information:
BellevueWA.gov



About Bellevue

This chapter provides information about the City of Bellevue, its form of government, management structure, location, population, and business climate. This information will aid the reader in understanding Bellevue's service programs. Budgetary values have more complete meaning when placed in this context.

A. Form of Government and Organization

The City of Bellevue is a noncharter optional code city. It was incorporated on April 1, 1953. From its incorporation, Bellevue has maintained a Council-City Manager form of government. The City Manager is appointed by the Council as the chief executive officer of the city and is responsible to the Council for the proper administration of all city affairs. Councilmembers are elected at large by Bellevue voters, and each serves a four-year term. Councilmembers are part-time officials who exercise the legislative power of the city and determine city policy. Bellevue has a seven-member Council, one of whom is elected by his or her fellow members to serve as Mayor for two years. The Mayor serves as chairperson of the Council, makes appointments to Council committees, and presides over weekly Council meetings. The Mayor has an equal vote with other Councilmembers.

The offices of City Clerk, City Treasurer, and Chief of Police are subordinate positions required by state statute. They are established by the Council and appointed by the City Manager. The City Clerk is responsible for keeping public records, and the City Treasurer is responsible for the receipt, disbursement, and custody of public monies. Though the City Clerk position, by statute, can include the duties of Treasurer, the City of Bellevue has established both positions, with the City Treasurer being defined as the Finance and Asset Management Director. All officers and/or department directors of the city are appointed by the City Manager.

The following pages contain several different organization and responsibility charts. These charts illustrate the city's management organization from different perspectives.

Figure 3-1 presents an organization chart that shows the reporting relationships that currently exist.

Figure 3-2 presents a functional organization chart showing the principal activities for which each organization is responsible. These functional responsibilities are shown in detail in the department organization charts presented in the departmental chapters of the Budget.

Figure 3-3 lists the current Councilmembers and department directors.

Figure 3-4 presents and describes the array of advisory boards and commissions.

Figure 3-5 shows the age distribution of Bellevue's population from 1970 through 2017.

Figure 3-6 shows the race / ethnic distribution of Bellevue's population in 2017.



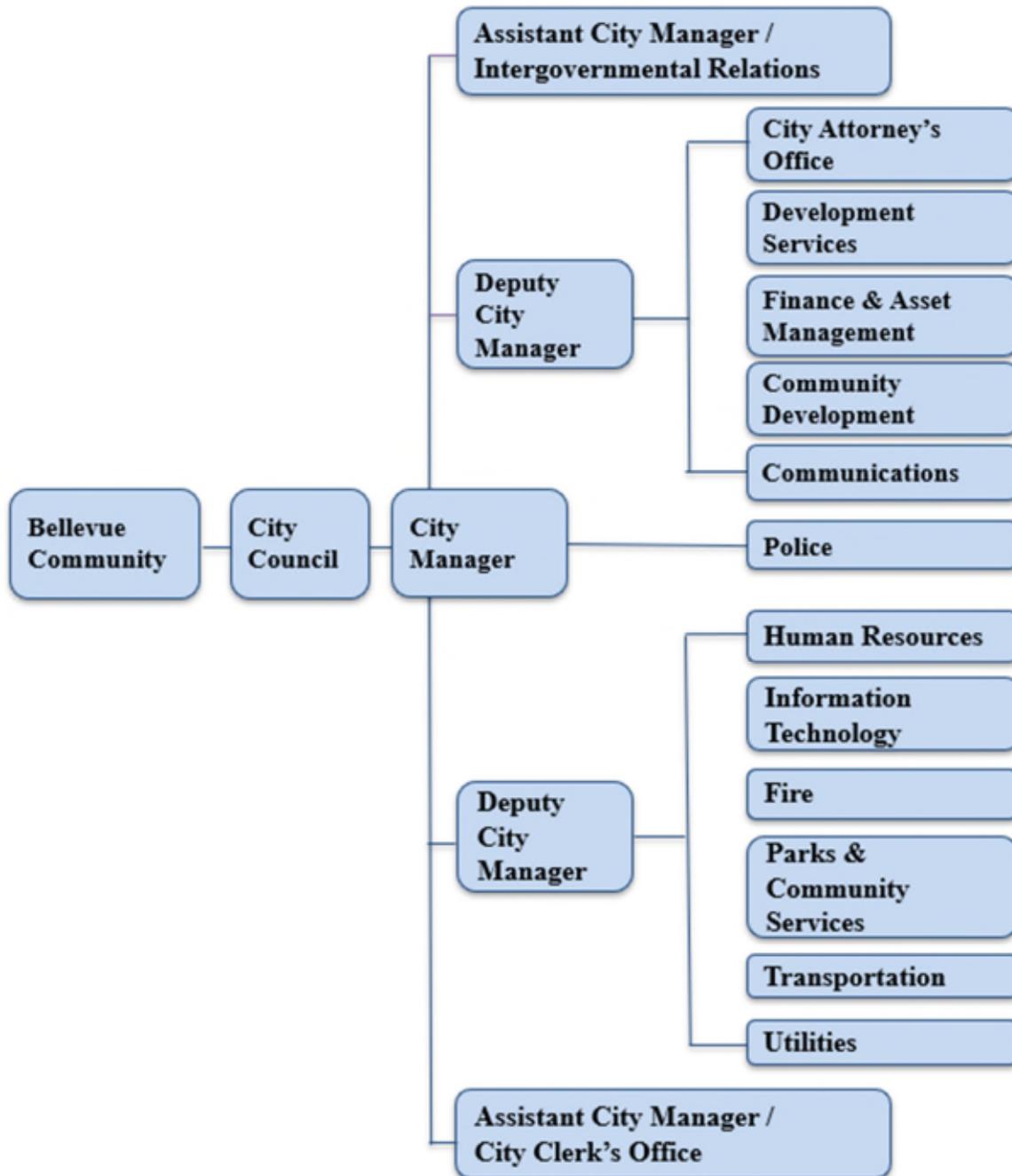
About Bellevue

Figure 3-7 shows key demographic characteristics over the past three U.S. Census periods.

Figure 3-8 summarizes other trends for 2014 through 2018.

Figure 3-1 City of Bellevue Hierarchical Org Chart

City of Bellevue Administrative Structure 2019-2020





About Bellevue

Figure 3-2 Principal Activities

<p>City Attorney</p> <ul style="list-style-type: none"> • Legal support for City Council, all departments, and boards and commissions • Prosecution • Litigation • Risk Management 	<p>Finance and Asset Management</p> <ul style="list-style-type: none"> • General supervision over the city’s financial affairs • Service First Public Service Desk • Facilities services • Mechanical and electronic equipment repair
<p>City Clerk</p> <ul style="list-style-type: none"> • City Council support • City records and documents • Hearing Examiner staffing • Community Council staffing 	<p>City Manager</p> <ul style="list-style-type: none"> • City administration • Intergovernmental relations • Media relations • Publications
<p>Human Resources</p> <ul style="list-style-type: none"> • Personnel services, recruitment, selection • Matters of personnel policy • Compensation and classification • Workforce diversity • Staff training 	<p>Fire</p> <ul style="list-style-type: none"> • Fire suppression and rescue services • Fire prevention and education • Emergency medical services • Disaster preparedness • Hazardous materials emergency management
<p>Transportation</p> <ul style="list-style-type: none"> • Street maintenance • Transportation planning, design, construction management, and operation • Transportation Commission staffing 	<p>Development Services</p> <ul style="list-style-type: none"> • Development review and permitting • Clearing and grading permitting and inspection • Code enforcement
<p>Parks & Community Services</p> <ul style="list-style-type: none"> • Administration of city parks and recreation programs • Youth Link • Human services • Human Services Commission staffing • Probation • Park planning and development • Park Board staffing 	<p>Community Development</p> <ul style="list-style-type: none"> • Rezones • Affordable housing • Citywide policy coordination • Comprehensive planning • Community outreach • Planning Commission staffing • Economic and demographic statistical analysis • Community development functions of CIP • Arts program and Arts Commission staffing • Enhance the economy • Business development and retention • Redevelopment of small neighborhood centers • Promote tourism and international trade
<p>Information Technology</p> <ul style="list-style-type: none"> • Management of city's computer and telecommunications systems • Telephone systems management • Computer applications programming • Geographic information systems (GIS) 	<p>Utilities</p> <ul style="list-style-type: none"> • Water, sewer, storm and surface water, and solid waste utilities • Private utility franchising • Utility billing • Environmental Services Commission staffing
<p>Police</p> <ul style="list-style-type: none"> • Policing functions • Police-related community programs • Park patrol • Public safety communications center 	



About Bellevue

Figure 3-3 Current Councilmembers and Directors

Elected City Council

Mayor John Chelminiak
 Deputy Mayor Lynne Robinson

Council Conrad Lee
 Jared Nieuwenhuis
 Jennifer Robertson
 John Stokes
 Janice Zahn*

Appointed Administrative Staff

City Manager Brad Miyake
 Deputy City Manager..... Mary Kate Berens
 Deputy City Manager..... Nathan McCommon
 Director of Intergovernmental Relations Joyce Nichols
 City Attorney Kathy Gerla
 Assistant City Manager/City Clerk..... Kyle Stannert
 Development Services Director Mike Brennan
 Finance and Asset Management Director Toni Call
 Fire Chief Jay Hagen
 Human Resources Director Joy St. Germain
 Chief Information Officer Sabra Schneider
 Parks & Community Services Director..... Patrick Foran
 Community Development Director..... Mac Cummins
 Police Chief..... Steve Mylett
 Transportation Director (Interim) Paula Stevens
 Utilities Director Nav Otal

*Elected to complete an unexpired term.



About Bellevue

Figure 3-4 Advisory Boards and Commissions

Arts Commission

Number of Members:	7
Appointed By:	Mayor. Confirmed by City Council.
Purpose/Comments:	To perform the necessary functions in order that Bellevue may provide leadership in the Arts and to advise the City Council on matters of the Arts. The Board meets once a month, and staffing is provided by the Community Development Department.

Bellevue Convention Center Authority Board

Number of Members:	7
Appointed By:	City Manager. Confirmed by City Council.
Purpose/Comments:	To govern the affairs of the Bellevue Convention Center Authority (BCCA), which was established by City Council action on December 4, 1989. All corporate powers of the BCCA are exercised by or under the direction of the Board of Directors. The BCCA Board meets monthly, and staffing is provided by Meydenbauer Center staff.

Civil Service Commission

Number of Members:	5
Appointed By:	City Manager
Purpose/Comments:	1) To provide for, formulate, and hold competitive tests to determine the relative qualifications of persons who seek employment for the position of Police Officer or Firefighter with the City of Bellevue; 2) to provide for promotion on the basis of merit; 3) to give uniformed personnel tenure; and 4) to provide for a commission to investigate, by public hearing, suspensions, demotions, and discharges. The Board meets quarterly and as needed, and staffing is provided by the Human Resources Department.



About Bellevue

Diversity Advisory Network

Number of Members: 21

Appointed By: City Manager

Purpose/Comments: 1) To provide counsel to the city on how to better reach, serve, communicate and collaborate with Bellevue’s diverse community; 2) to collect community feedback to help assess city services from a cultural competency lens; 3) to engage in cross cultural dialogue focused on diversity issues; and 4) to provide feedback and insight on issues relevant to communities in Bellevue.

The group meets monthly, and staffing support is provided by the City Manager’s Office.

Environmental Services Commission

Number of Members: 7

Appointed By: Mayor. Confirmed by City Council

Purpose/Comments: To act in an advisory capacity to the City Council regarding city water, sewer, storm and surface water, and solid waste utility programs. The Commission makes recommendations to the Council as needed regarding short- and long-term planning, rates and rate structures, annual budgets, and other policies directly related to utility functions.

The Commission meets monthly, and staffing is provided by the Utilities Department.



About Bellevue

Human Services Commission

Number of Members: 7, plus city staff from the Police and Parks & Community Services Departments, appointed as ex-officio members by the City Manager

Appointed By: Mayor. Confirmed by City Council.

Purpose/Comments: To make recommendations to the City Council regarding human services issues, such as the community's needs, policy development, and the allocation of local and federal funds.

The Commission meets once a month and is staffed by the Parks & Community Services Department.

LEOFF 1 Disability Board

Number of Members: 5

Appointed By: Membership includes: two Council members, appointed by the Mayor; one firefighter elected by the city's firefighters; one law enforcement officer elected by the city's law enforcement officers; and one member of the public appointed by the City Manager.

Purpose/Comments: To act upon, approve, or deny firefighters' and law enforcement officers' claims for disability leave/retirement or medical benefits.

The Board meets once a month, and staffing is provided by the Human Resources Department.

Library Board

Number of Members: 7

Appointed By: Mayor. Confirmed by City Council.

Purpose/Comments: 1) To serve as a liaison between the libraries and the community; and 2) to cooperate with the local, regional, and national trustees associations to participate in library matters.

The Board meets once a month, and staffing is provided by the local libraries.



About Bellevue

Parks & Community Services Board

Number of Members: 7

Appointed By: Mayor. Confirmed by City Council.

Purpose/Comments: The Parks & Community Services Board advises the City Council on policies regarding parks and open space issues such as park planning; design and construction; development, redevelopment and renovation; enterprise management; and natural resources, land stewardship, and environmental education. The Board also advises the City Council on policies regarding community services issues such as recreation opportunities for a wide range of interests, ages, and abilities; cultural diversity; community centers; Parks & Community Services Department-related special events; and probation services.

The Board meets once a month, and staffing is provided by the Parks & Community Services Department.

Planning Commission

Number of Members: 7

Appointed By: Mayor. Confirmed by City Council.

Purpose/Comments: To make recommendations to the City Council regarding land use issues such as Bellevue's Comprehensive Plan, Subarea Plans, land use management ordinances, potential annexations, etc.

The Commission meets at least twice a month, and staffing is provided by the Community Development Department.

Transportation Commission

Number of Members: 7

Appointed By: Mayor. Confirmed by City Council.

Purpose/Comments: To advise the City Council on transportation issues and to make recommendations to the City Council regarding transportation facility plans and related transportation capital investment projects.

The Commission meets monthly and is staffed by the Transportation Department.



About Bellevue

Youth Link Board

Number of Members:

12

Appointed By:

The Board consists of six youths and six adults appointed by the City Manager, with two ex-officio positions, representing the City Council and the Bellevue School Board.

Purpose/Comments:

To advise the City Council on issues facing Bellevue's youth, to involve youth in current community issues, to utilize youth ideas to address community concerns and to create new outlets for youth opportunities.

The Board meets monthly and is staffed by the Parks & Community Services Department.

B. Location, Population, and Business Climate

A Growing City

Spanning an area of 4.7 square miles near Meydenbauer Bay, the City of Bellevue incorporated in 1953, with a population of 5,950. Development continued in areas east of the city, including the building of the Lake Hills planned community, which brought hundreds of new families to the area. Construction of the Evergreen Point Floating bridge also facilitated further growth. The young city proceeded to annex neighboring areas, growing to span over 28 square miles and reaching over 61,000 in population by 1970.

During the 1970s and 80s, annexation and population growth continued, but at a slower pace. Instead, employment growth took off with the number of jobs quadrupling. For the first time, in 1990, the number of jobs in Bellevue, 89,910, surpassed the number of residents, 86,874.

Over the last couple of decades Bellevue has grown beyond its “suburban” status to become a thriving metropolitan city that is home to many of the world’s leading high-tech firms. Today Bellevue has an estimated population of 142,400 (the fifth largest city in the state), and an equally large employment base of 147,647 jobs. By 2035, Bellevue is projected to reach over 160,700 residents and nearly 192,800 jobs.



Location

Strategically located at the intersection of Interstate 90, State Route 520, and Interstate 405, Bellevue is both the geographic center and the economic anchor of the Eastside. It is 11 miles from Seattle to the west, 28 miles from Everett to the north and 36 miles from Tacoma to the south. Bellevue is also about three hours north of Portland, Oregon, and three hours south of Vancouver, Canada.

About Bellevue

A “City in a Park”

With the Cascade Mountains to the east, the Olympic Mountains to the west, and Mount Rainier to the south, Bellevue is surrounded by natural beauty. When viewed from the air, Bellevue clearly fulfills its image as a “City in a Park.” Lying between Lakes Washington and Sammamish, interlaced with miles of urban forests, open streams, wetlands, freshwater lakes, and foothills rising to almost 1,500 feet, Bellevue is blessed with a rich natural environment. The city treasures and protects these natural places, maintaining more than 2,700 acres – nearly 13 percent of its land area – in city-owned open space, including natural areas and developed parks, greenbelts, and wetlands. Even in the heart of the downtown business district, Bellevue’s Downtown Park provides a green respite, an informal gathering place and a popular location for special events and celebrations. Abundant vegetation softens the impacts of commercial areas and blends them into the natural environment.



Bellevue provides residents and visitors with a wealth of year-round outdoor recreation opportunities, including sailing, fishing, hiking, canoeing, kayaking, bicycling, golf, and water skiing.



Quality Neighborhoods

Visitors to Bellevue often remark that the city feels “safe and clean.” Residents and businesses value well-maintained homes and properties. The city places a high priority on maintaining public infrastructure, opting to ensure that existing facilities are in good condition before building new ones. Bellevue is also a safe place, with relatively low crime rates for a community of its size.

In 2017, there were more than 58,000 households residing in Bellevue. Residents choose from a variety of housing types and living environments, ranging from quiet, older neighborhoods to new high-rise communities in Downtown, to modern view homes on Cougar Mountain near Bellevue’s southern edge. Convenient and family-friendly neighborhoods offer excellent schools and neighborhood amenities. Senior and assisted

About Bellevue

housing are also available for residents who wish to stay in Bellevue as their housing needs change.

A Vibrant Downtown

Downtown Bellevue is among the Northwest’s most distinctive business districts, featuring a successful mix of office towers, stores, theatres, restaurants and hotels, along with such institutions as the Bellevue Arts Museum, the Bellevue Regional Library, and the Meydenbauer Convention Center. Over 50,000 jobs are located Downtown and an increasing number of people (13,400 in 2018) live in Downtown, where new apartments and condominiums are coalescing into true urban neighborhoods. A majority of the city’s future growth is planned to occur in Downtown and BelRed as those neighborhoods continues to redevelop.



A Strong Economy

As part of a large and complex metropolitan region of 4.0 million people, Bellevue is a hub for information technology, aerospace, business services, and retail companies. Microsoft, T-Mobile, Expedia and Boeing are some of its largest employers.

The city also has three of the premier health care providers in the region, Overlake Hospital, Kaiser Permanente, and Children’s Hospital, located just east of Downtown, in Bellevue’s medical district.

The Global Innovation Exchange (GIX), a global partnership between the University of Washington and Tsinghua University, two major research universities, with early support from Microsoft, launched its first degree programs in the fall of 2017. GIX is located in Bellevue’s Spring District in the BelRed subarea.

Meydenbauer Convention Center attracts over a quarter of a million people to the city each year. The Port of Seattle, the seventh largest container port in North America, is less than 20 minutes from Downtown Bellevue. The city is less than half an hour from the Seattle-Tacoma International Airport and several commuter airfields, which provide links to other cities in the Pacific Northwest as well as international destinations.



About Bellevue

Downtown’s luxury shopping centers, the Bellevue Collection, and the Shops at the Bravern, pull in tourists from all over the world. Bellevue’s current daytime population is estimated at 224,000, and Bellevue ranks second in the state for retail sales and second in King County for property values (as measured by assessed valuation).

Bellevue Schools and Higher Education

Bellevue’s strong economy is directly related to Bellevue being one of the most highly educated communities in the nation, with 68 percent of its adult residents having achieved a Bachelor’s Degree or higher in 2017. The city’s schools are also consistently rated among the best in the country, which attracts families to the city.

With a total enrollment of 20,262 students in 2017-2018, the Bellevue School District includes 15 regular elementary schools, one Spanish Immersion elementary school, one Mandarin dual language elementary school, five regular middle schools, four regular high schools and two alternative middle/high schools. Two of Bellevue School District’s regular high schools were awarded gold medals by the U.S. News and World Report’s 2016 ranking of Best High Schools.

Bellevue is also home to Bellevue College, the third largest institution of higher learning in Washington. While the majority of Bellevue College students come from communities throughout the greater Puget Sound region, many students come from all over the world, including 1,800 international students from more than 70 countries. Bellevue College had an average quarterly enrollment of 17,700 students for the 2017-2018 enrollment year.

Climate

Mild winters and cool summers characterize Bellevue. High temperatures in July average about 75° F (24° C) compared to an 86° F (30° C) United States average, while low temperatures in January average 36° F (2° C) compared to a 23° F (-5° C) United States average. Average rainfall in the region is about 41 inches per year compared to 24 inches in San Francisco, 38 inches in Chicago, and 49 inches in Boston.

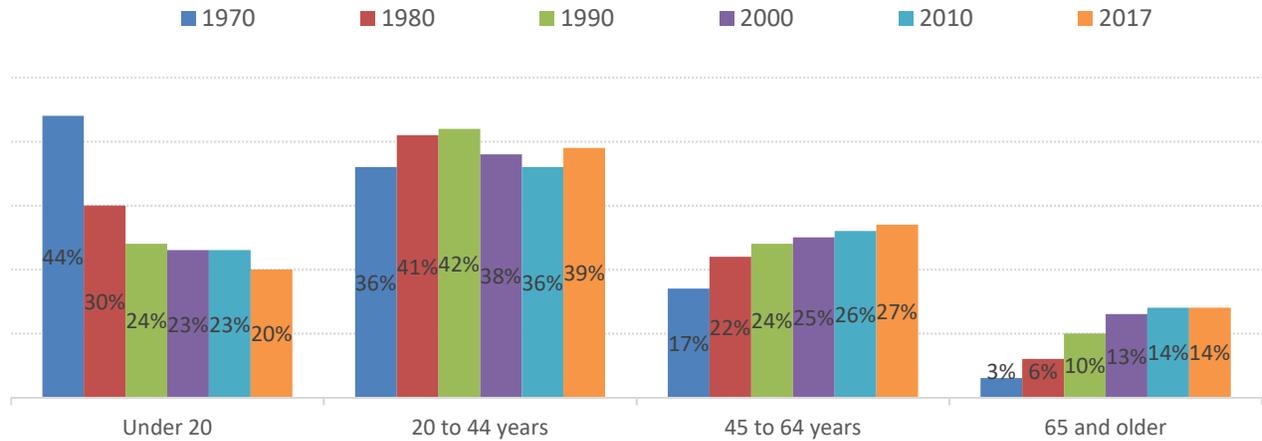


Demographics

Bellevue's estimated population as of August 1, 2018 was 142,400, and it is projected to reach 160,700 by 2035. As the city has matured over the decades and its population has grown, Bellevue has become more diverse socially, culturally and economically as demonstrated by the charts below.

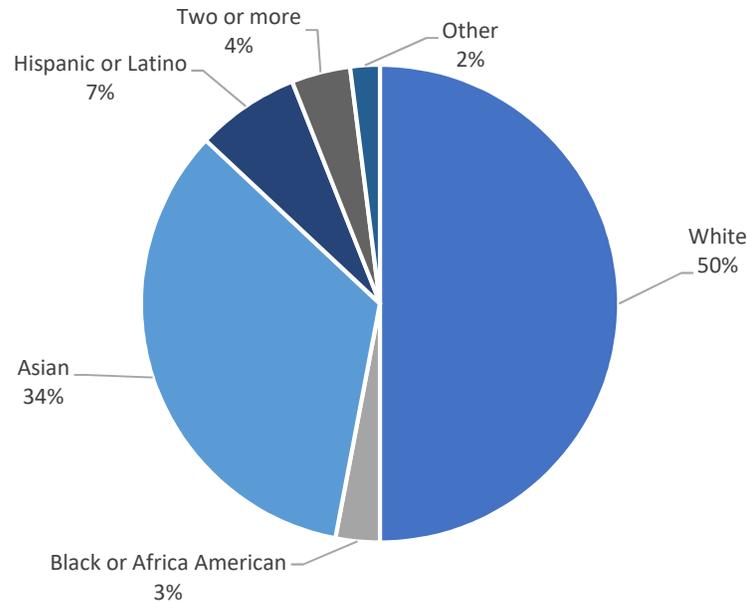
About Bellevue

Figure 3-5 Age Distribution of Bellevue’s Population, 1970 – 2017



Sources: U.S. Census Bureau, 1970, 1980, 1990, 2000 and 2010 Census and 2017 American Community Survey; 1970 and 1980 pulled from Minnesota Population Center. National Historical Geographic Information System: Version 2.0. Minneapolis, MN: University of Minnesota 2011.

Figure 3-6 Race / Ethnic Distribution



Source: U.S. Census Bureau, 2017 American Community Survey; Washington State Office of Financial Management for citywide population



About Bellevue

Figure 3-7 Summary of Key Demographic Trends

Demographic Characteristics	1990 Census	2000 Census	2010 Census/ ACS*	2017 ACS*
Median age	35.4	38.2	38.5	37.4
Percent of population age 65 or older	10%	13%	14%	14%
Percent of a minority race or ethnicity	15%	28%	41%	50%
Percent Asian	10%	17%	28%	34%
Percent population foreign born*	13%	25%	33%	39%
Percent of population (age 5+) that speak a language other than English at home*	14%	27%	38%	43%
Percent of adults (age 25+) with a Bachelor's degree or higher*	46%	54%	59%	68%
Percent of employed in management, business, science, and arts occupations*	40%	53%	60%	64%
Household median income (in 2017 inflation adjusted dollars)*	\$82,824	\$89,179	\$91,993	\$121,168
Percent of individuals with incomes below poverty*	6%	6%	7%	7%

* Note: Not all American Community Survey estimates are directly comparable to decennial census figures.

Source: US Census Bureau, 1990, 2000, 2010 Census and 2017 American Community Survey.

Figure 3-8 Other Trends

	2014	2015	2016	2017	2018*
Unemployment rate	4.1%	3.7%	3.9%	3.4%	3.9%
Assessed Value (billions)	\$36.0	\$41.3	\$44.4	\$49.4	\$56.5
Total Budget All City Funds (millions)	\$789.1	\$916.2	\$869.3	\$970.3	\$944.1

Sources: Bureau of Labor Statistics, Local Area Unemployment Statistics, King County Assessor, City of Bellevue amended budget.

*September 2018 data



Council 3-year Priorities with New 2019-2020 Investments Noted

In May 2018, the Bellevue City Council revised the Vision, Strategic Target Areas, and 3-year Council Priorities. Below, the table is sorted by the Strategic Target Areas, highlighting the 3-year Priorities and Budget Proposals that most directly address those Priorities. Staff acknowledges that there are many other proposals that have ties to the priorities; this focus is on those with the most direct tie. While staff linked only those proposals with a clear and direct linkage, the understanding is that there are many proposals with an indirect link to strategic target areas.

Strategic Target Area: Economic Development				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement (Parenthesis provide the new \$ added this CIP)
1	Support and provide leadership in the Regional Economic Development Alliance to attract international and national business, and investment to the region. Leverage involvement to produce investment in Bellevue's identified growth corridor and near transit hubs.	Operating	<ul style="list-style-type: none"> 115.15NA Cultural & Economic Vitality Office Core Program & Strategy Implementation (Community Development) 	
		CIP	<ul style="list-style-type: none"> G-105 Competitiveness and Collaboration (Community Development) 	-
2	Actively pursue business retention and growth at the local level, including diverse small, medium and large business with an emphasis on high-tech, tourism and international trade.	Operating	<ul style="list-style-type: none"> 115.15NA Cultural & Economic Vitality Office Core Program & Strategy Implementation (Community Development) 	<ul style="list-style-type: none"> 115.01DA Community Relations Coordinator (\$244K) (Community Development)
		CIP	<ul style="list-style-type: none"> G-105 Competitiveness and Collaboration (Community Development) 	-

Strategic Target Area: Transportation and Mobility				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
3	Continue to execute on our transportation capital plans for future growth and mobility of the city. Use the funding provided by the Neighborhood Safety Connectivity and Congestion Levy to improve the safety, transportation and quality of life in neighborhoods.	Operating	<ul style="list-style-type: none"> 130.13NA Long Range Transportation Planning (Transportation) 130.24NA Signal Operations and Engineering (Transportation) 130.30NA Traffic Safety and Engineering (Transportation) 130.33NA Transportation CIP Delivery Support (Transportation) 130.36NA Transportation Implementation Strategies (Transportation) 	-



Council 3-year Priorities with New 2017-2018 Investments Noted

Strategic Target Area: Transportation and Mobility				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
		CIP	<ul style="list-style-type: none"> • PW-R-198 Neighborhood Congestion Management Levy and PW-R-199 Neighborhood Safety & Connectivity Levy (Transportation) 	<ul style="list-style-type: none"> • PW-R-202 150th Ave SE at SE Newport Way (\$2.5M) (Transportation) • PW-R-200 Neighborhood Contestation Management Project Implementation (\$5M) (Transportation)
4	Advocate with state DOT and regional agencies for acceleration of the I-405 Corridor Program, completion of SR 520, including Bellevue projects (i.e. NE Sixth Street, 124th Avenue Northeast Interchange, braided ramps, Coal Creek Parkway).	Operating	<ul style="list-style-type: none"> • 040.07NA Intergovernmental Relations/Regional Issues (City Manager’s Office) • 130.04NA Transportation Department Management and Administration (Transportation) 	-
5	Continue to fund, design and build projects within the Downtown Transportation Plan, Wilburton Connection and BelRed.	Operating	<ul style="list-style-type: none"> • 040.07NA Intergovernmental Relations/Regional Issues (City Manager’s Office) • 130.13NA Long Range Transportation Planning (Transportation) • 130.14NA Modeling and Analysis Core Functions (Transportation) • 130.24NA Signal Operations and Engineering (Transportation) • 130.30NA Traffic Safety and Engineering (Transportation) • 130.33NA Transportation CIP Delivery Support • 130.36NA Transportation Implementation Strategies (Transportation) 	-
		CIP	<ul style="list-style-type: none"> • Numerous projects associated with the TIFIA (Transportation) • PW-R-182 Downtown Transportation Plan/NE 6th Street Station Access (Transportation) • CD-48 Public-Private Partnership – Pilot BelRed TOD (Community Development) 	<ul style="list-style-type: none"> • P-AD-103 BelRed Parks & Streams (\$2.5M) (Parks and Community Services)

***Those proposals identified as the primary direct relationship are listed within each Council Priority. There are ancillary proposals not listed above that are related to the Council Priorities.*

Council 3-year Priorities with New 2017-2018 Investments Noted

Strategic Target Area: Transportation and Mobility				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
6	Continue the oversight of light rail constructions and ensure that we implement an effective strategy for construction mitigation for neighborhoods, traffic and business.	Operating	<ul style="list-style-type: none"> • 040.07NA Intergovernmental Relations/Regional Issues (City Manager's Office) • 130.04NA Transportation Department Management and Administration (Transportation) • 130.07DA East Link Overall (Transportation) 	-
		CIP	<ul style="list-style-type: none"> • PW-R-159 East Link Analysis and Development (Transportation) 	-

Strategic Target Area: High Quality Built and Natural Environment				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
7	Execute Phase One of the Affordable Housing Strategy Implementation Program.	Operating	<ul style="list-style-type: none"> • 115.01NA Planning Division (Community Development) • 115.10PA ARCH Administration and Trust Fund Contribution (Community Development) 	-
		CIP	<ul style="list-style-type: none"> • G-109 Affordable Housing Contingency (Community Development) 	<ul style="list-style-type: none"> • G-109 Affordable Housing Contingency (\$11.5M) (Community Development)
8	Complete construction of Phase One of Meydenbauer Bay Park by 2018 and the Downtown Park Gateway by the end of 2019 and synchronize with the Grand Connection as possible. Include celebration of the connection of downtown to the waterfront.	CIP	<ul style="list-style-type: none"> • P-AD-92 Meydenbauer Bay Phase 1 Park Development (Parks and Community Services) • P-AD-100 Gateway NE Entry/Downtown Park (Parks and Community Services) 	<ul style="list-style-type: none"> • P-AD-100 Gateway NE Entry/Downtown Park (\$5.3M) (Parks and Community Services)

***Those proposals identified as the primary direct relationship are listed within each Council Priority. There are ancillary proposals not listed above that are related to the Council Priorities.*



Council 3-year Priorities with New 2017-2018 Investments Noted

Strategic Target Area: High Quality Built and Natural Environment				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
9	Advance implementation of the Smart City Strategy, including advanced transportation technology and autonomous, connected, electric and shared vehicle technologies.	Operating	<ul style="list-style-type: none"> • 130.11NA Smart Mobility (Intelligent Transportation Systems ITS) (Transportation) • 130.500PA Franchise and Data Telecommunications Program Manager (Transportation) 	<ul style="list-style-type: none"> • 130.500DA Franchise and Data Telecommunications Program Manager – (addressed within department budget) (Transportation)
		CIP	<ul style="list-style-type: none"> • PW-R-156 ITS Master Plan Implementation Program (Transportation) • G-38 Smart City Connectivity (Information Technology) • 140.69PA Advanced Metering Infrastructure Implementation (\$10.3M funded in Water and Sewer) (Utilities) 	<ul style="list-style-type: none"> • G-38 Smart City Connectivity (\$380K) (Information Technology)
10	Strategically implement the neighborhood planning process.	Operating	<ul style="list-style-type: none"> • 115.01NA Planning Division (Community Development) • 115.08PA Neighborhood Services Division (Community Development) 	-
		CIP	<ul style="list-style-type: none"> • CD-37 – Downtown Community/Livability (Community Development) 	-
11	Review the progress of the Environmental Stewardship Initiative and analyze additional steps that the city may wish to take to achieve environmental goals.	Operating	<ul style="list-style-type: none"> • 115.01NA Planning Division (Community Development) 	-
		CIP		<ul style="list-style-type: none"> • CD-46-Environmental Stewardship Initiative Implementation (\$310K) (Community Development)
12	Update the Parks and Recreation Master Plan to include an analysis of the level of service for a growing population and the creation of a financial strategy for these services.	CIP	<ul style="list-style-type: none"> • P-AD-27 – Park Planning & Design (Parks and Community Services) 	-

Strategic Target Area: Bellevue: Great Places Where You Want To Be				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
14	Create a civic center plan integrating City Hall, the metro property, convention center expansion and the transit center.	Operating	<ul style="list-style-type: none"> • 115.01NA Planning Division (Community Development) 	
		CIP	<ul style="list-style-type: none"> • CD-41 Civic Center Plan (Community Development) 	-

***Those proposals identified as the primary direct relationship are listed within each Council Priority. There are ancillary proposals not listed above that are related to the Council Priorities.*

Council 3-year Priorities with New 2017-2018 Investments Noted

Strategic Target Area: Bellevue: Great Places Where You Want To Be				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
15	Continue to advance the Grand Connection as the signature gathering place. Establish the preferred crossing of I-405 and begin design discussions with the state Department of Transportation; build public support by completing city projects in the early implementation plan; educate key public and private funders on the unique opportunities available; and integrate the vision of the Grand Connection into the Wilburton plan.	Operating	<ul style="list-style-type: none"> • 040.07NA Intergovernmental Relations/Regional Issues (City Manager’s Office) • 115.01NA Planning Division (Community Development) • 130.13NA Long-Range Transportation Planning (Transportation) 	-
		CIP	<ul style="list-style-type: none"> • CD-44 Grand Connection – Early Implementation (Community Development) 	<ul style="list-style-type: none"> • CD-44 Grand Connection – Early Implementation (\$2.5M) (Community Development)
16	Work with the county and Sound Transit to ensure that the Eastside Rail Corridor (ERC) from Renton to the Wilburton Trestle is completed; complete the section of the trail from Kirkland to the OMFE; complete the interim connection through the Spring District; and begin to establish community connection points to the ERC.	Operating	<ul style="list-style-type: none"> • 040.07NA Intergovernmental Relations/Regional Issues (City Manager’s Office) • 130.04NA Department Management and Administration (Transportation) 	-

***Those proposals identified as the primary direct relationship are listed within each Council Priority. There are ancillary proposals not listed above that are related to the Council Priorities.*

Council 3-year Priorities with New 2017-2018 Investments Noted

Strategic Target Area: Regional Leadership and Influence				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
17	<p>Be an active regional partner, whether it is with cities east of the lake, Seattle and King County, schools and special purpose districts, or the state and federal government. Strategically pursue public and/or private funding and partnerships where beneficial to Bellevue and the region. Establish a partnership with the Port of Seattle on our mutual areas of interest including attraction of international business and tourism.</p>	Operating	<ul style="list-style-type: none"> • 010.01NA City Attorney Department Management and Support (City Attorney’s Office) • 040.07NA Intergovernmental Relations/Regional Issues (City Manager’s Office) • 090.10NA eCityGov Alliance Fees and Services (Information Technology) • 115.01NA Planning Division (Community Development) 	-

Strategic Target Area: Achieving Human Potential				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
18	<p>Leverage the higher education institutions in Bellevue to benefit our residents and businesses.</p> <ul style="list-style-type: none"> • GIX and its partners present the opportunity to dramatically grow human potential in the field of technology innovation. The city should support GIX and take advantage of the financial and 	Operating	<ul style="list-style-type: none"> • 115.15NA Cultural & Economic Vitality Office Core Program & Strategy Implementation (Community Development) 	-

***Those proposals identified as the primary direct relationship are listed within each Council Priority. There are ancillary proposals not listed above that are related to the Council Priorities.*



Council 3-year Priorities with New 2017-2018 Investments Noted

Strategic Target Area: Achieving Human Potential				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
	<p>human benefits that will come from it.</p> <ul style="list-style-type: none"> • Bellevue College is an important partner in providing workforce development. The city should support the college, the faculty and students in the city's transportation and affordable housing plans. The city should implement the TechHire initiative to benefit the region's technology companies. 	CIP	--	<ul style="list-style-type: none"> • PW-R-201 Bellevue College Connection (\$400K) (Transportation)
19	Continue to implement the Diversity Plan, including the availability of and need for a multi-cultural programming in the city.	Operating	<ul style="list-style-type: none"> • 040.15NA Bellevue Diversity Initiative: Cultural Competence & Equity (City Manager's Office) 	-
20	Work toward an Eastside solution for a permanent location for a men's winter homeless shelter.	Operating	-	<ul style="list-style-type: none"> • 120.21NA Homelessness Outreach and Response (\$264K) (Police)

Strategic Target Area: High Performance Government				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
21	Complete implementation of hearing accessibility within the public meeting areas in the city.	CIP	<ul style="list-style-type: none"> • G-04 Hearing Accessibility for Public Spaces (Finance and Asset Management) 	-

***Those proposals identified as the primary direct relationship are listed within each Council Priority. There are ancillary proposals not listed above that are related to the Council Priorities.*



Council 3-year Priorities with New 2017-2018 Investments Noted

Strategic Target Area: High Performance Government				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
22	Build trust in government by developing and implementing a comprehensive communication plan with proactive strategies and systems, and robust, transparent, open public engagement processes. Characteristics that were discussed include; <ul style="list-style-type: none"> • Share clear and timely information • Engagement – getting input • The more we listen, the more responsive we are. 	Operating	<ul style="list-style-type: none"> • 020.01NA City Clerk's Operations (City Clerk's Office) 	-
23	Identify and implement technologies that improve customer service with the City of Bellevue.	Operating	<ul style="list-style-type: none"> • 090.01NA Computer Technology Services (Information Technology) • 090.03NA Application Development Services (Information Technology) • 090.09NA Technology Business Systems Support (Information Technology) • 110.13PA Development Services – Automation Proposal (Development Services) 	<ul style="list-style-type: none"> • 110.13DA Development Services – Paperless Permitting (\$900K) (Development Services) • 140.69DA Advanced Metering Infrastructure Implementation (\$1.0M) (Utilities)
		CIP	<ul style="list-style-type: none"> • G-59 JDE System Upgrade and Enhancements (Finance and Asset Management) • G-94 Enterprise Application Reserve (Information Technology) • 140.69PA Advanced Metering Infrastructure Implementation (Utilities) 	-
24	Establish a long-range financial strategy that includes options that respond to the future operating and capital needs of the city.	Operating	<ul style="list-style-type: none"> • 060.19NA Budget Office (Finance and Asset Management) 	-

***Those proposals identified as the primary direct relationship are listed within each Council Priority. There are ancillary proposals not listed above that are related to the Council Priorities.*



Council 3-year Priorities with New 2017-2018 Investments Noted

Strategic Target Area: High Performance Government				
	City Council Priority	Operating or CIP	Existing Budget Proposal	New/Enhancement
25	Develop and establish a new brand identity for the City of Bellevue that reflects both our past and our future; and identify that is iconic and leaves a lasting impression that Bellevue is a place that people want to live, work, learn and play.	Operating	<ul style="list-style-type: none"> 040.02PA Communications (City Manager's Office) 	-

***Those proposals identified as the primary direct relationship are listed within each Council Priority. There are ancillary proposals not listed above that are related to the Council Priorities.*



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Reader's Guide and Glossary

Understanding a municipal budget and its specialized terminology can be a challenge. This Reader's Guide has been developed to make review of the City of Bellevue's budget easier. It highlights the type of information contained in each chapter, describes some parts in detail, presents a glossary of commonly used budget terms, and gives directions for locating additional budget information.

The Reader's Guide is organized into the following sections:

A. 2019-2020 Budget Process

This section describes the Budget One process used by Bellevue to develop the city's budget.

B. Budget Document

This section identifies the format and information presented in the 2019-2020 Budget document.

C. Basis of Accounting and Budgeting

This section discusses the basis of accounting used to present budget information.

D. Glossary

This section provides definitions for many of the terms used in the budget document.

E. Locating Additional Budget and Financial Information

This section provides a list of other resources and documents containing information about the city's finances.



Budget One Process Overview and Calendar

A. 2019-2020 Budget Process

Background

Since the 2011-2012 Budget, the city has used "Budget One" (a budgeting for outcomes approach) to develop the city's Biennial Budgets. Budget One is a process that:

- 1) Identifies the community's priorities (called Outcomes) (See narrative below for the six Outcomes);
- 2) Prioritizes services to meet those Outcomes; and
- 3) Funds those services with available monies.

Historically, Results Teams (interdepartmental teams consisting of five members each) were created and ranked the department budget proposals based on how well each proposal would accomplish the Outcome. The Council vision, along with the Comprehensive Plan, citizen and business surveys, and other adopted plans informed the basis of their work. Due to the excellent work of the Results Teams during the 2017-2018 process, and to streamline the organizational work for 2019-2020 process, the 2017-2018 proposal rankings were used for the current budget cycle.

For the 2019-2020 budget process, the Leadership Team reviewed the overall budget proposals as well the fiscal information to make a budget recommendation to the City Manager. The City Manager takes all information, including the feedback from Council, and prepares his 2019-2020 Preliminary Budget which will be presented to Council in October for review, deliberation and final action.

This year, in addition to using the ranking information from 2017-2018 to prepare the basis for the budget, the Adopted Budget document includes displays both by Outcome and department as well as budget information on a department basis.



Budget One Process Overview and Calendar

Budget One Outcome Areas

The 2019-2020 Budget One cycle frames the budget with six outcomes and by department. These six outcomes were developed through an extensive process in 2010 and were updated during the 2017-2018 budget process. A brief description of each outcome is listed below:

- **Improved Mobility and Connectivity** - focusing on existing and future infrastructure, traffic flow, travel options and connecting people to transportation.
- **Quality Neighborhoods/Innovative, Vibrant, and Caring Community** - promoting “sense of community” with community engagement, fostering diversity and maintaining neighborhoods that support families and providing convenient access to day-to-day activities.
- **Healthy and Sustainable Environment** - focusing on preserving natural spaces and providing a healthy environment, which supports healthy living for current and future generations.
- **Safe Community** - focusing on maintaining a safe place to live, work and play.
- **Responsive Government** - fostering stewardship of financial and property interests, reflecting sound business practices, and ensuring deployment of programs that are necessary to deliver the highest priority services.
- **Economic Growth and Competitiveness** - planning for growth that will add value to the quality of the city and create a competitive business environment that supports entrepreneurs and creates jobs.

In addition, departmental views are available in the Adopted Budget document.



Budget One Process Overview and Calendar

Budget One Process Calendar

The 2019-2020 Budget One Process (for both Operating and CIP budgets) consists of:

Milestone/Process Point	2018 Month	Status
Business Survey	Survey conducted from May through June 2017; report published August 2017	Completed
Budget Survey of Residents	Survey conducted from January through February; report published May 2018	Completed
Performance Measures Survey of Residents	Survey conducted in February/March; report estimated 3Q 2018	In Process
City website is updated to include a Budget One site for use in Public Engagement.	February	Completed
Provide Council with the process and practices of the budget, update Council on the current fiscal condition, provide updates on early rates, and solicit feedback from Council as the City Manager begins to prepare his preliminary budget.	March 26 Budget Workshop	Completed
Service providers or proposal writers (which could be a cross-section of departments, work teams, partnerships, etc.) request funding in alignment with the Outcomes.	May	Completed
First Public Hearing	June 4	Completed
Second Public Hearing	August 6	Completed
Budget recommendations go to the Leadership Team for a comprehensive review	July	
Leadership Team recommends a budget to the City Manager	August	Completed
The City Manager presents his proposed budget to the Council	October 15	Completed
Third Public Hearing	November 19	Completed
Council reviews, deliberates, and adopts a final 2019-2020 Budget and 2019-2025 CIP	October to December	Adopted December 03

B. Budget Document

The 2019-2020 Budget and 2019-2025 CIP Plan

The 2019-2020 Budget and 2019-2025 CIP Plan is designed to provide the reader with a comprehensive look at Bellevue's Budget. It is organized both by Outcome and department and includes summaries relating to the Forecast, resources and expenditures, staffing, department organization and the Capital Investment Program (CIP) Plan. The following is a description of each chapter of the document.



Budget One Process Overview and Calendar

Chapter 1 – Transmittal Letter

The Budget Transmittal Letter presents the City Manager's message on the 2019-2020 Budget and the 2019-2025 CIP Plan to the Mayor, Councilmembers, residents and other stakeholders. The City Manager's transmittal letter highlights priorities and issues for both operating and CIP budgets.

Chapter 2 – Executive Summary

The Executive Summary presents a high-level summary of the key components of the 2019-2020 Budget.

Chapter 3 – About Bellevue

About Bellevue provides background information about the City of Bellevue, such as its form of government and organization, location, population and business climate.

Chapter 4 – Council Priorities

Council Priorities presents the priorities of the Bellevue Council. The Council approved a long-term vision, called "Bellevue 2035 – The City Where You Want To Be" at its May 19, 2014 Regular Session. The vision introduction reads: "Bellevue welcomes the world. Our Diversity is our strength. We embrace the future while respecting our past."

Council adopted three-year priorities for 2018-2020 on May 7, 2018. This section shows the Council's three-year priorities of their seven strategic target areas in relationship to proposals recommended for funding in this budget.

Chapter 5 – Reader's Guide, Glossary

The Reader's Guide provides an overview and glossary of definitions. The Glossary provides the definition of terms and acronyms used in this document.

Chapter 6 – Stakeholder Summary

The Stakeholder Summary section presents an overview of the 2019-2020 stakeholder outreach process leading up to the adoption of the budget.

Chapter 7 – Forecast

The Forecast predicts the resources (income) and service level expenditures (spending) for major city operations and enterprise funds. A forecast is a mid-range look into the future that tries to anticipate what spending and resources will be, and what actions the city may need to take now based on those predictions.



Budget One Process Overview and Calendar

Chapter 8 – Resource and Expenditure Summaries

This chapter provides an overview of resources and expenditures through graphic presentations of tax and fee revenue and spending by fund, department and outcome.

Chapter 9 – Operating Budget by Outcome

This chapter provides an overview of each of Bellevue’s community outcomes:

- Economic Growth and Competitiveness
- Healthy and Sustainable Environment
- Improved Mobility and Connectivity
- Quality Neighborhoods/Innovative, Vibrant and Caring Communities
- Responsive Government
- Safe Community

Chapter 10 - CIP

This chapter provides information about the General and Utilities Capital Investment Program (CIP) Plans. It provides a balanced seven-year forecast through 2025. The status of the levies and TIFIA is explained in detail with detailed information on funding resources and project specific revenue.

Chapter 11 – Department Information

This chapter provides an organizational chart of each department’s major activities, information regarding the department’s objectives for the 2019-2020 budget and major accomplishments in the 2017-2018 biennium. In addition, the chapter provides an overview of departmental expenditures by category and by fund, a comparison of budgeted staffing levels between 2017 through 2020 and 2017 and 2018 actual expenditures and 2019-2020 Adopted Budget expenditures.

Chapter 12 – Appendix

This chapter contains the Financial Policies for the city, past budget related ordinances, full-time equivalent (FTE) position counts and fund descriptions.

Note: Complete versions of each proposal and of the 2019-2020 Adopted Budget document are available on the city’s internet and in hard copy at Bellevue Regional Library and City Hall. Please see Section E of the Reader’s Guide for more information on accessing these documents.



Budget One Process Overview and Calendar

C. Basis of Accounting and Budgeting

The city budgets and accounts for all funds on a modified accrual basis. The “basis” of either accounting or budgeting refers to the timing with which the city recognizes revenues and expenses. Under modified accrual, expenditures are recognized when goods are received, or services are executed, and revenues are recognized when they are measurable and available; provided that payments for expenditures are made, and revenues are collected, within a 60-day period thereafter.

At year-end, the city also prepares financial statements on the modified and full accrual basis, as required by the State-prescribed Budgeting, Accounting, and Reporting System (BARS), and by generally accepted accounting principles (GAAP). These financial statements are presented in the city’s Comprehensive Annual Financial Report (CAFR). CAFR requirements include the Park Enterprise and Land Purchase Revolving Funds as part of the General Fund, and separate utilities funds into water, sewer, and drainage components and all other budget funds have equivalent CAFR funds.

D. Glossary

The following are definitions of some of the more common terms one may encounter in reviewing this budget document.

Adopted Budget: A plan of financial operations, legally adopted by the City Council, providing an approved level of expenditures and a means of financing them for a given fiscal period.

Amended Budget: The amended budget is the authorized type and level of services, in place as of the last budget amendment ordinance, adjusted for reorganizations so that costs are comparable to the new biennial budget. They represent the adopted budgets plus additional appropriations resulting from City Council decisions made throughout the year and any reorganizations.

Appropriation: A legal authorization granted by the legislative body (City Council) to make expenditures and to incur obligations for specific purposes. For operating fund budgets, appropriations lapse at the end of each fiscal biennium. For non-operating/special purpose funds such as the Capital Investment Program Funds, appropriations do not lapse but continue in force until fully expended or until the purpose for which they were granted has been accomplished, abandoned, or revised by the City Council.

Assessed Valuation (AV): The tax value of both real (land and buildings) and personal property as determined by the King County Assessor's Office for the purpose of calculating property taxes.

Asset: Resources owned or held by a government that have monetary value.

Balanced Budget: The budget is in balance when revenues plus available resources are equal to or greater than planned expenditures plus reserves. The requirement for a balanced budget is found in the **RCW 35A.34.120**.



Budget One Process Overview and Calendar

BARS: The acronym “BARS” stands for the Budgeting, Accounting, and Reporting Systems prescribed by the State of Washington.

Base Budget: Cost of continuing the existing levels of service in the current budget biennium.

Basis: This refers to the method of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: generally accepted accounting principles (GAAP), cash, or modified accrual. The city budgets and accounts for all funds on a modified accrual basis. This means that: 1) expenditures are recognized when goods are received, or services are executed, and 2) revenues are recognized when they are measurable and available; provided that payments for expenditures are made, and revenues are collected, within a 60-day period thereafter.

Beginning Fund Balance: A revenue account used to record resources available in one fiscal biennium because revenues collected were in excess of the budget and/or expenditures in the prior fiscal biennium.

Biennial Budget: The financial and operating plan for the city that establishes a two-year appropriation in accordance with Washington State law.

Bond: A long-term “IOU” or promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are typically used to finance capital projects.

Budget: A financial operating plan for a given period which displays the estimated expenditures to provide services or to accomplish a purpose during that period together with the estimated sources of revenue (income) to pay for those expenditures. Once the fund totals shown in the budget are appropriated by the City Council, they become maximum spending limits.

Budget – Preliminary and Adopted: The City Manager submits to the City Council a recommended expenditure and revenue level for all city operations for the coming biennial year as the Preliminary Budget. When the City Council agrees upon the revenue and expenditure levels, the Preliminary Budget becomes the Adopted Budget, funds are appropriated, and legal expenditure limits are established.

Budgeting for Outcomes: A process used to create budgets that focuses on achieving specific results with strategies that provide the highest value for the dollar.

Budget One: The term used for the City of Bellevue’s budgeting for outcomes-based budget process; the term was first used in development of the 2011-2012 Budget.

Capital Asset: Property that has an initial useful life longer than one year and that is of significant value. The useful life of most capital assets extends well beyond one year and includes land, infrastructure, buildings, renovations to buildings that increase their value, equipment, vehicles, and other tangible and intangible assets.

Capital Expenditure: An outlay that results in, or contributes to, the acquisition or construction of a capital asset.



Budget One Process Overview and Calendar

Capital Investment Program (CIP): The CIP is a major planning tool of the City of Bellevue in which needed improvements to the city's facilities and infrastructure are identified, prioritized, priced, and discussed with the City Council and public. Funding from a variety of sources, including local taxes, is matched with the costs of these projects. After the City Council has reviewed and approved the program, these projects are implemented. The CIP covers a seven-year period and is updated every two years.

Capital Project: Major construction, acquisition, or renovation activities that add value to a government's physical assets or significantly increase the useful life.

Cause and Effect Maps: A visual representation of the pathway to a desired Outcome. Using words and/or images, it helps viewers understand the cause-effect connection between funding, activities and an Outcome. Cause and Effect Maps are included in the Request for Results.

Chart of Accounts: A list of expenditure, revenue, and other accounts describing and categorizing financial transactions.

CIP: The acronym "CIP" stands for Capital Investment Program. It is a seven-year plan of capital improvements approved by the Council on a biennial basis. This plan is a blueprint which city staff can follow in implementation of the listed projects.

Comprehensive Annual Financial Report of the City (CAFR): The city's annual financial statement prepared by the Finance and Asset Management Department.

Constant or Real Dollars: The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time in the past.

Consumer Price Index (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Credit Rating: The credit worthiness of a governmental unit as determined by an independent rating agency. The City of Bellevue is rated by two rating agencies: 1) Moody's Investors Service, and 2) Standard and Poor's.

Debt Service: The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit: The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

Department: A basic organizational unit of city government responsible for carrying out a specific function.



Budget One Process Overview and Calendar

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Development-Related Fees: Those fees and charges generated by building, development, and growth in a community. Included are building and street permits, development review fees, zoning, platting, and subdivision fees.

Direct Services Overhead: Costs for centrally-provided internal services which can be identified to specific departments and which departments can control how much of the service they use (e.g., postage, word processing, long-distance phone charges).

Disbursement: The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program: A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Double Budgeting: The result of having governmental funds or departments purchase services from one another rather than from outside vendors. When internal purchasing occurs, both the “buyer” and the “seller” of services must have a budget. The “buyer” has to budget the expenditure and the “seller” has to have resources in its budget to provide the service. This type of transaction results in higher budget values because the same expenditure or revenue dollar is budgeted twice, once in each fund's budget. This document shows the budget with (gross) and without (net of) double budgeting.

Economic Growth and Competitiveness (EGC): A community result, called an Outcome, that is important to residents and stakeholders. EGC plans for growth that will add value to the quality of the city and create a competitive business environment that supports entrepreneurs and creates jobs.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Enterprise Fund: Separate financial accounting entity used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable.

Expenditure: Payment for goods and services. Under the modified accrual basis, expenditures are recognized when goods are received, or services are rendered; provided that payments for expenditures are made within a 60-day period thereafter.

Expense: Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Financial Policy: A government’s conscious decision on the financial direction it wants to take regarding revenue, spending, and debt management in relation to government services, programs, and capital investment. Financial policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.



Budget One Process Overview and Calendar

Fiscal Biennium: In accordance with Washington State Law (RCW 35A.34), a fiscal biennium is the period from January 1 of each odd-numbered year through December 31 of the next succeeding even-numbered year (i.e., January 1, 2019 - December 31, 2020).

Fiscal Year: A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Bellevue's fiscal year is the same as the calendar year.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Full-Time Equivalent (FTE): The acronym "FTE" stands for Full-Time Equivalent and represents the measure by which the city accounts for its staffing. A regular city employee working a standard 40-hour week is counted as 1.0 FTE; a regular city employee working fewer than 40 hours per week is counted as a portion of an FTE (e.g., 30 hours a week is counted as 0.75 FTE).

Fund Balance: The difference between resources and expenditures.

Fund: Governmental accounting systems are organized and operated on a fund basis. A fund is an independent financial and accounting entity with a self-balancing set of accounts in which financial transactions relating to resources, expenditures, assets, and liabilities are recorded. Funds are established to account for the use of restricted revenue sources and, normally, to carry on specific activities or pursue specific objectives. Funds may be established by the State Constitution, State statute, City Charter, City ordinance, or Finance and Asset Management Director.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

General CIP Revenue: Revenue dedicated to CIP use. General CIP Revenue is derived from real estate excise tax, portions of local optional sales tax and business and occupation tax, interest earnings on unexpended balances, and miscellaneous unrestricted revenues. General CIP Revenue is allocated to each non-utility program area based on overall priorities.

General Fund: A central fund into which most of the city's general tax revenues and discretionary resources are pooled and which is allocated to support many of the operations of city government.

General Obligation (GO) Bond: This type of bond is backed by the full faith, credit, and taxing power of city government.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantor.



Budget One Process Overview and Calendar

Healthy and Sustainable Environment (HSE): A community result, called an Outcome, that is important to residents and stakeholders. HSE focuses on preserving natural spaces and providing a healthy environment, which supports healthy living for current and future generations.

Improved Mobility and Connectivity (IMC): A community result, called an Outcome, that is important to residents and stakeholders. IMC focuses on existing and future infrastructure, traffic flow, built environment and travel options that connect people to transportation.

Indirect Services Overhead: Cost of centrally-provided internal support services for which there is a citywide benefit that cannot be readily identified to specific departments (e.g., financial services).

Infrastructure: The physical assets of a government (e.g., streets, water, sewer, public buildings, and parks).

Interfunds: Transactions between individual funds of the City of Bellevue (rather than transactions between the city and private companies, other governments, or vendors). Funds are budgeted in both the service providing and service receiving departments (see, “Double Budgeting”). Examples of interfund revenues include equipment rental charges, self-insurance premiums, and contributions for debt service obligations.

Intergovernmental Revenue: Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Leadership Team: The city’s administrative decision-making body consisting of all Department Directors, the Deputy City Manager, and the City Manager.

LEOFF 1: The acronym “LEOFF I” stands for Law Enforcement Officers and Firefighters I retirement program.

Levy: To impose taxes for the support of government activities.

Limited-Term-Employee (LTE): The acronym "LTE" stands for Limited Term Employee and represents an individual hired full- or part-time for a specific project or purpose with an employment period not to exceed three years.

Line-Item Budget: A budget prepared along departmental lines that focuses on what is to be bought.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

M&O (Maintenance and Operating) Costs: An expenditure category that represents amounts paid for supplies (e.g., office supplies, repair and maintenance supplies, minor equipment, and software), and other services and charges (e.g., ongoing contracts, professional services, communications, rent, utilities, and intergovernmental services).

Mandate: A legal requirement that a jurisdiction provide a specific service at a specific level.



Budget One Process Overview and Calendar

Modified Accrual: The basis of accounting used by the City of Bellevue to recognize revenues and expenditures. The “basis” of either accounting or budgeting refers to the timing with which we recognize revenues and expenses. Under modified accrual, expenditures are recognized when goods are received, or services are executed, and revenues are recognized when they are measurable and available; provided that payments for expenditures are made, and revenues are collected, within a 60-day period thereafter.

Net Budget: The legally adopted budget less double-budgeted items such as interfund transfers and interdepartmental charges.

Non-Operating/Special Purpose Fund: A budgeting, accounting, and reporting entity established to receive revenues typically of a non-continuing nature and to make expenditures for non-continuing projects or programs. It usually has a short-term life, after which the fund will be disbanded. Although budgets may be established on an annual or biennial basis, appropriations are non-lapsing and continue from biennium to biennium.

Obligations: Amounts which a government may be legally required to pay out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Costs: See M&O Costs.

Operating Expenditure: The cost of personnel, materials, and equipment required for a department to function.

Operating Fund: Operating funds have biennially-established balanced budgets which lapse automatically at the end of the fiscal biennium. These funds carry on the traditional service operations of a municipality.

Operating Revenue: Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Transfers: Amounts transferred from one fund to another to assist in funding the services for the recipient fund.

Outcome: The result citizens want from their government programs and activities. Bellevue has six Outcomes: Responsive Government; Healthy & Sustainable Environment; Quality Neighborhoods/Innovative, Vibrant & Caring Community; Safe Community; Improved Mobility and Connectivity; and Economic Growth & Competitiveness.

Output: An output is a unit of a product or service produced through activities and programs (e.g. number of clients’ lunches served, tons of waste collected, or the number of applications processed).

Pay-As-You-Go Basis: A term used to describe a financial policy by which outlays are financed from current revenues rather than through borrowing (in the case of capital expenditures) or reserve building (in the case of retirement funds).

Performance Measure: A measure or combination of measures that allows the observer to know whether performance is in line, ahead of or behind expectations. Also known as an “Indicator.”



Budget One Process Overview and Calendar

Personnel: Expenditure category that represents amounts paid for employees (e.g., salaries and overtime pay) and their benefits.

Policy: A policy is a guiding principle which defines the underlying rules that direct subsequent decision-making processes.

Program: A group of related activities and projects which seek to accomplish a common objective.

Project Cost: An estimate of the resources required to complete the capital project as described on the project description page. Many of the project costs shown in the CIP Plan are preliminary in nature since no significant engineering has been done which would allow for more specific estimates to be produced. Most cost estimates are produced using rule-of-thumb approximations as opposed to specific lists of materials.

Proposal: A written offer of services by a department(s) in response to a Request for Results, issued by a Results Team, to provide a particular service, program or activity that achieves a result. It indicates what the department proposes to do to produce an Outcome, how much it will cost, and how success will be measured. Proposals can be submitted by one department or multiple departments in collaboration with each other.

Public Hearing: A public hearing is a specifically designated time, place, and opportunity for citizens, community groups, businesses, and other stakeholders to address the City Council on a particular issue. It allows interested parties to express their opinions and the City Council and/or staff to hear their concerns and advice.

Purchasing Strategies: A set of actions chosen to achieve an outcome. A strategy is based on an understanding (or assumption) of the cause-effect connection between specific actions and specific Outcomes. Purchasing strategies are included in the Request for Results.

Quality Neighborhoods/Innovative, Vibrant, and Caring Community (QN/IVCC): A community result, called an Outcome, that is important to residents and stakeholders. QN/IVCC creates a “sense of community” by maintaining neighborhoods that support families and providing convenient access to day-to-day activities. Promoting community engagement and fostering diversity and creativity in city-provided services.

RCW: The acronym “RCW” stands for Revised Code of Washington which is Washington State Law.

Request for Results (RFR): A description of the desired Outcome, the factors that contribute to achievement of the Outcome, the strategies that will influence Outcome achievement, and the indicators that will serve as a gauge in determining if the results have been achieved.

Responsive Government (RG): A community result, called an Outcome, that is important to residents and stakeholders. RG fosters stewardship of financial and property interests, reflecting sound business practices, and ensuring deployment of programs that are necessary to deliver the highest priority services.



Budget One Process Overview and Calendar

Result: A result is the Outcome of a program, service, set of activities, or strategy. It describes the impact of a service, set of activities, or strategy. Synonymous with “outcome.”

Results Teams (RT): Interdepartmental teams responsible for determining a set of ranked and optimized budget proposals to achieve an Outcome. There is one result team for each Outcome. The teams set purchasing strategies, create Request for Results, rank proposals, and make initial funding recommendations to the Leadership Team.

Reserve: An account used either to set aside budgeted resources that are not required for expenditure in the current budget biennium or to earmark resources for a specific future purpose.

Resolution: A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

Resources: Total dollars available for appropriation, including estimated revenues, interfund transfers, other financing sources such as the sale of fixed assets, and beginning fund balances.

Restricted Revenue: A revenue is considered restricted when its receipt is either based upon the reasonable expectation that fees or charges paid to the city will be utilized to provide a specific product, service, or capital asset to the payer, or their receipt is directly tied to an expenditure. Revenue is also considered restricted when voters or the City Council have designated it for a specific purpose by ordinance or resolution. Revenues not designated restricted are considered unrestricted.

Revenue: Sources of income received during a fiscal year, operating transfers from other funds, and other financing sources such as the proceeds derived from the sale of fixed assets.

Revenue Bond: A type of bond backed only by the revenues from a specific enterprise or project, such as a utility.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically a future fiscal year.

Safe Community (SC): A community result, called an Outcome, that is important to residents and stakeholders. SC focuses on maintaining a safe place to live, work and play.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Purpose/Non-Operating Fund: A budgeting, accounting, and reporting entity established to receive revenues typically of a non-continuing nature and to make expenditures for non-continuing projects or programs. It usually has a short-term life, after which the fund will be disbanded. Although budgets may be established on an annual or biennial basis, appropriations are non-lapsing and continue from biennium to biennium.



Budget One Process Overview and Calendar

Supplemental CIP: In 2007, the City Council adopted the Supplemental CIP plan which represents high priority capital projects that focus on the following priority areas: 1) Downtown Implementation; 2) Transportation Capacity and Congestion; and 3) Neighborhood Investments. Funding for these projects is provided by limited tax general obligation bonds.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TIFIA: Transportation Infrastructure Finance and Innovation Act (TIFIA) is a loan provided by the federal government. TIFIA is not grant funding, but is a loan with favorable terms for the city.

Uncommitted Resources: The net resources available after meeting the estimated cost of providing existing levels of service which may be used to support new or qualitatively expanded service programs or resource reductions.

Undesignated Fund Balance: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Unrestricted Revenue: Revenues not designated restricted are considered unrestricted (see, "Restricted Revenue").

User Charges: The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Services: A term used to describe services provided by Bellevue's three self-supporting utility funds: Sewer, Storm and Surface Water, and Water.

Variable Cost: A cost that increases/decreases with increases/decreases in the amount of service provided, such as the payment of a salary.



Budget One Process Overview and Calendar

E. Locating Additional Budget and Financial Information

In addition to the 2019-2020 Budget document, the City of Bellevue publishes other information about the city's finances. Some of the more important documents that might be of interest include:

The Comprehensive Annual Financial Report (CAFR) presents the year-end financial status and results of operations for each of the city's funds, as well as various statistical and demographic information about the City of Bellevue. Each year's CAFR can be found on the city's Finance and Asset Management Department home page at http://www.bellevuewa.gov/financial_reports.htm.

Quarterly Monitoring Reports discuss the status of operating and CIP resources and expenditures each quarter including a year-end projection of probable outcomes. Quarterly Monitoring Reports can be found on the city's Finance and Asset Management Department home page by scrolling down to Quarterly Monitoring Reports: http://www.bellevuewa.gov/financial_reports.htm.

Performance Survey, Budget Survey, and Business Survey reports discuss the results of scientifically conducted surveys of residents' and business opinion on city performance and budget priorities. Performance, Budget, and Business Survey reports are located on the city's Performance page at: http://www.bellevuewa.gov/citizen_outreach_performance.htm.

The Annual Performance Report shows selected performance measures for all departments. This document shows target and actual performance for the year, whether actual performance has met or exceeded targets, and it describes steps being taken to improve performance. Please see the city's Performance page at: http://www.bellevuewa.gov/citizen_outreach_performance.htm.

The 2019-2020 Adopted Budget document, proposals for the 2019-2020 Budget and other financial reports can be found online at <https://bellevuewa.gov/budgets>.

Hard copies of the 2019-2020 Adopted Budget document can also be found at this location:

Service First Desk, City Hall, 450 110th Avenue N. E.

Requests for any of these documents or inquiries about other financial programs of the City of Bellevue should be directed to:

Mrs. Toni Call
Finance and Asset
Management Director
City of Bellevue
P.O. Box 90012
Bellevue, WA 98009-9012
Phone: (425) 452-6846
Fax: (425) 452-6163

or

Mr. David Baldwin
Budget Division Manager
City of Bellevue
P.O. Box 90012
Bellevue, WA 98009-9012
Phone: (425) 452-2017
Fax: (425) 452-6163



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Stakeholder Summary Public Outreach for the 2019-2020 Budget

Public Engagement

The 2019-2020 budget process includes options for public engagement. Below is a status of each engagement option:

Budget Process Public Involvement Website is available at: <https://bellevuewa.gov/budget>
The website provides links and contact information for anyone interested in further information.

Statistically Valid Budget and Performance Surveys

- **Budget Survey:**
<https://bellevuewa.gov/city-government/departments/finance/budget-and-performance/performance-reports/budget-surveys-report/>
In preparation for the new budget, the city conducted a budget survey. The survey was designed to provide a statistically valid tool to enhance the city's knowledge of residents' perceptions about the city and to better understand community priorities and expectations regarding city services. This survey has been conducted every other year since 1998.
- **Performance Survey:**
<https://bellevuewa.gov/city-government/departments/finance/budget-and-performance/performance-reports/performance-measures-survey/>
The city conducts a performance survey annually to measure the performance of the city. The methodology for the Performance Survey is the same as in the Budget Survey.
- **Business Survey:**
<https://bellevuewa.gov/city-government/departments/finance/budget-and-performance/performance-reports/business-survey/>
The city conducted the business survey for the first time in 2015. The survey is conducted every other year with the 2017 survey as the most recent available. The survey addresses Bellevue's key metrics, attitudes about operating and owning a business, starting a business, and questions relating to taxation.

Public Hearings in June, August and November

- The City Council holds three public hearings on the 2019-2020 budget to provide stakeholders multiple opportunities to officially comment on the operating and capital budgets. Two public hearings, one in June and the other in August, are held prior to the submission of the Preliminary Budget to the council and offer residents and other stakeholders the opportunity to let the council know what issues are important to them. The third hearing, in November after the council receives the Preliminary Budget, provides interested parties the chance to address new budget proposals and comment on significant budget issues.



Stakeholder Summary Public Outreach for the 2019-2020 Budget

- Summaries of the June, August, and November public hearings are presented in this section. Additional emails, phone calls, and communications may have been received by councilmembers over the course of 2018.

Public comment at all City Council meetings

- The public is welcomed and encouraged to speak during public comment at all regular City Council meetings. The council agendas are posted on the council website.

Boards and Commissions: http://www.bellevuewa.gov/boards_commissions.htm

- Five city boards and commissions provide input on the budget process.
 - Transportation Commission: provides funding recommendations on the Capital Investment Program (CIP) budget.
 - Environmental Services Commission: provides funding recommendations on both the operating and CIP Utilities budgets as well as rate recommendations.
 - Parks and Community Services Board: provides funding recommendations on the CIP budget.
 - Human Services Commission: provides funding recommendations on allocations to human services (City/CDBG) agencies.
 - Arts Commission: provides funding recommendations on arts acquisitions as well as allocations to arts groups.

E-mail/Contact Councilmembers: Council@bellevuewa.gov

Comments to the council may be emailed to the address above or submitted by phone to the Council Office at 452-452-7810 (to leave message).

E-mail/Contact Finance and Asset Management: FinanceDepartment@bellevuewa.gov

- **Presentations to Neighborhood Groups, Business Associations and Others**
The Finance and Asset Management Department will give presentations about the budget upon request to any group. Please contact us (425-452-5281) or at the email above.
- **Information Provided Upon Request**
Finally, the Finance and Asset Management Department responds to any communication received regarding the budget process. Please contact us (425-452-5281 or at the email above).



Stakeholder Summary Public Outreach for the 2019-2020 Budget

PUBLIC HEARINGS TESTIMONY (paraphrased)

June 4, 2018 (sources: adopted Council Meeting Minutes, summarized letters):

City Clerk Kyle Stannert noted that three emails received over the weekend with comments regarding the budget were included in the council's desk packet this evening.

The following individuals came forward to comment:

1. Pamela Johnston thanked the council for its support of high-quality buildable and natural environments. She wants to ensure there is transparency and collaboration in the neighborhood planning efforts. She encouraged moving forward with activities to preserve and expand the tree canopy. She noted the need for park development in the Bridle Trails and Newport Hills areas. Ms. Johnston encouraged the council to provide adequate funds for staff to engage in public outreach. She would like to see all public meetings listed on the calendar. She asked the city to consider budgeting additional staff support for the council.
2. Court Olson urged the city to bolster its commitment to the King County-Cities Climate Collaboration (K4C) initiatives. He encouraged the council and city staff to engage outside expertise to help create a thorough plan for reducing greenhouse gas emissions. He suggested coordinating with other cities to fund the appropriate consultant.

The following written comments were received as noted below in summarized form. Additional emails, phone calls, and communications may have been received by councilmembers over the course of 2018.

1. Jennifer Keller submitted a request for the council to recognize, through allocations in the budget, the importance of creating a strong Climate Action plan for our city.

August 6, 2018 (source: adopted Council Meeting Minutes):

The following individuals came forward to comment:

1. William Bain, a resident of Bellevue Towers and the CEO of a software company in Downtown Bellevue, asked the council to allocate funds to create a Climate Action Plan for Bellevue. He acknowledged there are competing priorities. However, he said the cost of waiting is that the negative impacts of climate change cannot be reversed. He expressed concern that the King County Cities Climate Collaboration (K4C) will not meet its targets for the reduction of greenhouse gas emissions.



Stakeholder Summary

Public Outreach for the 2019-2020 Budget

2. Gary Bloxham noted that he has been a Wilburton resident since 1974. He expressed concern that Bellevue is not meeting its K4C goals. He encouraged the city to create a Climate Action Plan. He said that 70 percent of greenhouse gas emissions are generated by cities.

3. Bill Westre commented on Bellevue's diversity, global perspective, sister cities around the world, and concern about greenhouse gas emissions. He said the United States is one of the highest producers of emissions in the world. He encouraged the city to create a Climate Action Plan.

4. Jennifer Keller, a Lake Hills resident, urged the city to place a high priority on allocating funds to develop a Climate Action Plan. She thanked the city for its K4C participation. She noted concerns about the increasing frequency of forest fires.

5. Pamela Johnston said she would like the budget to provide greater opportunities for public engagement. She expressed support for the development of parks in Bridle Trails and Newport Hills. She asked about the sources and purposes for arts funding. She encouraged the city to make online information accessible to individuals with physical challenges. She encouraged transparency in the city's processes. She said it would be helpful to make information related to an upcoming City Council meeting available to the public well in advance of the meeting. She encouraged a citywide focus on the tree canopy. She thanked the council for all they do and suggested that perhaps the council needs more staffing.

6. David Schwartz commended Bellevue's commitment to the K4C. He expressed concern that Bellevue and the K4C will not meet the greenhouse gas emissions goals. He urged the council to create a Climate Action plan. He offered to provide the names of consultants with expertise in this area. He said that Bellevue needs to show leadership on this issue.

7. David Osmer expressed concerns regarding global warming and encouraged the city to create a Climate Action Plan.

8. Don Marsh expressed support for developing a Climate Action Plan and commented on the issue of electrical reliability in Bellevue. He suggested, based on Puget Sound Energy's data, that it would be most beneficial to underground power lines along Newport Way. He suggested undergrounding the lines in coordination with the sidewalk project. He said PSE currently plans to move the lines to the other side of the street. However, that would be difficult, and residents do not want PSE to remove trees. Mr. Marsh asked the city to explore the option of undergrounding power lines on Newport Way.

9. Matt Jack, Bellevue Downtown Association (BDA), and Chris Johnson, Bellevue Chamber of Commerce, said that both organizations have been working to review the city's budget materials and to develop comments and input for the council. The joint task force will submit formal comments this fall. Mr. Johnson noted support for Fire Station 10 and for the unfunded LEOFF I (Law Enforcement Officer and Firefighter) pension obligation.



Stakeholder Summary Public Outreach for the 2019-2020 Budget

10. Kristi Weir urged the council to allocate funds for developing a Climate Action Plan.
11. Claire Wolfman noted examples of global warming (e.g., forest fires) and urged the council to create a Climate Action Plan.
12. Peter Marshall asked the council to create a Climate Action Plan. He said the K4C will not reach its greenhouse gas emissions targets. He said local communities need to aggressively address the issue in the absence of federal attention to the problem.
13. Court Olson, representing the Cascade Green Building Council, commented on green building materials and practices. He asked the council to allocate \$250,000 to create a Climate Action Plan.
14. Heidi Dean expressed support for the speakers' comments on climate change. She encouraged the council to support the development of park property in the Newport Hills area. She said the residents lost their former community gathering space, and the shopping center will no longer allow them to use space there. She said the community does not want to lose the opportunity to get together with neighbors.
15. Stephanie Walter encouraged the council to provide funding for community organizations and events that strengthen neighborhoods. She expressed concern that the Lake Hills Neighborhood Association (LHNA) was charged a fee for its annual picnic for the first time this year. She noted that knowing neighbors improves public safety and security.

November 19, 2019 (source: adopted Council Meeting Minutes):

1. Sue Bah representing the Board of Directors of Eastside Pathways wanted to make sure that all stakeholders work together and to thank the City for the ongoing partnership and support.
2. Pamela Johnston spoke about building community for unity, shaping a common vision for neighborhoods, and mention that Bridle Trails Park is a great place.
3. Khaze Shariff says thank you for investment in Human Services and requested that MCRC be considered in the budget with \$50,000 from the contingency fund.
4. Norm Hanson requested that property be looked at for a neighborhood park and that the City supports parks.
5. Chris Johnson from the Bellevue Chamber of Commerce talked about supporting efforts on healthcare cost growth, agreed with the fire inspection fee. He further talked about the Bellevue Way Project funding and a TFP item.
6. Victoria Shae requested a detailed and comprehensive plan to tackle climate change and said thank you for the ESI budget allocation.



Stakeholder Summary Public Outreach for the 2019-2020 Budget

7. Gargee Penetula said thank you for the budget allocation to ESI and wanted the funds directed to climate change.
8. Jennifer Keller said thank you for participating in K4C and funding ESI. Wanted to make sure that a majority of the ESI budget goes toward climate action and climate action planning.
9. Eric Hanson wanted to say thank you for signing onto K4C and for the budget allocation to ESI. Also wanted to have focus put onto emissions, commercial energy, and residential buildings. Please drive electric vehicles.
10. Court Olsen said thank you for the budget allocation.
11. Jeff Tiel asks if investment in ESI to achieve K4C targets
12. Marlene Mayer says climate issues can happen and thank you for what you are doing in this area.
13. Curt Allred said thank you for signing up for K4C and the ESI budget. Climate is the major issue for humanity.

Additional emails, phone calls, and communications may have been received by councilmembers over the course of 2018.

2018 ANNUAL RESIDENTS PERFORMANCE SURVEY DATA

Background

2018 marks the 21st Performance Measures Survey conducted by the City of Bellevue. Survey outreach and deployment were offered in four additional languages: Chinese, Korean, Russian and Spanish.

The survey has a margin of error of +/- 4.1 percent at a 95% confidence level, which means that if the city surveyed 10 random residents, 95% of the time the results would be within 4.1% of this year's survey response. A total of 564 residents responded to the survey via either the internet or phone.

As a reminder, the city conducts an annual performance survey to collect statistically reliable data that represents all Bellevue residents. Findings help the city to understand how residents perceive city services and to make service delivery improvements accordingly.

Summary 2018 Performance Survey Key Metrics



Stakeholder Summary

Public Outreach for the 2019-2020 Budget

- Bellevue maintains a high quality of life – more than nine out of ten residents believe that the overall quality of life in Bellevue “exceeds” or “greatly exceeds” their expectations. This result has remained relatively steady for the past several years.
- City services are high quality – almost 90 percent of Bellevue residents believe the overall quality of city services “exceeds” or “greatly exceeds” their expectations. This result is similar to previous years.
- More than seven out of ten residents say they are getting value from their tax dollar. Ratings for the Value of Services have decreased between 2017 and 2018.
- Almost 70 percent of respondents say the city is headed in the right direction. The top first response reasons given for why the city is headed in the right direction are development/growth, public transportation, and politicians/leadership/City Council/government. The top first response reasons for the city is headed in the wrong direction are cost of living/expensive/taxes, congestion/crowding/traffic/overbuilding, and development/growth.
- Residents enjoy living in Bellevue – nearly all (95 percent) of those surveyed say the city is a good to excellent place to live. This is similar to prior years. In addition, 94 percent of respondents rate their neighborhood as a good to excellent place to live, which is also similar to years past.

Methodology

The survey is designed to provide a statistically valid tool at a 95% confidence level. Quotas were used to ensure a representative sample of Bellevue residents living in single-family and multifamily dwellings. Quotas were also set to ensure a representative sample of age ranges (18-34, 35-54, 55+) and gender (male, female). Samples were randomly drawn from a random listing of households in Bellevue. Surveys were conducted online, by landline telephone, and by cell phone, and were deployed from February 16 to March 11, 2018.



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Forecast Introduction

The following sections present the General Fund and Enterprise Funds financial forecasts for the 2019-2024 forecast period. Each Fund's forecasted revenues and expenditures have been developed using current economic information and known data. This represents a point in time and as the forecast period extends the margin of error increases.

- Economic Outlook
- General Fund Financial Forecast 2019-2024
- Development Services Fund Financial Forecast 2019-2024
- Parks Enterprise Fund Forecast 2019-2024
- Utility Funds Financial Forecast 2019-2024



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Executive Summary:

- *The Puget Sound Region continues to outperform the nation.*
- *Bellevue home values have re-gained and surpassed pre-Great Recession values.*
- *Bellevue's unemployment rate stays much lower than the nation and close to full employment which is considered at 3 percent.*
- *Although Bellevue's revenue has grown at a higher rate in the past few years from a large revenue stream supported by highly volatile construction, the growth in sales tax is not sustainable for the long run.*
- *There continues to be national and international risks in the economy.*

Economic Outlook:

Global and National Economy:

The global economic upswing that began around mid-2016 has become broader and stronger. The new World Economic Outlook report published by International Monetary Fund (IMF) projects that advanced economies as a group will continue to expand above their potential growth rates this year and next before decelerating, while growth in emerging market and developing economies will rise before leveling off. The expansion continues at a less even pace among economies. As a key driver of economic growth, improvements in income and standard of living, the growth of technology and innovation will likely be concentrated in a few large industrialized economies. For most countries, current favorable growth rates will not last.

The U.S. economy is experiencing one of the longest expansions on record. U.S. Gross Domestic Product (GDP) increased at an annual rate of 4.2 percent in the second quarter of 2018, according to the US Bureau of Economic Analysis (BEA)'s estimate. The acceleration in real GDP growth in the second quarter reflected accelerations in personal consumption expenditures, exports, federal government spending, and state and local government spending, offsetting a smaller decrease in residential fixed investment¹.

A decade has passed since the collapse of the housing market and start of the Great Recession. Home values have more than recovered in most of the nation's largest markets. The markets with the highest gains above the mid-2000s bubble are primarily in the West and Southwest. The median home value nationwide is 8.7 percent higher than it was at the height of the housing bubble. In the markets that have seen the strongest recoveries, a combination of strong job growth, tight supply and low interest rates have pushed home values upward.²

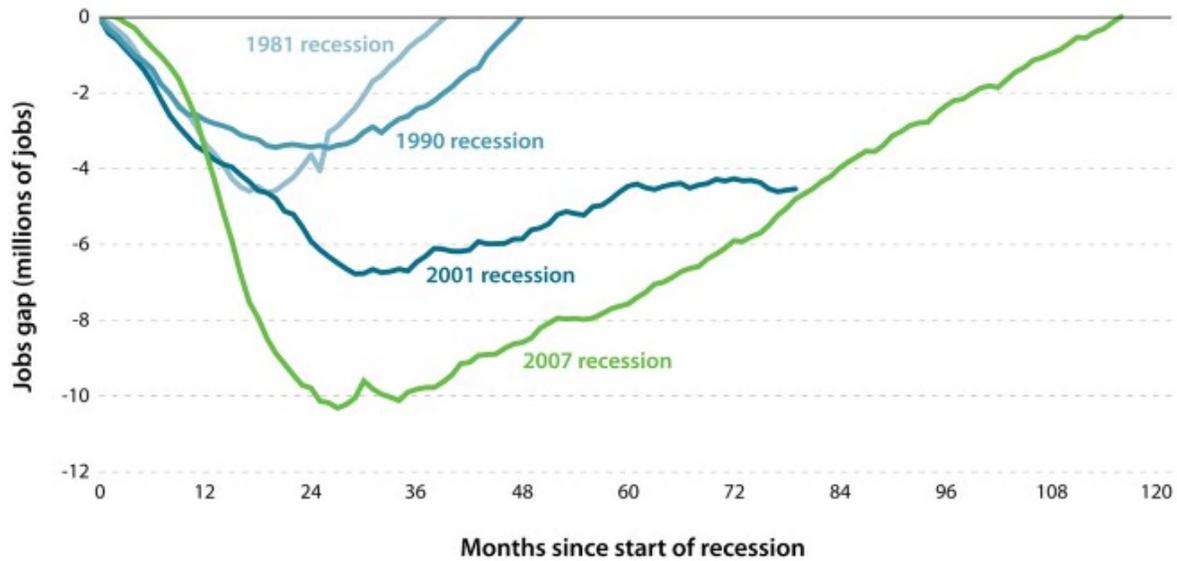
¹ Source: Bureau of Economic Analysis

² Source: Zillow Research

Economic Outlook

The unemployment rate in the U.S. fell to a 10-year low in 2018, and the job market has added more jobs than it lost in the Great Recession. As both job growth and the unemployment rate are important indicators of the labor market which support the income and consumer spending, the job gap reflects changes in both level and demographic composition of U.S. From the chart below, the recovery of the job market since the Great Recession has been the longest and the slowest of the four recessions we had since the 1980s. However, the recovery has been uneven for all regions of the country.

Overall Job Gap (Demand minus Supply) During and After the Last Four Recessions



Source: Current Population Survey and Current Employment Statistics, Bureau of Labor Statistics 1980-2017.

Although moderate economic growth is forecasted in the near term, concerns about overheating may intensify, given already robust growth and an unemployment rate that is well below most estimates of “full employment.” Employment growth is expected to slow going forward because the unemployment rate is low and the working age population is growing slowly. The enactment of a large tax cut and spending increase will further boost growth and put more upward pressure on inflation for the remainder of 2018 and 2019.³

Risks on the Horizon

Behind the global and national economy's overall solid growth, risks and uncertainties remain in the economy.

³ Source: IHS Markit

Economic Outlook

- Uncertainty surrounding tariffs and trade policy is expected to persist, as the Trump Administration considers further tariffs with China and stokes tensions with trading partners. Many employers are putting more focus on pay hikes and nonwage benefits to fill openings, but more widespread growth in the labor force will be needed to further alleviate shortages.⁴
- Housing starts have rebounded, but unexpected weakness in single-family permits implies a softer near-term trend. The just released August 2018 Housing Status Report shows a sharp and unexpected decline (53,000) in single-family permits in August. This was the largest one-month decline in over eight years. IHS Markit Economists thinks it could be a signal of slower construction and housing market growth.⁵
- The declining trend of auto sales. The auto industry has enjoyed a boom over the last few years. Vehicle sales hit records in 2014 and 2015, as more jobs, rising wages, low interest rates and historically low gasoline prices fueled consumers to replace older vehicles and upgrade from cars to SUVs. However, the auto sales in the nation has started a declining trend in 2017 and the trend is continuing as of September 2018 (Source: U.S. Bureau of Economic Analysis (BEA)).
- Loss in confidence and growing risk aversion cause a reduction in investment and consumer spending across many categories. This would trigger a decline in an already slowing housing market, while reduced capital investment would weaken productivity growth. In this case, the pessimistic scenario could push the economy into a brief recession.⁶
- Extreme weather events including hurricanes, extreme temperatures and other weather events are considered the top risk in 2018, considering U.S. struggled to recover from the most expensive hurricane season ever in 2017, and Hurricane Florence just created massive damage to the east coast in 2018. Climate change is creating more frequent heatwaves, which will strain agricultural systems and raise the risk of breakdowns in the food supply.⁷
- Cyberattacks and data fraud or theft are other risks. The increase in cyberattacks is placing the personal information of millions of consumers at risk. For example, in 2016, companies revealed breaches of more than 4 billion data records, more than the combined total for the previous two years.⁸

⁴ Source: World Economic Outlook 2018 by International Monetary Fund

⁵ Source: IHS Markit August 2018 Housing Update

⁶ Source: IHS Markit US Markets Executive Summary September 2018

⁷ Source: 2018 Annual Global Risks Report by World Economic Forum

⁸ Source: 2018 Annual Global Risks Report by World Economic Forum



Economic Outlook

Local Economy:

In 2017, of the large metropolitan areas, those with population greater than two million, Seattle-Tacoma-Bellevue, WA had the second largest increase (5.2 percent) in real GDP in 2017. This was led by growth in professional and business services; wholesale and retail trade; and finance, insurance, real estate, rental, and leasing.⁹

The Greater Seattle metropolitan area's labor market continues to expand in the first half of 2018, adding a total of 60,800 jobs (3 percent). Most of gains were in the trade, transportation, and utilities sector, accounting for more than one-quarter of the total jobs added over the year. Professional and business services also expanded at a rapid pace, accounting for another quarter of the total jobs added over the year. The rest of the service sectors—especially information, financial, and leisure/hospitality—also did very well. Labor-market improvements have steadily decreased the unemployment rate, which stands at 4.0 percent in mid-2018. The Puget Sound region's labor markets are extremely tight, which is expected to increase competition between employers to gain and retain talent. Consequently, the personal income growth is expected to outpace the country in 2018 and 2019.

The residential construction sector in the Greater Seattle metropolitan area grew rapidly in 2017 but has since started to slow. Construction and natural resource employment was up 3.1 percent year over year in June 2018 (up 3,800 jobs), compared with 8.9 percent growth in December 2017. Despite the recent slowdown in construction employment, the construction sector looks strong. The Seattle area still has the highest number of cranes of metropolitan area in the United States, according to Rider Levett Bucknall (RLB)'s latest Crane Index.

Bellevue's economy is largely driven by construction and consumer spending due to a large retail presence as well as many car dealerships. With a very low unemployment rate, per capita income growing at a higher pace, and home price growth outpacing the rest of the Puget Sound communities, Bellevue has seen strong revenue growth in the past a few years.

Bellevue home prices have rebounded much faster than the nation or even the rest of King County. Bellevue has now surpassed the home value that was lost in the recession (not adjusted for inflation). The median home value in Bellevue has increased 14.6 percent compared to a year ago and Zillow predicts it will rise 4.7 percent within the next year.¹⁰

⁹ Source: US Bureau of Economic Analysis September 2018 News Release: Gross Domestic Product by Metropolitan Area, 2017

¹⁰ Source: Zillow Research (<http://www.zillow.com/research/>)



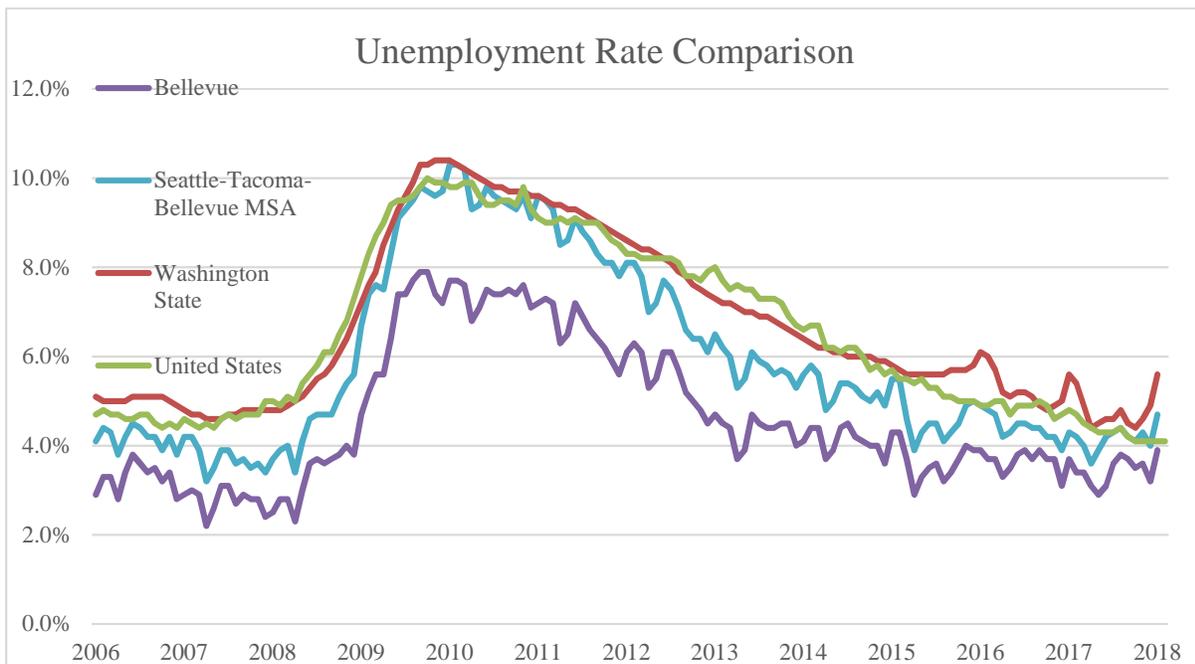
Economic Outlook

Bellevue Economic Indicators Comparing to Other Jurisdictions

	Household Income	Median Home Value	Unemployment Rate (As of July 2018)
United States	\$60,336	\$217,600	4.10%
Washington State	\$70,979	\$339,000	4.60%
Seattle-Tacoma-Bellevue MSA	\$82,133	\$439,800	3.90%
Bellevue	\$121,168	\$791,000	3.20%

Source: US Census Bureau, 2017 American Community Survey 1-Year Estimates

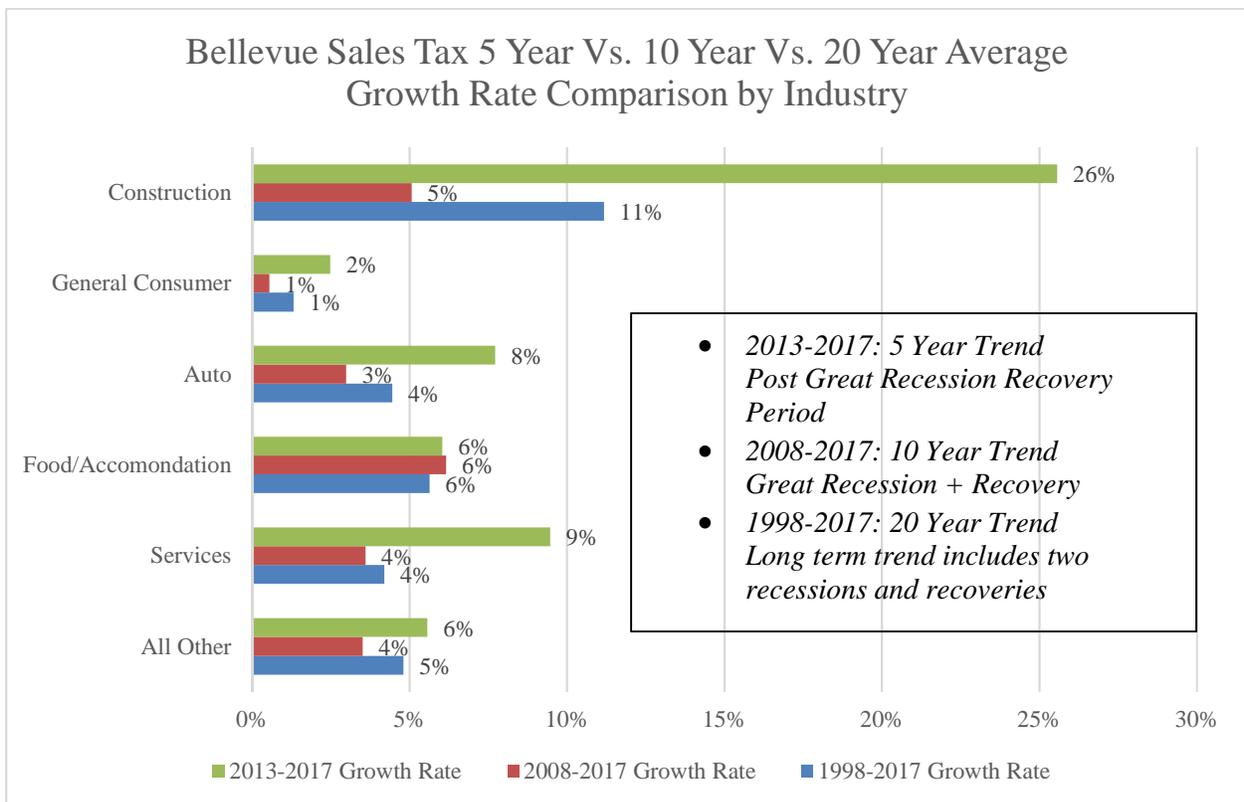
Local employment has grown due to Bellevue being an economic center of the east-central Puget Sound. People from all over the Puget Sound travel to work in Bellevue, and the city has continued to attract new businesses to the point that office space is now very limited. The US unemployment rate is currently 4.1 percent as of July 2018. The unemployment rate in Washington State is 4.6 percent which is higher than the national level. However, Bellevue’s unemployment rate is significantly lower than the national rate at 3.2 percent in July 2018. Economists generally believe full employment is considered when unemployment is at 3 percent. Bellevue’s average monthly unemployment rate in 2017 was at 3.5 percent which is closer to full employment than the nation as a whole.



Source: U.S. Bureau of Labor Statistics

Economic Outlook

Construction activity is highly volatile and is dependent on several factors, such as the real estate market and the overall health of the economy. However, construction is a one-time activity and eventually it will slow as demand diminishes. The chart below shows the volatility of the construction sales tax by comparing the sales tax by category and by different periods. Total construction growth decreased significantly during the recession (up to 31 percent in a year) and then came back up to a higher than pre-recession growth rate as the economy recovered from the recessions. In the past five years of the post-recession recovery period, it has an annual growth rate of 26 percent which the other sales tax categories grows at a much lower rate. However, if we include the great recession in the analysis, the average annual growth rate reduces to 5 percent. The chart below compares the different categories of sales tax and their average annual growth rate in different economic stages, the growth patterns for different sales tax categories can vary a lot.



2019-2024 General Fund Forecast Executive Summary

Executive Summary:

- ❖ **Revenues:** *The 2019-2024 General Fund forecast projects strong revenue growth in 2019 and 2020, and modest revenue growth starting in 2020. It includes the following:*
 - *The 2019-2024 forecast includes the use of the councilmanic statutorily allowable one percent annual property tax increase in 2019 and 2020.*
 - *Sales tax growth forecasts continued modest growth through the forecast period, primary influences are:*
 - *Implementation of the Washington State Marketplace Fairness Act which expands the sales tax base by instituting taxation on out-of-state internet sales. As the compliance rate increases, this portion of sales tax will increase faster than the other sectors of sales tax.*
 - *The early forecast years (2019-2020) reflect construction sales tax revenue for several new major construction projects, with reductions in construction sales tax starting in 2021 as Bellevue predicts a slowdown in the development cycle.*
 - *Business & Occupation (B&O) tax continues to perform well primarily due to increased business activities and audit activity. Without audit revenue, B&O is forecasted to grow by an average of 5.1 percent per year from 2019 to 2024 due to increased business growth in downtown Bellevue and Spring District.*
 - *Sales Tax Annexation Credit will expire in 2022 eliminating \$1 million in revenue.*
 - *Fire inspection fee revenue is assumed in 2020 and beyond to account for the cost to support the bi-annual fire inspections conducted by the Fire Department.*
- ❖ **Expenditures:** *The 2019-2024 general fund forecast continues funding for existing expenditure levels and it includes:*
 - *The costs for opening and staffing of Fire Station (FS)10 in 2021, including new apparatus, ongoing maintenance & operations, and 13 staff, at a cost of ranging \$2.3-3 million annually.*
 - *The 2019-2020 budget includes the “pay as you go” transfer from the General Fund to Law Enforcement Officers and Fire Fighters Plan I (LEOFF I) Medical reserve of approximately \$2.3 million annually.*
 - *Includes a modest assumption for a 0.3 percent growth in total expenditures for an increase in demand for services starting in 2021 based on the continued urbanization of the city. The estimate is based on a 5-year history of cost increases from 2013 to 2017.*
 - *The out year additional cost of maintaining new infrastructure M&O is also included in the forecast for known infrastructure in the pipeline.*
- ❖ **Reserves:** *The 2019-2024 general fund forecast continues to build reserves in the early years to better position the city to address the known events noted above. In later years, the forecast shows a depletion of reserves as expenditures are forecasted to exceed revenues starting in 2021.*
- ❖ **Conclusion:**
 - *Assuming no change in revenues or expenditures, the current forecast shows the general fund continuing to build reserves through 2020 and then will be drawn on to balance the budget in the out years, which is not a long term financially sustainable strategy.*
 - *The forecast shows that by 2023, the projected ending fund balance is forecasted to be less than the 15 percent City Council policy.*
- ❖ **Risks:**

The risks to the general fund revenue includes: The shift to greater online purchases from traditional brick and mortar store, the downturn of construction, the slowdown of auto sales and the risk of recession.

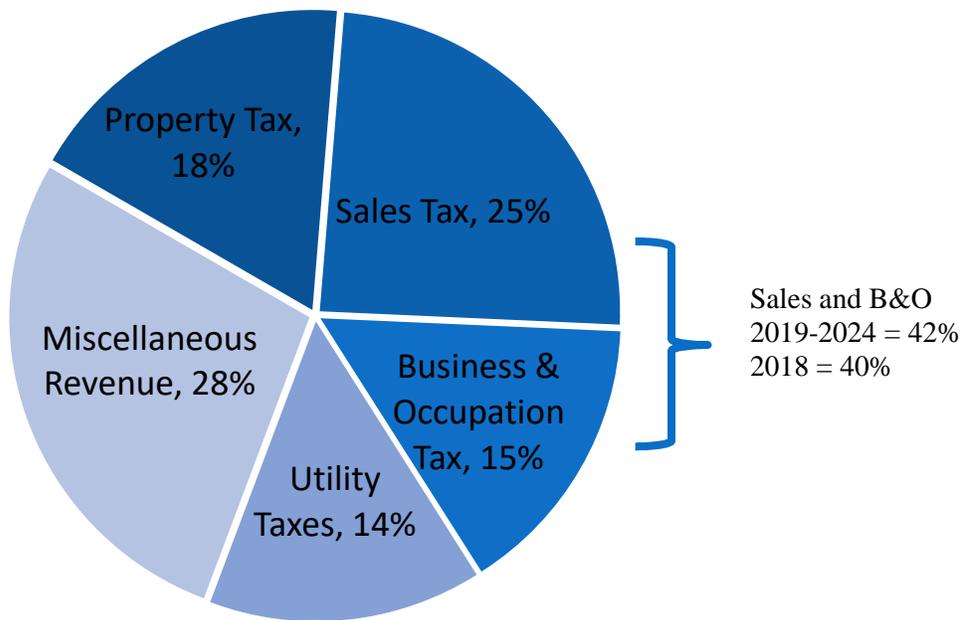
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General Fund Revenue Overview and Revenue Details

Overall, the city’s General Fund forecast assumes strong revenue growth in 2019 and 2020, and modest revenue growth starting in 2021, recognizing that the Puget Sound area economy will continue to grow, but at a slower pace than recent years. The city’s mix of revenue consists of property tax, sales tax, business and occupation (B&O) tax, utility tax, user fees, state-shared revenue, as well as other smaller revenue sources. These revenue sources fall into essentially five categories: sales tax, B&O tax, property tax, utility tax, and all other revenue.

Chart 1

2018 Proportionate Share of General Fund Revenues



Sales and B&O taxes (most economically volatile revenue streams), combined, comprise an average 42 percent of total General Fund revenue in 2019-2024 (40 percent in 2018 growing to 43 percent in 2024). The increase in proportionate share is due to the faster growth of new marketplace fairness revenue and the combined growth of traditional sales tax and B&O tax base compared to other revenue streams. The proportionate share increase is both positive and negative – positive in that the continued growth is supporting the existing expenditure levels in the city and assisting in building reserves in the near-term, and negative in a greater reliance on these streams has a higher risk to the city during economic downturns.

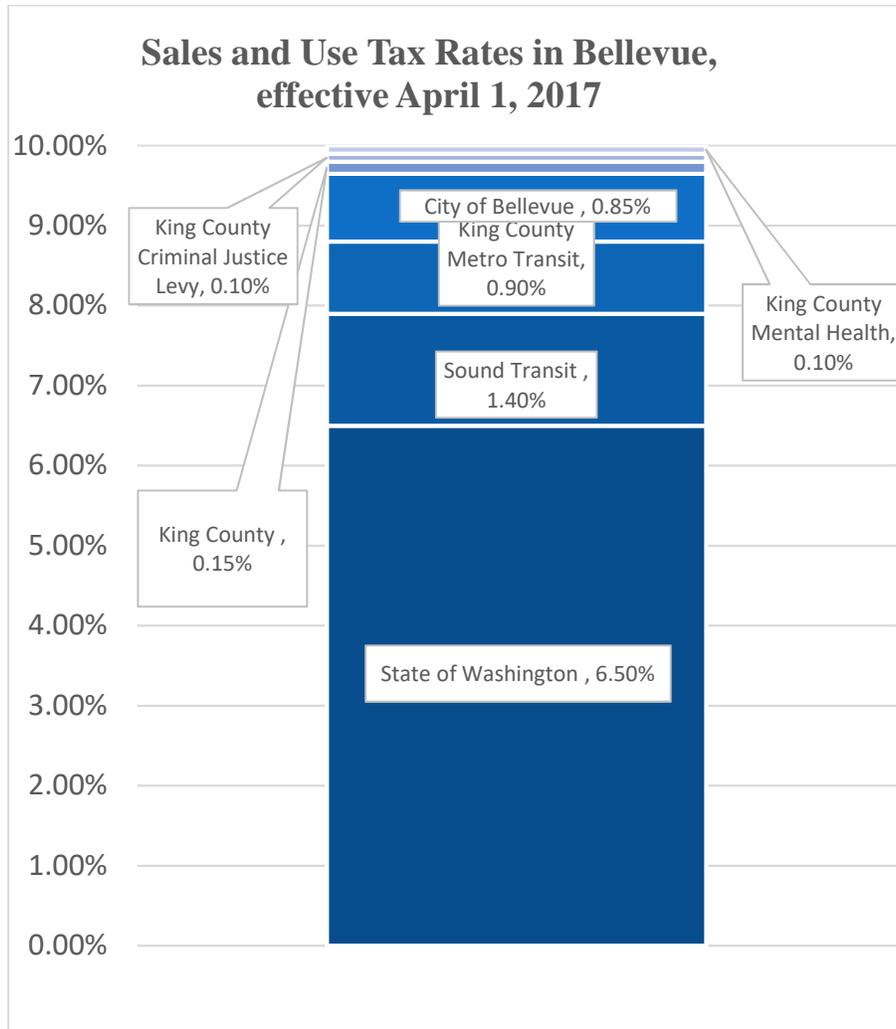
** The 2019 sales tax forecast includes online sales tax expansion revenue estimated by Washington State Department of Revenue that resulted from the passage of Engrossed House Bill (EHB) 2163 in June 2017 as part of the state budget package.*

Sales and Use Tax

Background

The retail sales and use tax (sales tax) is imposed on the sale of most goods and certain services in Bellevue. The tax is collected from consumers by businesses that in turn remit the tax revenue to the state. The state sends the city its share of this revenue monthly. The city collects 0.85 percent tax on retail goods and services. Chart 2 shows Bellevue’s sales and use tax rate components. Sales tax revenue is the most volatile revenue the city’s General Fund collects. During the Great Recession, sales tax collections fell 21 percent from the peak in 2007 to the trough of the recession in 2010. Chart 3 shows the sales tax growth since 2000 and is shown compared to the Consumer Price Index (CPI) to demonstrate the magnitude of growth and volatility.

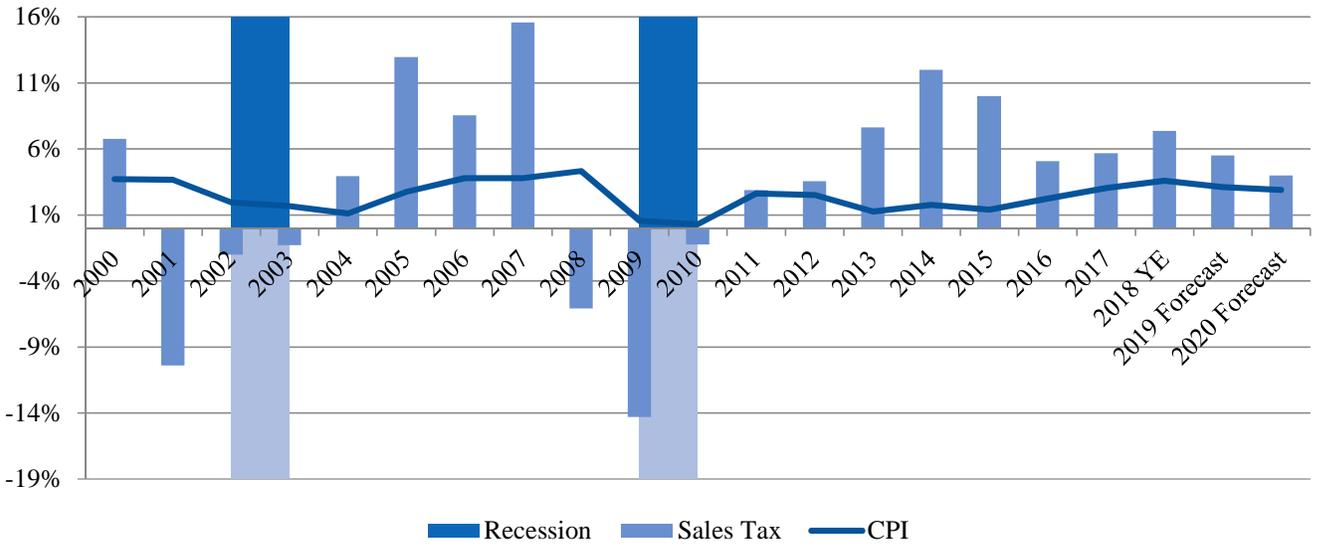
Chart 2



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Chart 3

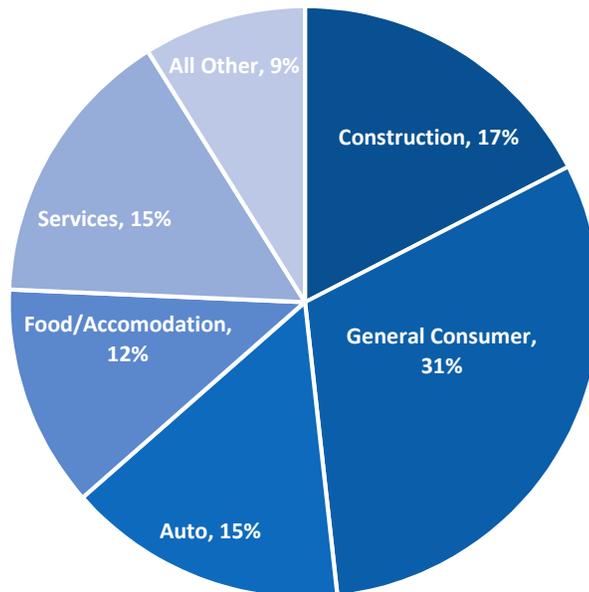
Sales Tax Annual % Increases compared to CPI



Sales tax is reported to the city by sector. The major sectors for Bellevue are construction, retail sales, and auto sales, which together comprised over 64 percent of sales tax revenue in 2017. All other sales tax sectors make up the remaining balance.

Chart 4

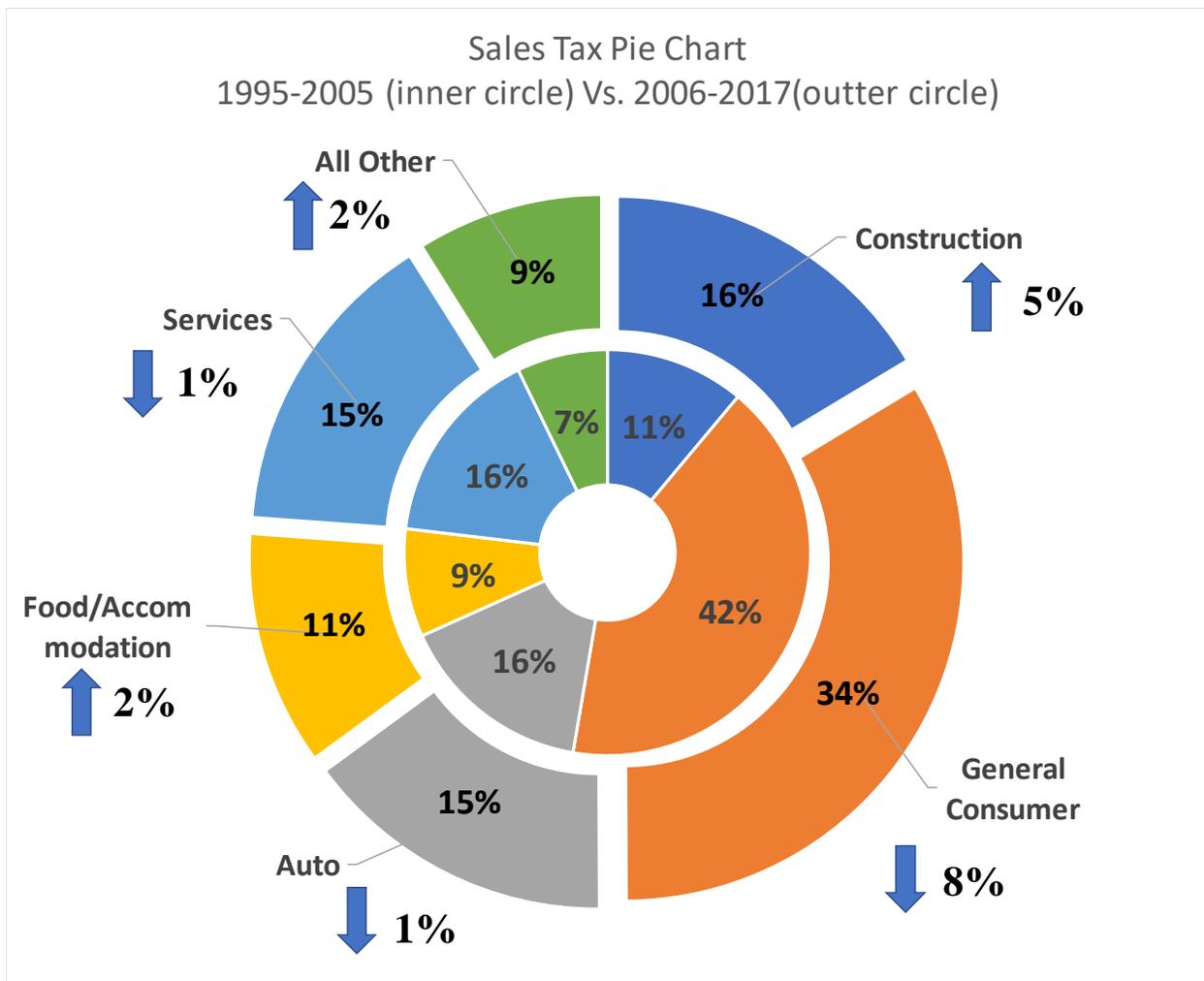
2013-2017 Sales Tax Average Share by Industry



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Total sales tax growth recovered at moderate speed due to the significant construction growth and the consistent recovery of auto and parts sales. However, retail trade growth is recovering at a much slower speed and has not yet recovered to the pre-recession level. This could be due to the growing trend of online shopping as people’s shopping habits change. On the other hand, sales tax growth is relying more and more on construction activities in Bellevue. The share of construction sales tax to total sales tax increased from 10 percent in 2012 to 20 percent in 2017. Out of the \$3.6 million sales tax growth from 2016 to 2017, \$1.5 million or 42 percent of the total growth was from construction sales tax.

As shown in the sales tax comparison pie chart below, construction has gained the most sales tax shares and retail sales (General Consumer) has lost the most of its share in recent years.

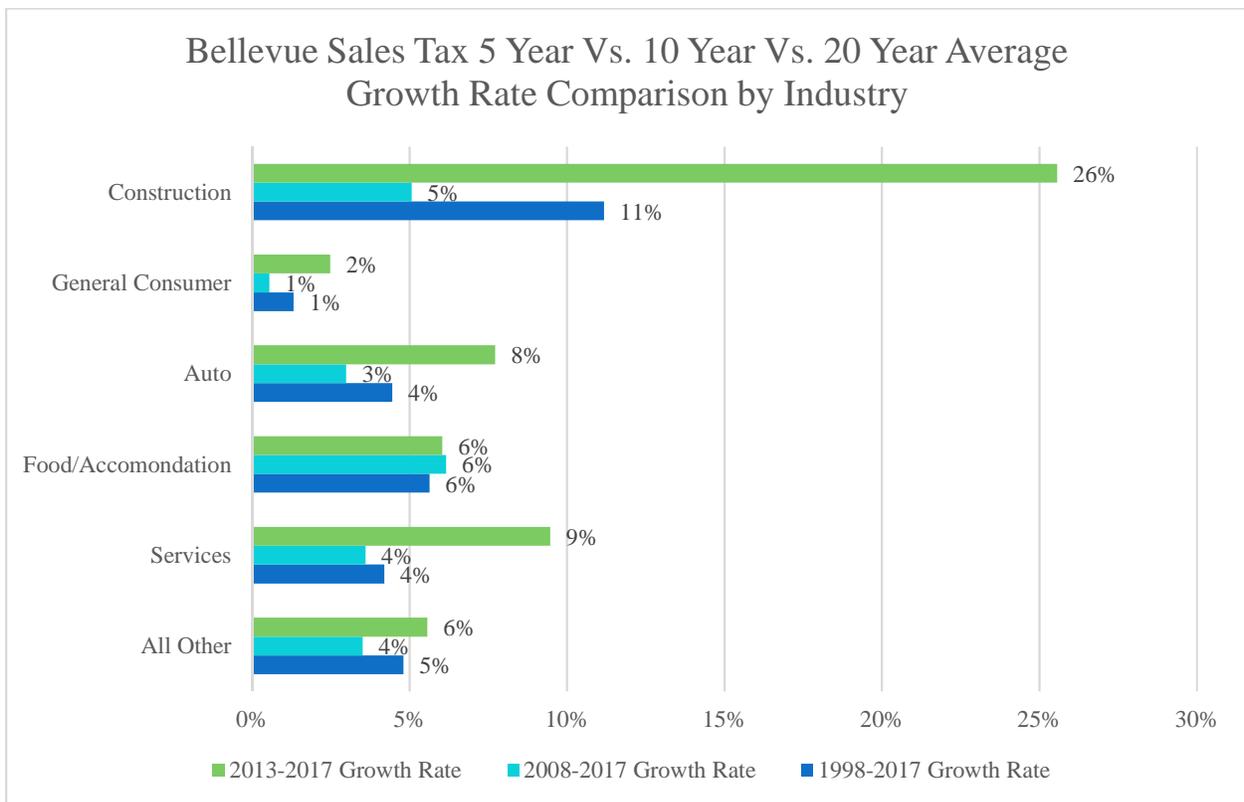


Construction

Construction activity is highly volatile and is dependent on several factors, such as the real estate market and the overall health of the economy. However, construction is a one-time activity and eventually it will slow as demand diminishes. The chart below shows the volatility of the construction sales tax by comparing the sales tax by category and by different periods. Total

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construction growth decreased significantly during the recession (up to 31 percent in a year) and then came back up to a higher than pre-recession growth rate as the economy recovered from the recessions. In the past five years of the post-recession recovery period, it has an annual growth rate of 26 percent which the other sales tax categories grows at a much lower rate. However, if we include the great recession in the analysis, the average annual growth rate reduces to 5 percent. The chart below compares the different categories of sales tax and their average annual growth rate in different economic stages, the growth patterns for different sales tax categories can vary a lot. As shown in the sales tax growth rate comparison chart below, the construction sales tax's share has gone up and down due to the construction/economic cycles, and the largest components of sales tax - general consumer (mostly retail sales) category is continuing to decrease its shares due to a slower growth.



Bellevue's construction activities tend to move with the region's trend, but also have some uniqueness due to the fast growth in the Bel-Red area and downtown. As the construction activities near the peak, other jurisdictions around Bellevue are also watching construction activities very closely.

The 2019-2024 General Fund incorporated the King County's new constructions forecast and Development Services Department's forecast. Several major mixed-use development projects (Summit III, REI Main Campus) are assumed to be under construction in the early years of the forecast. The number of land use design review application activity remains consistent with prior years indicating interest in future development in Bellevue continues, however, the pace of development is anticipated to decline as Bellevue moves through a downturn in the development

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cycle through the forecast years.¹ Bellevue’s construction sales tax is projected to flatten and maintain its level in 2019-2020 as the major projects finish their constructions, then decline slowly starting in 2021. These assumptions are in line with the King County and Seattle forecasts. As a rule of thumb, sales tax is received on major construction projects between 9 months and 18 months post permit issuance. The chart below shows the highly correlated relationship of construction sales tax and permit issuance and the time lag.



Retail Sales

Retail sales is a broad category that is comprised of sales tax generated by the sale of both store retailers operate fixed point-of-sale locations, located and designed to attract a high volume of walk-in customers and non-store retailers including electronic shopping and mail-order houses. Personal income, employment rate, consumer spending, and inflation are all highly correlated with retail sales tax revenue. Personal income recovered more quickly than retail sales tax growth from 2009-2015 as consumers saved more than spent during the immediate post-recession. Since 2016, retail sales tax has been growing closer to personal income growth at 4.6 percent for Seattle-Tacoma-Bellevue Metro which indicates a higher level of comfort with spending disposable income. (Source: U. S. Bureau of Economic Analysis)

As the public’s spending habits shift from purchases in retail store locations to online stores, the sales tax share for department stores decreased while the electronic shopping category of sales tax increased. However, online sales tax is only 1 to 2 percent of the total tax base. The higher growth rate of online stores per year in the past five years does not make up the decrease in brick and mortar

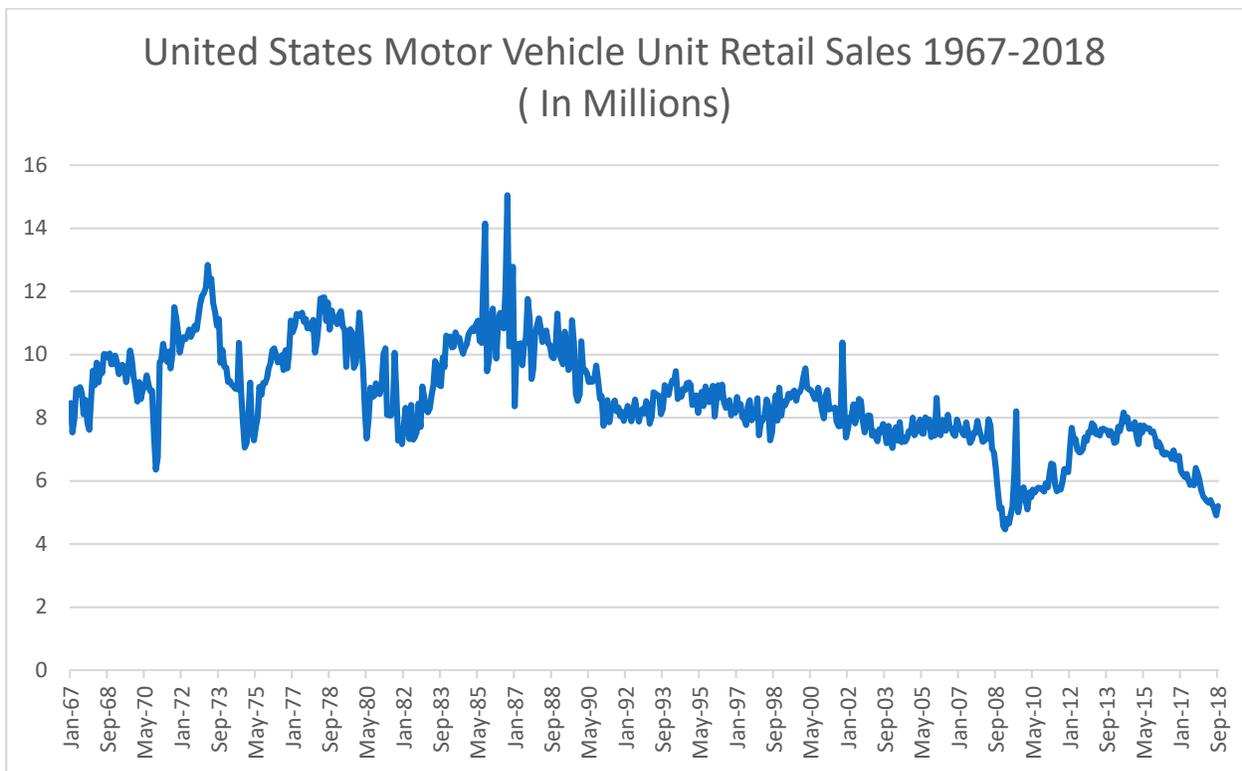
¹ 2019-2024 Financial Forecast Development Services Fund

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stores. This forecast assumed the average annual growth rate of total sales tax excluding marketplace sales tax to be 3.8 percent from 2019 to 2024. Marketplace sales tax grows at a faster pace largely due to more online retailers are expected to comply with the new law and start to collect marketplace sales tax. With marketplace sales tax, the overall sales tax growth rate is forecasted to be 4.4 percent from 2019 to 2024.

Auto Sales

Auto sales is the third largest component of sales tax, accounting for 15 percent of the total sales tax, and is another revenue that is highly volatile considering the 18 percent and 10 percent decreases in 2008 and 2009 respectively. Nationally, the auto sales have been trending down since 2016 after U.S. vehicle sales hit records in 2014 and 2015, and this trend is continuing as of September 2018. (Source: U.S. Bureau of Economic Analysis (BEA))



Bellevue’s auto sales had strong growth due to the growth of sales in existing car dealerships from 2014 to 2015, but the growth since 2016 was primarily driven by new car dealerships came into Bellevue. As both King County and Seattle had slow growth or decline (3.5 percent and -2.6 percent) in auto sales in 2017, auto sales in Bellevue is expected to grow at a moderate 5.1 to 3.8 percent from 2019-2023.

Overall Forecast 2019-2024

The forecast incorporates marketplace fairness revenue gains that result from the passage of EHB 2163 in June 2017 as part of the state budget package. EHB 2163 expands the sales tax base by expanding the taxation of out-of-state internet and catalog sales started in January 2018. Expanding the taxation of remote sales will increase the city’s total sales tax revenue by \$1.3 million in 2018 (\$0.9 million to the general fund), growing to \$4.6 million in 2024 (\$3.3 million to the general fund),



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estimated by combining DOR’s estimation and Bellevue’s 2018 year to date sales tax collection. The city budget staff will continue to watch the collections of the new revenue stream and will adjust the forecast if needed, based on actual collections.

Chart 6 below provides a comparison of the city’s sales tax forecast to Seattle, King County, and Washington State. Bellevue is showing slightly stronger growth in the near term, and in the long run, Bellevue’s forecast is comparable with King County and Washington State. This forecast is based on the best information available at this point in time and, as the forecast extends to the out years, the margin of error increases.

Chart 6

Bellevue Sales Tax Forecast Comparing to Other Jurisdictions

	2018	2019	2020	2021	2022	2023	2024
Washington State	7.50%	6.00%	4.10%	3.60%	3.40%	3.30%	N/A
King County	7.56%	3.43%	1.86%	3.59%	4.14%	3.26%	4.10%
Seattle	8.70%	3.50%	2.00%	2.10%	3.10%	N/A	N/A
Bellevue	7.35%	5.49%	3.98%	4.06%	3.38%	4.32%	4.94%

Note: All growth rates include marketplace sales tax.

*Bellevue sales tax displayed above are general fund sales tax growth rates, which will be different with total citywide sales tax growth rate due to the split to other funds.

*Seattle sales tax growth rate is from Seattle's 2019-2020 Prelim Budget Book.

*King County sales tax growth rates from King County August 2018 Forecast by King County Office of Economic and Financial Analysis.

* Washington State June 2018 Revenue forecast by Economic and Revenue Forecast Council

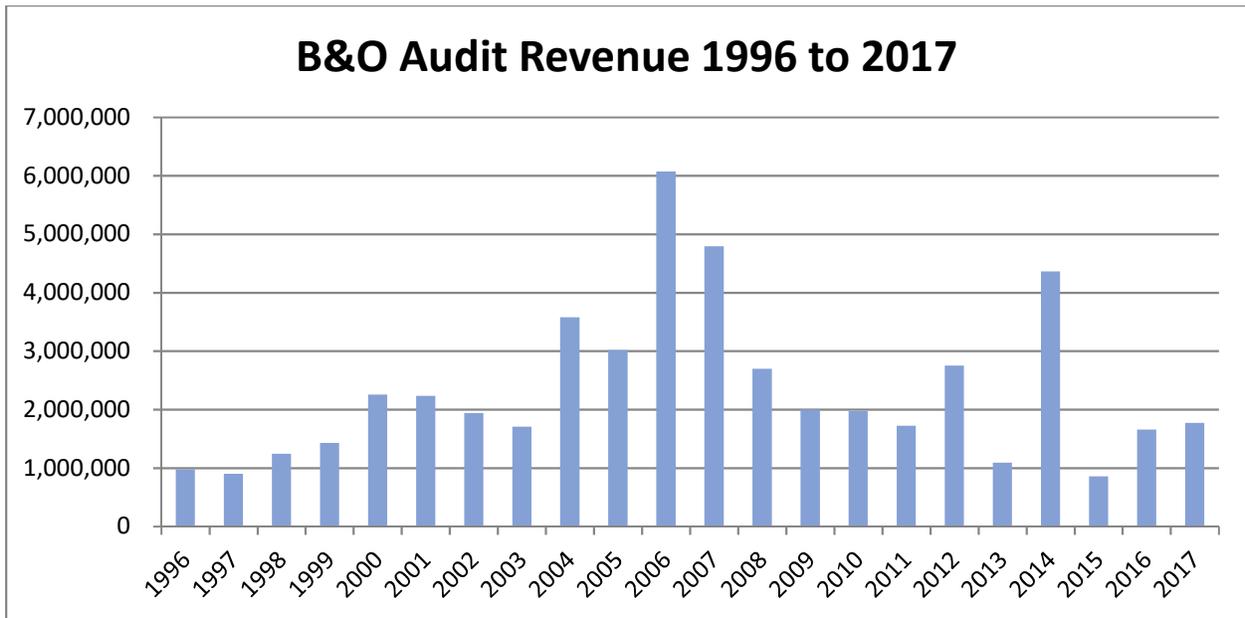
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Business & Occupation Tax

Business and occupation (B&O) tax is made up of two parts, gross receipts and square footage taxes. This revenue, like sales tax, is subject to volatility brought on by economic risk. During the recession, B&O tax collections fell 20 percent from the peak. Over the last 10 years, B&O tax accounted for 14 percent of the city’s General Fund revenue. B&O tax returned to pre-recessionary levels in 2014. The forecast assumes average annual B&O tax growth of 5.1 percent from 2019-2024.

The city continually monitors the B&O tax base as well as audit findings that may require either a refund to the taxpayer or an additional payment to the city. Audit revenue (Chart 7) is highly volatile and has ranged from several hundred thousand dollars to nearly \$4.4 million. The 2019-2024 forecast assumes \$1.5 million in audit recoveries annually.

Chart 7



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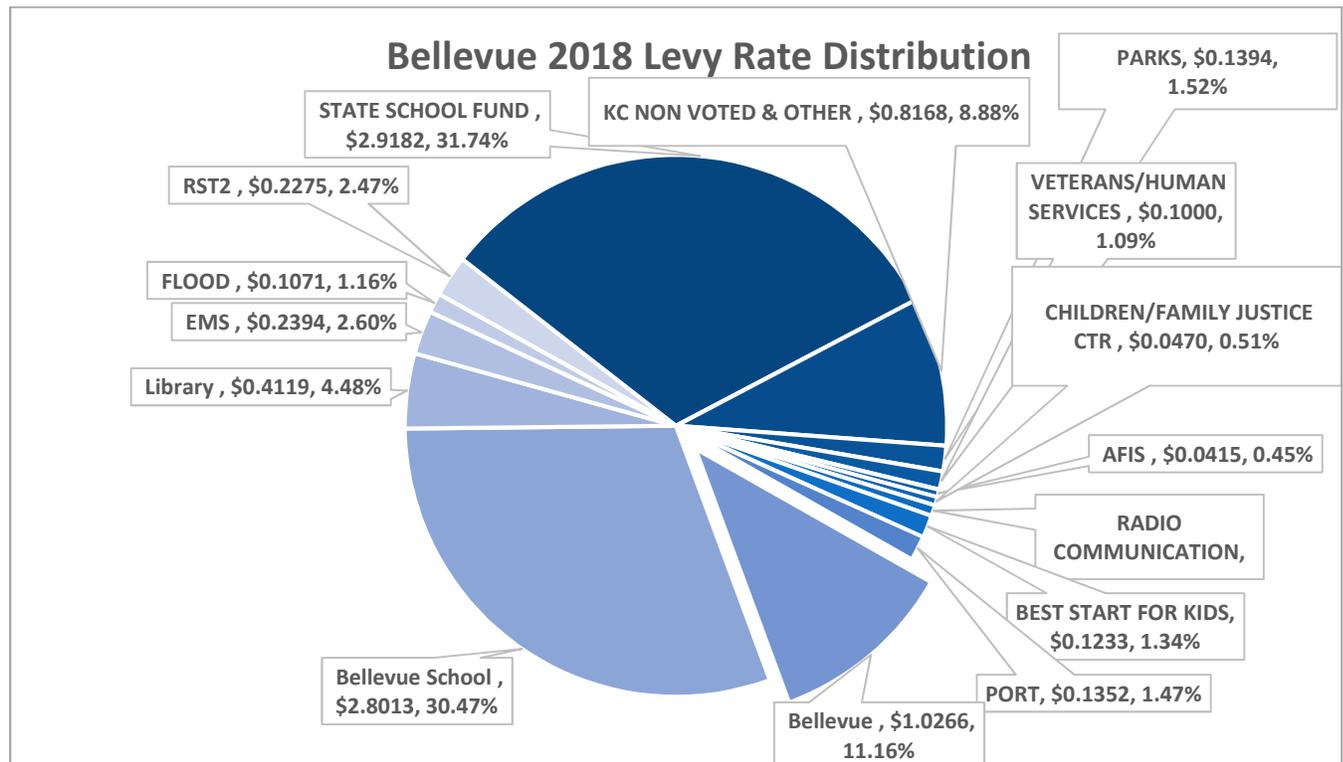
General Property Tax

Property tax is applied to the assessed value (AV) of all taxable real and personal property located within the city, with several exceptions such as public structures (government buildings, roads, etc.), property owned by several types of non-profit organizations, personal property (up to a specified dollar value), and others.

Under Initiative 747, the regular levy can grow at a maximum of 1 percent annually or the rate of inflation, whichever is less plus additions for new construction, changes in the value of state-assessed utility property and newly annexed property (referred to as “add-ons”). Inflation is defined as the increase in the implicit price deflator (IPD).

Bellevue’s property tax rate is one of the lowest in King County. The city’s 2018 property tax rate at \$1.03 per \$1,000 AV was roughly 11 percent of the most common total \$9.19 rate paid by Bellevue property owners for all taxing jurisdictions such as King County, Washington State, and school districts. The 2018 property tax total and City of Bellevue tax obligations for a home of median assessed value (\$791,000) in Bellevue is \$7,073 and \$812 respectively. Chart 8 shows the destinations of a typical Bellevue property owner’s property tax in 2018.

Chart 8



This forecast assumes a one percent statutorily available property tax increase in both 2019 and 2020. Bellevue currently has \$9.06 million in banked capacity available.

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Utility Tax

Utility tax is collected from eight types of utility services: electric, natural gas, garbage, telephone, cellular phone, water, sewer and storm water. The utility tax's share to total general fund revenue decreased from 17 percent to 14 percent from 2013 to 2017 and is projected to decrease to around 13 percent from 2019 to 2024.

- In the last few years, electric and natural gas utility tax collections have flattened out due to mild weather patterns.
- Telephone and cellular phone taxes have been on the decline and are expected to decline further due to households abandoning landlines and wireless phone companies shifting the proportions of the bill more towards the untaxed data and away from voice service. Water and sewer utility tax have increased in the past three years due to longer and hotter summers, the forecast assumes mild increases for water and sewer utility taxes.

Other Revenue

Other revenue consists of dozens of revenues collected from various sources, including excise taxes, sales tax annexation credit, penalty/interest delinquent tax, licenses and permits, intergovernmental – state and other cities, charges for goods and services, fines/forfeits, and other miscellaneous taxes and revenues. Intergovernmental revenues consist of revenues collected from other entities for services provided by Bellevue (e.g. Fire, Emergency Management Services, etc.).

State funding, sometimes referred to as State-Shared Funds, consists of distribution from state taxes such as the liquor excise tax, liquor board profits, motor vehicle fuel tax, and marijuana excise tax. These revenues have been affected by state budget changes in the past and could be affected in future state budgets.

Liquor Excise Tax

A portion of the basic spirits sales tax on sales to consumers and restaurants are shared with eligible counties, cities and/or towns. "Spirits" are any beverage which contain alcohol obtained by distillation, except flavored malt beverages, but including wines exceeding 24 percent of alcohol by volume. Based on the budget suggestions published by the Municipal Research and Services Center (MRSC), the per capita rate for city distributions in 2019 is estimated to be \$5.14, multiplied by the city's 2018 population of 144,560 estimated by the Office of Financial Management (OFM), or \$743,000 in 2019.

Liquor Board Profits

Liquor board profits consist of the difference between revenue generated by the Washington State Liquor Control Board and the board's expenditures, and a portion of these liquor profits goes to cities, counties, and border jurisdictions. Based on the budget suggestions published by MRSC, the per capita rate for city distributions in 2019 is estimated to be \$8.02, multiplied by the city's 2018 population, or \$1.18 million in 2019.



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Motor Vehicle Fuel Tax (MVFT)

Washington State shares fuel tax with local jurisdictions on a per capita basis. Fuel taxes in Washington are assessed as cents per gallon. Fuel tax revenue depends on the number of gallons sold, not the dollar value of the sales. Counties, cities, and towns receive a share of the multi-modal funds and the increase in fuel tax because of Second Engrossed Substitute Senate Bill 5987. The legislation provided for direct distributions to be phased in over the 2015-17 and 2017-19 biennium. The result is a combined annual distribution to counties, cities, and towns, starting with the state fiscal year 2019. These direct transfers are split equally between cities and counties, with the distribution to cities based on population. Based on the budget suggestions published by MRSC, the per capita rate for city distributions in 2019 is estimated to be \$21.93, multiplied by the city's 2018 population, or \$3.2 million in 2019. The MVFT revenue is split equally between general fund and CIP (\$1.6 million).

Marijuana Excise Tax

The state distributes a portion of the marijuana excise taxes to the Liquor and Cannabis Board (LCB) and various state agencies and programs on a quarterly basis. Marijuana related tax revenues are being shared with local jurisdictions for public safety purposes. Only those cities in counties that have legalized marijuana sales will receive excise tax distributions based on both their jurisdictions proportion of marijuana related sales as well as a per capita basis. The state distributes 30 percent of the total marijuana excise tax to cities and counties with a cap at \$15 million in 2019 and then \$20 million each year thereafter; 70 percent of the distribution will be on a per capita basis with 60 percent going to counties, and the remaining 30 percent will be based on the proportional share of the total marijuana revenues generated. Based on the budget suggestions published by MRSC, the per capita rate for city distributions in 2019 is estimated to be \$1.16, plus another 30 percent based on the marijuana sales in Bellevue. The city is projecting to receive around \$242,000 in 2019.



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General Fund Expenditure Overview

Urbanization

The 2019-2024 General Fund forecast continues funding for existing expenditure levels. Starting with the 2018 Mid-Biennium, the city’s forecast includes a modest assumption of 0.3 percent growth in total expenditures for an increase in demand for services based on the continued urbanization of the city. Based on a 5-year history of cost increases from 2013 to 2017, the forecast now includes a modest 0.3 percent growth in total expenditures (\$678,000 in 2021) continuing and growing annually to 2024.

Fire Station 10

The forecast assumes new costs for the opening and staffing of fire station 10 including new apparatus and 13 staff starting in 2021. The chart below breaks down the best estimate today for total cost of fire station 10 by year for the forecasting period. Since fire station 10 will not open until 2022, staff has assumed a contingency of 25 percent of non-personnel costs. As final design is developed, these costs will be reviewed and updated.

Fire Station 10 Expenditure Impact Estimation as of September 2018:

(In \$000s)	2021	2022	2023	2024
Personnel (1 captain, 2 lieutenants, 3 engineers, and 7 firefighters)	\$525	\$2,163	\$2,233	\$2,313
Apparatus	894			
All other costs (including 25% contingency on non-personnel costs)	952	660	677	694
Fire Station 10 Expenditure impact	\$2,372	\$2,823	\$2,911	\$3,007

Inflation

Inflation is estimated by King County Office of Economic and Financial Analysis in June 2018 as follows:

2020	2021	2022	2023	2024
3.1%	2.9%	2.5%	2.4%	2.4%

Capital Investment Program Maintenance and Operations (CIP M&O)

While major maintenance and renovation projects are contained within the CIP, minor maintenance is funded with operating funds. The city has a policy that addresses funding for minor maintenance on existing infrastructure. As the city builds new infrastructure, there are limited mechanisms to ensure additional maintenance and operations funding for new facilities. Over time, this places increasing pressure on the operating budget. In the 2019 to 2024 General Fund forecast, an additional CIP M&O of \$482,000 in 2019 (grows to \$495,000 in 2020) is included in the M&O expenditure line for projects that are expected to complete in 2018 and 2020. The actual cost could vary depending on the actual completion date and maintenance cost. The estimated incremental CIP M&O from 2021 to 2024 is also included in the forecast.



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In 000s	2021	2022	2023	2024
New Infrastructure M&O	\$379	\$319	\$344	\$351

LEOFF1

The Law Enforcement Officers and Firefighters Plan 1 (LEOFF 1) medical reserve, which set aside funding to pay for the city’s liability, will be fully depleted in 2019. The city will begin to pay for its liability as a “pay as you go” option, increasing the city’s General Fund exposure by an estimated \$2.3 million annually. This increase is included in the 2019-2020 budget and continues for the forecasted period.

Other

The 2019-2020 budget also includes employer impact to the General Fund of \$200,000 per year starting in 2019 for Senate Bill 5975 - Paid Family and Medical Leave.

General Fund Forecast

The General Fund forecast is projecting revenues to exceed expenditures in the near term (2019-2020); the out-year forecast reflects the reverse. The 2019-2024 forecast includes the use of the councilmanic statutorily allowable 1 percent annual property tax increase in 2019 and 2020. Major tax components such as sales tax, business and occupation tax, or utility taxes are as forecasted in the sections above. Expenditures are forecasted as noted in the expenditure section above.

As displayed in Chart 9 on the following page, the city’s ending fund balance is forecasted be below 15 percent by 2023. The council financial policies adopt a 15 percent minimum fund balance requirement.

As with all forecasts, this is a best estimate of the future, representing the collection of all fiscal information known as of March 2018. The forecast is updated three times per year, in March (early look for the next year), in July (post final CPI-W announcement), and in September/October (as related to the Preliminary Budget or Mid-Biennium Update before the council).

Conclusion

Assuming no change in revenues or expenditures, the current forecast shows the general fund continuing to build reserves through 2020 and then will be drawn on to balance the budget in the out years, which is not a long term financially sustainable strategy. The forecast shows that by 2023, the projected ending fund balance is forecasted to be less than the 15 percent City Council policy.

Risks

The risks to the economically sensitive revenues such as Sales Tax, B&O Tax, Utility Tax, Property Tax, state shared revenue, and some of the miscellaneous revenues include:

- Shift to greater online purchases from traditional brick and mortar stores,
- Construction Downturn
- Slowdown of auto sales



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- Recession Risk
- New construction slow down
- Declining cell phone tax
- Water taxes decrease due to weather patterns
- Electric taxes decrease due to weather patterns
- Legislative changes to shared revenue from the state



2019-2024 General Fund Financial Forecast

Chart 9
October 2018 for 2019/2020 Budget General Fund Forecast
(in \$000)

	Adopted 2019	Adopted 2020	Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024
Beginning Fund Balance	\$47,050	\$48,755	\$49,880	\$46,903	\$40,747	\$32,810
Revenue						
Property Tax	\$37,948	\$39,163	\$39,852	\$40,532	\$41,210	\$41,904
Sales Tax	55,195	57,956	60,342	62,908	65,650	68,922
Business & Occupation Tax	33,181	35,143	36,932	38,654	40,428	42,397
Utility Taxes	29,271	29,678	30,213	30,863	31,535	32,236
Miscellaneous Revenue	54,091	56,872	58,639	59,272	60,953	62,727
Total Revenue	\$209,686	\$218,812	\$225,979	\$232,229	\$239,777	\$248,185
%Δ Total Revenue		4.4%	3.3%	2.8%	3.3%	3.5%
Expenditures						
Personnel	\$125,292	\$131,760	\$137,731	\$145,132	\$151,207	\$157,543
Maintenance & Operations	82,689	85,926	91,225	93,253	96,507	99,854
Total Expenditures	\$207,981	\$217,687	\$228,956	\$238,384	\$247,714	\$257,398
%Δ Total Expenditures		4.7%	5.2%	4.1%	3.9%	3.9%
Revenue Less Expenses	\$1,705	\$1,125	(\$2,977)	(\$6,156)	(\$7,937)	(\$9,212)
Ending Fund Balance	\$48,755	\$49,880	\$46,903	\$40,747	\$32,810	\$23,597
EFB as a % of Revenue	23.3%	22.8%	20.8%	17.5%	13.7%	9.5%

- Beginning Fund Balance in 2019 is as estimated in the 2nd Quarter General Fund Monitoring Report.
- This forecast includes the Sales Tax Marketplace Fairness, Fire Station 10, and New Infrastructure M&O impacts.

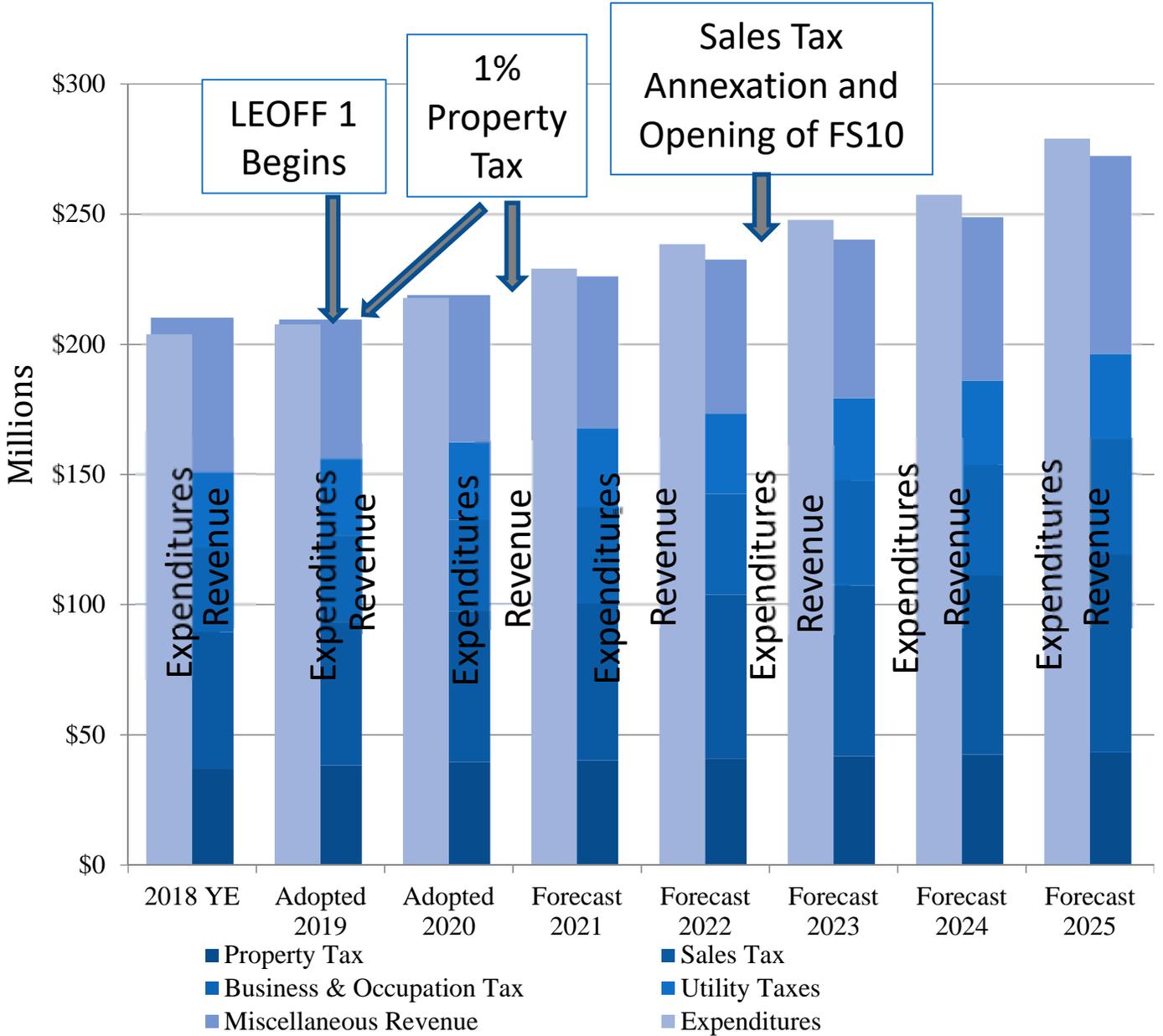
Sales Tax Marketplace Revenue	\$1,968	\$2,340	\$2,585	\$2,818	\$3,071	\$3,348
Fire Station 10 Expenditures			\$2,372	\$2,823	\$2,911	\$3,007
New Infrastructure M&O			\$379	\$319	\$344	\$351

- This forecast assumes a net zero impact for ACA, we are watching national events for further information.
- LEOFF 1 Medical "Pay as You Go" \$2.3 million/year, contained within M&O Expense Line.
- Annexation Sales Tax mitigation of approximately \$1m/year within Miscellaneous Revenue expires in 2022.
- Assumes several new major projects finish and maintain the current level of construction sales tax through 2020, decrease in 2021 based on King County's August 2018 new construction forecast, Development Services Revenue forecast and 2018 Q3 snapshot report.
- 2019 CPI-W is 3.6 percent as released by the Bureau of Labor Statistics on July 12, 2018.
- Assumes 2020-2024 CPI growth by King county's June 2018 Index forecast (2.4 percent -3.1 percent)
- Assumed Fire inspection fee revenue starting in 2020.
- Due to accounting process change, general fund revenue now excludes labor distribution revenue; it is reflected as a negative expenditure.
- Includes an urbanization factor of 0.3 percent of the total expenditure (~\$700,000) starting in 2021.

2019-2024 General Fund Financial Forecast

Chart 10

General Fund Revenue versus Expenditures



2019-2024 Financial Forecast Development Services Fund

Executive Summary:

- The Development Services Fund supports delivery of development review, inspections, land use, and code enforcement services.
- The Development Services Fund 2019-2024 forecast reflects a high level of development activity in the early years as several major projects are in review and construction phases of the development cycle. To meet the workload demand for the major projects along with the East Link project and city projects, Development Services costs maintain existing staffing levels through the early years of the forecast.
- In subsequent years, development activity is anticipated to return to a more moderate level.

Background

Development activity responding to the demand for office, retail and housing continues in the early forecast years, however, is expected to decline through the forecast period when several large and mixed-use developments move from plan review to construction. Examples are Summit III, Spring District Residential and the REI Campus. Residential development is the most active segment with apartment, townhomes and condominium projects under construction in all growth areas of the city. Additional projects of note are construction of Bellevue College Student Success Center and new schools.

Sound Transit's East Link light rail project is under construction along the entire alignment generating demand for both review and inspection services. The light rail project is anticipated to spur long-term commercial and residential Transit Oriented Development near light rails stations.

Single family applications are anticipated to remain steady in the early forecast period spurred on by continued low interest rates and low inventory. Tenant improvements remain a strong category of permit activity, not only in the number of applications but in the value of projects represented by the applications.

The timing of construction for these projects will play a role in the staffing level needed in Development Services to support major project activity. Staffing levels for review, inspection, and support services increased in prior budgets to meet the growing demand for permit review and inspection services, particularly in anticipation of the East Link construction. The existing staffing level and related costs are anticipated to continue through the early forecast years as necessary to meet forecast workload.



2019-2024 Financial Forecast Development Services Fund

2019-2024 Outlook

Office vacancy rates in Downtown Bellevue are a key indicator to developers interested in developing new office space. The downtown vacancy rate in Q2 2018 was 4.8%, as several new office buildings were leased prior to completion keeping the vacancy rate low. Construction of additional office buildings during this development cycle is anticipated in response to low vacancy.

The construction valuation for issued permits, considered a key barometer of development activity, is anticipated to be up slightly from the prior year as interest continues for new major projects, single family residences, single family alterations, and tenant improvements. Construction investment for major projects is a significant driver in the forecast and is anticipated to stay high in the early years, with an expected decline in the latter years of the forecast.

The number of land use design review application activity remains consistent with prior years indicating interest in future development in Bellevue continues, however, the pace of development is anticipated to decline as Bellevue moves through a downturn in the development cycle through the forecast years.

Because of the variables, the early forecast years reflect revenue collections for several new major projects, with reductions in revenue collections through the latter years.

Development Services Fund 2019-2024 Financial Forecast (in \$000)

	2019	2020	2021	2022	2023	2024
Beginning Fund Balance	\$23,700	\$22,689	\$20,905	\$17,418	\$14,663	\$13,897
Resources:						
Building Fees	\$12,123	\$11,692	\$11,031	\$10,160	\$9,941	\$10,209
Land Use Fees	\$2,303	\$2,236	\$2,191	\$2,182	\$2,496	\$2,564
Fire, Transp. & Utilities Fees	\$7,488	\$7,796	\$7,571	\$7,459	\$7,548	\$7,752
sub: Development Services	\$21,914	\$21,725	\$20,793	\$19,801	\$19,985	\$20,525
Gen Fund Subsidy	\$4,857	\$4,989	\$4,797	\$4,703	\$4,593	\$4,703
Other Revenue/Interest	\$350	\$385	\$327	\$331	\$324	\$333
Total Resources	\$27,120	\$27,099	\$25,917	\$24,835	\$24,902	\$25,561
Expenditures:						
Building	\$10,589	\$11,000	\$11,319	\$10,337	\$10,368	\$10,419
Land Use	\$3,315	\$3,459	\$3,559	\$3,390	\$3,368	\$3,401
Fire, Transp. & Utilities Dev Svcs	\$6,127	\$6,127	\$6,304	\$6,004	\$5,543	\$5,599
Code Compliance	\$2,160	\$2,246	\$2,311	\$2,201	\$1,361	\$1,375
Administrative/Shared Costs	\$5,223	\$5,446	\$5,604	\$5,337	\$4,700	\$4,747
Technology Initiatives	\$718	\$606	\$306	\$321	\$329	\$332
Total Expenditures	\$28,131	\$28,884	\$29,403	\$27,590	\$25,669	\$25,873
Ending Fund Balance	\$22,689	\$20,905	\$17,418	\$14,663	\$13,897	\$13,584



2019-2024 Financial Forecast Development Services Fund

Forecast Drivers and Assumptions

1. Several major mixed-use development projects (Summit III, REI Main Campus) are assumed to be under construction in the early years of the forecast. School projects expected to be under construction include Bellevue College Student Success Center and Highland Middle School. Residential development continues with construction of several apartment and townhome projects. Of note is the Bosa One88 condominium tower, the first downtown condominium project since 2009.
2. New project activity continues as several in the review process (such as Holiday Inn Express, Lario Townhomes, NE 10th Residential and Bellevue Parkside) are expected to complete construction in early forecast years. Permit activity for tenant improvements of new office buildings will also continue in the early forecast years. In later forecast years, interest in major projects, new single-family homes and existing remodels is anticipated to decline.
3. The forecast reflects staffing levels anticipated to meet the demands of the construction activity as well as the East Link project. Consistent with the long-range financial planning effort, changes in resource levels are continually assessed and modified to accommodate workload, maintain service levels, and maintain budget alignment.
4. Development fees are reviewed annually and may be adjusted to assure they are set accordingly to meet cost recovery objectives endorsed by the council. This forecast assumes that rates will grow at levels near the average rate of inflation.
5. Council amended the Eastgate Land Use Code increasing development density along the I-90 corridor. Interest in Eastgate development is anticipated in the forecast years.
6. The updated Downtown Land Use Code (Downtown Livability Initiative) aligns with the updated Subarea Plan and changes that have occurred in the evolution of Downtown including the addition of light rail. The completion of the Eastgate/I-90 Corridor and Downtown code updates set the path for future growth in Bellevue.

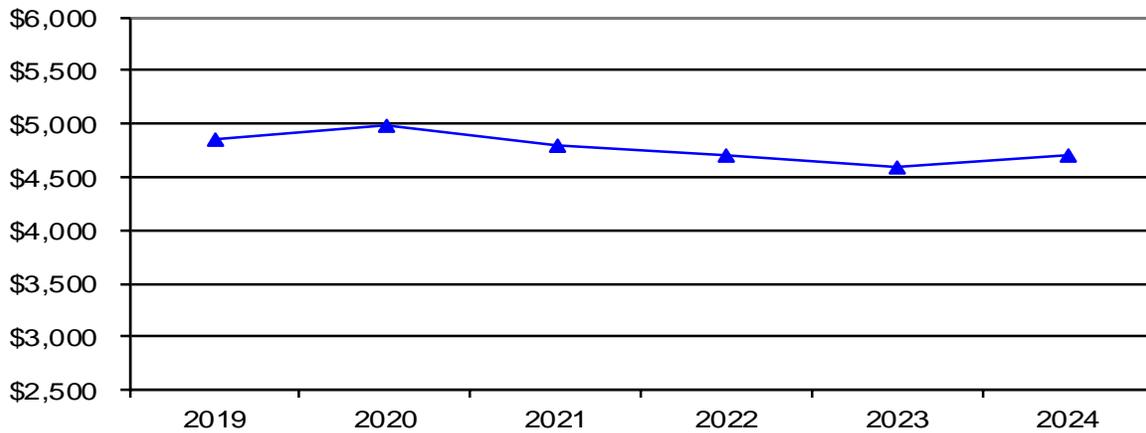


2019-2024 Financial Forecast Development Services Fund

General Fund Subsidy

The General Fund contribution to the Development Services Fund accounts for approximately 2% of the General Fund budget. This contribution (subsidy) supports personnel and M&O costs for programs that have been designated as general funded activities. These programs include Code Compliance and a portion of Land Use. Development Services activities supported by the General Fund include public information, code and policy development, and approximately 50% of Land Use discretionary review.

**General Fund Subsidy Forecast 2019-2024
(\$ in Thousands)**



The General Fund contribution to the Development Services Fund is expected to grow in the early forecast period as policy and code update work continues. In later years, the contribution is expected to decrease, consistent with projections for cost savings due to anticipated decline in development activity.



2019-2024 Financial Forecast Development Services Fund

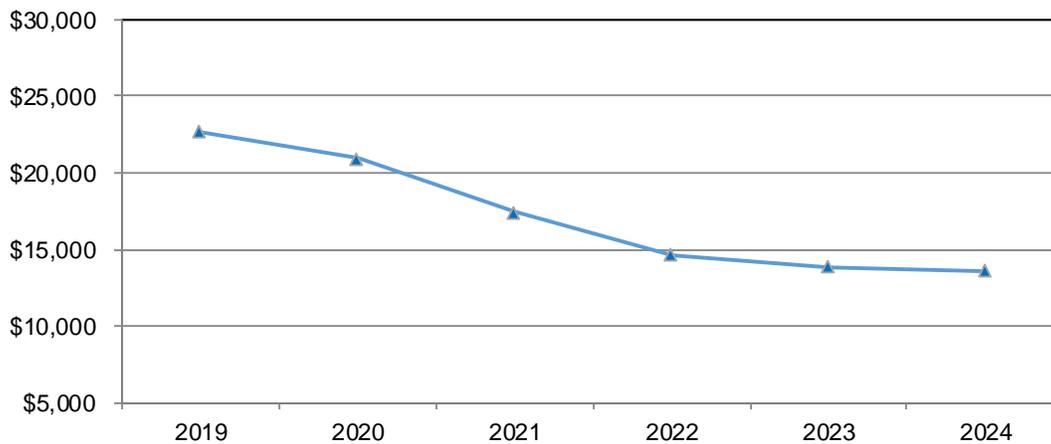
Development Services Fund Reserves

The Development Services Fund includes prepaid fees and reserves to assure that core staffing levels are balanced with cyclical needs, thus mitigating the effects of downturns or rapid increases in development activity. Reserves also ensure the Permit Center, capital equipment, and technology systems are adequately funded when they need replacement or renovation.

Development Services Fund reserves are approximately \$23.4 million through 2017, reflecting the most recent rapid development growth in Bellevue and staffing costs to meet the demand. As development activity slows, the fund level declines through the forecast years as reserves are drawn upon to maintain sufficient staff to complete the review and inspection of projects in construction and continue process improvement work.

Development activity and the Development Services fund levels will be closely monitored over the next biennium. Corrective measures will be taken during the forecast period if market conditions warrant doing so.

Development Services Fund Balance Forecast 2019-2024
(\$ in Thousands)





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2019-2024 Financial Forecast Parks Enterprise Fund

Executive Summary:

- The Parks Enterprise Fund forecast assumes that user fee revenue can continue to recover program expenditures over the forecast period.
- The Parks Enterprise Fund continues to meet reserve requirements and fund capital improvements at the golf course.

Background

The Parks Enterprise Fund accounts for the services provided by the Enterprise Program within the Parks & Community Services Department. These services include golf, tennis, aquatics, adult sports, and facility rentals. Enterprise Programs are fully supported through user fees but attempt to serve all residents regardless of ability to pay through the use of scholarships.

Parks Enterprise Fund Reserves

Parks Enterprise Fund reserves will be managed within the targeted level of 2-months operating expenses, ranging between \$1.1M and \$1.2M over the forecast period. This reserve helps ensure the fund meets cash flow needs during the winter months when golf course revenues are low.

Enterprise Capital Improvements

The Parks Enterprise program funds the Enterprise Facility Improvements Project (CIP Plan No. P-R-02), including capital projects at the Bellevue Golf Course to enhance player services and the financial performance of the course.



2019-2024 Financial Forecast Parks Enterprise Fund

Parks Enterprise Fund 2019-2024 Financial Forecast (In \$000)

	2018 Actuals	2019 Adopted Budget	2020 Adopted Budget	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast
Resources:							
Beginning Fund Balance	\$924	\$1,106	\$1,181	\$1,217	\$1,247	\$1,289	\$1,317
Program Revenue	6,557	6,422	6,601	6,799	7,003	7,178	7,358
General Fund Subsidy	0	0	0	0	0	0	0
Total Resources	\$7,481	\$7,528	\$7,782	\$8,016	\$8,250	\$8,468	\$8,674

	2018 Actuals	2019 Adopted Budget	2020 Adopted Budget	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast
Expenditures:							
Personnel	\$2,030	\$2,036	\$2,139	\$2,227	\$2,312	\$2,397	\$2,486
M&O	2,929	3,005	3,087	3,170	3,246	3,321	3,400
Interfund Transfer	1,267	1,206	1,239	1,273	1,303	1,333	1,365
Capital Transfer	150	100	100	100	100	100	100
Total Expenditures	\$6,376	\$6,347	\$6,565	\$6,770	\$6,961	\$7,151	\$7,351

Reserves:							
Ending Fund Balance	\$1,106	\$1,181	\$1,217	\$1,247	\$1,289	\$1,317	\$1,323

Note: Columns may not foot due to rounding.

Utilities 2019-2024 Financial Forecast Utilities Funds

Water, Sewer, and Storm & Surface Water Funds

Executive Summary:

The Utilities Department operates as an enterprise within the City structure and functions much like a private business entity.

- *This forecast supports a prudent, balanced, and responsible budget to maintain high-quality utility service delivery to the community through continued responsible management of infrastructure assets, leveraging efficiencies, and cost containment.*
- *The Department does not receive any General Fund funding and relies primarily on rates to fund its operating and capital programs.*
- *The rates presented herein are designed to generate sufficient revenues to fund the Utilities 2019-2020 budget, includes funding for operations, asset replacements (e.g., vehicles), capital investment programs (CIP), and the long-term infrastructure Renewal and Replacement (R&R) requirements.*
- *The adopted rates are the same as those presented in the Preliminary forecast.*

The Utilities Department faces the following key challenges and constraints in the 2019-2020 biennium:

1. Challenges

- a. Aging capital infrastructure. Utilities operates a highly capital-intensive business, and the Department’s ability to deliver quality services to its customers is dependent on the ability of each system to function on demand, every day of the year.
- b. Supporting economic growth. Additional infrastructure is needed to support development and economic growth.
- c. Operational efficiency. We are mindful of the need to operate efficiently and continually evaluate business processes to seek opportunities to effectively deliver services in a more cost-effective manner.

2. Constraints

- a. External financial obligations. Over half of Utilities’ operating costs represent legal and contractual financial obligations, including wholesale cost payments for water supply and wastewater treatment, tax payments to the State and cities, and support service charges from the General Fund.
- b. Legal mandates. Utilities must comply with State and Federal mandates, such as the National Pollution Discharge Elimination System (NPDES) Municipal Stormwater Permit, to protect drinking water and surface water quality.



Utilities 2019-2024 Financial Forecast Utilities Funds

Within this context, the 2019-2020 Utilities budget was prepared with the following guiding principles:

1. Compliance with Council-approved financial policies. The Waterworks Utility Financial Policies serve as the foundation for the development of the Utilities Department budget and rates. Consistent with these policies, the budget and rates are based on:
 - The full cost to provide utility services now and in the future.
 - Fully funding wholesale cost increases so local programs are not degraded.
 - Sufficient reserves to protect solvency of the utility funds.
 - Investment in capital infrastructure and/or deposit of funds in an infrastructure renewal and replacement (R&R) account are to be made to ensure that current and future customers that use the utility system pay their equitable share of system costs.
2. Lean operations. The Department continues to focus on controlling on-going operational expenses, finding efficiencies, and otherwise minimizing costs that impact local rate increases.
3. Preserving aging infrastructure. The City's utility infrastructure is aging and increased maintenance and capital investments are inevitable. System failures are on the rise. The capital program is largely focused on renewal and replacing aging infrastructure.
4. Implementation of previously approved AMI CIP project. The Department is implementing the previously approved Advanced Metering Infrastructure (AMI) project. AMI technology will enable customers to have easier access to near real-time water usage information, facilitates more proactive leak detection, and reduces labor costs for performing manual meter reads.
5. Maintain current service levels to the community. The budget includes the following requests to maintain current levels of service:
 - a. Coal Creek Utility District (CCUD) reservoir maintenance.
 - b. An additional 0.25 FTE to provide staffing necessary to maintain customer service delivery.
6. Service Enhancement – Storm and Surface Water video inspection. The Department is proposing to increase the Storm and Surface Water Condition Assessment Program using closed circuit TV equipment to inspect drainage pipe to identify defects that need repair from 7 miles per year to 20 miles per year.



Utilities 2019-2024 Financial Forecast Utilities Funds

2019-2020 UTILITY RATES

The following table summarizes the rate adjustments necessary to support the 2019-2020 budget for the Water, Sewer, and Storm and Surface Water utilities by rate drivers.

	<u>WATER</u>		<u>SEWER</u>		<u>STORM</u>		<u>TOTAL</u>	
	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>
Wholesale	1.4%	2.0%	1.8%	0.0%	0.0%	0.0%	1.4%	0.8%
Local								
CIP/R&R	0.8%	1.8%	0.7%	1.4%	2.2%	3.2%	1.0%	1.8%
Taxes/Interfunds	0.9%	0.6%	0.4%	0.3%	0.5%	0.7%	0.6%	0.5%
Operations	<u>0.6%</u>	<u>0.6%</u>	<u>1.0%</u>	<u>0.6%</u>	<u>2.7%</u>	<u>1.5%</u>	<u>1.0%</u>	<u>0.7%</u>
Local subtotal	2.3%	3.0%	2.1%	2.3%	5.4%	5.4%	2.6%	3.0%
Total Rate Increase	<u>3.7%</u>	<u>5.0%</u>	<u>3.9%</u>	<u>2.3%</u>	<u>5.4%</u>	<u>5.4%</u>	<u>4.0%</u>	<u>3.8%</u>
<i>Early Outlook Rate Increase</i>	5.0%	5.0%	4.7%	2.3%	5.5%	5.5%	4.9%	3.8%

Minor differences may exist due to rounding

The total monthly utility bill for the typical single-family residential customer for water, sewer, and storm and surface water services is \$169.55 in 2018. With the above rate increases, the total monthly utility bill for the typical single-family resident will increase by 4.0% or \$6.85 in 2019 and 3.8% or \$6.68 in 2020.

The following section provides further detail on the key rate drivers for the 2019-2020 Utilities budget.

Payments to External Service Providers

Wholesale Costs

The single largest cost center for the Utilities Department is wholesale costs, which include payments to the Cascade Water Alliance (Cascade) for the purchase of water supply and regional capital facility charges and payments to King County for wastewater treatment. Combined, these expenses total \$116 million for the 2019-2020 biennium, or approximately 37% of the total budget for the Utilities Department.

The cost from Cascade to purchase water supply is projected to increase from \$19.8 million in 2018 to \$20.6 million in 2019 and \$21.4 million in 2020. The impact of this cost increase to the Bellevue retail water rate is 1.4% and 2.0% in 2019 and 2020, respectively.

The cost from King County for wastewater treatment is projected to increase from \$33.7 million in 2018 to \$34.5 million in 2019 and 2020. The impact of the cost increase to the Bellevue retail sewer rate is 1.8% in 2019, with no increase in 2020.

To ensure local operations and the CIP are not degraded, the Department's 2019-2020 budget is consistent with the Council-adopted financial policy which directs rate increases necessary to fund wholesale costs be passed directly through to the customer.



Utilities 2019-2024 Financial Forecast Utilities Funds

Local Costs

CIP / R&R

Outside of wholesale costs discussed above, the next largest cost driver for the Utilities Department is the CIP and the cost to renew and replace infrastructure in the future, representing approximately 30% of the total budget for the Utilities department, or approximately \$95 million for the 2019-2020 biennium. Utilities infrastructure has a replacement value of over \$3.5 billion, and most of the systems are well past their mid-life. As a result, the systems used to deliver water, convey wastewater, and manage stormwater runoff are experiencing more failures, and the cost to maintain, operate, rehabilitate, and replace this infrastructure is increasing. To minimize costs and optimize the integrity of the utility systems, the Utilities Department has developed a strategic 75-year asset management plan to systematically fund the future renewal and replacement of these assets. Consistent with Council-adopted financial policy, this long-term funding strategy is also designed to smooth future rate increases and provide for intergenerational equity.

The Utilities 2019-2025 CIP includes the following investments:

- **Aging infrastructure:** \$173.5 million, or 77% of the CIP, is for investments to renew and replace aged infrastructure such as pipes, reservoirs, and pump stations. Examples of projects include small diameter water main replacements (\$79.2 million), water pump station repairs (\$18.5 million), sewer system pipeline major repairs (\$11.5 million), sewer pipeline replacements (\$14.5 million), sewer pump station improvements (\$7.8 million), and storm system conveyance repairs and replacements (\$10.5 million).
- **Environmental preservation:** \$18.5 million, or 8% of the CIP, is for environmental preservation and flood protection projects. Example projects include the storm system flood control program (\$5.8 million), and Lower Coal Creek flood hazard reduction (\$6.1 million).
- **Capacity for growth:** \$10.3 million, or 5% of the CIP, is to increase the capacity of the utility systems to accommodate growth. Example projects include the Midlakes sewer pump station improvements (\$3.4 million), water storage availability for downtown (\$1.6 million), and a new water inlet station to supply water for West Bellevue (\$2.3 million).
- **Service enhancement:** \$14.7 million, or 7% of the CIP, will support implementation of a new Advanced Metering Infrastructure (AMI) system, which will enable customers to access drinking water consumption information near real-time and allow for early leak detection. This investment is to be funded with existing resources within the water and sewer utilities and will not have an impact on rates.
- **Maintain service delivery:** \$8 million, or 3% of the CIP, is funding for land acquisition to build an additional operational facility to maintain service delivery to the community, discussed further below.

Total funding for current and future capital infrastructure needs will require rate increases between 0.7% to 1.8% per year in 2019 and 2020 in the water and sewer utilities, and 2.2% in 2019 and 3.2% in 2020 in the storm utility.

Taxes/Internal Service Provider Payments

Taxes and interfund payments represent approximately 15% of the total budget for the Utilities Department, or approximately \$48.4 million for the 2019-2020 biennium. The amount of taxes paid is based upon the amount of revenue collected and the tax rates assessed by the State and cities. No changes to the State and city tax rates are assumed in the budget except for a new utility tax on water and sewer services in the City of Medina. Interfund payments represent costs that Utilities pays to the General Fund for support services. Rate increases of less than 1% per year in 2019 and 2020 are required in each utility for cost increases in taxes and interfund payments.

Operations

Operating costs include personnel, supplies, and professional service expenses that are necessary to carry out the daily functions of the Utilities Department. This cost category totals \$56.8 million, or about 18% of the Utilities



Utilities 2019-2024 Financial Forecast Utilities Funds

budget for the 2019-2020 biennium. The costs to operate and maintain the utilities are increasing and will require rate increases of 1% or less per year in 2019 and 2020 in the water and sewer utilities, and 2.7% in 2019 and 1.5% in 2020 in the storm utility.

New Initiative – Operations and Maintenance (O&M) Facility Land Acquisition

Utilities needs an additional maintenance facility in the North End of Bellevue to better serve our customers by maximizing efficiencies and improving emergency response. The current operations and maintenance facilities are operating at or near capacity and will not meet all of Utilities operational needs to service the community in the future. The Utilities 2019-2020 CIP includes \$8 million for this investment. This investment is to be funded with existing resources within the water and sewer utilities and will not have an impact on rates.

2019-2024 Financial Forecast

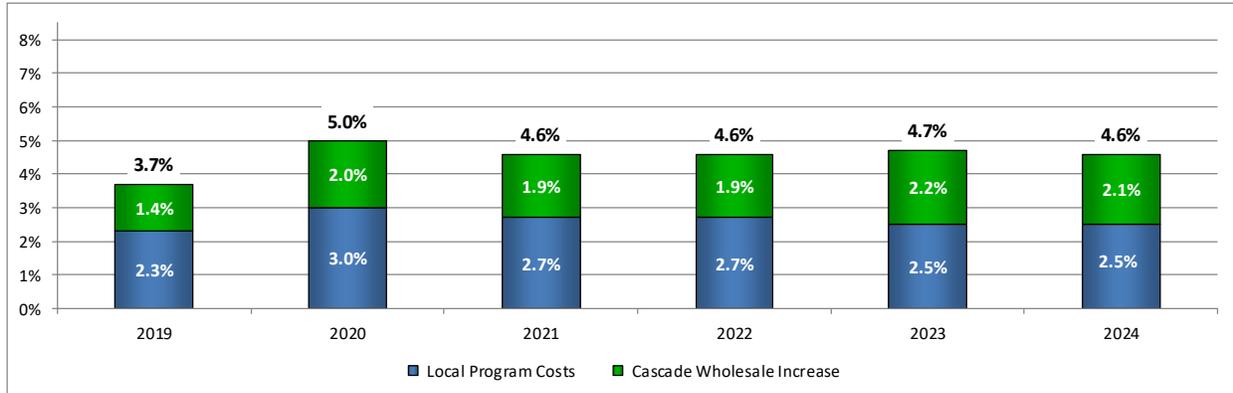
The following pages provide a more in-depth discussion of the individual rate drivers and forecasted rate adjustments through the year 2024 for the water, sewer, and stormwater utilities.

Utilities 2019-2024 Financial Forecast

Utilities Funds

WATER UTILITY FUND 2019 - 2024 Rate Forecast

PROJECTED RATE INCREASES



Impact to Monthly Bill for a Typical Residential Customer						
	2019	2020	2021	2022	2023	2024
Prior Year Bill	\$64.08	\$66.45	\$69.78	\$73.00	\$76.37	\$79.96
Increase:						
Cascade Wholesale Purchased Water	0.90	1.33	1.33	1.39	1.68	1.68
Local	1.47	2.00	1.89	1.98	1.91	2.00
Total	<u>\$2.37</u>	<u>\$3.33</u>	<u>\$3.22</u>	<u>\$3.37</u>	<u>\$3.59</u>	<u>\$3.68</u>
Projected Bill	\$66.45	\$69.78	\$73.00	\$76.37	\$79.96	\$83.64

Minor differences may exist due to rounding

Key Rate Drivers

- **Wholesale Costs**

Drinking water for the City of Bellevue is purchased from the Cascade Water Alliance (Cascade). Cascade costs are increasing primarily due to water purchase costs from Seattle. Per City financial policy, increases in the cost of purchased water are passed directly through to the ratepayer. Retail rate impacts of the projected increases in Cascade's wholesale costs to Bellevue are 1.4% for 2019 and 2.0% for 2020. Beyond that, the anticipated retail rate impacts due to Cascade's projected cost increases to the City of Bellevue average 2.0% per year for 2021 through 2024.

- **Capital Program**

The projected 2019-2025 water capital investment program (CIP) includes \$147.6M to proactively construct, maintain, and replace system assets. The water utility is in active system replacement and the majority of the projected capital program (\$125.2M) will be invested to replace existing aging infrastructure. Significant aging infrastructure water CIP projects include small diameter water main replacement and water pump station repair and replacements. Total funding for current and future infrastructure needs will require rate increases of 0.8% in 2019 and 1.8% in 2020, and an average of about 1.5% per year thereafter. During 2019 and 2020 water rates are not sufficient to fully fund the Water CIP and R&R reserves are used to subsidize the Water CIP in these years. The water CIP also includes \$10.3M for the water utility's share of funding for Advanced Metering Infrastructure (AMI) and \$5.3M for land acquisition for developing a new maintenance facility. The funding for these projects is from available water reserves and is not a rate driver.

- **Taxes/Intergovernmental**

Taxes and interfund payments to other City departments for support services will require rate increases of 0.9% in 2019 and 0.6% in 2020. Increases for the remainder of the forecast period will average 0.6%.

- **Operations**

Projected inflationary cost increases to operate and maintain the water utility will require rate increases of about 0.6% in 2019 and 2020, and an average of about 0.5% per year thereafter.

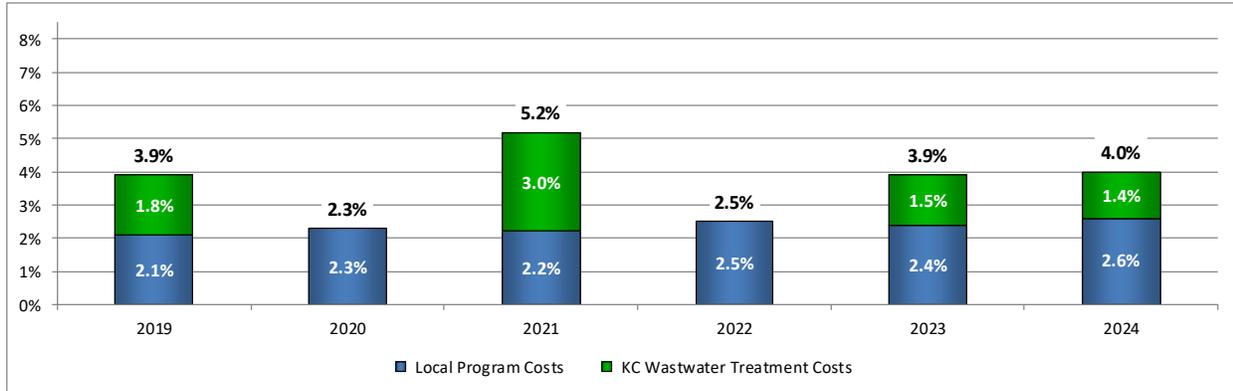


Utilities 2019-2024 Financial Forecast

Utilities Funds

SEWER UTILITY FUND 2019 - 2024 Rate Forecast

PROJECTED RATE INCREASES



Impact to Monthly Bill for a Typical Residential Customer						
	2019	2020	2021	2022	2023	2024
Prior Year Bill	\$80.43	\$83.56	\$85.48	\$89.92	\$92.17	\$95.77
Increase:						
KC Wastewater Treatment	1.45	0.00	2.56	0.00	1.38	1.34
Local	1.68	1.92	1.88	2.25	2.22	2.49
Total	<u>\$3.13</u>	<u>\$1.92</u>	<u>\$4.44</u>	<u>\$2.25</u>	<u>\$3.60</u>	<u>\$3.83</u>
Projected Bill	\$83.56	\$85.48	\$89.92	\$92.17	\$95.77	\$99.60

Minor differences may exist due to rounding

Key Rate Drivers

- **Wholesale Costs**

Per King County, the Wastewater Treatment Division's costs are increasing primarily due to ongoing debt service and capital program costs. The wholesale wastewater treatment rate is established by the County for a two-year period starting in 2019, and per City financial policy, is passed directly through to the ratepayer. The retail rate impacts of the projected increases in wastewater treatment costs to Bellevue are 1.8% in 2019, 0.0% in 2020, and average 1.5% for 2021-2024.

- **Capital Program**

The proposed 2019-2025 Sewer Capital program includes \$45.9M in investments. Unlike the water utility, the sewer utility is just beginning systematic asset replacement. Most of the proposed capital program (\$35.3M) will be invested to replace existing aging infrastructure. Significant aging infrastructure projects include sewer system pipeline major repairs, sewer pump station improvements, and sewer system pipeline replacements. Capital funding, including transfers to the R&R account, will require rate increases of about 0.7% in 2019, 1.4% in 2020, and an average of 1.5% per year thereafter. The sewer CIP also includes \$4.4M for the sewer utility's share of funding for Advanced Metering Infrastructure (AMI) and \$2.7M for land acquisition for developing a new maintenance facility. The funding for these projects is from available sewer reserves and is not a rate driver.

- **Taxes/Intergovernmental**

Taxes and interfund payments to other City departments for support services will require a rate increase of about 0.4% in 2019 and 0.3% 2020, and an average of 0.3% per year thereafter.

- **Operations**

Projected inflationary cost increases to operate and maintain the sewer utility will require a rate increase of about 1.0% in 2019 and 0.6% 2020, and an average of 0.6% per year for the remainder of the forecast period.

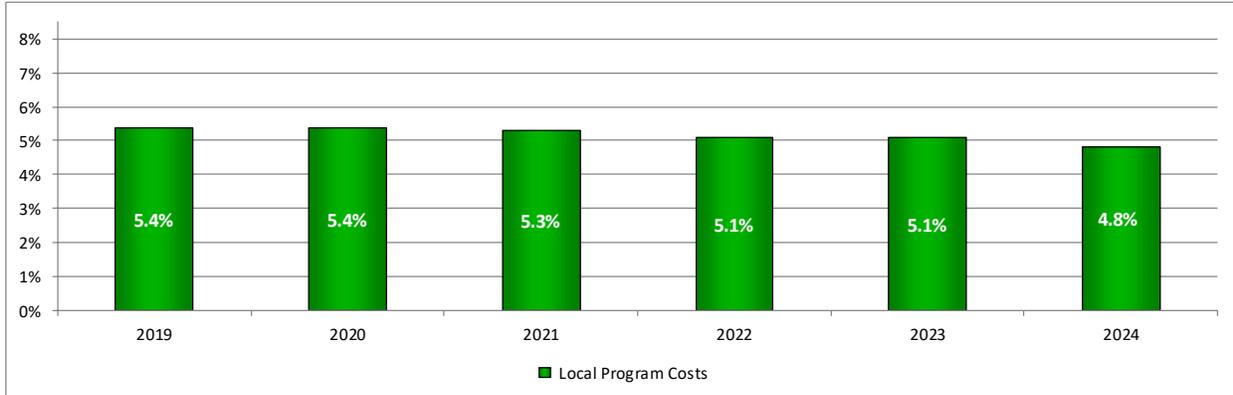


Utilities 2019-2024 Financial Forecast

Utilities Funds

STORM AND SURFACE WATER UTILITY FUND 2019 - 2024 Rate Forecast

PROJECTED RATE INCREASES



Impact to Monthly Bill for a Typical Residential Customer						
	2019	2020	2021	2022	2023	2024
Prior Year Bill	\$25.04	\$26.39	\$27.82	\$29.29	\$30.79	\$32.36
Increase	<u>\$1.35</u>	<u>\$1.43</u>	<u>\$1.47</u>	<u>\$1.50</u>	<u>\$1.57</u>	<u>\$1.55</u>
Projected Bill	\$26.39	\$27.82	\$29.29	\$30.79	\$32.36	\$33.91

Minor differences may exist due to rounding

Key Rate Drivers

- **Capital Program**

The projected 2019-2025 Stormwater Capital program includes \$31.5M in investments. Of this amount, \$18.5M is for environmental preservation investments, and include mitigating flood hazards and constructing fish passage and stream improvement projects. The remaining \$12.9M of the stormwater utility capital investments are for aging infrastructure rehabilitation and replacements. Significant projects include stormwater system conveyance infrastructure rehabilitation and minor stormwater capital improvement projects. Capital funding, including transfers to the R&R account, will require rate increases of 2.2% in 2019 and 3.2% in 2020 and an average of about 2.8% per year thereafter.

- **Taxes/Intergovernmental**

Taxes and interfund payments to other City departments for support services will require a rate increase of about 0.5% in 2019, 0.7% in 2020 and increases averaging about 0.7% per year thereafter.

- **Operations**

Projected cost increases to operate and maintain the storm and surface water utility, largely due to inflation, will require rate increases of about 2.7% in 2019, 1.5% in 2020, and about 1.6% per year thereafter. The rate increase in 2019 includes funding to enhance the storm and surface water video inspection program.



Resource Summary

This chapter illustrates 2019-2020 budget resources primarily through the use of graphic presentations. Text describing the graphic presentations is included to highlight some of the key information presented.

This Resource Summary is organized into the following sections:

A. Total City Budget Resources

Figure 8a-1 presents the adopted 2019-2020 resource budget for all city funds and contains a comparison to amended 2017-2018 resources. All comparisons in this section compare the 2019-2020 adopted budget to the 2017-2018 amended budget.

B. Summary of Locally Levied Taxes

Figure 8a-2 presents the City and state revenue policies regarding the Sales Tax.

Figure 8a-3 presents historical Sales Tax data as well as revenue projections for the adopted 2019-2020 budget.

Figure 8a-4 presents the City and state revenue policies regarding the Business and Occupations (B&O) Tax.

Figure 8a-5 presents historical B&O Tax data as well as revenue projections for the adopted 2019-2020 budget.

Figure 8a-6 presents the City and state revenue policies regarding the Property Tax.

Figure 8a-7 presents historical Property Tax levy rates as well as projected levy rates for the adopted 2019-2020 budget.

Figure 8a-8 presents the City and state revenue policies regarding the Real Estate Excise Tax (REET).

Figure 8a-9 presents historical REET Tax data as well as revenue projections for the adopted 2019-2020 budget.

Figure 8a-10 presents the City and state revenue policies regarding Utility Taxes.

Figure 8a-11 presents the City and state revenue policies regarding the Motor Vehicle Fuel Tax.

C. Tax Rate Information

Figure 8a-12a and 8a-12b compares Bellevue property tax and average utilities rates to other local jurisdictions.



Resource Summary

Figure 8a-13 displays historical property tax information for comparison purposes. Official property tax records are maintained by the King County Assessor's Office.

Figure 8a-14 displays a typical distribution of property tax dollars for Bellevue taxpayers, as well as an estimate of property tax bills for Bellevue home owners.

NOTE: This section compares the adopted 2019-2020 budget to the amended 2017-2018 budget. This section differs from the Forecast section (earlier in this chapter) in that the Forecast compares 2017 actuals and estimated 2018 year-end projection.



Resource Summary

A. Total City Budget Resources

Figure 8a-1 presents the 2019-2020 resource Budget for all City funds and contains a comparison to amended 2017-2018 resources. All comparisons in this section compare the 2019-2020 adopted budget to the 2017-2018 amended budget.

The city has many revenue sources across all funds, from general government to enterprise funds. Generally, revenue remains fairly consistent with the largest fluctuation happening in the most economically driven revenue streams of Sales and Use Tax and Business and Occupation Tax.

Many of the resources received are dedicated to a specific purpose and cannot be spent on non-related services or programs. For example, rate revenues received from water service can only be used for that purpose and cannot be used to pay for general services or other types of utility services.

There are several revenue streams that are restricted including but not limited to Development Services permits revenue, Property Tax revenue received from the voter-approved Parks Levy, Fire Facilities Levy and Neighborhood Safety, Connectivity and Congestions Levy, and revenue generated by utility rates. As noted in the chart 8a-1, taxes make up 29.2 percent of the total 2019-2020 adopted biennial budget. The remaining 70.8 percent is a collection of beginning fund balance, utility rates, and other sources.

Sales Tax is the most volatile revenue stream for the city and comprises 8.9 percent of total resources. In prosperous economic times Sales Tax growth is quite strong; in 2007 Sales Tax grew 16.6 percent with construction leading the way. In poor economic times sales tax may drop precipitously as illustrated by a 15.2 percent drop in 2009. On average over the last 15 years sales tax has averaged 3.8 percent growth annually. Sales tax has been on the rise the last few years but not at the growth seen in the years leading up to the Great Recession.

Property Tax makes up 6.9 percent of the city's total resources which can be seen in Figure 8a-1. This budget incorporated a 1 percent increase in Property Tax in both 2019 and 2020. The total property tax levy rate in 2019 is \$0.92 per \$1000 Assessed Value (AV), and the 2020 levy rates are expected to drop further due to increases in AV related to new construction. 2019 and estimated 2020 levy rates include voter-approved Parks, Fire Facilities, and Neighborhood Congestion, Safety, and Connectivity levies.

Business & Occupation Tax is 5.5 percent of the city's resources and performs similar to Sales Tax but the tax base is somewhat more expansive giving it slightly more stability than Sales Tax. Unlike Sales Tax, B&O tax is based on gross receipts for retail sales or calculated by square footage for those companies that don't necessarily have gross receipts but performs other activities such as management activities of a head-quarters.

Utility Taxes include electric, natural gas, water, sewer, storm drainage, garbage, and telephone utility activity. City-run utilities such as water, sewer and storm drainage, have grown consistently from year to year and were only minimally affected by the recession. Electric and



Resource Summary

Gas tax has increased due to rates and usage increases. Telephone and cell phone services have been going through systemic changes that have resulted in declining collections and are expected to decline further. More and more people are discontinuing landline telephones services and data plan on cell phones bills are exempt from tax, resulting in reduced cell phone tax collections.

Other taxes include hotel/motel, Real Estate Excise (REET), Criminal Justice Sales, Admissions, Gambling, and Leasehold Excise Taxes, as well as tax penalties. The city has an abundance of large buildings in the downtown area, as well as in Eastgate. When these buildings sell, they contribute significant REET dollars to the city. Since the last recession, the pudget sound region's house prices has rebounded the fastest in the nation, and has reached its highest level. The current house market is a big contributor to the REET growth in the past couple of years.

Utility Service Fees are the third largest category of resources making up 18.2 percent of total city resources. Utility Service Fees can only be used to support the specific utility for it was collected. As an example, water service fees cannot be used to support sewer operations. This revenue category is made up of water, sewer, and storm and surface water service fees. These revenues are projected to grow by \$28.3 million over the 2019-2020 biennium, primarily attributable to water, sewer, and storm drainage rate increases

Beginning Fund Balance (BFB) is the second largest category of resources at \$362.9 million or 20.9 percent of total city resources. The General Fund's 2019 beginning fund balance is \$47.3 million or 13 percent of total Beginning Fund Balance. Similar to other resources, fund balance often is restricted to fund only certain types of expense. As an example, the Sewer Utility fund balance can only be used to fund expenses that support the Sewer Utility. Conversely, the General Fund balance can be used for any purpose.

Operating Transfers, 8.7 percent of total resources, are anticipated to increase by \$24.6 million or 19.3 percent from 2017-2018 to 2019-2020. Operating Transfers are a transfer between funds. An example of an operating transfer would be a transfer from an operating fund to a capital fund to support future or present capital projects. Another example is a transfer from a capital fund to an operating fund when an operating fund FTE works on a capital project.

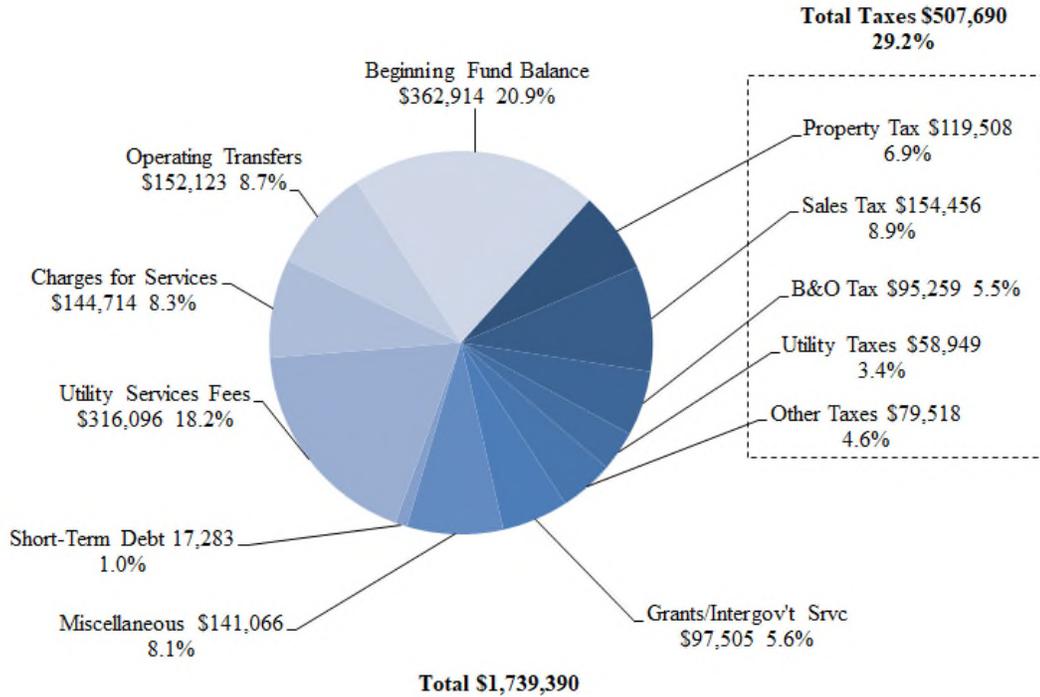
The components of Intergovernmental Revenues include but are not limited to Federal and State Grants, Interlocal Contributions including Sound Transit contributions, King County contributions, and Point Communities contributions, and revenue from rents and leases.



Resource Summary

Figure 8a-1

2019-2020 Total City Budget Resources
\$000



Comparison to 2017-2018 Budget

	2017-2018 Amended Budget	2019-2020 Adopted Budget	\$ Change	% Change
Taxes				
Sales Tax	\$141,637	\$154,456	\$12,819	9.1%
Property Tax	113,546	119,508	5,962	5.3%
Business & Occupation Tax	82,217	95,259	13,042	15.9%
Utility Taxes	52,467	58,949	6,482	12.4%
Other Taxes	71,367	79,518	8,152	11.4%
Total Taxes	\$461,233	\$507,690	\$46,457	10.1%
Beginning Fund Balance	\$297,513	\$362,914	\$65,400	22.0%
Utility Services Fees	287,845	316,096	28,251	9.8%
Miscellaneous	171,167	141,066	(30,102)	(17.6%)
Short-Term Debt	22,667	17,283	(5,384)	(23.8%)
Long-Term Debt	0	0	0	0.0%
Charges for Services	152,889	144,714	(8,175)	(5.3%)
Operating Transfers	127,490	152,123	24,633	19.3%
Grants/Intergovernmental Services	94,709	97,505	2,796	3.0%
Total Resources	\$1,615,514	\$1,739,390	\$123,876	7.7%

Figures may not foot due to rounding.



Resource Summary

B. Summary of Locally Levied Taxes

1. Sales Tax (RCW 82.14.030)

Sales tax is imposed on the sale of most goods and some services. This tax is remitted to the State by businesses and in turn, the State provides the city with a portion of this revenue on a monthly basis. The total sales tax rate is 10.0 percent in Bellevue and the city receives 0.85 percent of this rate.

Growth in sales tax revenue is driven by growth in sales at retail outlets, direct expenditures by households and businesses, and development activity. Sales Tax revenue support activities of the General Fund, General CIP Fund and Housing Fund. The current method for splitting the Sales Tax between the General Fund and the General CIP fund is for the General Fund to equal 75 percent plus incremental increases in operations and maintenance minus the bond payment for \$10 million CIP debt. The current policy for the General Fund and the CIP Fund is:

“Proposals for CIP project funding shall include the estimated future M&O cost, to provide full cost disclosure. Such M&O costs anticipated to be incurred in the upcoming biennium should be included in operating budget proposals for funding consideration. As of 2011, funding for existing CIP M&O is provided by a distribution of the City’s Sales Tax revenue, split between 75 percent General Fund and 25 percent CIP. The dollar amount for CIP M&O is adjusted upward each year by the anticipated Consumer Price Index for all Urban Consumers (CPI-U) after first making any necessary adjustments (e.g., partial vs full-year costs) and eliminating any one-time items. The distribution amounts should be reviewed periodically by Council for reasonableness and potential adjustment.” (Source: Financial Policy)

With the issuance of \$79.1 million in debt in 2015, of which \$10 million allows the city to redirect sales tax to address infrastructure and neighborhood needs, the current sales tax split and the source of splitting methodology is shown below:



Resource Summary

**Figure 8a-2
City and State Revenue Polices: Sales Tax**

Revenue Stream	Source: RCW; Financial Policy; Ordinance; Guiding Practice	Calculation of where each tax is split to
Sales Tax	<p>RCW 82.14 – establishes sales tax authority for cities.</p> <p>Financial Policy XI.H: splits 75% to the General Fund for CIP M&O plus 25% to the CIP; each year post 2011 the General Fund portion is increased by CPI.</p> <p>Restated EL MOU Implementation Ordinance 6227 dated May 18, 2015, amended the CIP to recognize \$4 million in construction sales tax from East Link construction activity in the City, at ~\$1M a year 2017-2020.</p> <p>2015 Budget Umbrella Ordinance 6209 dated December 14, 2014: Adopted as part of the budget a 2% property tax increase, which allowed for \$694,000 of sales tax to be redirected to the CIP to cover debt service for the 2015 bonds.</p> <p>Housing Trust Fund has been a transfer from sales tax since 1991.</p>	<p>Sales Tax Split Calculation:</p> <p>Total Sales Received by the City Less \$100,000 to the Housing Trust Fund Less \$694,000 to the CIP for 2015 Debt Service</p> <p>Subtotal of Sales tax to be split between GF/CIP 75% to General Fund (adjusted by CPI from 2011 on) Remainder to CIP (approximately 25%)</p> <p>The split is then adjusted to ensure that full \$1,000,000 Eastlink assumption is recognized in the CIP as per the MOU adoption. This adjustment is for years 2017-2020 for a total of \$4 million.</p>

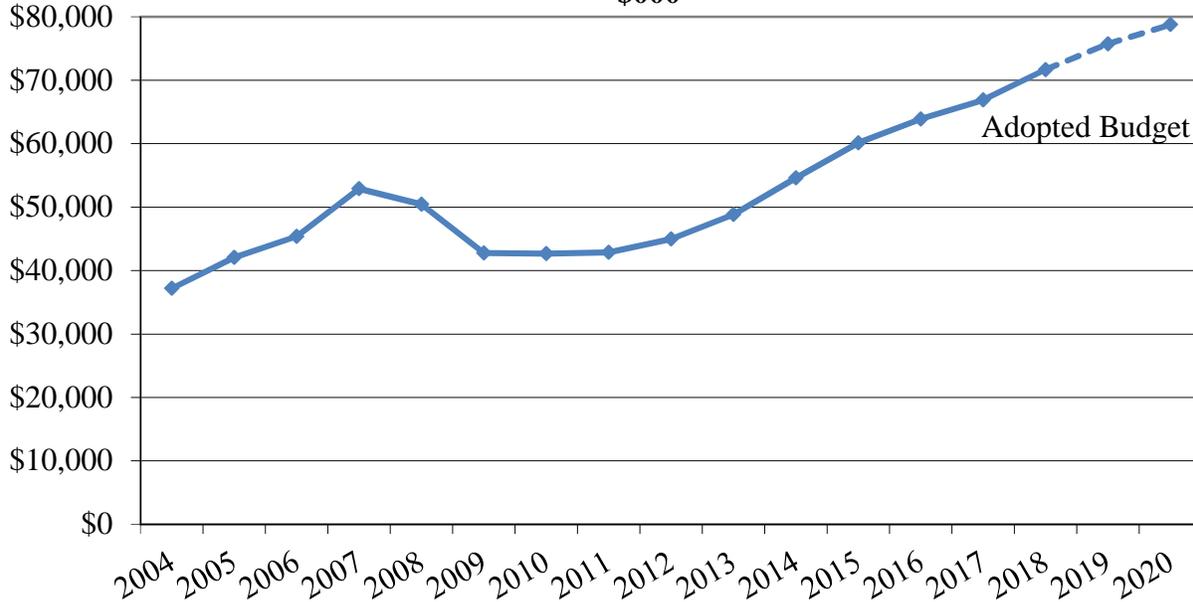
Historical Collections & Trends

Sales Tax collections grew significantly from 2003 to 2007, primarily due to increases in development activity and consumer spending (retail and services sectors growth). Sales Tax collections for 2008 and 2009 reflect the decline in development and taxable retail activity experienced during the recession. Sales Tax collections had strong growth in the past two years. Projections for the 2019-2020 biennium reflect moderate growth in Sales Tax collections as the economy grows.



Resource Summary

Figure 8a-3
Sales Tax 2004 to 2018 Actual, 2019-2020 Adopted Budget
\$000



Maximum Rate:	1.0 percent*
Current Rate:	1.0 percent*
2019 Budget:	
General Fund	\$55,194,835
General CIP Fund	20,424,581
Housing Fund	<u>100,000</u>
Total 2019 Sales Tax	\$75,719,416
2020 Budget:	
General Fund	\$57,956,136
General CIP Fund	20,680,606
Housing Fund	<u>100,000</u>
Total 2020 Sales Tax	\$78,736,742

* 15 percent of the sales tax revenue produced by the city's 1 percent is allocated to the county. In addition to the city's remaining 0.85 percent.

Comments/Watch Areas

Overall Sales Tax has been on a steady growth and the city is expecting a moderate growth to continue. While it appears that most Sales Tax categories appear to grow steadily, one area that will always be a concern is development or construction, which has historically been a large



Resource Summary

component of the city's Sales Tax collections. Since it is such a large component of sales tax it leaves it at risk due to how much development is influenced by economic conditions. As has happened in the past when a recession hits, construction will drop dramatically and has dropped as much as 33 percent from its peak during Great Recession.

2. Business & Occupation (B&O) Tax (*RCW 35.21.710, RCW 35.21.706, RCW 35.21.711¹*)

Business and Occupation (B&O) Tax is made up of two components: gross receipts tax and square footage tax. The gross receipts B&O Tax is primarily measured on gross proceeds of sales or gross income. The square footage B&O Tax applies to businesses whose in-city activities produce gross revenue indirectly, such as at a headquarter locations. Businesses with taxable gross receipts for a business less than \$160,000 or offices with less than 250 taxable square feet are exempt from B&O Tax. The city levies the same rate for all types of business activities. The gross receipt B&O Tax rate is 0.1496 percent of receipts/income and the quarterly square footage rate is \$0.24973 per square foot in 2018. B&O revenues support General Fund and the Capital Investment Program (CIP) Fund activities, information concerning both state and city policies concerning the B&O Tax are found in the table provided below:

¹ [RCW 35.21.706](#): Referendum procedure. An ordinance that imposes the tax or increases the tax rate must include a provision for a referendum procedure.

[RCW 35.21.710](#): Maximum B&O tax rates established.

[RCW 35.21.711](#): Voter approval for higher rates.



Resource Summary

**Figure 8a-4
City and State Revenue Polices: B&O Tax**

Revenue Stream	Source: RCW; Financial Policy; Ordinance; Guiding Practice	Calculation of where each tax is split to												
<p>Business and Occupation Tax</p>	<p>RCW: 35.21.710 establishes B&O tax authority for cities with a cap rate of 0.2%.</p> <p>Ord. 3740 dated December 15, 1986 - Repealed all previous B&O tax ordinances and set the tax rate at 0.013% of gross receipts, specifies B&O taxes may be allocated to projects or programs designated by City Council through the budget process. Budget 1987 split the 0.13% rate; 0.10% to GF, and 0.03% to CIP.</p> <p>Ord. 4047 dated September 5, 1989 -Tax rate increased to 0.1496%</p> <p>Ord. 4103 dated December 18, 1989 - Allocates Increased tax increment from Ord. 4047 of 0.0196% to Traffic Ordinance Operations Fund.</p> <p>Ord. 4907 dated September 3, 1996 - Eliminates Traffic Ordinance Operating Fund and transferred in part to General Fund and in part to General CIP fund. Budget 1997 split this 50/50 between CIP/GF.</p> <p>Ord. 5436 dated February 18, 2002 repeals BCC Section 4.08 and replaces it with 4.09, bringing Bellevue Code in line with other municipalities that charge a B&O tax. (There was no rate change, and past split practices were not changed.)</p>	<p>B&O Tax Split Calculation:</p> <p>Total B&O Tax is splits based on rate allocations:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 35%; text-align: center;">GF</th> <th style="width: 35%; text-align: center;">CIP</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Ord 3740 & Budget 1987</td> <td style="text-align: center;">0.100%</td> <td style="text-align: center;">0.0300%</td> </tr> <tr> <td style="text-align: center;">Ord 4907 & Budget 1997</td> <td style="text-align: center;">0.0098%</td> <td style="text-align: center;">*0.0098%</td> </tr> <tr> <td></td> <td style="text-align: center;">0.1098%</td> <td style="text-align: center;">0.0398%</td> </tr> </tbody> </table> <p>*dedicated to transportation.</p> <p>Using the calculations noted, the Final split calculated based on the rate is:</p> <p>Total B&O rate: 0.1496% General Fund rate: 0.1098%: (73%) Unrestricted CIP rate: 0.0300%: (21%) Transportation Only CIP rate: 0.0098%: (6%)</p>		GF	CIP	Ord 3740 & Budget 1987	0.100%	0.0300%	Ord 4907 & Budget 1997	0.0098%	*0.0098%		0.1098%	0.0398%
	GF	CIP												
Ord 3740 & Budget 1987	0.100%	0.0300%												
Ord 4907 & Budget 1997	0.0098%	*0.0098%												
	0.1098%	0.0398%												

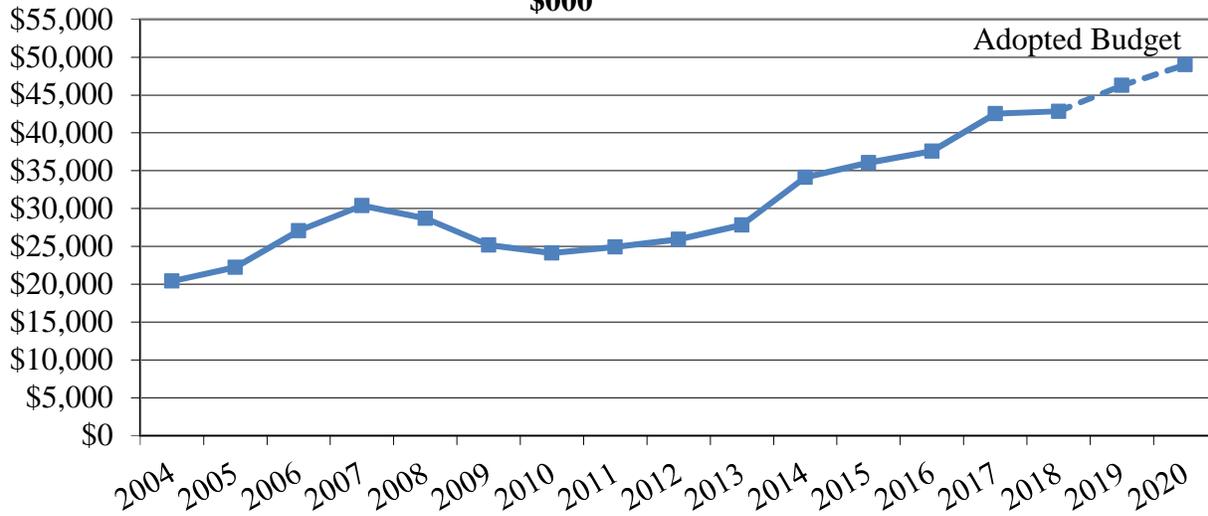
Historical Collections & Trends

Following a similar pattern to Sales Tax, B&O Tax collections grew considerably from 2003-2007, reflecting a strong economy. The recession slowed collections in 2008 and 2009. B&O collections hit bottom in 2010 and since has grown at a slow and steady pace. The city anticipates strong growth in near term and moderate growth through 2024.



Resource Summary

**Figure 8a-5
B&O 2004 to 2018 Actual, 2019-2020 Adopted Budget
\$000**



Maximum Rate:	0.2 percent
Current Rate:	0.1496 percent
2019 Budget:	
General Fund	\$33,181,338
General CIP Fund	10,050,265
Mobility CIP Fund	<u>3,030,542</u>
Total 2019 Business & Occupation Tax	\$46,262,145
2020 Budget:	
General Fund	\$35,142,721
General CIP Fund	10,644,347
Mobility CIP Fund	<u>3,209,680</u>
Total 2020 Business & Occupation Tax	\$48,996,748

A majority of voters may approve a rate in excess of 0.2 percent. Each 0.01 percent of the Business and Occupation Tax rate is expected to generate \$3.0 million in 2019 and \$3.2 million in 2020 of B&O Tax revenue (RCW 35.21.711: Voter approval for higher rates).

Note: The City Council reserved from its levied capacity a rate of 0.0001 for convention center purposes per Ord. 4094.



Resource Summary

Comments/Watch Areas

As with Sales Tax, B&O Tax also is highly sensitive to economic conditions. B&O Tax however is slightly less volatile due the tax base being more diverse in nature. The source of the tax base that provides a greater diversity is the non-retail sectors such as professional services that are not subject to Sales Tax.

3. Property Tax

(RCW 84.52.010, RCW 84.52.043, RCW 41.16.060, RCW 84.55.010, RCW 84.55.092)

Property Tax is applied to the assessed value (AV) of all taxable real and personal property located within the city, with several exceptions such as public structures (government buildings, roads, etc.), property owned by several types of non-profit organizations, personal property (up to a specified dollar value), and others.

Real property includes land, buildings, and improvements to the land such as driveways. Personal property includes movable assets used in conducting a business such as machinery, supplies, and other non-inventory items. Washington State has a budget-based system of property taxation. There are three main components to the property tax: Levy, Assessed value (AV), and Levy Rate. As part of the budget process, the taxing jurisdiction establishes the amount of property tax revenue needed to fund the budget. That amount needed to fund the budget is called the Levy. It is the total amount to be collected from the taxpayers by a taxing district. By November 30 of each year, the amount of taxes to be levied by taxing districts are certified to the county assessor who computes the levy rate necessary to raise that amount of revenue. The county assessor calculates the Levy Rate necessary by dividing the total Levy amount by the assessed value of taxable property in the district. By law, this number is expressed in terms of a dollar rate per \$1,000 of valuation. For example, a rate of \$0.00025 is expressed as 25¢ per \$1,000 of assessed value. The formula for property tax collections is expressed as: $Levy = Levy Rate \times Assessed Value (AV)$. The Property Tax Levy is constrained by the overall limits on the regular levy rate and the limit on annual levy increases (Source: MSRC: Property Tax in Washington State).

Property Tax revenues support General Fund activities as well as the Human Services Fund, which accounts for human services activities, including agency contracts. Information concerning both state and city policies concerning the Property Tax are found in the table provided below:



Resource Summary

Figure 8a-6
City and State Revenue Polices: Property Tax

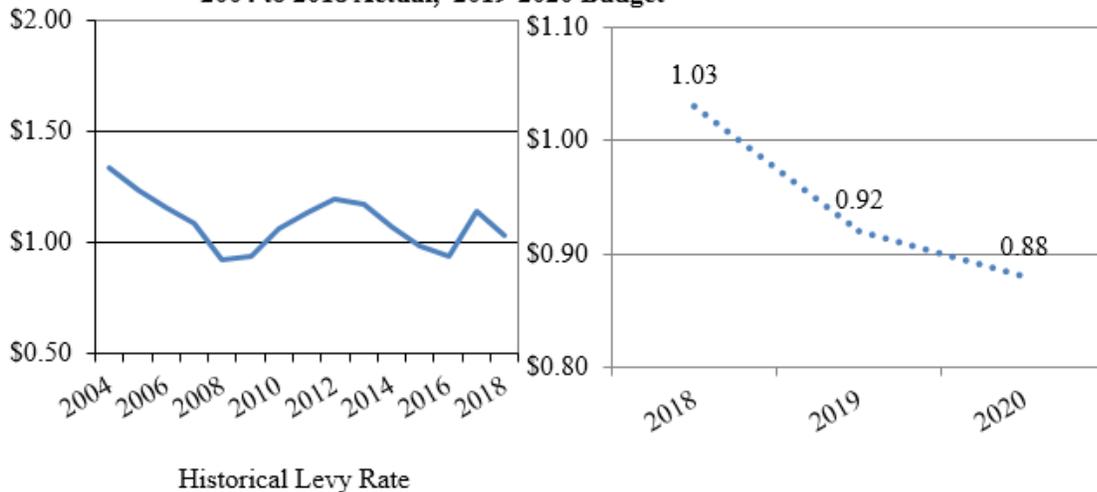
Revenue Stream	Source: RCW; Financial Policy; Ordinance; Guiding Practice	Calculation of where each tax is split to
Property Tax	RCW 84.52; 84.55: establishes property tax authority for cities.	General Fund: 100% of General Property Tax CIP: 100% of all Voted Levies (per ballot language)

Historical Collections & Trends

Under Initiative 747, the regular Levy can grow at a maximum of 1 percent annually or the rate of “inflation” (defined as the increase in the implicit price deflator (IPD), whichever is less, plus additions for new construction, changes in value of state-assessed utility property and newly annexed property (referred to as “add-ons”). For 9 of the past 15 years, Bellevue has opted to only levy the additional Property Tax associated with add-ons, but has preserved, or “banked” its remaining allowable levy capacity (maximum allowable levy less actual levy). In 2019, Bellevue has \$9 million in banked capacity available.

As displayed in the following chart, Bellevue’s Property Tax Levy Rate decreased from \$1.71 in 2004 and to \$0.92 in 2019 per \$1,000 AV. This reduction is a result of the city not increasing its’ Property Tax Levy, coupled with an increase in the city’s AV which drives the overall rate down. Bellevue’s Property Tax Levy Rate has fluctuated based on changes in AV, the use of banked capacity and voted levies.

Figure 8a-7
Total Property Tax Levy Rate
2004 to 2018 Actual, 2019-2020 Budget





Resource Summary

Maximum Rate:	\$3.41/\$1,000 AV
2019 Total Levy Rate:	\$0.92/\$1,000 AV
2019 Levy:	
General Fund	\$37,288,462
Human Services Fund	3,487,997
Parks M&O Fund	660,000
CIP Fund	<u>17,596,596</u>
Total Budgeted 2019 Property Tax Levy	\$59,033,055
2020 Budgeted Total Levy Rate:	\$0.88/\$1,000 AV
2020 Budgeted Levy:	
General Fund	\$38,502,900
Human Services Fund	3,614,975
Parks M&O Fund	660,000
CIP Fund	<u>17,846,961</u>
Total 2020 Budgeted Property Tax Levy	\$60,624,836

Current law limits the Property Tax increase from the prior highest allowable Regular Levy to the lesser of 101 percent or 100 percent plus inflation, where inflation is measured by the percentage change in the Implicit Price Deflator (IPD) (whichever is less) (RCW 84.55.0101). It is often the case that the IPD is higher than the limit factor making the default allowable increase 101% of the prior year's Levy plus new construction. The inflation rate for 2019 Property Tax setting is 2.169% (Source: Bureau of Economic Analysis), which means local governments with a population of 10,000 or more may increase their property tax levies by 1% in 2019 without adopting a resolution or ordinance of substantial need (Source: MRSC).

The 2019 Regular Levy AV is at \$65 billion which is an increase of \$9 billion (15 percent) from the 2018 AV. Based on the 2019 AV of \$65 billion and the Budgeted 2020 AV of \$70 billion, each additional \$0.01 per \$1,000 assessed value (AV) of the Regular Property Tax Levy Rate generates \$650,000 in 2019 and \$700,000 in 2020 in Property Tax revenue. It should be noted that due to the high increase in AV the Levy Rate is Budgeted to decrease.

A parks and open space Levy Lid Lift was authorized by the voters in the November 2008 election to provide capital funding over the next 20 years (\$3,389,000 annually) and ongoing maintenance and operations funding (\$660,000 annually). This Levy Lid Lift increased the 2019 Property Tax levy rate by \$0.06 per \$1,000 of assessed value.

In November 2016, the voted Fire Facilities Levy and Neighborhood Safety, Connectivity and Congestions Levy were passed to fund CIP projects. The Fire Facilities Levy increased the 2019 Property Tax Levy Rate by \$0.10 per \$1,000 of assessed value, and the Neighborhood Safety, Connectivity and Congestions Levy increased the 2019 Property Tax Levy Rate by \$0.12 per \$1,000 of assessed value.



Resource Summary

4. Real Estate Excise Tax (REET) (RCW 82.46.010 RCW 82.46.035²)

The Real Estate Excise Tax (REET) is levied on all sales of real estate. The rate is 0.5 percent of the selling price of the property. The first 0.25 percent of local REET must be used to fund capital facilities expenditures that have been identified in the city’s comprehensive plan. The second 0.25 percent of local REET revenues must also be used to fund capital facilities, with the added stipulation that they cannot be used for the acquisition of land for parks. REET revenues are cyclical in nature and is largely impacted by the number of big real estate transactions. The City Council has adopted an ordinance allocating the first 0.25 percent to Parks Capital Projects and the second 0.25 percent to Transportation Capital Projects. Information concerning both state and city policies concerning the REET are found in the table provided below:

**Figure 8a-8
City and State Revenue Polices: REET**

Revenue Stream	Source: RCW; Financial Policy; Ordinance; Guiding Practice	Calculation of where each tax is split to
Real Estate Excise Tax (REET)	<p>RCW 82.46 – established REET authority for cities.</p> <p>Ordinance 3213 dated December 13, 1982 directed 0.25% of sales price to transportation (REET1);</p> <p>Ordinance 4366 dated June 1, 1992 directed the second 0.25% to community development (REET2).</p> <p>Ordinance 4549 dated July 19, 1993 adopted the 1993-1999 CIP which re-directed REET 2 from community development to transportation and redirected REET 1 to parks.</p>	<p>CIP: 100% of the 0.5% REET rate is spent on capital in the CIP.</p> <p>Split 50% (or 0.25% tax) to Transportation (REET 2), and 50% (or 0.25% tax) to Parks (REET1).</p>

Historical Collections & Trends

Real Estate Excise Tax collections increased an annual average of 21 percent per year between 2001 and 2006. Collections increased 94.3 percent in 2007, fueled by the sale of the portfolio of a major landholder in Bellevue.

² RCW 82.46.010 authorizes all cities and counties to levy a 0.25% tax, described as "the first quarter percent of the real estate excise tax" or "REET 1" on all sales of real estate.

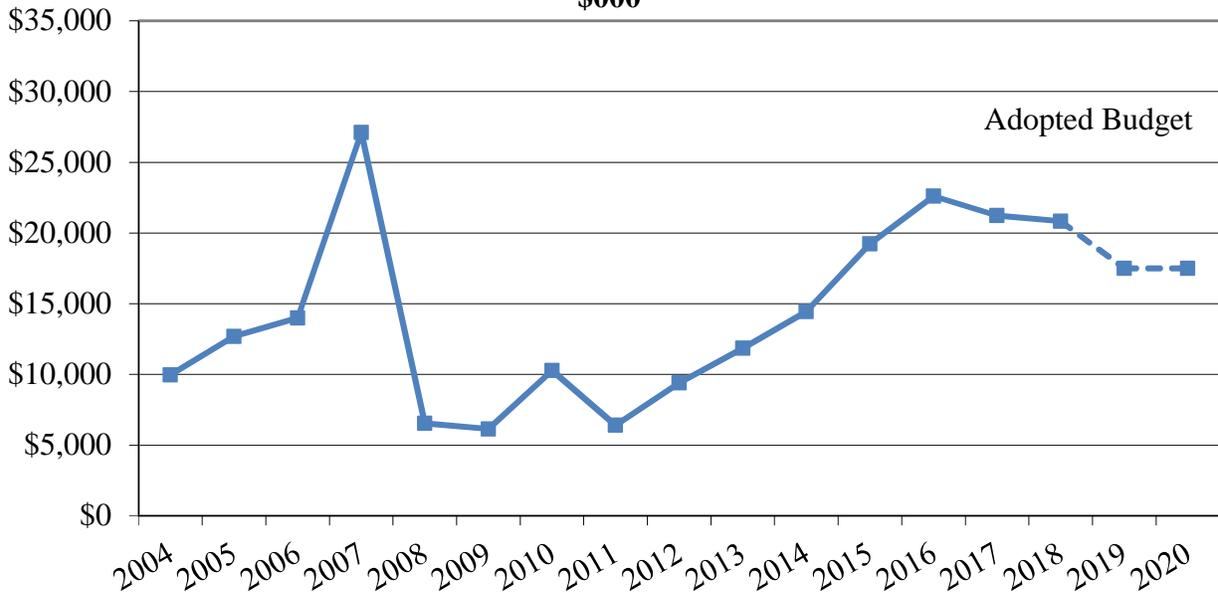
RCW 82.46.035 allows all cities and counties that are planning under the Growth Management Act (GMA) to have the authority to levy a second 0.25% tax (REET 2), on all sales of real estate.



Resource Summary

The 2017 REET collections came in strong with several large real estate transactions taking place. These large transactions are anticipated to decrease in the coming years.

Figure 8a-9
Real Estate Excise 2004 to 2018 Actual, 2019-2020 Adopted Budget
\$000



Maximum Rate:	0.5 percent
Current Rate:	0.5 percent
2019 Budget:	\$17,500,000
2020 Budget:	\$17,500,000

Revenue proceeds are receipted to the General Capital Investment Program Fund to support capital projects.

Watch Areas

REET has been strong for the last few years as real estate companies rebalance their portfolios taking advantage of low interest rates and a rebound in demand for housing. However, it is projected that REET transactions will slow down in future years, which is consistent with King County’s August 2018 forecast.



Resource Summary

5. Utility Tax

Bellevue levies a tax on the gross income derived from sales of utility services provided in the city. Services include electricity, gas, water, sewer, storm drainage, garbage, telephone, and cellular phone. The revenues generated by these taxes support general city operations. Information concerning both state and city policies concerning the Utility Tax are found in the table provided below:

**Figure 8a-10
City and State Revenue Polices: Utility Taxes**

Revenue Stream	Source: RCW; Financial Policy; Ordinance; Guiding Practice	Calculation of where each tax is split to																														
Utility Taxes	RCW 35.21.870: established Utility Tax authority for cities. <table border="1" data-bbox="367 835 954 1360" style="margin-left: 20px;"> <thead> <tr> <th>Type</th> <th>Current Rate</th> <th>Max. Rate</th> </tr> </thead> <tbody> <tr> <td>Electric</td> <td>5%</td> <td>6%</td> </tr> <tr> <td>Gas</td> <td>5%</td> <td>6%</td> </tr> <tr> <td>Telephone</td> <td>6%</td> <td>6%</td> </tr> <tr> <td>Cellular</td> <td>6%</td> <td>6%</td> </tr> <tr> <td>Water</td> <td>10.4%</td> <td>No Max.</td> </tr> <tr> <td>Sewer</td> <td>5%</td> <td>No Max.</td> </tr> <tr> <td>Storm</td> <td>5%</td> <td>No Max.</td> </tr> <tr> <td>Garbage</td> <td>4.5%</td> <td>No Max.</td> </tr> <tr> <td>Cable Franchise Fee</td> <td>4.8%</td> <td>5%</td> </tr> </tbody> </table>	Type	Current Rate	Max. Rate	Electric	5%	6%	Gas	5%	6%	Telephone	6%	6%	Cellular	6%	6%	Water	10.4%	No Max.	Sewer	5%	No Max.	Storm	5%	No Max.	Garbage	4.5%	No Max.	Cable Franchise Fee	4.8%	5%	100% General Fund.
Type	Current Rate	Max. Rate																														
Electric	5%	6%																														
Gas	5%	6%																														
Telephone	6%	6%																														
Cellular	6%	6%																														
Water	10.4%	No Max.																														
Sewer	5%	No Max.																														
Storm	5%	No Max.																														
Garbage	4.5%	No Max.																														
Cable Franchise Fee	4.8%	5%																														

Electric Utility Tax (RCW 35.21.870³)

Maximum Rate:	6.0 percent
Current Rate:	5.0 percent
2019 Budget:	\$8,708,924
2020 Budget:	\$8,807,973

³ RCW 35.21.870 Electricity, telephone, natural gas, or steam energy business—Tax limited to six percent. Cities may impose a higher rate with voter approval (majority vote).



Resource Summary

A majority of the voters may approve a rate in excess of 6 percent. Each 0.1 percent of the electric utility tax rate generates roughly \$174,000 in 2019 and \$176,000 in 2020 of Electric Utility Tax revenue.

Gas Utility Tax (RCW 35.21.870)

Maximum Rate:	6.0 percent
Current Rate:	5.0 percent
2019 Budget:	\$2,544,593
2020 Budget:	\$2,618,785

Each 0.1 percent of the Gas Utility Tax rate generates approximately \$51,000 in 2019 and \$52,000 in 2020 of Gas Utility Tax revenue.

Water Utility Tax

Maximum Rate:	None
Current Rate:	10.4 percent*
General Fund	5.0 percent
Water Utility Fund	5.4 percent

* Due to an interfund accounting adjustment in how fire capacity charges were handled within the Utilities Funds and General Fund.

2019 Budget:	
General Fund	\$2,912,379
Water Utility Fund	<u>3,145,370</u>
Total Budgeted 2019 Water Utility Tax	\$6,057,749
2020 Budget:	
General Fund	\$3,046,741
Water Utility Fund	<u>3,290,481</u>
Total Budgeted 2020 Water Utility Tax	\$6,337,222

Each 0.1 percent of the Water Utility tax rate generates approximately \$121,000 in 2019 and \$127,000 in 2020 of Water Utility tax revenue.



Resource Summary

Sewer Utility Tax

Maximum Rate:	None
Current Rate:	5.0 percent
2019 Budget:	\$2,981,923
2020 Budget:	\$3,050,505

Each 0.1 percent of the Sewer Utility tax rate generates approximately \$60,000 in 2019 and \$61,000 in 2020 of Sewer Utility tax revenue.

Storm Drainage Utility Tax

Maximum Rate:	None
Current Rate:	5.0 percent
2019 Budget:	\$1,239,953
2020 Budget:	\$1,308,152

Each 0.1 percent of the Storm Drainage Utility Tax rate generates approximately \$25,000 in 2019 and \$26,000 in 2020 of Storm Drainage Utility Tax revenue.

Garbage Tax

Maximum Rate:	None
Current Rate:	4.5 percent
2019 Budget:	\$1,372,127
2020 Budget:	\$1,407,802

Each 0.1 percent of the Garbage Tax rate generates approximately \$27,000 in 2019 and \$28,000 in 2020 of Garbage Tax revenue.



Resource Summary

Telephone Utility Tax (*RCW 35.21.870*)

Maximum Rate:	6.0 percent
Current Rate:	6.0 percent
2019 Budget:	
Telephone Utilities	\$1,940,766
Cellular Telephone Utilities	<u>2,421,761</u>
Total 2019 Telephone Utility Tax	\$4,362,527
2020 Budget:	
Telephone Utilities	\$1,843,728
Cellular Telephone Utilities	<u>2,300,673</u>
Total 2020 Telephone Utility Tax	\$4,144,401

Each 0.1 percent of the telephone utility tax rate generates approximately \$73,000 in 2019 and \$69,000 in 2020 of telephone utility tax revenue.

Television Cable Franchise Fee (*Cable Communications Policy Act of 1984*)

Maximum Rate:	5.0 percent
Current Rate:	4.8 percent
2019 Budget:	\$1,999,085
2020 Budget:	\$1,999,085

Television Cable Franchise Fees are levied on cable television companies operating in the City. Each 0.1 percent of the television cable fee generates approximately \$42,000 in 2019 and \$42,000 in 2020 of television cable franchise revenue. In previous budgets before 2015, the cable franchise fees were included in a Franchise Fund, but there is no longer a need to deposit those funds into a separate fund and are included in the General Fund for the last two bienniums.



Resource Summary

Utility Tax Watch Areas

The biggest tax revenue generating utilities are Electric, Cell Phone and Water. Electric Tax collections have been virtually flat in the past five years despite the improving economy and the slight annual increase in electric rates. Cell Phone Utility Tax has been declining at 9 percent to 15 percent from 2012 to 2016, and the declining trend is expected to continue in 2019 and 2020. Cell Phone Utility Tax is expected to decline further in the out years due to the changing billing structure that reduces the taxable voice component and increases the untaxable data component of the bill. The Water Utility Tax increased 5 percent in 2017 and is expected to grow with the water rates increases. With the exception of city owned utilities, tax collections from utility taxes have been particularly weak in the last few years. Prior to the Great Recession, electric and natural gas had been increasing at consistently above inflation. When all utilities are accounted for, the total Utility Tax revenue is expected to stay almost flat in 2019 and 2020.

Legislation: State and Federal legislation can have an effect on tax revenues as services/products may be determined taxable or not taxable⁴. Often the timing of new legislation does not coincide with budget development and impacts are difficult to estimate. The Forecast attempts to incorporate the projected impact of new legislation when materiality warrants an adjustment.

Other Factors: Utility Tax revenues can be affected by uncontrollable variables, such as the economy, weather, market saturation, or new technology. While the Forecast incorporates market trends and historical experience into projections, impact of these variables is not always predictable.

⁴ RCW 35A.82.020 (code cities); RCW 35.22.195 (first class cities)



Resource Summary

6. Select Other Taxes & Fees Information

Accommodations (Hotel/Motel) Tax (RCW 67.28.180 RCW 67.28.181⁵)

Accommodations Taxes are committed to the Bellevue Convention Center Authority (BCCA), a public development authority created by the City Council on December 4, 1989.

Maximum Rate:	5.0 percent ⁶
Current Rate:	5.0 percent
2019 Budget:	\$13,417,000
2020 Budget:	\$13,965,000

Accommodations Tax proceeds are used first to pay Convention Center related debt. Collections in excess of debt requirements are transferred to the BCCA to support operations. The accommodations tax may be used only for tourism facilities and tourism promotion purposes. Each 0.1 percent of the tax generates approximately \$268,000 in 2019 and \$279,000 in 2020.

Motor Vehicle Fuel Tax (RCW 82.36.025, RCW 82.38.030)

2019 Budget:	\$3,170,222
2020 Budget:	\$3,213,928

Motor Vehicle Fuel Tax is levied on each gallon of motor vehicle fuel sold and distributed to cities and counties. City distribution is on a per-capita basis.

⁵Most cities may impose a “basic” two percent tax under RCW 67.28.180 on all charges for furnishing lodging at hotels, motels, and similar establishments (including bed and breakfasts and RV parks) for a continuous period of less than one month. In addition, most cities may levy an additional tax of up to two percent, for a total rate of four percent, under RCW 67.28.181(1). Cities that had authority to levy a “special” tax before July 27, 1997 that allowed a total rate higher than four percent, had that rate grandfathered in by the 1997 legislation.¹⁰⁹ All the cities in Grays Harbor and Pierce counties are in this category, plus Chelan, Leavenworth, Long Beach, Bellevue, Yakima, and Winthrop.

⁶Cities that had authority to levy a “special” tax before July 27, 1997 that allowed a total rate higher than four percent, had that rate grandfathered in by the 1997 legislation.¹⁰⁹ All the cities in Grays Harbor and Pierce counties are in this category, plus Chelan, Leavenworth, Long Beach, Bellevue, Yakima, and Winthrop.



Resource Summary

**Figure 8a-11
City and State Revenue Polices: Motor Vehicle Fuel Tax**

Revenue Stream	Source: RCW; Financial Policy; Ordinance; Guiding Practice	Calculation of where each tax is split to
Motor Vehicle Fuel Tax	<p>RCW 82.38.030 – Rates: 46.68.090 – City Dist.</p> <p>Ordinance 4179 dated October 15, 1990 - creation of 1990 Gas Tax Fund, directing 100% of this increase to CIP</p> <p>Ordinance 4907 dated September 3, 1996 directs the unrestricted motor vehicle fuel tax to General Fund and the restricted motor vehicle fuel tax and the amount authorized by the 1990 state legislature (Gas Tax) to the CIP.</p>	<p>Amount from the 1990 state legislature increase to the CIP</p> <p>Total revenue split of 50% CIP, 50% GF</p>

Admissions Tax (RCW 35.21.280)

Maximum Rate:	5.0 percent
Current Rate:	3.0 percent
2019 Budget:	\$562,195
2020 Budget:	\$579,297

Admissions Taxes are levied on persons who pay an admission charge for entrance to an event or establishment. It is collected for the city by the business charging the admission for entrance to theaters, amusement parks, and swimming pools, among others. Each 0.1 percent of the Admissions Tax rate generates approximately \$19,000 in 2019 and \$19,000 in 2020 of revenue.

Leasehold Excise Tax (RCW 82.29A.030, RCW 82.29A.040)

Maximum Rate:	4.0 percent
Current Rate:	4.0 percent
2019 Budget:	\$130,084
2020 Budget:	\$133,444

Most leases of publicly-owned real and personal property in the state are subject to a leasehold excise tax in lieu of a property tax. The 1976 legislature established a 12 percent tax to be levied either on the contract rent (when the lease is established by competitive bidding) or, in other instances, by the imputed economic rent as determined by the Department of Revenue. The 1982 legislature added a seven percent surcharge making the total rate 12.84 percent. Cities and counties may collectively levy up to six percent of this 12.84 percent. The maximum county rate is six percent and the



Resource Summary

maximum city rate is four percent. The county must give a credit for any city tax. Therefore, if a city is levying its maximum four percent, the county may collect only two percent in the city. These taxes are collected by the city and remitted to the Department of Revenue. After deducting an administrative fee, the department distributes the taxes to local governments on a bimonthly basis.



Resource Summary

Gambling Tax - Amusement & Games (RCW 9.46.110)

Maximum Rate:	2 percent - 5 percent ⁷
Current Rate:	2 percent - 5 percent
2019 Budget:	\$13,805
2020 Budget:	\$14,162

Gambling Tax on amusement games, bingo, and raffle activities. State law provides that the city must first use these proceeds to pay for enforcement activities.

Gambling Tax – Punchboards & Pull Tabs (RCW 9.46.110)

Maximum Rate:	5.0 percent
Current Rate:	5.0 percent
2019 Budget:	\$141,302
2020 Budget:	\$144,951

Gambling Tax on punch board and pull-tab activities. These are reserved for the purpose of providing youth facilities to the extent that funds from this tax are not first required to enforce gambling laws as required by State law.

Fire Inspection Fee

2020 Budget:	\$1,491,075
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The 2019-2020 budget proposes a fire inspection fee to recover the cost of providing fire inspections consistent with cost recovery objectives in similar code inspections.

⁷ Currently, the maximum tax rates are as follows:

- Amusement games: 2 percent of gross receipts less prizes (net receipts);
- Amusement games by charitable or nonprofit organizations that have no paid operating or management personnel: no tax on first \$5,000 of net receipts (including that from any bingo games), then 2 percent of net receipts;
- Bingo and raffles: 5 percent of net receipts;
- Raffles by charitable or nonprofit organizations: no tax on first \$10,000 of net receipts, then 5 percent of net receipts;
- Bingo by charitable or nonprofit organizations that have no paid operating or management personnel: no tax on first \$5,000 of net receipts (including that from any amusement games), then 5 percent of net receipts;
- Punch boards and pull-tabs by charitable or nonprofit organizations, 10 percent of net receipts;
- Punch boards and pull-tabs by commercial stimulant operators, 5 percent of gross receipts or 10 percent of net receipts;
- Social card games: 20 percent of gross receipts.

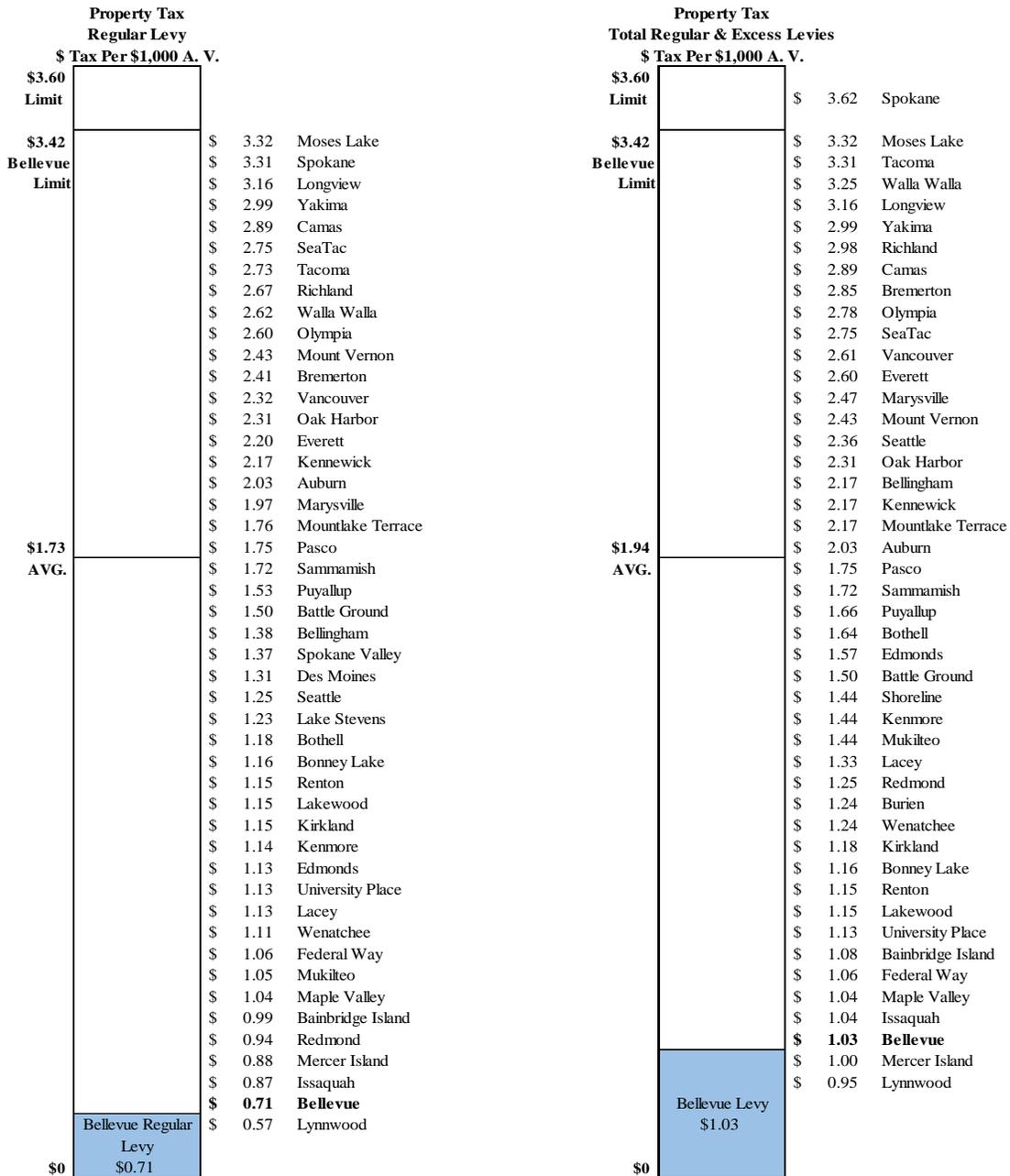


Resource Summary

C. Tax Rate Information

Figure 8a-12 (A)
Comparison of 2018 Urban Tax Rates
Rates in Effect for Property as of January 2018

This figure provides a comparison of City of Bellevue tax rates to the tax rates of the other Washington cities with over 20,000 population effective January 2018. Comparisons in the figure below show that Bellevue's property tax rate is well below the average for these Washington cities. In 2018, City of Bellevue's total property tax levy rate is \$1.03 as shown below.

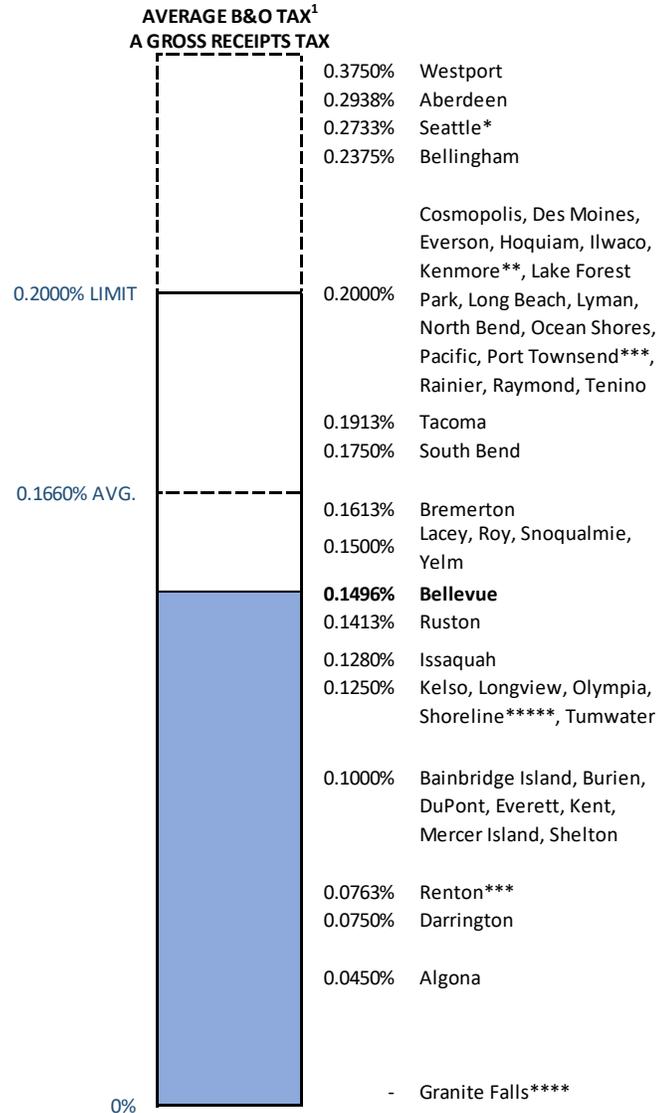




Resource Summary

Figure 8a-12 (B)
Comparison of 2018 Urban Tax Rates
Rates in Effect for B&O Tax as of January 2019

Comparisons in the figure below show that Bellevue's B&O Taxes are well below the average of Washington cities for rates effective January 2019. Bellevue's B&O Tax rates remain the same for 2019, individual rates can be found in Figure 8a-2, Summary of Locally Levied Taxes, B&O Tax.



¹ Unweighted average B&O tax on service, retail, wholesale, manufacturing and services activities for those cities which impose a gross receipts business tax.

* Seattle changed its rates effective January 1, 2018.

** Kenmore's B&O tax applies to heavy manufacturing only.

*** Port Townsend and Renton changed the minimal threshold in 2018.

**** Granite Falls repealed its B&O tax for all businesses other than extracting.

***** Shoreline implemented its B&O effective January 1, 2019

NOTE: Rates exceeding the 0.20% limit reflect voter approved increases above the statutory limit or grandfathered rates prior to 1982 limit.

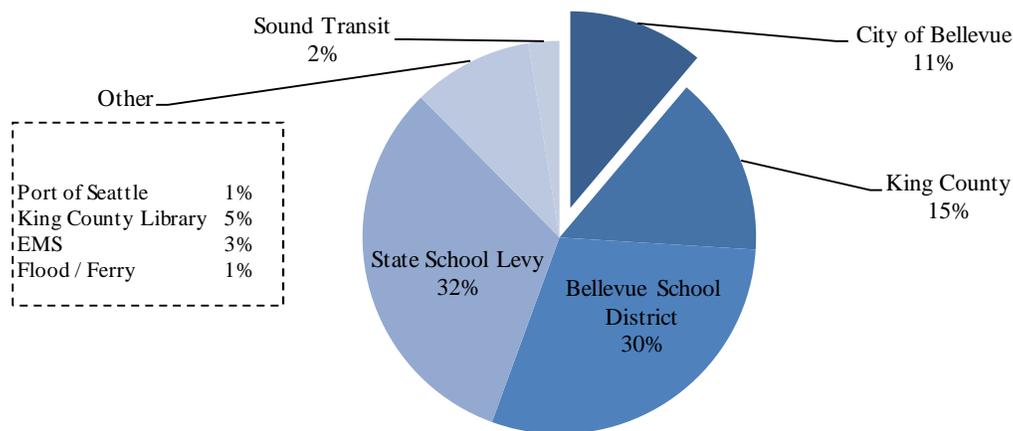
Resource Summary

Figure 8a-14

Property Taxes Typical Distribution of Property Tax Dollars

This figure illustrates the Property Tax distribution for a typical Bellevue taxpayer in 2019. As shown in the pie chart, Bellevue's Property Tax Levies make up only 11 percent of a property owner's tax bill. The largest components are the State School Levy and the Bellevue School District Levy which together comprise 62 percent of the typical taxpayer's property tax obligation.

Official property tax records are maintained by the King County Assessor's Office.



The following table displays the 2019 property tax bills for hypothetical low-, medium-, and high-assessed value (AV) homes.

	2019 Rate/\$1,000 of AV	Low AV = \$500,000	Medium AV = \$941,000	High AV = \$1,500,000
Emergency Medical Services	\$0.22	\$109	\$205	\$326
Port of Seattle	0.12	61	114	181
Flood / Ferry Levy	0.10	48	90	142
King County Library	0.37	187	350	559
City of Bellevue	0.92	459	864	1,378
King County	1.22	609	1,146	1,827
Bellevue School District	2.43	1,214	2,286	3,645
State School Levy	2.63	1,315	2,475	3,946
Sound Transit	0.21	104	196	313
Total	\$8.21	\$4,105	\$7,727	\$12,316

Figures may not foot due to rounding.

Note: Columns/graph may not foot due to rounding



Resource Summary

Figure 8a-13
Property Valuation & Tax Levy Information
1990 through 2020

This figure displays historical property tax information for comparison purposes. Official property tax records are maintained by the King County Assessor's Office. Property owners are taxed on 100 percent of the Assessed Value of their property.

Year	Regular Levy Assessed Valuation (\$ in Millions)	% Change from Prior Year	Regular Property Tax Levy (\$ in Thousands)	% Change from Prior Year	Tax Rate Per \$1000 Assessed Valuation		
					Voted Levy	Regular Levy	Total Property Tax Rate
1990	6,610	2.4%	14,556	8.6%	0.53	2.20	2.73
1991	9,065	37.1%	16,113	10.7%	0.31	1.76	2.07
1992	9,238	1.9%	17,143	6.4%	0.29	1.85	2.14
1993	9,958	7.8%	18,414	7.4%	0.26	1.85	2.11
1994	10,249	2.9%	20,422	10.9%	0.20	1.99	2.19
1995	10,701	4.4%	19,492	-4.6%	0.35	1.82	2.17
1996	10,876	1.6%	19,861	1.9%	0.35	1.83	2.18
1997	11,308	4.0%	21,026	5.9%	0.34	1.86	2.20
1998	12,115	7.1%	21,246	1.0%	0.32	1.75	2.07
1999	13,652	12.7%	21,685	2.1%	0.24	1.59	1.83
2000	14,981	9.7%	22,497	3.7%	0.21	1.50	1.71
2001	17,605	17.5%	23,489	4.4%	0.14	1.34	1.48
2002	19,705	11.9%	24,859	5.8%	0.13	1.26	1.39
2003	20,696	5.0%	25,214	1.4%	0.13	1.22	1.35
2004	21,212	2.5%	25,572	1.4%	0.13	1.21	1.34
2005	22,214	4.7%	25,814	0.9%	0.07	1.16	1.23
2006	23,957	7.8%	26,264	1.7%	0.06	1.10	1.16
2007	26,612	11.1%	27,638	5.2%	0.05	1.04	1.09
2008	31,396	18.0%	28,904	4.6%	0.00	0.92	0.92
2009	37,627	19.8%	31,201	7.9%	0.11	0.83	0.94
2010	34,103	-9.4%	32,011	2.6%	0.12	0.94	1.06
2011	32,079	-5.9%	32,583	1.8%	0.13	1.02	1.14
2012	30,977	-3.4%	32,952	1.1%	0.13	1.06	1.19
2013	32,673	5.5%	34,359	4.3%	0.12	1.05	1.18
2014	36,046	10.3%	34,679	0.9%	0.11	0.96	1.07
2015	41,326	14.6%	36,486	5.2%	0.10	0.88	0.98
2016	44,426	7.5%	37,517	2.8%	0.09	0.84	0.94
2017	49,365	11.1%	38,711	3.2%	0.36	0.78	1.14
2018	56,347	14.1%	39,856	3.0%	0.32	0.71	1.03
2019	64,887	15.2%	41,109	3.1%	0.28	0.64	0.92
2020*	70,021	8.2%	42,503	3.3%	0.28	0.61	0.88

Notes: Prior year AV is used to calculate current year property tax rates. i.e. 2018 AV is used to calculate 2019 rates.

2008 Regular Property Tax Levy reflects retirement of 2003 Unlimited Tax General Obligation bonds.

2009 Regular Property Tax Levy does not include the Parks & Natural Areas Voted Levy.

* 2020 AV and levy data are estimates based on the King County's AV forecast released in August 2018.



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Expenditure Summary

This chapter presents a high-level summary of the key components of the 2019-2020 Adopted Budget.

For the purpose of this chapter, the 2019-2020 Adopted Budget is compared to the 2017-2018 Amended Budget including all amendments through 12/31/2018.

The Expenditure Summary is organized into the following sections:

A. Total Adopted City Budget

Figure 8b-1 lists the 2019-2020 total budgeted resources by source and expenditures by outcome. The resources and expenditures are divided up into five distinct funding categories.

Figure 8b-2 lists the same 2019-2020 total budgeted resources by source, but displays the expenditures by department.

Figure 8b-3 details the 2019-2020 Adopted Budget net of double-budgeting and reserves for each of the five fund categories, as well as for each fund, and compares net budget growth from the 2017-2018 Amended Budget.

Figure 8b-4 displays the total 2019-2020 Adopted Budget by department and compares it to the 2017-2018 Amended Budget.

Figure 8b-5 displays the 2019-2020 total budget by outcome and department, while excluding reserves.

Figure 8b-6 displays the 2020 personnel positions (known as full time equivalents, or FTEs) by outcome and by department.

B. General Fund

Figure 8b-7 displays the growth in the total appropriation for the General Fund by department.

Figure 8b-8 displays the 2019-2020 Adopted Budget by outcome and department for the General Fund.

C. Internal Service and Other Operating Funds

Figure 8b-9 displays the growth in the total appropriation for the Internal Service and Other Operating funds by department.

Figure 8b-10 displays the 2019-2020 Adopted Budget by outcome and department for just the Internal Service and Other Operating funds.



Expenditure Summary

D. Enterprise Funds

Figure 8b-11 displays the growth in the total appropriation for the Enterprise funds by department.

Figure 8b-12 displays the 2019-2020 Adopted Budget by outcome and department for just the Enterprise funds.

E. Special Purpose Funds

Figure 8b-13 displays the growth in the total appropriation for the Special Purpose funds by department.

Figure 8b-14 displays the 2019-2020 Adopted Budget by outcome and department for just the Special Purpose funds.

F. Capital Investment Funds

Figure 8b-15 displays the growth in the total appropriation for the Capital Investment funds by department.

Figure 8b-16 displays the 2019-2020 Adopted Budget by outcome and department for just the Capital Investment funds.

G. Total Debt Information – Based on Statutory Limits

Figure 8b-17 displays the City's total policy and statutory debt limits as of January 1, 2019.

Figure 8b-18 displays the City's total statutory debt capacity and debt issued as of January 1, 2019, comparing general government, parks and open space, and utility system use of debt capacity.

Figure 8b-19 lists the City's general obligation and revenue bond issuance amount and date, maturity date, interest rate, source of funding and debt service requirements for 2019-2020 by bond.

Figure 8b-20 displays the City's annual debt service requirements for existing non-voted general obligation bonds from 2017 through 2044 and lists the city's bond ratings.



Expenditure Summary

A. Total Adopted City Budget

The 2019-2020 Adopted Budget totals \$1.7 billion. It is built on a complex set of differing funds based in generally accepted accounting principles. Funds are used to separate and account for differing types of resources and costs. The following expenditure section separates the funds into 5 distinct categories. These categories are used throughout the expenditure summary section.

General Fund: The General Fund supports most of the direct services to the community, including police, fire, parks, community development, and transportation, as well as many of the administrative operations.

Internal Service and Other Operating funds: The Internal Service and Other Operating funds contain numerous funds where revenues are derived by charging other city funds on a cost-reimbursement basis for goods and services. Included are funds that provide for operating expenditures for departments, such as Information Technology and Civic Services, and the funds providing for equipment replacement and various employee benefits. There are also funds in this category that hold specific revenues within the city for specific purposes, including the Human Services Fund, the Hotel/Motel Tax Fund, and the Land Purchase Revolving Fund.

Enterprise Funds: Enterprise funds consist of city operations that are financed and operated similar to a private business, and include the various Utilities funds as well as the Development Services Fund, the Parks Enterprise Fund, and the Marina Fund.

Special Purpose Funds: Special Purpose funds hold resources that are restricted either by state law or other requests and are dedicated to specific purposes. This includes the Operating Grants and Donations Fund, the Housing Fund, and other funds.

Capital Investment Funds: Capital Investment funds include the two funds that make up the city's CIP: the General CIP Fund and the Utilities CIP Fund.

The following two tables provide the total 2019-2020 Adopted Budget appropriation in two views – one by outcome and the second by department:

Figure 8b-1 lists the **2019-2020 Adopted Budget Resources by Source and Expenditures by Outcome** sorted by the five categories noted above. More information regarding the outcomes and services provided can be found in Chapter 9.

Figure 8b-2 lists the same **2019-2020 Adopted Budget Resources by Source** but displays the **Expenditures by Department** sorted by the five fund categories. More information regarding the outcomes and services provided can be found in Chapter 9.



Expenditure Summary

Figure 8b-1
2019-2020 Total Adopted City Budget
Resources by Source & Expenditures by Outcome
\$000

	General Fund	Internal Service and Other Operating Funds	Enterprise Funds	Special Purpose Funds	Capital Investment Funds	2019-2020 Biennial Budget
Beginning Fund Balance	\$47,296	\$37,965	\$54,571	\$19,426	\$203,655	\$362,914
Revenues by Source						
Property Tax	\$77,111	\$7,123	\$0	\$0	\$35,274	\$119,508
Sales Tax	113,151	0	0	200	41,105	154,456
Business & Occupation Tax	68,324	0	0	0	26,935	95,259
Utility Taxes	58,949	0	0	0	0	58,949
Other Taxes	14,836	27,382	0	1,000	36,300	79,518
Grants	86	0	572	4,266	32,937	37,860
Intergovernmental Services	42,943	8,709	1,305	2,249	4,439	59,645
Charges for Services	40,774	61,558	34,177	60	8,145	144,714
Utility Services Fees	0	0	311,604	0	4,492	316,096
Miscellaneous Revenues	10,826	71,642	29,415	1,042	28,142	141,066
Short-Term Debt	0	0	0	0	17,283	17,283
Long-Term Debt	0	0	0	0	0	0
Operating Transfers	2,034	972	9,916	43,675	95,526	152,123
Total Revenues by Source	\$429,035	\$177,386	\$386,988	\$52,491	\$330,576	\$1,376,477
Total Resources	\$476,331	\$215,351	\$441,560	\$71,917	\$534,231	\$1,739,390
Expenditures by Outcome						
Economic Growth and Competitiveness	\$7,213	\$23,363	\$11,819	\$0	\$6,562	\$48,957
Healthy and Sustainable Environment	7,240	62	204,773	0	94,749	306,824
Connectivity	35,242	0	0	464	100,871	136,577
Quality Neighborhoods/Innovative Vibrant and Caring Community	65,940	12,939	14,103	3,279	39,760	136,021
Responsive Government	53,158	117,305	12,383	43,966	5,883	232,695
Safe Community	192,155	93	15,153	2,259	29,611	239,271
Total Expenditures By Outcome	\$360,948	\$153,762	\$258,231	\$49,968	\$277,436	\$1,100,345
Interfunds and Other Expenditures	\$65,345	\$31,726	\$130,487	\$2,854	\$42,332	\$272,743
Ending Fund Balance	\$50,038	\$29,864	\$52,842	\$19,095	\$214,463	\$366,303
Total Expenditures	\$476,331	\$215,351	\$441,560	\$71,917	\$534,231	\$1,739,390

Figures may not foot due to rounding



Expenditure Summary

Figure 8b-2
2019-2020 Total Adopted City Budget
Resources by Source & Expenditures by Department
\$000

	General Fund	Internal Service and Other Operating Funds	Enterprise Funds	Special Purpose Funds	Capital Investment Funds	2019-2020 Biennial Budget
Beginning Fund Balance	\$47,296	\$37,965	\$54,571	\$19,426	\$203,655	\$362,914
Revenues by Source						
Property Tax	\$77,111	\$7,123	\$0	\$0	\$35,274	\$119,508
Sales Tax	113,151	0	0	200	41,105	154,456
Business & Occupation Tax	68,324	0	0	0	26,935	95,259
Utility Taxes	58,949	0	0	0	0	58,949
Other Taxes	14,836	27,382	0	1,000	36,300	79,518
Grants	86	0	572	4,266	32,937	37,860
Intergovernmental Services	42,943	8,709	1,305	2,249	4,439	59,645
Charges for Services	40,774	61,558	34,177	60	8,145	144,714
Utility Services Fees	0	0	311,604	0	4,492	316,096
Miscellaneous Revenues	10,826	71,642	29,415	1,042	28,142	141,066
Short-Term Debt	0	0	0	0	17,283	17,283
Long-Term Debt	0	0	0	0	0	0
Operating Transfers	2,034	972	9,916	43,675	95,526	152,123
Total Revenues by Source	\$429,035	\$177,386	\$386,988	\$52,491	\$330,576	\$1,376,477
Total Resources	\$476,331	\$215,351	\$441,560	\$71,917	\$534,231	\$1,739,390
Expenditures by Department						
City Attorney	\$8,315	\$10,683	\$0	\$0	\$0	\$18,998
City Clerk	5,700	0	0	0	0	\$5,700
City Council	1,220	0	0	0	0	\$1,220
City Manager	10,631	0	0	0	0	\$10,631
Community Council	9	0	0	0	0	\$9
Community Development	12,000	0	0	2,777	9,392	\$24,169
Development Services	9,846	0	58,141	0	0	\$67,987
Finance & Asset Management*	23,959	66,381	0	43,895	49,744	\$183,979
Fire	111,107	147	0	2,899	26,081	\$140,234
Human Resources	5,829	60,200	0	0	0	\$66,030
Information Technology	0	31,032	0	0	2,300	\$33,332
Miscellaneous Non-Departmental	4,881	0	0	0	0	\$4,881
Parks & Community Services	74,657	14,536	14,234	2,717	32,096	\$138,240
Police	100,682	0	0	0	0	\$100,682
Transportation	57,456	2,509	0	535	102,575	\$163,074
Utilities	0	0	316,342	0	97,579	\$413,921
Total Expenditures By Department	\$426,293	\$185,488	\$388,717	\$52,822	\$319,768	\$1,373,088
Ending Fund Balance	\$50,038	\$29,864	\$52,842	\$19,095	\$214,463	\$366,303
Total Expenditures	\$476,331	\$215,351	\$441,560	\$71,917	\$534,231	\$1,739,390

Figures may not foot due to rounding

* Finance and Civic Services merged in the 2019-2020 budget to become Finance & Asset Management



Expenditure Summary

Figure 8b-3 details the **2019-2020 Adopted Budget Net of Double-Budgeting and Reserves** for each of the five fund categories, as well as for each fund, and compares net budget growth from the 2017-2018 Amended Budget. This table differs from the previous tables since it is removing the double-budgeting and the reserves from each fund in order to display the true expenditure growth.

The double-budgeting is primarily made up of interfund transfers within the city, where one fund is paying another fund. An example of this would be how computer replacements work within the city. A department would spend money to buy a new computer, but those funds would first be sent to the Information Technology fund before then being spent again on the computer. In order to account for this expenditure only once, double-budgeting would be removed.

General Funds are increasing by 7.9 percent in the 2019-2020 biennium. This is due to both regular inflation in personnel and operating costs, as well as some targeted investments. These investments are further highlighted both below in Figure 8b-4, as well as in Section B.

Internal Service and Other Operating funds are increasing by 2.6 percent. Increases include the Health Benefits Fund, which is increasing by its actuarially determined rate. Hotel/Motel expenditures are increasing due to pass through of revenue; while the Human Services Fund is increasing due to population, inflation and other costs. LEOFF I Medical Reserve Fund is decreasing due to depletion of the reserve and transferring the pay-as-you portion to the General Fund. More detail is provided in Section C.

Enterprise funds are growing by 6.2 percent, mainly due to increases in Development Services due to continued high construction activity in the near term, as well as increases in the Utilities funds, primarily attributable to costs associated with purchased water from the Cascade water alliance, King County Metro wastewater treatment costs, and increases in the CIP plan during 2019-2020. It is worth noting that while the Cascade and King County wholesale costs are increasing, the rate of growth in these costs is below what was projected for the early look in March of this year, resulting in lower rates than what was previously projected for both the Water and Sewer utilities. More detail on other increases are provided in Section D.

Special Purpose funds are decreasing by 2.1 percent, mainly due to lower projected expenditures from the Operating Grants and Donations. More detail is provided in Section E.

Capital Investment funds are decreasing by 3.9 percent, mainly due to the timing of the Transportation Infrastructure Financing Innovation Act (TIFIA) loan in 2018. More detail is provided in Section F of this chapter, as well as in Chapter 10.



Expenditure Summary

Figure 8b-3
Adopted Budget Summary - Net of Double-Budgeting and Reserves
\$000

TOTAL CITY BUDGET	2017-2018	2017-2018	2018	2017-2018	2019-2020	2019-2020	2020	2019-2020	Net Budget	
	Amended	Double-	Reserves	Net Budget	Adopted	Double-	Reserves	Net Budget	\$	%
	Budget	Budgeting*			Budget	Budgeting*			Change	Change
General Funds	\$440,905	(\$66,341)	(\$38,595)	\$335,970	\$476,331	(\$63,851)	(\$50,038)	\$362,442	\$26,472	7.9%
Internal Service & Other Operating Funds										
Equipment Rental	\$29,150	(\$4,615)	(\$4,039)	\$20,497	\$29,392	(\$3,755)	(\$5,463)	\$20,173	(\$323)	(1.6%)
Facilities Services	17,808	(2,110)	(1,093)	14,604	15,159	(2,322)	(657)	12,180	(2,424)	(16.6%)
General Self-Insurance Fund	10,147	(552)	(3,717)	5,878	10,757	(566)	(3,781)	6,409	531	9.0%
Health Benefits Fund	63,502	(26)	(8,306)	55,170	63,006	(28)	(3,200)	59,779	4,609	8.4%
Hotel/Motel Taxes Fund	25,260	(4,013)	0	21,247	27,382	(4,019)	0	23,363	2,116	10.0%
Human Services Fund	10,324	0	(252)	10,072	11,979	0	(207)	11,772	1,700	16.9%
Information Services Fund	34,468	(2,543)	(5,671)	26,255	36,229	(2,689)	(5,196)	28,343	2,088	8.0%
Land Purchase Revolving Fund	3,485	(259)	(1,523)	1,703	6,724	(3,281)	(1,935)	1,508	(195)	(11.4%)
LEOFF I Medical Reserve Fund	4,404	0	(252)	4,152	470	0	(324)	147	(4,005)	(96.5%)
Park M&O Reserve Fund	6,810	(328)	(6,483)	0	6,633	(1,052)	(5,581)	0	0	n/a
Unemployment Compensation Fund	1,033	(412)	(257)	364	626	(12)	(232)	382	18	5.0%
Workers' Compensation Fund	6,669	(376)	(3,063)	3,230	6,995	(392)	(3,288)	3,315	85	2.6%
Total	\$213,060	(\$15,233)	(\$34,656)	\$163,170	\$215,351	(\$18,117)	(\$29,864)	\$167,371	\$4,201	2.6%
Enterprise Funds										
Development Services Fund	\$66,680	(\$18,600)	(\$14,956)	\$33,123	\$78,119	(\$21,328)	(\$19,978)	\$36,813	\$3,690	11.1%
Marina Fund	\$1,698	\$0	(\$240)	\$1,458	\$1,606	(\$800)	(\$283)	\$522	(\$936)	(64.2%)
Parks Enterprise Fund	14,361	(3,075)	(1,214)	10,072	14,136	(2,645)	(1,224)	10,267	195	1.9%
Sewer Utility Fund	129,982	(28,882)	(7,168)	93,933	137,444	(\$32,173)	(\$8,497)	96,773	2,841	3.0%
Solid Waste Fund	3,374	(869)	(899)	1,606	3,926	(1,030)	(1,449)	1,447	(159)	(9.9%)
Storm & Surface Water Utility Fund	54,458	(27,549)	(5,522)	21,387	60,057	(\$31,521)	(\$6,040)	22,496	1,109	5.2%
Water Utility Fund	128,509	(29,528)	(14,627)	84,353	146,271	(\$38,076)	(\$15,370)	92,825	8,472	10.0%
Total	\$399,063	(\$108,504)	(\$44,626)	\$245,933	\$441,560	(\$127,574)	(\$52,842)	\$261,143	\$15,211	6.2%
Special Purpose Funds										
Firemen's Pension Fund	7,224	0	(6,732)	493	7,288	0	(6,648)	640	147	29.8%
Housing Fund	6,471	(10)	(3,808)	2,653	9,399	(12)	(6,663)	2,725	71	2.7%
I&D Redemption-Regular Levy Fund	44,393	0	(424)	43,969	44,309	0	(414)	43,895	(74)	(0.2%)
LID Control Fund	75	(15)	(40)	20	72	(71)	(1)	(0)	(20)	(100.0%)
LID Guaranty Fund	653	0	(653)	0	752	0	(752)	0	0	n/a
Operating Grants & Donations Fund	7,585	(431)	(870)	6,284	10,097	(452)	(4,618)	5,027	(1,257)	(20.0%)
Total	\$66,402	(\$456)	(\$12,526)	\$53,419	\$71,917	(\$535)	(\$19,095)	\$52,287	(\$1,132)	(2.1%)
Capital Investment Funds										
General Capital Investment Program	\$252,655	(\$26,911)	\$0	\$225,744	\$222,189	(\$32,280)	\$0	\$189,908	(\$35,836)	(15.9%)
Utility Capital Investment Program	244,234	(7,359)	(163,513)	73,362	\$312,042	0	(214,463)	97,579	24,217	33.0%
Total	\$496,889	(\$34,270)	(\$163,513)	\$299,106	\$534,231	(\$32,280)	(\$214,463)	\$287,487	(\$11,619)	(3.9%)
TOTAL CITY BUDGET	\$1,616,318	(\$224,804)	(\$293,917)	\$1,097,598	\$1,739,390	(\$242,358)	(\$366,303)	\$1,130,730	\$33,133	3.0%

Figures may not foot due to rounding

*Removing double budgeting seeks to eliminate the internal transactions between city funds including transfers between funds and charges for services provided by one fund to another within the city.



Expenditure Summary

Figure 8b-4 displays the total **2019-2020 Adopted Budget by Department** and compares it to the 2017-2018 Amended Budget. This look displays all of the funds together by department, while subsequent tables will present this information by each of the fund category types. Overall, the total appropriation grows by 7.6 percent. However, once reserves and double-budgeting are removed, net expenditure growth is 3.0 percent for the biennium, as displayed in Figure 8b-3.

The increases for most departments are explained by general inflation for both personnel and operating costs. However, there are a few departments with additional investments, including:

Fire: The budget for the Fire Department is increasing above inflation due to the addition of 2 new fire inspection personnel as well as additional resources being added to the CIP for Fire Station 10 land purchase and the rebuild of Fire Station 5. The new inspection positions are backed by new revenues from the adopted fire inspection fee similar to other code inspections. With the depletion of the LEOFF I Medical Reserves, the city related LEOFF 1 medical reserve payments are now included in the Fire and Police budgets.

- **Utilities:** Growth for the Utilities Department is mostly driven by costs associated with purchased water from the Cascade water alliance, King County Metro wastewater treatment costs, and increases in the CIP plan during 2019-2020. It is worth noting that while the Cascade and King County wholesale costs are increasing, the rate of growth in these costs is below what was projected for the early look in March of this year, resulting in lower rates than what was previously projected for both the Water and Sewer utilities.
- **Police:** Above inflation, the Police Department budget includes new police resources intended to increase the time available for community policing. With the depletion of the LEOFF I Medical Reserves, the city related LEOFF 1 medical reserve payments are now included in the Fire and Police budgets.
- **Development Services:** To meet the demand within the city due to a high level of construction activity, an increase in review, inspection, and land use hours is included in the budget.

Some department budgets are also decreasing in 2019-2020. For Transportation and Civic Services, this is due to a change in how labor distribution costs from the CIP are calculated beginning in the 2019-2020 biennium. Instead of being a revenue to the General Fund, these costs are now budgeted as negative expenditures in order to more accurately capture the true cost for the General Fund. Due to this accounting change, expenditures would be lower for these two departments, which have the most labor distribution charges.

Costs are also decreasing for Miscellaneous Non-Departmental expenditures due to a double-budgeted transfer in 2018 no longer occurring in 2019-2020.



Expenditure Summary

Figure 8b-4
2019-2020 Adopted Budget by Department
\$000

	2017-2018	2019-2020	\$	%
<u>Total Budget</u>	<u>Amended Budget</u>	<u>Adopted Budget</u>	<u>Change</u>	<u>Change</u>
City Attorney	\$17,943	\$18,998	\$1,055	5.9%
City Clerk	5,498	5,700	202	3.7%
City Council	1,198	1,220	23	1.9%
City Manager	10,166	10,631	465	4.6%
Community Council	9	9	0	5.0%
Community Development	22,004	28,169	6,165	28.0%
Development Services	60,225	67,987	7,762	12.9%
Finance & Asset Management *	178,963	179,979	1,016	0.6%
Fire	124,456	140,234	15,778	12.7%
Human Resources	61,407	66,030	4,622	7.5%
Information Technology	30,944	33,332	2,388	7.7%
Miscellaneous Non-Departmental	5,857	4,881	-976	-16.7%
Parks & Community Services	127,514	138,240	10,727	8.4%
Police	90,911	100,682	9,771	10.7%
Transportation	216,480	163,074	-53,405	-24.7%
Utilities	368,829	413,921	45,092	12.2%
Reserves	293,917	366,303	72,386	24.6%
Total Budget	\$1,616,318	\$1,739,390	\$123,072	7.6%
<i>Double-Budgeting</i>	224,804	242,358	17,553	7.8%
<i>Reserves</i>	293,917	366,303	72,386	24.6%
Expenditures Net of Double-Budgeting and Reserves	\$1,097,598	\$1,130,730	\$33,133	3.0%

Figures may not foot due to rounding.

* Finance and Civic Services merged in the 2019-2020 budget to become Finance & Asset Management

Figure 8b-5 displays the **2019-2020 Total Adopted Budget by Outcome and Department**, while excluding reserves. This display provides a look at how each department fits into the outcome categories. More information on the outcomes can be found in Chapter 9.

Figure 8b-6 displays the **2020 FTE Comparison by Outcome and Department** (known as full time equivalents, or FTEs).



Expenditure Summary

Figure 8b-5
2019-2020 Adopted Budget by Outcome and Department
\$000

All Funds	Economic Growth and Competitiveness	Healthy and Sustainable Environment	Improved Mobility and Connectivity	Quality Neighborhoods/ Innovative Vibrant and Caring Community	Responsive Government	Safe Community	Interfunds and Other Expenses	Total	%
City Attorney	\$0	\$0	\$0	\$0	\$14,762	\$2,484	\$1,752	\$18,998	1.4%
City Clerk	0	0	0	0	5,041	0	658	5,700	0.4%
City Council	0	0	0	0	999	0	222	1,220	0.1%
City Manager	0	0	0	1,110	7,112	1,805	604	10,631	0.8%
Community Council	0	0	0	0	9	0	0	9	0.0%
Community Development	6,087	170	2,000	16,381	0	0	3,532	28,169	2.1%
Development Services	10,599	0	0	1,810	11,025	13,379	31,174	67,987	5.1%
Finance & Asset Management*	25,843	0	0	248	93,511	293	20,835	140,730	10.6%
Fire	1,170	0	0	231	557	119,423	18,853	140,234	10.5%
Human Resources	0	0	0	0	65,439	0	591	66,030	5.0%
Information Technology	500	0	0	0	25,574	0	7,259	33,332	2.5%
Miscellaneous Non-Departmental	0	0	0	0	6,027	2,236	-3,382	4,881	0.4%
Parks & Community Services	0	6,298	0	114,513	120	3,152	14,157	138,240	10.4%
Police	0	0	0	0	264	84,896	15,523	100,682	7.5%
Transportation	3,539	1,004	134,577	224	898	9,829	12,921	162,992	12.2%
Utilities	1,220	299,352	0	1,503	1,358	1,774	108,714	413,921	31.0%
Total All Proposals	\$48,957	\$306,824	\$136,577	\$136,021	\$232,695	\$239,271	\$233,411	\$1,333,756	100.0%
Percent of Total	3.7%	23.0%	10.2%	10.2%	17.4%	17.9%	17.5%	100.0%	

Debt Service (Finance)	+	39,332
Total Expenditures	=	1,373,088
2020 Reserves	+	366,303
Total Appropriation		1,739,390

Figures may not foot due to rounding.



Expenditure Summary

Figure 8b-6
2020 FTE Comparison by Outcome and Department

FTEs by Department	Economic Growth and Competitiveness	Healthy and Sustainable Environment	Improved Mobility and Connectivity	Quality Neighborhoods/ Innovative Vibrant and Caring Community	Responsive Government	Safe Community	Total	%
City Attorney	-	-	-	-	18.75	8.00	26.75	1.9%
City Clerk	-	-	-	-	15.75	-	15.75	1.1%
City Council	-	-	-	-	7.00	-	7.00	0.5%
City Manager	-	-	-	3.00	16.00	-	19.00	1.4%
Community Development	5.50	-	-	28.86	-	-	34.36	2.5%
Development Services	35.90	-	-	6.50	27.70	44.90	115.00	8.3%
Finance & Asset Management*	0.25	-	-	-	118.25	-	118.50	8.6%
Fire	3.00	-	-	1.00	1.00	246.00	251.00	18.2%
Human Resources	-	-	-	-	16.80	-	16.80	1.2%
Information Technology	-	-	-	-	61.00	-	61.00	4.4%
Parks & Community Services	-	15.00	-	141.28	-	12.00	168.28	12.2%
Police	-	-	-	-	-	232.00	232.00	16.8%
Transportation	12.00	3.00	113.45	-	2.00	13.00	143.45	10.4%
Utilities	4.60	158.15	-	0.95	5.03	5.27	174.00	12.6%
Miscellaneous Non- Departmental	-	-	-	-	-	-	-	0.0%
Total FTEs	61.25	176.15	113.45	181.59	289.28	561.17	1,382.89	100.0%
Percent of Total	4.4%	12.7%	8.2%	13.1%	20.9%	40.6%	100.0%	

Figures may not foot due to rounding

* Finance and Civic Services merged in the 2019-2020 budget to become Finance & Asset Management



Expenditure Summary

B. General Fund

Figure 8b-7 displays the growth in the total appropriation for the **2019-2020 Adopted General Fund Budget by department**. The General Fund supports most of the direct services to the community, including police, fire, parks, community development, and transportation, as well as many of the administrative operations. These services are primarily funded by taxes and other sources. The General Fund shows an overall increase of 8.0 percent, as well as a net budget increase of 7.9 percent, between the two bienniums. Some highlights of this growth are provided below.

General Fund costs for the City Manager's Office increased above inflation due to personnel costs and the effect of moving the Diversity Program into the City Manager's Office. The Diversity Program was previously held in the Parks and Community Services Department. This is the first full budget since the Diversity moved to the CMO.

General Fund costs for the Fire Department increased above inflation due to the LEOFF 1 medical reserve being depleted and the costs being borne directly from the General Fund, as well as the addition of two new fire inspection personnel. The new inspection positions are backed by a fire inspection fee similar to other code inspections.

General Fund costs for the Police Department increase above inflation due to the LEOFF 1 medical reserve funds being allocated to the department and borne directly from the General Fund as the reserve is depleted. Police Department costs also increase due to the inclusion of additional positions to increase patrol officer time in the community.

Two departments with negative growth (Transportation and Finance & Asset Management) are decreasing due to a change in the 2019-2020 biennium in how labor distribution is budgeted. This is an accounting change to more accurately align with accounting principles. In previous bienniums, if a department was going to charge a CIP project for personnel costs, this would be budgeted as a revenue to the General Fund. However, beginning with the current budget, labor distribution is being budgeted as a negative expenditure in order to more accurately capture the true cost for the General Fund. Due to this change, expenditures would be lower for these two departments, which have the most labor distribution charges.

Costs are also decreasing for Miscellaneous Non-Departmental expenditures due to a double-budgeted transfer in 2018.

Cost growth for other departments is primarily explained by inflation and other routine personnel costs. See the Development Services Fund forecast in Chapter 7 for more detail on the Development Services Department increase. It should also be noted that the Community Council increase of 5.0 percent is correct despite the dollar change showing no growth. This is due to rounding in the chart. The Community Council budget increases by over \$400 across the biennium, going from approximately \$8,700 to \$9,100.



Expenditure Summary

Figure 8b-7
2019-2020 Adopted General Fund Budget by Department
\$000

<u>General Fund Budget</u>	2017-2018	2019-2020	\$	%
	<u>Amended Budget</u>	<u>Adopted Budget</u>	<u>Change</u>	<u>Change</u>
City Attorney	\$7,907	\$8,315	\$408	5.2%
City Clerk	5,498	5,700	202	3.7%
City Council	1,198	1,220	23	1.9%
City Manager	9,178	10,631	1,453	15.8%
Community Council	9	9	0	5.0%
Community Development	11,141	12,000	859	7.7%
Development Services	8,501	9,846	1,345	15.8%
Finance & Asset Management *	24,381	23,959	-423	-1.7%
Fire	100,180	111,107	10,927	10.9%
Human Resources	5,436	5,829	393	7.2%
Miscellaneous Non-Departmental	5,857	4,881	-976	-16.7%
Parks & Community Services	68,339	74,657	6,318	9.2%
Police	89,171	100,682	11,511	12.9%
Transportation	65,514	57,456	-8,058	-12.3%
Reserves	38,595	50,038	11,443	29.7%
Total General Fund	\$440,905	\$476,331	\$35,426	8.0%
<i>Double-Budgeting</i>	<i>66,341</i>	<i>63,851</i>	<i>-2,490</i>	<i>-3.8%</i>
<i>Reserves**</i>	<i>38,595</i>	<i>50,038</i>	<i>11,443</i>	<i>29.7%</i>
Expenditures Net of Double-Budgeting and Reserves	\$335,970	\$362,442	\$26,472	7.9%

Figures may not foot due to rounding.

*In 2019 the Civic Services and Finance departments merged to create the Finance & Asset Management department

**Reserves growth is mainly attributable to the projected ending fund balance in 2018 being higher than budgeted.



Expenditure Summary

Figure 8b-8 displays the **2019-2020 Adopted General Fund Budget by Outcome and Department.**

Figure 8b-8
2019-2020 Adopted General Fund Budget by Outcome and Department
\$000

General Fund	Economic Growth and Competitiveness	Healthy and Sustainable Environment	Improved Mobility and Connectivity	Quality Neighborhoods/ Innovative Vibrant and Caring Community	Responsive Government	Safe Community	Interfunds and Other Expenses	Total	%
City Attorney	\$0	\$0	\$0	\$0	\$5,038	\$2,484	\$793	\$8,315	2.0%
City Clerk	0	0	0	0	5,041	0	658	5,700	1.3%
City Council	0	0	0	0	999	0	222	1,220	0.3%
City Manager	0	0	0	1,110	7,112	1,805	604	10,631	2.5%
Community Council	0	0	0	0	9	0	0	9	0.0%
Community Development	2,425	0	0	7,806	0	0	1,770	12,000	2.8%
Development Services	0	0	0	0	0	0	9,846	9,846	2.3%
Finance & Asset Management*	80	0	0	0	22,230	0	1,649	23,959	5.6%
Fire	1,170	0	0	231	411	91,083	18,213	111,107	26.1%
Human Resources	0	0	0	0	5,278	0	551	5,829	1.4%
Miscellaneous Non-Departmental	0	0	0	0	6,027	2,236	(3,382)	4,881	1.1%
Parks & Community Services	0	6,237	0	56,792	0	3,152	8,477	74,657	17.5%
Police	0	0	0	0	264	84,896	15,523	100,682	23.6%
Transportation	3,539	1,004	35,242	0	751	6,499	10,421	57,456	13.5%
Total General Fund Proposals	\$7,213	\$7,240	\$35,242	\$65,940	\$53,158	\$192,155	\$65,345	\$426,293	100.0%
Percent of Total	1.7%	1.7%	8.3%	15.5%	12.5%	45.1%	15.3%	100.0%	

Net General Funds	=	426,293
2020 General Fund Reserves	+	50,038
Total General Fund		476,331

*In 2019 Finance and Civic Serves merged to become Finance & Asset Management
 Figures may not foot due to rounding.



Expenditure Summary

C. Internal Service and Other Operating Funds

The Internal Service and Other Operating funds contain numerous funds where revenues are derived by charging other city funds on a cost-reimbursement basis for goods and services. Included are funds that provide for operating expenditures for departments, such as Information Technology and Civic Services, and the funds providing for equipment replacement and various employee benefits. These services are primarily funded by rates and premiums. There are also funds in this category that hold specific revenues within the city for specific purposes, including the Human Services Fund, the Hotel/Motel Tax Fund, and the Land Purchase Revolving Fund. See Figure 8b-3 for a detailed fund listing.

Figure 8b-9 displays the growth in the total appropriation for the **2019-2020 Adopted Internal Service and Other Operating Fund Budget by Department**. These funds collectively are showing an overall increase of 1.1 percent, with a net budget increase of 2.6 percent, between the two bienniums.

The large growth in Transportation is attributable to the Land Purchase Revolving Fund transferring \$2.5 million to the CIP in 2019 in order to fund a new project. This also accounts for a large part of the decline in overall reserves for these funds.

The growth in Parks & Community Services is due to both increases in expenditures from the Human Services Fund and increases from the Parks Maintenance and Operations Fund. For Human Services, growth is due to inflation, population growth, and other costs. There is also an anticipated increase of \$1.0 million from the Eastside Cities Pooled Funding. The Parks Maintenance & Operations Fund reflects an increase in expenditures as more parks levy projects are completed and more money is drawn from the reserve to pay for the maintenance of these parks in alignment with the voter language.

The decrease in Finance & Asset Management is due to funding for facilities major maintenance being budgeted in the General CIP Fund beginning in the 2019-2020 biennium, including reserves. This is an accounting change to have the right type of costs in the right type of fund.

The decreases for both Fire and Police are due to LEOFF 1 payments being made on a pay-as-you-go basis directly from the General Fund beginning in 2019-2020.

Other increases are explainable by general inflation.



Expenditure Summary

Figure 8b-9
2019-2020 Adopted Internal Service & Other Operating Fund Budget by Department
\$000

<u>Internal Service & Other</u>	2017-2018	2019-2020	\$	%
<u>Operating Fund Budget</u>	<u>Amended Budget</u>	<u>Adopted Budget</u>	<u>Change</u>	<u>Change</u>
City Attorney	\$10,036	\$10,683	\$647	6.4%
Finance & Asset Management*	67,883	66,381	-1,502	-2.2%
Fire	2,412	147	-2,265	-93.9%
Human Resources	55,971	60,200	4,229	7.6%
Information Technology	28,797	31,032	2,235	7.8%
Parks & Community Services	11,536	14,536	3,001	26.0%
Police	1,740	0	-1,740	-100.0%
Transportation	28	2,509	2,481	8814.0%
Reserves	34,656	29,864	-4,792	-13.8%
Total Internal Service & Other				
Operating Fund	\$213,060	\$215,351	\$2,292	1.1%
<i>Double-Budgeting</i>	<i>15,233</i>	<i>18,117</i>	<i>2,884</i>	<i>18.9%</i>
<i>Reserves</i>	<i>34,656</i>	<i>29,864</i>	<i>-4,792</i>	<i>-13.8%</i>
Expenditures Net of Double-Budgeting and Reserves	\$163,170	\$167,371	\$4,201	2.6%

Figures may not foot due to rounding.

*In 2019 Finance and Civic Services merged to become Finance & Asset Management



Expenditure Summary

Figure 8b-10 displays the 2019-2020 Adopted Internal Service and Other Operating Funds Budget by Outcome and Department.

Figure 8b-10
2019-2020 Adopted Internal Service and Other Operating Funds Budget by Outcome and Department
\$000

Internal Service and Other Operating Funds	Economic Growth and Competitiveness	Healthy and Sustainable Environment	Improved Mobility and Connectivity	Quality Neighborhoods/ Innovative Vibrant and Caring Community	Responsive Government	Safe Community	Interfunds and Other Expenses	Total	%
City Attorney	\$0	\$0	\$0	\$0	\$9,724	\$0	\$958	\$10,683	5.8%
Finance & Asset Management*	23,363	0	0	248	23,491	93	19,186	66,381	35.8%
Fire	0	0	0	0	147	0	0	147	0.1%
Human Resources	0	0	0	0	60,161	0	40	60,200	32.5%
Information Technology	0	0	0	0	23,774	0	7,259	31,032	16.7%
Parks & Community Services	0	62	0	12,691	0	0	1,783	14,536	7.8%
Transportation	0	0	0	0	9	0	2,500	2,509	1.4%
Total Internal Service & Other Operating Fund Proposals	\$23,363	\$62	\$0	\$12,939	\$117,305	\$93	\$31,726	\$185,488	100.0%
Percent of Total	12.6%	0.0%	0.0%	7.0%	63.2%	0.1%	17.1%	100.0%	

Net Internal Service & Other Operating Funds	=	185,488
2020 Internal Service & Other Operating Fund Reserves	+	29,864
Total Internal Service & Other Operating Funds		215,351

*In 2019 Finance and Civic Services merged to become Finance & Asset Management
 Figures may not foot due to rounding.



Expenditure Summary

D. Enterprise Funds

Enterprise funds consist of city operations that are financed and operated similar to a private business, and include the various Utilities funds (Water, Sewer, Storm and Surface Water, and Solid Waste), as well as the Development Services Fund, the Parks Enterprise Fund, and the Marina Fund. These services are primarily funded by fees. See Figure 8b-3 for a detailed fund listing.

Figure 8b-11 displays the growth in the total appropriation for the **2019-2020 Adopted Enterprise Fund Budget by Department**. These funds collectively are showing an overall increase of 10.6 percent, with a net budget increase of 6.2 percent (less reserves and double budgeting), between the two bienniums.

The largest change on a percentage basis is in Development Services, which continues to reflect a high level of development activity within the city in the near term. Development Services Fund expenditures exceed revenues in 2019-2020 as reserves are used to complete prepaid work and to invest in technology and infrastructure.

The other large increase is for the Utilities Department. The increases above regular inflation are primarily attributable to costs associated with purchased water from the Cascade water alliance, King County Metro wastewater treatment costs, and increases in the CIP plan during 2019-2020. It is worth noting that while the Cascade and King County wholesale costs are increasing, the rate of growth in these costs is below what was projected for the early look in March of this year, resulting in lower rates than what was previously projected for both the Water and Sewer funds.

The Parks and Community Services funds (the Parks Enterprise Fund and the Marina Fund) are decreasing slightly primarily due to projected revenue decreases for both.

Figure 8b-12 displays the **2019-2020 Adopted Enterprise Fund Budget by Outcome and Department**.



Expenditure Summary

Figure 8b-11
2019-2020 Adopted Enterprise Fund Budget by Department
\$000

	2017-2018	2019-2020	\$	%
<u>Enterprise Fund Budget</u>	<u>Amended Budget</u>	<u>Adopted Budget</u>	<u>Change</u>	<u>Change</u>
Development Services	\$51,724	\$58,141	\$6,417	12.4%
Parks & Community Services	14,605	14,234	-371	-2.5%
Utilities	288,108	316,342	28,235	9.8%
Reserves	44,626	52,842	8,216	18.4%
Total Enterprise Fund	\$399,063	\$441,560	\$42,497	10.6%
<i>Double-Budgeting</i>	<i>108,504</i>	<i>127,574</i>	<i>19,070</i>	<i>17.6%</i>
<i>Reserves</i>	<i>44,626</i>	<i>52,842</i>	<i>8,216</i>	<i>18.4%</i>
Expenditures Net of Double-Budgeting and Reserves	\$245,933	\$261,143	\$15,211	6.2%

Figures may not foot due to rounding.

Figure 8b-12
2019-2020 Adopted Enterprise Funds Budget by Outcome and Department
\$000

Enterprise Funds	Economic Growth and Competitiveness	Healthy and Sustainable Environment	Improved Mobility and Connectivity	Quality Neighborhoods/ Innovative Vibrant and Caring Community	Responsive Government	Safe Communit y	Interfunds and Other Expenses	Total	%
Development Services	\$10,599	\$0	\$0	\$1,810	\$11,025	\$13,379	\$21,328	\$58,141	15.0%
Parks & Community Services	0	0	0	10,789	0	0	3,445	14,234	3.7%
Utilities	1,220	204,796	0	1,503	1,358	1,751	105,714	316,342	81.4%
Total Enterprise Fund Proposals	\$11,819	\$204,796	\$0	\$14,103	\$12,383	\$15,130	\$130,487	\$388,717	100.0%
Percent of Total	3.0%	52.7%	0.0%	3.6%	3.2%	3.9%	33.6%	100.0%	

Net Enterprise Funds	=	388,717
2020 Enterprise Fund Reserves	+	52,842
Total Enterprise Funds		441,560

Figures may not foot due to rounding.



Expenditure Summary

E. Special Purpose Funds

Special Purpose funds hold resources that are restricted either by state law or other requests and are dedicated to specific purposes. This includes the Operating Grants and Donations Fund, the Housing Fund, and other funds. These services are primarily funded by taxes, grants, donations, and transfers. See Figure 8b-3 for a detailed fund listing.

Figure 8b-13 displays the growth in the **2019-2020 Adopted Special Purpose Fund Budget by Department**. These funds collectively are showing an overall increase of 8.3 percent, with a net budget decrease of 2.1 percent, between the two bienniums. This differential between the total appropriation and the net budget is attributable to two separate funds increasing reserves in 2019-2020 for future funding opportunities.

Figure 8b-14 displays the **2019-2020 Adopted Special Purpose Fund Budget by Outcome and Department**.

Figure 8b-13

2019-2020 Adopted Special Purpose Fund Budget by Department
\$000

<u>Special Purpose Fund Budget</u>	<u>2017-2018</u> <u>Amended Budget</u>	<u>2019-2020</u> <u>Adopted Budget</u>	<u>\$</u> <u>Change</u>	<u>%</u> <u>Change</u>
Community Development	\$3,154	\$2,777	-\$377	-12.0%
Finance & Asset Management*	44,206	43,895	-311	-0.7%
Fire	2,924	2,899	-25	-0.9%
Parks & Community Services	2,553	2,717	163	6.4%
Transportation	1,038	535	-503	-48.5%
Reserves	12,526	19,095	6,569	52.4%
Total Special Purpose Funds	\$66,402	\$71,917	\$5,516	8.3%
<i>Double-Budgeting</i>	456	535	79	17.3%
<i>Reserves</i>	12,526	19,095	6,569	52.4%
Expenditures Net of Double-Budgeting and Reserves	\$53,419	\$52,287	-\$1,132	-2.1%

Figures may not foot due to rounding.

*In 2019 Finance and Civic Services merged to become Finance & Asset Management



Expenditure Summary

Figure 8b-14
2019-2020 Adopted Special Purpose Funds Budget by Outcome and Department
\$000

Special Purpose Funds	Economic Growth and Competitiveness	Healthy and Sustainable Environment	Improved Mobility and Connectivity	Quality Neighborhoods/ Innovative Vibrant and Caring Community	Responsive Government	Safe Community	Interfunds and Other Expenses	Total	%
Community Development	0	0	0	1,015	0	0	1,762	2,777	5.3%
Finance & Asset Management*	\$0	\$0	\$0	\$0	\$43,895	\$0	\$0	\$43,895	83.1%
Fire	0	0	0	0	0	2,259	640	2,899	5.5%
Parks & Community Services	0	0	0	2,264	0	0	452	2,717	5.1%
Transportation	0	0	464	0	71	0	0	535	1.0%
Total Special Purpose Fund Proposals	\$0	\$0	\$464	\$3,279	\$43,966	\$2,259	\$2,854	\$52,822	100.0%
Percent of Total	0.0%	0.0%	0.9%	6.2%	83.2%	4.3%	5.4%	100.0%	

Net Special Purpose Funds	=	52,822
2020 Special Purpose Fund Reserves	+	19,095
Total Special Purpose Fund		71,917

*In 2019 Finance and Civic Services merged to become Finance & Asset Management
 Figures may not foot due to rounding.



Expenditure Summary

F. Capital Investment Funds

Capital Investment funds include the two funds that make up the city's CIP: the General CIP Fund and the Utilities CIP Fund. These figures are different from those provided in Chapter 10 since they only represent the first two years of the seven-year CIP. Further, large fluctuations happen between bienniums due to project timelines and expenditure needs. These projects are primarily funded by taxes, intergovernmental contributions, and grants. See Figure 8b-3 for a detailed fund listing.

Figure 8b-15 displays the growth in the total appropriation for the **2019-2020 Adopted Capital Investment Fund Budget by Department**. These funds collectively are showing an overall increase of 7.5 percent, with a net budget decrease of 3.9 percent, between the two bienniums.

The Utilities CIP increases by over 20.9 percent in 2019-2020. This is primarily attributable to numerous projects spending beyond what the Utilities CIP typically spends during a single biennium. Projects include the Advanced Metering Infrastructure Implementation, as well as the acquisition of land for a new operations facility.

Changes in transportation are primarily due to the timing of the Transportation Infrastructure Financing Innovation Act (TIFIA) loan in 2018.

The large increase in Fire is for the funding to acquire the land for Fire Station 10 as well as to begin design on Fire Station 5.

The increase in Civic Services (now Finance & Asset Management) is due to funding for facilities major maintenance being budgeted in the General CIP Fund beginning in the 2019-2020 biennium, including reserves. This is an accounting change to have the right type of costs in the right type of fund.

More information on changes for Capital Investment funds can be found in Chapter 10.



Expenditure Summary

Figure 8b-15

2019-2020 Adopted Capital Investment Fund Budget by Department
\$000

<u>Capital Investment Fund Budget</u>	2017-2018	2019-2020	\$	%
	<u>Amended Budget</u>	<u>Adopted Budget</u>	<u>Change</u>	<u>Change</u>
City Manager	\$987	\$0	-\$987	-100.0%
Community Development	7,709	13,392	5,683	73.7%
Finance & Asset Management*	42,492	45,744	3,252	7.7%
Fire	18,939	26,081	7,142	37.7%
Information Technology	2,147	2,300	153	7.1%
Parks & Community Services	30,480	32,096	1,616	5.3%
Transportation	149,900	102,575	-47,325	-31.6%
Utilities	80,721	97,579	16,858	20.9%
Reserves	163,513	214,463	50,950	31.2%
Total Capital Investment Fund	\$496,889	\$534,231	\$37,342	7.5%
<i>Double-Budgeting</i>	<i>34,270</i>	<i>32,280</i>	<i>-1,990</i>	<i>-5.8%</i>
<i>Reserves</i>	<i>163,513</i>	<i>214,463</i>	<i>50,950</i>	<i>31.2%</i>
Expenditures Net of Double-Budgeting and Reserves	\$299,106	\$287,487	-\$11,619	-3.9%

Figures may not foot due to rounding.

*In 2019 Finance and Civic Services merged to become Finance & Asset Management

Figure 8b-16 displays the **2019-2020 Adopted Capital Investment Fund Budget by Outcome and Department**.

More information on changes for Capital Investment funds can be found in Chapter 10.



Expenditure Summary

Figure 8b-16
2019-2020 Adopted Capital Investment Funds Budget by Outcome and Department
\$000

Capital Investment Funds	Economic Growth and Competitiveness	Healthy and Sustainable Environment	Improved Mobility and Connectivity	Quality Neighborhoods/ Innovative Vibrant and Caring Community	Responsive Government	Safe Community	Interfunds and Other Expenses	Total	%
Community Development	3,662	170	2,000	7,560	0	0	0	13,392	4.8%
Finance & Asset Management*	2,400	0	0	0	3,895	200	0	6,495	2.3%
Fire	0	0	0	0	0	26,081	0	26,081	9.3%
Information Technology	500	0	0	0	1,800	0	0	2,300	0.8%
Parks & Community Services	0	0	0	31,976	120	0	0	32,096	11.4%
Transportation	0	0	98,871	224	68	3,330	0	102,493	36.5%
Utilities	0	94,579	0	0	0	0	3,000	97,579	34.8%
Total Capital Investment Fund Proposals	\$6,562	\$94,749	\$100,871	\$39,760	\$5,883	\$29,611	\$3,000	\$280,436	100.0%
Percent of Total	2.3%	33.8%	36.0%	14.2%	2.1%	10.6%	1.1%	100.0%	

Debt Service (Finance)	+	39,332
Net Capital Investment Funds	=	319,768
2020 Capital Investment Fund Reserves	+	214,463
Total Capital Investment Funds		534,231

*In 2019 Finance and Civic Serves merged to become Finance & Asset Management

Figures may not foot due to rounding.

*Technical adjustments are primarily due to planned use of reserves for operating expenditures, such as replacement of equipment, and miscellaneous adjustments, such as our General Fund underexpenditure assumption, all of which are not assigned to outcomes.

G. Total Debt Information – Based on Statutory Limits

State law enables the City to issue debt for three general categories of use: General Government, Park and Open Space, and the Utility System. The debt issued in each category is limited to 2.5 percent of the City's assessed valuation (for a total limit of 7.5 percent). In addition, the State Constitution also allows for non-voted (councilmanic) debt limited to 1.5 percent of the City's assessed valuation, to be included within the General Government 2.5 percent limit. Such councilmanic debt can be funded by Property Taxes, but does not result in an increase to Regular Levy Property Taxes. Publicly-voted bonds (which exclude councilmanic debt) require a 60 percent majority approval for passage of a bond election and a total voter turnout of at least 40 percent of the total votes cast in the last general election. Publicly-voted bonds are funded by Voted Levy Property Taxes and the approval of these bonds results in an increase to Voted Levy Property Taxes.

Figure 8b-17 displays the City's total policy and statutory debt limits as of January 1, 2019.



Expenditure Summary

**Figure 8b-17
Estimated Total Policy and Statutory Debt Limits as of January 1, 2019**

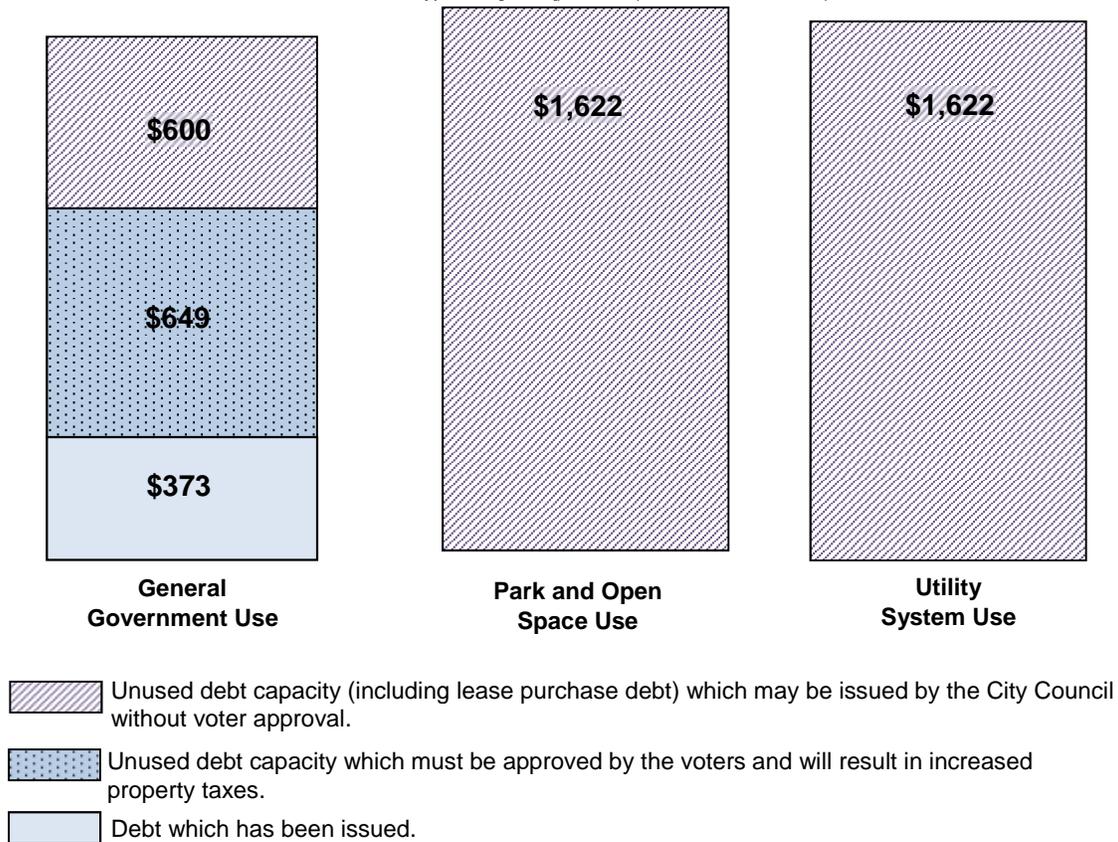
Type of Debt	% of Assessed Value (\$64.9B) as of January 1, 2019			Capacity Available (\$) as of January 1, 2019		
	Statutory Limitations	Policy Limitations	Policy Limit Available	Statutory Limitations	Policy Limitations	Policy Limit Available
General Purpose:	2.50%	1.75%	1.18%	1,622,167,644	1,135,517,350	762,613,453
Non-Voted (Councilmanic)	1.50%	1.00%	0.43%	973,300,586	648,867,057	275,963,160
Voted	1.00%	0.75%	0.75%	648,867,057	486,650,293	486,650,293
Parks and Open Space - Voted	2.50%	1.75%	1.75%	1,622,167,644	1,135,517,350	1,135,517,350
Utilities – Voted	2.50%	1.75%	1.75%	1,622,167,644	1,135,517,350	1,135,517,350
Revenue	No Limit	No Limit	No Limit	No Limit	No Limit	No Limit
Local Improvement District	No Limit	No Limit	No Limit	No Limit	No Limit	No Limit

Expenditure Summary

Figure 8b-18 exhibits by category the City's total general obligation debt capacity, the amount of debt issued, and the allocation of remaining debt capacity between voted and councilmanic limits. As of January 1, 2019, the City's remaining general government debt capacity is approximately \$1.25 billion, of which there is approximately \$649 million in voted capacity and \$600 million in councilmanic capacity. The approximate remaining debt capacity for park and open space use is \$1.62 billion and for utility system use is \$1.62 billion.

Figure 8b-18
Total Debt Capacity and Debt Issued
as of January 1, 2019
(\$ Millions)

Maximum Legal Capacity = $\$64,887 \times 0.025 = \$1,622$





Expenditure Summary

Figure 8b-19 presents detailed information on the City’s General Obligation and Special Obligation Revenue Bond debt. For each debt issue, this figure lists the amount issued, the issue and maturity dates, interest rate, source of debt payment funding, and the debt service requirements included in the 2019-2020 Budget.

Figure 8b-19
NON-VOTED GENERAL OBLIGATION AND SPECIAL OBLIGATION REVENUE BOND DEBT INFORMATION
\$000

	Original Amount Issued	Issue Date	Final Maturity Date	Interest Rate	Source of Debt Service Funding	2019-2020 Debt Service Requirement	
						Principal	Interest
Non-Voted General Obligation (G.O.) Bonds:							
1995 Limited G.O.	\$5,140	1995	2025	5.15 - 5.80%	Hotel/Motel Taxes	\$376	\$1,144
2010 Limited GO Refunding (BCCA)	9,595	2010	2032	2.00 - 4.00%	Hotel/Motel Taxes	790	507
2010 Limited GO (Mobility Infrastructure Initiative)	11,825	2010	2030	2.00 - 5.00%	Sales Tax	1,090	638
2012 Limited GO Refunding (City Building)	55,875	2012	2039	2.00 - 5.00%	Sales Tax	3,790	4,584
2012B Limited GO Refunding (City Building)	43,185	2012	2043	2.00 - 5.00%	Sales Tax	130	3,771
2013 Limited G.O. (Sound Transit)	62,605	2013	2032	2.00 - 5.00%	Sales Tax	5,300	4,368
2013 Limited G.O. (Local Revitalization Financing)	7,800	2013	2037	2.00 - 5.00%	Sales Tax	455	540
2015 Limited G.O. Refunding (2006 City Building II)	3,295	2015	2026	3.00 - 5.00%	Sales Tax	590	245
2015 Limited G.O. Refunding (2008 Supplemental CIP)	7,855	2015	2027	3.00 - 5.00%	Sales Tax	1,350	615
2015 Limited G.O. Refunding (General CIP)	79,140	2015	2034	3.00 - 5.00%	Sales Tax	6,540	5,871
2015 Limited G.O. (BCCA Improvement)	7,645	2015	2034	3.00 - 5.00%	Hotel/Motel Taxes	635	581
	\$293,960					\$21,046	\$22,865
Special Obligation Revenue Bonds:							
1991 Bellevue Convention Center Authority, Series B ⁽¹⁾	\$21,120	1991	2019	5.70 - 7.20%	Hotel/Motel Taxes	\$672	\$7,130
1994 Bellevue Convention Center Authority Refunding ⁽¹⁾	13,749	1994	2025	5.60 - 6.60%	Hotel/Motel Taxes	1,047	5,403
Subtotal Special Obligation Revenue Bonds	\$34,869					\$1,719	\$12,533
Total Non-Voted G.O. and Special Obligation Revenue Bonds	\$328,829					\$22,765	\$35,398

⁽¹⁾ The Bellevue Convention Center Authority (BCCA) is a component unit of the City for financial reporting purposes. The Authority's special obligation revenue bonds are secured by Lease Purchase Rental payments from the City paid for with Hotel/Motel Tax revenues and other revenues of the City available without a vote of the City's electors.



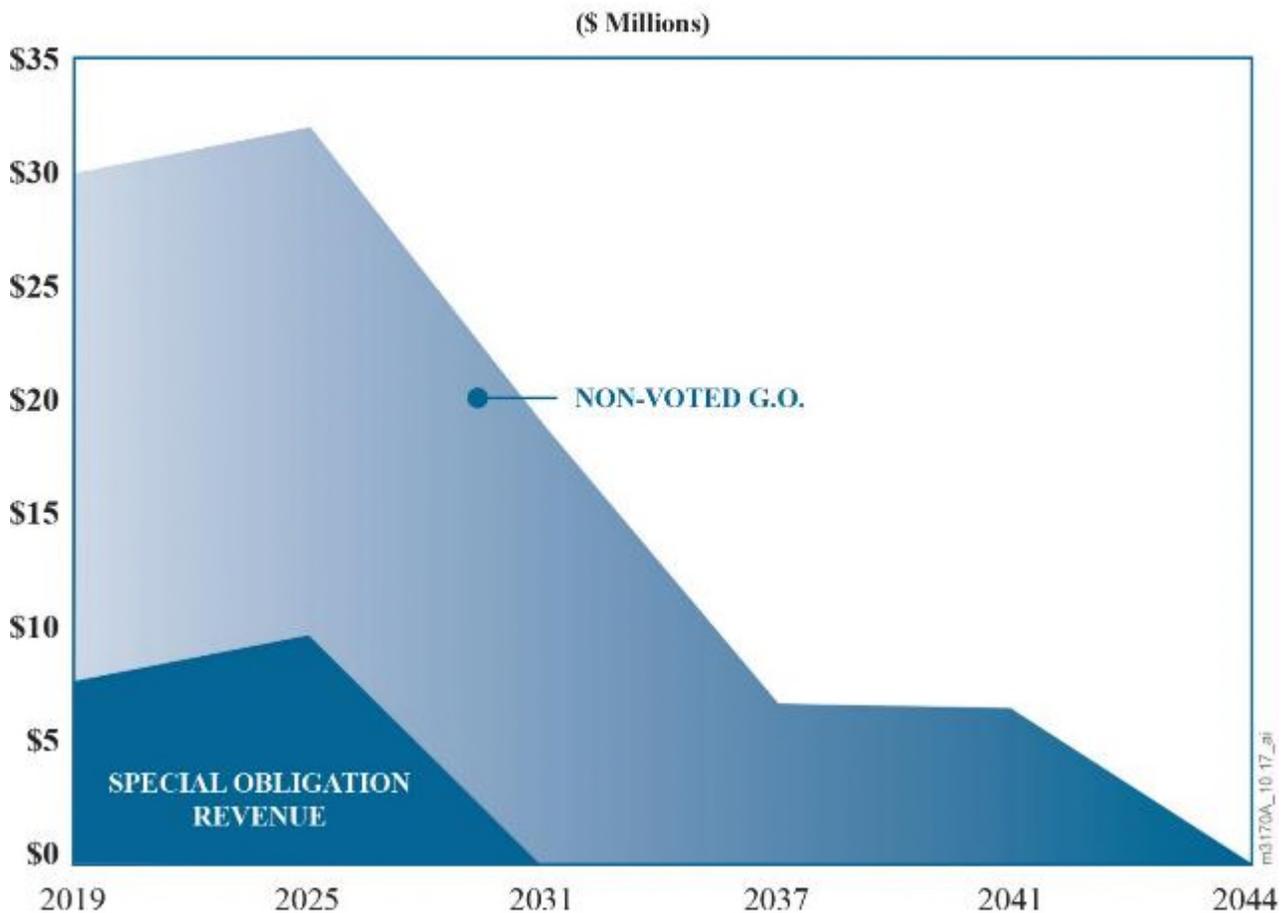
Expenditure Summary

Figure 8b-20 presents the annual debt service requirements for the City’s councilmanic (non-voted) and special obligation revenue debt through 2044. The 2019 debt service requirements are \$21.9 and \$8.0 million for councilmanic and special obligation revenue debt respectively. If no further debt is issued, the final debt payment for the councilmanic debt occurs in 2043. This graph shows the City’s annual debt service requirements decreasing over time.

Figure 8b-20

CITY BOND RATINGS

ANNUAL DEBT SERVICE REQUIREMENTS FOR EXISTING NON-VOTED GENERAL OBLIGATION and SPECIAL OBLIGATION REVENUE BONDS



On January 1, 2019 the City held the following bond ratings:

<u>Bond Type</u>	<u>Standard and Poor's</u>	<u>Moody's</u>
Unlimited Tax General Obligation	AAA	Aaa
Limited Tax General Obligation	AAA	Aaa



Adopted Budget by Outcome

The following chapter provides a summary of the city's Operating and Special Purpose Fund Budgets by Outcome.

- Figure 9.1 – Operating Budget by Department and Outcome (excludes Capital, Reserves, and Interfunds)
- Figure 9.2 – General Fund by Department and Outcome
- Figure 9.3 – 2020 FTEs by Department and by Outcome

Additional detail is provided for each Outcome under the Tabs 9a through 9f:

1. **Outcome Overview**

This is a visual representation of the community-identified Outcome, including the factors and departments which contribute to that outcome.

2. **Strategic Outcome: Values and Success Factors**

This section summarizes the community values and the factors used by the 2017-2018 Results Team to rank and prioritize proposals.

3. **Strategic Outcome: Performance Results**

This section describes progress made toward achieving the Outcome. It also shares data and performance against target for Key Community Indicators and Key Performance Indicators.

4. **2017-2018 Cause and Effect Maps**

For reference only, the visual representation of the community-identified Outcome used in the 2017-2018 budget process.

5. **2019-2020 Adopted Budget by Outcome – Ranking**

This table shows the total cost of each proposal in rank order for the Adopted Budget and includes funding sources for each proposal. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget.

6. **Adopted Proposal Summary by Outcome**

This document provides a summary of each proposal in rank order and includes budget, FTE counts, and performance data for each proposal. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. Complete copies of all proposals are provided electronically on the City's Website at <https://bellevuewa.gov/budgets>.

2019-2020 Adopted Budget Operating and Special Purpose Funds

Adopted Budget by Outcome

Figure 9.1

<u>DepartmentName</u>	<u>Economic Growth and Competitiveness</u>	<u>Healthy and Sustainable Environment</u>	<u>Improved Mobility and Connectivity</u>	<u>Quality Neighborhoods /Innovative Vibrant and Caring Community</u>	<u>Responsive Government</u>	<u>Safe Community</u>	<u>Total</u>	<u>Pct</u>
City Attorney	-	-	-	-	14,762,032	2,483,895	17,245,927	2.10
City Clerk	-	-	-	-	5,041,314	-	5,041,314	0.61
City Council	-	-	-	-	998,643	-	998,643	0.12
City Manager	-	-	-	1,109,963	7,111,897	1,805,292	10,027,152	1.22
Community Council	-	-	-	-	9,115	-	9,115	0.00
Community Development	2,424,503	-	-	8,820,855	-	-	11,245,358	1.37
Development Services	10,598,849	-	-	1,809,819	11,024,989	13,379,296	36,812,953	4.47
Finance & Asset Management	23,442,849	-	-	248,000	89,616,070	93,000	113,399,919	13.78
Fire	1,170,220	-	-	231,217	557,395	93,341,530	95,300,362	11.58
Human Resources	-	-	-	-	65,438,588	-	65,438,588	7.95
Information Technology	-	-	-	-	23,773,656	-	23,773,656	2.89
Miscellaneous Non-Departme	-	-	-	-	6,026,832	2,236,139	8,262,971	1.00
Parks & Community Services	-	6,298,366	-	82,537,310	-	3,151,883	91,987,559	11.18
Police	-	-	-	-	263,723	84,895,552	85,159,275	10.35
Transportation	3,538,785	1,003,684	35,706,022	-	830,063	6,499,342	47,577,896	5.78
Utilities	1,219,969	204,773,184	-	1,503,477	1,357,989	1,773,703	210,628,322	25.60
Total Operating & Special Purpose Fund Proposals	42,395,175	212,075,234	35,706,022	96,260,641	226,812,306	209,659,632	822,909,010	100.00
Percent of Total	5.15	25.77	4.34	11.70	27.56	25.48	100.00	

Figures may not foot due to rounding.

2019-2020 Adopted Budget Operating General Fund

Adopted Budget by Outcome

Figure 9.2

<u>DepartmentName</u>	<u>Economic Growth and Competitiveness</u>	<u>Healthy and Sustainable Environment</u>	<u>Improved Mobility and Connectivity</u>	<u>Quality Neighborhoods /Innovative Vibrant and Caring Community</u>	<u>Responsive Government</u>	<u>Safe Community</u>	<u>Total</u>	<u>Pct</u>
City Attorney	-	-	-	-	5,037,736	2,483,895	7,521,631	2.08
City Clerk	-	-	-	-	5,041,314	-	5,041,314	1.40
City Council	-	-	-	-	998,643	-	998,643	0.28
City Manager	-	-	-	1,109,963	7,111,897	1,805,292	10,027,152	2.78
Community Council	-	-	-	-	9,115	-	9,115	0.00
Community Development	2,424,503	-	-	7,806,339	-	-	10,230,842	2.83
Finance & Asset Management	79,949	-	-	-	22,229,522	-	22,309,471	6.18
Fire	1,170,220	-	-	231,217	410,831	91,082,591	92,894,859	25.74
Human Resources	-	-	-	-	5,277,938	-	5,277,938	1.46
Miscellaneous Non-Departmental	-	-	-	-	6,026,832	2,236,139	8,262,971	2.29
Parks & Community Services	-	6,236,502	-	56,792,355	-	3,151,883	66,180,740	18.34
Police	-	-	-	-	263,723	84,895,552	85,159,275	23.59
Transportation	3,538,785	1,003,684	35,241,863	-	750,714	6,499,342	47,034,388	13.03
Total Operating General Fund Proposals	7,213,457	7,240,186	35,241,863	65,939,874	53,158,265	192,154,694	360,948,339	100.00
Percent of Total	2.00	2.01	9.76	18.27	14.73	53.24	100.00	

Figures may not foot due to rounding.

2020 FTE Comparison by Outcome and Department

Adopted Budget by Outcome

Figure 9.3

<u>DepartmentName</u>	<u>Economic Growth and Competitiveness</u>	<u>Healthy and Sustainable Environment</u>	<u>Improved Mobility and Connectivity</u>	<u>Quality Neighborhoods /Innovative Vibrant and Caring Community</u>	<u>Responsive Government</u>	<u>Safe Community</u>	<u>Total</u>	<u>Pct</u>
CD	5.50	-	-	28.86	-	-	34.36	2.48
City Attorney	-	-	-	-	18.75	8.00	26.75	1.93
City Clerk	-	-	-	-	15.75	-	15.75	1.14
City Council	-	-	-	-	7.00	-	7.00	0.51
City Manager	-	-	-	3.00	16.00	-	19.00	1.37
Development Services	35.90	-	-	6.50	27.70	44.90	115.00	8.32
Finance and Asset Management	0.25	-	-	-	118.25	-	118.50	8.57
Fire	3.00	-	-	1.00	1.00	246.00	251.00	18.15
Human Resources	-	-	-	-	16.80	-	16.80	1.21
Information Technology	-	-	-	-	61.00	-	61.00	4.41
Parks & Community Services	-	15.00	-	141.28	-	12.00	168.28	12.17
Police	-	-	-	-	-	232.00	232.00	16.78
Transportation	12.00	3.00	113.45	-	2.00	13.00	143.45	10.37
Utilities	4.60	158.15	-	0.95	5.03	5.27	174.00	12.58
Total Operating & Special Purpose Fund Proposals	61.25	176.15	113.45	181.59	289.28	561.17	1,382.89	100.00
Percent of Total	4.43	12.74	8.20	13.13	20.92	40.58	100.00	

Figures may not foot due to rounding.

OUTCOME OVERVIEW

Economic Growth and Competitiveness 2019-2020

COMMUNITY VALUES

A community that grows in ways that add value to our quality of life and create opportunities for economic prosperity for all.

A business environment that is competitive, supports entrepreneurs and creates jobs.

SUPPORTED AREAS OF THE COUNCIL VISION

- Economic Development
- Regional Leadership and Influence
- Achieving Human Potential
- Great Place Where You Want to Be

SUCCESS FACTORS

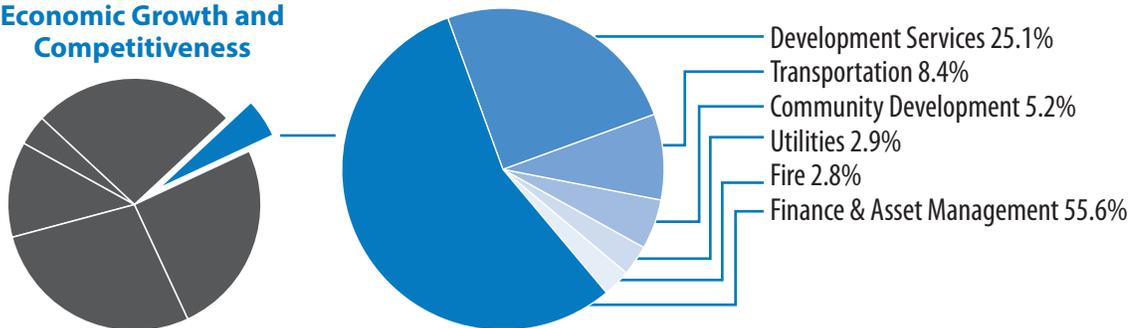
*Economic Development
Community Development
Infrastructure Development
Workforce Development*

PERFORMANCE INDICATORS

*Community opinion of city planning ability and the business environment
Operational data on development services, jobs capture, growth, and tax rates*

SUPPORTING DEPARTMENTS

Economic Growth and Competitiveness



Strategic Outcome: Economic Growth and Competitiveness **—Values and Success Factors—**

Community Values:

As a community, Bellevue welcomes growth that adds value to our quality of life and enhances opportunities for economic prosperity. Growth increases the city's tax base, enabling us to maintain its attractiveness and its community programs. The city understands the importance of a business environment that makes us competitive in retaining and attracting businesses, assists entrepreneurs in creating jobs, and supports community prosperity.

Factors that Contribute to Success:

City staff formed a Results Team for each outcome and ranked submitted budget proposals. The rankings were based on how the proposal achieved the results of the outcome. The rankings from the 2017-2018 Result Teams were used again for the 2019-2020 budget process. The factors and subfactors for Economic Growth and Competitiveness are:

Economic Development

- Attract National and International Businesses
- Existing Business and Industry Retention
- Assistance to Small Businesses and Startups
- Regional Leader in Commerce
- Diverse Retail and Tourism
- City Brand and Reputation
- Tax Policies and Programs

Infrastructure Development

- Development Processes
- Plan Intentionally for Growth
- Infrastructure for Transportation, Communications and Utilities
- Multi-Modal Mobility Systems and Choices
- Zoning and Site Development

Community Development

- Affordable Housing Choices
- Arts and Culture
- Well-Kept Neighborhoods and Public Space
- Sense of Community
- Public Safety

Workforce Development

- Living-Wage Jobs Opportunities
- Opportunities for Education, Innovation, and Research
- Training, Internships, Apprenticeships, and Volunteer Programs
- Diverse Employment Portfolio

Strategic Outcome: Economic Growth and Competitiveness —Performance Results—

Are We Achieving Results that Matter?

Resident opinion of Bellevue’s economic growth and competitiveness remain consistently high. Over seventy percent of residents feel that the city is doing a good job of planning for growth. Nearly eight in ten residents agreed that the city is doing a good job of creating a competitive business environment. In 2017, Bellevue had the second highest taxable retail sales in the four-county region of nearly 7.9 billion dollars. For the second year in a row, however, Bellevue's rate of growth in taxable retail sales (TRS) was lower than the rate of growth for the region as a whole. From 2016 to 2017, TRS in Bellevue grew by 5.9 percent, about 0.3 percentage points below the regionwide growth rate of 6.2 percent.

Key Community Indicators: Economic Growth and Competitiveness	2014 Results	2015 Results	2016 Results	2017 Results
% of residents who feel that the city is doing a good job of planning for growth in ways that will add value to their quality of life	75%	76%	74%	72%
% of residents who agree that the city is doing a good job helping to create a business environment that is competitive, supports entrepreneurs, creates jobs, and supports the economic environment of the community	81%	81%	83%	79%

Key Performance Indicators	2015 Results	2016 Results	2017 Results	2017 Target
Percent of region’s job growth captured within Bellevue since 2000	6.3%	6.3%	5.9%	at least 6.7%
Bellevue retail sales and use tax growth rate compared to regional growth rate	1.7%	-1.1%	0.27%	at least 1%
Employment rate of Bellevue residents compared to regional employment rate	1.1%	1.0%	0.8%	0%
Percent change in B&O tax revenue	3.6%	5.0%	11.34%	N/A

Cause & Effect Map

2
0
1
7
-
2
0
1
8



Economic Growth & Competitiveness

As a community, Bellevue values...

- A community that grows in ways that add value to our quality of life and create opportunities for economic prosperity for all.
- A business environment that is competitive, supports entrepreneurs and creates jobs.



Council Vision - Strategic Target Areas

Primary Strategic Target Area: Economic Development
Secondary Strategic Target Areas: Regional Leadership and Influence; Achieving Human Potential; Great Place Where You Want to Be

Factors:

Economic Development

- Attract National and International Businesses
- Existing Business and Industry Retention
- Assistance to Small Businesses and Startups
- Regional Leader in Commerce
- Diverse Retail & Tourism
- City Brand and Reputation
- Tax Policies and Programs

Infrastructure Development

- Development Processes
- Plan Intentionally for Growth
- Infrastructure for Transportation, Communications and Utilities
- Multi-Modal Mobility Systems & Choices
- Zoning & Site Development

Community Development

- Affordable Housing Choices
- Arts & Culture
- Well-Kept Neighborhoods and Public Spaces
- Sense of Community
- Public Safety

Workforce Development

- Living-Wage Jobs Opportunities
- Opportunities for Education, Innovation and Research
- Training, Internships, Apprenticeships and Volunteer Programs
- Diverse Employment Portfolio

Key Community Indicators:

- Percent of residents who feel the City is doing a good job of planning for growth that adds value to their quality of life
- Percent of businesses that rate Bellevue as a better place to operate a business than other cities

Key Performance Indicators:

- Percent of customers rating inspection or review services as very good or good
- Employment growth rate by sector
- Jobs in Bellevue as a percent of total regional jobs
- Change in Taxable Retail Sales (TRS) per capita
- Employment rate of Bellevue citizens compared with the regional rate

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: **Economic Growth and Competitiveness**

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2020 FTE	2019-2020 Budgeted Expenditure	Funding Source***
1	CD	115.15DA	CEVO Core Program & Strat Implementation: LTE conversion	N		2.00	\$497,046	General
1	CD	115.15NA	CEVO Core Program & Strategy Implementation	E	●	3.50	\$1,927,457	General
2	DS	110.03NA	Development Services Review Services	E		54.75	\$16,070,277	DS, General, Utilities
3	TRANS	130.500DA	Franchise and Data Telecommunications Program Manager	N	●	1.00	(\$1,180)	General
3	TRANS	130.500PA	Franchise and Data Telecommunications Program Manager	E	●	0.00	\$306,777	General
4	FAM	060.10NA	Bellevue Convention Center Authority (BCCA) Operations	E		0.00	\$23,362,900	HMT
5	TRANS	130.17NA	Downtown Parking Enforcement	E		0.00	\$231,898	General
Total:						61.25	\$42,395,175	

***Department Abbreviations**

Acronym	Department Name
CD	Community Development
DS	Development Services
FAM	Finance & Asset Management
TRANS	Transportation

Economic Growth and Competitiveness

Total Outcome Appropriation matches Figure 8b-5
\$000

Operating and Special Purpose	\$42,395
Capital (from Figure 8b-16)	\$6,562
Total Outcome Appropriation	\$48,957

****Proposal Type**

E = Existing - same service level as previous biennium

N = New - entirely new proposal

*****Funding Source**

Additional fund information can be found in Department pages and Appendix F.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Economic Growth and Competitiveness

115.15DA

Title: CEVO Core Program & Strat Implementation: LTE conversion

Ranking

Department: Community Development

	2019	2020
Budget:	\$242,428	\$254,618
FTE:	2.00	2.00

1

The Culture and Economic Vitality Office (CEVO) is a blending of the Office of Economic Development and the Office of Cultural Affairs to develop and implement a workplan that cultivates Bellevue's talent, fosters its cultural resources and creative economy and provides opportunity and jobs for the Bellevue and the greater Seattle region. CEVO is requesting to convert the LTE position, the Economic Development Economic Development Assistant, to a FTE. The FTE would support both core programming, marketing and outreach expertise and serve as a "startup advocate" to strengthen development of the Startup 425 initiative, as well as support the new placemaking initiative.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of residents who view Bellevue as a visionary community in which creativity is fostered.	Years	79%	68%	85%	50%	52%
Annual percent increase of total Bellevue jobs	Years	0.53%	1.43%	1.85%	1.85%	1.85%
Percent change in B&O tax revenues	Years	3.79%	11.34%	4%	4%	4%
Percent of residents who believe they have sufficient access to arts and cultural activities in Bellevue	Months	N/A	N/A	50%	50%	52%
Percent of residents and businesses who would recommend Bellevue as a vibrant arts and cultural destination	Years	N/A	N/A	50%	50%	52%
Percent increase in operating budgets of community cultural organizations that received grants from the City	Months	N/A	N/A	1%	1%	1%
Percent of businesses that believe Bellevue is a "somewhat" or "significantly" better place to operate a business	Months	N/A	75%	70%	70%	70%

115.15NA

Title: CEVO Core Program & Strategy Implementation

Ranking

Department: Community Development

	2019	2020
Budget:	\$945,304	\$982,153
FTE:	3.50	3.50

1

The Culture and Economic Vitality Office (CEVO) is a blending of the Office of Economic Development and the Office of Cultural Affairs to develop and implement a workplan that cultivates Bellevue's talent, fosters its cultural resources and creative economy and provides opportunity and jobs for the Bellevue and the greater Seattle region. The operational proposal for CEVO Core Program and Strategy Implementation is to continue to support activities focused on business attraction, business retention and expansion (BRE), Next Generation Bellevue and the Arts. Requested resources include funding to support previous staffing levels at 3.5 FTEs, plus 1.0 LTE to support programs that aligns with the Council adopted Economic Development Plan of 2014, the Creative Edge Strategy, and Council Priorities for 2018-2020.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Economic Growth and Competitiveness

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of residents who view Bellevue as a visionary community in which creativity is fostered.	Years	79%	68%	85%	50%	52%
Annual percent increase of total Bellevue jobs	Years	0.53%	1.43%	1.85%	1.85%	1.85%
Percent change in B&O tax revenues	Years	3.79%	11.34%	4%	4%	4%
Percent of residents who believe they have sufficient access to arts and cultural activities in Bellevue	Months	N/A	N/A	50%	50%	52%
Percent of residents and businesses who would recommend Bellevue as a vibrant arts and cultural destination	Years	N/A	N/A	50%	50%	52%
Percent increase in operating budgets of community cultural organizations that received grants from the City	Months	N/A	N/A	1%	1%	1%
Percent of businesses that believe Bellevue is a "somewhat" or "significantly" better place to operate a business	Months	N/A	75%	70%	70%	70%

110.03NA

Ranking

2

Title: Development Services Review Services

Department: Development Services

	2019	2020
Budget:	\$7,855,160	\$8,215,117
FTE:	54.75	54.75

Development Services (DS) reviews designs and applications for private and public development projects for conformance with adopted local, state, and national codes. DS issues 12,000 to 15,000 permits per year that contribute to the economic prosperity of the City. The goals of development review are to ensure that buildings are safe, land uses and project designs are consistent with the community vision, the environment is protected, traffic impacts are managed, and developer-built utilities and other infrastructure meet the city's standards. DS strives to be a regional leader by providing clear, predictable comprehensive and innovative services for our customers to create safe buildings and a thriving community.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percentage of DS permits applied for online	Years	75%	80%	85%	85%	85%
Percentage of permits meeting their First Review Decision timelines target	Years	61%	61%	80%	80%	80%
Percentage of online permits successfully screened for completeness within 2 business days	Years	86%	84%	95%	95%	95%
Average number of revisions cycle per permit application	Years	4	4	3	3	3

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Economic Growth and Competitiveness

130.500DA

Title: Franchise and Data Telecommunications Program Manager

Ranking

Department: Transportation

	2019	2020
Budget:	(\$1,094)	(\$86)
FTE:	1.00	1.00

3

This proposal provides for the continued coordination of franchise and data telecom Right of Way Agreements, leases, and non-city utility agreements the City is engaged in or currently developing, including "small cell" Master Lease Agreements aligned with Smart City connectivity strategies. An LTE, approved in the last budget is the main proposal resource and conversion to FTE is critical. It will be funded through sustainable revenues produced by small cell agreements. Responsibilities include tracking and managing leases, City Right of Way Agreements and Franchises to provide better data/telecom and utility services to the businesses and residents of Bellevue. The program is coordinated with IT in developing agreements capturing changes in telecommunications technology, integrating technologies into Transportation facilities, compliance with FCC regulations and permit processes. The work has significant interdepartmental coordination with other City departments (CMO, CAO, ITD, DS).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Number of Agreements managed	Years	N/A	N/A	30	95	195
Agreements Renewed on time	Years	N/A	N/A	5	5	5
New Agreements processed	Years	N/A	N/A	3	80	100
Fees collected	Years	N/A	N/A	\$200,000	\$247,000	\$524,680

130.500PA

Title: Franchise and Data Telecommunications Program Manager

Ranking

Department: Transportation

	2019	2020
Budget:	\$151,420	\$155,357
FTE:	0.00	0.00

3

This proposal provides for limited term continued coordination of franchise and data telecom Right of Way Agreements, leases, and non-city utility agreements the City is engaged in or currently developing, including "small cell" Master Lease Agreements aligned with Smart City connectivity strategies. This proposal reflects continuation of the LTE position, which will expire July 31, 2020 or earlier. Responsibilities of this position include tracking and managing leases, City Right of Way Agreements and Franchises to provide better data/telecom and utility services to the businesses and residents of Bellevue. The program is coordinated with IT in developing agreements capturing changes in telecommunications technology, integrating technologies into Transportation facilities, compliance with FCC regulations and permit processes. The work has significant interdepartmental coordination with other City departments (CMO, CAO, ITD, DS).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Number of Agreements managed	Years	N/A	N/A	30	95	195
Agreements Renewed on time	Years	N/A	N/A	5	5	5
New Agreements processed	Years	N/A	N/A	3	80	100
Fees collected	Years	N/A	N/A	\$200,000	\$247,000	\$524,680

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Economic Growth and Competitiveness

060.10NA

Title: Bellevue Convention Center Authority (BCCA) Operations

Ranking

Department: Finance & Asset Management

		2019	2020
Budget:	\$11,406,350	\$11,956,550	
FTE:	0.00	0.00	

4

This proposal provides 100% of transient occupancy tax (approximately \$27 million in the 2019-2020 biennium) for the continuing support of and partnership with the Bellevue Convention Center Authority (BCCA) to promote business and tourism. BCCA fulfills its mission by supporting the operations of the Meydenbauer Convention Center. Meydenbauer Convention Center serves as an economic engine to the community. Their activities bring people into the City which provides for increased transient occupancy tax (TOT), sales, and business and occupation (B&O) tax revenues. Additionally, they provide a facility for community events and performing arts while maintaining a nearly self-supporting status.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Meydenbauer Center - Dollar of Economic Impact Generated (\$m)	Years	\$62.00	\$58.40	\$63.90	\$65.80	\$67.70
Meydenbauer Center - Operating Revenue	Years	\$9.80	\$10.20	\$10.60	\$10.90	\$11.20
Meydenbauer Center - Operating Coverage Ratio	Years	103%	100%	99%	99%	99%
Meydenbauer Center - Number of room nights generated by operations (thousands)	Years	35	49.8	38.5	39.7	40.8
Meydenbauer Center - Number of events (Operations & Theatre)	Years	336	367	354	365	376
Theatre days booked	Years	259	230	237	244	251
Customer Service Rating: Overall quality of service rated good and excellent	Years	86%	85%	88%	88%	88%
Customer Service Rating: overall courtesy of Meydenbauer Center staff	Years	94%	93%	95%	95%	95%

130.17NA

Title: Downtown Parking Enforcement

Ranking

Department: Transportation

		2019	2020
Budget:	\$114,461	\$117,437	
FTE:	0.00	0.00	

5

This proposal will continue to provide enforcement for on-street parking in the downtown. Short-term on-street parking in the downtown creates turnover in parking spaces, thus increasing the overall parking availability for retail customers and general downtown visitors, a goal of the Downtown Subarea Plan. This proposal includes the funding needed to hire a contractor to provide enforcement services. The staffing and administration necessary to support this proposal are provided through the Traffic Engineering and Safety proposal. The service level in this proposal may be lowered in 2020 depending on proposals received for a new parking enforcement contract. The existing contract expires in 2020 and the new contract to maintain existing service level may be more than the inflationary adjustment provided in this status quo proposal.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Economic Growth and Competitiveness

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Overtime parking infractions	Years	1,197	1,443	1,600	1,600	1,600
Safety related infractions	Years	3,323	3,450	3,600	3,600	3,600
# Downtown parking spaces available	Years	343	372	380	385	400
Downtown parking complaints received/responded	Years	278	241	250	250	250

Total:

	<u>2019</u>	<u>2020</u>
Budget:	\$20,714,029	\$21,681,146
FTE:	61.25	61.25

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

OUTCOME OVERVIEW

Healthy and Sustainable Environment 2019-2020

COMMUNITY VALUES

Services and infrastructure that reliably ensure public health and protect the environment.

Stewardship and education that sustain a healthy environment for current and future generations.

A healthy natural environment that supports biodiversity.

A nature experience in which to live, work, learn and play.

SUPPORTED AREAS OF THE COUNCIL VISION

- High-Quality Built and Natural Environment
- Regional Leadership
- High-Performance Government

SUCCESS FACTORS

Built Environment

Natural Environment

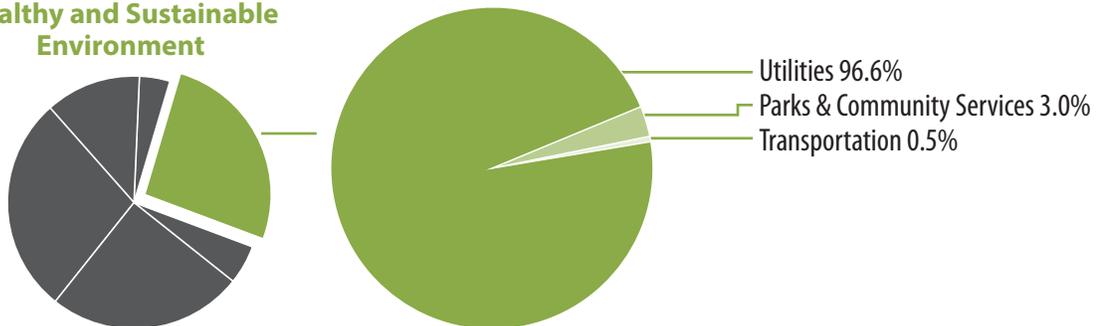
PERFORMANCE INDICATORS

Resident opinion of utilities services and the natural environment

Operational data on regulatory compliance, utilities systems performance, waste reduction, greenhouse gas emissions, and tree canopy

SUPPORTING DEPARTMENTS

Healthy and Sustainable Environment



Strategic Outcome: Healthy and Sustainable Environment **—Values and Success Factors—**

Community Values:

As a community, Bellevue values a natural experience in which to live, work and play; a healthy natural environment that supports healthy living for current and future generation; and an environment that supports personal health and well-being.

Bellevue’s unique natural environment plays an integral role in the history and culture of the city. Access to and interaction with the natural environment enhances resident well-being. A healthy and sustainable environment refers to living collectively, abundantly, and perpetually with finite resources. In an urban setting, sustainable approaches include the efficient use of resources through conservation, reuse, and recycling.

Factors that Contribute to Success:

City staff formed a Results Team for each outcome and ranked submitted budget proposals. The rankings were based on how the proposal achieved the results of the outcome. The rankings from the 2017-2018 Result Teams were used again for the 2019-2020 budget process. The factors and subfactors for Healthy and Sustainable Environment are:

Built Environment

- Reliable and Efficient Water Management
- Responsible Solid Waste Management
- Sustainable Building Practices
- Renewable Clean Energy

Natural Environment

- Clean Air
- Clean Water
- Healthy and Quality Open Spaces
- Stewardship and Education

Strategic Outcome: Healthy and Sustainable Environment —Performance Results—

Are We Achieving Results that Matter?

Key Community Indicator results remain high. Nine in ten residents agreed that Bellevue offers opportunities for themselves and their families to experience nature. Results related to Bellevue’s creation of a healthy natural environment dipped in 2017 after remaining steady for the previous three years. Targets were met or exceeded in nearly all Key Performance Indicators, with wastewater overflow events occurring at a rate just outside of the target.

Key Community Indicators: Healthy and Sustainable Environment	2014 Results	2015 Results	2016 Results	2017 Results
% of residents who agree or strongly agree that Bellevue offers them and their family opportunities to experience nature where they live, work, and play	88%	92%	89%	90%
% of residents who agree or strongly agree that Bellevue is doing a good job of creating a healthy natural environment that supports healthy living for current and future generations	87%	87%	88%	82%
% of residents who agree or strongly agree that Bellevue's environment supports their personal health and well-being	90%	93%	88%	84%

Key Performance Indicators	2015 Results	2016 Results	2017 Results	2017 Target
Number of unplanned water service interruptions per 1,000 customer accounts	1.88	1.83	1.81	no more than 3
Wastewater overflow events per 100 miles of pipe	2.29	3.97	4.51	no more than 4
Percentage of days per year in compliance with state and federal drinking water regulations	100%	100%	100%	at least 100%

Cause & Effect Map

2
0
1
7
-
2
0
1
8

Healthy & Sustainable Environment



As a community, Bellevue values...

- Services and infrastructure that reliably ensure public health and protect the environment.
- Stewardship and education that sustain a healthy environment for current and future generations.
- A healthy natural environment that supports biodiversity.
- A nature experience in which to live, work, learn and play.



Council Vision – Strategic Target Areas

- **High Quality Built and Natural Environment**
“Bellevue has it all”
- **Regional Leadership**
“Bellevue will lead, catalyze, and partner with our neighbors throughout the region.”
- **High Performance Government**
“Bellevue is characterized by high performance government.”

Factors:

Built Environment

- Reliable and Efficient Water Management
- Responsible Solid Waste Management
- Sustainable Building Practices
- Renewable Clean Energy

Natural Environment

- Clean Air
- Clean Water
- Healthy and Quality Open Spaces
- Stewardship and Education

Key Community Indicators:

- % of residents who agree the City of Bellevue provides, water, sewer, and wastewater services and infrastructure that reliably ensure public health and protect the environment.
- % of residents who agree that Bellevue is doing a good job of creating a healthy natural environment that supports healthy living for current and future generations.
- % of residents who agree that Bellevue’s environment supports their personal health and well-being.
- % of residents who agree that Bellevue offers them opportunities to experience nature where they live, work, and play.

Key Performance Indicators:

- % of days/year in compliance with state and federal drinking water regulations
- Compliant with citywide NPDES permit requirements
- Sewer system overflows per 1,000 customer accounts caused by system failures
- Unplanned water service interruptions per 1,000 customer service accounts
- % of total waste recycled or composted as captured in the City’s solid waste collection contract
- % change in greenhouse gas emissions
- % change in citywide tree canopy

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: **Healthy and Sustainable Environment**

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2019-2020		Funding Source***
						2020 FTE	Budgeted Expenditure	
0	UTIL	140.69DA	Advanced Metering Infrastructure Implementation	N	●	0.00	\$1,033,347	Utilities
1	UTIL	140.13NA	Water Mains and Service Lines Repair Program	E		10.65	\$3,598,960	Utilities
2	UTIL	140.15DA	Coal Creek Utility District Reservoir Coating	N		0.00	\$750,000	Utilities
2	UTIL	140.15PA	Water Pump Station, Reservoir and PRV Maintenance Program	E		3.70	\$2,184,771	Utilities
3	UTIL	140.26PA	Water Quality Regulatory Compliance and Monitoring Programs	E		3.30	\$1,694,258	Utilities
4	Parks	100.09NA	Natural Resource Management	E		15.00	\$6,298,366	General, LPRF, Restricted Gen
5	UTIL	140.30NA	Solid Waste Management, Waste Prevention, and Recycling	E		3.30	\$2,046,504	Utilities
6	UTIL	140.61NA	Utilities Water Supply Purchase and Sewage Disposal	E		0.50	\$111,481,735	Utilities
7	UTIL	140.25NA	Utilities Telemetry and Security Systems	E		3.80	\$1,437,067	Utilities
8	UTIL	140.33DA	Utilities Customer Service and Billing Personnel Request	N		0.25	\$37,285	Utilities
8	UTIL	140.33PA	Utilities Customer Service and Billing	E		8.50	\$3,357,109	Utilities
9	UTIL	140.14NA	Water Distribution System Preventive Maintenance Program	E		6.85	\$1,746,645	Utilities
10	UTIL	140.21NA	Sewer Pump Station Maintenance, Operations and Repair Program	E		5.95	\$2,119,415	Utilities
11	UTIL	140.18NA	Sewer Mains, Laterals and Manhole Repair Program	E		7.00	\$2,219,791	Utilities
12	UTIL	140.01NA	Capital Project Delivery	E		28.91	\$9,117,221	Utilities
13	TRANS	130.26NA	Street Cleaning (Sweeping)	E		3.00	\$1,003,684	General, Utilities
14	UTIL	140.22NA	Storm and Surface Water Repair and Installation Program	E		4.65	\$2,072,378	Utilities
15	UTIL	140.44NA	Utility Locates Program	E		3.40	\$764,249	Utilities
16	UTIL	140.11NA	Utility Asset Management Program	E		5.00	\$1,395,753	Utilities

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: **Healthy and Sustainable Environment**

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2019-2020		Funding Source***
						2020 FTE	Budgeted Expenditure	
17	UTIL	140.20NA	Sewer Mainline Preventive Maintenance Program	E		8.30	\$2,269,720	Utilities
18	UTIL	140.17NA	Water Service Installation and Upgrade Program	E		1.00	\$592,467	Utilities
19	UTIL	140.45DA	Utility Water Meter Reading	E		6.00	\$1,249,479	Utilities
20	UTIL	140.24NA	Storm & Surface Water Preventive Maintenance Program	E		11.75	\$4,101,625	Utilities
21	UTIL	140.63NA	Utility Planning and Systems Analysis	E		6.09	\$2,740,035	Utilities
23	UTIL	140.42NA	Utilities Department Management and Support	E		4.00	\$1,736,508	Utilities
24	UTIL	140.34NA	Utility Taxes and Franchise Fees	E		0.00	\$30,543,281	Utilities
25	UTIL	140.19NA	Sewer Condition Assessment Program	E		4.45	\$1,258,899	Utilities
26	UTIL	140.37NA	Cascade Regional Capital Facility Charges	E		0.00	\$4,558,115	Utilities
27	UTIL	140.49NA	Fiscal Management	E		5.50	\$1,655,787	Utilities
28	UTIL	140.31DA	Storm and Surface Water Pollution Prevention	E		1.55	\$791,566	Utilities
29	UTIL	140.60NA	Utilities Computer and Systems Support	E		5.50	\$2,922,279	Utilities
31	UTIL	140.32NA	Water Systems and Conservation	E		0.25	\$237,111	Utilities
32	UTIL	140.23DA	Expanded Storm and Surface Water Condition Assessment Program	N		0.00	\$145,578	Utilities
32	UTIL	140.23PA	Storm and Surface Water Infrastructure Condition Assessment	E		1.20	\$620,419	Utilities
33	UTIL	140.16NA	Water Meter Repair and Replacement Program	E		2.25	\$916,625	Utilities
34	UTIL	140.27DA	Private Utility Systems Maintenance Programs	E		4.55	\$1,377,202	Utilities
Total:						176.15	\$212,075,234	

Adopted Budget by Outcome Proposal Sheet 2019-2020

Outcome: **Healthy and Sustainable Environment**

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2020 FTE	2019-2020 Budgeted Expenditure	Funding Source***
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***Department Abbreviations**

Acronym	Department Name
Parks	Parks & Community Services
TRANS	Transportation
UTIL	Utilities

****Proposal Type**

E = Existing - same service level as previous biennium

N = New - entirely new proposal

*****Funding Source**

Additional fund information can be found in Department pages and Appendix F.

Healthy and Sustainable Environment	
Total Outcome Appropriation matches Figure 8b-5	
\$000	
Operating and Special Purpose	\$212,075
Capital (from Figure 8b-16)	\$94,749
Total Outcome Appropriation	\$306,824

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.69DA

Title: Advanced Metering Infrastructure Implementation

Ranking

Department: Utilities

	2019	2020
Budget:	\$503,703	\$529,644
FTE:	0.00	0.00

0

This proposal outlines the implementation plan for Advanced Metering Infrastructure (AMI) (CIP projects W-108 and S-108), which was approved by Council as part of the 2017-2023 CIP. All new resources being requested within this proposal will be funded within the approved AMI CIP project plan.

The Utilities Department currently employs 6.0 FTE Meter Reading positions. As AMI is implemented in 2019/2020, there will be a need to temporarily ramp up staffing resources. Specifically, this effort will include hiring six (6) limited term employees (LTEs) over the length of the implementation period, expected to last through December 2020.

Once AMI is fully implemented, the requested six LTEs and three of the six existing FTE meter reader positions will be eliminated. Additionally, of the three remaining meter reader FTE positions in 2021, one position will be repurposed for a data analyst to support the necessary data analytics as part of AMI.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Utilities: Water distribution system - water loss percentage (most recent year)	Years	4%	7.80%	6%	6%	6%
Utilities: Number of Water Leak Billing Adjustments	Years	194	196	200	200	200

140.13NA

Title: Water Mains and Service Lines Repair Program

Ranking

Department: Utilities

	2019	2020
Budget:	\$1,762,904	\$1,836,056
FTE:	10.65	10.65

1

Bellevue Utilities provides water service to Bellevue, Clyde Hill, Medina, Yarrow Point, and Hunts Point. The water repair program's primary objective is to fix system breaks, stop leaks, protect drinking water quality, restore water service to customers, and mitigate environmental damage. The City benefits financially from efficient repairs that minimize revenue loss and claims for damages. Failure of the water system infrastructure can have catastrophic consequences, including damaged property, roadways, the natural environment and water service interruption to homes and businesses. While Utilities has sound water maintenance and capital improvement programs, main breaks can occur at any time and increase as infrastructure ages. Examples of services included in this proposal include leak detection services and repairs to broken, leaking or malfunctioning water mains, service lines, fire hydrants, and control valves.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Unplanned water service interruptions per 1,000 customer accounts	Years	1.83	1.81	1.5	3	3
Utilities: Water distribution system - water loss percentage (most recent year)	Years	4%	7.80%	6%	6%	6%
Utilities: Number of water service repairs	Years	298	277	140	280	280
Utilities: Number of water main repairs	Years	18	38	15	30	30

140.15DA

Ranking

2

Title: Coal Creek Utility District Reservoir Coating

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$750,000	\$0
FTE:	0.00	0.00

On December 31, 2003, Bellevue Utilities assumed a portion of the Coal Creek Utility District (CCUD). As a result, the Utility entered into an Interlocal Agreement. A portion of this agreement stipulates our appropriate cost share of joint serving facilities that remained under ownership of CCUD, such as certain water reservoirs that provide equalizing storage, water supply and fire flow to Bellevue Utilities customers.

In this case, CCUD is planning necessary improvements (exterior and interior coatings as well as other upgrades) to two reservoirs known as the "580 Reservoirs". One is a 1.0 MG facility and the other is a 2.5 MG facility. Our cost share for these two reservoirs is 40% of the total cost.

The engineers estimate received from CCUD shows a total cost projection for the planned work on these 2 reservoirs to be \$1,900,800. Bellevue's "proportionate share" based on capacity for these 2 reservoirs is 40% of the total cost (\$750,000 for planning purposes).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Number of Water System Pressure Reducing Valve failures per year	Years	2	4	0	0	0
Utilities: Number of water pump failures per year	Years	1	2	0	0	0
Utilities: Number of reservoirs taken out of service as a result of drinking water quality concerns	Years	0	0	0	N/A	N/A
Utilities: Percent of Water System Pressure Reducing Valves maintained	Years	13.86%	2.77%	4%	20%	20%
Utilities: Percent of reservoirs cleaned	Years	24%	29.35%	20%	20%	20%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.15PA

Title: Water Pump Station, Reservoir and PRV Maintenance Program

Ranking

Department: Utilities

		2019	2020
Budget:	\$1,073,436	\$1,111,335	
FTE:	3.70	3.70	

2

WATER is required to sustain life, convey waste, protect against fire and to keep our parks and open spaces green and healthy. This proposal provides necessary preventive maintenance and repair of water pump stations, reservoirs and pressure regulating valves (PRVs) throughout the public drinking water system. These services extend the useful life of assets, avoid costs associated with catastrophic failures and increase system reliability while maintaining drinking water quality. Bellevue's unique topography (with elevations ranging from sea level to 1,440 feet) requires a complicated system of reservoirs, pump stations, and PRVs to provide safe water and adequate fire flow throughout the service area. Due to the likelihood and high consequences of failure if preventive maintenance services are not provided, this proposal supports the goals for reliability and performance of the drinking water storage and delivery system.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Utilities: Number of Water System Pressure Reducing Valve failures per year	Years	2	4	0	0	0
Utilities: Number of water pump failures per year	Years	1	2	0	0	0
Utilities: Number of reservoirs taken out of service as a result of drinking water quality concerns	Years	0	0	0	N/A	N/A
Utilities: Percent of Water System Pressure Reducing Valves maintained	Years	13.86%	2.77%	4%	20%	20%
Utilities: Percent of reservoirs cleaned	Years	24%	29.35%	20%	20%	20%

140.26PA

Title: Water Quality Regulatory Compliance and Monitoring Programs

Ranking

Department: Utilities

		2019	2020
Budget:	\$831,320	\$862,938	
FTE:	3.30	3.30	

3

This proposal provides Water Quality Regulatory Compliance for Bellevue Utilities. This proposal outlines overall management of the Water Quality/Regulatory Compliance section and establishes the framework for developing programs for field testing, inspection and response to meet requirements set forth by Agencies:

SAFE DRINKING WATER ACT outlining sampling, monitoring and reporting requirements for our Drinking water within Bellevue.

CLEAN WATER ACT driving the City's National Pollutant Discharge Elimination System (NPDES) permit and establishes requirements for inspection, maintenance, outreach and reporting of Citywide efforts to manage storm and surface water.

CITY LAND USE, SEPA determinations and Clear and Grade permits necessary to achieve the project related tasks for daily operations.

ENDANGERED SPECIES ACT Regional Road Maintenance Program establishing guidelines for working near sensitive areas.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percentage of days per year in compliance with state and federal drinking water regulations	Years	100%	100%	100%	100%	100%
Utilities: Number of drinking water quality complaints per 1,000 water service connections	Years	2.09	1.2	2	2	2
Utilities: Compliant with all Surface Water Regulatory Requirements	Years	Yes	Yes	Yes	Yes	Yes
Utilities: Number of illicit discharges detected and corrected annually	Years	181	188	N/A	N/A	N/A

100.09NA

Ranking

4

Title: Natural Resource Management

Department: Parks & Community Services

	<u>2019</u>	<u>2020</u>
Budget:	\$3,075,972	\$3,222,394
FTE:	15.00	15.00

This proposal funds the management, maintenance and environmental stewardship programs on 2,000 acres of public natural area and open space comprised of lakes, streams, wetlands and forests. These programs preserve native tree canopy, provide fish and wildlife habitat, retain stormwater, improve air and water quality and reduce greenhouse gases. Greenways and trails provide outdoor classrooms for diverse populations to interact with nature through hands-on stewardship activities that help preserve and enhance the natural environment in the community where they live, work and play. Urban natural areas must be proactively managed with the same commitment as other vital community resources in order to ensure public health and safety, and the environmental, social and economic values and benefits for which they were set aside. A healthy natural environment preserves the quality of life that residents and businesses look for when selecting a location to reside in now and in the future.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of households living within one-third mile walking distance of park or trail access point	Years	73%	73%	72%	72%	72%
Percent of natural areas in healthy and sustainable condition (class conditions 1 and 2)	Years	72.50%	72.50%	70%	70%	70%
Acres of park and open space per 1,000 population	Years	19.36	19.2	20	20	20
Somewhat/strongly agree Bellevue offers me and my family opportunities to experience nature where we live, work, and play	Years	89%	90%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is doing a good job of creating a healthy natural environment that supports healthy living for current and future generations (added in 2010)	Years	88%	82%	N/A	N/A	N/A

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.30NA Title: Solid Waste Management, Waste Prevention, and Recycling

Ranking **Department:** Utilities

5

		2019	2020
Budget:	\$1,005,616	\$1,040,888	
FTE:	3.30	3.30	

City customers generate approximately 121,000 tons of solid waste annually, 72,000 tons of which is garbage being hauled to the local landfill. Efficient, effective, and responsible management of solid waste (i.e., garbage, recyclables, and organic waste) is critical to ensuring public health and the protection of the environment, maintaining the appearance of the City, contributing to the City's continued economic viability, and contributing to sustainability at the local, regional, and global level. This proposal provides for the management and oversight of the solid waste collection contract with Republic Services, the continuation of many of the City's successful waste prevention and recycling outreach, education, and technical assistance programs and the management of grants that fund many of the City's solid waste-related programs.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Achieve overall recycling rate of 70% for contracted solid waste services by 2020	Years	41.34%	40.56%	70%	70%	70%
Utilities: Achieve minimum satisfaction score on all survey questions for single family customers	Years	No	No	N/A	N/A	N/A
Utilities: Achieve minimum satisfaction score on all survey questions for multifamily/commercial customers	Years	No	Yes	N/A	N/A	N/A
Utilities: Number of Solid Waste Contractor Missed Collections Subject to Performance Fees	Years	116	42	N/A	N/A	N/A
Utilities: Republic on-time delivery rate of requested carts and drop-boxes	Months	96.985	99.145	934.333	N/A	N/A

140.61NA Title: Utilities Water Supply Purchase and Sewage Disposal

Ranking **Department:** Utilities

6

		2019	2020
Budget:	\$55,364,257	\$56,117,478	
FTE:	0.50	0.50	

This proposal provides for the purchase of clean drinking water from the Cascade Water Alliance and the conveyance and treatment of wastewater by King County Metro. The purchase of wholesale water supply from the Cascade Water Alliance allows Bellevue Utilities to provide water service to over 40,000 service connections in the Bellevue Utilities service area, which includes Clyde Hill, Medina, Yarrow Point, and Hunts Point. The City of Bellevue provides sewage collection and transmission services for customers within its service area but does not provide treatment. The purchase of wholesale sewage treatment and disposal services from King County Metro allows Bellevue Utilities to provide sewer service to over 38,000 service connections in the City of Bellevue and surrounding jurisdictions.

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Number of years for which projected water supply is sufficient to meet future water demand	Years	50	N/A	50	50	50
Utilities: Number of years projected wastewater disposal needs are secured	Years	20	N/A	18	17	16

140.25NA

Ranking

7

Title: Utilities Telemetry and Security Systems

Department: Utilities

	2019	2020
Budget:	\$703,923	\$733,144
FTE:	3.80	3.80

Telemetry and SCADA (Supervisory Control & Data Acquisition) equipment provide continuous automated monitoring and control of utility systems (such as reservoirs and pump stations) significantly reducing the need for on-site staff. This proposal provides for operation, maintenance, and repair of telemetry (remote monitoring and control), providing reservoir levels, water pressures, sewage station levels, storm retention pond levels, and transmission of data to a central SCADA system. Security systems monitor facilities for intrusion and notify of breaches. These systems work to maintain water quality and supply, avoid sewer overflows, and manage regional storm facilities. To ensure performance of equipment ongoing installation, maintenance, and repair is required. Service levels balance the need for reliable delivery of drinking water, removal of sewage, and storm water management with the costs to provide telemetry, SCADA and security, and risks associated with failures.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Number of water/sewer service interruptions caused by SCADA/Telemetry system	Years	1	0	0	0	0
Utilities: Number of security breaches discovered but not detected at the time of the intrusion	Quarters	0	0	0	0	0
Utilities: Percent of planned preventive maintenance activities completed at telemetry sites	Years	91.36%	71.90%	100%	100%	100%
Utilities: Number of water or sewer pump station failures caused by SCADA/Telemetry failures	Years	0	0	0	0	0

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.33DA

Title: Utilities Customer Service and Billing Personnel Request

Ranking

Department: Utilities

	2019	2020
Budget:	\$18,278	\$19,007
FTE:	0.25	0.25

8

The Customer Service and Billing group is comprised of 8.5FTEs. Due to significant growth in the city and the resulting increase in customer service needs that come with this growth, this request increases an existing Billing and Account Representative (BAR) from 0.75FTE to 1.00FTE effective January 1, 2019. The Customer Service and Billing group is responsible for issuing bimonthly utility billings to approximately 36,000 residential accounts, 2,000 commercial and multifamily accounts, generating revenue of over \$130 million for Utilities. This group mails 5,000 bills each week. In addition, the unit receives up to 125 calls per day, processes 90 moves per week, makes up to 50 reminder (late pay) calls per week, handles an average of 140 pending water disconnects per week and coordinates with field staff for an average of 30 water disconnections/reconnections per week. The 0.75FTE BAR was decreased from 1.56 FTE in 2012 due to decrease in development work and housing.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Utilities: Customer Calls Abandoned	Years	4.98%	3.66%	7%	7%	7%
Utilities: Average Customer Hold Time (in seconds)	Years	25	32	35	35	35
Utilities: Customer satisfaction survey (weekly Customer Service & Billing)	Quarters	94.50%	95.30%	80%	80%	80%

140.33PA

Title: Utilities Customer Service and Billing

Ranking

Department: Utilities

	2019	2020
Budget:	\$1,604,475	\$1,752,634
FTE:	8.50	8.50

8

The Customer Service and Billing group is responsible for issuing bi-monthly water, sewer, stormwater utility billings to approximately 36,000 residential accounts, 2,000 commercial and multifamily accounts, generating revenue of over \$128 million for Utilities and Utility taxes of almost \$9 million for the General Fund. The Utilities Customer Service and Billing unit mails 5,000 bills each week. In addition, the unit receives up to 125 calls per day, processes 90 moves per week, makes up to 50 reminder (late pay) calls per week, handles an average of 140 pending water disconnects per week and coordinates with field staff for an average of 30 water disconnections/reconnections per week.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Utilities: Customer Calls Abandoned	Years	4.98%	3.66%	7%	7%	7%
Utilities: Average Customer Hold Time (in seconds)	Years	25	32	35	35	35
Utilities: Customer satisfaction survey (weekly Customer Service & Billing)	Quarters	94.50%	95.30%	80%	80%	80%

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.14NA

Title: Water Distribution System Preventive Maintenance Program

Ranking

Department: Utilities

	2019	2020
Budget:	\$853,513	\$893,132
FTE:	6.85	6.85

9

WATER is required to sustain life, convey waste, protect against fire and to keep our parks and open spaces green and healthy. This proposal funds preventive maintenance of the drinking water infrastructure. Bellevue's water system is a network of components that deliver almost 6 billion gallons of drinking water a year. Preventive maintenance ensures the ongoing safety and operational integrity of the distribution system. Services include annual inspection and maintenance of fire hydrants, isolation valves, and other important components to the water system. These programs are critical for system function and reliability, and maintain safe, high-quality drinking water for residents and businesses. Lack of adequate water system maintenance impacts the ability to quickly repair water main breaks, increases the chance of waterborne disease and problems with water quality. It could also result in fire hydrants and valves not working when needed for firefighting or other emergencies.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Utilities: Number of fire hydrants that fail fireflow delivery at time of inspection	Years	5	1	0	0	0
Utilities: Percentage of fire hydrants inspected	Years	59.40%	52%	50%	50%	50%
Utilities: Percentage of water system isolation valves inspected	Years	28.93%	46.53%	25%	50%	50%
Utilities: Number of water claims paid due to system failure	Years	9	14	2.5	5	5
Utilities: Number of water claims paid greater than \$20,000 due to system failure	Years	0	1	0	0	0
Utilities: Total cost of Water claims paid	Years	\$105,570	\$217,349	\$100,000	\$200,000	\$200,000

140.21NA

Title: Sewer Pump Station Maintenance, Operations and Repair Program

Ranking

Department: Utilities

	2019	2020
Budget:	\$1,038,085	\$1,081,330
FTE:	5.95	5.95

10

This proposal provides sewer pump station maintenance and repairs to help minimize failures that cause sewer backups and overflows to the environment that can result in beach closures and surface water quality concerns. In addition, sewer backups can require a homeowner to move out or a business to close until cleanup is completed. Bellevue's unique topography with elevations ranging from sea level to 1,440 feet requires a diverse and complicated system of pump stations to provide continual service 24 hours a day/365 days a year. This proposal provides staff, vehicles, tools, equipment, and supplies for maintenance, operations, and repair services for sewer pump stations in the sewer collection system. These services ensure approximately 46 sewer pump stations, located along Lake Washington and Lake Sammamish, are adequately maintained and operating properly to minimize sewer blockages and overflows which impact customers, public health, and the environment.

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Non-weather related pump station overflows per 1,000 wastewater customer accounts (value of 0.027 represent 1 overflow)	Years	0	0	0	0	0
Utilities: Weather related wastewater pump station overflows per 1,000 customer accounts (value of 0.027 represents 1 overflow)	Years	0	0.03	N/A	0	0
Utilities: Percent of wastewater pump station inspections completed as planned	Years	92.71%	87.41%	100%	100%	100%

140.18NA

Title: Sewer Mains, Laterals and Manhole Repair Program

Ranking

Department: Utilities

	2019	2020
Budget:	\$1,087,736	\$1,132,055
FTE:	7.00	7.00

11

Bellevue's Wastewater section is responsible for operation, maintenance, and repair of approximately 643 miles of pipe and approximately 14,000 manholes and cleanouts (maintenance access structures) within its service territory. This proposal provides repair services for the sewer collection system. These repairs correct deficiencies predominantly due to aging infrastructure and allow the City to get the most use out of each pipe and manhole over the life of the asset for the least long-term cost. Raw sewage contains viruses, bacteria, chemicals and other pathogens that are an extreme threat to public health and the environment when not managed and contained within the sewer collection system. Broken or defective sewer mains and connections result in blockages and overflows of sewage that can flood and contaminate customer's homes, businesses or the environment, create public health issues and result in costly liability claims to the City.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Number of identified wastewater pipe defects requiring repair within 5 years	Years	373	652	200	200	200
Utilities: Number of wastewater in-house pipe repairs completed annually	Years	89	95	50	100	100
Utilities: Number of new wastewater pipe defects identified for repair or replacement	Years	178	331	100	100	100

140.01NA

Title: Capital Project Delivery

Ranking

Department: Utilities

	2019	2020
Budget:	\$4,458,150	\$4,659,071
FTE:	28.91	28.91

12

Capital Project Delivery develops and implements cost-effective capital investment projects necessary to accomplish the City's \$218 million 2019-2025 Utility Capital Investment Program (CIP) and is necessary to continue to provide utility services to Bellevue's citizens including providing drinking water, removing wastewater, managing surface water runoff, and protecting and enhancing the health of Bellevue's streams, lakes, wetlands, plants, and wildlife.

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percent of Public Work contracts requiring warranty repair	Years	7.14%	N/A	5%	5%	5%
Utilities: Percent of Public Works contracts completed within 10% of the original Bid	Years	78.57%	76.92%	90%	100%	100%
Utilities: Percent of total CIP expended vs budgeted	Years	67.19%	60.54%	90%	85%	90%
Utilities: Percent of CIP projects completed within 3 months of estimated completion date	Quarters	62.96%	75%	N/A	80%	80%

130.26NA

Ranking

13

Title: Street Cleaning (Sweeping)

Department: Transportation

	<u>2019</u>	<u>2020</u>
Budget:	\$491,275	\$512,409
FTE:	3.00	3.00

Gravel, debris, vehicle fluids, leaves, in roadway and bicycle lanes contribute to collisions, street flooding, and pollutant discharge into the drainage system that flows into Bellevue's streams and lakes. Street Cleaning (Sweeping) cleans bike lanes, arterial roads, neighborhood streets, traffic collision debris, and removes traction sand applied during snow and ice response - keeping Bellevue an attractive place to live and work. Street sweeping protects fish and animal habitat and is critical to the health and beauty of Bellevue's natural waterways. This work is required by the National Pollutant Discharge Elimination System Municipal Stormwater Permit issued by the Dept. of Ecology. Half of the program represents revenue from the Utilities Dept. The 2018 budget survey has Street Cleaning as the 11th most important of 39 City services. This status quo proposal decreases service in neighborhoods as new bike lanes that require more frequent sweeping are added.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Customer satisfaction rating for clean streets	Years	86%	88%	90%	90%	90%
Number of routine sweeping requests per 1,000 Customers	Years	1.31	0.07	0.5	0.5	0.5
Number of street miles swept (lane miles serviced)	Years	4,855	3,388	6,042	6,042	6,042
Annual Added Number of Bike Lane Miles	Years	2.6	8.5	26.7	15.7	5.4

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.22NA

Title: Storm and Surface Water Repair and Installation Program

Ranking

Department: Utilities

	2019	2020
Budget:	\$1,017,010	\$1,055,368
FTE:	4.65	4.65

14

The Storm and Surface Water System within the City of Bellevue is comprised of a network of public and privately owned pipes, open channels, catch basins, manholes, streams and detention facilities both above and below ground. This proposal provides repair and installation services for publicly owned drainage system components to ensure that the municipal storm drainage system functions as designed. This aids in protecting life, property, and the environment during major storm and flooding events, and in reducing pollution entering streams and lakes. Much of the repair work surrounding the storm & surface water system is mandated under the National Pollution Discharge and Elimination System permit (NPDES).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percentage of Surface Water repairs completed	Years	90.50%	65.43%	100%	100%	100%
Utilities: Labor hours per catch basin/manhole repair	Years	6.11	5.43	12	6	6

140.44NA

Title: Utility Locates Program

Ranking

Department: Utilities

	2019	2020
Budget:	\$373,129	\$391,120
FTE:	3.40	3.40

15

Locators are required by Washington State law to mark underground City-owned utilities. This proposal provides resources for Utilities to protect underground City-owned and operated utility infrastructure. The Utility Locate program safeguards approximately 1500 miles of City owned underground utility pipelines for the delivery of drinking water and conveyance of surface runoff and sewer pipes by accurately marking utility locations prior to construction excavation in support of development, CIP and franchise utility renewal and repair.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percent of locates performed within mandated deadlines	Years	99.73%	99.99%	100%	100%	100%
Utilities: Dollar value of claims paid due to mis-locates	Years	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities: Number of damaged assets due to mis-locates	Years	3	0	0	0	0
Utilities: Number of locates received	Years	32,113	36,808	36,000	30,000	30,000

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.11NA **Title:** Utility Asset Management Program

Ranking **Department:** Utilities

16

	<u>2019</u>	<u>2020</u>
Budget:	\$681,443	\$714,310
FTE:	5.00	5.00

This proposal funds the Utility Asset Management Program (AMP), to determine the resources needed to operate, maintain, repair, and eventually replace or rehabilitate utility system assets and assures cost effective strategies. Bellevue Utilities manages more than \$3.5 billion worth of utility assets such as pipelines, pump stations and reservoirs. The AMP develops and employs strategies to assess asset condition and performance so that service levels expected by customers and required by state and federal regulations are provided at the lowest cost. More than 50% of Utility assets are at least halfway through their useful life. As assets age they continue to deteriorate; maintenance, repair, rehabilitation and replacement costs increase, making it even more critical that resources are used effectively.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Target	<u>2019</u> Target	<u>2020</u> Target
Utilities: Condition related water main failures per 100 miles of water main	Years	1.94	4.42	2.5	5	5
Utilities: Percentage of water pump stations rehabilitated within their useful life (25 years)	Years	72.73%	68.18%	76%	76%	76%
Utilities: Percentage of sewer pump stations rehabilitated within their useful life (25 years)	Years	54.35%	54.35%	65%	65%	65%
Utilities: Drainage system pipeline failures	Years	1	0	5	5	5
Utilities: Wastewater overflow events per 100 miles of pipe	Years	3.97	4.51	2	4	4

140.20NA **Title:** Sewer Mainline Preventive Maintenance Program

Ranking **Department:** Utilities

17

	<u>2019</u>	<u>2020</u>
Budget:	\$1,110,558	\$1,159,162
FTE:	8.30	8.30

This proposal provides preventive maintenance cleaning services on the sewer collection system to keep the lines clear. Preventive maintenance lowers service interruptions due to blockages, the associated claims due to backups, and minimizes overflows which impact the environment and public health. This preventive maintenance program allows us to maximize the life of the sewer system for the lowest long-term cost.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percent of wastewater pipe cleaned	Years	22.45%	18.34%	20%	20%	20%
Utilities: Number of wastewater claims paid due to system failure	Years	4	6	5	10	10
Utilities: Number of wastewater claims paid greater than \$20,000 due to system failure	Years	1	0	0.5	1	1
Utilities: Total cost of Wastewater claims paid	Years	\$53,538	\$112,320	\$30,000	\$60,000	\$60,000
Utilities: Wastewater overflow events per 100 miles of pipe	Years	3.97	4.51	2	4	4

140.17NA

Title: Water Service Installation and Upgrade Program

Ranking

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$292,132	\$300,335
FTE:	1.00	1.00

18

This proposal provides resources for the installation of drinking water service for new homes and for businesses to obtain occupancy permits without costly delays to the property owner or contractor. Utilities perform water main shutdowns, water main condition assessments, and pipe work to install new water services. Asphalt cuts and excavations needed for installation are completed by private contractors under the right-of-way (ROW) use permit process. This hybrid Utility/contractor approach to water service installations provides timely installation of new services for developers and condition assessment data critical for asset management. Additionally it minimizes customer service impacts of water shutdowns and assures consistent quality control and sanitation while supporting economic development.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percent of water service installations completed within four weeks of request	Quarters	100%	100%	100%	100%	100%
Utilities: Number of water service installations	Years	83	94	25	50	50

140.45DA

Title: Utility Water Meter Reading

Ranking

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$608,854	\$640,625
FTE:	6.00	6.00

19

This proposal provides services to read customer meters for all residential and commercial accounts in the water utility service area that includes the City of Bellevue, adjacent communities of Clyde Hill, Hunts Point, Medina, Yarrow Point, and sections of Kirkland. Meter reading is essential to maintaining water and wastewater revenue flow and equity among ratepayers. Other services are provided directly to property owners at their home or business in locating leaks and meter turn-offs.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Meter reading accuracy	Years	99.98%	99.98%	99.75%	99.75%	99.75%
Utilities: Meter reading productivity in meter reads per hour	Years	43.33	43.36	43	43	43
Utilities: Total cost per meter read	Quarters	\$1.17	\$1.49	N/A	\$1.30	\$1.30

140.24NA

Ranking

20

Title: Storm & Surface Water Preventive Maintenance Program

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$2,010,017	\$2,091,608
FTE:	11.75	11.75

The resources in this proposal fund preventive maintenance activities related to the City's storm and surface water system. For the drainage system to function correctly and provide adequate flood control, it must be kept free of excessive debris and sediment. These can cause blockages of catch basins and pipes during heavy rains leading to flooding, property damage claims, and environmental degradation. Sediment is also a pollutant. The drainage system contains a variety of water quality facilities that trap oils and other pollutants from roadways and allow for their removal during maintenance. Because the final discharge for all drainage in Bellevue is the City's streams and lakes, system maintenance is essential to keep them free of the sediment and pollutants generated from roadways and other impervious surfaces. The majority of maintenance activities funded by this proposal are mandated under the Federal National Pollutant Discharge Elimination System Permit (NPDES).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Number of surface water claims paid due to system failure	Years	0	4	1.5	2	2
Utilities: Number of surface water claims paid greater than \$20,000 due to system failure	Years	0	1	0	0	0
Utilities: Total cost of Storm and Surface Water claims paid	Years	\$0	\$29,525	\$18,750	\$25,000	\$25,000

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.63NA Title: Utility Planning and Systems Analysis

Ranking Department: Utilities

21

		2019	2020
Budget:		\$1,442,328	\$1,297,707
FTE:		6.09	6.09

This proposal supports utility planning and analysis for the water, wastewater, and stormwater systems. Demand for Utility services changes over time, necessitating periodic assessment of infrastructure capacity and integrity, impacts on the natural environment, and requirements for rehabilitation/improvements. System planning for future upgrades will accommodate growth as well as ensure timely replacement due to age and condition. Critical infrastructure seismic vulnerability assessment is performed to plan for earthquake mitigation projects. System analysis supports customer data requests, such as available sewer capacity, available water for fires/emergencies, and stream flow information. System plans guide projects/programs for a 20-year horizon, and are periodically updated based on state/local requirements. One time studies measure specific system capabilities/needs, evaluate how to optimize water rights or plan for future facility needs.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Utilities: Rainfall and Flow data downloaded and available for customer access each month (Storm)	Months	Yes	Yes	Yes	Yes	Yes
Utilities: Percent of requests for available wastewater capacity completed within 2 weeks	Years	DIV/0	100%	100%	100%	100%
Utilities: Structural flooding occurrences for storms less than a 100 year storm event (Storm Water)	Years	0	0	3.75	5	5
Utilities: Percent of requests for fire flow data provided within 2 weeks (Water)	Years	97.74%	95.77%	100%	100%	100%
Utilities: Has lack of system capacity restricted or prevented any new development or redevelopment (System Capacity Planning)	Years	No	No	No	No	No

140.42NA Title: Utilities Department Management and Support

Ranking Department: Utilities

23

		2019	2020
Budget:		\$850,031	\$886,477
FTE:		4.00	4.00

Utilities is a self-supporting enterprise operating within the City of Bellevue, dedicated to actively supporting public health and safety, the environment, a sustainable economy, and neighborhood livability now and into the future. It does so by effectively and efficiently managing four distinct business lines (drinking water, wastewater, storm and surface water systems, and solid waste collection), with a current biennial operating budget of \$292M (2017-2018), capital budget of \$221M (2017-2023), and 171.75FTEs/LTEs. Each line of business has its own unique operational and capital requirements. Because of the long lives of utility systems, Utilities' planning horizon extends 75-100 years. With its diverse service portfolio, this large and complex department requires strong leadership, strategic vision, clear guidance, and thoughtful management.

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Employee job engagement score (Annual City Employee Survey)	Years	3.85	3.6	4	4	4
Utilities: Maintain a minimum Aa2 bond rating	Years	Yes	Yes	Yes	Yes	Yes
Utilities: Utilities services customer satisfaction survey - (Citywide citizen survey)	Years	93%	87%	85%	85%	85%
Utilities: Is the Bellevue Utilities Department an Accredited Agency?	Years	Yes	Yes	Yes	Yes	Yes
Utilities: Percentage of Utilities customers rating Bellevue Utilities Department services as good value for the money.	Years	89%	84%	90%	90%	90%

140.34NA

Ranking

24

Title: Utility Taxes and Franchise Fees

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$14,945,696	\$15,597,585
FTE:	0.00	0.00

Bellevue Utilities is required to pay State Utility and Business and Occupation (B&O) taxes (RCW 82.04.220 and 82.16.020), City of Bellevue Utility Taxes (BCC 4.10.025), and a franchise fee to neighboring communities that have a franchise agreement with the City to provide water and wastewater services in their jurisdiction. These payments are required by State and Local laws and binding agreements with neighboring jurisdictions. These taxes and fees are passed through directly to utility rate payers and are included in their bi-monthly utility bills.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percentage of Utility Tax & Franchise Fee payments made by applicable due date	Years	100%	100%	100%	100%	100%

140.19NA

Ranking

25

Title: Sewer Condition Assessment Program

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$615,468	\$643,431
FTE:	4.45	4.45

The Sewer Condition Assessment Program uses Closed Circuit TV (CCTV) equipment to provide digital images of the inside of sewer pipes and service stubs in the right-of-way (ROW) to identify and evaluate pipe defects that need repair and document less severe defects that need regular maintenance. Sewer pipe defects can cause catastrophic failures resulting in blockages, backups and sewer overflows which impact customers, public health, and the environment. In addition, identifying and repairing sewer defects prior to road overlay activities minimizes pavement impacts and lowers restoration costs.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Linear feet of wastewater condition assessment performed	Years	211,057	255,151	137,500	275,000	275,000
Utilities: Percent of wastewater system video inspected	Years	6.02%	7.52%	8%	8%	8%
Utilities: Number of new wastewater pipe defects identified for repair or replacement	Years	178	331	100	100	100

140.37NA

Title: Cascade Regional Capital Facility Charges

Ranking

Department: Utilities

	2019	2020
Budget:	\$2,245,665	\$2,312,450
FTE:	0.00	0.00

26

The City's wholesale water supplier, Cascade Water Alliance (CWA), establishes rates to cover the cost of providing water to its members. Bellevue is a member of the CWA. One component of these rates is a fee assessed on each new connection for the equitable recovery of growth-related costs pertaining to Cascade's water supply system. RCFCs are collected and paid as outlined in an interlocal contract with the Cascade Water Alliance (December 15, 2004). The City has a policy of ensuring that "growth pays for growth" (City Comprehensive Financial Management Policies 10.1.III.A). Under this policy it is the responsibility of the party seeking Utility service to make and pay for any extensions and/or upgrades to the Utility systems that are needed to provide service to their property; Bellevue Utilities passes these charges directly through to customers connecting to the water system.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percent of Monthly Regional Capital Facility Charge (RCFC) reports submitted by due date	Years	16.67%	41.67%	100%	100%	100%

140.49NA

Title: Fiscal Management

Ranking

Department: Utilities

	2019	2020
Budget:	\$808,214	\$847,573
FTE:	5.50	5.50

27

The Fiscal Management Team operates as an internal support function and supports the daily financial operations of the Utilities Department by monitoring and reporting on the Utilities financial condition, conducting rate evaluations to ensure financial sustainability, protecting the City's investment by maintaining adequate operating reserves, and acting in the best interest of the ratepayers. Financial management of the Utilities are dictated by financial policies per the City's Comprehensive Financial Management Policies (10.1). By adhering to these financial policies, taking a long-term approach to financial planning, and practicing vigilant financial monitoring and management, Bellevue Utilities has earned a Aa1 bond rating (the highest rating possible for a utility our size) and is financially prepared to meet both operational and infrastructure replacement needs. In addition, the Team closely collaborates with city-wide partners and regional utilities partners.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Operating expenditures vs. amount budgeted	Years	100.45%	111.73%	100%	100%	100%
Utilities: Percentage of monthly financial reports distributed to workgroup managers within 10 days of reporting period end	Years	100%	100%	100%	100%	100%
Utilities: Percentage of monthly financial reports distributed to BUD within 30 days of reporting period end	Months	100%	100%	100%	100%	100%
Utilities: Percentage of quarterly financial reports distributed to the Budget Office within 45 days of the end of the quarter	Months	100%	100%	100%	100%	100%

140.31DA

Ranking

28

Title: Storm and Surface Water Pollution Prevention

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$388,318	\$403,248
FTE:	1.55	1.55

Storm and surface water pollution prevention programs are a key element to achieving Utilities' mission to actively support a healthy and sustainable environment. On an average day, tens of thousands of pounds of toxic chemicals enter Puget Sound's waterways, most of which is carried by storm and surface water that runs off roads, driveways, rooftops, yards, and other developed land. Most people are not aware water flowing into storm drains in Bellevue flows untreated directly into our local streams, lakes, and wetlands. Under this proposal, staff provides mandated residential public education and outreach as required by the National Pollutant Discharge Elimination System (NPDES) Phase II Permit, increasing understanding of storm and surface water issues, and promoting behaviors that prevent pollution locally and regionally. In addition, staff manages and oversees storm and surface water pollution prevention volunteer programs and provides pollution prevention technical support.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: All public storm drains continue to be marked with message "Don't Pollute - Drains to Stream"	Years	Yes	No	Yes	Yes	Yes
Utilities: Number of volunteers participating in stream team events	Years	66	55	100	100	100
Utilities: Number of people reached through storm and surface water pollution prevention events	Years	2,030	2,030	1,200	1,200	1,200
Utilities: Number of middle and high school students reached by "Be the Solution" curriculum	Years	1,034	1,226	450	450	450
Utilities: Compliant with NPDES permit outreach requirements	Years	Yes	Yes	Yes	Yes	Yes
Utilities: Number of elementary students reached by storm and surface water pollution prevention in-class presentations or field trips	Years	660	966	700	700	700
Utilities: Percentage of Bellevue School District 6th Graders that attend the Powerful Choices curriculum.	Years	90.02%	93.70%	80%	80%	80%

140.60NA

Ranking

29

Title: Utilities Computer and Systems Support

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$1,488,188	\$1,434,091
FTE:	5.50	5.50

The Resource Management Customer Service group funded by the Computer and Systems Support proposal supports delivery of efficient and cost effective utility services through leveraged technology solutions. Utilities mail 5,000 utility bills weekly, collects over \$128 million in revenue annually and delivers services to over 145,000 customers daily in a network of 619 miles of water and 525 miles of sewer pipe, 81 miles of rivers and streams, and 47 water reservoirs and pump stations. 140.60NA funds all the Utilities' software, hardware, vendor support, professional services, and department personnel who provide business automation support. Systems maintained by this group include billing, work/asset management, field worker mobility, sewer/storm condition assessment video systems, water meter reading, engineering design, and water modelling. System support include automation short and long-range planning, implementation, testing, training, process improvement analysis, and reporting.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Business Systems Project Completion Rate	Years	88.06%	87.05%	80%	80%	80%
Utilities: Percentage of Business Systems user assistance requests completed (Footprints)	Years	100%	103.89%	80%	80%	80%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.32NA **Title:** Water Systems and Conservation

Ranking **Department:** Utilities

31

	<u>2019</u>	<u>2020</u>
Budget:	\$116,639	\$120,472
FTE:	0.25	0.25

Conserving and promoting the efficient use of water resources to ensure an adequate supply of clean, safe drinking water into the future is a key element to achieving Utilities' mission to actively support a healthy and sustainable environment, and critical to human health, the City's continued economic viability, and the sustainability of both the local and global environment. The City leverages resources by looking to the Cascade Water Alliance for primary water conservation and efficiency program delivery, and supplements Cascade's programs through local programs such as the Waterwise Demonstration Garden, Natural Yard Care programs, and Powerful Choices for the Environment Program, all of which promote the wise use of water and elimination of waste in order meet the City's water use efficiency goals.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percentage of Bellevue School District 6th Graders that attend the Powerful Choices curriculum.	Years	90.02%	93.70%	80%	80%	80%

140.23DA **Title:** Expanded Storm and Surface Water Condition Assessment Program

Ranking **Department:** Utilities

32

	<u>2019</u>	<u>2020</u>
Budget:	\$71,750	\$73,828
FTE:	0.00	0.00

The Storm and Surface Water Condition Assessment program performs video inspection of underground stormwater pipe to determine condition and maintenance or repair needs. The overall goal of this program is to locate and repair defects within pipes before failures occur and to also assess the system for long-term repair and replacement needs. Condition assessment provides valuable asset management information for the Utilities repair and replacement program by identifying and documenting overall trends in pipe condition. This is essential information when developing long-term replacement funding strategies for aging infrastructure.

This program, currently outsourced, inspects an average of 7 miles of underground pipe annually. This proposal will insource this program using existing in-house crews and new camera technology, and expand the video inspection program from 7 miles a year to 20 miles per year with a 20-year ongoing inspection cycle for the Storm and Surface Water system.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Number of surface water pipe defects identified through condition assessment activities requiring repair or replacement	Years	567	5	25	75	75
Utilities: Percent of surface water system video inspected	Years	1.46%	12.65%	7.25%	5%	5%
Utilities: Linear feet of surface water condition video assessment performed	Years	30,860	12,000	158,413	109,296	109,296

140.23PA

Ranking

32

Title: Storm and Surface Water Infrastructure Condition Assessment

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$304,716	\$315,703
FTE:	1.20	1.20

The Surface Water Operations & Maintenance Infrastructure Condition Assessment Program uses Closed Circuit TV (CCTV) equipment to provide digital images of the inside of drainage pipes. These images are used to evaluate and identify defects that need repair. Defects can cause pollution to enter the system as well as lead to catastrophic failures that have the potential to result in flooding, damage to roadways and down-slope properties, and liability claims. The overall goal of this program is to locate and repair defects within pipes before failures occur and to also assess the system for long-term repair and replacement needs.

Condition assessment provides valuable asset management information for the Utilities repair and replacement program by identifying and documenting overall trends in pipe condition. This is essential information when developing long-term replacement funding strategies for aging infrastructure.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Number of surface water pipe defects identified through condition assessment activities requiring repair or replacement	Years	567	5	25	75	75
Utilities: Percent of surface water system video inspected	Years	1.46%	12.65%	7.25%	5%	5%
Utilities: Linear feet of surface water condition video assessment performed	Years	30,860	12,000	158,413	109,296	109,296

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

140.16NA **Title:** Water Meter Repair and Replacement Program

Ranking **Department:** Utilities

	2019	2020
Budget:	\$449,951	\$466,674
FTE:	2.25	2.25

33

This proposal provides for regular testing, calibration, repair and replacement of City-owned water meters at established intervals to ensure meter accuracy for water and sewer revenue collection, equitable billing and rates, early leak detection for the customer, and to promote water conservation. Meter box maintenance activities are included to ensure safe access for meter reading and to shut off the water service in the event of an emergency. Utilities bills customers for water, wastewater, and storm drainage services, services which are necessary to foster a healthy and sustainable environment. Services are entirely supported by ratepayers and generate rate revenue. Bellevue's water system is a network of components that deliver almost 6 billion gallons of drinking water a year.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Utilities: Percent of commercial meters that meet accuracy standards at the time of the test	Years	61.82%	16.67%	85%	85%	85%
Utilities: Percent of commercial meters tested annually	Years	25.61%	2.11%	20%	20%	20%

140.27DA **Title:** Private Utility Systems Maintenance Programs

Ranking **Department:** Utilities

	2019	2020
Budget:	\$672,950	\$704,252
FTE:	4.55	4.55

34

This proposal provides funding for Private Utility System Maintenance Program in which City Water Quality inspectors visit private business and residences to inspect private Utility infrastructure to ensure components are working correctly. Staff provide recommendations if maintenance is needed, and follow up to make sure the maintenance was correctly performed. This minimizes the risk to the public drinking water system from potential contamination, our streams and lakes from pollutants and the wastewater system from blockages.

This proposal protects public health by preventing drinking water from cross contamination, reduces pollutants in surface water, and funds the Fats, Oils and Grease program to reduce sewer blockages. These programs are mandated by the FEDERAL SAFE DRINKING WATER ACT, CLEAN WATER ACT, and the King County Industrial Waste Program.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Healthy and Sustainable Environment

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Utilities: Percent of Fat, Oil, Grease removal devices compliant with maintenance requirements	Years	28.02%	47.73%	50%	50%	50%
Utilities: Number of documented drinking water system backflow events	Years	1	0	0	0	0
Utilities: Number of backflow assemblies tested annually	Years	10,314	10,388	13,500	14,200	14,900
Utilities: Percent of planned private drainage inspections performed	Years	67.44%	104.99%	100%	100%	100%

Total:

	<u>2019</u>	<u>2020</u>
Budget:	\$105,115,700	\$106,959,534
FTE:	176.15	176.15

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

OUTCOME OVERVIEW

Improved Mobility and Connectivity 2019-2020

COMMUNITY VALUES

A safe, convenient, efficient, and reliable transportation system that connects people to the places they want to go.

A transportation system that provides options, accommodates growth, and improves how people live, work, and play.

SUPPORTED AREAS OF THE COUNCIL VISION

- Transportation and Mobility
- Regional Leadership and Influence
- Great Places Where You Want to Be
- Economic Development

SUCCESS FACTORS

Existing and Future Infrastructure

Built Environment

Traffic Flow

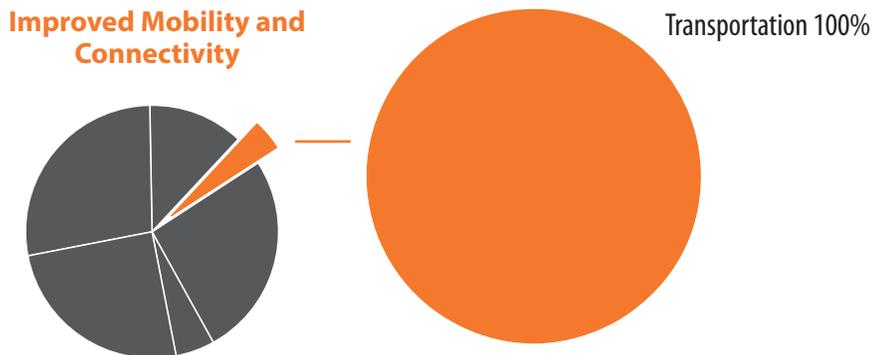
Travel Options

PERFORMANCE INDICATORS

Resident opinion of transportation planning, system predictability, and safety

Operational data on street condition, injury accidents, transit usage, transportation facilities, and commute trips

SUPPORTING DEPARTMENT



Strategic Outcome: Improved Mobility and Connectivity **—Values and Success Factors—**

Community Values:

As a community, Bellevue values a transportation system that is safe, convenient and reliable for all its users as it connects people to the places they want and need to go. An improved transportation system provides for travel options, accommodates growth and improves how people live, work, and play.

Mobility means people and goods can get where they want or need to go. Mobility is essential for both quality of life and economic growth. Bellevue’s transportation systems must not only be safe and efficient, but also must offer options and be accessible to all.

Factors that Contribute to Success:

City staff formed a Results Team for each outcome and ranked submitted budget proposals. The rankings were based on how the proposal achieved the results of the outcome. The rankings from the 2017-2018 Result Teams were used again for the 2019-2020 budget process. The factors and subfactors for Improved Mobility and Connectivity are:

Existing and Future Infrastructure

- Maintenance
- Planning and Design
- Connectivity
- Regional Partnerships
- Investment Value
- Economic Development

Traffic Flow

- Efficiency
- Safety
- Travel Times
- Capacity
- Level of Service
- Construction Impacts

Built Environment

- Accessibility
- Quality of life
- Land Use
- Character
- Sustainability
- Livability

Travel Options

- Multi-modal
- Convenience
- Connections
- Reliability
- Universal Access
- Education and Tools

Strategic Outcome: Improved Mobility and Connectivity —Performance Results—

Are We Achieving Results that Matter?

Community survey results related to transportation are consistent with historical trends. Nearly eight in ten residents say that Bellevue provides a safe transportation system. Seven in ten residents believe that Bellevue does a good job of planning and implementing transportation options. Mass transit use has increased multiple years in a row. The city also nearly doubled the footage of trails and walkways from 2016 to 2017.

Key Community Indicators: Improved Mobility and Connectivity	2014 Results	2015 Results	2016 Results	2017 Results
% of residents who agree or strongly agree that Bellevue is providing a safe transportation system for all users	76%	81%	83%	79%
% of residents who say they can travel within the city of Bellevue in a reasonable and predictable amount of time	70%	64%	72%	62%
% of residents who agree that Bellevue is doing a good job of planning for and implementing a range of transportation options (such as light rail, bus, bikeways, walkways and streets)	68%	68%	75%	70%

Key Performance Indicators	2015 Results	2016 Results	2017 Results	2017 Target
Mass Transit Use - Average weekday transit boardings and alightings (citywide)	54,690	57,430	60,000	at least 62,000
Connectivity of Trails and Walkways – Linear feet completed (sidewalks, on-street bike facilities, off-street bike facilities and trails)	33,821	35,022	61,899	at least 45,000
Street Maintenance Conditions – Average pavement rating across the arterial roadway system	78	79	78	at least 78
Street Maintenance Conditions – Average pavement rating for residential streets	80	81	79	at least 76

Cause & Effect Map

2
0
1
7
-
2
0
1
8



Improved Mobility and Connectivity

As a community, Bellevue values...



- A safe, convenient, efficient, and reliable transportation system that connects people to the places they want to go.
- A transportation system that provides options, accommodates growth, and improves how people live, work, and play.

Council Vision – Strategic Target Areas

- Transportation and Mobility
- Regional Leadership and Influence
- Great Places Where You Want to Be
- Economic Development

Factors:

Existing & Future Infrastructure

- Maintenance
- Planning & Design
- Connectivity
- Regional Partnerships
- Investment Value
- Economic Development

Traffic Flow

- Efficiency
- Safety
- Travel Times
- Capacity
- Level of Service
- Construction Impacts

Built Environment

- Quality of life
- Land Use
- Character
- Sustainability
- Livability
- Accessibility

Travel Options

- Multi-modal
- Convenience
- Connections
- Reliability
- Universal Access
- Education and Tools

Key Community Indicators:

- % of residents who agree that the City is providing a safe transportation system for all users.
- % of residents and businesses who say they can travel to, from and within the City of Bellevue in a reasonable and predictable amount of time.
- % of residents who agree that Bellevue is doing a good job of planning for and implementing a range of transportation options.

Key Performance Indicators:

- Condition of the City’s arterials and residential streets.
- Number of injury accidents on City streets.
- Estimated value of saved time (in \$) from intelligent transportation systems.
- Addition of new sidewalks, bike facilities, and trails.
- Average weekday transit usage (Citywide).
- Use of alternate modes for commute trips.

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: Improved Mobility and Connectivity

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2020 FTE	2019-2020 Budgeted Expenditure	Funding Source***
0	TRANS	130.502NA	New Infrastructure Maintenance and Operations	E		0.00	\$1,739,262	General
1	TRANS	130.31NA	Traffic Signal Maintenance	E		8.50	\$2,796,502	General
2	TRANS	130.24NA	Signal Operations and Engineering	E	●	3.00	\$1,019,549	General
3	TRANS	130.22NA	Transportation System Maintenance (Non-Electric)	E		19.50	\$8,071,406	General, Utilities
4	TRANS	130.07DA	East Link Overall	E	●	5.00	\$1,773,715	General
5	TRANS	130.33NA	Transportation CIP Delivery Support	E	●	29.44	(\$3,605,742)	General
6	TRANS	130.11NA	Smart Mobility (Intelligent Transportation Systems ITS)	E	●	6.00	\$1,999,573	General
7	TRANS	130.14NA	Modeling and Analysis Core Functions	E	●	4.00	\$1,238,551	General
8	TRANS	130.85DA	Pavement Management	E		3.50	\$383,891	General
9	TRANS	130.36NA	Transportation Implementation Strategies	E	●	4.50	\$2,131,709	General, Grants
10	TRANS	130.13NA	Long-Range Transportation Planning	E	●	4.00	\$985,487	General
11	TRANS	130.04NA	Department Management and Administration	E	●	11.21	\$3,889,463	General
12	TRANS	130.30NA	Traffic Safety and Engineering	E	●	12.80	\$3,317,000	General
13	TRANS	130.35NA	Emergency Management/Preparedness for the Transportation System	E		2.00	\$759,003	General
14	TRANS	130.06NA	Transportation Drainage Billing	E		0.00	\$9,206,653	General
Total:						113.45	\$35,706,022	

*Department Abbreviations

Acronym	Department Name
TRANS	Transportation

**Proposal Type

E = Existing - same service level as previous biennium
 N = New - entirely new proposal

***Funding Source

Additional fund information can be found in Department pages and Appendix F.

Improved Mobility and Connectivity	
Total Outcome Appropriation matches Figure 8b-5	
\$000	
Operating and Special Purpose	\$35,706
Capital (from Figure 8b-16)	\$100,871
Total Outcome Appropriation	\$136,577

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

130.502NA **Title:** New Infrastructure Maintenance and Operations

Ranking **Department:** Transportation

	Budget:	<u>2019</u> \$682,443	<u>2020</u> \$1,056,819
	FTE:	0.00	0.00

0

This proposal funds the needed operations and maintenance of new infrastructure built in Bellevue. Infrastructure includes new roadways, turn lanes, traffic signals, street lights, traffic cameras, flashing crosswalks, sidewalks, signs, pavement markings, landscaping/trees, fiber optics, etc. New transportation infrastructure is added through projects funded by the CIP, Levy, Development Projects, and Regional Projects (Metro/ST/WSDOT/etc.). The needed new funding is calculated by analyzing individual projects for the type of infrastructure they are adding—each type has an annual maintenance cost, and the individual costs are rolled up to calculate the annual need. Funding is assigned to the appropriate line items in the Traffic Management budgets. To deliver new infrastructure maintenance & operations (NIMO), we plan to use a contracting approach to keep needed new labor staff lower; however, using NIMO to fund FTE's is anticipated to be needed and justified as outlined in Section 3.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Cost per sq ft for Roadway Repaired (By staff, labor, materials, equip))	Years	\$13.20	\$12.28	\$14.70	\$15.06	\$15.43
Number of potholes repaired (per each)	Years	236	307	300	300	300
Number of street miles swept (lane miles serviced)	Years	4,855	3,388	6,042	6,042	6,042
Street lights relamped	Years	525	514	400	400	400
Preventative maintenance program completion	Years	89%	94%	90%	95%	95%

130.31NA **Title:** Traffic Signal Maintenance

Ranking **Department:** Transportation

	Budget:	<u>2019</u> \$1,364,049	<u>2020</u> \$1,432,453
	FTE:	8.50	8.50

1

This proposal will continue to maintain the City's 202 traffic signals and associated systems (1,574+ assets), including standby for after-hour response. It also provides City and regional project review and coordination, as well as One-Call locating services as mandated by law. This proposal coordinates closely with Signal Operations and Engineering and Intelligent Transportation Systems staff to provide high quality traffic operations and associated facilities to Bellevue. Staff dedicated to signal system field maintenance has remained relatively constant since the early '90's; however, since that time the number of traffic signals has grown from 110 to 202, and assets from 400 to 1,574. Accordingly, the maintenance program now replaces certain "high value" assets on a set schedule (EERF program), reducing unscheduled failures. This strategy has enabled Bellevue to reduce the number of traffic interrupting failures to the signal system despite status quo staffing allocations.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Traffic signal maintenance staff	Years	7	7	7	7	7
Traffic signals	Years	198	200	203	210	216
Total signal assets	Years	1,637	1,574	1,600	1,650	1,700
Preventative maintenance program completion	Years	89%	94%	90%	95%	95%
Intersection safety checks	Years	102	124	160	175	189
Annual hours providing underground facility locating services (one-call locates)		918	447	1,000	1,000	1,000
Annual requests for underground facility locating services (one-call locates)	Years	17,876	19,280	20,000	20,000	20,000
Number of Locates Actually Requiring a Response	Months	N/A	N/A	800	800	800
Total Number of Locates Performed (each)	Years	794	261	750	750	750

130.24NA

Ranking

2

Title: Signal Operations and Engineering

Department: Transportation

	<u>2019</u>	<u>2020</u>
Budget:	\$498,210	\$521,339
FTE:	3.00	3.00

This proposal provides citywide signal timing, Traffic Management Center (TMC) operations, traffic signal engineering, signal timing complaint investigation/response, response to traffic camera video requests, street light engineering and design, signal and lighting standards and specifications, emergency management support, ADA upgrades for traffic signals, and management of emergency vehicle preemption (EVP) upgrades. Traffic signal operations utilizes Intelligent Transportation Systems elements such as a traffic surveillance camera system and the Sydney Coordinated Adaptive Traffic System to significantly increase system efficiency. The street light engineering utilizes new LED technology for cost savings and carbon footprint reduction. Traffic simulation modeling is supported for the assessment of proposed roadway changes and mitigations for major projects. Daily signal operations are performed to address blocking incidents, road construction, holidays, and special event traffic.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
PM peak delay reduction from signal coordination	Years	11%	11%	11%	11%	11%
Signal timing requests from public reviewed/responded	Years	219	192	150	150	150
New LED street lights installed	Years	1,264	220	200	200	200
Cumulative energy reduction from efficiency measures (kWh)	Years	982,522	1,105,725	1,350,000	1,600,000	1,700,000
Audible pedestrian signals	Years	73%	78%	80%	85%	90%
Percent of Emergency Vehicle Preemption using GPS Technology	Months	36%	43%	50%	60%	70%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

130.22NA

Title: Transportation System Maintenance (Non-Electric)

Ranking

Department: Transportation

	2019	2020
Budget:	\$3,894,703	\$4,176,703
FTE:	19.50	19.50

3

The transportation system requires maintenance and repair services to increase the safety of motorized and pedestrian/bicycle users, improve traffic flow, reduce collisions, claims, and associated injuries and prolong the system's useful life. This proposal maintains the significant investments Bellevue has made in its streets, sidewalks, and bike lanes; and, provides response to immediate safety issues such as potholes, accident debris, blocking vegetation, hazardous trees, and tripping hazards. Support for after-hour maintenance needs is also included. Our roadway infrastructure is aging and repair needs are increasing, and this proposal supports advancing mobile workforce and asset tracking efforts to gain capacity and efficiency without new staff. The 2018 Budget Survey indicates maintenance of existing streets and sidewalks as the 6th most important of 39 services.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Target	<u>2019</u> Target	<u>2020</u> Target
Percent of potholes filled within 24 hours of notice	Years	97.60%	100%	97%	97%	97%
Percent of critical sign emergency calls responded to within 1 hour	Years	85.20%	66.70%	95%	95%	95%
Cost per sq ft for Roadway Repaired (By staff, labor, materials, equip))	Years	\$13.20	\$12.28	\$14.70	\$15.06	\$15.43
Number of potholes repaired (per each)	Years	236	307	300	300	300
Street Maintenance-Related Claims Received	Years	15	29	20	20	20
Percent of Transportation Asset Types in Maximo System with GIS Location Data	Years	0%	0%	75%	75%	75%
Number of Completed Projects Closed Out with GIS Asset Data added to Maximo	Years	5	0	20	20	20
Number of Street Maintenance External Customer Requests	Years	2,446	4,242	1,500	1,500	1,500
Percent of Vegetation-related Sight Line Complaints - Response Within 24-Hours	Years	83.67%	88.10%	93%	93%	93%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

130.07DA

Title: East Link Overall

Ranking

Department: Transportation

	2019	2020
Budget:	\$866,681	\$907,034
FTE:	5.00	5.00

4

This proposal enables continued City involvement in the East Link light rail project. East Link is a voter approved \$2.8 billion extension of light rail that will connect Bellevue with Overlake, Mercer Island and Seattle. It will support the continued growth and development of the Downtown and the redevelopment of the Wilburton and Bel-Red areas. In 2011 the City and Sound Transit (ST) entered into a Memorandum of Understanding (MOU) and an Amended MOU in 2015. The Amended MOU commits the City and Sound Transit to project delivery elements to advance design and construction of the East Link Light Rail and Bel Red Operations and Maintenance Satellite Facility (OMSF). It created a Collaborative Design Process to facilitate resolution of issues and advance the project; and a Collaborative Construction Program to advance construction. This project is a major focus for the City Council and broader community.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of residents who agree that the city is doing a good job of planning for growth in ways that will add value to their quality of life	Years	74%	72%	80%	80%	80%

130.33NA

Title: Transportation CIP Delivery Support

Ranking

Department: Transportation

	2019	2020
Budget:	(\$1,834,050)	(\$1,771,692)
FTE:	29.44	29.44

5

Public surveys continue to identify transportation concerns as high on the list of issues that affect perceptions about quality of life in Bellevue. This proposal funds the core functions needed to deliver Transportation Capital Investment Program (CIP) projects and programs in a cost-effective, timely, and efficient manner. Core CIP functions reflect the work needed to take transportation capital projects from proposal to reality: pre-design activities, preliminary and final engineering design, project management, construction management, contract administration, construction inspection, construction materials testing, financial management, and CIP public involvement. It also funds projects/programs that coordinate with WSDOT, King County and other adjacent jurisdictions on regional transportation opportunities. Projects/programs cover the spectrum of system benefits - capacity improvements, safety, maintenance and multi-modal projects.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Total percentage variance of actual construction costs from the original construction contract	Years	-1.10%	-7.10%	6%	6%	6%
Design cost at bid award as percentage of contract cost	Years	20%	22%	22%	22%	22%
Construction engineering labor cost as percentage of contract cost	Years	29%	30%	10%	10%	10%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

130.11NA

Title: Smart Mobility (Intelligent Transportation Systems ITS)

Ranking

Department: Transportation

		2019	2020
Budget:		\$976,893	\$1,022,680
FTE:		6.00	6.00

6

This proposal provides maintenance and operations for existing Smart Mobility (aka Intelligent Transportation Systems - ITS) programs and devices, and planning and design efforts for future Smart Mobility technologies. Smart Mobility is Bellevue's program to add new mobility options and intelligence and communication technology to transportation infrastructure to provide a higher level of mobility and information to all roadway users. This program was recently expanded to include development of partnerships to support emerging automated, connected, electric and shared vehicle technology. This program supports the City's goal of becoming a truly "Smart City" through the efficient management and integration of all City functions. Smart Mobility solutions such as the state of the art SCATS (Sydney Coordinated Adaptive Traffic System) signal system provide gains in system wide efficiency without widening roads, and thus have a very high benefit to cost ratio.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
SCATS flashing yellow arrow delay reduction value	Years	\$4,250,000	\$4,450,000	\$4,250,000	\$4,250,000	\$4,250,000
Traffic cameras (network/digital)	Years	38%	41%	45%	52%	60%
Speed Feedback Signs	Years	48	55	52	54	56
SCATS total delay reduction value estimate	Years	\$10,625,000	\$11,125,000	\$10,500,000	\$10,500,000	\$10,500,000

130.14NA

Title: Modeling and Analysis Core Functions

Ranking

Department: Transportation

		2019	2020
Budget:		\$604,972	\$633,579
FTE:		4.00	4.00

7

This proposal seeks funding for travel demand forecasting and analysis support provided for multiple City departments and, through a longstanding partnership agreement, for the Cities of Kirkland and Redmond. The program provides data and analytical support for the City's critical transportation planning and engineering functions such as evaluating proposed new developments to determine concurrency, assessing land use and emerging technology impacts on the transportation system, identifying multi-modal improvement options to support the city's continued economic development, and prioritizing safety projects to meet the City's safe community objectives.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Percent of development projects reviewed for concurrency within two weeks of submittal by Development Review staff	Years	100%	100%	100%	100%	100%
% of System Intersections operating better than the traffic standard	Years	90%	90%	85%	85%	85%
% of Mobility Management Areas expected to meet the concurrency standard in 6 years	Years	100%	100%	100%	100%	100%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

130.85DA

Title: Pavement Management

Ranking

Department: Transportation

	<u>2019</u>	<u>2020</u>
Budget:	\$186,358	\$197,533
FTE:	3.50	3.50

8

This proposal is to provide funding for 3.5 FTEs for the design, management, implementation, and inspection of the Pavement Management Program (PMP). The use of a PMP is required per RCW 46.68.113 and WAC 136-320. The program is responsible to ensure that all City roads are maintained and resurfaced at the most cost-effective time and condition. Adjacent sidewalk wheelchair ramps must also meet accessibility requirements under the Americans with Disabilities Act (ADA). Adjacent curb/sidewalk repairs, along with non-standard ramps, are replaced with the street overlay. This program is also responsible to assure that all City bridges are inspected and maintained as required by the Federal Highway Administration's National Bridge Inspection Standards.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Target	<u>2019</u> Target	<u>2020</u> Target
Average pavement rating across the arterial roadway system	Years	79	78	78	78	78
Average pavement rating across the residential roadway system	Years	81	79	76	76	76
Percent of bridges with a federal sufficiency rating of "Good" or "Excellent"	Years	100%	100%	100%	100%	100%

130.36NA

Title: Transportation Implementation Strategies

Ranking

Department: Transportation

	<u>2019</u>	<u>2020</u>
Budget:	\$1,067,710	\$1,063,999
FTE:	4.50	4.50

9

Develop short- and mid-range transportation facility plans and funding strategies that identify, prioritize, and implement multi-modal capital improvement projects, operations and maintenance programs, and efficiency-enhancing transportation demand management (TDM) programs. Outcome-based criteria for improved mobility and connectivity (along with community engagement processes) are employed to ensure the transportation sections of the funded 7-year Capital Investment Program (CIP) Plan, the state statute-required 6-year local Transportation Improvement Program (TIP), and the City Code-required 12-year Transportation Facilities Plan (TFP) are updated and administered as required. The work program includes development and administration of the department's external funding programs including developer impact fees, state and federal grants, and interagency or public-private partnerships.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of Mobility Management Areas (MMAs) meeting level of service and concurrency standards	Years	100%	100%	100%	100%	100%
Percent of Transportation CIP supported by nonlocal revenue sources	Years	21%	26%	15%	15%	15%
Ratio of biennia grant awards to 10-year biennial average (2016/17 target was \$7.7 million; 2018 target is \$11.5 million)	Years	2.88	2.88	1	1	1
Ratio of annual Transportation Impact Fee revenue collected to adopted budget	Years	0.21	0.23	1	1	1
Percent of workers in Bellevue commuting by a non-drive-alone mode (5-year average, 1-year lag)	Years	26.60%	27%	30%	30%	31%
Percent of Bellevue residents commuting by a non-drive-alone mode (5-year average, 1-year lag)	Years	34.10%	34.90%	38%	38%	39%

130.13NA

Ranking

10

Title: Long-Range Transportation Planning

Department: Transportation

	2019	2020
Budget:	\$482,079	\$503,408
FTE:	4.00	4.00

This proposal advances policy direction in the Comprehensive Plan to plan and build a multi-modal transportation system that provides equitable mobility, supports economic vitality, sustains community character, and enhances personal safety and overall public health. Transportation planners identify emerging trends, engage the community in decision making, and prepare and implement strategies to ensure that people have access to mobility options that suit their needs and means. Planners develop policy recommendations, manage and support subarea planning and corridor studies, lead transportation facility planning and manage CIP resources to design and build projects that improve safety, access and connectivity. Planners coordinate with public officials, City departments, community groups, business organizations, and agencies to ensure that transportation strategies support the City's vision for mobility and align with regional plans.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of residents who agree that Bellevue is doing a good job of planning for and implementing a range of transportation options	Years	75%	70%	70%	70%	70%
Percent of residents who agree that the city is doing a good job of planning for growth in ways that will add value to their quality of life	Years	74%	72%	80%	80%	80%
Average weekday transit boardings and alightings (citywide)	Years	57,430	60,000	65,000	68,000	70,000
Connectivity of trails and walkways - linear feet completed (sidewalks, on-street bike facilities, off-street bike facilities and trails)	Years	35,022	61,899	55,000	65,000	75,000

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

130.04NA **Title:** Department Management and Administration

Ranking **Department:** Transportation

		2019	2020
Budget:	\$1,910,675	\$1,978,788	
FTE:	11.21	11.21	

11

This proposal provides funding for strategic leadership on transportation issues within the organization and region, manages and/or provides oversight over all lines of department business, and provides general administrative and financial support to the Department. These resources benefit all functions within the Department logically lending themselves to a single proposal for management and administration.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percentage of residents that agree or strongly agree that improving transportation is the biggest problem in the city	Years	42%	44%	50%	50%	50%
Variance between Q2 GF expenditure projections and year end actuals	Years	0.28%	0.71%	1%	1%	1%
Variance between Q2 GF revenue projections and year end actuals	Years	1.42%	2.49%	3%	3%	3%
Number of audit exit items related to best practices/standards requiring follow-up as noted from local, state, and federal audits	Years	0	0	0	0	0
When possible, decision making and ownership are given to employees doing the actual work in my Department	Years	N/A	3.8	4	4	4

130.30NA **Title:** Traffic Safety and Engineering

Ranking **Department:** Transportation

		2019	2020
Budget:	\$1,619,025	\$1,697,975	
FTE:	12.80	12.80	

12

This proposal funds traffic engineering services to ensure the operation of a safe and efficient transportation system for all users. Proposal staffing operates and implements projects from arterials to neighborhood streets, with a focus on traffic operations, safety, connectivity, construction of walking/biking facilities, crosswalks, and traffic calming. Staff also provide engineering support to regional, capital programming, planning and development projects. This proposal supports Council priorities of transportation projects in neighborhoods, focusing on safety, connectivity, congestion relief, and traffic calming. Bellevue voters also support these projects, approving the transportation levy in 2016 to address project backlogs in these areas. Using Vision Zero/Complete Streets as guiding principles, staff develop programs and projects that work to educate users, reduce serious injuries, increase neighborhood livability, and advance pedestrian/bike/transit mobility.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Annual public cost savings from collision reduction projects	Years	\$3,850,000	\$5,100,000	\$5,100,000	\$5,200,000	\$5,300,000
Percent of requests reviewed/responded to with recommendation within 6 weeks	Years	55%	52%	80%	80%	80%
Number of projects designed and/or constructed per year	Years	34	46	25	30	30
Number of Customer Concerns	Years	535	510	200	200	200
Number of vehicle, ped and bicycle disabling injuries and fatalities	Years	24	20	13	12	12

130.35NA

Ranking

13

Title: Emergency Management/Preparedness for the Transportation System

Department: Transportation

	2019	2020
Budget:	\$371,872	\$387,131
FTE:	2.00	2.00

This proposal provides equipment, training, preparedness plans, and material stock for transportation system emergencies such as snow and ice storms, windstorms, and earthquakes. This includes equipment preparation, developing and updating emergency response priority maps, detour route information and signage, and stocking traction sand, anti-icer, and de-icer. Also included are regular updates to emergency management plans and procedures, emergency response training and exercises, emergency management team meetings (both departmental and citywide), weather monitoring, and other activities contributing to preparedness. An average amount of small-scale load-up, ice patrol, and hilltop snow response or ice prevention is included. Funding for full-scale event response including interdepartmental staffing, overtime, support, and materials is not included in this proposal.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Workload and call tracking are monitored for each event and positive feedback received from the community and City Council	Years	100%	100%	100%	100%	100%
Stock is on hand, staff trained and equipment ready for ice and snow and winter storms by November 15 of each year	Years	100%	100%	100%	100%	100%
Sufficient store of materials for the first 48 hours of an event	Years	100%	100%	100%	100%	100%
Preventable equipment breakdowns in the first 12 hours of the event	Years	0	0	0	0	0
Annual Total of Lane Miles Requiring Anti-icing Application	Years	495	891	900	900	900

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Improved Mobility and Connectivity

130.06NA **Title:** Transportation Drainage Billing

Ranking **Department:** Transportation

14

	<u>2019</u>	<u>2020</u>
Budget:	\$4,457,240	\$4,749,413
FTE:	0.00	0.00

This proposal is for funds for the Transportation Department to pay for storm drainage from Bellevue's roadways to the City's Stormwater Utility. This system manages runoff from impervious surfaces to prevent flooding, and to preserve existing streams and wetlands, keeping them free from pollutants. Transportation owns over 120,000,000 sq ft of impervious streets. Transportation is billed for 26.5% of the surface as lightly developed (medians, plantings, etc). The other 73.5% is billed as heavily developed. Heavily developed properties have much greater runoff and are charged at a higher rate. These calculations have been determined to take credit for detention systems into account.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Storm Drainage Bill Paid	Years	Yes	Yes	Yes	Yes	Yes

Total:	<u>2019</u>	<u>2020</u>
Budget:	\$17,148,860	\$18,557,162
FTE:	113.45	113.45

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.



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OUTCOME OVERVIEW

Quality Neighborhoods and Innovative, Vibrant and Caring Community 2019-2020

COMMUNITY VALUES

An attractive, well-maintained and safe neighborhood.

A neighborhood that supports all families.

Convenient access to day-to-day activities.

A diverse community where there are opportunities for all generations to live well, work, and play.

A community that is visionary and fosters creativity.

A community that encourages civic engagement and is welcoming, supportive, and demonstrates caring for people through actions.

A "City in a Park".

SUPPORTED AREAS OF THE COUNCIL VISION

- Transportation and Mobility
- High-Quality Built and Natural Environment
- Great Places Where You Want to Be
- Achieving Human Potential

SUCCESS FACTORS

Citizen Involvement

Neighborhood Identity

Innovation and Adapatability

Facilities and Amenities

Community Safety and Support

Neighborhood Mobility

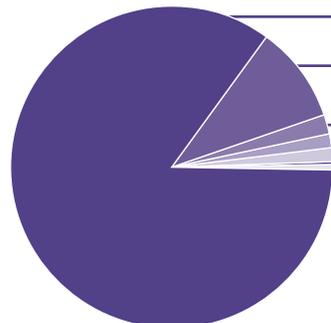
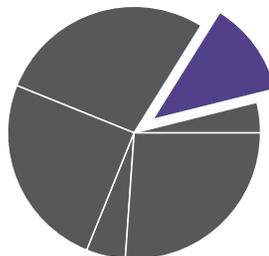
PERFORMANCE INDICATORS

Resident opinion of community and neighborhood character

Operational data on customer service, neighborhood outreach, parks, and human services programs

SUPPORTING DEPARTMENTS

Quality Neighborhoods



- Parks & Community Services 85.6%
- Community Development 9.4%
- Development Services 1.9%
- Utilities 1.6%
- City Manager 1.2%
- Finance & Assest Management 0.5%
- Other 0.5%

Strategic Outcome:
Quality Neighborhoods/Innovative, Vibrant, and Caring Community
—Values and Success Factors—

Community Values:

Bellevue values attractive, well-maintained, safe neighborhoods that support all families and provide convenient access to day-to-day activities. Bellevue values a diverse community that has opportunities for all generations to live well, work and play. Bellevue aspires to be a visionary and creative community that encourages civic engagement. Bellevue values a welcoming, supportive community that demonstrates caring for people through actions. Bellevue is proud to be a “City in a Park.”

Factors that Contribute to Success:

City staff formed a Results Team for each outcome and ranked submitted budget proposals. The rankings were based on how the proposal achieved the results of the outcome. The rankings from the 2017-2018 Result Teams were used again for the 2019-2020 budget process. The factors and subfactors for Quality Neighborhoods/Innovative, Vibrant, and Caring Community are:

Citizen Involvement

- Create Public Interest
- Inclusive Programs
- Outreach and Communication
- Recreation and Social Interaction
- Multicultural Activities
- Support Services

Innovation and Adaptability

- Partnering and Collaborating
- Planning
- Culture and Creativity
- Involvement

Community Safety and Support

- Safety Education
- Security
- Accessible and Affordable Programs
- Outreach and Problem Solving
- Equity and Cultural Competence

Neighborhood Identity

- Character
- Diversity
- Pride
- Social Connectivity
- Public Places
- Neighborhood Enhancement

Facilities and Amenities

- Partnerships
- Safe and Well Maintained
- Participation
- Place Making
- Educational Facilities

Neighborhood Mobility

- Universal Access
- Connecting Neighborhoods
- Safe and Well Maintained
- “Green” Choices
- Partnering and Collaborating
- Planning

**Strategic Outcome:
Quality Neighborhoods/Innovative, Vibrant, and Caring Community
—Performance Results—**

Are We Achieving Results that Matter?

Survey results confirm that Bellevue is a welcoming, supportive “City in a Park” in which all generations have opportunities to live, work and play. Nearly 90 percent of residents believe that their neighborhoods are well-maintained and good places to live. Almost three-fourths of residents live within close, walking distance of parks or trails. Over nine in ten Human Services programs funded by the city have met their contract goals, and this has been the case for many years in a row.

Key Community Indicators: Quality Neighborhoods/Innovative, Vibrant, and Caring Community	2014 Results	2015 Results	2016 Results	2017 Results
% of residents who agree or strongly agree that Bellevue fosters and supports a diverse community in which all generations have opportunities to live, work and play	85%	80%	77%	76%
% of residents who view Bellevue as a visionary community in which creativity is fostered	72%	75%	79%	67%
% of residents who agree that the city promotes a community that encourages civic engagement	83%	82%	82%	77%
% of residents who agree that Bellevue is a welcoming and supportive and demonstrates caring for people through actions	83%	84%	85%	79%
% of residents who agree or strongly agree that Bellevue has attractive neighborhoods that are well-maintained	95%	94%	93%	89%
% of residents who agree or strongly agree that Bellevue can rightly be called a “City in a Park”	68%	71%	68%	65%

Key Performance Indicators	2015 Results	2016 Results	2017 Results	2017 Target
% of Human Services programs meeting contract goals	92%	93%	95%	at least 90%
% of households living within one-third mile walking distance of park or trail access point	72%	73%	73%	at least 72%
% of residents who say their neighborhood is a good or excellent place to live	94%	95%	95%	N/A
Number and dollar value of volunteer participation in park programs	4,617 \$3012	6,427 \$3047	4,259 \$3328	N/A

Cause & Effect Map



Quality Neighborhoods and

Innovative, Vibrant and Caring Community



2
0
1
7
-
2
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1
8

As a community, Bellevue values...

- An attractive, well-maintained and safe neighborhood.
- A neighborhood that supports all families.
- Convenient access to day-to-day activities.
- A diverse community where there are opportunities for all generations to live well, work, and play.
- A community that is visionary and fosters creativity.
- A community that encourages civic engagement and is welcoming, supportive, and demonstrates caring for people through actions.
- A "City in a Park".

Council Vision – Strategic Target Areas

- **Transportation and Mobility** - Getting into, around and through Bellevue is a given
- **High-Quality Built and Natural Environment** - Bellevue has it all
- **Great Places Where You Want to Be** - Place to be inspired by culture, entertainment and nature
- **Achieving Human Potential** - Caring community where all residents enjoy a high quality of life

FACTORS

Citizen Involvement

- Create Public Interest
- Inclusive Programs
- Outreach and Communication
- Recreation and Social Interaction
- Multicultural Activities
- Support Services

Innovation and Adaptability

- Partnering and Collaborating
- Planning
- Culture and Creativity
- Involvement

Community Safety and Support

- Safety Education
- Security
- Accessible and Affordable Programs
- Outreach & Problem Solving
- Equity and Cultural Competence

Neighborhood Identity

- Neighborhood Enhancement
- Character
- Diversity
- Pride
- Social Connectivity
- Public Places

Facilities and Amenities

- Partnerships
- Safe and Well Maintained
- Participation
- Place Making
- Educational Facilities

Neighborhood Mobility

- Universal Access
- Connecting Neighborhoods
- Safe and Well Maintained
- "Green" Choices
- Partnering and Collaborating
- Planning

Key Community Indicators

- % of residents who agree that Bellevue has attractive and well maintained neighborhoods.
- % of residents who agree that Bellevue neighborhoods are safe.
- % of residents who feel they live in neighborhoods that support all families.
- % of residents who say their neighborhoods provide convenient access to their day-to-day activities.
- % of residents who agree that Bellevue fosters and supports a diverse community in which all generations have good opportunities to live well, work, and play.
- % of residents who view Bellevue as a visionary community in which creativity is fostered.
- % of residents who agree that the City promotes a community that encourages civic engagement.
- % of residents who agree that the City is welcoming and supportive by demonstrating care for people through actions.
- % of residents who agree that Bellevue can rightly be called a "City in a Park".

Key Performance Indicators

- % of residents with average to strong sense of community.
- % of residents who say their neighborhood is a good or excellent place to live.
- # of citizens served by our Human Services each year.
- % of households that have visited a neighborhood park or facility over last year.
- # of resident requests served by Mini City Hall.
- # of residents participating in City outreach events.
- % of human services programs meeting contract performance goals.
- % of program vacancies and/or # of programs with wait list.
- # residents served by human services contracting agencies.
- # of registrants for city recreation programs.
- Average frequency of park usage by Bellevue residents.
- Volunteering in the community as measured in city and partner agencies.
- % of residents satisfied with job city is doing planning for the future.

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: Quality Neighborhoods/Innovative Vibrant and Caring Community

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2019-2020		Funding Source***
						2020 FTE	Budgeted Expenditure	
0	Parks	100.16DA	Parks CIP M&O Staffing	N		3.00	\$528,751	General
1	Parks	100.04NA	Human Services Planning Funding and Regional Collaboration	E		5.60	\$16,372,209	General, Grants, Human Services
2	Parks	100.12NA	Parks & Community Services Management and Support	E		13.00	\$6,073,227	General
3	Parks	100.11NA	Park Planning and Property Management	E		8.00	\$2,710,728	General, LPRF, Marina
4	CD	115.12NA	CD Department Management and Support	E		3.00	\$1,072,108	General
5	CD	115.01DA	Planning Division, New Convert LTE	N	●	1.00	\$243,763	General
5	CD	115.01NA	Planning Division	E	●	12.50	\$3,978,807	General
6	CD	115.08PA	Neighborhood Services Division	E	●	7.36	\$2,203,957	General, Grants
7	Parks	100.06NA	Community and Neighborhood Parks Program	E		31.00	\$13,098,652	ERF, General, Parks Ent, Utilities
8	Parks	100.08NA	Structural Maintenance Program	E		21.00	\$12,415,263	ERF, General
9	Parks	100.01NA	Community Recreation	E		32.68	\$13,480,051	General
10	CD	115.10PA	Housing Trust Fund Contribution and ARCH Administration	E	●	5.00	\$1,322,220	General, Housing
11	FIRE	070.15DA	Bellevue Fire CARES Support	N		0.25	\$397	General
11	FIRE	070.15PA	Bellevue Fire CARES Program	E		0.75	\$230,820	General
12	Parks	100.03NA	Parks Enterprise Programs	E		17.00	\$10,267,024	Park M&O, Parks Ent
13	DS	110.07NA	Code Compliance Inspection and Enforcement Services	E		6.50	\$1,809,819	DS
14	CMO	040.15NA	Bellevue Diversity Initiative: Cultural Competence & Equity	E	●	3.00	\$1,109,963	General
15	Parks	100.02NA	Youth Development Services	E		5.00	\$2,481,438	General
16	UTIL	140.29NA	Utilities Rate Relief Program	E		0.95	\$1,503,477	Utilities
17	Parks	100.10NA	Street Trees Landscaping & Vegetation Management Program	E		5.00	\$5,357,967	ERF, General
Total:						181.59	\$96,260,641	

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: **Quality Neighborhoods/Innovative Vibrant and Caring Community**

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2020 FTE	2019-2020 Budgeted Expenditure	Funding Source***
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***Department Abbreviations**

Acronym	Department Name
CD	Community Development
CMO	City Manager
DS	Development Services
FIRE	Fire
Parks	Parks & Community Services
UTIL	Utilities

Quality Neighborhoods/Innovative Vibrant and Caring	
Total Outcome Appropriation matches Figure 8b-5	
\$000	
Operating and Special Purpose	\$96,261
Capital (from Figure 8b-16)	\$39,760
Total Outcome Appropriation	\$136,021

****Proposal Type**

E = Existing - same service level as previous biennium

N = New - entirely new proposal

*****Funding Source**

Additional fund information can be found in Department pages and Appendix F.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

100.16DA

Title: Parks CIP M&O Staffing

Ranking

Department: Parks & Community Services

	2019	2020
Budget:	\$257,479	\$271,272
FTE:	3.00	3.00

0

This proposal includes 3 full-time positions to maintain Meydenbauer Bay Park Phase I (2 FTEs - 1 Skilled Worker and 1 Structural Maintenance Specialist) and Surrey Downs Park (1 FTE -1 Skilled Worker) which are scheduled for completion by the end of 2018. City financial policy is to maintain new investments, and that capital projects should only be built if the necessary funding to operate them is provided. Meydenbauer has been a long-term vision of City Council, supports the growing downtown population, is part of a larger economic development strategy including the Grand Connection. Surrey Downs is an approved 2008 Parks Levy project, and the cost of the position is fully offset by property tax revenues collected for park maintenance.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Number of Resource Management Park liability claims paid not to exceed Washington Cities Insurance Authority five year average.	Years	3	4	2.7	2.7	2.7
Percentage of citizen requests for maintenance resolved within 14 days of request	Quarters	88%	100%	90%	90%	90%
Bellevue's public parks and park facilities appearances are good/excellent	Years	95%	94%	N/A	N/A	N/A
Bellevue's public parks and park facilities safety is good/excellent	Years	94%	93%	N/A	N/A	N/A
Overall satisfied to very satisfied with parks and recreation in Bellevue?	Years	92%	90%	N/A	N/A	N/A

100.04NA

Title: Human Services Planning Funding and Regional Collaboration

Ranking

Department: Parks & Community Services

	2019	2020
Budget:	\$8,044,307	\$8,327,902
FTE:	5.60	5.60

1

This proposal is the City's response to the needs documented in the "2017-2018 Human Services Needs Update" by contracting with non-profit human services organizations to provide critical support services to Bellevue residents. Funds also provide the support necessary to manage human services contracts, support the work of the Human Services Commission, and provide City representation in regional human services planning and funding collaboration efforts. Demand for human services continues to increase and stable funding has become increasingly important. Expenditures include federal Community Development Block Grant (CDBG) contracts and pooled cities contracts for which there is offsetting revenue.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Number of Bellevue residents served by Human Services contract agencies	Years	57,298	45,175	40,000	40,000	40,000
Percent of Human Services program meeting contract performance goals	Years	93%	95%	90%	90%	90%
Somewhat/strongly agree Bellevue is a welcoming and supportive community that demonstrates caring for people through its actions.	Years	85%	79%	N/A	N/A	N/A

100.12NA

Ranking

2

Title: Parks & Community Services Management and Support

Department: Parks & Community Services

	2019	2020
Budget:	\$2,973,962	\$3,099,265
FTE:	13.00	13.00

This proposal provides strategic leadership, management, financial, and administrative support for Bellevue Parks & Community Services. These resources benefit all programs within the department, but could not logically be spread among approximately 25 operating and capital proposals. Functions include Department Leadership; Fiscal Management; Technology; Public Information; and Board/Commission support. The training budget for the entire department is also included. Operating costs for this proposal represent approximately 3% of the Parks & Community Services budget.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Senior leadership effectively communicates the reasons behind key decisions.	Years	3.67	3.63	3.44	3.44	3.44
Department Accreditation	Years	Yes	Yes	Yes	Yes	Yes
Somewhat/strongly agree Bellevue can rightly be called a "City in a park."	Years	68%	65%	N/A	N/A	N/A
Overall satisfied to very satisfied with parks and recreation in Bellevue?	Years	92%	90%	N/A	N/A	N/A

100.11NA

Ranking

3

Title: Park Planning and Property Management

Department: Parks & Community Services

	2019	2020
Budget:	\$1,323,193	\$1,387,535
FTE:	8.00	8.00

This proposal provides staffing (8 FTE) to implement Park CIP acquisition, development and planning projects over the next seven years, and to manage park system assets at Meydenbauer Marina and the Land Purchase Revolving Fund. Capital projects include voter-supported levy projects; non-levy CIP projects; park renovation projects; planning & design projects and emerging partnership projects. The plan maintains similar CIP supporting revenue to provide for planning and oversight to ensure the efficient implementation of these key community projects and programs.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of households living within one-third mile walking distance of park or trail access point	Years	73%	73%	72%	72%	72%
Acres of park and open space per 1,000 population	Years	19.36	19.2	20	20	20
Overall satisfied to very satisfied with parks and recreation in Bellevue?	Years	92%	90%	N/A	N/A	N/A
Feelings about the City's planning efforts are when you want to be involved with Parks and Community Services Department – somewhat /extremely open/accessible	Years	82%	78%	N/A	N/A	N/A

115.12NA

Ranking

4

Title: CD Department Management and Support

Department: Community Development

	Budget:	2019 \$524,294	2020 \$547,814
	FTE:	3.00	3.00

This proposal provides strategic leadership, management and general support to the Community Development Department. These resources benefit all functions within the Department, which works to create more vibrant communities, an enhanced built and natural environment, quality neighborhoods, strengthen our economic foundation and to establish Bellevue as the Eastside center for art and culture. Positions included in this proposal are: DCD Department Director, Administrative Services Supervisor and Administrative Assistant. In addition to department-specific functions, the Director contributes to the City's leadership and leads strategic initiatives that benefit the City as a whole. Note that due to the breadth of DCD activities, there is a great deal of overlap in results areas for QN/IVCC, Economic Growth and Competiveness, and Responsive Government.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percentage of residents who agree Bellevue is a visionary community in which creativity is fostered.	Years	79%	68%	80%	80%	80%
Department employees agree that the environment where they work encourages open and honest communication.	Years	N/A	3.57	4	4	4
Department employees agree that there is basic trust among employees and supervisors in my work environment	Years	N/A	3.91	4	4	4
Percent of residents who agree or strongly agree that Bellevue is doing a good job planning for growth in ways that will add value to residents' quality of life	Years	74%	72%	80%	80%	80%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

115.01DA

Title: Planning Division, New Convert LTE

Ranking

Department: Community Development

	2019	2020
Budget:	\$118,882	\$124,881
FTE:	1.00	1.00

5

The LTE position of Community Engagement Lead for Community Development (CD) was approved and filled in 2017. This proposal converts it to an FTE. The purpose of the position is to provide for innovative and coordinated public involvement, resulting in greater trust and transparency in city decision-making. A significant focus of the role is regular engagement of under-represented groups and individuals, including multifamily residents, persons of color, new residents, and English language learners. The Lead collaborates with others to execute consistent communication with the community through in-person and online contact. The Lead organizes events with large groups and individuals, documents and responds to resident ideas and comments, expands and enhances the CD webpages, and attends community-led events. The Lead also works with staff to further involve Bellevue Essentials grads in the community, and collaborates with other city departments to maximize outreach efforts.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of residents who agree or strongly agree that Bellevue is doing a good job planning for growth in ways that will add value to residents' quality of life	Years	74%	72%	80%	80%	80%
Percentage of residents who agree the City's land use planning efforts are somewhat or extremely open and accessible.	Years	70%	63%	75%	75%	75%

115.01NA

Title: Planning Division

Ranking

Department: Community Development

	2019	2020
Budget:	\$1,943,978	\$2,034,829
FTE:	12.50	12.50

5

This proposal provides the core staffing and functions for Community Development's Planning Division. It enables the city to:

- A) Undertake planning initiatives that further Council Priorities such as the affordable housing strategy, neighborhood planning, environmental stewardship, civic center planning, and the Grand Connection;
- B) Leverage economic development opportunities that enhance the community;
- C) Provide demographic and economic trends analysis and growth forecasting;
- D) Conduct required planning and public engagement activities to develop, maintain and update the state mandated city-wide Comprehensive Plan and the community's adopted Vision;
- E) Facilitate public processes for policy and code amendments needed to be consistent with, and further policy directives in the Comprehensive Plan;
- F) Lead "One City" sustainability efforts by leveraging resources across city departments and community partners; and
- G) Staff the city's Planning Commission.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Number of new or preserved affordable housing units	Years	196	100	176	176	176
Percent of residents who agree or strongly agree that Bellevue is doing a good job planning for growth in ways that will add value to residents' quality of life	Years	74%	72%	80%	80%	80%
Number of Planning Commission meetings held	Years	23	18	20	20	20
Percentage of residents who agree the City's land use planning efforts are somewhat or extremely open and accessible.	Years	70%	63%	75%	75%	75%
Community greenhouse gas emissions	Years	1,547,988	1,608,572	1,302,367	1,302,367	1,302,367
Percent of residents who agree that Bellevue is doing a good job of creating a healthy natural environment that supports healthy living for current and future generations.	Years	88%	82%	90%	90%	90%
Number of major planning initiative milestones reached	Years	N/A	N/A	8	9	9

115.08PA

Ranking

6

Title: Neighborhood Services Division

Department: Community Development

	<u>2019</u>	<u>2020</u>
Budget:	\$1,077,036	\$1,126,921
FTE:	7.36	7.36

Neighborhood Services works with residents to increase public participation in City decision making, improve responsiveness to neighborhood concerns, preserve neighborhood character and identity, invest in neighborhood improvements, increase the problem solving capacity to resolve local disputes and strengthens local community connections that make Bellevue such a great place to live. Neighborhood Services provide direct service to residents for revitalizing neighborhood associations, supporting community building activities and operates as a primary source for residents for information and assistance. Neighborhood Services serves the entire City, providing current information on neighborhood issues and developing public engagement strategies for major City initiatives. Neighborhood Services Division staffs Neighborhood Outreach, Bellevue's Conflict Resolution Center & Crossroads Mini City Hall, which provides customer service in multiple languages for Bellevue's diverse neighborhoods.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Number of residents directly served by our conflict resolution center services each year	Years	2,010	1,902	1,700	1,700	1,700
Percent of residents who agree Bellevue has attractive neighborhoods that are well maintained	Years	93%	90%	95%	95%	95%
Resident contacts by Outreach (Liaison) staff (excluding Mini City Hall)	Years	11,135	10,737	8,500	8,500	8,500
Resident contacts at Mini City Hall	Years	21,589	21,584	20,000	20,000	20,000
Volunteer hours contributed to Neighborhood Services Division	Years	1,197	3,342	2,500	2,500	2,500
Percentage of residents rating their neighborhood as a good or excellent place to live	Years	94%	94%	90%	90%	90%
Percent of residents who agree that the City promotes a community that encourages citizen engagement.	Years	82%	77%	80%	80%	80%
Percent of residents who rate their neighborhood as having an average to strong sense of community.	Years	60%	57%	75%	75%	75%

100.06NA

Ranking

7

Title: Community and Neighborhood Parks Program

Department: Parks & Community Services

	<u>2019</u>	<u>2020</u>
Budget:	\$6,499,026	\$6,599,626
FTE:	31.00	31.00

This program provides total grounds management for the city's community and neighborhood parks, the Bellevue Botanical Garden, sport fields and civic facilities. These public places provide the setting for major community events including the 4th of July Celebration, Arbor Day, Strawberry Festival, Taste of India, Garden d 'Lights and the Kelsey Creek Farm Fair. Playgrounds, sports courts, picnic areas, natural areas and City facilities are also components of this program. Access for recreation, sports, educational programs, partnerships, volunteer opportunities and organized social gatherings are also provided. These spaces encourage community interaction among citizens of all ages, abilities, cultures and socio-economic backgrounds. The continued funding of this program will positively contribute to the quality of life for citizens who live, work, learn and play in Bellevue by providing the necessary resources to maintain a safe, clean, attractive and accessible park system.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Number of Resource Management Park liability claims paid not to exceed Washington Cities Insurance Authority five year average.	Years	3	4	2.7	2.7	2.7
Percentage of citizen requests for maintenance resolved within 14 days of request	Quarters	88%	100%	90%	90%	90%
Bellevue's public parks and park facilities appearances are good/excellent	Years	95%	94%	N/A	N/A	N/A
Bellevue's public parks and park facilities safety is good/excellent	Years	94%	93%	N/A	N/A	N/A
Overall satisfied to very satisfied with parks and recreation in Bellevue?	Years	92%	90%	N/A	N/A	N/A

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

100.08NA

Title: Structural Maintenance Program

Ranking

Department: Parks & Community Services

		<u>2019</u>	<u>2020</u>
Budget:	\$6,120,540	\$6,294,723	
FTE:	21.00	21.00	

8

This program provides comprehensive management of buildings and structures located within the City's community park system. These public facilities, intended for people of all ages, abilities, cultures and socio-economic backgrounds provide support for recreational programming, public art, youth and adult educational programs, childcare services, community meetings, civic events and access to rental space. The continued funding of this program will provide all the necessary resources to ensure that facilities are clean, safe, secure and functional. This will allow Parks & Community Services to lengthen the life of City assets, increase the availability and accessibility of public space, manage risk and operate in a manner that exemplifies strong stewardship of existing public resources.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
All playgrounds are inspected and documented each month	Years	100%	100%	90%	100%	100%
Percentage of citizen requests for maintenance resolved within 14 days of request	Quarters	88%	100%	90%	90%	90%
Preventative maintenance as percentage of work orders.	Years	63%	68%	68%	68%	68%
Bellevue's public parks and park facilities appearances are good/excellent	Years	95%	94%	N/A	N/A	N/A
Bellevue's public parks and park facilities safety is good/excellent	Years	94%	93%	N/A	N/A	N/A

100.01NA

Title: Community Recreation

Ranking

Department: Parks & Community Services

		<u>2019</u>	<u>2020</u>
Budget:	\$6,560,967	\$6,919,084	
FTE:	32.68	32.68	

9

Community recreation programs are designed to build healthy, productive lives through recreational, educational, social, and volunteer opportunities. Strategically located/offered in neighborhoods throughout Bellevue, these diverse, mission-driven programs serve all segments of the community. These 'recreation-hubs' provide a network of services: Bellevue Youth Theatre, Crossroads Community Center (CC), Highland CC, Kelsey Creek Farm, Northwest Arts Center, North Bellevue CC, South Bellevue CC, and Youth Health & Fitness. While services vary, the integrated core-mission is consistent, as outlined in Bellevue's Recreation Program Plan: Provide accessible, quality services with an emphasis on teens, youth, older adults, persons with disabilities, and those with limited incomes; leverage community resources by collaborating with other organizations to reduce duplicative services; and efficiently/effectively meet Bellevue's recreation, social, and cultural needs.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of recreation program participants rating programs good or better	Years	92.33%	93%	90%	90%	90%
Number of registrants for City recreation programs	Years	29,546	26,388	26,000	26,000	26,000
Percent of program participants that are Bellevue residents	Years	72.80%	72.90%	70%	70%	70%
Residents Somewhat/strongly agree Bellevue fosters and supports a diverse community in which all generations have good opportunities to live well, work and play.	Years	77%	76%	N/A	N/A	N/A

115.10PA

Ranking

10

Title: Housing Trust Fund Contribution and ARCH Administration

Department: Community Development

	<u>2019</u>	<u>2020</u>
Budget:	\$645,091	\$677,129
FTE:	5.00	5.00

This proposal includes 2 components that support Bellevue's efforts to increase affordable housing.

PART 1 is the City's annual General Fund contribution to the A Regional Coalition for Housing (ARCH) administered Housing Trust Fund (HTF). Bellevue's allocation of \$412,000 (General Fund \$312,000 plus General Sales Tax \$100,000) maintains Bellevue's historical contribution to the HTF.

PART 2 is Bellevue's contribution to administration of ARCH, a consortium of 15 cities and King Co. that supports efforts to increase affordable housing across the Eastside. Bellevue's proportional contribution to ARCH includes primarily the Program Manager's salary and benefits and a small contribution for administration. The other consortium partners fund remaining ARCH staff positions (5.0 FTEs total) and most ARCH administrative expenses. Contribution level is based on member city's size and growth targets. These expenses and revenues flow through Bellevue, but they do not involve Bellevue funds.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Number of new or preserved affordable housing units	Years	196	100	176	176	176
Dollars leveraged per each Housing Trust Fund dollar expended	Years	\$125	\$60	\$5	\$5	\$5

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

070.15DA **Title:** Bellevue Fire CARES Support

Ranking **Department:** Fire

11

	<u>2019</u>	<u>2020</u>
Budget:	\$145	\$252
FTE:	0.25	0.25

The Bellevue Fire CARES Program addresses the needs of frequent, low-acuity and high needs 911 callers and other citizens in need of assistance unavailable from a responding Firefighter/Emergency Medical Technician (EMT), Firefighter/Paramedic or Police Officer during normal response. Fire and police personnel recognizing a citizen in need (housing assistance, mental health or other chronic condition care, addiction treatment or other social services) create Bellevue Fire CARES referrals. Bellevue Fire CARES also responds to referrals from the Parks and Code Compliance departments. Supervised Masters of Social Work (MSW) practicum student interns follow up on those referrals by assessing need, referring to appropriate community services and coordinating medical and other supportive follow up care. This proposal supports a part-time (0.75 FTE) Program Manager to coordinate and supervise the CARES program and the cadre of unpaid MSW practicum students providing citizen assistance.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Bellevue Fire CARES 911 Call Reduction/Post Case Closure	Years	72%	54%	70%	70%	70%
Bellevue Fire CARES Clients No New 911 Calls Post Case Closure	Years	52%	59%	65%	65%	65%
Bellevue Fire CARES Client Satisfaction	Years	72%	68%	70%	70%	70%
Bellevue Fire CARES Referrals	Years	195	310	185	225	250

070.15PA **Title:** Bellevue Fire CARES Program

Ranking **Department:** Fire

11

	<u>2019</u>	<u>2020</u>
Budget:	\$112,627	\$118,193
FTE:	0.75	0.75

The Bellevue Fire CARES Program addresses the needs of frequent, low-acuity and high needs 911 callers and other citizens in need of assistance unavailable from a responding Firefighter/Emergency Medical Technician (EMT), firefighter/paramedic or police officer during normal response. Fire and police personnel recognizing a citizen in need (housing assistance, mental health or other chronic condition care, addiction treatment or other social services) create Bellevue Fire CARES referrals. Bellevue Fire CARES also responds to referrals from the parks and code compliance departments. Supervised Masters of Social Work (MSW) practicum student interns follow up on those referrals by assessing need, referring to appropriate community services and coordinating medical and other supportive follow up care. This proposal supports a part-time (0.75 FTE) Program Manager to coordinate and supervise the CARES program and the cadre of unpaid MSW practicum students providing citizen assistance.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Bellevue Fire CARES 911 Call Reduction/Post Case Closure	Years	72%	54%	70%	70%	70%
Bellevue Fire CARES Clients No New 911 Calls Post Case Closure	Years	52%	59%	65%	65%	65%
Bellevue Fire CARES Client Satisfaction	Years	72%	68%	70%	70%	70%
Bellevue Fire CARES Referrals	Years	195	310	185	225	250

100.03NA

Ranking

12

Title: Parks Enterprise Programs

Department: Parks & Community Services

	<u>2019</u>	<u>2020</u>
Budget:	\$5,041,100	\$5,225,924
FTE:	17.00	17.00

The Enterprise Programs in the Parks & Community Services Department includes programs that are fully supported through user fees with no General Fund subsidy. Programs serve all residents regardless of ability to pay through the use of scholarships, sponsorships, partnerships, and fee waivers. The Bellevue Golf Course, Crossroads Par-3 Golf Course, Robinswood Tennis Center and Bellevue Aquatic Center remain the only public facilities of their kind in Bellevue. The Robinswood Tennis Center includes 4 indoor courts & 4 outdoor courts (2 covered seasonally). The Bellevue Aquatic Center includes a 25 yard lap pool, 13 foot dive well and a warm water therapy pool and also operates a year round boat launch, and canoe/kayak rentals and lessons. The Scheduling office reserves 3 indoor facilities; 24 picnic & park sites; 32 sports fields; manages the contract for the Robinswood House, and conducts the Adult Sports Program with leagues in basketball and volleyball.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Percent of recreation program participants rating programs good or better	Years	92.33%	93%	90%	90%	90%
Number of golf rounds played (Bellevue and Crossroads courses)	Years	77,270	71,105	70,000	70,000	70,000
Percent of cost recovery in Parks Enterprise Fund	Years	102.40%	99.50%	100%	100%	100%
Bellevue's public parks and park facilities safety is good/excellent	Years	94%	93%	N/A	N/A	N/A

110.07NA

Ranking

13

Title: Code Compliance Inspection and Enforcement Services

Department: Development Services

	<u>2019</u>	<u>2020</u>
Budget:	\$883,149	\$926,670
FTE:	6.50	6.50

Code Compliance responds to community concerns about safe buildings, environmental damage, and nuisances that affect the health, safety and desirability of residential and commercial neighborhoods throughout the City. Increasing development activity, population, and cultural diversity as well as new and challenging ordinances mean substantial continuing demands for Code Compliance services. Code Compliance is supported 100% by the General Fund.

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Number of new code violations per Code Compliance Officer in a calendar year	Years	334	270	250	250	250
Average number of calendar days from receipt of complaint to determination of violation or no violation.	Years	50	46	30	30	30
Average number of calendar days from determination of violation to resolution.	Years	N/A	N/A	335	335	335
Percentage of code violations closed through voluntary compliance in a calendar year.	Years	N/A	61%	60%	60%	60%
Average number of calendar days from receipt of complaint to resolution.	Years	N/A	164	365	365	365

040.15NA

Ranking

14

Title: Bellevue Diversity Initiative: Cultural Competence & Equity

Department: City Manager

	<u>2019</u>	<u>2020</u>
Budget:	\$543,325	\$566,638
FTE:	3.00	3.00

Bellevue's diversity is the new normal. The Diversity Initiative supports the City Council's Vision, "Bellevue welcomes the world. Our diversity is our strength" while spearheading the citywide effort to adapt and be more proactive in meeting the new challenges and opportunities that diversity brings. Implementation of the Diversity Initiative ensures that the organization promotes equity, access, inclusion and opportunity for all residents and visitors. It creates, promotes and implements opportunities for all residents to connect and learn from each other through civic engagement opportunities, cultural events, programs and facilities creates and builds community respect, trust and understanding. The Diversity Initiative is an identified City Council priority and is focused on accelerating the city's effectiveness to ensure that all residents have equitable access to city services, facilities, programs and exceptional customer-focused service.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Volunteer hours	Years	N/A	132,422	135,000	136,000	136,000
Number of COB employees who received equity and cultural competency training	Years	232	226	262	240	240
Residents Somewhat/strongly agree Bellevue fosters and supports a diverse community in which all generations have good opportunities to live well, work and play.	Years	77%	76%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is a welcoming and supportive community that demonstrates caring for people through its actions.	Years	85%	79%	N/A	N/A	N/A

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

100.02NA

Title: Youth Development Services

Ranking

Department: Parks & Community Services

		<u>2019</u>	<u>2020</u>
Budget:	\$1,216,975	\$1,264,463	
FTE:	5.00	5.00	

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Youth Development Services (YDS) uses a collective impact model to provide responsive youth services in schools and community sites across the city by partnering with the school district, non-profits, community, faith-based groups and businesses. Through a multi-prong strategy to deliver youth services, YDS provides direct services (Youth Link, Wrap-Around Services and Youth Safety) and contracted services, the Boys & Girls Club Teen Center and Eastside Pathways (EP). EP drives collaboration among 67 community partners to build and strengthen city-wide collaborations to increase program access and improve overall outcomes of youth from "cradle to career". EP produces an annual community progress report with performance metrics that are a foundational tool for community action. YDS served 15,000 registered children and youth annually.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Total number of children & youth served annually	Years	15,676	13,918	15,000	15,000	15,000
Somewhat/strongly agree I live in a neighborhood that supports families, particularly those with children	Years	79%	71%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is a welcoming and supportive community that demonstrates caring for people through its actions.	Years	85%	79%	N/A	N/A	N/A

140.29NA

Title: Utilities Rate Relief Program

Ranking

Department: Utilities

		<u>2019</u>	<u>2020</u>
Budget:	\$740,803	\$762,674	
FTE:	0.95	0.95	

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A vibrant and caring community includes a diverse community where there are opportunities for all generations to live well and a community that is supportive, demonstrating its caring through actions. The Utilities Rate Relief Program directly supports these values, providing a safety net for low income senior and permanently disabled customers. The Program provides much-needed utilities rate relief to about 1,200 customers annually. Qualified customers receive either a 40% or 75% discount off their utilities costs depending on their income. There are two groups of customers - those that pay utilities costs directly to Utilities, known as "Direct Customers," who get the discount applied directly to their utilities bill, and those who pay through rental payments or other third-party, known as "Indirect Customers," who receive a relief check representing their discount from the previous year. This program provides approximately \$1 million in assistance to Direct and Indirect Customers.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Utilities: Rate relief program coverage of eligible customers	Years	21.50%	20.10%	25%	25%	25%

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Quality Neighborhoods/Innovative Vibrant and Caring Community

100.10NA

Title: Street Trees Landscaping & Vegetation Management Program

Ranking

Department: Parks & Community Services

	2019	2020
Budget:	\$2,542,464	\$2,815,503
FTE:	5.00	5.00

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This proposal funds the Street Trees and Landscaping Program (STLP) for the maintenance, management, and planning of Right-of-Way (ROW) landscaping and street trees. The program manages 134 sites that include over 10,000 trees and 200 acres of landscaping planted and maintained by the City on public ROW improvement projects. Trees and landscapes enhance the environmental and aesthetic quality and connectivity of our neighborhoods, provide pedestrian separation from traffic, and improve Bellevue's visual character which attracts businesses, improves property values, and fosters the reputation of Bellevue as a "City in a Park". Well designed and maintained neighborhood streetscapes become valuable green infrastructure that provide safe and convenient connectivity, providing tangible benefits that appreciate in value over time. If adequately maintained, street trees and landscapes grow environmental, health, social, and economic benefits for all neighborhoods.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Percent of Parks Department street trees inspected for health and safety.	Years	100%	100%	100%	100%	100%
Somewhat/strongly agree Bellevue can rightly be called a "City in a park."	Years	68%	65%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is doing a good job of creating a healthy natural environment that supports healthy living for current and future generations (added in 2010)	Years	88%	82%	N/A	N/A	N/A
Bellevue's public parks and park facilities appearances are good/excellent	Years	95%	94%	N/A	N/A	N/A

Total:

	2019	2020
Budget:	\$47,169,343	\$49,091,298
FTE:	181.59	181.59

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OUTCOME OVERVIEW

Responsive Government 2019-2020

COMMUNITY VALUES

An open, transparent city government that seeks involvement from, listens to, and communicates with the community.

A city government that provides high quality service, excellent value, and is accountable for results.

A city government that looks ahead and seeks innovative solutions to regional and local challenges.

SUPPORTED AREAS OF THE COUNCIL VISION

- Regional Leadership and Influence
- High-Performance Government

SUCCESS FACTORS

*Strategic Leadership
Customer-Focused Service
High Performance Workforce
Stewardship of Public Trust*

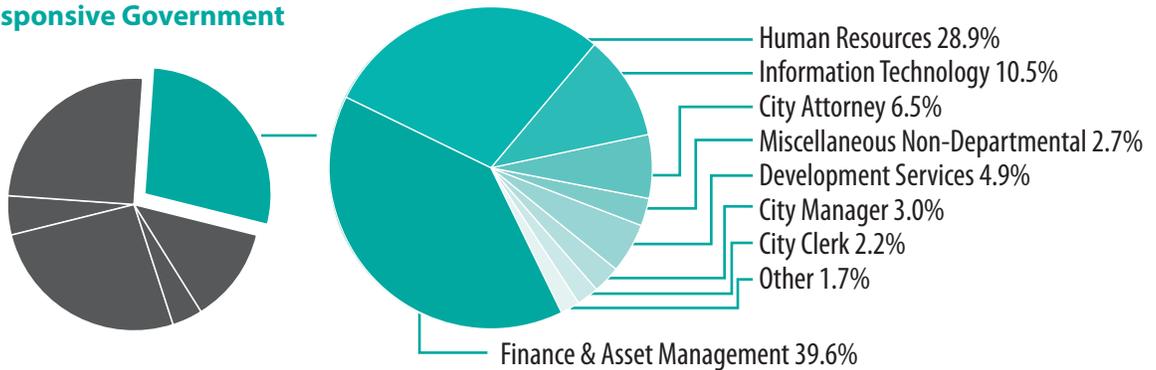
PERFORMANCE INDICATORS

Resident opinion of government service quality, value for money, and ability to meet regional and local challenges

Operational data on customer service, financial stewardship, accreditation success, recruitment, and workforce development

SUPPORTING DEPARTMENTS

Responsive Government



Strategic Outcome: Responsive Government **– Values and Success Factors –**

Community Values:

As a community, Bellevue values a city government that listens to residents, keeps them informed, and seeks their involvement. Government operations are transparent, and opportunities for input abound. The Bellevue community also values a city government that gives them high quality services and excellent value for their money. The government manages resources in a thoughtful and prudent manner. Customers receive the services they seek in a timely way and at a reasonable cost, and are treated with respect and courtesy at all times.

Bellevue residents value a government that looks ahead and seeks innovative solutions to regional and local challenges. The city’s leaders chart a strategic course that provides a stable, relevant direction for the future. The city partners with other governments, organizations and stakeholders to provide services and reduce costs to the community.

Factors that Contribute to Success:

City staff formed a Results Team for each outcome and ranked submitted budget proposals. The rankings were based on how the proposal achieved the results of the outcome. The rankings from the 2017-2018 Result Teams were used again for the 2019-2020 budget process. The factors and subfactors for Responsive Government are:

Strategic Leadership

- Visionary
- Cultivates Values
- Strategic Planning
- Assessment, Alignment and Deployment
- Collaborative Partnerships

High Performance Workforce

- Engaged, Empowered, Diverse, and Culturally Competent Workforce
- Balance Quality, Value, and Performance
- Well Trained, Safe, and Equipped
- Continuous Improvement and Innovation
- Recruitment, Retention, and Succession Planning

Customer-Focused Service

- Deliver the Services Customers Want
- Convenient, Timely, and High-Quality Service
- Spirit of Collaboration
- Equitable, Accessible, and Inclusive Services
- All-Way Communications

Stewardship of Public Trust

- Financial Sustainability
- Balance Benefit and Risk
- Sound Business Practices and Processes
- Well Designed and maintained Assets
- Performance Management

Strategic Outcome: Responsive Government —Performance Results—

Are We Achieving Results That Matter?

Operational data show that the city excels in providing the customer service, technological reliability, and financial stewardship that community members deserve. Almost nine in ten residents believe that city services exceed their expectations. Resident opinion is a vital component of the city’s data-informed decision-making process. The city analyzes survey data carefully, trending results over time for historical context. The city values any change in survey results, whether positive or negative, as an important opportunity to assess city practices and culture, to be as responsive as possible to customers and the broader community.

Key Community Indicators: Responsive Government	2014 Results	2015 Results	2016 Results	2017 Results
% of residents who feel that Bellevue listens to them and seeks their involvement	85%	85%	81%	77%
% of residents who agree that the quality of city services exceeds or greatly exceeds their expectations	92%	91%	92%	89%
% of residents who agree that city government is giving them excellent value for their money	82%	83%	79%	70%
% of residents who agree that the city is doing a good job of looking ahead to meet regional challenges	75%	77%	77%	65%
% of residents who agree that the city is doing a good job of looking ahead to meet local challenges	73%	76%	76%	68%

Key Performance Indicators	2015 Results	2016 Results	2017 Results	2017 Target
City continues to receive Aaa bond rating	Aaa	Aaa	Aaa	at least Aaa
Technology Systems Reliability - % of time that city network is up and available for use	99.92%	99.93%	99.89%	at least 99.9%
% of customers who rate the Service First desk as a knowledgeable resource	99%	98%	95%	at least 98%
% of residents who feel that the overall quality of services provided by the City of Bellevue exceeds/greatly exceeds their expectations	91%	92%	89%	N/A

Cause & Effect Map

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Responsive Government

As a community, Bellevue values...

- An open, transparent city government that seeks involvement from, listens to, and communicates with the community.
- A city government that provides high quality service, excellent value, and is accountable for results.
- A city government that looks ahead and seeks innovative solutions to regional and local challenges.

Council Vision – Strategic Target Areas

- Regional Leadership and Influence – Bellevue will lead, catalyze, and partner with our neighbors throughout the region.
- High Performance Government – Bellevue is characterized by high performance government.

Factors:

Strategic Leadership

- Visionary
- Cultivates Values
- Strategic Planning
- Assessment, Alignment and Deployment
- Collaborative Partnerships

High Performance Workforce

- Engaged, Empowered, Diverse and Culturally Competent Workforce
- Balance Quality, Value and Performance
- Well Trained, Safe and Equipped
- Continuous Improvement and Innovation
- Recruitment, Retention and Succession Planning

Customer-Focused Service

- Deliver the Services Customers Want
- Convenient, Timely and High Quality Service
- Spirit of Collaboration
- Equitable, Accessible & Inclusive Services
- All-Way Communications

Stewardship of Public Trust

- Financial Sustainability
- Balance Benefit and Risk
- Sound Business Practices and Processes
- Well Designed and Maintained Assets
- Performance Management

Key Community Indicators:

- % of residents who feel that Bellevue listens to them, keeps them informed, and seeks their involvement.
- % of residents who feel City government is giving them high quality service and excellent value for their money.
- % of residents who feel that the City is doing a good job of looking ahead to meet regional and local challenges.

Key Performance Indicators:

- Services and products offered meet or exceed customer satisfaction targets.
- City maintains Moody's rating of Aaa.
- Departments meet or exceed industry standards, best practices, certifications and accreditations where available.
- Departments meet their goals for recruiting, developing and retaining a diverse and talented workforce.

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: Responsive Government

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2020 FTE	2019-2020 Budgeted Expenditure	Funding Source***
0	CAO	010.12NA	Risk Management Insurance Policies	N		0.00	\$192,470	GSI
0	HR	080.09NA	Human Resources Tuition Reimbursement	N		0.00	\$80,000	General
0	Police	120.21NA	Homelessness Outreach and Response	N	●	0.00	\$263,723	General
1	CMO	040.04NA	Overall City Management	E		8.00	\$3,987,307	General
2	FAM	060.19NA	Budget Office	E	●	6.75	\$1,760,951	General
3	Council	030.01NA	City Council	E		7.00	\$998,643	General
4	FAM	060.20NA	Debt Management Services	E		0.00	\$43,965,914	HMT, IDR Reg, LID Control, LID Guaranty
5	IT	090.08NA	Network Systems and Security	E		12.00	\$6,146,403	DS, IT, Parks Ent, Utilities
6	FAM	060.13NA	Citywide Treasury Management Services	E		3.75	\$1,158,182	General
7	CCO	020.05DA	Disclosure of Public Records and Information	N		0.00	\$150,000	General
7	CCO	020.05PA	Disclosure of Public Records and Information	E		3.00	\$876,876	General
8	FAM	045.34PA	Electronic Communication Services	E		2.00	\$664,974	DS, ERF, Parks Ent, Utilities
9	FAM	045.30DA	Fleet Insourcing Program LTE to FTE Conversion	N		1.00	\$165,151	ERF
9	FAM	045.30PA	Fleet Services Maintenance & Repair	E		13.50	\$4,298,208	DS, ERF, Parks Ent, Utilities
10	CAO	010.07NA	Civil Litigation Services	E		6.50	\$2,169,401	General
11	CAO	010.08NA	Legal Advice Services	E		3.50	\$1,204,257	General
12	CAO	010.09NA	Risk Management-Insurance, Claims and Loss Control	E		4.75	\$9,481,566	DS, GSI, Parks Ent, Unemployment, Utilities, Workers Comp
13	CCO	020.02NA	Council Legislative and Administrative Support	E		2.00	\$521,275	General
14	CCO	020.01NA	City Clerk's Operations	E	●	6.00	\$2,020,866	General
15	CCO	020.04NA	Records Management Services	E		4.75	\$1,472,297	DS, General
16	FAM	060.16NA	Citywide Disbursements	E		6.25	\$1,507,914	General
18	DS	110.06NA	Development Services Financial Management	E		5.00	\$1,316,045	DS
19	FAM	060.15PA	Business Tax and License Administration	E		6.00	\$2,746,220	General

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: Responsive Government

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Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2020 FTE	2019-2020 Budgeted Expenditure	Funding Source***
20	CMO	040.07NA	Intergovernmental Relations/Regional Issues	E	●	2.00	\$1,392,835	General
21	FAM	045.20PA	Facility Operations	E		16.00	\$8,949,220	DS, Facilities, General, LPRF, Utilities
22	FAM	060.18NA	Financial Accountability & Reporting	E		5.00	\$1,743,026	General
23	IT	090.01NA	Computer Technology Services	E	●	8.00	\$2,591,621	DS, IT, Parks Ent, Utilities
24	DS	110.02NA	Policy Implementation Code Amendments & Consulting Service	E		14.08	\$4,750,003	DS, General, Utilities
25	DS	110.01NA	Development Services Information Delivery	E		12.65	\$4,025,262	DS, General, Utilities
26	FAM	045.32DA	Fleet & Communications Parts Inventory & Fuel System	E		3.50	\$4,401,622	DS, ERF, Parks Ent, Utilities
27	FAM	045.01NA	Client Services	E		5.00	\$1,260,629	Facilities, General
28	FAM	045.31DA	Fleet & Communications Asset Management	E		1.50	\$407,667	DS, ERF, Parks Ent, Utilities
29	FAM	060.46NA	LEOFF 1 Medical Operating Costs	E		0.00	\$146,564	LEOFF 1
30	FAM	060.17NA	Procurement Services	E		8.75	\$2,218,772	General, Restricted Gen
31	IT	090.09NA	Technology Business Systems Support	E		14.00	\$5,369,953	DS, IT, Parks Ent, Utilities
32	CMO	040.02DA	BTV LTE to FTE Conversions	N		2.00	\$430,381	General
32	CMO	040.02PA	Communications	E	●	4.00	\$1,708,130	ERF, General
33	HR	080.01NA	Health Benefits Operating Fund	E		1.80	\$59,778,550	Health Ben
34	IT	090.10NA	eCityGov Alliance Fees and Services	E	●	1.00	\$393,401	IT
35	IT	090.06NA	Geospatial Technology Services (GTS)	E		6.00	\$2,265,770	DS, IT, Parks Ent, Utilities
36	DS	110.13DA	Development Services - Automation Proposal	N	●	0.00	\$899,555	DS
36	DS	110.13PA	Development Services - Automation Proposal	E	●	0.00	\$300,738	DS
37	FAM	045.04DA	Real Property/Director's Office Admin Support: Increase FTE to 1.0	N		0.25	\$14	General
37	FAM	045.04DB	Real Property Agent Conversion of LTE to FTE	N		1.00	\$101,039	General

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: Responsive Government

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Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2020 FTE	2019-2020 Budgeted Expenditure	Funding Source***
37	FAM	045.04PA	Real Property Services	E		4.75	\$1,458,280	General, LPRF
38	CAO	010.01NA	City Attorney Department Management and Support	E	●	4.00	\$1,664,078	General
39	FAM	045.03NA	Civic Services Department Management & Support	E		0.00	\$0	
40	DS	110.05NA	Development Services Department Management & Support	E		4.00	\$2,252,920	DS
41	FAM	060.07PA	Finance and Asset Management Department Management and Support	E		9.00	\$3,945,926	General
42	HR	080.06PA	HR Workforce Administration-Program Administration	E		6.00	\$2,927,389	General, Unemployment
43	IT	090.05NA	IT Department Management and Support	E		7.00	\$2,396,717	DS, IT, Parks Ent, Utilities
44	FAM	045.33DA	Fleet & Communications Management	E		2.50	\$846,934	ERF
45	FAM	060.45NA	Finance Business Systems	E		5.00	\$1,407,265	General
46	HR	080.04NA	HR Workforce Development-High Performance Work Culture Programs	E		7.00	\$2,140,531	General
46	HR	080.06DB	HR Workforce Administration-Senior Administration	N		1.00	\$183,275	General
47	FAM	045.02NA	Parking & Employee Transportation Services	E		1.00	\$1,183,097	DS, Facilities, Parks Ent, Utilities
48	FAM	060.14DA	Finance and Asset Management Central Services	E		0.00	\$1,951,894	General
49	FAM	045.22PA	Facility Planning and Project Management	E		6.00	\$1,795,964	Facilities
50	HR	080.07NA	Talent Acquisition	E		1.00	\$328,843	General
51	FAM	045.05NA	Professional Land Survey Services	E		9.75	\$1,748,056	General
52	IT	090.03NA	Application Development Services	E	●	13.00	\$4,609,791	DS, IT, Parks Ent, Utilities
53	CAO	010.11NA	Risk Management-COBii Enhancements	N		0.00	\$50,260	GSI
54	CC	050.01NA	East Bellevue Community Council	E		0.00	\$9,115	General
NR	MND	040.14NA	Council Contingency	E		0.00	\$1,000,000	General

Adopted Budget by Outcome Proposal Sheet 2019-2020

Outcome: **Responsive Government**

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2020 FTE	2019-2020 Budgeted Expenditure	Funding Source***
NR	FAM	060.08NA	Miscellaneous Non-Departmental (MND)	E		0.00	\$4,628,576	General
Total:						289.28	\$226,812,306	

***Department Abbreviations**

Acronym	Department Name
CAO	City Attorney
CC	Community Council
CCO	City Clerk
CMO	City Manager
Council	City Council
DS	Development Services
FAM	Finance & Asset Management
HR	Human Resources
IT	Information Technology
MND	Miscellaneous Non-Departmental
Police	Police

Responsive Government

**Total Outcome Appropriation matches Figure 8b-5
\$000**

Operating and Special Purpose	\$226,812
Capital (from Figure 8b-16)	\$5,883
Total Outcome Appropriation	\$232,695

****Proposal Type**

E = Existing - same service level as previous biennium
N = New - entirely new proposal

*****Funding Source**

Additional fund information can be found in Department pages and Appendix F.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

010.12NA **Title:** Risk Management Insurance Policies

Ranking **Department:** City Attorney

	<u>2019</u>	<u>2020</u>
Budget:	\$95,000	\$97,470
FTE:	0.00	0.00

0

This proposal is to address additional funds needed to maintain the City's existing commercial insurance coverage. In order to safeguard the City's assets, property, and potential loss from catastrophic events or significant third party liability claims Risk Management purchases several commercial insurance policies for the City. The transfer of these risks provides the City additional protection to its status as a self-insured entity and allows greater flexibility to its self-insurance program. Based on national events that impacted the insurance industry in 2017 the City's broker projects a minimum increase of 10% to maintain the City's current level of insurance coverage for 2019. This increase is more than inflation and the basis for this proposal.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Liability claims filed that proceeded to litigation	Years	7%	3%	7%	7%	7%
Property losses recovered through subrogation	Years	74%	70%	70%	70%	70%
Citywide Workers' Compensation Incident Rate	Years	7.06	7.65	10	10	10

080.09NA **Title:** Human Resources Tuition Reimbursement

Ranking **Department:** Human Resources

	<u>2019</u>	<u>2020</u>
Budget:	\$40,000	\$40,000
FTE:	0.00	0.00

0

City of Bellevue's tuition reimbursement program has been inactive for eight years. To support a high performing organization, it is essential that we provide continuous reinvestment in our employees' competencies and professional growth and development. Tuition assistance for employees applies to attaining degrees awarded by accredited colleges and universities and, increasingly, completion of online courses offered by accredited institutions. Allowing employees to earn a degree in a field related to their job improves their skill and experience level, which can positively impact work performance. Employees are more likely to be more engaged and stay with an organization when their employer is investing in their education and professional development. This program can be used to attract the best and the brightest in selection and recruitment programs. HR Policy and Procedure 10.27 outlines the process. Request: \$80,000 for the biennium (\$40,000 per fiscal year).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
% of Employees Who Agree/Strongly Agree that Training is made Available to them for Personal Growth and Development	Years	N/A	75.40%	80%	85%	85%
% Spend of Tuition Reimbursement Funds	Years	N/A	N/A	N/A	100%	100%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

120.21NA

Title: Homelessness Outreach and Response

Ranking

Department: Police

	2019	2020
Budget:	\$128,961	\$134,762
FTE:	0.00	0.00

0

This Homelessness Outreach and Response proposal seeks to provide a more proactive and comprehensive approach to individuals experiencing homelessness, to deliver enhanced outreach and access to potential services to those persons in need. The purpose of this proposal is to provide direct assistance to those individuals experiencing homelessness, more closely coordinated one-city approach, and respond to community issues related to homelessness.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of residents who rate their neighborhood as a good/excellent place to live	Years	94%	94%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue has attractive neighborhoods that are safe	Years	90%	91%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is a safe community in which to live, learn, work and play	Years	98%	96%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is a welcoming and supportive community that demonstrates caring for people through its actions.	Years	85%	79%	N/A	N/A	N/A
Percent of respondents feeling somewhat/very safe while walking alone in Bellevue's downtown business area during the day	Years	99%	97%	N/A	N/A	N/A
Percent of respondents feeling somewhat/very safe walking alone in Bellevue's downtown business area after dark	Years	88%	85%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is doing a good job of looking ahead to meet regional challenges	Years	78%	65%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is doing a good job of looking ahead to meet local challenges	Years	78%	67%	N/A	N/A	N/A

040.04NA

Title: Overall City Management

Ranking

Department: City Manager

	2019	2020
Budget:	\$1,950,948	\$2,036,359
FTE:	8.00	8.00

1

The City Manager's Office (CMO) serves as the executive branch of Bellevue's city government, providing strategic leadership for the organization and its operations. The CMO is committed to implementing the laws, policies, and direction established by the elected City Council in accordance with the Council Priorities, Community Vision and the High Performance Organization principles of One City. The CMO develops implementation plans and strategies, develops and recommends the city budget, and assures efficient and cost-effective management of the organization. The CMO also provides leadership and coordination for community-focused efforts, assures delivery of high-quality services by city staff and champions continuous improvement across the organization.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Annual General Fund ending fund balance relative to General Fund Revenues	Years	19.94%	22.65%	15%	15%	15%
Employee satisfaction with Bellevue as a place to work (Employee City-wide Survey)	Years	N/A	4.11	3.9	4	4
Training available for personal growth and development (Employee City-wide Survey)	Years	N/A	3.73	3.7	3.75	3.75
Maintain Aaa bond rating	Years	Yes	Yes	Yes	Yes	Yes
Number of management letter or audit findings - Financial Statements	Years	0	0	0	0	0
Annual Total Turnover Rate	Years	11.30%	10.40%	18%	18%	18%
% of Employees Who Agree/Strongly Agree that Training is made Available to them for Personal Growth and Development	Years	N/A	75.40%	80%	85%	85%
Annual Voluntary Turnover Rate	Years	4.70%	4.60%	10.20%	10%	10%
Work/Life Balance	Years	N/A	74.30%	80%	80%	80%
Percent of respondents who rate Bellevue as a good/excellent place to live	Years	97%	95%	N/A	N/A	N/A
Percent of residents who say the city is headed in the right direction/strongly headed in the right direction	Years	77%	69%	N/A	N/A	N/A
Percent of residents getting/definitely getting their money's worth for their tax dollars	Years	79%	71%	N/A	N/A	N/A

060.19NA

Title: Budget Office

Ranking

Department: Finance & Asset Management

	<u>2019</u>	<u>2020</u>
Budget:	\$858,997	\$901,954
FTE:	6.75	6.75

2

This proposal provides resources to plan, analyze, produce, and monitor a Council-approved, balanced biennial budget representing the City's vision and goals. The budget is a combined financial, operational, and capital document that allocates resources to the programs that matter most to the community. The Budget Office provides oversight and monitoring of the approved budget's implementation. All of these activities ensure that the City lives within its approved means and legal appropriations and provides evidence through survey and performance indicator reports that the City is achieving results.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Annual General Fund ending fund balance relative to General Fund Revenues	Years	19.94%	22.65%	15%	15%	15%
Variance between Q2 department General Fund expenditure projection and year-end actual expenditures	Years	-0.49%	0.26%	0%	0%	0%
Variance between Q2 department General Fund revenue projection and year-end actual revenue	Years	1.55%	2.61%	0%	0%	0%
Year end General Fund revenue actuals as a percentage of expenditure actuals	Years	103.20%	104.03%	100%	100%	100%
Percent of internal customers satisfied/very satisfied with Budget Office services	Years	80%	76%	90%	90%	90%
Number of funds exceeding biennial budget appropriation	Years	0	0	0	0	0
6-Year General Fund forecast growth factors are within 1% of regional jurisdiction average	Years	0.53%	0.73%	0%	0%	0%

030.01NA

Title: City Council

Ranking

Department: City Council

	2019	2020
Budget:	\$487,720	\$510,923
FTE:	7.00	7.00

3

The City Council serves as the legislative branch of Bellevue's city government and is charged with promoting the health, wellbeing, and safety of the community. In the course of their work, Councilmembers engage citizens on a variety of issues, analyze and enact policies, establish City laws, adopt a fiscally responsible biennial budget, levy taxes, authorize issuance of bonds and other debt financing, collaborate and partner with organizations throughout the region, influence the enactment of state legislation, and provide guidance for administering City services. The Council is committed to assuring a safe community, providing high quality and responsive services, working with citizens and community groups to solve problems, and protecting and enhancing the City's neighborhoods and natural environment.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of respondents who rate Bellevue as a good/excellent place to live	Years	97%	95%	N/A	N/A	N/A
Percent of residents who rate the overall quality of life in Bellevue as exceeds/greatly exceeds expectations	Years	94%	91%	N/A	N/A	N/A
Percent of residents who say the city is headed in the right direction/strongly headed in the right direction	Years	77%	69%	N/A	N/A	N/A
Percent of residents getting/definitely getting their money's worth for their tax dollars	Years	79%	71%	N/A	N/A	N/A
Percent of residents who rate their neighborhood as a good/excellent place to live	Years	94%	94%	N/A	N/A	N/A

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

060.20NA

Title: Debt Management Services

Ranking

Department: Finance & Asset Management

		2019	2020
Budget:	\$22,011,682	\$21,954,232	
FTE:	0.00	0.00	

4

This proposal provides resources to support fiscal oversight, administration, analysis of highly complex debt financing, and debt service of the City's \$460 million debt portfolio in a prudent and cost-effective manner, including cash flow reserves for LID Guaranty, LID Control, and Interest and Debt Redemption Funds. These services are crucial to maintaining the City's current AAA/Aaa bond ratings, public trust, and financial integrity. These functions are managed in accordance with State Law, City Policies and Procedures, and the Government Finance Officers Association (GFOA) recommended "Best Practices" which include: 1) Analyzing and issuing refunding bonds, 2) Selecting and managing the engagement of underwriters/municipal advisors, 3) Pricing of bonds in a negotiated sale, and 4) Utilizing tax increment financing as a fiscal tool.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
City's net outstanding limited tax general obligation (LTGO) debt per capita	Years	\$2,042	\$1,943	\$1,800	\$1,800	\$1,800
City's Net O/S LTGO Debt to Total Operating Revenues	Years	1.06	0.98	1.16	1.16	1.16
City's Net O/S LTGO Debt to Assessed Value	Years	0.64%	0.55%	0.50%	0.50%	0.50%
Full value per capita	Years	318,694.66	350,850.59	365,000	375,000	400,000
Maintain Aaa bond rating	Years	Yes	Yes	Yes	Yes	Yes
Percent of debt service payments verified and paid by the City's Fiscal Agent to bondholders on a timely basis	Years	100%	100%	100%	100%	100%
Percent of annual filings to regulatory agencies (MSRB) within 15 working days of the issuance of the CAFR or the occurrence of reportable material events related to bond covenants	Years	100%	100%	100%	100%	100%

090.08NA

Title: Network Systems and Security

Ranking

Department: Information Technology

		2019	2020
Budget:	\$2,939,899	\$3,206,504	
FTE:	12.00	12.00	

5

This proposal provides and manages the core technology infrastructure for the City to ensure that staff have access to all the technology resources required to support a high performing workforce. The City depends on a high quality, reliable and secure IT infrastructure to conduct operations, provide services and communicate with the public and other organizations. The infrastructure (including network, servers, information security, systems and services) must operate 24 hours a day, 7 days a week and have the appropriate level of resiliency, security and protection to withstand disruptions, disasters and cyber-attacks so that the City can provide services when most needed.

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Overall customer satisfaction - Network Services & Security	Years	89%	88%	90%	90%	90%
Network uptime	Months	99.93%	99.89%	99.90%	N/A	N/A
Data breach incidents	Quarters	0	0	0	N/A	N/A
Power utilization equivalent	Quarters	1.52	1.52	1.35	N/A	N/A
Mean time to repair (MTTR) priority 1 - 4 hours - Network Services & Security	Months	11.06	7.97	18	N/A	N/A
Mean time to repair (MTTR) priority 1 - 4 targets met for customer service - Network Services & Security	Months	74.10%	84.66%	80%	N/A	N/A
Staff trained in security	Years	138	315	N/A	N/A	N/A

060.13NA

Title: Citywide Treasury Management Services

Ranking

Department: Finance & Asset Management

	<u>2019</u>	<u>2020</u>
Budget:	\$565,946	\$592,236
FTE:	3.75	3.75

6

This proposal provides centralized fiscal oversight for the City's revenue collections, management of the City's bank accounts, and accounts receivable services. It also provides resources to manage the City's \$420 million investment portfolio. Central monitoring by Treasury staff provides a strong internal control mechanism for greater accountability, managing risk and minimizing liability of fraud. Our investment management focuses on preserving the principal value of investments, while providing adequate cash flow to meet the City's liquidity needs and optimizing investment return. Internal "active" management of the investment portfolio provides revenue of \$.9 to \$1.8 million to the City each year compared to investing in "passive investments" in the US Treasury Index or the State Local Government Investment Pool respectively. All functions are managed in accordance with State Law, City Policies & Procedures, the Government Finance Officers Association recommended "Best Practices".

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of cash receipting facilities where surprise cash counts were conducted	Years	33.33%	33.33%	50%	50%	50%
Percent of return on City investment exceeding benchmark	Years	0.23%	0.14%	0.10%	0.12%	0.20%
Maintain Aaa bond rating	Years	Yes	Yes	Yes	Yes	Yes
Number of cash receipting facilities trained on the City's cash handling and custody policy and procedures	Years	6	11	10	10	10
Percent of internal customers satisfied/very satisfied with Treasury services	Years	82%	72%	85%	85%	85%
Percent of reviews of cash receipting facilities completed versus planned	Years	100%	83%	90%	90%	90%
Percent of time adequate cash available to fund CIP projects and operating expenses without any forced sale of investments.	Years	100%	100%	100%	100%	100%
Percent of time investments in compliance with the Investment Policy including the return of principal with 100% of value	Years	100%	100%	100%	100%	100%
Zero Bank Account Overdrafts	Years	0	0	0	0	0
Percentage of Exceptions at Bank Reviewed/Decided On	Years	100%	100%	100%	100%	100%

020.05DA

Ranking

7

Title: Disclosure of Public Records and Information

Department: City Clerk

	2019	2020
Budget:	\$75,000	\$75,000
FTE:	0.00	0.00

This proposal, as well as the parent proposal (020.05PA), advances the City's commitment to open public government by providing centralized, professional administration of the Public Records Act (RCW 42.56) and State Model Rules for Public Disclosure (WAC 44-14). Additional funds are being requested to fund a professional services agreement used to outsource complex public records requests. The number and complexity of requests has steadily increased over the past decade. Outsourcing large requests that are anticipated to take 10+ months to complete enables staff to spend more time processing remaining requests and to provide the 'fullest assistance' to requestors, as specified in the Act.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Public disclosure customer satisfaction.	Years	84%	93%	85%	85%	85%
Requests closed within 10 business days.	Years	51%	44%	45%	45%	45%
Customers who agree that their records request was handled fairly and completely.	Years	90%	92%	95%	95%	95%
Public Records Requests.	Years	817	744	N/A	N/A	N/A
Public records request timeliness.	Years	84%	86%	85%	85%	85%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

020.05PA **Title:** Disclosure of Public Records and Information

Ranking **Department:** City Clerk

	2019	2020
Budget:	\$428,165	\$448,711
FTE:	3.00	3.00

7

This proposal advances the City's commitment to open public government by providing centralized, professional administration of the Public Records Act (PRA) (RCW 42.56) and State Model Rules for Public Disclosure (WAC 44-14). Staff carry out local policy and procedures established to provide transparency and full access by informing the public on how to access public records, coordinating the internal process for gathering responsive records to fulfill requests, reviewing collected records for completeness and possible exemptions, providing the records to the customer in the format requested, and documenting the search methods, details and timing of the responses. Staff also provide training and consulting services to departments to assist staff in complying with PRA requirements in the most efficient and effective manner.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Public disclosure customer satisfaction.	Years	84%	93%	85%	85%	85%
Requests closed within 10 business days.	Years	51%	44%	45%	45%	45%
Customers who agree that their records request was handled fairly and completely.	Years	90%	92%	95%	95%	95%
Public Records Requests.	Years	817	744	N/A	N/A	N/A
Public records request timeliness.	Years	84%	86%	85%	85%	85%

045.34PA **Title:** Electronic Communication Services

Ranking **Department:** Finance & Asset Management

	2019	2020
Budget:	\$325,160	\$339,814
FTE:	2.00	2.00

8

Electronic Communication Services provides oversight, management, and maintenance of the city's communication systems, which is critical for Police & Fire first responders and other departments in providing essential services to the community. The communication system primarily consists of base, mobile and portable radios, mobile computers, and radio infrastructure equipment. We maintain and repair these systems and manage the city's Federal Communications Commission licenses to ensure the city remains compliant with federal law to avoid legal, financial, and operational impacts to the city. We partner with federal, county, and local agencies throughout the region, including law enforcement and emergency responders. We manage the city's portion of the King County regional radio system, which ensures Bellevue's radios function properly throughout the region.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Overall satisfaction with Communication Services	Years	100%	96%	95%	95%	95%
% of communication services preventive maintenance performed on schedule.	Years	38.70%	56.90%	95%	95%	95%
% of radio availability	Years	100%	100%	98%	98%	98%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

045.30DA **Title:** Fleet Insourcing Program LTE to FTE Conversion

Ranking **Department:** Finance & Asset Management

	Budget:	2019 \$80,300	2020 \$84,851
	FTE:	1.00	1.00

9

The purpose for this proposal is to convert one Mechanical Services Technician position from LTE to FTE status. This position is currently utilized in an innovative insourcing pilot program where Fleet Operations provides vehicle maintenance and repair services to other agencies as a means of generating revenue and workload capacity. Although this revenue covers the cost of the Mechanical Services Technician position, the real gain is the additional capacity generated (approx. 1,100 service hours) and available for maintenance and repair activities. This is because the technician spends approximately 50 percent of the time on insourced vehicle maintenance and the remaining time on city vehicle maintenance and repair. This proposal supports the ongoing provision of safe, reliable, appropriately equipped, readily available vehicles and equipment for daily operations, through cost-effective best practices.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
In-sourcing/Up-fit program cost	Years	N/A	\$23,039	\$0	\$0	\$0
In-sourcing program added maintenance hours	Years	N/A	1,137	925	925	925
In-sourcing Tech cost per hour for 'maintenance'	Years	N/A	\$20.27	\$0.00	\$0.00	\$0.00
In-sourcing Tech supported up-fit hours	Years	N/A	139.4	300	300	300
Median Days Assets Held until "IN SERVICE"	Years	62	25	50	50	50

045.30PA **Title:** Fleet Services Maintenance & Repair

Ranking **Department:** Finance & Asset Management

	Budget:	2019 \$2,103,575	2020 \$2,194,633
	FTE:	13.50	13.50

9

Fleet Services maintains and repairs all city-owned vehicles and equipment supporting all city departments in providing essential services to the community. Managing these investments properly to meet their intended life cycles at a sustainable cost and to reduce the risk of accidents and injuries is the cornerstone of our business. This proposal provides safe, reliable, appropriately equipped, readily available vehicles and equipment for the city's daily operations, including Police & Fire response.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Vehicle/equip preventive maintenance performed on schedule	Quarters	94.63%	89.49%	95%	95%	95%
% of proactive vs. reactive maintenance and repair services	Years	78.23%	74.48%	80%	80%	80%
% of vehicle availability	Quarters	96.50%	95.80%	95%	95%	95%
Overall satisfaction with vehicle/equip maintenance and repair services	Years	96%	85%	90%	90%	90%
Technician productivity	Years	78.20%	86%	80%	80%	80%
% of repeat vehicle/equip repairs	Years	0.22%	0.21%	1%	1%	1%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

010.07NA

Title: Civil Litigation Services

Ranking

Department: City Attorney

	2019	2020
Budget:	\$1,059,561	\$1,109,840
FTE:	6.50	6.50

10

The Civil Litigation Services program provides efficient and effective representation of the City in legal proceedings, either by defending the City or by pursuing actions on behalf of the City. The program routinely works with other departments in providing this representation and in identifying and correcting ongoing or potential liability risks. This program is designed to safeguard public assets and reduce legal and financial risks to the City.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Resolution of lawsuits and legal proceedings in favor of the City	Years	94%	97.20%	80%	80%	80%
Litigation; Maintain cost per hour below outside counsel rates	Years	49%	44.42%	60%	60%	60%
Litigation: # of legal trainings provided to clients	Years	0	8	4	4	4

010.08NA

Title: Legal Advice Services

Ranking

Department: City Attorney

	2019	2020
Budget:	\$588,258	\$615,999
FTE:	3.50	3.50

11

The Legal Advice Services program provides high-quality, efficient, and effective legal advice to the City Council, 14 city departments, and various boards, commissions, and committees. This program supports the Responsive Government outcome by providing accessible, effective, and practical legal advice. Use of internal legal advice safeguards the public trust by identifying risks, reducing liability, and advancing strategic leadership through work on intergovernmental and internal strategic teams. Internal legal resources also support a customer-focused service by providing information to the public through interpretation and application of policies, regulations, and written/oral responses to requests for information.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Legal Advice; Maintain cost per hour below outside counsel rates	Years	52%	55%	55%	55%	55%
CAO; Legal Advice- Internal customer satisfaction	Years	92%	92%	95%	95%	95%
Legal Advice: # of legal trainings provided to clients	Years	3	12	4	4	4

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

010.09NA Title: Risk Management-Insurance, Claims and Loss Control

Ranking Department: City Attorney

		<u>2019</u>	<u>2020</u>
Budget:		\$4,672,356	\$4,809,210
FTE:		4.75	4.75

12

The Risk Management Division (Risk) develops and maintains an array of risk management strategies, including proactive claims management, professional loss control (safety) services, effective subrogation (property damage recovery), strategic risk transfer, insurance policy acquisition, data analysis and disciplined financial controls. Additionally, Risk serves as the financial steward for the City's General Self-Insurance and Workers' Compensation self-insured funds.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Target	<u>2019</u> Target	<u>2020</u> Target
Liability claims filed that proceeded to litigation	Years	7%	3%	7%	7%	7%
Property losses recovered through subrogation	Years	74%	70%	70%	70%	70%
Citywide Workers' Compensation Incident Rate	Years	7.06	7.65	10	10	10

020.02NA Title: Council Legislative and Administrative Support

Ranking Department: City Clerk

		<u>2019</u>	<u>2020</u>
Budget:		\$254,338	\$266,937
FTE:		2.00	2.00

13

Council Legislative and Administrative Support provides professional and administrative services to the part-time, seven-member Council to assure efficient performance of their official responsibilities, including setting public policy and enacting legislation. This includes production of weekly Council meeting packets that inform the Council's decision-making process, managing logistics for Council meetings, and providing a full range of strategic advice and administrative services to assure Council effectiveness. Additionally, Council support staff provide direct customer service to the community, including responding to general questions about City services and Council meetings, listening to citizen concerns and directing them to the appropriate point for resolution, and making Council agendas and meeting materials accessible to the public in advance of meetings.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Target	<u>2019</u> Target	<u>2020</u> Target
Internal customers satisfaction rating for Council Office service.	Years	93%	93%	85%	85%	85%
Timely posting of meeting materials.	Years	100%	100%	100%	100%	100%
Items presented and approved on the consent calendar.	Years	95%	97%	95%	95%	95%

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

020.01NA Title: City Clerk's Operations

Ranking Department: City Clerk

14

	2019	2020
Budget:	\$987,972	\$1,032,894
FTE:	6.00	6.00

The Clerk's Office Operations program provides the public a central point of contact for communicating with their government, promoting open communication, information sharing, and citizen participation. To accomplish this, the program manages the diverse range of administrative services associated with City governance in compliance with state law and local codes; preserves the record of government decision making and actions; offers legislative research services for public and staff; and is responsible for a wide range of noticing and documentation services including transcription and certification services.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Timely preparation of Council minutes.	Years	100%	98%	90%	90%	90%
Effective preparation of Council minutes.	Years	93%	100%	90%	90%	90%
Customer rating for timely and professional service.	Years	97%	97%	90%	90%	90%
Customer satisfaction rating for services received from Clerk's Office staff.	Years	96%	96%	90%	90%	90%
Overtured decisions / recommendations.	Years	0	0	0	0	0
Customers whose matter was handled in a knowledgeable, professional and timely manner.	Years	96%	100%	90%	90%	90%

020.04NA Title: Records Management Services

Ranking Department: City Clerk

15

	2019	2020
Budget:	\$719,907	\$752,390
FTE:	4.75	4.75

Records Management Services administers the City's records management program by setting standards and managing the policy framework for compliant and efficient record keeping for the organization. Staff provide guidance and direct support for managing records across their entire lifecycle (creation through disposition) in all formats to ensure public information is handled in compliance with State law. This includes development of and training on policies and procedures, as well as the implementation of and consultation on the use of systems to support the management of information in the most appropriate manner.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Customers satisfied with the service they were provided.	Years	91%	90%	85%	85%	85%
Training effectiveness.	Years	95%	91%	90%	90%	90%

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

060.16NA

Title: Citywide Disbursements

Ranking

Department: Finance & Asset Management

	2019	2020
Budget:	\$735,442	\$772,472
FTE:	6.25	6.25

16

This proposal covers the management and administration of the City's centralized Payroll and Accounts Payable (AP) processes. These functions oversee the majority of the City's disbursements, totaling \$356 million annually, in a fiscally responsible manner and in accordance with applicable laws and sound business practices to provide for accountability and to deliver exceptional service to the community.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of electronic payments to employees - Payroll	Years	93.98%	93.89%	95%	95%	95%
Percent of electronic vendor payments - A/P	Years	33.41%	23.83%	37%	39%	39%
Percent of internal customers satisfied/very satisfied with Accounts Payable services	Years	85%	94%	90%	90%	90%
Zero fines and penalties for payroll and benefits payments	Years	0	0	0	0	0
Percent of internal customers satisfied/very satisfied with Payroll services	Years	95%	90%	90%	90%	90%

110.06NA

Title: Development Services Financial Management

Ranking

Department: Development Services

	2019	2020
Budget:	\$642,488	\$673,557
FTE:	5.00	5.00

18

The Development Services (DS) Financial Management team has financial responsibility for the DS line of business and two departments: Development Services Department (DSD) and the Community Development Department (CDD). Fiscal management responsibilities include forecasting, budget and accounting, fee development, and customer billing.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percentage of Bills processed on time by the 10th of each month	Years	100%	100%	100%	100%	100%
Variance between Q2 Development Services year-end fund expenditure projection and year-end actual expenditures	Years	0%	3%	3%	3%	3%
Variance between Q2 Development Services year-end fund revenue projection and year-end actual revenue	Years	85%	85%	95%	95%	95%
Percentage of Monitoring reported within 7 days of closing.	Years	80%	80%	100%	100%	100%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

060.15PA **Title:** Business Tax and License Administration

Ranking **Department:** Finance & Asset Management

		2019	2020
Budget:	\$1,341,833	\$1,404,387	
FTE:	6.00	6.00	

19

This proposal includes the functions of the Tax Division which is responsible for collection, administration, education, and enforcement of the City's business licenses and taxes. The Tax Division's work accounts for approximately \$85 million in revenue in a biennium. This proposal manages and administers taxes for approximately 33,000 active business license accounts. These functions build and maintain the public trust through the effective and efficient collection and accounting of local taxes.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Percent of tax returns filed and paid online	Years	24.64%	29.67%	50%	75%	85%
Return on investment for tax audit program	Years	4.2	4.95	3	3	3
Percent of Filing Accounts With a Delinquent Return	Years	44%	25%	10%	10%	10%

040.07NA **Title:** Intergovernmental Relations/Regional Issues

Ranking **Department:** City Manager

		2019	2020
Budget:	\$683,512	\$709,323	
FTE:	2.00	2.00	

20

The Intergovernmental Relations (IGR) program ensures Bellevue's interests are represented at the state, federal and regional government levels and result in positive outcomes in funding, regulations and service partnerships aligned with the city's interests and priorities. This proposal ensures the City Council and city organization have the support to analyze and resolve cross-jurisdictional issues and maintain an effective voice and leadership role on regional, state and federal issues.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Cost of Animal Services to COB	Years	\$45,314	\$39,694	\$115,000	\$85,000	\$92,000
Estimated percent of animal licensing rate in Bellevue (cats & dogs)	Years	22.10%	21.37%	22%	22%	23%
Percent of residents who say the city is headed in the right direction/strongly headed in the right direction	Years	77%	69%	N/A	N/A	N/A
Percent of residents getting/definitely getting their money's worth for their tax dollars	Years	79%	71%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is doing a good job of looking ahead to meet regional challenges	Years	78%	65%	N/A	N/A	N/A
Somewhat/strongly agree Bellevue is doing a good job of looking ahead to meet local challenges	Years	78%	67%	N/A	N/A	N/A

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

045.20PA

Title: Facility Operations

Ranking

Department: Finance & Asset Management

		<u>2019</u>	<u>2020</u>
Budget:	\$4,395,176	\$4,554,044	
FTE:	16.00	16.00	

21

This proposal provides funding for the operation, maintenance and repair needs for City Hall, the Bellevue Service Center (BSC) and Fire Department facilities supported by the Civic Services Facility Operations division. The primary elements supported by this proposal include all costs associated with utilities, custodial services, and routine repairs and maintenance. Also included are the administrative staff who support both facility operations and tenant services such as the deli, coffee cart, vending programs, employee fitness centers, artwork installations, special events, Emergency Operations Center support, access control badging and background checks, City Council meeting support, and public meeting room setups. These services are provided through a combination of in-house labor resources and contracted vendors.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Target	<u>2019</u> Target	<u>2020</u> Target
Annual City Hall Energy Star Rating	Years	98	99	90	90	90
City Hall total cost of operations per sq ft compared to IFMA benchmark	Years	99.10%	96.30%	94.40%	92.50%	90.70%
BSC total cost of operations per sq ft compared to IFMA benchmark	Years	79.70%	76.30%	74.80%	73.30%	71.90%
City Hall total utilities cost per sq. ft. compared to IFMA benchmark	Years	50.70%	47.60%	46.60%	45.70%	44.80%
City Hall Custodial cost per sq. ft. compared to IFMA benchmark	Years	78.30%	80.50%	78.90%	77.30%	75.80%

060.18NA

Title: Financial Accountability & Reporting

Ranking

Department: Finance & Asset Management

		<u>2019</u>	<u>2020</u>
Budget:	\$852,765	\$890,261	
FTE:	5.00	5.00	

22

This proposal provides fiscal oversight to the City of Bellevue through the preparation and submission of mandatory financial reporting to the State Auditor's Office (SAO), the State Department of Revenue, and federal agencies requiring special reporting. It provides for adherence to best practices through preparation of a Comprehensive Annual Financial Report (CAFR) and the use of internal reviews (audits). Acceptance of this proposal ensures compliance with State Law and Generally Accepted Accounting Principles (GAAP) and minimizes the City's risks for potential liabilities and misappropriation of assets. This proposal enables the City to provide for accountability, a key element of stewards of the public trust.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Number of management letter or audit findings - Financial Statements	Years	0	0	0	0	0
Percent of internal customers satisfied/very satisfied with Accounting services	Years	85%	81%	90%	90%	90%
Received an unmodified opinion for annual financial statements	Years	Yes	N/A	Yes	Yes	Yes
Received the Certificate of Excellence in financial reporting proficient in all categories	Years	Yes	N/A	Yes	Yes	Yes
Number of management letter or audit findings - Single Audit	Years	0	N/A	0	0	0
Number of Active Internal Control Cases	Years	4	6	0	0	0

090.01NA

Title: Computer Technology Services

Ranking

Department: Information Technology

	2019	2020
Budget:	\$1,266,732	\$1,324,889
FTE:	8.00	8.00

23

This proposal focuses on effective delivery and support of technology services to City staff and eCityGov Alliance customers. Specifically, this includes:

IT Support of deployed technology in City Hall, at remote locations and in the field

Scheduled and just-in-time replacement of hardware and software technology

Maintenance and troubleshooting of technology to keep the City workforce performing services

Training and education for City employees to help create a high-performance workforce

The functions and need for IT Support have continued to expand as the workforce uses a diverse, highly mobile toolset to complete their jobs.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Overall customer satisfaction - Client Technology Services	Years	85%	85%	90%	90%	90%
First call resolution - Information Technology Department	Months	41.98%	38.59%	45%	N/A	N/A
Mean time to repair (MTTR) priority 1 - 4 hours - Client Technology Services	Months	4.92	5.38	12	N/A	N/A
Mean time to repair (MTTR) priority 1 - 4 targets met for customer service - Client Technology Services	Months	89.56%	88.87%	80%	N/A	N/A

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

110.02NA

Title: Policy Implementation Code Amendments & Consulting Service

Ranking

Department: Development Services

		2019	2020
Budget:		\$2,321,454	\$2,428,549
FTE:		14.08	14.08

24

The Policy Development function of Development Services (DS) supports the Responsive Government outcome by implementing adopted City plans (e.g., Downtown Livability, Eastgate/I-90) and state and federal mandates (e.g., Shoreline Management Act, Critical Areas Update, NPDES) through amendments to codes, standards, and procedures. It aligns regional plans (e.g., Eastlink) with the Community Vision and Values by providing development-related consulting advice. Delivering on Policy Development commitments to respond to community priorities maintains public trust and ensures delivery of customer-focused service. This proposal includes internal staff time, outside professional services (as needed), and code and policy implementation.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of residents who agree or strongly agree that Bellevue is doing a good job planning for growth in ways that will add value to residents' quality of life	Years	74%	72%	80%	80%	80%
Percentage of residents who agree the City's land use planning efforts are somewhat or extremely open and accessible.	Years	70%	63%	75%	75%	75%

110.01NA

Title: Development Services Information Delivery

Ranking

Department: Development Services

		2019	2020
Budget:		\$1,965,877	\$2,059,385
FTE:		12.65	12.65

25

The Development Services (DS) Information Delivery function supports the Responsive Government outcome by providing customers broad access to development services information regarding properties, public and private development projects, development and construction codes and standards, and inspection services. This proposal supports the delivery of information regarding code enforcement procedures, access to public records, permit processes and timelines, and permit fees. The DS Information Delivery function delivers services consistent with customer-driven and City of Bellevue expectations that focus on quality, customer experience, timeliness, and predictability. This proposal supports the delivery of information in a variety of formats intended to provide equitable access to city government functions within DS.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Total hours spent on Public Information	Years	18,301	16,644	16,000	15,000	14,000
Total hours spent with clients at the permit desk	Years	15,654	13,448	13,000	12,000	11,000
Percentage of initial application submittal accepted as 'complete'	Years	82%	82%	100%	100%	100%
Number of visitors at the permit center	Years	8,859	7,761	7,500	7,500	7,000

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

045.32DA **Title:** Fleet & Communications Parts Inventory & Fuel System

Ranking **Department:** Finance & Asset Management

			<u>2019</u>	<u>2020</u>
	Budget:	\$2,164,879	\$2,236,743	
	FTE:	3.50	3.50	

26

Fleet & Communications parts inventory and fuel system programs provide the parts, components, fluids, and fuel for the city's fleet of vehicles and equipment. Having parts and fuel readily available helps ensure assets can be deployed to deliver services to the community, including Police & Fire emergency response. We oversee fuel acquisition, including biofuel, and manage the city's 12 fueling sites, as well as equipment upgrades needed to conform to new environmental requirements and initiatives.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
% of vehicle/equipment parts available to technicians upon request.	Quarters	83.56%	81.59%	80%	80%	80%
Customer satisfaction with the fueling system operation.	Years	97%	77%	85%	85%	85%
% of loss vs. overall purchase	Years	0.99%	0.79%	1%	1%	1%
% of fuel dispenser availability	Years	99%	97.50%	100%	100%	100%

045.01NA **Title:** Client Services

Ranking **Department:** Finance & Asset Management

			<u>2019</u>	<u>2020</u>
	Budget:	\$615,019	\$645,610	
	FTE:	5.00	5.00	

27

Client Services provides centralized, seamless, one-stop delivery of a wide range of services to customers through the public service desk, the MyBellevue mobile app, the customer assistance web portal, and the City Hall events program which schedules and manages City Hall's 11,000sf of public meeting space. Central to our service delivery approach is that customers should not have to understand city business or how the city is organized to receive service and their needs should be met as simply as possible (one click, one call, one stop).

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Average number of days to resolve online service requests	Years	2.25	7.5	2	2	2
Customer satisfaction with the public service desk's ability to streamline access to services & information	Years	99%	97%	98%	98%	98%
Customer satisfaction with staff at the public service desk as a knowledgeable resource	Years	98%	95%	97%	97%	97%
Errors relative to the volume of financial transactions processed by public service desk	Years	1%	1%	1%	1%	1%
Customer satisfaction with responsiveness and quality of service provided by City Hall Events program staff	Years	99%	100%	95%	98%	98%
Public service desk voicemail messages returned within 1 hour of receipt	Years	99%	99%	100%	100%	100%

045.31DA

Title: Fleet & Communications Asset Management

Ranking

Department: Finance & Asset Management

	<u>2019</u>	<u>2020</u>
Budget:	\$198,932	\$208,735
FTE:	1.50	1.50

28

Fleet & Communications Asset Management acquires and disposes of all city-owned vehicles and most equipment, providing departments with safe and reliable assets to deliver essential services to the community. As stewards of the city's financial investment, we develop specifications based on department customer needs and procure and deliver vehicles and equipment by following purchasing and bid laws and considering lifecycle costs. In support of the city's Environmental Stewardship Initiative, Fleet & Communications attempts to use green technologies and purchase alternative fuel vehicles whenever possible. We sell surplus city vehicles and equipment to maximize the return on the city's investment.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Customer satisfaction with vehicle/equipment acquisition process.	Years	88%	67%	85%	85%	85%
Number of vehicle/equip purchases rolled over from one year to the next	Years	4	3	0	0	0
% of new vehicle/equip placed in service on schedule.	Years	95%	99%	95%	95%	95%
% of book value achieved on surplus sales.	Years	90%	115%	95%	95%	95%

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City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

060.46NA

Title: LEOFF 1 Medical Operating Costs

Ranking

Department: Finance & Asset Management

	2019	2020
Budget:	\$73,282	\$73,282
FTE:	0.00	0.00

29

The Finance and Asset Management Department is proposing to continue the City's current policies and management of the Law Enforcement Officers & Firefighters Medical Reserve Fund (LEOFF 1 Fund) in the 2019-2020 biennium. The key recommendation of this proposal is to receipt revenues from contract cities' pension fund contributions in accordance with State law and established Council policy and to ensure sound management of the funds and compliance with Government Accounting Standards Board accounting requirements. Starting in 2018 and continuing in the 2019-2020 biennium, the City policy is to make contributions to the LEOFF 1 Fund for each year's projected liability in the year the liability is incurred. Based on a recent actuarial update received February 2018, the unfunded actuary liability is \$41.6 million. The current forecast estimates a \$2.3 million allocation towards the balance annually.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Contract cities are informed about LEOFF I Fund account activity & balances	Years	Yes	Yes	Yes	Yes	Yes

060.17NA

Title: Procurement Services

Ranking

Department: Finance & Asset Management

	2019	2020
Budget:	\$1,082,311	\$1,136,461
FTE:	8.75	8.75

30

The Procurement Services Division provides management and oversight of approximately \$130 million per year of procurement expenditures in support of City departments, projects, and programs. This proposal is requesting funding for the services offered by procurement professionals who are engaged in the following: purchasing goods and services, overseeing competitive solicitations that exceed \$300,000, providing assistance and review in contract development, sourcing best value products and vendors, conducting outreach efforts to disadvantaged businesses, managing citywide vendor contracts, administering the ProCard program, support and oversight of proper disposal methods for surplus items.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Percent of spend utilizing a competitive process	Years	93%	81%	90%	90%	90%
Percent of City staff who are very satisfied/satisfied with Procurement Services	Years	73%	67%	90%	90%	90%
Percent of procurement spend to Small Businesses (includ MWDBE)	Years	10.40%	13.48%	15%	15%	15%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

090.09NA **Title:** Technology Business Systems Support

Ranking **Department:** Information Technology

	<u>2019</u>	<u>2020</u>
Budget:	\$2,633,551	\$2,736,402
FTE:	14.00	14.00

31

The proposal provides for the selection, implementation and ongoing support of critical line of business applications that help deliver vital services to our community. The community in this high-tech region expects technology to be used to efficiently deliver services, such as permitting, billing and payment, inquiries and problem reporting and work orders. Customers also expect appropriate and timely information in the form of alerts, web and mobile applications and access to data. The Technology Business System service supports public facing applications such as the Open Data portal, MyBellevue citizen reporting, MyUtilityBill payment and internal productivity-enhancing applications used by staff, for example Amanda (permitting & inspection), Maximo (asset management), and JDE (Financials and HR).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Mean Time to Repair (MTTR) Priority 1-4 Targets Met - Technology Business Systems	Months	87.66%	88.28%	80%	N/A	N/A
Overall Customer Satisfaction - Application Services	Years	100%	81.30%	85%	85%	85%
Projects reaching all objectives - ITD Project Management	Years	85.71%	89%	95%	95%	95%
Projects completed on schedule - ITD Project Management	Years	92.85%	67%	95%	95%	95%

040.02DA **Title:** BTV LTE to FTE Conversions

Ranking **Department:** City Manager

	<u>2019</u>	<u>2020</u>
Budget:	\$209,734	\$220,647
FTE:	2.00	2.00

32

The Communications Office proposes the conversion of two full-time LTE staff to FTE status in 2019-2020. Bellevue Television (BTV) currently operates with 1 FTE and two full-time LTEs, with the assistance of students from Bellevue College. As the city has grown, internal and external demand for visual communications has increased significantly, especially for videos that can be viewed on-the-go. Within the last year, BTV began producing more content including minute-long videos called "Just a Minute Today in Bellevue" that are ideal for a social media audience and a quarterly public affairs show, BellevueNOW, that's focused on local issues. Having highly skilled, permanent staffing is necessary to maintain BTV's professionalism, quality productions and productivity. This budget impact of this proposed change will be offset by reductions in maintenance and operations expenditures across the department.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Right information to right people at the right time (Employee City-wide Survey)	Years	N/A	3.31	3.31	3.32	3.32
Org shares info with the public (Employee City-wide Survey)	Years	N/A	3.98	3.98	3.98	3.99
Somewhat/strongly agree Bellevue does a good job of keeping residents informed (added in 2010)	Years	87%	84%	N/A	N/A	N/A

040.02PA

Ranking

32

Title: Communications

Department: City Manager

	2019	2020
Budget:	\$841,316	\$866,814
FTE:	4.00	4.00

The Communication Team includes the Chief Communications Officer (CCO), reporting to the Deputy City Manager, five full-time staff (Communications is proposing the conversion of two full-time LTE staff to FTEs in 2019-2020) in the City Manager's Office, one community engagement lead based in the Planning and Community Development Department, and eight public information officers who are housed in various city departments and report via a matrix setup to the CCO. The team strives to effectively communicate with an informed and engaged public, deliver strategic internal and external communications, and enhance Bellevue's reputation. These objectives are accomplished by delivering rich content through multiple, complementary channels; ensuring accurate, compelling and consistent messaging; building strong relationships with internal and external audiences; delivering on Bellevue's brand promise; facilitating stakeholder engagement; and exemplifying excellence, always.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Right information to right people at the right time (Employee City-wide Survey)	Years	N/A	3.31	3.31	3.32	3.32
Org shares info with the public (Employee City-wide Survey)	Years	N/A	3.98	3.98	3.98	3.99
Somewhat/strongly agree Bellevue does a good job of keeping residents informed (added in 2010)	Years	87%	84%	N/A	N/A	N/A

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

080.01NA **Title:** Health Benefits Operating Fund

Ranking **Department:** Human Resources

	2019	2020
Budget:	\$29,001,004	\$30,777,546
FTE:	1.80	1.80

33

The City manages and maintains an employee Benefits Program that provides comprehensive benefits and related services to the workforce as part of an integrated total rewards strategy. The Benefits Program is inclusive of all health and wellness plans, as well as other benefit components. These components include, but are not limited to, medical, dental, vision, life /accidental death and dismemberment (AD&D) insurance, flexible spending arrangements (health and dependent care), and an employee assistance program (EAP) for the purpose of attracting and retaining a diverse and talented workforce.

These programs are a major component in maintaining a strong total rewards program allowing the City to compete for the top candidates in the job market. Effective program administration and oversight are critical in providing competitive plans in a legally compliant, cost-effective manner.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
% of Employees who Agree/Strongly Agree that the City of Bellevue Offers Good Benefits	Years	N/A	N/A	85%	85%	85%

090.10NA **Title:** eCityGov Alliance Fees and Services

Ranking **Department:** Information Technology

	2019	2020
Budget:	\$249,863	\$143,538
FTE:	1.00	1.00

34

Bellevue is a founding partner in the eCityGov Alliance (Alliance), an inter-local government non-profit agency with a mission of providing convenient and consistent online services to the public. There are two parts to this proposal. First, as a partner, the City pays fees to the Alliance on behalf of the City of Bellevue and in return owns 39% of the Alliance intellectual property and assets and receives use of all Alliance services. Second, under the Alliance inter-local agreement, Bellevue provides IT and fiscal services for the Alliance. The Alliance pays for all services provided by City of Bellevue.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
MyBuildingPermit permit volumes	Years	N/A	31,887	30,000	30,000	30,000
MyBuildingPermit transaction amounts	Years	N/A	\$12,351,616	\$15,500,000	\$15,500,000	\$15,500,000

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

090.06NA **Title:** Geospatial Technology Services (GTS)

Ranking **Department:** Information Technology

		2019	2020
Budget:	\$1,109,787	\$1,155,983	
FTE:	6.00	6.00	

35

This proposal identifies the resources needed for the Geospatial Technology Services (GTS) program to deliver high-quality mapping data, solutions and services using Geographic Information Systems (GIS). GIS serves as an organizational platform for visualizing location-based information, enables an efficient map-driven mobile workforce, increases transparency through interactive web maps for the Bellevue community, and maintains a trusted repository of geographic information at an excellent value.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Service Request Target Met - Geospatial Technology Services	Months	98.68%	95.31%	80%	N/A	N/A
Mean Time to Repair (MTTR) Geospatial Technology Services	Months	5.41	9.56	18	N/A	N/A
Online usage of External Facing Web Maps Incidents Target Met-GTS	Months	1,337.10	966.17	N/A	N/A	N/A
	Years	97.73	88.17	85	85	85

110.13DA **Title:** Development Services - Automation Proposal

Ranking **Department:** Development Services

		2019	2020
Budget:	\$508,552	\$391,003	
FTE:	0.00	0.00	

36

Development Services (DS) will upgrade the permit-tracking system (AMANDA) and enhance associated systems in order to implement industry best practices and leverage functionality to replace outdated, disparate systems and improve processes. It will also align with the City's Information Technology Strategic Initiatives (such as System Integration). This proposal also funds scanning the scanning of historical documents to complete the Paperless Permitting Initiative. Finally, this proposal will support exploration of new, innovative initiatives such as a permit-application virtual assistant, utilizing artificial intelligence technology. ❖

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Total hours spent on Public Information	Years	18,301	16,644	16,000	15,000	14,000
Total hours spent with clients at the permit desk	Years	15,654	13,448	13,000	12,000	11,000
Percentage of paperless permit applications in a calendar year	Years	75%	80%	100%	100%	100%
Percentage of records requests that come from within DS	Years	34%	36%	5%	5%	5%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

110.13PA

Title: Development Services - Automation Proposal

Ranking

Department: Development Services

	2019	2020
Budget:	\$148,439	\$152,299
FTE:	0.00	0.00

36

Development Services (DS) will upgrade the permit-tracking system (AMANDA) and enhance associated systems in order to implement industry best practices and leverage functionality to replace outdated, disparate systems and improve processes. It will also align with the City's Information Technology Strategic Initiatives (such as System Integration). This proposal also funds scanning the scanning of historical documents to complete the Paperless Permitting Initiative. Finally, this proposal will support exploration of new, innovative initiatives such as a permit-application virtual assistant, utilizing artificial intelligence technology. ❖

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Total hours spent on Public Information	Years	18,301	16,644	16,000	15,000	14,000
Total hours spent with clients at the permit desk	Years	15,654	13,448	13,000	12,000	11,000
Percentage of paperless permit applications in a calendar year	Years	75%	80%	100%	100%	100%
Percentage of records requests that come from within DS	Years	34%	36%	5%	5%	5%

045.04DA

Title: Real Property/Director's Office Admin Support: Increase FTE to 1.0

Ranking

Department: Finance & Asset Management

	2019	2020
Budget:	(\$33)	\$47
FTE:	0.25	0.25

37

This proposal is to increase an administrative position from .75 to 1.0 FTE. Real Property's base budget for 2019-2020 already includes a .75 FTE for this position, which was reallocated from within the department's Client Services Division. This position provides support to the Real Property Division and to the Director's Office staff. The position primarily performs administrative functions that would otherwise need to be done at a higher cost by Real Property agents, Department Director, Assistant Director, and Fiscal Manager. Losing a quarter of this position would reduce efficiency in these two workgroups and lead to delays on important project delivery timelines.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Customer satisfaction with timeliness of Real Property services	Years	82%	72%	80%	80%	80%
Customer satisfaction with Real Property staff as a knowledgeable resource	Years	N/A	92%	90%	90%	90%
Customer satisfaction with overall service you received from Real Property	Years	N/A	90%	90%	90%	90%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

045.04DB **Title:** Real Property Agent Conversion of LTE to FTE

Ranking **Department:** Finance & Asset Management

	2019	2020
Budget:	\$0	\$101,039
FTE:	0.00	1.00

37

This proposal is to convert one Real Property Agent position from LTE to FTE status. This position is required to address increased, ongoing real property work on behalf of customer departments and capital investment programs. The position is offset by revenue since most of the work is directly billable to budgeted projects. Without this position, the Real Property Division will lack adequate staffing to complete this ongoing workload, leading to delays in property acquisitions and increasing overall project timelines and risk.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Customer satisfaction with timeliness of Real Property services	Years	82%	72%	80%	80%	80%
Customer satisfaction with Real Property staff as a knowledgeable resource	Years	N/A	92%	90%	90%	90%
Customer satisfaction with overall service you received from Real Property	Years	N/A	90%	90%	90%	90%

045.04PA **Title:** Real Property Services

Ranking **Department:** Finance & Asset Management

	2019	2020
Budget:	\$760,779	\$697,501
FTE:	4.75	4.75

37

The Real Property division provides professional expertise to assist city departments in all facets of real estate transactions. A significant portion of work is purchasing temporary and permanent property rights for city projects including transportation roadways, utilities infrastructure, and construction of facilities to serve the community. The division also sells city-owned property when it becomes surplus. Real Property's specialized services include preparation and review of all real estate transaction documents, property valuation services, site searches, property management, market and lease analyses, title and escrow support, and relocation assistance. Also, the division provides strategic advice to manage the city's portfolio of real estate assets that is worth billions of dollars.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Customer satisfaction with timeliness of Real Property services	Years	82%	72%	80%	80%	80%
Customer satisfaction with Real Property staff as a knowledgeable resource	Years	N/A	92%	90%	90%	90%
Customer satisfaction with overall service you received from Real Property	Years	N/A	90%	90%	90%	90%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

010.01NA

Title: City Attorney Department Management and Support

Ranking

Department: City Attorney

	2019	2020
Budget:	\$814,266	\$849,812
FTE:	4.00	4.00

38

City Attorney management and support staff provide strategic leadership, management and general support to each of the four divisions of the City Attorney's Office (CAO) (civil advice, civil litigation, prosecution and risk management), as well as direct legal support for certain client departments and the City Council. These resources benefit all functions within the CAO and could not logically be assigned to any one of the CAO's separate proposals. Positions included in this proposal are: Department Director (i.e., the City Attorney), Deputy City Attorney, Office Manager and Senior Administrative Assistant.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Final contract review in days	Quarters	2	2	2	2	2
Trainings received by staff	Years	43%	85%	100%	100%	100%
% of staff on City committees	Years	90%	89%	50%	50%	50%

045.03NA

Title: Civic Services Department Management & Support

Ranking

Department: Finance & Asset Management

	2019	2020
Budget:	\$0	\$0
FTE:	0.00	0.00

39

Department management provides strategic leadership and oversight of this mid-sized operating department, integrating the organization's core values, leadership philosophy, and high performing organization principles into our work. The Director leads the management team in ensuring effective deployment of department resources to support customer departments in meeting the community's service expectations. We use performance management as an essential tool to ensure we balance quality, value, and sustainable financial performance. Proactive fiscal stewardship is critical due to the magnitude and diversity of funds we manage. The department currently consists of 73 FTEs/LTEs spread across five divisions in multiple locations.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Customer satisfaction with services received by the department	Years	97%	90%	90%	90%	90%
Department supervisory best practice survey scores	Years	8.56	8.68	8	8	8
Department employee response rate to employee survey	Years	91.40%	91%	100%	100%	100%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

110.05NA

Title: Development Services Department Management & Support

Ranking

Department: Development Services

	<u>2019</u>	<u>2020</u>
Budget:	\$1,104,728	\$1,148,192
FTE:	4.00	4.00

40

This proposal provides strategic leadership, management and general support to the Development Services Department (DSD) and the development services line of business spanning four departments. These resources benefit all functions of development services and could not logically be assigned across all development services proposals.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Customers rating Bellevue as a good to excellent place to live measured by survey of residents	Years	95%	97%	95%	95%	95%
Percentage of DS permits applied for online	Years	75%	80%	85%	85%	85%
Rating of Permitting and Licensing services in Bellevue by Businesses in Bellevue	Years	N/A	5.78	8	8	8

060.07PA

Title: Finance and Asset Management Department Management and Support

Ranking

Department: Finance & Asset Management

	<u>2019</u>	<u>2020</u>
Budget:	\$1,939,006	\$2,006,920
FTE:	9.00	9.00

41

The services offered in this proposal provide fiscal policy, strategic direction, and leadership for the City Council, City Manager, and Leadership Team. It also provides oversight and leadership for the Finance and Asset Management Department, including all Finance functions. Financial performance and long-term financial sustainability are essential to all City functions. Therefore, fiscal policy and operations impact all City proposals, as well as proposals involving other entities like the Bellevue Convention Center Authority.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Percentage of Finance Department employees with Performance Evaluations delivered within 60 Days	Years	94%	100%	90%	90%	90%
Maintain Aaa bond rating	Years	Yes	Yes	Yes	Yes	Yes
Number of management letter or audit findings - Financial Statements	Years	0	0	0	0	0
Percent of City staff that are satisfied or very satisfied with the Finance department's service delivery	Years	87%	83%	90%	90%	90%

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

080.06PA

Title: HR Workforce Administration-Program Administration

Ranking

Department: Human Resources

		2019	2020
Budget:	\$1,432,393	\$1,494,996	
FTE:	6.00	6.00	

42

This proposal ensures the development and administration of Human Resources policy and system best practices to support the organization in managing and executing its many business lines and services. These services ensure we achieve our organizational vision and values resulting in an engaged and high performing workforce. The HR administrative programs provide vital support to all functional areas in the Human Resources Department and specifically provide support in the areas of labor management, performance coaching, career development, the transition and redeployment of personnel; counseling to ensure personnel actions are appropriate, timely and consistent; oversight of complex medical/disability leave administration cases; and overall leadership to all functional areas of the comprehensive Human Resources program.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Annual Total Turnover Rate	Years	11.30%	10.40%	18%	18%	18%
Annual Voluntary Turnover Rate	Years	4.70%	4.60%	10.20%	10%	10%
Annual Average Sick Leave Utilization Rate	Years	52.91	59.92	64	64	64
Pride in Workplace	Years	78.60%	N/A	80%	80%	80%

090.05NA

Title: IT Department Management and Support

Ranking

Department: Information Technology

		2019	2020
Budget:	\$1,174,735	\$1,221,982	
FTE:	7.00	7.00	

43

This proposal provides strategic technology leadership within the organization and region, aligns strategic technology decisions with Council and Departmental business vision, and provides oversight over the operation of all business lines noted in other Information Technology Department's (ITD) proposals. These services are delivered in a manner that ensures the following are met: (a) the direction of the City Council and City Manager; (b) the goals of each Department proposal; and (c) adoption and application of core values and leadership philosophy at all levels of the organization.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Overall customer satisfaction - Information Technology Department (Survey)	Years	83%	83%	90%	90%	90%
Information Technology Department spending in relation to total enterprise expenditures	Years	2.53%	2.19%	4%	4%	4%
Information Technology Department spending per City of Bellevue employee	Years	\$8,456	\$7,761	\$8,977	\$8,977	\$8,977
Mean Time to Repair (MTTR) Priority 1-4 Targets Met - Technology Business Systems	Months	87.66%	88.28%	80%	N/A	N/A

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

045.33DA **Title:** Fleet & Communications Management

Ranking **Department:** Finance & Asset Management

	Budget:	2019 \$414,233	2020 \$432,701
	FTE:	2.50	2.50

44

This proposal is for the overall management of the Fleet and Communications division which provides and maintains the vehicles and equipment necessary for city departments to perform their jobs and deliver services to the public. We set the standards for vehicle and equipment usage for city departments. We lead the Fleet & Communications Governance Committee and division personnel while also providing oversight of the city's vehicle and equipment assets, fuel, related funds, and day-to-day operations.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
% of vehicle availability	Quarters	96.50%	95.80%	95%	95%	95%
Overall customer satisfaction with of Fleet & Communications division.	Years	94%	83%	85%	85%	85%
Annual worker's comp claims involving Fleet and Communications staff	Years	0	1	0	0	0
% of Equipment Rental Fund (ERF) operating budget reserved	Years	16%	15.20%	5%	5%	5%

060.45NA **Title:** Finance Business Systems

Ranking **Department:** Finance & Asset Management

	Budget:	2019 \$686,770	2020 \$720,495
	FTE:	5.00	5.00

45

The City's success in establishing strong fiscal policy and financial leadership is dependent on accurate, reliable financial systems. This proposal includes all the Finance related systems and the Finance Business Systems (FBS) Business and Data Analysts who support these critical systems. We work hand in hand with Departments and Finance and Asset Management Divisions to optimize financial work processes, serve as the voice of the customer by defining system requirements and partner with the City's Information Technology (IT) team to deliver automated business solutions. Principal systems include financial accounting and reporting, tax and business licenses, performance indicators and budget process. Specialized systems include data mining, reporting and internal controls. Analysts perform project management, improvement analysis, test/implementation support, ad hoc system development, technology research, reporting and training.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Percent of customers satisfied/very satisfied with overall ability to get the information from the City's financial systems to support me in doing my job.	Years	66.18%	68%	80%	80%	80%
Completed vs. Created Work Requests	Years	49%	78%	65%	65%	65%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

080.04NA

Title: HR Workforce Development-High Performance Work Culture Programs

Ranking

Department: Human Resources

		2019	2020
Budget:	\$1,045,723	\$1,094,808	
FTE:	7.00	7.00	

46

The Workforce Development program focuses on Human Resources' ongoing administration, management and delivery of workforce development related initiatives and other human resources programs that enhance high performance and demonstrate the desired work culture as defined by our vision and values. The workforce development strategy is a holistic approach aligning policies, programs and practices that provide employees with something of value in return for their contributions towards the mission, vision and goals of the city. To ensure the ongoing support of a high performing workforce, the programs must be sustainable, flexible, and continuously evolve to meet future organizational needs.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Annual Total Turnover Rate	Years	11.30%	10.40%	18%	18%	18%
% of Employees Who Agree/Strongly Agree that Training is made Available to them for Personal Growth and Development	Years	N/A	75.40%	80%	85%	85%
Annual Voluntary Turnover Rate	Years	4.70%	4.60%	10.20%	10%	10%
Work/Life Balance	Years	N/A	74.30%	80%	80%	80%
% Spend of Tuition Reimbursement Funds	Years	N/A	N/A	N/A	100%	100%

080.06DB

Title: HR Workforce Administration-Senior Administration

Ranking

Department: Human Resources

		2019	2020
Budget:	\$89,225	\$94,050	
FTE:	1.00	1.00	

46

This proposal ensures the development and administration of Human Resources policy and system best practices to support the organization in managing and executing its many business lines and services, and to support the HR Management team. These services ensure the achievement of HR's organizational vision and values in an effective and efficient manner, resulting in an engaged and high performing workforce. The HR administrative programs provide vital support to all functional areas in the Human Resources Department, specifically in the areas of labor management, performance coaching, career development, hiring and recruitment; personnel actions; administration and oversight of complex medical/disability leave administration cases; public records management; employment verification; training and development; procurement and billing; and contract management. Estimated cost: \$55,930 annually.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Annual Total Turnover Rate	Years	11.30%	10.40%	18%	18%	18%
Annual Voluntary Turnover Rate	Years	4.70%	4.60%	10.20%	10%	10%
Annual Average Sick Leave Utilization Rate	Years	52.91	59.92	64	64	64
Pride in Workplace	Years	78.60%	N/A	80%	80%	80%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

045.02NA Title: Parking & Employee Transportation Services

Ranking Department: Finance & Asset Management

	2019	2020
Budget:	\$578,434	\$604,663
FTE:	1.00	1.00

47

This program manages employee and visitor parking at the city's largest worksites, City Hall and Bellevue Service Center. It includes outreach and incentives to approximately 1,500 employees to get them to commute to work using alternatives to driving alone (i.e. transit, carpool, vanpool) as mandated by State commute trip reduction (CTR) law. Other elements include management and operation of City Hall's employee and visitor garages, parking enforcement, and fee collection. Revenue from parking fees offsets costs of operating the program.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Customer satisfaction with access to Parking & Employee Transportation program services & information	Years	99%	92%	95%	95%	95%
Customer satisfaction with responsiveness and quality of service provided by Parking & Employee Transportation program staff	Years	99%	95%	96%	96%	96%
City Hall employees commuting to work by carpool, vanpool, transit, bike, etc	Years	62%	59%	65%	65%	65%
BSC employees commuting to work by carpool, vanpool, transit, bike, etc	Years	56%	57%	61%	61%	61%

060.14DA Title: Finance and Asset Management Central Services

Ranking Department: Finance & Asset Management

	2019	2020
Budget:	\$956,106	\$995,788
FTE:	0.00	0.00

48

This proposal is to fund the Central Services budget for city-wide services including copier rentals, operation of the Copy Center, mail, central receiving and distribution services in City Hall and courier services to offsite City locations as provided by outsourced vendors. The Copy Center and satellite copier rentals are a full cost recovery service. Departments pay for the actual cost of services and all expenses are billed to departments via an interfund billing process. Funding for First Class and Bulk Mail postage is also included in this proposal.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of customers satisfied/very satisfied with Satellite Copiers/MFD's (equipment and vendor service)	Years	70%	81%	90%	90%	90%
Percent of customers satisfied/very satisfied with Mail Room services	Years	93%	87%	90%	90%	90%
Percent of customers satisfied/very satisfied with Central Receiving & Distribution services	Years	97%	88%	90%	90%	90%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

045.22PA **Title:** Facility Planning and Project Management

Ranking **Department:** Finance & Asset Management

49

	<u>2019</u>	<u>2020</u>
Budget:	\$876,749	\$919,215
FTE:	6.00	6.00

Facility Planning and Project Management provides staffing and resources necessary to manage of capital projects, tenant improvements, major maintenance projects, energy conservation efforts, and space reconfigurations at major city facilities. This is in addition to a core set of services to address customer requests related to new furniture installation, adjustments, furniture system repairs and replacements, ergonomic accommodations, and space/data management. These services are provided at 13 city facilities encompassing 613,000 square feet. Project managers also support citywide projects such as capital construction coordination for Sound Transit East Link impacts, Fire Station levy projects, parking and site revisions, long-range planning, and unplanned renovation requests. Ensuring compliance with regulatory laws such as the Americans with Disabilities Act, Bellevue City Code, and other workplace health and safety requirements are also key components of this proposal.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Percent of Reimbursed Project Mgmt Labor Hours	Years	49%	44%	50%	50%	50%

080.07NA **Title:** Talent Acquisition

Ranking **Department:** Human Resources

50

	<u>2019</u>	<u>2020</u>
Budget:	\$160,763	\$168,080
FTE:	1.00	1.00

A defining characteristic and asset of Bellevue is the diversity of its commercial and residential neighborhoods. The resulting growth of Bellevue's population and diversity poses a challenge to the City in its need to provide new or adapted services to community members. Research has shown that the services an organization provides are enhanced when the diversity of its staff is representative of customer demographics. Critical to the City's success in supporting a Council priority of "Achieving Human Potential" under the Diversity Plan is to ensure that we have the human talent necessary to efficiently manage and execute the many business lines and services that make up our community priority outcomes. The program address the social importance of creating inclusive employment opportunities, ensuring equity in our hiring practices and innovating new ways of attracting future talent as workforce shifts occur.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
% of Employees Who Agree/Strongly Agree that the City Works to Attract, Develop, and Retain People with Diverse Backgrounds	Years	N/A	62.30%	70%	75%	75%
# of Weeks to Fill Positions		11.6	10.8	10	10	10
Diversity Hire Ratio- Ethnicity	Years	25.90%	29%	35%	35%	35%
LinkedIn as Source of Applicant	Years	4.43%	6.74%	15%	15%	15%
Diverse Applicant Pool- Ethnicity	Years	37%	36%	45%	45%	45%
Diversity Hire Ratio- Female	Years	43%	39%	50%	50%	50%
Diverse Applicant Pool- Female	Years	48%	32.60%	50%	50%	50%

045.05NA

Title: Professional Land Survey Services

Ranking

Department: Finance & Asset Management

	2019	2020
Budget:	\$831,347	\$916,709
FTE:	9.75	9.75

51

The City's Land Survey staff provides statutory compliance to the City and citizens for required professional Land Survey services with great accuracy, consistency, and at a lower cost than comparable outside services. These services are provided in direct support to the design, acquisition, and construction of all city infrastructure improvements. This division protects and maintains the survey reference monuments and network essential to accurately locate property boundaries, easements, public rights-of-way, Capital Improvement Projects (CIP), and other public infrastructure as required by state and federal law. They create and manage the survey control monuments, information, network, and reference systems necessary for cost effective and timely access to survey services by city staff and private surveyors.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Survey control network points meeting federal 1-centimeter local accuracy standards	Years	99%	99.90%	100%	100%	100%
Proximity of city within 1/4 mile of a survey control network monument	Years	100%	100%	98%	100%	100%
Customer satisfaction with the quality of land survey services	Years	96%	95%	95%	95%	95%
Customer satisfaction with the timeliness of land survey services	Years	100%	89%	90%	90%	90%
Customer satisfaction with the helpfulness of Land Survey Staff	Years	N/A	95.35%	98%	98%	98%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

090.03NA Title: Application Development Services

Ranking Department: Information Technology

52

		2019	2020
Budget:		\$2,253,268	\$2,356,523
FTE:		13.00	13.00

This proposal identifies the resources needed to deliver high-quality and affordable custom-developed software applications and services to support all City departments and the region via the eCityGov Alliance. Application Development delivers both internal and community-facing products and services when needs cannot be met by purchased products or services at an affordable cost. The services outlined in this proposal help make Bellevue a regional leader in providing innovative software solutions to local and regional challenges, support increased government transparency and online community engagement.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Mean time to repair (MTTR) priority 1 - 4 hours - Application Development	Months	20.49	7.4	18	N/A	N/A
Overall satisfaction surveys for service received - Graphic Services	Quarters	97.44%	100%	90%	N/A	N/A
Quality satisfaction surveys for service received - Graphic Services	Quarters	94.87%	96.67%	90%	N/A	N/A
Timeliness satisfaction surveys for service received - Graphic Services	Quarters	97.44%	93.33%	85%	N/A	N/A
Overall Project Satisfaction - Application Development	Years	74.40%	81.30%	85%	85%	85%

010.11NA Title: Risk Management-COBii Enhancements

Ranking Department: City Attorney

53

		2019	2020
Budget:		\$40,000	\$10,260
FTE:		0.00	0.00

This one time investment will serve two separate purposes. This tool is called COBii or the City Of Bellevue incident intake. First, it will leverage existing technology (Riskconnect) to replace paper reporting and allow electronic incident reporting for internal third party incidents occurring throughout city facilities, utilizing any mobile internet capable device. This will allow City employees to immediately report, track and handle incidents regarding third parties alleging injury or negligence by the City of Bellevue. Second, this enhancement will allow the electronic submittal of third party Claims for Damages for all impacted parties.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Liability claims filed that proceeded to litigation	Years	7%	3%	7%	7%	7%
Property losses recovered through subrogation	Years	74%	70%	70%	70%	70%
Citywide Workers' Compensation Incident Rate	Years	7.06	7.65	10	10	10

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

050.01NA Title: East Bellevue Community Council

Ranking Department: Community Council

54

	2019	2020
Budget:	\$4,499	\$4,616
FTE:	0.00	0.00

The East Bellevue Community Council (EBCC), established in 1969 in accordance with RCW 35.14, requires voter-approved continuance every four years. At the November 2017 general election, the Community Council was continued by its electorate through 2021. This independent governmental unit provides an opportunity for its citizens to be heard and provides an added layer of land use control within their jurisdictional boundaries, known as the East Bellevue Community Municipal Corporation. The statute also provides that they may advise or make recommendations to the City Council on other local matters that directly or indirectly affect their jurisdiction.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
% Electorate Approval.	Years	N/A	80%	N/A	N/A	N/A
# Regular and Special Meetings	Years	16	11	N/A	N/A	N/A

040.14NA Title: Council Contingency

Ranking Department: Miscellaneous Non-Departmental

NR

	2019	2020
Budget:	\$500,000	\$500,000
FTE:	0.00	0.00

This is funding for potential programs and/or projects that Council may identify.

No Performance Measures to be displayed.

060.08NA Title: Miscellaneous Non-Departmental (MND)

Ranking Department: Finance & Asset Management

NR

	2019	2020
Budget:	\$2,290,364	\$2,338,212
FTE:	0.00	0.00

The Miscellaneous Non-Departmental (MND) budget is used to fund items that benefit the City as a whole, but do not reside in any direct service or support service program. These items include, but are not limited to, memberships in governmental organizations, regional committees/organizations, election fees, and employee events. A citywide contingency is also maintained to provide funds for new pilot programs and City initiatives, as well as other needs as identified by the City Manager.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Annual General Fund ending fund balance relative to General Fund Revenues	Years	19.94%	22.65%	15%	15%	15%
Resolution of lawsuits and legal proceedings in favor of the City	Years	94%	97.20%	80%	80%	80%
Annual Total Turnover Rate	Years	11.30%	10.40%	18%	18%	18%
Annual Average Sick Leave Utilization Rate	Years	52.91	59.92	64	64	64

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Responsive Government

Total:		<u>2019</u>	<u>2020</u>
	Budget:	\$111,369,048	\$115,443,258
	FTE:	288.28	289.28

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.



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OUTCOME OVERVIEW

Safe Community 2019-2020

COMMUNITY VALUES

Feeling and being safe where people live, learn, work, and play.

A community that is prepared for and responds to, and is resilient following emergencies.

SUPPORTED AREAS OF THE COUNCIL VISION

- High-Performance Government

SUCCESS FACTORS

Response

Prevention

Planning and Preparation

Community Partnerships and Accountability

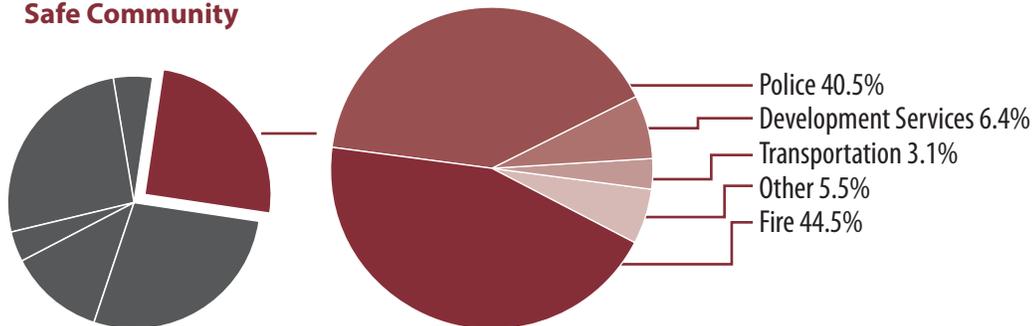
PERFORMANCE INDICATORS

Resident opinion of safety, emergency response, quality of city services, nature of police contact, and confidence in fire department

Operational data on customer service, neighborhood outreach, parks, and human services programs

SUPPORTING DEPARTMENTS

Safe Community



Strategic Outcome: Safe Community **—Values and Success Factors—**

Community Values:

As a community, Bellevue values feeling and being safe where people live, learn, work and play. Feeling and being safe involve both prevention and emergency response. Well-lit streets, clean public spaces, enforcement of laws, modern construction codes, and rapid, effective emergency response by police and fire all contribute to a safe community. A safe community is also one that plans for and is well prepared to respond to disasters. In a safe community, residents and businesses work together to make the community safer and stronger.

Safety is fundamental to a vibrant community. It is critical to attracting people and businesses. In a safe community, neighbors take pride in their neighborhoods, and businesses thrive and contribute to providing the resources for municipal services that people view as important.

Factors that Contribute to Success:

City staff formed a Results Team for each outcome and ranked submitted budget proposals. The rankings were based on how the proposal achieved the results of the outcome. The rankings from the 2017-2018 Result Teams were used again for the 2019-2020 budget process. The factors and subfactors for Safe Community are:

Response

- Enforcement
- Responders
- Resources
- Mitigation and Recovery

Prevention

- Laws, Codes, and Ordinances
- Education and Information
- Inspection and Maintenance
- Programs and Activities

Planning and Preparation

- Laws, Codes, and Ordinances
- Infrastructure
- Coordination and Partnerships
- Emergency Management
- Adaptability
- Training
- Resiliency

Community Partnerships and Accountability

- Community Involvement
- Programs and Activities
- Trust and Respect
- Accountability

Strategic Outcome: Safe Community —Performance Results—

Are We Achieving Results that Matter?

Operational data show that Bellevue is a safe place in which to live, learn, work and play. Resident survey results largely returned to historical averages. Police response times, violent and property crime rates, and the total dollar loss from fire all improved from 2016 to 2017.

Key Community Indicators: Safe Community	2014 Results	2015 Results	2016 Results	2017 Results
% of residents who agree or strongly agree that Bellevue is a safe community in which to live, learn, work and play	97%	95%	98%	96%
% of resident who agree or strongly agree that Bellevue plans appropriately to respond to emergencies	88%	88%	93%	88%
% of residents who agree or strongly agree that Bellevue is well-prepared to respond to emergencies	95%	93%	98%	92%

Key Performance Indicators	2015 Results	2016 Results	2017 Results	2017 Target
Police patrol response time to critical emergencies (life threatening) from the time officer receives a call to arrival at the scene (minutes : seconds)	3:22	3:37	3:35	no more than 3:38
Number of Part 1 (violent and property) crimes per 1,000 residents	34	34	33	no more than 35
% of incidents where total Fire Department emergency response from call to arrival on the scene is 6 minutes or less	68%	64%	65%	at least 90%
Survival rate from cardiac arrest	56%	60%	56%	at least 50%
Total dollar loss from fire (in millions)	\$20.91M	\$6.25M	\$3.49M	no more than \$1.0M
% of fires confined to the room of origin	91%	79%	85%	at least 85%

Cause & Effect Map

2
0
1
7
-
2
0
1
8



Safe Community



As a community, Bellevue values...

- Feeling and being safe where people live, learn, work, and play
- A community that is prepared for, responds to, and is resilient following emergencies

Council Vision – Strategic Target Areas

- High Performance Government – Our residents live in a safe, clean city that promotes healthy living.

Factors:

Response

- Enforcement
- Responders
- Facilities and Resources
- Mitigation & Recovery

Prevention

- Laws, Codes & Ordinances
- Education / Information
- Inspection & Maintenance
- Programs & Activities

Planning and Preparation

- Laws, Codes & Ordinances
- Infrastructure
- Coordination / Partnerships
- Emergency Management
- Adaptability
- Training
- Resiliency

Community Partnerships & Accountability

- Community Involvement
- Programs and Activities
- Trust & Respect
- Accountability

Key Community Indicators:

- % of residents who agree that Bellevue is a safe community in which to live, learn, work, and play.
- % of residents who agree that Bellevue plans appropriately to respond to major emergencies.
- % of residents who agree that Bellevue is well prepared to respond to routine emergencies.
- % of residents who agree that they feel safe in their neighborhood after dark.
- % of businesses overall that agree that Bellevue is a safe place to operate a business.
- % of businesses overall that are satisfied with the quality of Police/EMS services to businesses.
- % of residents who rate the nature of police contact as "excellent" or "good"
- % of residents who feel "very confident" or "confident" with Bellevue Fire Department

Key Performance Indicators:

- % of fire & Basic Life Support incidents where total response time is less than 6 minutes
- % of Priority 1 calls where police response time is less than 3.5 minutes
- % of Advanced Life Support or paramedic calls where the response time is less than 7.5 minutes.
- Part 1 Uniform Crime Reporting (UCR) crimes per 1,000 population served
- Part 2 UCR crimes per 1,000 population served
- Residential fires per 100,000 population
- Training and preparation hours performed in the Emergency Operations Center.
- Number of community members who participated in at least one public safety education or outreach event

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: **Safe Community**

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2019-2020		Funding Source***
						2020 FTE	Budgeted Expenditure	
0	Police	120.22DA	Four New Police Support Officers	N		4.00	\$785,536	General
1	FIRE	070.01PA	Fire Suppression and Emergency Medical	E		166.35	\$58,541,888	General
2	Police	120.01NA	Patrol	E		88.00	\$29,234,834	General
3	FIRE	070.16DA	Public Safety Dispatch Services	E		0.00	\$9,224,864	General
3	FIRE	070.16DB	Public Safety Dispatch Fee Increases	N		0.00	\$455,814	General
4	CAO	010.10NA	Criminal Prosecution Services	E		6.00	\$1,887,667	General
5	CMO	040.01NA	Public Defense Services	E		0.00	\$1,805,292	General
6	FIRE	070.02NA	Advanced Life Support (ALS) Services	E		46.60	\$18,112,323	General
7	CMO	040.09PA	King County District Court - Bellevue Division (BDC) Services	E		0.00	\$2,236,139	General
8	Police	120.06NA	Traffic Enforcement and Investigation	E		21.00	\$6,900,389	ERF, General
9	Police	120.02NA	Investigations	E		30.00	\$9,811,034	General
10	Police	120.04NA	Special Operations Group	E		14.00	\$4,746,272	General, Restricted Gen
11	Police	120.03NA	Domestic Violence Prevention and Response	E		4.00	\$1,275,190	General
12	Parks	100.05NA	Bellevue Probation and Electronic Home Detention	E		11.00	\$2,908,056	General
13	DS	110.04NA	Development Services Inspection Services	E		64.17	\$19,410,923	DS, ERF, General, Utilities
14	FIRE	070.06DA	Life Safety Inspections	N		2.00	\$712,264	ERF, General
14	FIRE	070.06PA	Fire Prevention	E		8.00	\$2,132,339	General
15	Police	120.11DA	Civilian Court Liaison Officer	N		1.00	\$175,298	General
15	Police	120.11PA	Courts and Custody Unit	E		5.00	\$3,027,447	General
16	Police	120.16NA	Community Response Team	E		12.00	\$3,690,991	General
16	Police	120.20DA	Civilian Crime Prevention Officer	N		1.00	\$189,697	General
16	Police	120.20PA	Community Services Unit	E		11.00	\$3,145,787	General
18	TRANS	130.27DA	Street Lighting Maintenance - LTE Request	N		0.00	(\$34,344)	General
18	TRANS	130.27PA	Street Lighting Maintenance	E		2.00	\$3,363,047	General
20	FIRE	070.07DA	Fire Facilities Maintenance & Operations	E		1.80	\$1,694,120	General

Adopted Budget by Outcome

Proposal Sheet 2019-2020

Outcome: **Safe Community**

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2019-2020		Funding Source***
						2020 FTE	Budgeted Expenditure	
21	FIRE	070.05DA	Ongoing Fire Administrative Support	N		1.00	(\$1,212)	General
21	FIRE	070.05PA	Fire Department Management & Support	E		7.25	\$2,941,632	General
22	Police	120.13DA	Civilian Public Information Officer	N		1.00	\$241,476	General
22	Police	120.13PA	Management and Support	E		7.00	\$2,711,858	General
23	FIRE	070.04PA	Citywide Emergency Management Services	E		3.00	\$960,185	General, Grants
24	Police	120.08NA	Property and Evidence	E		3.00	\$760,298	General
25	Police	120.09NA	Police Records	E		22.00	\$5,262,726	General
26	FIRE	070.03NA	Fire Department Training Division	E		4.00	\$1,518,553	General
27	FIRE	070.18NA	East Metro Training Group	E		0.00	\$511,079	Restricted Gen
28	Police	120.10NA	Personnel Services Unit	E		8.00	\$3,429,709	General
29	Police	120.12NA	Office of Accountability	E		3.00	\$1,202,072	General
30	Police	120.17NA	Special Details: SWAT/CRT; Bomb Squad; CDU; Honor Guard	E		0.00	\$328,187	General
31	Police	120.07NA	Traffic Flagging	E		0.00	\$1,556,048	General, Utilities
32	UTIL	140.59NA	Fire Flow Capacity for City of Bellevue	E		0.00	\$0	
34	FIRE	070.14NA	Fire and Life Safety Community Risk Reduction	E		2.00	\$710,286	General
38	FIRE	070.08DA	OEM Grant Participation: UASI and EMPG	E		1.00	\$579,868	Grants
39	FIRE	070.09NA	Fire Department Small Grant and Donations	E		0.00	\$1,514,000	Grants
Total:						561.17	\$209,659,632	

Adopted Budget by Outcome Proposal Sheet 2019-2020

Outcome: **Safe Community**

The 2017-2018 Results Team evaluated and ranked each proposal submitted by departments in order of funding priority. The results of their work is displayed in the table below. There is a rank of 0 if the proposal is new for the 2019-2020 Adopted Budget. The proposals are summarized in the Proposal Summaries by Outcome within this section.

Rank	Dept*	Proposal #	Proposal Title	Proposal Type**	Council Priority	2020 FTE	2019-2020 Budgeted Expenditure	Funding Source***
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***Department Abbreviations**

Acronym	Department Name
CAO	City Attorney
CMO	City Manager
DS	Development Services
FIRE	Fire
Parks	Parks & Community Services
Police	Police
TRANS	Transportation
UTIL	Utilities

Safe Community	
Total Outcome Appropriation matches Figure 8b-5	
\$000	
Operating and Special Purpose	\$209,660
Capital (from Figure 8b-16)	\$29,611
Total Outcome Appropriation	\$239,271

****Proposal Type**

E = Existing - same service level as previous biennium

N = New - entirely new proposal

*****Funding Source**

Additional fund information can be found in Department pages and Appendix F.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

120.22DA **Title:** Four New Police Support Officers

Ranking **Department:** Police

		<u>2019</u>	<u>2020</u>
Budget:		\$383,176	\$402,360
FTE:		4.00	4.00

0

This is a new proposal, requesting four new civilian police support officer (PSO) FTE's to perform duties that are currently being done by sworn police officers. Some of these duties include crime scene evidence collection, inspecting, maintaining, and restocking police vehicles, equipment inspections, and outer perimeter traffic control at incident scenes.

No Performance Measures to be displayed.

070.01PA **Title:** Fire Suppression and Emergency Medical Response

Ranking **Department:** Fire

		<u>2019</u>	<u>2020</u>
Budget:		\$28,623,821	\$29,918,067
FTE:		165.35	165.35

1

This proposal provides resources for emergency and non-emergency responses for fire suppression and emergency medical incidents for the City of Bellevue and the department's six contract municipalities. The fire department responds to a variety of emergencies including fires, emergency medical, motor vehicle accidents, rescues and hazardous materials incidents as well as to a wide variety of non-emergency service requests. Firefighters also participate in education and outreach activities that support community safety. These services are deployed from nine (9) fire stations geographically located to provide timely response to fire and medical emergencies.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Target	<u>2019</u> Target	<u>2020</u> Target
Total Incidents	Years	18,743	19,824	N/A	N/A	N/A
Fires confined to room of origin	Years	79.20%	85.19%	85%	85%	85%
Total emergency response time less than 6 minutes	Years	64.20%	64.63%	90%	90%	90%
Cardiac arrest survival rate	Years	60.14%	56.30%	50%	50%	50%
Fire Incidents	Years	366	425	400	400	400
Suppression Incidents	Years	2,929	3,512	N/A	N/A	N/A
Emergency Medical Incidents	Years	14,930	15,294	N/A	N/A	N/A
Total dollar loss from fire	Years	\$6,255,687	\$3,486,127	\$1,000,000	\$2,000,000	\$2,000,000
All Fire Stations have Water Pumping Capability	Years	Yes	Yes	Yes	Yes	Yes
Basic Life Support (BLS) Transport	Years	3,655	3,686	4,000	3,800	3,800
BLS Transport Revenue Collection	Years	\$1,360,781	\$1,351,772	\$1,400,000	\$1,400,000	\$1,400,000
Part-Time Aid Car Hourly Utilization	Years	N/A	129.4	200	250	250
Transport Aid Car Commit Time	Years	18.60%	17.83%	20%	20%	20%
Hose and Appliance Failures during testing	Years	N/A	10	20	20	20
Firefighters with a second set of PPE	Years	N/A	90%	75%	90%	100%
Reserve Apparatus meeting minimum standards	Years	N/A	1	2	2	2

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

120.01NA

Title: Patrol

Ranking

Department: Police

		<u>2019</u>	<u>2020</u>
Budget:	\$14,215,634	\$15,019,200	
FTE:	88.00	88.00	

2

The Patrol Section of the Bellevue Police Department delivers 24X7 police services to Bellevue citizens and visitors. Its officers promote safe community by being first responders and engaging in community oriented policing (COP). The mission of Patrol is crime reduction, traffic safety, and building relationships (CTR).

The Patrol Section is the backbone of the police department and provides the uniformed response to calls for service citizens are most familiar with. For many citizens, contact with a uniformed Patrol officer is their only experience with the police department.

The Patrol Section is the primary first response element of the Bellevue Police Department and is made up of eight Patrol squads and K-9 Unit.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Part One UCR Crimes per 1,000 citizens	Years	34	33	35	35	35
Part Two UCR Crimes per 1,000 citizens	Years	26	27	28	28	28
Priority One call response times	Years	3.37	3.35	3.38	3.38	3.38
Number of arrests by Patrol	Years	4,064	3,519	3,300	3,300	3,300

070.16DA

Title: Public Safety Dispatch Services

Ranking

Department: Fire

		<u>2019</u>	<u>2020</u>
Budget:	\$4,553,240	\$4,671,624	
FTE:	0.00	0.00	

3

This proposal provides 911 emergency and non-emergency dispatch and communication services for 72,000 Police, Fire and Emergency Medical Service (EMS) incidents per year. The City of Bellevue contracts with the North East King County Regional Public Safety Communications Agency (NORCOM) to provide these services. As a regional provider NORCOM provides economy of scale and improves interoperability with neighboring communities.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Total Incidents	Years	18,743	19,824	N/A	N/A	N/A
NORCOM - 911 Calls Answered within 10 seconds	Years	99.26%	98.50%	99%	99%	99%
NORCOM - Average Dispatch for Police Priority 1 & 2 Calls	Years	52	76	60	60	60
NORCOM - Fire Emergency Calls dispatched within 1 minute	Years	85%	82.11%	90%	90%	90%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

070.16DB **Title:** Public Safety Dispatch Fee Increases

Ranking **Department:** Fire

	2019	2020
Budget:	\$128,734	\$327,080
FTE:	0.00	0.00

3

This proposal provides 911 emergency and non-emergency dispatch and communication services for more than 72,000 Police, Fire and Emergency Medical Service (EMS) incidents per year. The City of Bellevue contracts with the North East King County Regional Public Safety Communications Agency (NORCOM) to provide these services. As a regional provider NORCOM provides economy of scale and improves interoperability with neighboring communities.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Total Incidents	Years	18,743	19,824	N/A	N/A	N/A
NORCOM - 911 Calls Answered within 10 seconds	Years	99.26%	98.50%	99%	99%	99%
NORCOM - Average Dispatch for Police Priority 1 & 2 Calls	Years	52	76	60	60	60
NORCOM - Fire Emergency Calls dispatched within 1 minute	Years	85%	82.11%	90%	90%	90%

010.10NA **Title:** Criminal Prosecution Services

Ranking **Department:** City Attorney

	2019	2020
Budget:	\$921,972	\$965,695
FTE:	6.00	6.00

4

One of Bellevue's many strengths is the safety of our community. Community safety is a joint effort of many departments, including police, fire, and also Criminal Prosecution Services. Crimes are investigated by the Bellevue Police Department and then Criminal Prosecution Services is responsible for the successful prosecution of all misdemeanor crimes and civil infractions which occur within the city limits.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Number of criminal cases per prosecutor	Years	462	507.25	600	600	600
Number of criminal cases reviewed	Years	2,491	2,430	2,800	2,800	2,800
Prosecution: # of legal trainings provided to clients	Years	1	3	4	4	4

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

040.01NA **Title:** Public Defense Services

Ranking **Department:** City Manager

	<u>2019</u>	<u>2020</u>
Budget:	\$891,062	\$914,230
FTE:	0.00	0.00

5

The 6th Amendment of the United States Constitution guarantees the right to assistance of counsel when a person is unable to afford his/her own. This right applies to defendants in the misdemeanor cases the city prosecutes, and it is the responsibility of the city to bear the costs associated with providing this public defense. The City of Bellevue's Public Defense Program covered by this proposal ensures that legal counsel is provided by contracting for these services.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Repayment of Public Defender Costs	Years	3.24%	1.16%	1.50%	1.50%	1.50%
# of reversals on appeal due to ineffective assistance	Years	0	0	0	0	0

070.02NA **Title:** Advanced Life Support (ALS) Services

Ranking **Department:** Fire

	<u>2019</u>	<u>2020</u>
Budget:	\$8,855,807	\$9,256,516
FTE:	44.60	44.60

6

This proposal funds a comprehensive Advanced Life Support (ALS) program, most often referred to as "paramedic service." The Bellevue Fire Department receives 100% funding from an Emergency Medical Services (EMS) Levy administrated by King County Public Health and is part of a county-wide paramedic service. Bellevue is one of only five agencies in King County delivering "Medic One" physician-level care to the most seriously ill and injured patients in the community to include victims of serious trauma, cardiac patients, patients experiencing serious pulmonary issues, emergency child birth, etc. Bellevue's ALS service area extends beyond the city limits to our contract communities, Mercer Island, and all communities east of Bellevue to the top of Snoqualmie Pass.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Paramedic turnout time	Years	60.5	60.2	60	60	60
Paramedic response time - Turnout and Travel	Years	6.4	6.3	6.5	6.5	6.5
Cardiac arrest survival rate	Years	60.14%	56.30%	50%	50%	50%
ALS Incidents - Bellevue and Contract Cities	Years	2,818	2,941	3,000	3,000	3,000
ALS Incidents - Outside Bellevue and Contract Cities	Years	2,696	3,041	3,000	3,000	3,000

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

040.09PA

Title: King County District Court - Bellevue Division (BDC) Services

Ranking

Department: City Manager

		<u>2019</u>	<u>2020</u>
Budget:		\$1,103,592	\$1,132,547
FTE:		0.00	0.00

7

This proposal supports the District Court services provided to the city by King County through the Bellevue District Court (BDC). Services include filing, processing, hearing, and adjudication of criminal cases, civil infractions, and parking infractions for City misdemeanor cases. This proposal includes the lease, maintenance, and operating costs (non-CIP facility costs) for the court location at Bellefield Office Park. Space costs cover not only BDC operations but Bellevue Probation as well.

No Performance Measures to be displayed.

120.06NA

Title: Traffic Enforcement and Investigation

Ranking

Department: Police

		<u>2019</u>	<u>2020</u>
Budget:		\$3,344,613	\$3,555,776
FTE:		21.00	21.00

8

This proposal provides resources to help ensure the vehicular and pedestrian traffic on City roadways flows efficiently and safely. The Motor Unit is currently comprised of a Captain (who also oversees traffic accident investigation), two Motor Sergeants, ten Motor Officers, two Parking Enforcement Police Support Officers, and seven citizen volunteers. The Bellevue Police Department has long recognized the importance of having highly trained first responders with the primary responsibilities of vehicular/pedestrian safety, enforcing accident causing violations, and managing abandoned vehicles and parking issues. This is accomplished in part through focused motorcycle enforcement. Motor officers are also first responders, and are second up in responsibility for responding to and investigating vehicular collisions.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Percent change of infractions at photo-enforced locations	Years	-10%	-3%	-4%	-5%	-6%
Serious injury collisions, including fatalities	Years	1%	1%	1%	1%	1%
Total investigated collisions	Years	1,886	1,649	1,800	1,800	1,800
Traffic Enforcement Number of Contacts per Hour Worked	Years	4	4	4	4	4
Traffic Enforcement Number of Patrol Assists per Hour Worked	Years	4	3	3	3	3

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

120.02NA

Title: Investigations

Ranking

Department: Police

	<u>2019</u>	<u>2020</u>
Budget:	\$4,807,778	\$5,003,256
FTE:	30.00	30.00

9

The Investigations Section is comprised of specialized detectives who respond to, investigate, and support the needs of first responders, city government, and Bellevue residents. Due to the nature of this investigative work, assigned personnel have acquired skills, training, and expertise beyond those possessed by most patrol officers. The Investigations Section includes the following units: Violent Crimes, Special Assault, Digital Forensics, Property Crimes, Economic Crimes, Forensics Lab, and Crime Analysis.

By incorporating the Strategic Target Areas within the Safe Community outcome, this unit is able to achieve its mission to Reduce Crime, Reduce the Fear of Crime and Enhance the Quality of Life for the citizens and the people who work and visit the City of Bellevue.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Assigned cases closed all ways (except inactive)	Years	80%	90%	75%	80%	80%
Part One (UCR) crimes cleared	Years	22%	22%	20%	20%	20%
Evidence items examined	Years	1,153	1,192	800	800	800
Crime analysis products disseminated	Years	336	242	200	200	200

120.04NA

Title: Special Operations Group

Ranking

Department: Police

	<u>2019</u>	<u>2020</u>
Budget:	\$2,327,456	\$2,418,816
FTE:	14.00	14.00

10

This proposal funds three narcotics detectives, two vice detectives, five proactive enforcement detectives, one gang detective, one Joint Terrorism Task Force detective, two detective sergeants, and one captain. This unit is charged with the investigation, arrest, and prosecution of all narcotics, vice, and organized criminal activity violations within the City of Bellevue. This unit is also tasked to go outside of the City of Bellevue to arrest subjects who have committed a felony crime in the City of Bellevue and have fled. The apprehension of these serious offenders has a significant positive impact on society and reduces other types of criminal behavior. Specialized training, equipment and tactics are needed to accomplish this mission. The reductions of vice, narcotics and organized criminal activity in Bellevue has a major impact upon most outcomes, specifically Safe Community.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Seize drugs	Years	\$870,000	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000
Large drug trafficking organizations on the Eastside disrupted or dismantled	Years	2	1	2	2	2

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

120.03NA Title: Domestic Violence Prevention and Response

Ranking Department: Police

	Budget:	2019 \$623,812	2020 \$651,378
	FTE:	4.00	4.00

11

The Domestic Violence (DV) Prevention and Response Proposal is a strategic and collaborative partnership between Bellevue Police, Bellevue Probation and the City Attorney's Office. Bellevue's response to domestic violence is an important partnership that ensures the safety of some of the most vulnerable people in our community. Domestic violence is the willful intimidation, physical assault, battery, sexual assault, and/or other abusive behavior as part of a systematic pattern of power and control perpetrated by one family or household member against another. It includes physical violence, sexual violence, threats, and emotional abuse. All participants in the City's response to domestic violence (Police, Victim Advocate, Prosecutors and Probation Officers) have a critical role to play in the continued success of our DV program in holding perpetrators accountable for their crimes and deterring violence from reoccurring.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Police Advocate: Achieving an average of two victim contacts per case	Years	Yes	Yes	Yes	Yes	Yes
Probation: Offenders completing pre-trial diversion (SOC) in compliance	Years	86%	88%	75%	75%	75%
Probation: Offenders completing domestic violence probation in compliance	Years	72%	74%	65%	65%	65%
Prosecution: Domestic Violence cases with a successful outcome	Years	76%	81%	70%	70%	70%
Police Detective: Number of DV Cases taken/% of cases closed	Years	91%	90%	90%	90%	90%

100.05NA Title: Bellevue Probation and Electronic Home Detention

Ranking Department: Parks & Community Services

	Budget:	2019 \$1,419,977	2020 \$1,488,079
	FTE:	11.00	11.00

12

Probation uses research proven assessment and supervision tools to monitor adult misdemeanor offenders, maintain a safe community and reduce recidivism. King County District Court, Bellevue Division refers misdemeanor offenders (ex; theft, DUI) to Bellevue Probation and Electronic Home Detention. City prosecutors can refer eligible offenders for probation diversion programs. Without these alternatives, the court would resort to imposing jail for offenders. Probation costs about \$3.00 per day per offender compared to \$120.00 per day for jail alternatives. The criminal justice system includes police, prosecution, defense, court, probation/electronic home detention, jails/jail alternatives and human services. All are necessary to optimize the individual efforts of each one and provide the environment for a safe community. Bellevue probation supervises over 1,700 offenders annually.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Percent of probation defendant cases closed in compliance	Years	70.30%	72.80%	65%	65%	65%
Jail cost savings from electronic home detention	Years	341,127	288,316	250,000	250,000	250,000
Percentage of electronic home detention cases closed in compliance	Years	93.10%	99.04%	98%	98%	98%
Percent of closed Probation cases reoffending in Bellevue within 3 years (Recidivism)	Years	7.85%	10.53%	15%	15%	15%

110.04NA

Ranking

13

Title: Development Services Inspection Services

Department: Development Services

	2019	2020
Budget:	\$9,501,317	\$9,909,606
FTE:	64.17	64.17

A quality built environment supported by both public and private infrastructure is key to sustained economic vitality and competitiveness. This proposal provides for cross-departmental inspection services of all development & East Link related construction activity in order to provide safe buildings, appropriate construction of turnkey public infrastructure, protection of property and the environment while supporting economic development. Inspection service levels are sustained through development cycles by adjusting staffing levels based on demand for services and supporting permit fee revenue. City of Bellevue staff performed 81,385 inspections in 2016 and 95,826 in 2017. Sound Transit's East Link project will continue to impact inspection services functions in 2019-2020. Workload projections balanced against position vacancies indicates staffing levels are sufficient to carry us through the projected workloads for 2019-2020.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Number of inspections performed in a calendar year	Years	81,991	92,327	90,000	90,000	90,000
Percentage of inspection results posted on the same day performed	Years	97%	94%	100%	100%	100%
Average daily inspections per inspector	Years	8.2	7.9	8	8	8
Building Code Effectiveness Grading Schedule (BCEGS) ratings for Bellevue.	Years	2	2	2	2	2

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

070.06DA **Title:** Life Safety Inspections

Ranking **Department:** Fire

	<u>2019</u>	<u>2020</u>
Budget:	\$396,670	\$315,594
FTE:	2.00	2.00

14

Regular inspection is essential to ensure building and fire/life safety systems are maintained in accordance with codes and standards. These inspections protect the lives of occupants who work, live or sleep in the buildings; ensure those systems operate as designed during emergencies; and protect Police and Firefighters responding to incidents within.

Until 2015, the goal was to inspect each building annually. Staffing reductions in 2008 and the millions of square footages of buildings added in subsequent years required a reduction in inspection frequency to every other year for most buildings. Even with this reduction, the Fire Prevention Division was only able to complete 79% of the inspections in 2017.

The department needs 5 additional inspectors to resume annual inspections. However, the addition of 2 inspector will ensure the current inspection frequency is maintained. Lacking the addition of 2 inspector will require further reduction of inspection frequencies.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Target	<u>2019</u> Target	<u>2020</u> Target
Complete scheduled fire and life safety inspections	Years	93.52%	90.76%	100%	100%	100%
Fire Incidents/1,000 population	Years	2.31	2.64	4.4	2.45	2.42
Residential Fires /100,000 population	Years	62.47	68.22	120	120	120
Residential Cooking Fires/100,000 population	Years	30.29	34.11	49.87	49.87	49.87
Fire code violations cleared on reinspection	Years	74.02%	74.46%	90%	90%	90%
Maintain a Class 2 Washington State Insurance Rating	Years	Yes	Yes	Yes	Yes	Yes
Staff conducting inspections who received at least 16 hours of fire prevention/code training during the year	Years	29.60%	24.70%	100%	100%	100%
Cumulative building square footage inspected by Fire Prevention Officers annually	Years	6,111,983	4,330,000	9,000,000	9,000,000	9,000,000
Fire/Life Safety systems inspected and tested	Years	N/A	67%	70%	90%	99%

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

070.06PA

Title: Fire Prevention

Ranking

Department: Fire

		<u>2019</u>	<u>2020</u>
Budget:	\$1,039,977	\$1,092,362	
FTE:	8.00	8.00	

14

The Fire Prevention Division focuses on preventing fires through public education and outreach, the adoption and amendment of codes and standards by city council, the inspections of existing buildings and events to ameliorate fire and life safety hazards and, when necessary, fire code enforcement. Post fire occurrence activities include determining the origin and cause of the fire, the results of which are used to focus education efforts, code enforcement, and/or product recall efforts. In 2015, the frequency of fire prevention inspections was decreased from every year to every other year due to increasing workload and an unsuccessful attempt to secure additional resources through the budget process. Additional adjustments in inspection frequency will be required in the future if resources are not added commensurate with the added building stock.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Complete scheduled fire and life safety inspections	Years	93.52%	90.76%	100%	100%	100%
Fire Incidents/1,000 population	Years	2.31	2.64	4.4	2.45	2.42
Residential Fires /100,000 population	Years	62.47	68.22	120	120	120
Residential Cooking Fires/100,000 population	Years	30.29	34.11	49.87	49.87	49.87
Fire code violations cleared on reinspection	Years	74.02%	74.46%	90%	90%	90%
Maintain a Class 2 Washington State Insurance Rating	Years	Yes	Yes	Yes	Yes	Yes
Staff conducting inspections who received at least 16 hours of fire prevention/code training during the year	Years	29.60%	24.70%	100%	100%	100%
Cumulative building square footage inspected by Fire Prevention Officers annually	Years	6,111,983	4,330,000	9,000,000	9,000,000	9,000,000
Fire/Life Safety systems inspected and tested	Years	N/A	67%	70%	90%	99%

120.11DA

Title: Civilian Court Liaison Officer

Ranking

Department: Police

		<u>2019</u>	<u>2020</u>
Budget:	\$78,798	\$96,500	
FTE:	1.00	1.00	

15

This is a new proposal to hire a civilian Court Liaison Officer (CLO) in the Police Department so that the officer currently serving in that position can return to active law enforcement. The Court Liaison Officer (CLO) tracks all criminal cases referred for filing with the prosecutor and organizes follow-up work, acts as an information source for department personnel who request case or court information, and delivers completed cases to District, Juvenile and Superior Courts. The CLO is also responsible for tracking all subpoenas served to Bellevue Police Officers. The CLO acts as a liaison coordinating communications and paperwork transfer between the police department, prosecutors, public defenders, courts, jails and other police agencies. The CLO is the main quality control checkpoint for all criminal cases filed with the prosecutors' office(s).

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

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Safe Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Cases Tracked by Court Liaison	Years	N/A	N/A	2,700	2,700	2,700
Subpoenas tracked	Years	N/A	N/A	500	500	500

120.11PA

Title: Courts and Custody Unit

Ranking

Department: Police

	<u>2019</u>	<u>2020</u>
Budget:	\$1,466,935	\$1,560,512
FTE:	5.00	5.00

15

The Courts and Custody Unit (CCU) consists of one Sergeant, one Police Officer and three Police Support Officers (PSO's). The unit is responsible for the following: Ensuring prisoners are transported to and from courts, jails and other police agencies; maintaining the custody facility and its operating equipment; ensuring that all paperwork is completed and delivered to the appropriate courts, prosecutors and officers; tracking and filing criminal cases and acting as a liaison between the police department, prosecutors, public defenders, courts, jails and other police agencies. CCU also accounts for all the City's in-custody prisoners, assigning them to custody facilities, tracking their movement to ensure they keep their required court dates and other appearances, and monitoring of all the above functions with the intent of keeping our operating costs at a minimum. This unit provides the department with a consistent, cost effective and unified way to complete all the above tasks.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Criminal cases tracked by Court Liaison Officer	Years	2,722	2,899	2,700	2,700	2,700
Prisoners tracked	Years	100%	100%	100%	100%	100%

120.16NA

Title: Community Response Team

Ranking

Department: Police

	<u>2019</u>	<u>2020</u>
Budget:	\$1,807,590	\$1,883,401
FTE:	12.00	12.00

16

This proposal continues funding the Community Response Team, comprised of the Police Bicycle Unit and Downtown Policing Unit.

The Downtown Unit performs patrol services and proactive problem solving within the central business district of downtown Bellevue. The Downtown Unit focus on the unique problems associated with a vibrant retail and nightlife sector intermingled with high-rise residential housing.

The Bicycle Patrol Unit provides a similar service throughout the city where its unique skills and equipment make them most effective. The Bicycle Unit has multiple, daily face-to-face contacts with citizens, and they can easily traverse the congested traffic corridors and easily access remote areas within parks reducing response times. They proactively address crime trends that negatively impact neighborhoods and businesses. The daily interactions with citizens by the officers in both units increases awareness of problems and helps to deter criminal behavior.

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<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Bicycle Unit: Proactively patrol parks/trails/address Sector Cpts. requests for additional patrols	Years	576	691	576	576	576
Bicycle Unit: Attend neighborhood meetings and youth events	Years	N/A	48	48	48	48
Downtown Unit: % of residents who feel safe/moderately safe	Years	95%	N/A	95%	95%	95%
Downtown Unit: Response times in 1-1 during DTU hours are lower than city-wide	Years	N/A	Yes	Yes	Yes	Yes
Downtown Unit: Number of community meetings/presentations/citizen contacts	Years	N/A	1,867	1,795	1,795	1,795
Downtown Unit: % of District 1-1 calls taken by DTU officers	Years	N/A	12%	16%	16%	16%

120.20DA

Ranking

16

Title: Civilian Crime Prevention Officer

Department: Police

	2019	2020
Budget:	\$85,226	\$104,471
FTE:	1.00	1.00

This is a new proposal, requesting a new civilian FTE to replace a sworn officer assigned to the Crime Prevention function for the Bellevue Police Department. The existing sworn officer would be reassigned to a direct law enforcement role, such as in Patrol or Investigations.

The Civilian Crime Prevention Officer (CPO) is responsible for administering crime prevention related programs, the Bellevue false alarm reduction program, and the monitoring of retail marijuana outlets in the city. This person responds to requests for community meetings, presentations, and block watch program development.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Reduction of False Alarms	Years	N/A	N/A	-0.50%	-0.50%	-0.50%
Presentatons to Block Watch/Neighborhoods	Years	N/A	N/A	10	10	10

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Operating Budget Proposal Summary

Safe Community

120.20PA **Title:** Community Services Unit

Ranking **Department:** Police

			2019	2020
Budget:		\$1,539,713	\$1,606,074	
FTE:		11.00	11.00	

16

This proposal continues funding the Community Services Unit, comprised of one sergeant, three community station officers, a crime prevention officer, and six school resource officers.

The community substations, located in the Factoria and Crossroads neighborhoods, provide a convenient and easily accessible place for citizens to interact with the police department and receive police services.

School Resource Officers (SRO's) support the Bellevue School District by dedicating six uniformed officers to the schools; one assigned to each of the four high schools, and two assigned to the four middle schools.

The Crime Prevention Detective is responsible for administering crime prevention related programs, the Bellevue false alarm reduction program, and the monitoring of retail marijuana outlets in the city. This detective responds to requests for community meetings, presentations, and block watch program development.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Calls and events logged by SROs in the schools	Years	3,977	3,018	3,500	3,500	3,500
Community Station: Number of community meetings/presentations/citizen contact	Years	4,747	2,903	2,750	2,750	2,750
Community Station: Number of problems identified and resolved	Years	89	40	50	50	50

130.27DA **Title:** Street Lighting Maintenance - LTE Request

Ranking **Department:** Transportation

			2019	2020
Budget:		(\$17,221)	(\$17,123)	
FTE:		0.00	0.00	

18

This proposal adds an LTE electrician to provide the necessary labor to support the delivery of the LED lighting conversion CIP project (see proposal 130.86NA). This position would be funded by the CIP if the project is approved via interfund labor charges.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Total streetlights	Years	9,126	9,161	9,140	9,170	9,200
Times less than 2% of COB lights are out at quarterly check	Years	100%	100%	100%	100%	100%
Street lights relamped	Years	525	514	400	400	400
New LED street lights installed	Years	1,264	220	200	200	200
Cumulative energy reduction from efficiency measures (kWh)	Years	982,522	1,105,725	1,350,000	1,600,000	1,700,000

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

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Operating Budget Proposal Summary

Safe Community

130.27PA

Title: Street Lighting Maintenance

Ranking

Department: Transportation

		<u>2019</u>	<u>2020</u>
Budget:	\$1,654,094	\$1,708,953	
FTE:	2.00	2.00	

18

This proposal will continue to provide and maintain high quality street lighting in Bellevue. It covers the necessary electrical energy and regular maintenance for the City's 3,427 street lights, and funds the City's 5,651 Puget Sound Energy (PSE) owned and maintained street lights. This proposal will also continue to accommodate progress toward the conversion of both City and PSE owned street lights from incandescent to high efficiency LED technology. To consolidate services, this proposal will continue to provide maintenance of 320 parking lot and building security lights for the Parks, Fire, and Civic Services Departments. Maintaining street lights ranked as a high priority with Bellevue citizens (8th out of 39 services) as documented in the 2018 budget survey. If the accelerated LED lighting conversion proposal is approved (see proposal 130.86NA), an LTE electrician will be added to this proposal to provide the necessary labor.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Total streetlights	Years	9,126	9,161	9,140	9,170	9,200
Times less than 2% of COB lights are out at quarterly check	Years	100%	100%	100%	100%	100%
Street lights relamped	Years	525	514	400	400	400
New LED street lights installed	Years	1,264	220	200	200	200
Cumulative energy reduction from efficiency measures (kWh)	Years	982,522	1,105,725	1,350,000	1,600,000	1,700,000

070.07DA

Title: Fire Facilities Maintenance & Operations

Ranking

Department: Fire

		<u>2019</u>	<u>2020</u>
Budget:	\$794,531	\$899,589	
FTE:	1.80	1.80	

20

This proposal provides for the routine maintenance and operating costs for Bellevue's nine fire stations and the Public Safety Training Center. Essential fire facilities operate 24 hours a day, seven days a week. Over 200 firefighters live and work in these facilities. Proactive preventative maintenance of facilities is required to provide a safe working environment for personnel, to ensure that fire stations remain operable to allow for the continuous provision of fire services, and to maximize the useful life of facilities.

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Safe Community

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Customer satisfaction with overall maintenance and repair services (FIXIT) provided by Facility Services	Years	87%	88%	90%	90%	90%
Fire employees satisfaction with Maintenance and Repair Services	Years	71.41%	69%	85%	85%	85%
Total Fire Facility Square Footage	Years	87,928	87,928	87,928	87,928	87,928
Average Age of Fire Facilities	Years	35	36	30	30	30

070.05DA

Title: Ongoing Fire Administrative Support

Ranking

Department: Fire

Budget:	2019 (\$989)	2020 (\$223)
FTE:	1.00	1.00

21

Fire Administration provides strategic leadership, management, oversight, and general support to all divisions within the Fire Department to make certain that personnel are well trained and equipped to respond to emergencies.

Fire Administration supports to all department divisions and provides customer service to the general public. Historically, the department has employed two (2) variable employees to answer the department's main phone line, order office supplies, and reconcile procurement cards. As the local job market has improved, it has become more difficult to hire and retain quality staff for these positions. To improve the performance and continuity of the work group, the fire department is requesting to convert existing "Temporary Help" funding to funding for one full-time (FTE) Office Assistant position. The net cost of this proposal is zero (\$0).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Maintain International Accreditation	Years	Yes	Yes	Yes	Yes	Yes
Maintain a Class 2 Washington State Insurance Rating	Years	Yes	Yes	Yes	Yes	Yes
Department Wide Written Communications Issued	Years	87	96	110	110	110
Fire Suppression/BLS Population	Years	158,470	161,200	161,000	163,000	165,000
Advanced Life Support Population Served	Years	322,242	320,000	320,000	322,000	324,000
Assessed Property Value Protected (in Billions)	Years	54.58	54	53	54	55

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

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Safe Community

070.05PA Title: Fire Department Management & Support

Ranking **Department:** Fire

		2019	2020
Budget:	\$1,438,213	\$1,503,419	
FTE:	7.25	7.25	

21

Fire Administration provides strategic leadership, management, oversight, and general support to all divisions within the Fire Department to make certain that personnel are well trained and equipped to respond to emergencies and in the performance of all other duties. Fire Administration ensures the delivery of consistent, high quality services through the development and enforcement of Standard Operating Procedures and the development of partnerships with other City departments and other local jurisdictions to enhance service delivery at minimal cost to the City.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Maintain International Accreditation	Years	Yes	Yes	Yes	Yes	Yes
Maintain a Class 2 Washington State Insurance Rating	Years	Yes	Yes	Yes	Yes	Yes
Department Wide Written Communications Issued	Years	87	96	110	110	110
Fire Suppression/BLS Population	Years	158,470	161,200	161,000	163,000	165,000
Advanced Life Support Population Served	Years	322,242	320,000	320,000	322,000	324,000
Assessed Property Value Protected (in Billions)	Years	54.58	54	53	54	55

120.13DA Title: Civilian Public Information Officer

Ranking **Department:** Police

		2019	2020
Budget:	\$108,314	\$133,162	
FTE:	1.00	1.00	

22

This is a new proposal to hire a civilian public information officer (PIO) in the Police Department so that the officer currently serving in that position can return to active law enforcement. The PIO is the spokesperson for the department, and proactively presents information to the media about the department in a timely, honest, and transparent fashion. The PIO maintains police department social media sites such as Facebook, Twitter, Instagram and YouTube, building community involvement, trust, and respect through clear, transparent communication. This position clearly embodies the Department's vision statement of delivering "the highest standard of police services to the public by working in partnership with the community, embracing diversity, building trust and embodying transparency" through clear and timely communications in a multiplicity of languages.

No Performance Measures to be displayed.

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120.13PA

Title: Management and Support

Ranking

Department: Police

		<u>2019</u>	<u>2020</u>
Budget:	\$1,319,517	\$1,392,341	
FTE:	7.00	7.00	

22

Police Management and Support provides leadership, strategic direction, and general support to the Bellevue Police Department, and also assists and influences local, regional, and national law enforcement agencies on public safety policies, strategies, collaborations, and issues affecting the Bellevue community. The proposal includes the efforts of the Police Chief, one Assistant Chief, one fiscal manager, one legal advisor, one Police Information Officer, and two senior administrative assistants. This proposal responds directly to Response, Prevention, Planning and Preparation, and Community Partnerships and Accountability through leadership provided in all facets of the department. The Department's stated commitment to the stakeholders in Bellevue is to reduce crime, reduce the fear of crime, and enhance the quality of life for all those who live, work, or play in

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Variance of annual actual Police spending versus annual budget	Years	-0.20%	-0.90%	-0.50%	0.50%	0.50%
Local, state, and federal audits passed with no management items noted	Years	100%	100%	100%	100%	100%
Confidential transcriptions provided timely	Years	100%	100%	100%	100%	100%
Timely response to all citizen inquiries and letters	Years	98%	95%	98%	98%	98%

070.04PA

Title: Citywide Emergency Management Services

Ranking

Department: Fire

		<u>2019</u>	<u>2020</u>
Budget:	\$468,609	\$491,576	
FTE:	3.00	3.00	

23

Bellevue can experience an emergency or disaster at any time. The city has a legal mandate (RCW 38.52 and BCC 3.98) and an ethical responsibility to prepare for disaster response and recovery. Strategic actions must be taken to ensure Bellevue can overcome these obstacles and improve community resilience.

Bellevue's ability to bounce back from disasters is dependent on many factors: the Office of Emergency Management's (OEM) ability to plan for emergencies (ex. Continuity & Sheltering), educate and train residents, facilitate emergency response and communications in the Emergency Operations Center, and liaise with external partners. These vital services are required to meet the needs of a diverse and dynamic city and ensure public safety.

Of the 5.75 OEM personnel, only 2.56 supported by the General Fund. Grant funds are expected to decline significantly in the next 3 years, which will make it difficult to provide these services at levels Bellevue residents have come to expect.

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<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
OEM Strategic Plan Action Items that are accomplished	Years	83%	75%	100%	100%	100%
City staff that participate in EOC section specific training	Years	50%	60%	100%	90%	90%
Emergency preparedness public outreach hours	Years	130	225	150	150	150
Number of Individuals Trained in CERT	Years	57	80	50	50	50

120.08NA

Title: Property and Evidence

Ranking

Department: Police

	<u>2019</u>	<u>2020</u>
Budget:	\$371,652	\$388,646
FTE:	3.00	3.00

24

The Property/Evidence unit is responsible for accurate documentation, storage, handling, and final disposal of all property and evidence for the Police Department. Property provides essential services to Patrol and Investigations by managing evidence that is critical to the successful prosecution of criminal cases. When possession of the property changes, such as for examination, testing, or when released, the Property unit ensures that the chain of custody is maintained for each item. The Unit is comprised of one supervisor and two evidence technicians, and is overseen by the Captain of the Personnel Services Unit.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Initial intake to final location is achieved within one work shift	Years	95%	95%	95%	95%	95%
Found/safekeeping items are disposed of or released to owners < 60 days	Years	95%	95%	95%	95%	95%

120.09NA

Title: Police Records

Ranking

Department: Police

	<u>2019</u>	<u>2020</u>
Budget:	\$2,572,025	\$2,690,701
FTE:	22.00	22.00

25

The Records Unit supports police operations by managing the intake, quality control, storage, and retrieval and dissemination of information gathered by operations personnel. Many of the Records Unit's core functions are mandated and controlled by state and federal law. These include fulfilling public disclosure requests, processing concealed pistol license applications, processing background checks for firearm transfers, and managing court orders and warrants.

The Records Unit is mainly civilian staff dedicated to providing accurate, timely information and assistance to internal and external partners. Records is a vital link that provides information to officers, prosecutors, and citizens helping foster a Safe Community for Bellevue residents.

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<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Domestic Violence orders entered into WACIC/LERMS within 72 hours	Years	98.50%	99.50%	100%	100%	100%
Part One crime entered into LERMS within 24 hours	Years	95%	95%	90%	90%	90%
Total hours of volunteer time	Years	8,778.25	7,770.50	7,400	7,200	7,200
Number of Public Disclosure Requests	Years	4,757	5,336	5,000	5,000	5,000
Public Disclosure Documents Released	Years	10,374	9,541	10,000	10,000	10,000
% of Disclosure Requests closed in 5 days	Years	74%	69%	75%	75%	75%

070.03NA

Title: Fire Department Training Division

Ranking

Department: Fire

	2019	2020
Budget:	\$742,901	\$775,652
FTE:	4.00	4.00

26

This proposal provides resources to administer required, comprehensive, on-going training and education for all uniformed personnel to a level commensurate with their responsibilities for providing fire protection, rescue and emergency medical services (EMS). Washington State Law (Chapter 296-305-05502 WAC: Vertical Safety Standards for Firefighters) mandates that the employer provides training, education and ongoing development for all members commensurate with those duties and functions that members are expected to perform. It is essential that training be developed and delivered to keep both personnel and the citizens of the community safe.

For 2019 and 2020, funding is included in the proposal to provide training for newly hired personnel, as well as officer development training for newly promoted lieutenants, captains and chief officers. This request is due to the historic number of retirements the department has experienced over the past two years.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Target</u>	<u>2019 Target</u>	<u>2020 Target</u>
Annual Firefighter training hours	Years	27,638	34,855	34,000	34,000	34,000
Residents who agree that Bellevue plans for and is well prepared to respond to emergencies	Years	93%	93%	90%	90%	90%
Truck Company members trained in all technical rescue disciplines	Years	69.50%	59.18%	80%	80%	80%
Number of New Firefighter Recruits Hired	Years	3	10	10	10	12
Percentage of Firefighter Recruits graduating from the academy	Years	100%	90%	90%	90%	90%

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Operating Budget Proposal Summary

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070.18NA Title: East Metro Training Group

Ranking Department: Fire

27

	2019	2020
Budget:	\$252,158	\$258,921
FTE:	0.00	0.00

East Metro Training Group (EMTG) is a training consortium of nine (9) local fire departments: Bellevue, Kirkland, Mercer Island, Northshore, Redmond, Shoreline, Bothell, Eastside and Woodinville. Bellevue Fire is the lead agency of EMTG. The purpose of the group is to consolidate and coordinate fire training opportunities; share personnel and resources to achieve economies of scale and reduce or eliminate unnecessary redundancies; develop compliant and standardized training programs; combine training for recruit firefighters; improve safety and enhance delivery of mutual aid. These coordinated efforts enhance interoperability at emergency incidents, leverage partner agencies' resources and encourage innovation in equipment and response procedures. The budget represented in this proposal is for all of EMTG. (Bellevue's fee paid to EMTG is included in proposal 070.01PA Suppression and Basic Life Support Services).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
EMTG Participants Satisfaction with Training Delivered	Years	92.96%	93.63%	90%	90%	90%
EMTG Training Hours Delivered to Bellevue Firefighters	Years	1,071.50	931.5	1,000	1,000	1,000

120.10NA Title: Personnel Services Unit

Ranking Department: Police

28

	2019	2020
Budget:	\$1,683,306	\$1,746,403
FTE:	8.00	8.00

The Personnel Services Unit (PSU) is responsible for three essential operational areas: Recruiting and Hiring, Training, and Equipping officers and professional staff. The Captain manages PSU operations and supervises the following staff: One Sergeant, one Background Investigator (BI), two Part Time Background investigators (PTBI), two Training Officers, one Quartermaster, and one Administrative Assistant. The ability of a professional police department to promote a Safe Community begins with hiring quality employees, who then need to be outfitted with clothing and equipment. All employees need continual training to maintain a high level of service that prepares them to prevent and respond to crime. PSU's overall effectiveness is measured by hiring the very best personnel to effectively integrate into and support an existing diverse and professional work force.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Ratio of background investigations to number of employees hired	Years	6	4	6	6	6
Average hours of training per officer per year	Years	203	121	150	150	150
Number of hours/hosted regional training at Bellevue Police Dept	Years	85	103	120	120	120
Total hours of training conducted	Years	37,392	20,802	36,000	36,000	36,000

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

120.12NA **Title:** Office of Accountability

Ranking **Department:** Police

29

	2019	2020
Budget:	\$589,224	\$612,848
FTE:	3.00	3.00

The Office of Accountability (OA) investigates citizen and internal complaints of employee misconduct and/or violations of department policy. When allegations of misconduct are made against a police official, a transparent, fair, and thorough investigation is critical to maintaining trust and respect between the community and the department. OA also manages the policy maintenance and review process along with the police department accreditation program through its international law enforcement accreditation agency, the Commission on Law Enforcement Accreditation (CALEA).

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Citizen satisfaction with complaint process	Years	93%	90%	90%	90%	90%

120.17NA **Title:** Special Details: SWAT/CRT; Bomb Squad; CDU; Honor Guard

Ranking **Department:** Police

30

	2019	2020
Budget:	\$162,469	\$165,718
FTE:	0.00	0.00

The SWAT/Crisis Response Team units are trained to support officers on high risk calls which could potentially involve the threat of injury or death to citizens and officers. It's critical to have tactical teams in place to quickly deploy and respond to all high risk calls. The Bomb Squad is responsible for the safe rendering of explosive or suspected explosive devices, as well as the disposal of explosive chemicals, fireworks, ammunition and to respond to weapons of mass destruction incidents. The Honor Guard participates in various local and regional ceremonial events. The primary mission of the Honor Guard is to represent the professional image and reputation of the Bellevue Police Department. The Civil Disturbance Unit manages lawful and unlawful public assemblies before, during, and after the event, with the purpose of maintaining public order. The unit preserves life, property, peace and order for the community while protecting the constitutional rights of all citizens.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Bomb Squad Training Hrs. per Technician	Years	280	280	280	280	280
Honor Guard Training Hours	Years	71.03	181	280	280	280
Honor Guard Number of Deployment Hours	Years	514.5	320	440	440	440
SWAT Number of Training Hours per Member	Years	280	280	270	270	270
HNT Number of Training Hours per Member	Years	96	52	50	50	50
Crowd Control Number of Training Hours per Member	Years	48	16	32	32	32
Crowd Control Number of Officers Assigned to Unit	Years	28	42	30	30	30

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

120.07NA

Title: Traffic Flagging

Ranking

Department: Police

	<u>2019</u>	<u>2020</u>
Budget:	\$750,878	\$805,170
FTE:	0.00	0.00

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The Bellevue Police Department's traffic flagging officers are put in place at city construction sites or utility worksites on Bellevue roadways or intersections, enhancing safety for drivers, pedestrians, and workers, by facilitating the flow of vehicles and pedestrian traffic. This program works in partnership with the Transportation and Utilities departments, and 95% of all flagging costs are recovered through pass-through billings to construction, utilities, or Sound Transit projects.

No Performance Measures to be displayed.

140.59NA

Title: Fire Flow Capacity for City of Bellevue

Ranking

Department: Utilities

	<u>2019</u>	<u>2020</u>
Budget:	\$0	\$0
FTE:	0.00	0.00

32

Bellevue's Water Utility provides the capacity for fire flow to water customers in Bellevue and other jurisdictions within its service area. This proposal provides funds for construction and maintenance of a water system that supplies adequate and reliable fire flow capacity, enabling timely fire suppression by emergency responders. In October 2008, the Washington State Supreme Court ruled that provision of water for fire suppression is a general government (General Fund) responsibility and cannot be paid for through water rates. As a consequence of this ruling, Council removed the cost of fire flow capacity from the water utility rate and shifted the cost to the General Fund. Effective January 1, 2010, Council increased the utility tax on water to raise the general funds needed to pay for Bellevue's cost for fire flow capacity. Revenue collected from the incremental increase in this tax is transferred to the Utilities to support fire flow services.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Utilities: Percent Variance: Budgeted versus Actual collected Fire Flow Capacity charges form the City general fund.	Years	100%	100%	100%	100%	100%

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

070.14NA Title: Fire and Life Safety Community Risk Reduction

Ranking Department: Fire

	<u>2019</u>	<u>2020</u>
Budget:	\$345,542	\$364,744
FTE:	2.00	2.00

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Conducting on-going classes and outreach events to teach citizens how to reduce the likelihood of fires or medical emergencies and training them for emergencies are shown to reduce injuries and death.

By identifying and prioritizing risks, implementing specific strategies, evaluating those strategies, and involving community partners, the department can better protect the city and the firefighters who put themselves at risk. This is accomplished by connecting with community stakeholders to establish accountability and trust through community education, outreach events, and targeted media.

Reaching the target audiences will require flexible innovation. This proposal supports a multi-faceted approach to delivering targeted and applicable fire and life safety programming and risk reduction outreach to the community by funding 2 FTE's: 1 Community Risk Reduction Specialist and 1 Public Information Officer/Community Liaison Officer.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> Actual	<u>2017</u> Actual	<u>2018</u> Target	<u>2019</u> Target	<u>2020</u> Target
Level 2 - Outreach (In Person Attendance)	Years	80,250	28,380	40,000	40,000	40,000
Level 1 - Outreach (Class or Training)	Years	4,653	4,778	3,000	3,000	3,000
Fire Incidents/1,000 population	Years	2.31	2.64	4.4	2.45	2.42
Residential Fires /100,000 population	Years	62.47	68.22	120	120	120
Residential Cooking Fires/100,000 population	Years	30.29	34.11	49.87	49.87	49.87
Level 3 - Outreach (Social media hits and interactions)	Years	73,368	1.88	N/A	N/A	N/A
Annual Publication of a Community Risk Assessment	Years	No	Yes	Yes	Yes	Yes
Public Information Officer Media Interactions	Years	N/A	N/A	N/A	N/A	N/A

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

070.08DA **Title:** OEM Grant Participation: UASI and EMPG

Ranking **Department:** Fire

	2019	2020
Budget:	\$327,203	\$252,665
FTE:	1.00	1.00

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The Urban Area Security Initiative (UASI) Program and the Emergency Management Performance Grant (EMPG) are Federal Homeland Security Grant Programs intended to address public safety needs. UASI focuses on high risk populations in high density urban areas that are vulnerable to terrorism. EMPG activities relate directly to the five elements of emergency management: prevention, protection, response, recovery and mitigation. Grant funding is currently secured through August 2019 with decreases expected each year following for UASI, no grant funds in 2021. EMPG is also expected to decrease over time. With 57% of Office of Emergency Management (OEM) personnel grant funded, elimination of federal funding would create significant challenges for the division. Without these funds OEM will not be able to offer: Inclusive planning and outreach efforts for vulnerable populations; Public education and outreach; Life safety messaging (RCW 38.52.70); or Citywide preparedness training and exercising.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Completion and execution of projects by grant end date	Years	100%	100%	100%	100%	100%
Number of Individuals Trained in CERT	Years	57	80	50	50	50
State Audit of OEM Grants results in ZERO Findings	Years	N/A	Yes	Yes	Yes	Yes

070.09NA **Title:** Fire Department Small Grant and Donations

Ranking **Department:** Fire

	2019	2020
Budget:	\$757,000	\$757,000
FTE:	0.00	0.00

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This proposal allows the fire department to establish a budget for small grants and donations. The funds received are utilized to pay for equipment and training that would not otherwise be obtainable. In addition, the department is regularly called upon to send personnel to regional, state, and national incidents such as earthquakes, hurricanes, mudslides and wildfires. Over the past five years, the time spent on these activities has increased dramatically. Fire is reimbursed for participating in these activities by state and federal agencies. To account for the receipt of these funds, and expenditures made, separate projects are established in the city's Grants Donations Funds for each grant, donation and reimbursable activity.

<u>Performance Measure</u>	<u>Frequency</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Target</u>	<u>2019</u> <u>Target</u>	<u>2020</u> <u>Target</u>
Individuals receiving CPR Training	Years	351	296	400	400	400
Students Observing DUI Prom Night Drills	Years	1,150	1,200	600	600	600
Bellevue Communications Support Group Volunteers	Years	43	47	50	50	50

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.

City of Bellevue - Budget One 2019-2020

Operating Budget Proposal Summary

Safe Community

Total:		<u>2019</u>	<u>2020</u>
	Budget:	\$102,436,326	\$107,223,306
	FTE:	558.17	558.17

Note – Operating Proposal executive summaries are listed in rank number order by Outcome. This report does not include debt, reserve, or CIP proposals. CIP project detail pages can be found in the CIP section.



2019-2025 Adopted Capital Investment Program Plan

EXECUTIVE SUMMARY

The 2019-2025 Adopted General Capital Investment Program (CIP) plan prepares and serves as a catalyst for future development within a constrained budget. It builds on the 2017-2023 amended CIP, which included completion of the Downtown Park and Meydenbauer Bay Park Phase 1. It also provided for the implementation of the Transportation Infrastructure Financing and Innovation Act (TIFIA) projects in the BelRed area, as well as neighborhood and other amenities. The Adopted 2019-2025 CIP totals \$690 million, is balanced, and accomplishes the following:

- Advances the Council Priorities above the 2017-2023 amended budget – total of \$30 million
- Ensures debt obligations are met, including new debt service payment beginning in 2024 for the Transportation Infrastructure Financing and Innovation Act (TIFIA) loan
- Maintains existing infrastructure in accordance with the council policy
- Ensures TIFIA projects are completed on schedule and in accordance with federal guidelines – 12 multimodal roadways in the new BelRed neighborhood
- Continues the voter approved levy commitments – Parks (2008), Fire Facilities (2016), and Neighborhood Congestion, Safety, and Connectivity (2016) levies
- Provides other quality of life amenities with new investments in affordable housing, Environmental Stewardship Initiative, and two new neighborhood parks
- Promotes diversity and accessibility to city services through a new Mini City Hall in the south end of the city
- Continues to show progress on big scale, long term projects including West Lake Sammamish Parkway Phase 3, Meydenbauer Bay Park Planning and Design, and Bellevue Way HOV
- Fulfills general government capital responsibilities including construction of Fire Station 10 and major maintenance of city facilities
- Supports neighborhood programs such as the Neighborhood Enhancement Program, Public Art Program, and the new Neighborhood Congestion Management Project Implementation

The Adopted Budget continues to raise concern and awareness on the future impact of minor maintenance and operation (M&O) costs as new infrastructure is completed. While major maintenance and renovation projects are contained within the CIP, minor maintenance is funded through the operating funds. Financial Policy XI.H implemented during the development of the 2011-2017 CIP provides:

“Proposals for CIP project funding shall include the estimated future M&O cost, to provide full cost disclosure. Such M&O costs anticipated to be incurred in the upcoming biennium should be included in operating budget proposals for funding consideration. As of 2011, funding for existing CIP M&O is provided by a distribution of the city’s Sales Tax revenue, split between 75 percent General Fund and 25 percent CIP. The dollar amount for CIP M&O is adjusted upward each year by the anticipated Consumer Price Index for all Urban Consumers (CPI-U) after first making any necessary adjustments (e.g., partial vs full-year costs) and eliminating any one-time items. The distribution amounts should be reviewed periodically by City Council for reasonableness and potential adjustment.” (Source: Financial Policy XI.H)

The concern continues that as the city builds new infrastructure, there is not a mechanism to ensure additional M&O funding for these future facilities. Over time, this will place increasing pressure on the operating budget.



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2019-2025 Adopted Capital Investment Program Plan

Overview

Capital Investment Program Purpose

The 2019-2025 Adopted General Capital Investment Program (CIP) plan prepares and serves as a catalyst for future development within a constrained budget. Every 2 years, during the biennial budget process, the city adopts a 7-year CIP plan, which outlines the city’s anticipated capital investment needs over that timeframe.

Capital Prioritization Criteria & Planning Policies

The city uses numerous criteria for ranking and prioritizing capital investment projects. Generally, the city uses a “waterfall” decision framework, which serves to guide the following criteria and policies:

- First and foremost are the city’s debt obligations. All debt service payments are prioritized first when allocating resources to the CIP.
- Secondly, “Preserve Existing Capital Infrastructure Before Building New Facilities: It is the city’s policy to ensure that adequate resources are allocated to preserve the city’s existing infrastructure before targeting resources to build new facilities that also have operating and maintenance obligations. This policy addresses the need to protect the city’s historical investment in capital facilities and to avoid embarking on a facility enhancement program, which when coupled with the existing facility requirements, the city cannot afford to adequately maintain.” (City of Bellevue Comprehensive Financial Management Policy – XI.I)
- After ensuring that debt and maintenance are funded at appropriate levels, the city reviews existing and new projects with the following lenses:
 - Effectiveness at achieving City Mission/Community Outcomes/Council Priorities
 - Effectiveness – extent to which project achieves Outcome/Council Priorities
 - Tangibility/clarity of project results
 - Multiple benefits
 - Mandates
 - Legal
 - Appropriate level of investment needed to meet each mandate
 - Financial factors
 - Leveraging other funds – extent to which project is funded by external sources
 - Cost versus benefit



2019-2025 Adopted Capital Investment Program Plan

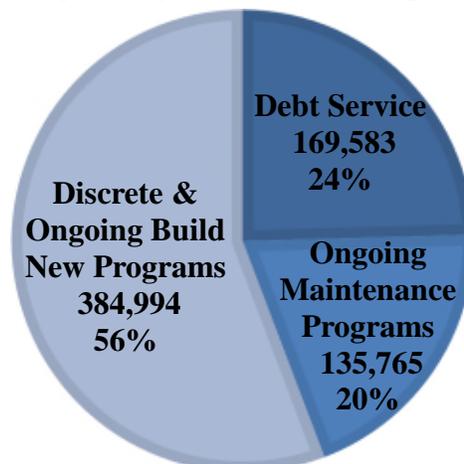
- Sunk costs – extent to which the project expenditures have already been incurred
 - Avoided costs – extent to which the project creates savings/reduces future costs and risks
 - Stewardship – extent to which the project protects and leverages existing investments
- Timing/urgency
 - Project readiness – extent to which the project can proceed within CIP period
 - Need to move forward during this 7-year CIP period
 - Critical linkage to other high priority projects
 - Scaling
 - Level of Service (LOS)
 - Right element of project at this time (e.g. full build, partial build, design only)

2019-2025 Adopted General CIP Plan Summary

The Adopted 2019-2025 General CIP totals \$690 million over the seven years and includes 81 projects. These projects fall into one of three major CIP categories – Debt Service, Ongoing Maintenance Programs that maintain current infrastructure, and Discrete and Ongoing programs that build new projects.

- Debt Service makes up 24 percent of the General CIP (\$170 million). Inclusive of the total debt service is \$22 million of short-term cash flow borrowing which includes approximately \$1.1 million of interest. This is consistent with the city’s Comprehensive Finance and Asset Management Policies regarding the use of Debt in the CIP (*Financial Policy – XI.N*). The cash flow borrowing is not anticipated to be issued, and staff will not be asking the council for issuance at this time. If borrowing is needed in the future, staff will return to the council to address. The Debt Service amount starting in 2024 includes the TIFIA loan payback of approximately \$5.3 million annually.
- Ongoing Maintenance Programs that maintain current infrastructure make up approximately \$136 million or 20 percent of the General CIP budget, with major maintenance programs like street overlays and major renovation of parks and fire facilities. Ongoing Maintenance Programs implement the council's long-term policy to “preserve existing capital infrastructure before building new facilities” (*Financial Policy – XI.I*).
- Discrete and Ongoing Programs that build new infrastructure make up approximately \$385 million or 56 percent of the General CIP. Of this \$385 million, \$59 million is related to the 5 projects that are being paid for by the TIFIA loan.

2019-2025 Adopted General CIP Plan Major Expenditure Categories





2019-2025 Adopted Capital Investment Program Plan

Advancing Council Vision Priorities

The adopted 2018-2020 Council Vision Priorities provide foundational policy direction received during development of the 2019-2025 CIP. The Adopted CIP Budget includes previously adopted as well as new funding for projects directly implementing a council priority. The Adopted 2019-2025 CIP advances the established Council Priorities above the 2017-2023 amended budget by a total of \$30 million for programs such as Neighborhood Congestion Management, Environmental Stewardship Initiative, Affordable Housing Contingency, and Smart City Connectivity amongst others. A complete list of these programs is included in the chart below.

Council Vision Priority Projects in Addition to Amended 2017-2023 CIP		
CIP Plan Name by Council Priority	CIP Plan #	2019-2025 Amount (\$000s)
Transportation & Mobility		
150th Avenue SE at SE Newport Way	PW-R-202	2,500
Neighborhood Congestion Management Project	PW-R-200	5,000
Bel-Red Parks & Streams	P-AD-103	2,504
High Quality Built and Natural Environment		
Affordable Housing Contingency	G-109	11,500
Gateway NE Entry DTP	P-AD-100	5,250
Smart City Connectivity	G-38	380
ESI Implementation	CD-46	310
Great Places Where You Want to Be		
Grand Connection – Early Implementation	CD-44	2,500
Achieving Human Potential		
Bellevue College Connection	PW-R-201	400
Grand Total:	9	30,034



2019-2025 Adopted Capital Investment Program Plan

The table below is sorted by the Strategic Target Areas, highlighting the 3-year Priorities and Budget Proposals that most directly address those Priorities. While staff acknowledges that there are many other projects that have ties to the priorities; this list focuses on those with the most direct ties.

Strategic Target Area: Economic Development		
City Council Priority		CIP Plan Name
1	Support and provide leadership in the Regional Economic Development Alliance to attract international and national business, and investment to the region. Leverage involvement to produce investment in Bellevue’s identified growth corridor and near transit hubs.	<ul style="list-style-type: none"> • G-105 – Competitiveness and Collaboration
2	Actively pursue business retention and growth at the local level, including diverse small, medium and large business with an emphasis on high-tech, tourism and international trade.	

Strategic Target Area: Transportation and Mobility		
City Council Priority		CIP Plan Name
3	Continue to execute on our transportation capital plans for future growth and mobility of the city. Use the funding provided by the Neighborhood Safety Connectivity and Congestion Levy to improve the safety, transportation and quality of life in neighborhoods.	<ul style="list-style-type: none"> • PW-R-198 – Neighborhood Congestion Management Levy and PW-R-199 – Neighborhood Safety & Connectivity Levy (Transportation) • PW-R-200 Neighborhood Contestation Management Project Implementation (Transportation) • PW-R-202 – 150th Ave SE at SE Newport Way (Transportation)
5	Continue to fund, design and build projects within the Downtown Transportation Plan, Wilburton Connection and BelRed.	<ul style="list-style-type: none"> • Numerous projects associated with the TIFIA loan process and BelRed Development plan (Transportation) • PW-R-182 – Downtown Transpiration Plan/NE 6th Street Station Access (Transportation) • CD-48 Public-Private Partnership – Pilot BelRed TOD (Community Development) • P-AD-103 – BelRed Parks & Streams (Parks and Community Services)
6	Continue the oversight of light rail constructions and ensure that we implement an effective strategy for construction mitigation for neighborhoods, traffic and business.	<ul style="list-style-type: none"> • PW-R-159 – East Link Analysis and Development (Transportation)



2019-2025 Adopted Capital Investment Program Plan

Strategic Target Area: High Quality Built and Natural Environment		
City Council Priority		CIP Plan Name
7	Execute Phase One of the Affordable Housing Strategy Implementation Program.	<ul style="list-style-type: none"> G-109 – Affordable Housing Contingency (Community Development)
8	Complete construction of Phase One of Meydenbauer Bay Park by 2018 and the Downtown Park Gateway by the end of 2019 and synchronize with the Grand Connection as possible. Include celebration of the connection of downtown to the waterfront.	<ul style="list-style-type: none"> P-AD-92 – Meydenbauer Bay Phase 1 Park Development (Parks and Community Services) P-AD-100 – Gateway NE Entry/Downtown Park (Parks and Community Services)
9	Advance implementation of the Smart City Strategy, including advanced transportation technology and autonomous, connected, electric and shared vehicle technologies.	<ul style="list-style-type: none"> PW-R-156 ITS Master Plan Implementation Program (Transportation) G-38 Smart City Connectivity (Information Technology)
10	Strategically implement the neighborhood planning process.	<ul style="list-style-type: none"> CD-37 – Downtown Community/Livability (Community Development)
11	Review the progress of the Environmental Stewardship Initiative and analyze additional steps that the city may wish to take to achieve environmental goals.	<ul style="list-style-type: none"> CD-46 ESI Implementation (Community Development)
12	Update the Parks and Recreation Master Plan to include an analysis of the level of service for a growing population and the creation of a financial strategy for these services.	<ul style="list-style-type: none"> P-AD-27 – Park Planning and Design (Parks and Community Services)

Strategic Target Area: Bellevue: Great Places Where You Want To Be		
City Council Priority		CIP Plan Name
14	Create a civic center plan integrating City Hall, the metro property, convention center expansion and the transit center.	<ul style="list-style-type: none"> CD-41 Civic Center Plan (Finance and Asset Management)
15	Continue to advance the Grand Connection as the signature gathering place. Establish the preferred crossing of I-405 and begin design discussions with the state Department of Transportation; build public support by completing city projects in the early implementation plan; educate key public and private funders on the unique opportunities available; and integrate the vision of the Grand Connection into the Wilburton plan.	<ul style="list-style-type: none"> CD-44 Grand Connection – Early Implementation (Community Development)

Strategic Target Area: Achieving Human Potential		
City Council Priority		CIP Plan Name
18	Leverage the higher education institutions in Bellevue to benefit our residents and businesses.	<ul style="list-style-type: none"> PW-R-201 Bellevue College Connection (Transportation)



2019-2025 Adopted Capital Investment Program Plan

Strategic Target Area: High Performance Government		
	City Council Priority	CIP Plan Name
21	Complete implementation of hearing accessibility within the public meeting areas in the city.	<ul style="list-style-type: none"> G-04 Hearing Accessibility for Public Spaces (Finance and Asset Management)
23	Identify and implement technologies that improve customer service with the City of Bellevue.	<ul style="list-style-type: none"> G-59 JDE System Upgrade and Enhancements (Finance and Asset Management) G-94 Enterprise Application Reserve (Information Technology)



2019-2025 Adopted Capital Investment Program Plan

2019-2025 Adopted General CIP Plan by Department & Outcome

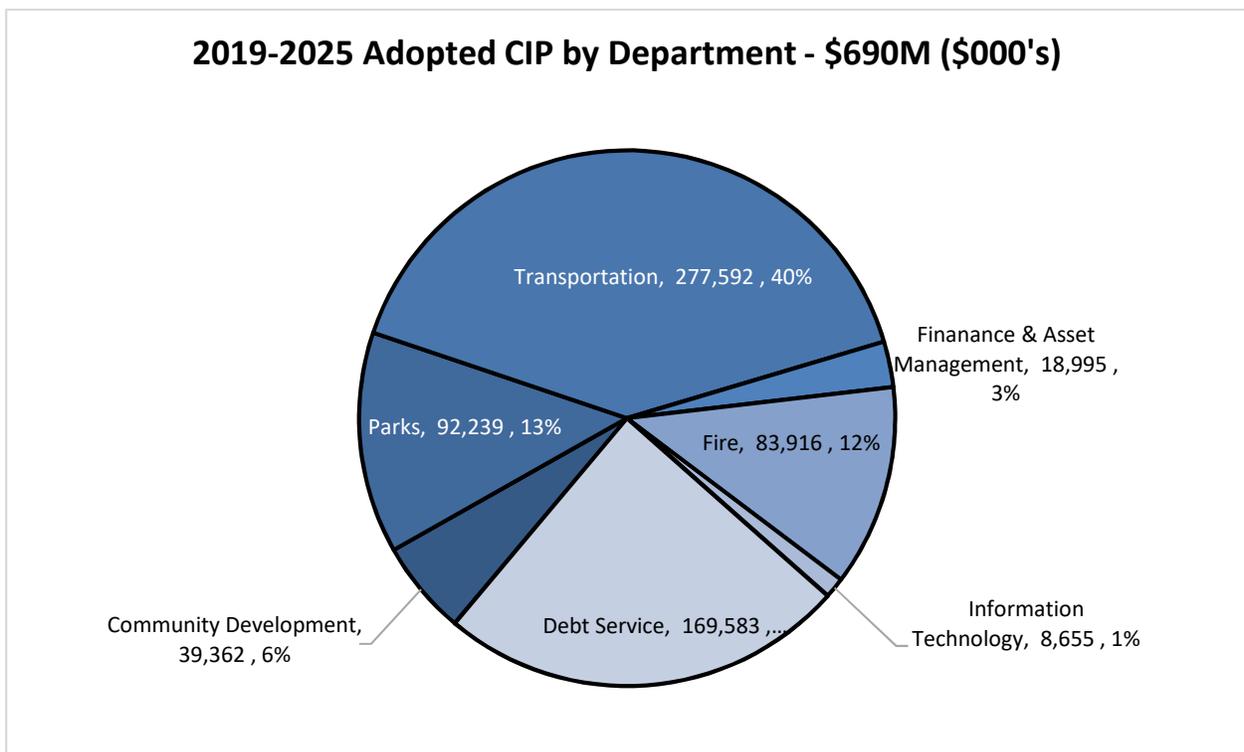
The City of Bellevue Transportation Department has the highest number of projects at 32, totaling \$277.6 million or 40 percent of the total 7-year CIP budget. As shown on the next page, these projects are most directly linked to the city’s Improved Mobility and Connectivity outcome, which totals \$272 million over the seven years.

The Parks and Community Services Department includes 15 projects, totaling \$92.2 million or 13 percent of the total CIP budget. Most of the Parks and Community Services Department projects are directly connected to the city’s Quality Neighborhoods and Innovative, Vibrant, & Caring Community outcome, which totals \$118.8 million.

The remaining Departments (Community Development, Fire, Finance and Asset Management, and Information Technology) account for approximately \$150.9 million, or 22 percent of the 7-year CIP.

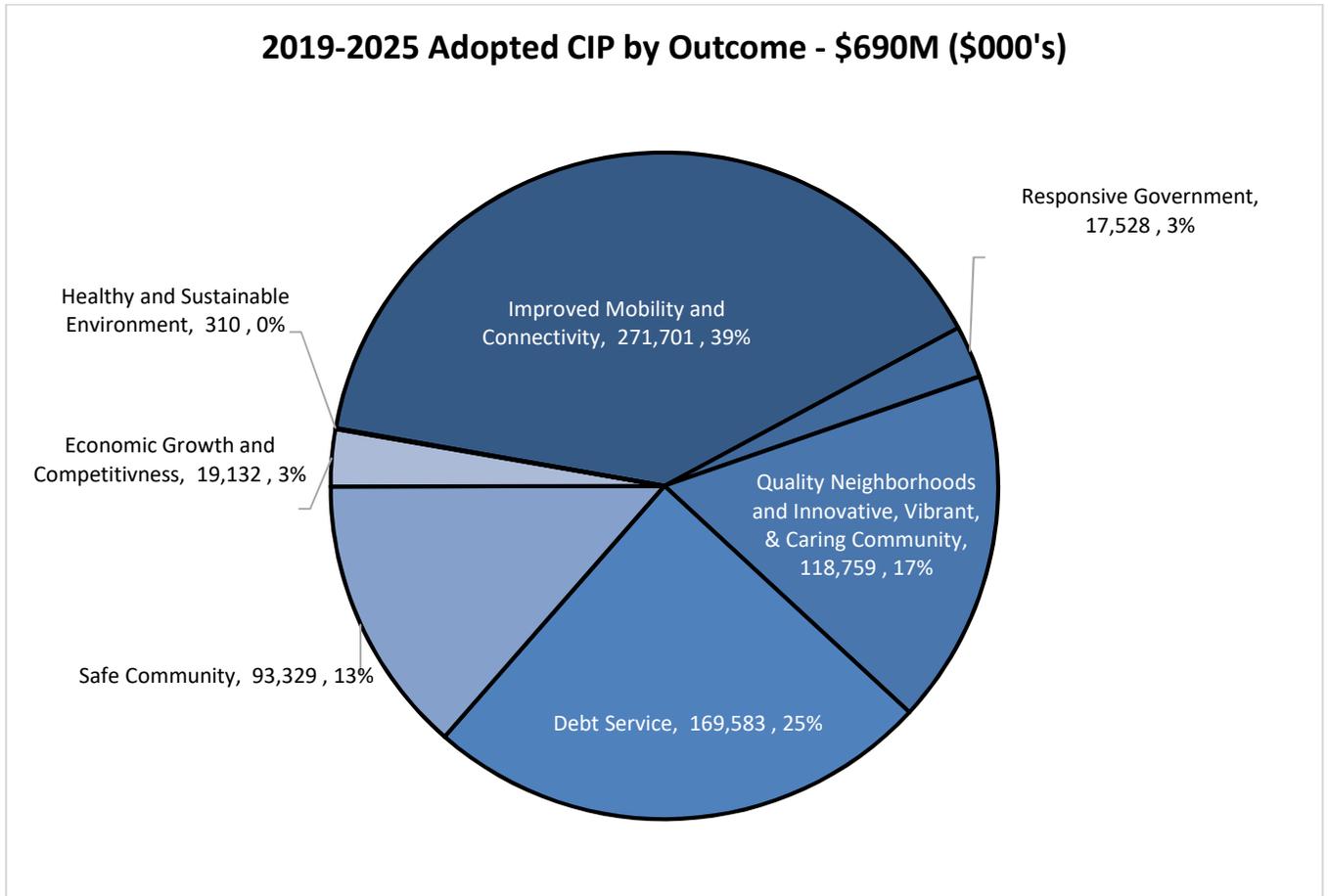
Lastly, Debt Service Payments account for approximately \$169.6 million, or 25 percent of the total CIP. Investments in this area cover the debt service requirements for the city’s debt obligations issued for capital investments such as bonds issued for City Hall, Supplemental CIP, and Mobility & Infrastructure Initiative.

The chart below shows the relative size of the 7-year Adopted CIP by Department:



2019-2025 Adopted Capital Investment Program Plan

The chart below shows the relative size of the 7-year Adopted CIP by Outcome:





2019-2025 Adopted Capital Investment Program Plan

Changes from the 2017-2023 amended CIP

The 2017-2023 amended CIP is the adopted mid-biennium 2017-2023 CIP plus any budget amendments adopted by the council through December 31, 2018. The 2019-2025 Adopted CIP continues all projects in the 2017-2023 amended CIP and it adds the following over the 7-year timeframe:

New Adopted 2019-2025 CIP Projects (\$000s)		
CIP Plan #	CIP Plan Name	Total Cost
CD-45	Mini City Hall Expansion	250
G-113	Facility Services Major Maintenance	9,775
P-AD-101	Bridle Trails/140th Street Park Development	2,600
P-AD-102	Newport Hills Park Development	3,000
P-AD-103	BelRed Parks & Streams	2,504
P-AD-104	Meydenbauer Bay Park Planning and Design	9,167
PW-R-201	Bellevue College Connection	400
CD-46	ESI Implementation	310
PW-R-200	Neighborhood Congestion Management Project Implementation	5,000
PW-R-202	150th Avenue SE at SE Newport Way	2,500
Grand Total:		35,506

Total changes from the 2017-2023 amended CIP include:

- 2 years (2024-2025) of debt service payments totaling \$50 million as well as the modeled cash flow borrowing payback of \$22 million. The Debt Service amount starting in 2024 includes the TIFIA loan payback of approximately \$5.3 million annually.
- In alignment with Council Policy, the Adopted CIP plan adds 2 years (2024-2025) for ongoing programs that maintain what is built before building new, totaling \$38 million. This includes projects such as the Overlay, Parks Refurbishment and Renovation, Major Maintenance, Neighborhood Sidewalks, and other similar programs.
- The Adopted CIP budget also provides for recosting to a current project due to a change in cost with no change in scope, such as increased costs due to construction right of way. Recosting totals \$12 million over the 7-year period.
- The Adopted CIP budget also provides for scope changes to projects that have a cost impact due to an enhancement or change in project scope. Examples include Bellevue Airfield Park Development scope change of \$10 million to complete design, permitting and construction of the park and \$1.6 million scope change to convert more street lighting to Light Emitting Diode (LED), and adding \$11.5 million to implement Bellevue’s adopted Affordable Housing Strategy. Total scope cost increase totals \$47 million.
- New projects (noted in the table above) account for \$36 million.
- Lastly, projects that traditionally have been programs that build new infrastructure yet are referred to as continuing programs, such as the Public Art program, Neighborhood Enhancement program, Park Planning and Design, and other similar programs account for \$19 million.



2019-2025 Adopted Capital Investment Program Plan

Parks and Natural Areas Levy Update

The Parks & Natural Area levy was approved by the voters in 2008 to fund the \$40 million parks capital program over 20 years. The capital portion of the measure increased the property tax levy by \$3.4 million and will be collected over a total of 20 years, expiring in 2028. The Adopted CIP adds \$6.8 million in years 2024 and 2025 (\$3.4 million annually) for a total of \$23.7 million over the 7-year CIP. This is in accordance with the voted ballot language.

2008 Parks and Natural Areas Levy Proposed Capital Projects

Original Voter Initiative Projects and Funding (stated in 2008\$)

Project Category	Recommended Funding Mix						
	Capital (\$M)	Annual M&O (\$000s)	Voter Initiative		City Match		Leveraging
			Capital (\$M)	Annual M&O (\$000s)	Capital (\$M)	Annual M&O (\$000s)	Capital (\$M)
Property Acquisition (P-AD-82)	\$ 30.0	\$ 50.0	\$ 10.0	\$ 15.0	\$ 10.0	\$ 35.0	\$ 10.0
Development Projects:							
Eastgate Area Properties (P-AD-83)	\$ 12.0	\$ 250.0	\$ 6.0	\$ 125.0	\$ 4.0	\$ 125.0	\$ 2.0
Surrey Downs (P-AD-86)	7.0	150.0	3.5	100.0	3.5	50.0	
Lewis Creek Phase II (P-AD-91)	4.0	50.0	2.0	25.0	2.0	25.0	
Downtown Park (P-AD-87)	10.0	150.0	5.0	75.0	5.0	75.0	
Trails (P-AD-89)	2.0	50.0	2.0	50.0			
Sportsfields (P-AD-84)	3.0	50.0	3.0	50.0			
Neighborhoods Parks (P-AD-88)	5.0	120.0	5.0	120.0			
Bellevue Botanical Garden (P-AD-85)	5.0	150.0	2.0	50.0	2.0	100.0	1.0
Bellevue Youth Theatre (P-AD-90)	5.0	150.0	2.0	50.0	2.0	100.0	1.0
Total:	\$ 83.0	\$ 1,170.0	\$ 40.5	\$ 660.0	\$ 28.5	\$ 510.0	\$ 14.0

Note: The chart displays the 2008 Levy Project list and project cost according to the 2008 ballot measure. The funding mix and total project costs are subject to change as projects are developed and constructed

Other key points of the levy:

- The ballot measure did not include specific timing of project completion; therefore, the 20-year capital levy included a project inflation factor of 5.5 percent to help ensure that projects could be completed over the duration of the levy.
- Provided flexibility to amend the Parks capital program, by ordinance, as the council determines is in the best interest of the city.
- Provides flexibility to program available funding that best matches the timing of project costs and revenues.



2019-2025 Adopted Capital Investment Program Plan

Levy Project Update: Below is a general timeline of all the capital projects included in the 2008 Parks levy:

Completed projects through 2018 include:

- Sports field Improvements at Newport Hills, Wilburton, and Hidden Valley,
- Lewis Creek Picnic Area,
- Trail Improvements focusing on Coal Creek,
- Bellevue Botanical Garden Visitors Center and Ravine Garden,
- Bellevue Youth Theatre at Crossroads Park,
- Bridle Trails Neighborhood Park,
- “Complete the Circle” and Inspiration Playground at Downtown Park, and
- Surrey Downs Park Development.

2019-2025 CIP projects include:

- Bellevue Airfield Park Development
- Gateway Northeast Entry at Downtown Park, and
- Property Acquisition funds for the next seven years.

2019-2025 Adopted Parks Levy Package (\$000s)

Project		2019-2025 Adopted Budget	Total Project Cost through 2025
P-AD-82	Park & Open Space Acquisition	9,825	19,478
Development Projects:			
P-AD-83	Bellevue Airfield Park Development	10,000	11,520
P-AD-100	Gateway NE Entry Downtown Park	5,250	8,250
Total:		\$ 25,075	\$ 39,248

Post 2025 Commitments include:

- Future development of a Neighborhood Park along Lake Sammamish, plus ongoing property acquisitions through 2028.



2019-2025 Adopted Capital Investment Program Plan

2016 Fire Facilities Levy Update

In 2014, the Fire Department developed a master plan to prioritize its fire facilities projects. As a result, in November of 2016, Bellevue voters passed the Fire Facilities Levy that will raise approximately \$120 million over 20 years to address the needs identified in the master plan including:

- *Seismic retrofits:* Upgrade facilities to ensure that every fire station in Bellevue meets seismic standards to withstand a major earthquake and allow a first response in any emergency;
- *Build a new downtown fire station:* Construct a fire station to serve Bellevue’s fastest-growing neighborhood, taking response pressure off other neighborhood fire stations;
- *Upgrade existing fire stations:* Remodeling, expanding or replacing fire stations in Bellevue and aligning facilities to better serve the community; and
- *Logistics center space:* Obtain warehouse space to consolidate reserve equipment and to provide a central location for the repair of special equipment.

The Adopted CIP adds \$14.2 million in years 2024 and 2025 (\$7.0 million in 2024 and \$7.2 million in 2025) for a total of \$47.6 million over the 7-year CIP.

The chart below lists the projects that will be funded by this Levy over the next 20 years. The first two projects on the list – Fire Station 10 and Fire Station 4 are included in this 2019-2025 Adopted CIP.

Fire Facilities Levy Projects	
Facility	Project Detail
Fire Station 10 - NE Bellevue*	Construct new facility
Fire Station 4 – Factoria*	Land acquisition and construction of new facility for improvement of Ladder and Battalion Chief coverage
Fire Station 6 – Bridle Trails	Remodel to improve Ladder coverage
Logistics Center Warehouse	Consolidation of spare equipment and logistic services
Fire Station 1 – Downtown/West Bellevue	Meet current seismic code and upgrade facility infrastructure
Fire Station 2 – Eastgate	Meet current seismic code and upgrade facility infrastructure
Fire Station 3 – Crossroads	Meet current seismic code and upgrade facility infrastructure
Fire Station 7 – Wilburton	Meet current seismic code and upgrade facility infrastructure
Fire Station 8 – Lakemont	Meet current seismic code and upgrade facility infrastructure
Fire Station 9 – South Bellevue/Newcastle	Meet current seismic code and upgrade facility infrastructure

* - Included in the 2019-2025 Adopted CIP



2019-2025 Adopted Capital Investment Program Plan

Project Sequencing:

Due to growth in downtown and in other parts of NE Bellevue, Fire Station 10 is the plan's first priority, followed by Fire Station 4 in Factoria. Fire Station 6 and a Logistics Center would be the next priorities in an effort to relocate an existing ladder company to that facility and free up space in other facilities. Upgrades of remaining fire facilities would follow in an order of need that has yet to be determined as further study is required to prioritize these projects. Therefore, some flexibility will be needed to determine these project timelines.

Neighborhood, Safety and Connectivity Improvements Levy Update

Approved by voters in November 2016, the 20-year, Neighborhood Safety, Connectivity Improvements levy will help the city address a backlog of neighborhood safety, connectivity, sidewalk, bicycle, technology, congestion relief and maintenance projects. The Levy is projected to raise approximately \$140 million over 20 years. The Adopted CIP adds \$17 million in years 2024 and 2025 (\$8.4 million in 2024 and \$8.6 million in 2025) for a total of \$57 million over the 7-year CIP.

All levy-funded projects originate from already established and ongoing programs, except for neighborhood congestion reduction projects. Council members designated \$2 million per year for the Neighborhood Congestion Reduction Program (CIP Plan No. PW-R-198) with the remaining levy funds dedicated toward safety, sidewalk, maintenance, bicycles and Intelligent Transportation Systems (ITS) projects (CIP Plan No. PW-R-199).

2019-2020 Levy-funded Projects

In the beginning of 2018, staff identified a set of projects for the 2019-2020 budget cycle to be funded by the levy revenue, using the following criteria:

- Project addresses a backlog project need
- Consistent with types of projects described in the levy ballot
- Project scopes preliminarily defined
- Opportunities to package similar projects to realize time and/or cost-savings
- Ability to complete project within approximately two years
- Opportunity to partner with other projects (e.g. Overlay Program, School District partnership, grant to leverage investment)
- Projects distributed throughout neighborhoods



2019-2025 Adopted Capital Investment Program Plan

There are 46 projects scheduled to begin in years 2019 and 2020 as identified in the chart below. As with the first cycle of projects, it is expected that many projects will be scoped, designed and constructed by the end of 2020 and that complex projects will complete construction beyond 2020.

Neighborhood Congestion, Safety and Connectivity Levy Funded Projects (2019-2020)			
Program Category	Number of Projects	2019-2020 Amount (\$M)	Project Detail
Neighborhood Congestion Reduction	4	4.0	Construction of 150th Avenue Southeast southbound right turn lane if CIP proposal is approved, final design of top-ranked project from 2018 traffic studies, and school area traffic management.
Neighborhood Safety	15	3.5	Intersection, crosswalk, and traffic calming improvements. Some projects seek grants, are supported by other levy and non-levy funding, and include partnerships with schools and the Parks and Community Services Department. Projects stem from backlog project lists.
Neighborhood Sidewalk	8	3.0	Some projects seek grants, are supported by base program funding, and combined with levy-funded safety projects. Projects stem from backlog Neighborhood Sidewalk Program project list.
Bike Facilities	10	1.8	Continued enhancements to bike infrastructure downtown and in east Bellevue. Projects stem from Bicycle Rapid Implementation Program (BRIP).
Intelligent Transportation System	5	1.0	Continued upgrade of ITS communication network, traffic operations monitoring software, flashing yellow arrow deployment and private/public partnerships for transportation technology.
Maintenance	4	1.5	Citywide boardwalk repair/replacement, curb ramp repair in Eastgate and sidewalk panel repair on 112th Avenue Northeast and Northeast 24th Street.
Total:	46	\$14.8M	



2019-2025 Adopted Capital Investment Program Plan

Transportation Infrastructure and Innovation (TIFIA) Loan Update

On June 9, 2017 the city and the United States Department of Transportation (USDOT) closed a Transportation Infrastructure and Innovation (TIFIA) loan of up to \$99.6 million to accelerate certain projects in the BelRed area. Annual debt service payment of approximately \$5.3 million is deferred until 2024, and it includes interest rate of 2.86 percent for the life of the bond.

The BelRed Street Network project consists of twelve multimodal roadways to support the new BelRed neighborhood in the heart of the city, as presented in the table below:

TIFIA Project List			
CIP Plan #	Project Title	Total Project Cost (\$M)	TIFIA Loan Amount
PW-R-160	NE 4th St, 116th Ave to 120th Ave NE	35.8	-
PW-R-161	120th Ave NE, NE 4th St to NE 7th St (Stage 1)	8.7	-
PW-R-164	120th Ave NE, NE 7th St to NE 12th St (Stage 2)	45.4	-
PW-R-166	124th Ave NE, NE Spring Blvd to Ichigo Way (NE 18th St)	29.2	-
PW-R-168	120th Ave NE, NE 12th St to NE 16th St (Stage 3)	23.6	-
PW-R-169*	124th Ave NE, NE 12th St to NE Spring Blvd	20.1	16.72
PW-R-170*	130th Ave NE, Bel-Red Road to NE 20th St	22.9	20.09
PW-R-172	NE Spring Blvd, 116th Ave to 120th Ave NE (Zones 1 A/B)	33.4	-
PW-R-173*	NE Spring Blvd, 120th Ave to 124th Ave NE (Zone 2)	26.0	22.62
PW-R-174	NE Spring Blvd, 130th Ave to 132nd Ave NE (WB)	3.4	-
PW-R-174*	NE Spring Blvd, 130th Ave to 132nd Ave NE (EB)	12.6	11.09
PW-R-181	NE Spring Blvd/East Link Property Acquisition (Pine Forest)	29.3	-
PW-R-191*	124th Ave NE, Ichigo Way (NE 18th St) to Northup Way	30.8	29.08
Total:		321.2	99.6

* TIFIA loan supported project



2019-2025 Adopted Capital Investment Program Plan

This network will provide convenient access and short travel times within and outside the corridor for drivers, transit riders, vanpools, access vans, bicyclists, and pedestrians, while minimizing spillover traffic impacts on adjoining neighborhoods. The Sound Transit East Link light rail extension – anticipated to open for service in 2023 – will serve the corridor transit spine, with three stations planned in the heart of the neighborhood. Collectively this project will provide:

- Nearly 10 new lane miles of roadway
- 25,000 linear feet of sidewalk
- 21,000 linear feet of bike lanes
- More than 5.5 acres of water quality treatment facilities
- About 90 new and upgraded curb ramps, and about 90 other pedestrian access improvements, compliant with the Americans with Disabilities Act (ADA)

Four projects have already been completed including:

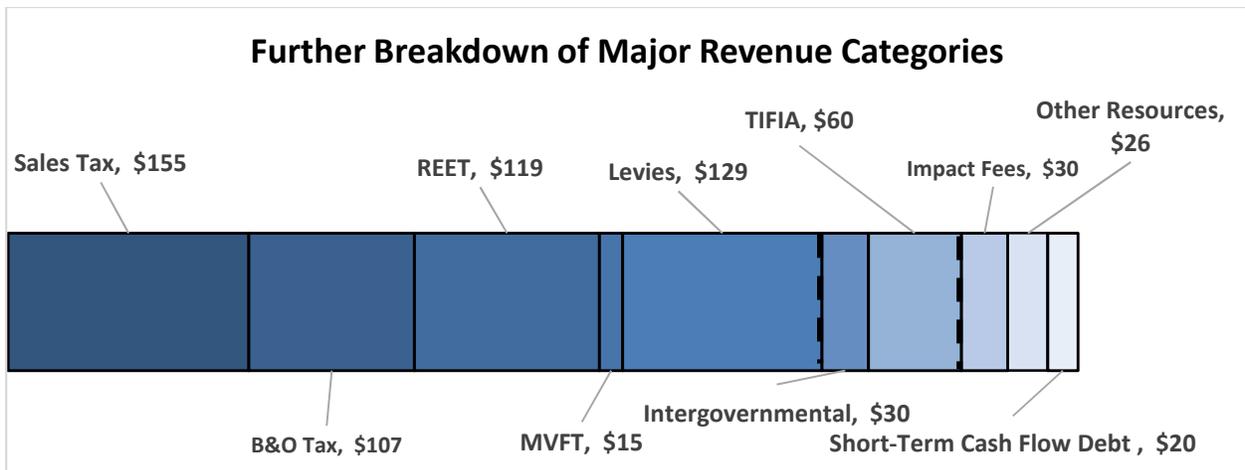
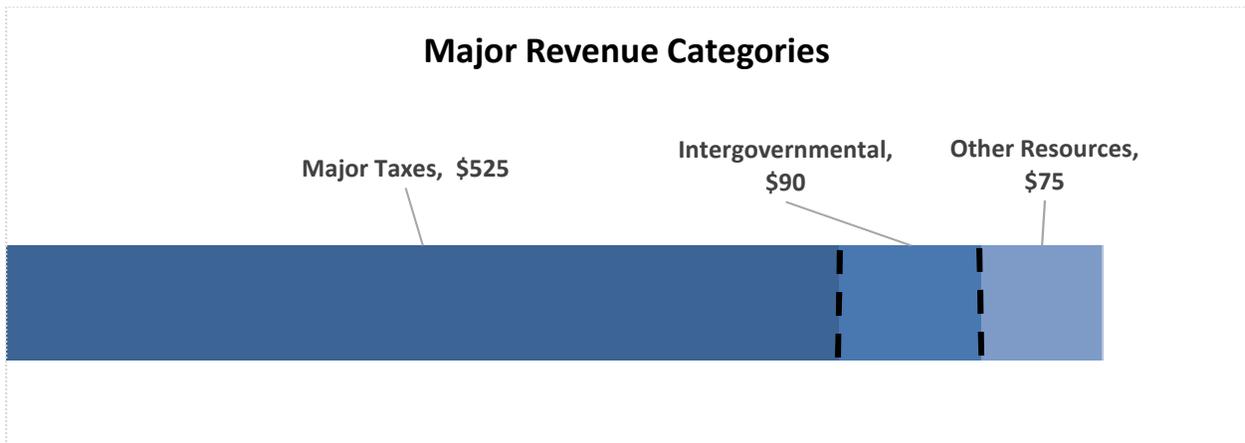
- NE 4th Street project from 116th Avenue to 120th Avenue NE,
- First stage of the 120th Avenue NE corridor from NE 4th Street to NE 7th Street,
- 120th Ave NE, NE 7th St to NE 12th St (Stage 2), and
- 120th Ave NE, NE 12th St to NE 16th (Stage 3).



2019-2025 Adopted Capital Investment Program Plan

Funding Resources

The city relies on a variety of sources to fund capital projects. The 2019-2025 Adopted CIP plan funding sources total \$693 million, split into four main categories – major taxes (including levies), intergovernmental revenues (including TIFIA, state, and federal grants), other resources (including private contributions, impact fees, and transfers from other funds). The following section describes and highlights notable assumptions about these funding sources for the 2019-2025 General CIP Adopted Budget.



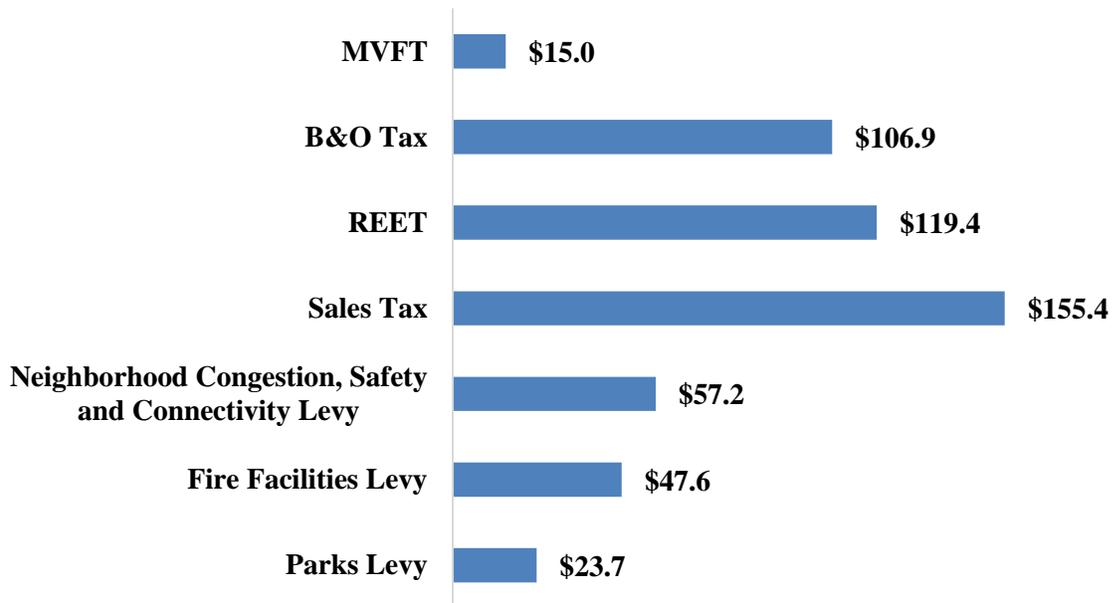


2019-2025 Adopted Capital Investment Program Plan

Major Taxes (Including Levies) – \$525 million

Major taxes comprise 76 percent of the General CIP revenue base. The major taxes are sales tax, business and occupation (B&O) tax, property tax (includes parks levy, fire facilities levy, neighborhood congestion, safety and connectivity levy), real estate excise taxes (REET), and motor vehicle fuel tax (MVFT). The chart below shows the breakdown of major taxes.

Major Taxes Forecast - \$525 million



Both sales and B&O revenue streams are forecasted to grow strong in 2019 and 2020 then slows down to a moderate pace, and property tax is projected to increase by new construction growth, which is assessed by King County and the 1 percent councilmanic increase in 2019 and 2020, then the out years assume new construction growth only starting in 2021. The three voter-approved levies continue to supplement the city and external funds, allowing major parks development projects to be completed in a phased approach where appropriate. More detailed levy information is found in the previous CIP section.

- **Sales Tax** – RCW 82.14 authorizes the city to collect sales tax. Sales tax is imposed on the sale of most goods and some services. This tax is remitted to the state by businesses and in turn, the state provides the city with a portion of this revenue monthly. The total sales tax rate is 10 percent in Bellevue and the city receives 0.85 percent of this rate. The projected sales tax collection in the 2019-2025 Adopted CIP plan is \$155.4M. A detailed explanation of the distribution of sales tax for use in General Fund operations and the CIP can be found in Chapter 8.
- **Real Estate Excise Tax** – RCW 82.46 establishes Real Estate Excise Tax (REET) collection for cities. REET is levied on all sales of real estate. The rate is 0.5 percent of



2019-2025 Adopted Capital Investment Program Plan

the selling price of the property. The first 0.25 percent of local REET must be used to fund capital facilities expenditures that have been identified in the city's comprehensive plan. The second 0.25 percent of local REET revenues must also be used to fund capital facilities. In accordance with city ordinance, REET dollars are divided between Transportation and Parks projects evenly. The 2019-2025 Adopted CIP plan projects REET collections to be \$119.4 over the seven years.

- **Business and Occupation Tax** – RCW 35.21.710 authorizes the city to collect Business and Occupation s (B&O) Tax. B&O Tax is made up of two components: gross receipts tax and square footage tax. The gross receipts B&O Tax is primarily measured on gross proceeds of sales or gross income. The square footage B&O Tax applies to businesses who's in-city activities produce gross revenue indirectly, such as at headquarter locations. In accordance with city code, businesses are charged 0.03 percent to fund CIP projects and 0.0098 percent for Transportation CIP projects. The projected B&O tax collection is \$106.9M in the Adopted CIP plan. A more detailed explanation of the B&O Tax is in Chapter 8.
- **Motor Vehicle Fuel Tax** – RCW 82.38.030 authorizes the Motor Vehicle Fuel Tax (MVFT). The MVFT is assessed on every gallon of gasoline purchased in the State of Washington. The state then distributes the money to counties and municipalities on a per-capita basis. The City of Bellevue's share of MVFT is divided evenly between the General Fund operating budget and the CIP. The Adopted CIP plan forecasts \$15M in MVFT collections over the 7-years.
- **Parks Levy** – Parks & Natural Area levy was approved by the voters in 2008 to fund the \$40 million parks capital program over 20 years. The capital portion of the measure increased the property tax levy by \$3.4 million and will be collected over a total of 20 years, expiring in 2028. The maintenance portion of the levy provides \$660,000 in ongoing funding and does not have a time limitation. The Adopted CIP adds \$6.8 million in years 2024 and 2025 (\$3.4 million annually) for a total of \$23.7 million over the 7-year CIP. This is in accordance with the voted ballot language.
- **Fire Facilities Levy** – In November of 2016, Bellevue voters passed the Fire Facilities Levy that will raise approximately \$120 million (in 2016 dollars) over 20 years to seismically retrofit fire stations, build a new Downtown fire station, realign and upgrade existing fire facilities to better serve the community, and obtain logistics center warehouse space. The Adopted CIP adds \$14.2 million in years 2024 and 2025 (\$7.1 million annually) for a total of \$47.6 million over the 7-year CIP.
- **Neighborhood Congestion, Safety and Connectivity Levy** – Also passed by the voters in November 2016, the Neighborhood Congestion, Safety and Connectivity levy will help the city address a backlog of neighborhood safety, connectivity, sidewalk, bicycle, technology, congestion relief and maintenance projects. The Levy is projected to raise approximately \$140 million (in 2016 dollars) over 20 years. The Adopted CIP adds \$17 million in years 2024 and 2025 (\$8.5 million annually) for a total of \$57 million over the 7-year CIP. This is in accordance with the voted ballot language.

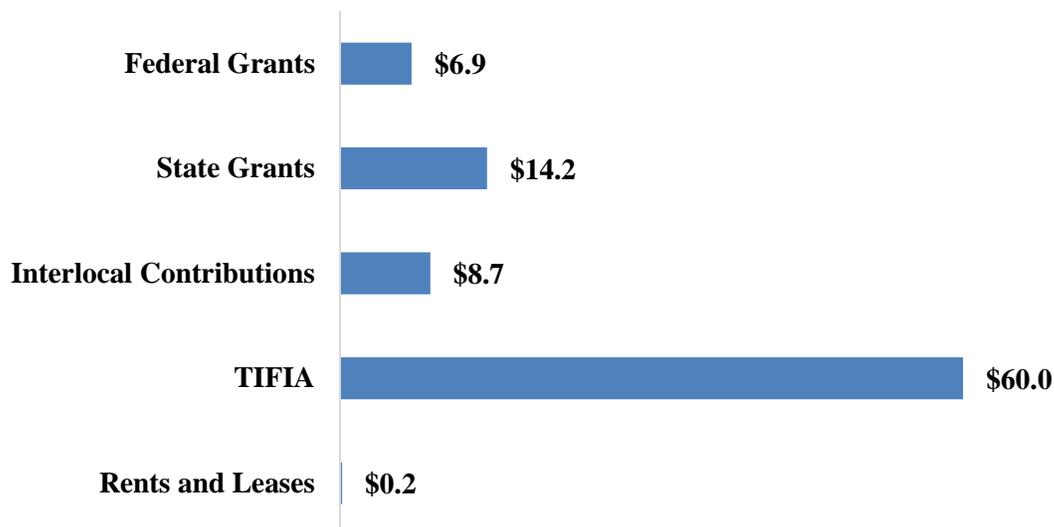


2019-2025 Adopted Capital Investment Program Plan

Intergovernmental Revenue – \$90 million

- Federal and State Grants.** The forecast includes \$21.1 million in federal and state grants. Following past practice of conservatism in forecasting grant revenues, only those grants that have already been awarded or are highly likely to be awarded are included in the projection. The details of the federal and state grants included can be found on the project specific revenue page.
- Interlocal Contributions.** In addition to the above revenues, the forecast includes a variety of intergovernmental sources, including contributions from Sound Transit, King County, Washington State Department of Transportation, City of Redmond, and Points Communities. The Intergovernmental Revenue Forecast also contains revenue from Rents and Leases. More details on the interlocal contributions can be found on the project specific revenue page.
- Transportation Infrastructure and Innovation (TIFIA) loan** – On June 9, 2017, the city closed a TIFIA loan in the amount of \$99.6 million in project proceeds at a closing interest rate of 2.86 percent. Debt service payment of 35 years will begin in 2024. This is 2 years post substantial completion of the BelRed Street Network Project – a combination of 12 multimodal roadways to support the new BelRed neighborhood in the heart of the city. TIFIA is a reimbursement-based loan, where the city will expend costs, and then the United States Department of Transportation will reimburse in the form of a loan. Interest that accrues prior to the first debt service payment will be capitalized. Under the loan agreement, the first debt service payment is in 2024. The Adopted 2019-2025 CIP estimates the annual payment at \$5.3 million. The actual debt service payment will not be known until substantial completion in 2023.

Intergovernmental Revenue Forecast - \$90 million

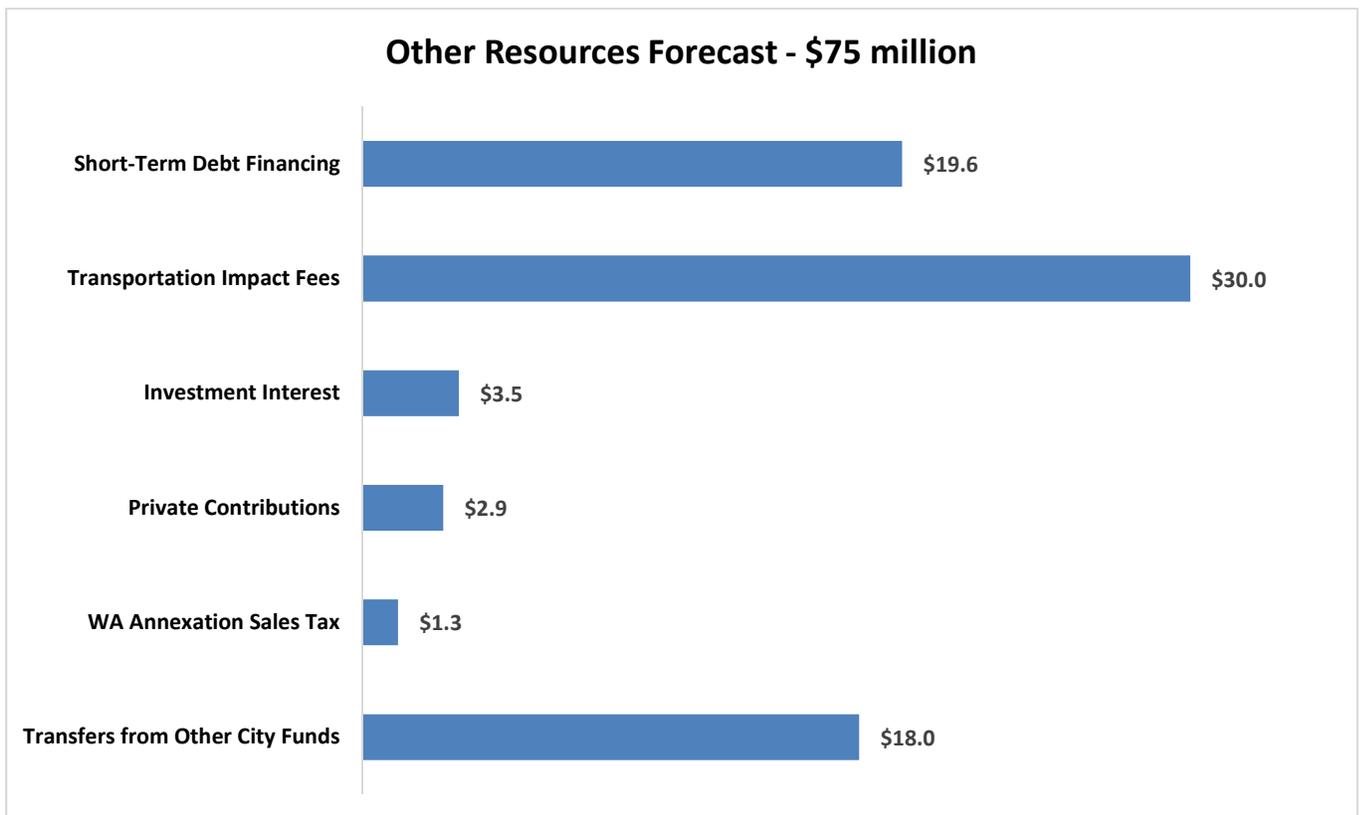




2019-2025 Adopted Capital Investment Program Plan

Other Resources – \$78 million

- Impact Fees.** Impact fees are charged to new development projects to provide revenue to build infrastructure to service the population growth attributed to the new development. The CIP includes funding from impact fees to build transportation related projects. In the 7-year CIP, a total of \$30 million of impact fees are estimated to be collected from development to support projects. Majority of the impact fee collection comes from Spring District and downtown projects.
- Miscellaneous Revenues.** In addition to the above revenue sources, the forecast includes a variety of miscellaneous sources, including private contributions, sale of fixed assets, transfers from other city funds, annexation sales tax, and investment interest. Details of the appropriate project specific revenue contributions can be found on the project specific revenue page.
- Short Term Modeled Debt Financing.** The Adopted CIP Modeled cash flow borrowing totals \$19.6 million. The cash flow borrowing is not anticipated to be issued, and staff will not be asking council for issuance at this time. If it is needed in future, staff will return to council to address. The expenditure for the payback of the cash flow borrowing includes an additional \$1.1 million of interest costs over the 7-year timeframe. This is consistent with the city’s Comprehensive Finance and Asset Management Policies regarding the use of Debt in the CIP (*Financial Policy – X.I.N*).



**2019-2025
General CIP Cash Flow Modeling**

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2019-2025 General Capital Investment Program (CIP)	2019 Adopted Budget	2020 Adopted Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	Total 2019-2025 Revenue & Expenditure	Total Project Cost through 2025
REVENUES									
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MISCELLANEOUS									
Short-term Cash Flow Borrowing*	11,189	6,308	2,059	-	-	-	-	19,557	
Transportation Infrastructure Finance and Innovation Act (TIFIA) Loan	7,715	11,023	20,673	20,581	-	-	-	59,992	
Subtotal Miscellaneous	\$ 18,905	\$ 17,331	\$ 22,732	\$ 20,581	\$ -	\$ -	\$ -	\$ 79,549	
MAJOR TAXES									
Retail Sales Tax	19,731	19,987	20,798	21,000	21,919	23,012	24,064	150,510	
B&O Tax	13,081	13,854	14,559	15,238	15,938	16,714	17,468	106,852	
Real Estate Excise Tax (REET)	17,500	17,500	16,675	16,390	16,695	17,200	17,400	119,360	
Parks Levy	3,389	3,388	3,390	3,388	3,389	3,389	3,389	23,722	
2015 Levy Revenue (New Sales Tax Contribution)	694	694	694	694	694	694	694	4,855	
Fire Facilities Levy (passed 11/2016)	6,458	6,572	6,686	6,801	6,918	7,038	7,162	47,635	
Neighborhood Congestion, Safety and Connectivity Levy (passed 11/2016)	7,749	7,887	8,023	8,161	8,301	8,446	8,595	57,162	
Motor Vehicle Fuel Tax (MVFT)	1,835	1,857	2,115	2,189	2,261	2,335	2,413	15,005	
Subtotal Major Taxes	\$ 70,437	\$ 71,739	\$ 72,939	\$ 73,860	\$ 76,114	\$ 78,828	\$ 81,184	\$ 525,101	
INTERGOVERNMENTAL									
Federal Grants	1,500	5,418	-	-	-	-	-	6,918	
Grants	14,175	-	-	-	-	-	-	14,175	
Interlocal Contributions	3,812	2,792	896	269	282	297	311	8,660	
Rents and Leases	30	30	30	30	30	30	30	210	
Subtotal Intergovernmental	\$ 19,517	\$ 8,240	\$ 926	\$ 299	\$ 312	\$ 327	\$ 341	\$ 29,962	
OTHER RESOURCES									
Transfers from Other City Funds	5,088	1,882	2,640	2,490	1,265	3,035	1,600	18,000	
WA State Funding - Annexation Sales Tax	1,300	-	-	-	-	-	-	1,300	
Private Contributions	2,662	90	90	29	29	30	-	2,930	
Sale of Fixed Assets	-	-	-	-	-	-	-	-	
Investment Interest	500	500	500	500	500	500	500	3,500	
Transportation Impact Fees	1,000	3,000	6,000	6,000	6,000	4,000	4,000	30,000	
Subtotal Other Resources	\$ 10,549	\$ 5,472	\$ 9,230	\$ 9,019	\$ 7,794	\$ 7,565	\$ 6,100	\$ 55,730	
Grand Total Revenues	\$ 119,408	\$ 102,781	\$ 105,828	\$ 103,759	\$ 84,221	\$ 86,719	\$ 87,626	\$ 690,341	
Total Expenditures	\$ 119,408	\$ 102,781	\$ 105,828	\$ 103,759	\$ 84,221	\$ 86,719	\$ 87,626	\$ 690,341	\$ 1,545,737
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**Short-term Cash Flow Borrowing assumes 100% expenditures. Historically, the City spends between 65% and 85% of annual expenditures, therefore the additional cash flow borrowing is not anticipated. Short-term Cash Flow Borrowing is modeled to address near term cash flow. It is for modeling purposes only, and the City will not be issuing any borrowing at this time. If any borrowing is needed in the future, staff must return to Council. Cash flow borrowing has been updated in 2025 from prelim to final. This adjustment had no impact on 2019-2020 Council-adopted fund appropriation.*

Reflects adjustment to G-101, TIFIA Debt Cost Service, due to preliminary budget print error. No impact to Council-adopted budget appropriation. Numbers may not foot due to rounding.

**2019-2025
General CIP Cash Flow Modeling**

EXPENDITURES

CIP Plan #	CIP Plan Name	2019 Adopted Budget	2020 Adopted Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	Total 2019-2025 Revenue & Expenditure	Total Project Cost through 2025
Debt Service										
G-69	Supplemental CIP Debt Funding (2027)	979	986	981	980	982	977	980	6,865	17,853
G-82	City Hall Debt Service (2043)	6,560	6,548	6,546	6,552	6,552	6,551	6,569	45,878	98,743
G-83	M&I LTGO Bond Debt Service (2030)	865	863	865	862	863	863	866	6,047	12,962
G-89	2013 LTGO Bond Debt Service (2032, LRF-2037)	4,834	4,835	4,834	4,836	4,837	4,834	4,834	33,843	61,201
G-98	Cash Flow Borrowing Payback	-	-	-	2,849	9,087	3,553	6,503	21,993	21,993
G-100	2015 20 Year LTGO Bond Debt Service (2034)	6,205	6,206	6,203	6,202	6,203	6,204	6,206	43,428	62,035
G-101	TIFIA Debt Cost Service (2056)	270	100	100	100	100	5,286	5,286	11,243	11,892
PW-R-82	Public Works Trust Fund Loan - Principal (2026)	40	40	40	40	40	40	40	279	1,710
PW-R-83	Public Works Trust Fund Loan - Interest (2026)	1	1	1	1	1	1	0	7	124
Subtotal Debt Service		\$ 19,753	\$ 19,579	\$ 19,571	\$ 22,423	\$ 28,664	\$ 28,309	\$ 31,285	\$ 169,583	\$ 288,513
Economic Growth & Competitiveness										
CD-37	Downtown Community/Livability	191	728	728	528	528	-	-	2,703	4,152
CD-41	Civic Center Plan	-	200	-	-	-	-	-	200	550
CD-44	Grand Connection - Early Implementation	1,000	500	500	1,000	500	500	500	4,500	6,000
CD-48	Public-Private Partnership – Pilot BelRed TOD	458	389	179	124	128	-	-	1,278	3,709
G-38	Smart City Connectivity	250	250	370	315	290	215	165	1,855	2,752
G-105	Competitiveness and Collaboration	50	146	-	-	-	-	-	196	796
G-107	Council Contingency	1,000	1,000	1,000	1,000	1,000	1,000	1,000	7,000	7,250
G-112	Arts and Culture Fund	200	200	200	200	200	200	200	1,400	1,600
Subtotal Economic Growth & Competitiveness		\$ 3,149	\$ 3,413	\$ 2,977	\$ 3,167	\$ 2,646	\$ 1,915	\$ 1,865	\$ 19,132	\$ 26,809
Safe Community										
G-110	Citywide Security Improvements	100	100	-	-	-	-	-	200	450
PS-16	Fire Facility Maintenance	2,403	2,498	2,566	2,390	2,250	2,605	2,418	17,130	33,341
PS-63	Fire Facility Master Plan	7,150	1,000	8,000	3,000	-	-	-	19,150	29,250
PS-64	Fire Station 10 (Levy)	6,150	5,650	-	-	-	-	-	11,800	24,100
PS-65	Fire Station 4 (Levy)	308	922	6,686	6,801	6,919	7,038	7,162	35,836	35,836
PW-M-19	Major Maintenance Program	2,250	1,080	1,109	1,142	1,175	1,210	1,247	9,213	18,674
Subtotal Safe Community		\$ 18,361	\$ 11,250	\$ 18,361	\$ 13,333	\$ 10,344	\$ 10,853	\$ 10,827	\$ 93,329	\$ 141,651

**2019-2025
General CIP Cash Flow Modeling**

CIP Plan #	CIP Plan Name	2019 Adopted Budget	2020 Adopted Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	Total 2019-2025 Revenue & Expenditure	Total Project Cost through 2025
Improved Mobility and Connectivity										
CD-30	Station Area Planning Implementation	500	1,500	1,500	1,000	-	-	-	4,500	5,500
PW-M-1	Overlay Program	5,868	7,679	6,197	7,574	7,797	8,031	8,272	51,418	175,569
PW-M-2	Minor Capital - Traffic Operations	175	180	185	191	196	202	208	1,337	12,447
PW-M-7	Neighborhood Traffic Safety Program	350	360	370	381	392	404	416	2,673	11,470
PW-M-20	Minor Capital - Signals and Lighting	979	811	1,055	433	446	459	473	4,656	7,943
PW-R-46	Traffic Safety Improvements	117	120	124	127	131	135	139	893	4,523
PW-R-156	ITS Master Plan Implementation Program	440	453	465	479	493	508	523	3,361	5,177
PW-R-159	East Link Analysis and Development	247	1,081	1,097	413	426	-	-	3,263	18,324
PW-R-166	124th Ave NE - NE Spring Boulevard to Ichigo Way (18th St)	-	9,258	-	-	-	-	-	9,258	33,239
PW-R-169	124th Ave NE - NE 12th to NE Spring Boulevard (TIFIA)	-	-	9,388	-	-	-	-	9,388	20,085
PW-R-170	130th Ave NE - Bel-Red Rd to NE 20th St (TIFIA)	-	3,738	11,517	3,109	-	-	-	18,364	26,700
PW-R-172	NE Spring Blvd (Zone 1) - 116th to 120th Avenues NE	2,750	3,918	-	-	-	-	-	6,667	33,432
PW-R-173	NE Spring Boulevard (Zone2) - 120th to 124th Aves N (TIFIA)	(3,235)	-	-	-	-	-	-	(3,235)	18,346
PW-R-174	NE Spring Boulevard - 130th to 132nd Ave NE (TIFIA)	5,467	8,991	2,220	-	-	-	-	16,678	21,786
PW-R-182	Downtown Transportation Plan/NE 6th Street Station Access	600	2,000	1,200	1,200	1,300	2,000	2,000	10,300	13,200
PW-R-183	West Lake Sammamish Parkway, Phase 2	5,000	-	-	-	-	-	-	5,000	8,000
PW-R-184	Bellevue Way SE HOV Lane - 112th Ave SE 'Y' to I-90	-	-	-	-	2,500	2,500	-	5,000	9,400
PW-R-186	120th Ave NE Stage 4 Design - NE 16th St to Northup Way	2,200	-	-	-	-	-	-	2,200	3,000
PW-R-190	124th Avenue NE – NE 8th to NE 12th Street	565	-	-	-	-	-	-	565	919
PW-R-191	124th Avenue NE/Ichigo Way (NE 18th St) to Northup Way (TIFIA)	-	-	-	17,472	-	-	-	17,472	30,796
PW-R-194	West Lake Sammamish Parkway Phase 3	-	-	-	-	1,000	3,000	4,000	8,000	8,000
PW-R-198	Neighborhood Congestion Management (Levy)	2,000	2,000	2,000	2,000	2,000	2,000	2,000	14,000	18,000
PW-R-199	Neighborhood Safety & Connectivity (Levy)	5,750	5,887	6,023	6,161	6,301	6,446	6,595	43,162	53,962
PW-R-200*	Neighborhood Congestion Management Project Implementation	500	-	1,000	-	1,500	-	2,000	5,000	5,000
PW-R-201*	Bellevue College Connection	400	-	-	-	-	-	-	400	400
PW-R-202*	150th Avenue SE at SE Newport Way	2,500	-	-	-	-	-	-	2,500	2,500
PW-W/B-56	Pedestrian and Bicycle Access Improvements	467	480	493	508	523	539	555	3,565	13,361
PW-W/B-76	Neighborhood Sidewalks	1,167	1,200	1,232	1,269	1,306	1,345	1,386	8,905	17,427
PW-W/B-78	Mountains to Sound Greenway Trail	355	-	-	-	-	-	-	355	3,561
PW-W/B-83	Mountains to Sound Greenway Trail – I-405 to 132nd Avenue SE	15,055	1,000	-	-	-	-	-	16,055	17,555
Subtotal Improved Mobility and Connectivity		\$ 50,215	\$ 50,655	\$ 46,066	\$ 42,317	\$ 26,311	\$ 27,569	\$ 28,567	\$ 271,701	\$ 599,624
Responsive Government										
G-04	Hearing Assistance for Public Spaces	120	-	-	-	-	-	-	120	480
G-59	JDE System Upgrade and Enhancements	300	50	50	50	50	-	-	500	15,750
G-94	Enterprise Application Replacement Reserve	800	1,000	1,000	1,000	1,000	1,000	1,000	6,800	8,900
G-113*	Facility Services Major Maintenance	2,315	1,230	1,540	1,390	1,165	1,135	1,000	9,775	9,775
PW-M-15	Wetland Monitoring	11	57	58	59	50	51	47	333	557
Subtotal Responsive Government		\$ 3,546	\$ 2,337	\$ 2,648	\$ 2,499	\$ 2,265	\$ 2,186	\$ 2,047	\$ 17,528	\$ 35,462
Healthy & Sustainable Environment										
CD-46*	ESI Implementation	100	70	70	70	-	-	-	310	310
Subtotal Submitted New Projects		\$ 100	\$ 70	\$ 70	\$ 70	\$ -	\$ -	\$ -	\$ 310	\$ 310

Note: CIP Plan #'s marked with an asterisk (*) indicate new CIP projects that do not exist in the current amended 2017-2023 CIP plan.

**2019-2025
General CIP Cash Flow Modeling**

CIP Plan #	CIP Plan Name	2019 Adopted Budget	2020 Adopted Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	Total 2019-2025 Revenue & Expenditure	Total Project Cost through 2025
Quality Neighborhoods and Innovative, Vibrant, & Caring Community										
CD-11	Public Art Program	350	350	350	350	350	350	350	2,450	8,656
CD-22	Enhanced Right of Way and Urban Boulevards (ERUB)	500	500	500	500	500	500	500	3,500	7,399
CD-45*	Mini City Hall Expansion	125	125	-	-	-	-	-	250	250
NEP-2	NEP-2.0 Neighborhood Enhancement Program	725	725	725	725	725	725	725	5,075	7,975
NIS-2	Neighborhood Partnerships	80	80	80	80	80	-	-	400	1,687
G-109	Affordable Housing Contingency	2,000	2,000	2,000	2,000	2,000	2,000	2,000	14,000	15,000
P-AD-27	Park Planning & Design	300	300	300	300	300	300	300	2,100	9,157
P-AD-79	King County Parks Levy	414	-	-	-	-	-	-	414	5,584
P-AD-82	Park & Open Space Acquisition (Levy)	1,275	1,275	1,275	1,500	1,500	1,500	1,500	9,825	19,571
P-AD-83	Bellevue Airfield Park Development (Levy)	(100)	100	2,500	5,000	2,500	-	-	10,000	11,520
P-AD-92	Meydenbauer Bay Phase 1 Park Development	1,500	-	-	-	-	-	-	1,500	19,222
P-AD-95	Surrey Downs Park Development (Levy)	3,574	-	-	-	-	-	-	3,574	6,529
P-AD-96	Mercer Slough East Link Mitigation	100	1,400	640	-	-	-	-	2,140	2,340
P-AD-100	Gateway/NE Entry at Downtown Park (Levy)	5,250	-	-	-	-	-	-	5,250	8,250
P-AD-101*	Bridle Trails/140th Street Park Development	-	-	500	2,100	-	-	-	2,600	2,600
P-AD-102*	Newport Hills Park Development	500	2,500	-	-	-	-	-	3,000	3,000
P-AD-103*	Bel-Red Parks & Streams	2,504	-	-	-	-	-	-	2,504	2,504
P-AD-104*	Meydenbauer Bay Park Phase 2	-	500	1,500	1,500	-	4,334	1,334	9,167	9,167
P-R-02	Enterprise Facility Improvements	100	100	100	100	100	100	100	700	11,853
P-R-11	Parks Renovation & Refurbishment Plan	4,975	5,408	5,548	5,676	5,812	5,951	6,094	39,465	102,663
PW-W/B-49	Pedestrian Facilities Compliance Program	110	114	117	120	124	128	132	845	2,738
Subtotal Quality Neighborhoods and Innovative, Vibrant, & Caring Community		\$ 24,283	\$ 15,477	\$ 16,135	\$ 19,951	\$ 13,991	\$ 15,888	\$ 13,035	\$ 118,759	\$ 257,667
Close Project										
Carry Forward Projects (Approved Prior with Current Period Carry Forward)										
G-01	COB Fuel System Replacement	-	-	-	-	-	-	-	-	645
G-103	Eastside Rail Corridor Project	-	-	-	-	-	-	-	-	2,500
G-108	Supplemental Housing Trust Fund Investment	-	-	-	-	-	-	-	-	80
G-111	Long-Range Property & Facilities Plan	-	-	-	-	-	-	-	-	280
G-114	2019 Aquatic Center Study	-	-	-	-	-	-	-	-	250
CD-33	Grand Connection/Land Use Wilburton Zoning	-	-	-	-	-	-	-	-	1,000
CD-19	Advancing the Vision of the Pedestrian Corridor	-	-	-	-	-	-	-	-	739
PW-R-146	Northrup Way Corridor Improvements	-	-	-	-	-	-	-	-	13,701
PW-R-160	NE 4th Street Extension - 116th to 120th Ave NE	-	-	-	-	-	-	-	-	35,842
PW-R-162	NE 6th Street Extension	-	-	-	-	-	-	-	-	960
PW-R-164	120th Ave NE Stage 2 - NE 8th St to NE 12th St	-	-	-	-	-	-	-	-	45,395
PW-R-168	120th Ave NE (Stage 3) NE 12th St to NE 16th St	-	-	-	-	-	-	-	-	24,024
PW-R-177	Eastgate Subarea Plan Implementation	-	-	-	-	-	-	-	-	500
PW-R-181	East Link MOU Commitments	-	-	-	-	-	-	-	-	54,355
PW-R-185	Newport Way Improvements - Somerset Blvd to 150th Ave	-	-	-	-	-	-	-	-	9,723
PW-R-187	Traffic Signal Controllers and Temporary Bus Stop	-	-	-	-	-	-	-	-	455
PW-R-188	Franchise Utility Relocation	-	-	-	-	-	-	-	-	570
PW-R-192	124th Avenue NE at SR 520	-	-	-	-	-	-	-	-	250
PW-R-193	BelRed Corridor Local Street Network	-	-	-	-	-	-	-	-	432
PW-W/B-81	108th/112th Aves NE - N. City Limit to NE 12th St	-	-	-	-	-	-	-	-	200
P-AD-94	Inspiration Playground at Downtown Park (Levy)	-	-	-	-	-	-	-	-	3,801
P-AD-87	Downtown Park Development	-	-	-	-	-	-	-	-	-
Subtotal Carry Forward Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,701

Note: CIP Plan #'s marked with an asterisk (*) indicate new CIP projects that do not exist in the current amended 2017-2023 CIP plan.
Totals may not foot due to rounding.

2019-2025 General Capital Investment Program (CIP) - Project Specific Revenue

Department	CIP Plan #	CIP Plan Name	2019	2020	2021	2022	2023	2024	2025	Total 2019-2025
Federal Grant										
Transportation	PW-M-1	Overlay Program	1,500,000	-	-	-	-	-	-	1,500,000
Transportation	PW-R-172	NE Spring Blvd (Zone 1) - 116th to 120th Avenues NE	-	5,417,500	-	-	-	-	-	5,417,500
	Subtotal Federal Grant		1,500,000	5,417,500	-	-	-	-	-	6,917,500
Grants										
Transportation	PW-M-20	Minor Capital - Signals and Lighting	175,000	-	-	-	-	-	-	175,000
Transportation	PW-W/B-83	Mountains to Sound Greenway Trail - Factoria Crossing	14,000,000	-	-	-	-	-	-	14,000,000
	Subtotal Grants		14,175,000	-	-	-	-	-	-	14,175,000
Interlocal										
Parks	P-AD-79	King County Parks Levy	414,000	-	-	-	-	-	-	414,000
Transportation	PW-M-1	Overlay Program	-	148,200	-	-	-	-	-	148,200
Transportation	PW-W/B-83	Mountains to Sound Greenway Trail - Factoria Crossing	1,055,000	1,000,000	-	-	-	-	-	2,055,000
Fire	PS-16	Fire Facility Maintenance	354,309	244,032	256,234	269,044	282,498	296,623	311,454	2,014,194
Parks	P-AD-82	Park & Open Space Acquisition (Levy)	1,888,500	-	-	-	-	-	-	1,888,500
Parks	P-AD-96	Mercer Slough East Link Mitigation	100,000	1,400,000	640,000	-	-	-	-	2,140,000
	Subtotal Interlocal		3,811,809	2,792,232	896,234	269,044	282,498	296,623	311,454	8,659,894
Rents and Leases										
Parks	P-R-11	Parks Renovation & Refurbishment Plan	30,000	30,000	30,000	30,000	30,000	30,000	30,000	210,000
	Subtotal Rents and Leases		30,000	30,000	30,000	30,000	30,000	30,000	30,000	210,000
Transfers from Other City Funds										
Parks	P-R-02	Enterprise Facility Improvements	100,000	100,000	100,000	100,000	100,000	100,000	100,000	700,000
CS	G-113	Facility Services Major Maintenance	2,314,526	1,230,000	1,540,000	1,390,000	1,165,000	1,135,000	1,000,000	9,774,526
Transportation	PW-M-20	Minor Capital - Signals and Lighting	173,000	52,000	-	-	-	-	-	225,000
Parks	P-AD-104	Meydenbauer Bay Park Phase 2	-	500,000	1,000,000	1,000,000	-	500,000	500,000	3,500,000
Transportation	PW-R-202	150th Ave SE at SE Newport Way	2,500,000	-	-	-	-	-	-	2,500,000
Transportation	PW-R-194	West Lake Sammamish Parkway Phase 3	-	-	-	-	-	1,300,000	-	1,300,000
	Subtotal Transfers from Other City Funds		5,087,526	1,882,000	2,640,000	2,490,000	1,265,000	3,035,000	1,600,000	17,999,526
Annexation Sales Tax										
Transportation	PW-M-19	Major Maintenance Program	1,200,000	-	-	-	-	-	-	1,200,000
Transportation	PW-M-20	Minor Capital - Signals and Lighting	100,000	-	-	-	-	-	-	100,000
	Subtotal Annexation Sales Tax		1,300,000	-	-	-	-	-	-	1,300,000
Private Contributions										
Transportation	PW-M-20	Minor Capital - Signals and Lighting	62,300	62,300	62,400	-	-	-	-	187,000
Parks	P-R-11	Parks Renovation & Refurbishment Plan	26,698	27,365	28,049	28,751	29,469	30,206	-	170,538
Transportation	PW-R-173	NE Spring Boulevard (Zone2) - 120th to 124th Aves N (TIFIA)	1,156,000	-	-	-	-	-	-	1,156,000
Transportation	PW-R-173	NE Spring Boulevard (Zone2) - 120th to 124th Aves N (TIFIA)	600,000	-	-	-	-	-	-	600,000
Parks	P-AD-103	Bel-Red Parks & Streams	816,680	-	-	-	-	-	-	816,680
	Subtotal Private Contributions		2,661,678	89,665	90,449	28,751	29,469	30,206	-	2,930,218
Total Project Specific Revenue:			\$ 28,566,013	\$ 10,211,397	\$ 3,656,683	\$ 2,817,795	\$ 1,606,967	\$ 3,391,829	\$ 1,941,454	\$ 52,192,138



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2019-2025 Capital Investment Program Plan

Debt Service

Investments in this area cover the debt service requirements for the City's debt obligations issued for capital investments, for example bonds issued for City Hall, Supplemental CIP and Mobility & Infrastructure Initiative. Since this CIP Plan is balanced through an appropriate and strategic use of long-term and short-term debt, the following pages contain information on both these means of capital investment funding.

Note: In adopting the 2019-2025 CIP, the City Council did not specifically identify projects to be funded by General Taxes vs. Bond Funding. Since both General Taxes and long-term general obligation bond proceeds are fungible means of project financing, some of the following project description pages have combined these funding sources into a single line. As the City enacts the adopted financing strategy, specific projects will be identified as recipients of the associated proceeds.

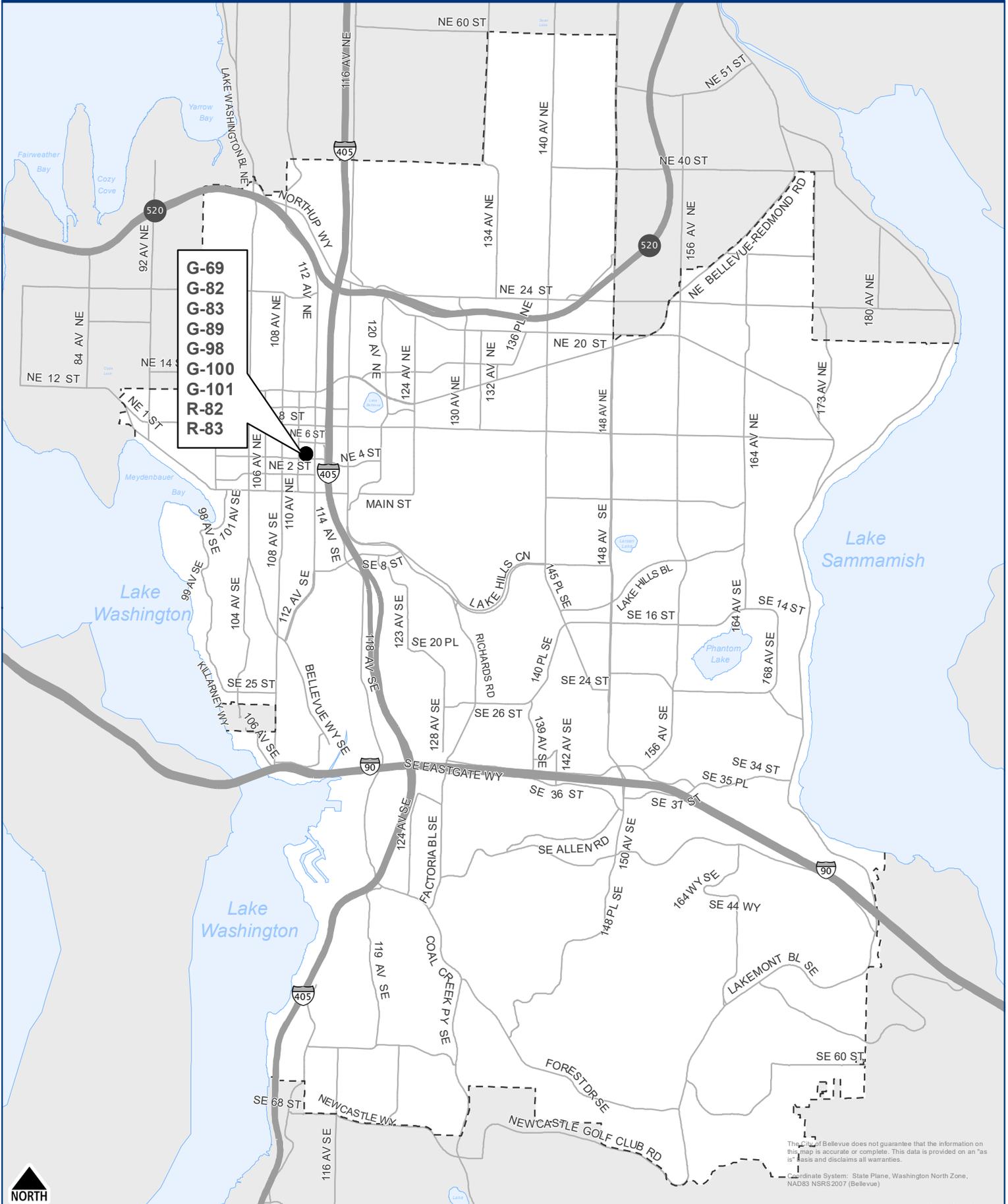
2019-2025 Adopted CIP: Debt

Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
G-69	Supplemental CIP Debt Funding (2027)	\$6,865	\$17,853
G-82	City Hall Debt Service (2043)	45,878	98,743
G-83	M&I LTGO Bond Debt Service (2030)	6,047	12,962
G-89	2013 LTGO Bond Debt Service (2032, LRF-2037)	33,843	61,201
G-98	Cash Flow Borrowing Payback	21,993	21,993
G-100	2015 20 Year LTGO Bond Debt Service (2034)	43,428	62,035
G-101	TIFIA Debt Cost Service (2056)	11,243	11,892
PW-R-82	Public Works Trust Fund Loan - Principal (2026)	279	1,710
PW-R-83	Public Works Trust Fund Loan - Interest (2026)	7	124
	Total Debt Service	\$169,583	\$288,513

Debt Service CIP Projects 2019 - 2025

2019 - 2020 City of Bellevue Budget



- G-69**
- G-82**
- G-83**
- G-89**
- G-98**
- G-100**
- G-101**
- R-82**
- R-83**

The City of Bellevue does not guarantee that the information on this map is accurate or complete. This data is provided on an "as is" basis and disclaims all warranties.
 Coordinate System: State Plane, Washington North Zone, NAD83 NSRS 2007 (Bellevue)



G-69 Supplemental CIP Debt Funding

Category: **Debt Service** Status: **Ongoing**
 Department: **Finance and Asset Management** Location: **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
17,852,688	10,987,438	978,750	986,000	981,250	980,000	982,000	977,000	980,250

Description and Scope

This project provides annual debt service funding for the City Council adopted Supplemental CIP in May, 2007 that consisted a group of six high-priority capital projects financed by a \$14 million LTGO bond issue and the 2015 LTGO Refunding Bonds issued for \$7.9 million in April, 2015.

Rationale

The City Council authorized the issuance of the 2008 Limited Tax General Obligation (LTGO) Bonds for \$14.3 million for the purpose of financing Council adopted Supplemental CIP projects and the 2015 LTGO Refunding Bonds issued for \$7.9 million in April, 2015. The City has a contractual obligation to its bondholders for repayment of the principal borrowed with interest. The full faith and credit of the City is pledged for the levy of taxes and prompt payment of principal and interest.

Environmental Impacts

No environmental impacts for this project.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	17,852,688

Total Budgetary Cost Estimate: 17,852,688

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	17,827,762
Miscellaneous Revenue	24,926

Total Programmed Funding: 17,852,688
Future Funding Requirements:

Comments

G-82 City Hall Debt Service

Category: **Debt Service**

Status: **Approved Prior**

Department: **Finance and Asset Management** Location **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
98,743,733	52,865,273	6,560,370	6,548,270	6,546,070	6,552,120	6,552,020	6,551,090	6,568,520

Description and Scope

This proposal provides annual debt service funding for the 2012 Limited Tax General Obligation (LTGO) Refunding Bonds issued for \$55.9 million, the 2012B LTGO Refunding Bonds issued for \$43.2 million (both issues refunding the 2004 New City Building Bonds), and the 2015 LTGO Refunding Bonds Proposal for \$3.3 million refunding the 2006 New City Building II Bonds for the purpose of financing the acquisition and development of the current City Hall building.

Rationale

The City Council authorized the issuance of the initial 2004 and 2006 LTGO Bonds issued for \$108.8 million, the 2012 LTGO Refunding Bonds issued for \$55.9 million, 2012B LTGO Refunding Bonds issued for \$43.2 million and the 2015 LTGO Refunding Bonds Proposal for \$3.3 million refunding the 2006 New City Building II Bonds for the City Hall building. The City has a contractual obligation to its bondholders for repayment of the principal borrowed with interest. The full faith and credit of the City is pledged for the levy of taxes and prompt payment of principal and interest.

Environmental Impacts

No environmental impacts for this project.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2004 - 2043	98,743,733

Total Budgetary Cost Estimate: 98,743,733

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	98,743,733

Total Programmed Funding: 98,743,733
Future Funding Requirements:

Comments

G-83 M&I LTGO Bond Debt Service

Category: **Debt Service** Status: **Approved Prior**
 Department: **Finance and Asset Management** Location: **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
12,961,768	6,914,868	864,550	863,150	865,400	862,000	862,800	862,600	866,400

Description and Scope

This project provides funding for annual principal and interest payments made by the City for a \$12 million Limited Tax General Obligation (LTGO) Bond issued for the Mobility & Infrastructure Initiative (M&I) to fund high priority projects in the short term funding strategy for the M&I.

Rationale

The City Council approved the short term funding strategy for the M&I, which includes as part of the funding strategy the issuance of \$12 million in LTGO bonds. The City has a contractual obligation to its bondholders for repayment of the principal borrowed with interest. The full faith and credit of the City is pledged for the levy of taxes and prompt payment of principal and interest.

Environmental Impacts

No environmental impacts for this project.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2010 - 2030	12,961,768

Total Budgetary Cost Estimate: 12,961,768

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	12,961,768

Total Programmed Funding: 12,961,768
Future Funding Requirements:

Comments

G-89 New Long-term Debt Service

Category: **Debt Service**

Status: **Approved Prior**

Department: **Finance and Asset Management** Location **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
61,200,933	27,357,683	4,833,750	4,834,500	4,833,750	4,836,250	4,836,500	4,834,250	4,834,250

Description and Scope

This project provides funding for annual principal and interest payments made by the City for the \$62.6 million LTGO Bonds issued in 2013 for the purpose of financing the construction, improving and equipping a portion of the City's CIP Plan which includes streets, sidewalks and other capital improvements.

Rationale

This proposal provides annual debt service funding for the 2013 LTGO Bonds issued to finance a portion of the City Council adopted projects under the amended 2015-2021 CIP including Sound Transit's light rail (Eastlink MOU Commitments) related projects and NE 4th Street extension and the 120th Avenue Northeast improvements. The City has a contractual obligation to its bondholders for repayment of the principal borrowed with interest. The full faith and credit of the City is pledged for the levy of taxes and prompt payment of principal and interest.

Environmental Impacts

No environmental impacts for this project.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2013 - 2032	61,200,933

Total Budgetary Cost Estimate: 61,200,933

Means of Financing

Funding Source	Amount
General Taxes & Impact Fees	22,140,500
General Taxes & LTGO Bond Proceeds	39,060,433

Total Programmed Funding: 61,200,933
Future Funding Requirements:

Comments

G-98 Short-Term Cash Flow Borrowing Payback

Category: **Debt Service** Status: **New**
 Department: **Finance and Asset Management** Location: **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
21,992,129	-	-	-	-	2,849,000	9,087,000	3,553,000	6,503,129

Description and Scope

This project provides funds to support the costs of short-term borrowing when sufficient General CIP revenue is not available. These costs include principal repayment, estimated interest and other related costs of issuing short-term debt to implement sscheduled CIP expenditures over the next seven year period

Rationale

When annual revenue receipts available for capital expenditures are expected to be less than scheduled project expenditures, interim financing will be needed to offset temporary revenue shortfalls. This project facilitates administrative control over borrowing costs. Short-term borrowing will enable the City to complete work on projects considered high priority.

Environmental Impacts

No environmental impacts for this project.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2019 - 2025	21,992,129

Total Budgetary Cost Estimate: 21,992,129

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	21,992,129

Total Programmed Funding: 21,992,129
Future Funding Requirements:

Comments

G-100 2015 20 Year LTGO Bond Debt Service

Category: **Debt Service** Status: **Approved Prior**
 Department: **Finance and Asset Management** Location: **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
62,035,246	18,607,246	6,205,000	6,205,500	6,203,000	6,202,250	6,202,750	6,204,000	6,205,500

Description and Scope

This project provides funding for annual principal and interest payments made by the City for the \$79.1 million LTGO Bonds issued in 2015 for the purpose of financing the construction, improving and equipping a portion of the City's CIP Plan which includes streets, sidewalks, parks and other capital improvements.

Rationale

This proposal provides annual debt service funding for the 2015 LTGO Bonds issued to finance the City Council adopted projects under the amended 2015-2021 CIP including, but not limited to, Sound Transit's light rail (East Link MOU Commitments) related projects, NE Spring Boulevard (Zone 1), the 120th Avenue Northeast improvements and Meydenbauer Bay Park. The City has a contractual obligation to its bondholders for repayment of the principal borrowed with interest. The full faith and credit of the City is pledged for the levy of taxes and prompt payment of principal and interest.

Environmental Impacts

No environmental impacts for this project.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2034	62,035,246

Total Budgetary Cost Estimate: 62,035,246

Means of Financing

Funding Source	Amount
General Taxes & Impact Fees	3,858,500
General Taxes & LTGO Bond Proceeds	54,394,746
Real Estate Excise Tax	3,782,000

Total Programmed Funding: 62,035,246
Future Funding Requirements:

Comments

G-101 TIFIA Debt Cost Service

Category: **Debt Service** Status: **Approved Prior**
 Department: **Finance and Asset Management** Location: **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
11,892,516	650,000	269,830	100,000	100,000	100,000	100,000	5,286,343	5,286,343

Description and Scope

This proposal provides annual funding for: 1) Transportation Infrastructure Finance and Innovation Act (TIFIA) lender loan servicing fees, 2) credit rating costs, 3) financial advisors fees, and 4) debt service funding commencing in 2024 for the 2017 Limited Tax General Obligation (LTGO) TIFIA bonds issued to assist with the creation of the BelRed Street Network—a total of 12 multimodal roadways planned to support the new BelRed neighborhood.

Rationale

This proposal provides annual funding for: 1) Transportation Infrastructure Finance and Innovation Act (TIFIA) lender loan servicing fees, 2) credit rating costs, 3) financial advisors fees, and 4) debt service funding commencing in 2024 for the 2017 Limited Tax General Obligation (LTGO) TIFIA bonds issued to assist with the creation of the BelRed Street Network—a total of 12 multimodal roadways planned to support the new BelRed neighborhood. The City has a contractual obligation to its bondholders for repayment of the principal borrowed with interest. The full faith and credit of the City is pledged for the levy of taxes and prompt payment of principal and interest.

Environmental Impacts

No environmental impacts for this project.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2056	11,892,516

Total Budgetary Cost Estimate: 11,892,516

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	11,892,516

Total Programmed Funding: 11,892,516
Future Funding Requirements: 0

Comments

PW-R-82 Public Works Trust Fund Loan - Principal

Category: **Debt Service**
 Department: **Transportation**

Status: **Ongoing**
 Location: **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
1,710,159	1,431,251	39,844	39,844	39,844	39,844	39,844	39,844	39,844

Description and Scope

This project is non-capital in nature. The costs represent the annual principal payments made by the City for any Public Works Trust Fund (PWTF) loans. Currently there is one active loan: \$750,000 received in 2006 for the construction of PW-W/B-69 - NE 24th Street - Northrup Way to 130th Avenue NE, the loan repayment is 20 years, ending in 2026, and the interest rate is one half of one percent. Interest payments on the loan are made through a separate CIP, PW-R-83.

Rationale

The Public Works Trust Fund loan is a low-interest loan granted through the State of Washington Department of Community Development that allows high-priority projects to be completed earlier in the plan than would be available if General CIP Revenues were used.

Environmental Impacts

There are no environmental impacts associated with this project.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	1,710,159

Total Budgetary Cost Estimate: 1,710,159

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	1,167,316
Real Estate Excise Tax	159,376
Transportation Funding	383,467

Total Programmed Funding: 1,710,159

Future Funding Requirements:

Comments

PW-R-83 Public Works Trust Fund Loan - Interest

Category: **Debt Service**
 Department: **Transportation**

Status: **Ongoing**
 Location: **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
124,426	117,651	1,396	1,395	1,195	996	797	598	398

Description and Scope

This project is non-capital in nature. The costs represent the annual interest payments made by the City for any Public Works Trust Fund (PWTF) loans. Currently there is one active loan: \$750,000 loan received in 2006 for the construction of PW-W/B-69 - NE 24th Street - Northup Way to 130th Avenue NE, the loan repayment is 20 years, ending in 2026, and the interest rate is one half of one percent. Principal payments are made through a separate CIP, PW-R-82.

Rationale

The Public Works Trust Fund loan is a low-interest loan granted through the State of Washington Department of Community Development that allows high-priority projects to be completed earlier in the plan than would be possible if General CIP Revenues were used.

Environmental Impacts

There are no environmental impacts associated with this project.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	124,426

Total Budgetary Cost Estimate: 124,426

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	124,426

Total Programmed Funding: 124,426
Future Funding Requirements:

Comments

2019-2025 Adopted CIP: Debt

Combined, Completed Projects

CIP Plan Number	Project Title	<u>\$ in 000s</u> Total Estimated Cost
NONE		
	Total Combined, Completed Projects	<u><u>-</u></u>



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2019-2025 Capital Investment Program Plan

Economic Growth & Competitiveness

The Economic Growth & Competitiveness project category makes use of public/private partnerships, interdepartmental collaborations, and CIP funds to achieve projects which implement the City's vision. The category seeks opportunities to acquire land which could be instrumental to this purpose; makes use of City property and public rights-of-way; and plans and develops projects which may require innovative and coordinated approaches. Economic Growth & Competitiveness projects require multi-departmental effort and they achieve development objectives (often multiple objectives) identified in the Comprehensive Plan or other City policy documents. Separate public or private funding may be sought for portions of these projects.

The Economic Growth & Competitiveness outcome also integrates a public arts program to link the City's investments in public art to other public facility development opportunities. Projects which demonstrate both partnership and seizing opportunities to accomplish City goals include teaming with private developers on placement of public art in the downtown, gateway and neighborhood identity projects throughout the City, and ongoing work to increase open space opportunities in urban districts.

Economic Growth & Competitiveness projects are also designed to contribute to the economic health of Bellevue. The projects aim to achieve growth in retail, housing capacity, or business activity in the City and contribute to other City goals. Many of the Economic Development projects within this outcome involve interdepartmental collaborations, or public/private partnerships.

Typically, projects in this category are precipitated by private development activity which offers an opportunity for appropriate City involvement, or where the City's participation becomes a key ingredient in accomplishing a public purpose. Projects present quantifiable economic benefits through increased tax revenues to the City, business receipts, or operating surplus.

Note: In adopting the 2019-2025 CIP, the City Council did not specifically identify projects to be funded by General Taxes vs. Bond Funding. Since both General Taxes and long-term general obligation bond proceeds are fungible means of project financing, some of the following project description pages have combined these funding sources into a single line. As the City enacts the adopted financing strategy, specific projects will be identified as recipients of the associated proceeds.

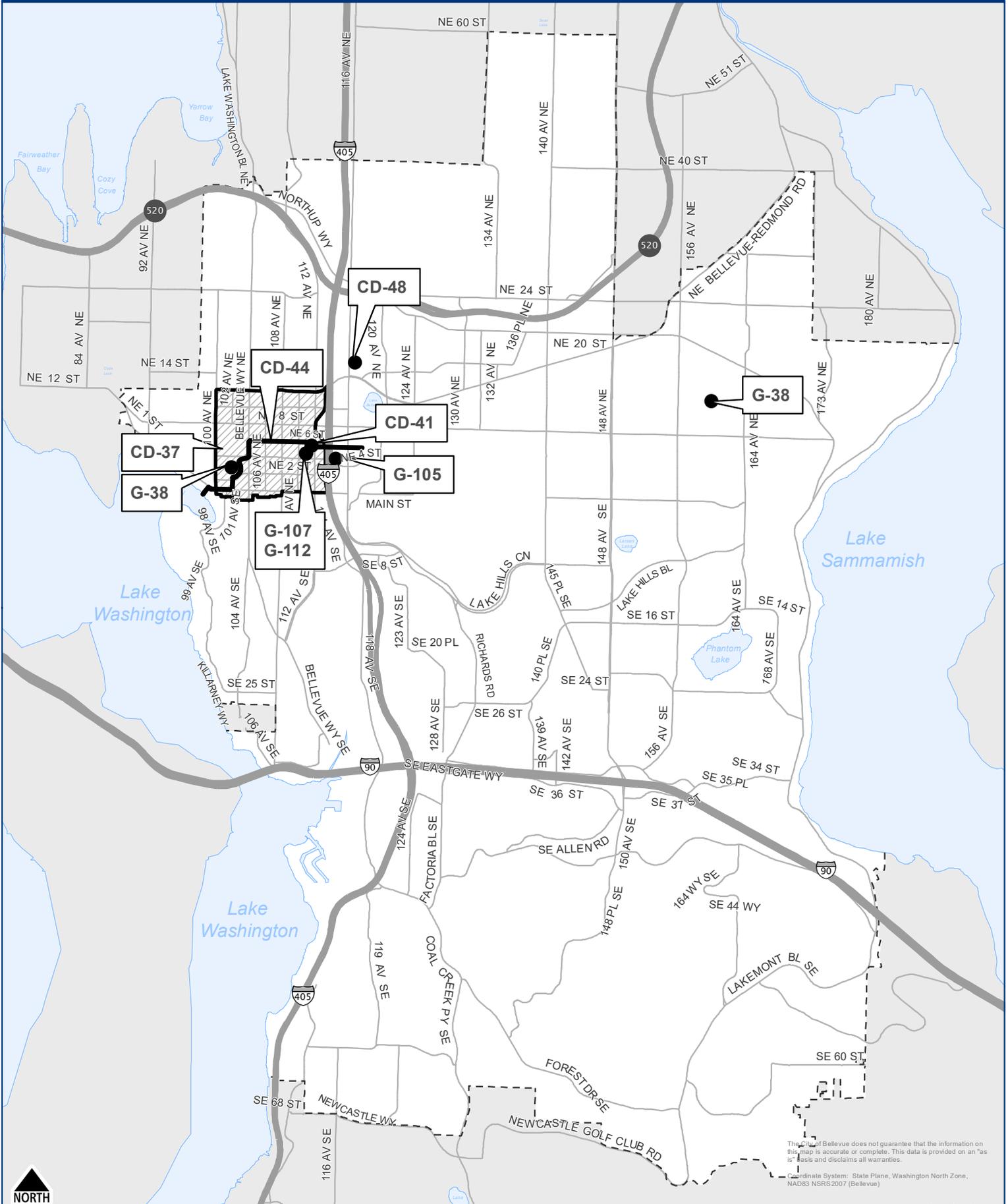
2019-2025 Adopted CIP: Economic Growth & Competiveness

Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
CD-37	Downtown Community/Livability	\$2,703	\$4,152
CD-41	Civic Center Plan	200	550
CD-44	Grand Connection - Early Implementation	4,500	6,000
CD-48	Public-Private Partnership – Pilot BelRed TOD	1,278	3,709
G-38	Smart City Connectivity	1,855	2,752
G-105	Competitiveness and Collaboration	196	796
G-107	Council Contingency	7,000	7,250
G-112	Arts and Culture Fund	1,400	1,600
	Total Economic Growth & Competiveness	\$19,132	\$26,809

Economic Growth & Competitiveness CIP Projects 2019 - 2025

2019 - 2020 City of Bellevue Budget



The City of Bellevue does not guarantee that the information on this map is accurate or complete. This data is provided on an "as is" basis and disclaims all warranties.
Coordinate System: State Plane, Washington North Zone, NAD83 NSRS 2007 (Bellevue)

CD-37 Downtown Community Development Implementation

Category: **Econ Growth & Competitiveness** Status: **Existing**
 Department: **CD** Location: **Downtown Subarea**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
4,152,000	1,449,000	191,000	728,000	728,000	528,000	528,000	-	-

Description and Scope

This CIP proposal implements a range of Downtown Community Development initiatives. It is led by Planning & Community Development staff, and include cross-departmental teams. The components of the proposal include:

- 1) **Comprehensive Downtown Parking Study:** Parking policy can be quite controversial, and affects virtually every type of Downtown stakeholder: developers, tenants, employees, residents, and visitors. This study would include consideration of development economics, competitive environment, customer convenience and loyalty, and travel behavior. Funding of \$400,000 is included for a study to begin as early as 2020-2021 based on a Council-approved scope and guiding principles.
- 2) **Downtown Medians Implementation:** Recent city planning efforts and the city's economic development strategy have highlighted the need to improve the appearance and experience of streets in Downtown. New medians enhance the aesthetics of streetscapes, increase tree canopy, look for opportunities to reduce impervious surfaces, and improve the experience of pedestrians, bicyclists and drivers. Medians also provide operational benefits by enforcing turn restrictions and supporting access management to improve multi-modal operational safety. This proposal continues an annual allocation of \$500,000 annually, delivering on average 1.5 new medians per year. Design staffing for this proposal is included in 130.33NA. Staffing will be right-sized based upon the Capital Investment Plan adopted by the City Council. On-going maintenance of the medians would be covered by proposal 100.10NA (Street Trees, Landscaping & Vegetation Management Program).
- 3) **Downtown Sustainability Features:** The Downtown Livability Initiative laid the foundation for transforming downtown Bellevue into a sustainable thriving downtown through changes to the land use code. However, more opportunities exist to enhance the sustainability and livability of downtown through improved urban design and additional sustainability features, such as through improved frontage design to allow for increased tree canopy, improved streetscape design for enhanced walkability/bikeability, along with expanded recycling infrastructure and electric vehicle infrastructure. A portion of this overall work will include a study to identify opportunities to further enhance the livability of Downtown through future capital projects, partnerships, design guidelines, and incentives. As an option, the city may wish to use these proposed funds to undertake an update to the citywide Environmental Sustainability Initiative (ESI) Strategic Plan instead, or in combination with, undertaking the Downtown Sustainability Features study in this time period. The Downtown Sustainability Features study or update to the city ESI Strategic Plan would cost \$75,000 in 2019. An annual fund of \$20,000 from 2019-2025 would allow for the replacement and expansion of the electric vehicle charging station network.
- 4) **Open Space/Through-Block Wayfinding:** There are a number of existing Downtown publicly accessible open spaces and pedestrian connections through superblocks that are in need of wayfinding. These amenities are key assets for Downtown residents, workers and visitors, but are oftentimes hidden because of lack of wayfinding. Staff began implementation in 2018 and will be completed by 2020. Funding of \$7,500 per year in 2019 and 2020 is proposed.

Rationale

This proposal includes focused implementation of Downtown projects that will:

- 1) Create a path for improving Downtown parking through collaboration and strategic investment following a comprehensive study. The \$400,000 being requested in the estimated amount for this work, provided Council will determine the precise scope prior to project initiation.
- 2) Enhance the aesthetics of Downtown streetscapes, increase tree canopy, and opportunities to reduce impervious surfaces, and improve the experience of pedestrians, bicyclists and drivers by installing medians where appropriate. The \$500,000 per year over the course of the CIP will provide funding to implement high priority median locations within Downtown.
- 3) Enhance the sustainability of Downtown by identifying opportunities for improved design and infrastructure, to enhance the tree canopy, recycling, and walkability/bikeability (in collaboration with the Downtown Transportation Plan). Or as an alternative, update the citywide ESI Strategic Plan that includes Downtown.
- 4) Provide improved Downtown wayfinding for publicly accessible open spaces and pedestrian connections through superblocks. The \$15,000 being requested will provide capital dollars to retrofit and enhance existing open spaces and connections to work as a system with newer development.

Environmental Impacts

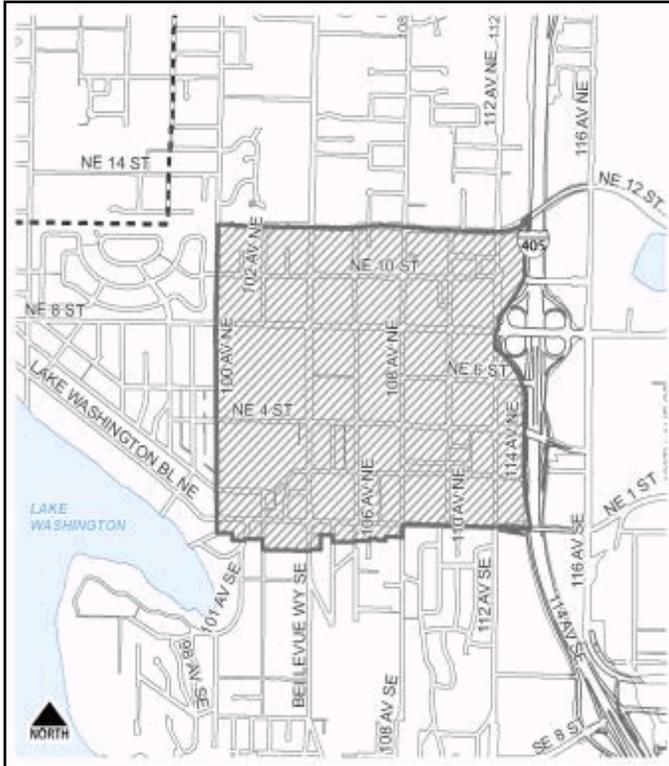
Implementation of these efforts will be done in concurrence with the State Environmental Policy Act (SEPA). It is anticipated that there will be no adverse environmental impacts. Project-specific impacts and benefits will be evaluated as the conceptual design is developed. These capital improvements will make Downtown Bellevue more sustainable. For example, median implementation will have a positive environmental impact through increased pervious surfaces and tree canopy. Expanding the electric vehicle charging network Downtown will have positive environmental impacts, by supporting the adoption and use of emissions free vehicles, and reducing the city's greenhouse gas emissions.

Operating Budget Impacts

This program will have no impact on operating expenditures.

Project Map

Schedule of Activities



Project Activities	From - To	Amount
Project Costs	2017 - 2023	4,152,000

Total Budgetary Cost Estimate: 4,152,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	4,152,000

Total Programmed Funding: 4,152,000
Future Funding Requirements:

Comments

CD-41 Civic Center Plan

Category: **Econ Growth & Competitiveness** Status: **Approved Prior**

Department: **CD**

Location: **Eastern portion of Downtown in vicinity of City Hall/**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
550,000	350,000	-	200,000	-	-	-	-	-

Description and Scope

Project will result in a master plan for the Civic Center District that will guide the area's development in the coming decade. The master plan will include the following key elements:

- 1) Development scenarios for the Metro site, including civic uses and public/private partnership opportunities for transit-oriented development;
- 2) Development scenarios for the Convention Center expansion site, including optimal ways to serve the center's expansion needs;
- 3) Integration of open space, including possible expansion of City Hall Plaza and the Grand Connection;
- 4) Exploration of the city-owned Lincoln Center property in Wilburton and its relationship to the Civic Center District by way of an I-405 bridge/lid;
- 5) Pedestrian and bicycle circulation through the study area, with connections to the Downtown Transit Center and light rail station;
- 6) Vehicular access and parking for new uses;
- 7) High level cost estimates;
- 8) A preferred master plan that integrates all the above elements; and
- 9) Funding and implementation guidance.

This effort will be fully underway in 2019, informed by complementary work programs such as Downtown Livability, and the Grand Connection Framework Plan and preferred I-405 crossing alternative. Given the importance of this district to the city center and the Grand Connection, public engagement will be a key component of this initiative. In order to accomplish the project, the proposed CIP budget includes \$475,000 in consulting services in 2019-2020 and support for project management staff as needed.

Rationale

This project implements Council Priority #14, and directly responds to the elements called out by the Council for a plan integrating City Hall, the former Metro property, Convention Center expansion, and the transit center. Background work is being done in 2018, with a formal Council launch anticipated in late 2018 or early 2019. This syncs up with completion of the Grand Connection visioning and a long-range City facility plan (Spring 2018), and in advance of Sound Transit's release of the Metro site from construction staging.

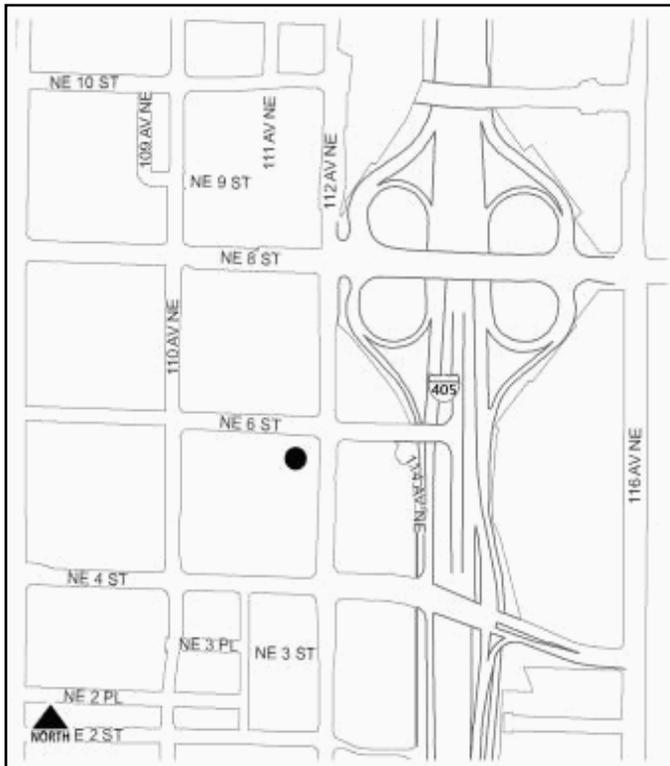
Environmental Impacts

The Civic Center Plan is expected to undergo programmatic review under the State Environmental Policy Act (SEPA). It is not anticipated to require an Environmental Impact Statement.

Operating Budget Impacts

This program will have no impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2018 - 2020	550,000

Total Budgetary Cost Estimate: 550,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	550,000

Total Programmed Funding: 550,000
Future Funding Requirements:

CD-44 Grand Connection Implementation

Category: **Econ Growth & Competitiveness** Status: **Approved Prior**

Department: **CD**

Location **Downtown core - Old Bellevue - Civic Center District**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
6,000,000	1,500,000	1,000,000	500,000	500,000	1,000,000	500,000	500,000	500,000

Description and Scope

The project includes two complementary planning efforts advancing the high level vision for the Grand Connection through implementation strategies and advancing the re-visioning efforts of the Wilburton Commercial Area. The scope of the Grand Connection is to create a signature element that is both memorable and serves as a unique urban experience while establishing connectivity to Downtown and the Wilburton Commercial area. The entire route will function as a place, situated through Bellevue's core commercial district that attracts people, businesses, and tourists. As part of the high level visioning process, the consultant will establish an identity for the route; the signature element that will span across I-405. The process also identified small scale, cohesive design strategies and near term implementation solutions that will allow for claiming of the corridor. Art will be a key element along the Grand Connection and will serve as an essential element and amenity to establishing a sense of place. As a long-range project, the early and easy wins will be essential in advancing the vision of the project. These early wins will consist of early implementation strategies that will create the identity of the route and be the initial improvements that will begin advancing the vision. The visioning process concluded in 2018 with a design team led by Balmori Associates. Staff has now advanced the work by beginning design for raised intersections and the development of design guidelines, in addition to updates to the Comprehensive Plan and Land Use Code. The second phase of the project, the Wilburton Land Use and Transportation analysis, seeks to revision the area based on its context and the multi-modal improvements being made in the area. Several road improvements, the Eastside Rail Corridor, East Link light rail, and Grand Connection will all intersect within the Wilburton Commercial area, establishing it as a vital urban node in Bellevue and the region. Additionally, the area will have new connections to the adjacent high growth areas of Downtown and BelRed. The Citizen Advisory Committee (CAC) process concluded in early 2018, as well as the Draft Environmental Impact Statement. The Final EIS will be released later in 2018 and the CAC vision delivered to Council in the summer of 2018.

Rationale

Establishing the identity of the route will be essential to building momentum that will provide support to the larger improvements that would be made in the future, including the connection across I-405. Furthermore, this work would improve the quality of life and livability for residents and users of the route, creating new opportunities for social engagement, commercial activity, and vibrancy within the Bellevue core. The original scope identified early wins as essential to demonstrate that the project could create change early in the process despite being a long range project. These early wins could also work to advance the original goals of the Pedestrian Corridor, while creating new opportunities for public space. The funds would be allocated to the recommended and identified changes proposed as part of the Grand Connection Framework Plan. In addition to creating early physical changes that advance the vision of the Grand Connection, these changes will serve as a demonstration to stakeholders and the public that the City is committed to the project in the near and long term. The funds allocated would also pursue additional refinement to the original high level visioning, including public space improvements and of a selected preferred I-405 crossing alternative. This would allow the City to better assess the full cost of the project as well as detail some of the high level visioning elements as deemed necessary based upon priority of implementation. This would be a necessary and logical step in continuing to advance the vision of the entire project from the visioning stage to implementation.

Environmental Impacts

The environmental impacts of the project were studied in a joint Environmental Impact Statement that would be part of the Wilburton Land Use and Transportation analysis.

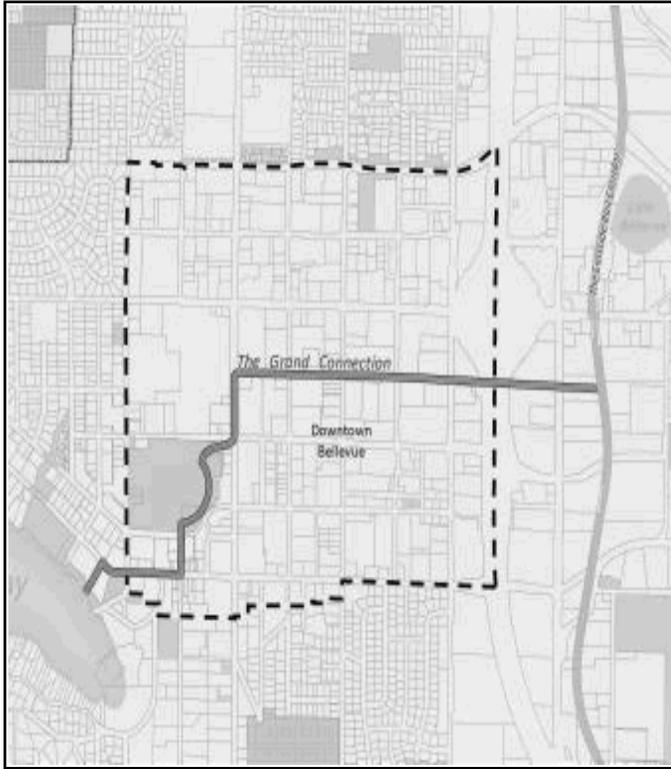
Operating Budget Impacts

This program will have no impact on operating expenditures.

FY2019-2025 Capital Investment Program

Project Map

Schedule of Activities



Project Activities	From - To	Amount
Project Costs	2019 - 2025	6,000,000

Total Budgetary Cost Estimate: 6,000,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	6,000,000

Total Programmed Funding: 6,000,000
Future Funding Requirements:

Comments

CD-48 Public-Private Partnership – Pilot BelRed TOD

Category: **Econ Growth & Competitiveness** Status: **Approved Prior**

Department: **CD**

Location **3 parcels north of Spring Blvd & BelRed/130 East Li**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
3,708,388	2,430,268	458,479	388,641	179,000	124,000	128,000	-	-

Description and Scope

Reallocation of existing East Link funding in G-106 and R-189 to pilot this program allows the city to be more responsible for and directly shape the economic development at TOD nodes in the BelRed area.

G-106 was a placeholder CIP funding for allocation to the East Link Light Rail Public Relations Plan/Engagement Process. The start date was 2016 and end date was 2021. The East Link Light Rail Public Engagement Process approved by Council in February 2017 allocated only a portion of the funds set aside in G-106 to amend the East Link Analysis and Development Funding (PW-R-159), leaving a balance remaining of \$1,018,000.

R-189 is a TOD, Station Area, and Land Use Planning CIP project to utilize in-house and consultant resources for the South Bellevue, East Main and BelRed station areas. The start date was 2015 and end date was 2022. General station area planning has been completed to date under this work plan for future light rail stations at South Bellevue, East Main, Downtown, Wilburton, Spring/120th and BelRed/130th. Advancement and implementation is included in CD-30 and CD-44.

Reallocating the funding from G-106 and R-189 into CD-48 more closely aligns with how the remaining work program will be completed. Work under CD-48 will include hiring a Public-Private Partnership Manager to assist in large-scale acquisition of property assets for the City of Bellevue to drive catalytic place making in Bellevue’s employment centers. This will include marketing and active engagement of the development community and other potential partners. In addition, the manager will oversee budgets, contracts; manage city’s property assets, provide policy analysis and support for investment decisions; provide complex technical real property support; facilitate resolution of issues with other city staff, consultants, contractors, businesses, other agencies and citizens.

Rationale

This pilot program asserts the city’s interests are met in the redevelopment of the two TOD nodes in the BelRed subarea. Reallocation of funding into a new CIP project under Economic Development and the addition of a LTE provides for more efficient use of resources, expedites development responsiveness, maintains city influence over the development and enhances coordination.

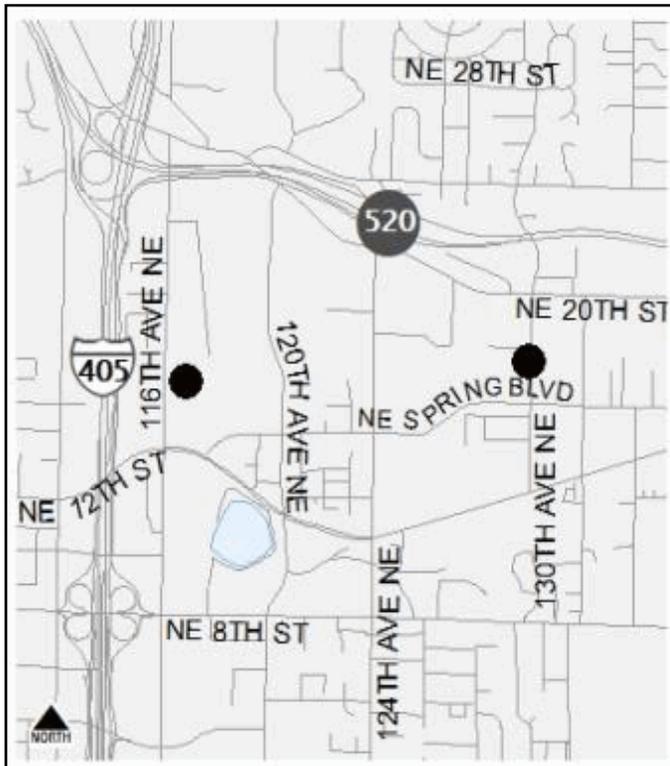
Environmental Impacts

SEPA, including related technical analysis, will be done as needed for individual TOD projects.

Operating Budget Impacts

This program will have no impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2023	3,708,388

Total Budgetary Cost Estimate: 3,708,388

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	3,708,388

Total Programmed Funding: 3,708,388
Future Funding Requirements:

G-38 Smart City Connectivity

Category: **Econ Growth & Competitiveness** Status: **Ongoing**

Department: **Information Technology**

Location: **Various locations throughout the City of Bellevue**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,752,000	897,000	250,000	250,000	370,000	315,000	290,000	215,000	165,000

Description and Scope

This proposal responds to Council Priority “Advance implementation of the Smart City Strategy, including advanced transportation technology and autonomous, connected, electric and shared vehicle technologies..” under the High Quality Built and Natural Environment target area. The fundamentals of this proposal were identified in the BellevueSmart Plan: Planning for a Smarter City, which Council approved in 2017.

This proposal consolidates the former 090.16NA Community Network Connectivity CIP proposal with 090.19NA, with a revised title of Smart City Connectivity. The previously adopted proposal includes two major areas to support the vision on Smart City that supports to Bellevue’s economic competitiveness brand:

- 090.19NA (G-38): Expand public Wi-Fi in parks, community centers, housing properties and business districts, which directly responds to Council’s vision, “Bellevue is a “smart city” with a clean, high-quality environment and excellent and reliable infrastructure that supports our vibrant and growing city, including high-tech connectivity.”
- 090.16NA (G-93): Provide resources to maintain the existing fiber optic infrastructure and address gaps and bottlenecks as opportunities arise while modestly funding replacement of the fiber network. The fiber optic network is used to connect City facilities, the Intelligent Transportation System and street light system and is a major component of the Connectivity and Transportation elements in the Smart City plan.

Rationale

Encouraging reliable, secure and robust communications infrastructure is the focus of this proposal.

Infrastructure Development: The 2017 Business Survey shows that 91% of businesses in Bellevue have internet access, with 80% of those reporting their current speeds meet their needs today, but only 64% believing it will meet their needs in the next 2-3 years. Robust infrastructure can strengthen community institutions, such hospitals and schools, that contribute to the city’s brand as a smart, connected community and can be leveraged for public private partnerships when opportunities arise.

Community Development: Access to the internet, and the information and services it enables, is essential for the economic growth, job creation, education attainment, and better quality of life for Bellevue citizens. A Community Broadband Assessment conducted in December 2015 shows that 10% of the population does not have easy access to the internet, with this “digital divide” most pronounced along income and age demographics. Expanding public Wi-Fi in more locations throughout the City is a way to provide a connectivity safety net for students and low-income older adults. In partnership with King County Housing Authority and Bellevue School District, Wi-Fi can be added to KCHA housing properties to serve students and families. Wi-Fi can also enhance economic development in select business corridors and enrich community gathering spaces in parks, community centers and sports fields.

Regional collaboration and innovation are enabled through this proposal. Joint fiber projects through the Community Connectivity Consortium organization serving 26 public institutions, including Bellevue College, Bellevue School District and University of Washington, enables high speed connectivity to the internet and cloud providers. This supports Council vision on Economic Development, “We are a growing center for a broad range of technologies – including software, mobile communications, and medical devices and services.” The existing IT Security Program is leveraged to address the emerging security risks of smart systems, including physical infrastructure risk assessments for these critical systems.

Environmental Impacts

None

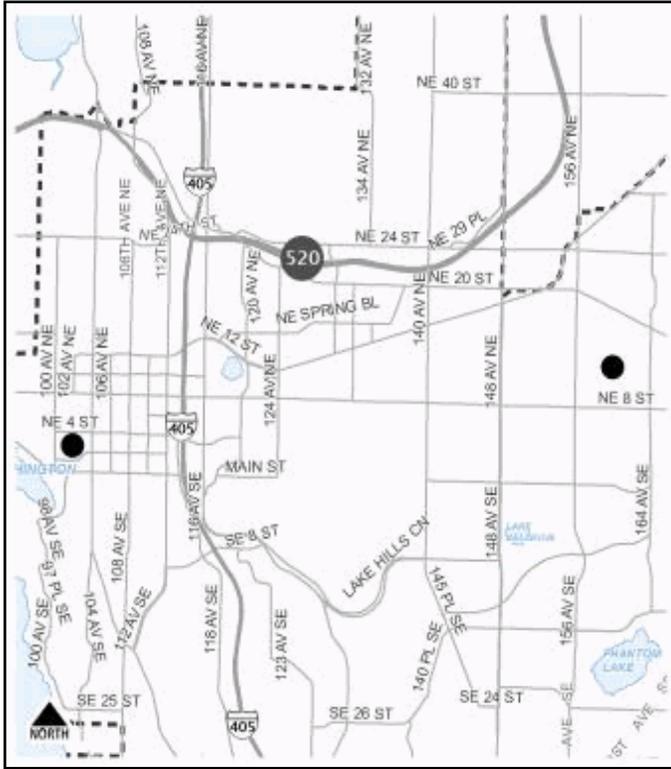
Operating Budget Impacts

This program will have no significant impact on operating expenditures.

FY2019-2025 Capital Investment Program

Project Map

Schedule of Activities



Project Activities	From - To	Amount
Project Costs	Ongoing	2,752,000
Total Budgetary Cost Estimate:		2,752,000
Means of Financing		
Funding Source	Amount	
General Taxes & LTGO Bond Proceeds	2,752,000	
Total Programmed Funding:		2,752,000
Future Funding Requirements:		

Comments

G-105 Competitiveness and Collaboration

Category: **Econ Growth & Competitiveness** Status: **Approved Prior**
 Department: **CD** Location: **N/A**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
796,000	600,000	50,000	146,000	-	-	-	-	-

Description and Scope

Discover Bellevue; a place-making program that blends business retention and expansion program with the Creative Edge Strategy to elevate the quality of Bellevue's built environment through private-public participation in the creation of a more beautiful and functional city. Implementation of the place-making initiative will come from existing funds in the propopsal 115.97NA. These funds will be used to focus on the development and implementation of public-private partnerships as well as support place-making initiatives. This program will initially support place-making at identified transit oriented developments in BelRed and Bellevue's employment centers

Rationale

The scope directly supports the following Council priorities:

Economic Development 1—Support and provide leadership in the new Regional Economic Development Alliance to attract international and national business and investment to the region. Leverage involvement to produce investment in Bellevue's identified growth corridor and near transit hubs.

Economic Development 2—Actively pursue business retention and growth at the local level, including diverse small, medium and large business with an emphasis on high-tech, tourism and international trade.

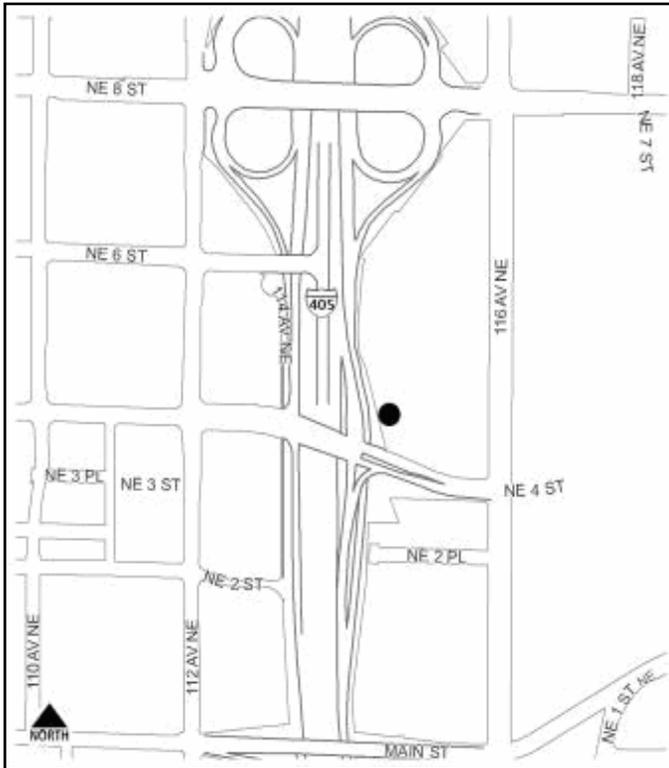
Environmental Impacts

N/A

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2020	796,000

Total Budgetary Cost Estimate: 796,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	796,000

Total Programmed Funding: 796,000
Future Funding Requirements:

Comments

G-107 Council Contingency

Category: **Econ Growth & Competitiveness** Status: **Ongoing**
 Department: **Finance and Asset Management** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
7,250,000	250,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

Description and Scope

This CIP project is a placeholder of CIP funding for Council Contingency projects that the City Council may identify.

Rationale

N/A

Environmental Impacts

Environmental Impacts will be determined when funds are programmed.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	7,250,000

Total Budgetary Cost Estimate: 7,250,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	7,250,000

Total Programmed Funding: 7,250,000

Future Funding Requirements:

Comments

G-112 Arts and Culture Fund

Category: **Econ Growth & Competitiveness** Status: **Ongoing**
 Department: **City Manager's Office** Location: **Not Specified**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
1,600,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000

Description and Scope

This CIP project creates an Arts and Culture Fund governed by the guiding principles adopted by Council in 2006 for the City's investments in cultural arts. The funding principles were adopted as follows to guide investments:

- o Must have a sustainable long-term financial model, including strong private sector financial commitment.
- o Must clearly define public benefit to be received in exchange for investment (for example, ownership interest in an asset, scholarships, public access to the facility at low or no cost to low income and disabled persons).
- o Should provide for City involvement in financial oversight.
- o Must be an investment in a facility, or for support of the operation of the facility; cannot fund fund-raising activities.

Council directed staff to work with the requesters of KidsQuest, Pacific Northwest Ballet, and the Bellevue Arts Museum to evaluate the requests and to ensure the requests will be in alignment with the adopted principles.

Rationale

Environmental Impacts

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	1,600,000

Total Budgetary Cost Estimate: 1,600,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	1,600,000

Total Programmed Funding: 1,600,000
Future Funding Requirements:

Comments

2019-2025 Adopted CIP: Economic Growth & Competiveness

Combined, Completed Projects

CIP Plan Number	Project Title	<u>\$ in 000s</u> Total Estimated Cost
NONE		
	Total Combined, Completed Projects	<u><u>-</u></u>



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2019-2025 Capital Investment Program Plan

Healthy & Sustainable Environment

The Healthy and Sustainable Environments outcome contains investments focused on preserving nature spaces and providing a healthy environment, which supports healthy living for current and future generations.

Projects funded in the 2019-2025 CIP plan are focused on mitigating environmental impacts in the city primarily by implementing a tree canopy preservation and restoration plan.

Note: In adopting the 2019-2025 CIP, the City Council did not specifically identify projects to be funded by General Taxes vs. Bond Funding. Since both General Taxes and long-term general obligation bond proceeds are fungible means of project financing, some of the following project description pages have combined these funding sources into a single line. As the City enacts the adopted financing strategy, specific projects will be identified as recipients of the associated proceeds.

2019-2025 Adopted CIP: Healthy & Sustainable Environment

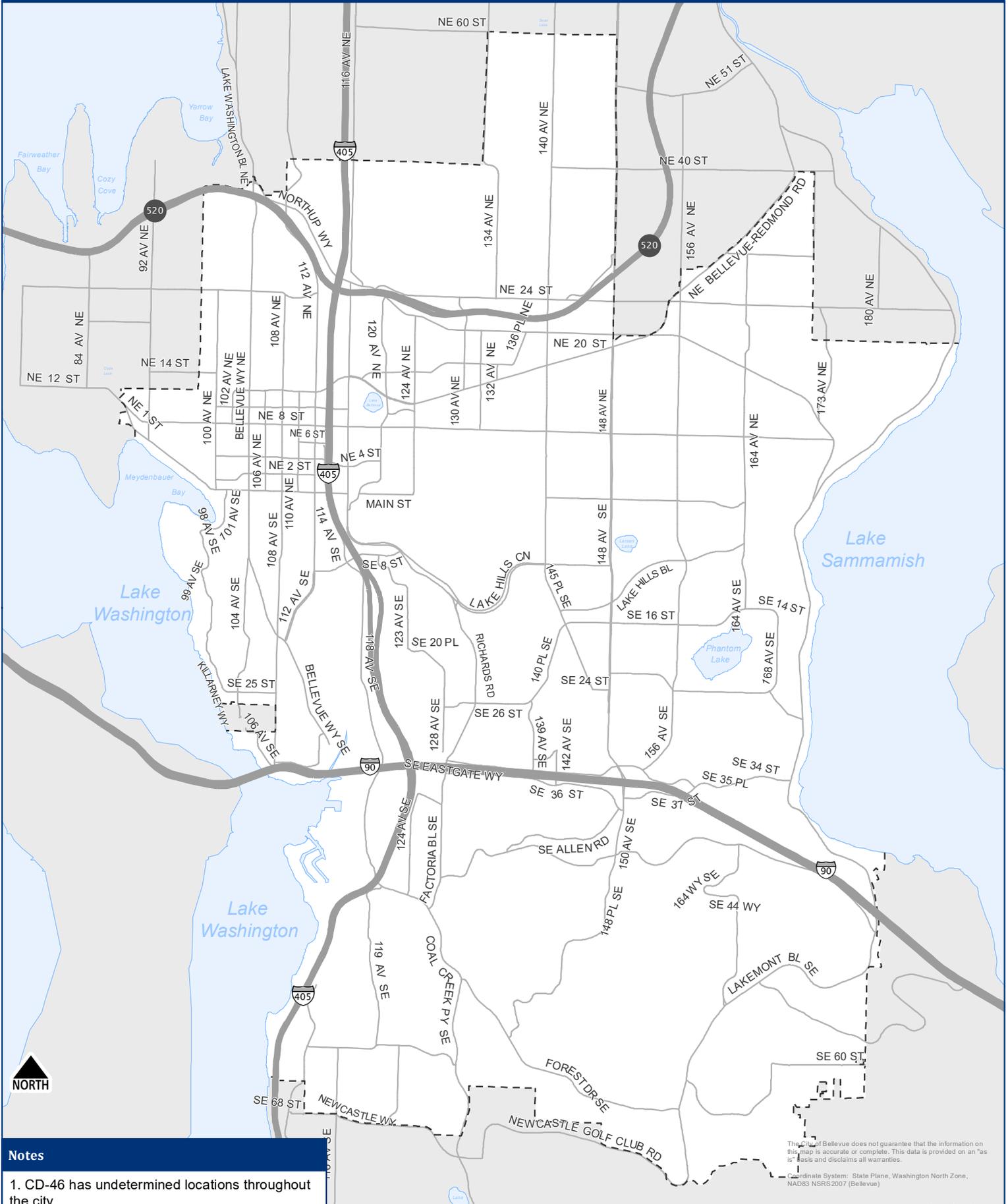
Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
CD-46*	ESI Implementation	\$310	\$310
	Total Healthy & Sustainable Environment	\$310	\$310

*New CIP Plan for 2019-2025

Healthy & Sustainable Environment CIP Projects 2019-2025

2019 - 2020 City of Bellevue Budget



Notes

- 1. CD-46 has undetermined locations throughout the city.

The City of Bellevue does not guarantee that the information on this map is accurate or complete. This data is provided on an "as is" basis and disclaims all warranties.
 Coordinate System: State Plane, Washington North Zone, NAD83 NSRS 2007 (Bellevue)

CD-46 ESI Implementation

Category: **Healthy & Sustainable Environm** Status: **New**

Department: **CD**

Location **The implementation strategies and locations will be**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
310,000	-	100,000	70,000	70,000	70,000	-	-	-

Description and Scope

TREE CANOPY PLAN

The funding for the Tree Canopy Plan (\$100k) will be used for urban forestry management consulting services. This will include a quantitative analysis of trends and forecasted changes to the tree canopy, review best practices, and recommendations for strategies to achieve the tree canopy goal. This plan will include estimates for the number of trees needed to plant each year, priority planting areas, possible funding sources, and a timeline for achieving the 40% tree canopy goal. This task responds directly to the performance metric and associated Comprehensive Plan goal of increasing the tree canopy percentage.

The Tree Canopy Plan will also include public outreach, to engage with the community around the challenges and opportunities related to Bellevue's tree canopy. Public outreach and education around the plan will increase awareness around the value of trees and the importance of trees to the character of Bellevue's neighborhoods. The planning process will also include discussions with key City partners and stakeholders to identify possible opportunities for additional funding for implementing the Tree Canopy Plan.

TREE CANOPY PLAN IMPLEMENTATION

Implementing the Tree Canopy Plan will involve a coordinated effort of City departments, residents, and the private sector to achieve the 40% tree canopy goal. The Tree Canopy Plan will include strategies for maintaining and growing the tree canopy, which are likely to include recommendations for tree planting on both public and private property. This proposal includes funding for pilot implementation strategies, which could include tree planting or tree restoration and maintenance. The requested funding for piloting the Tree Canopy Plan implementation strategies is \$70k per year (\$210k total) for three years. The pilot implementation funds could be scalable based on available budget and could be used as a match for possible grant funds.

Rationale

This proposed program is critical for achieving the performance measure of a 40% tree canopy. Without a plan and implementation funds, achieving this goal is not feasible. Bellevue residents are concerned about the pressures on our tree canopy and want to have a discussion and plan about how we will achieve our tree canopy goal. It is an urban forestry best practice to have a Tree Canopy Plan, which Bellevue currently lacks, and this planning effort will allow the City to perform an analysis of trends and opportunities, engage with the public, and form partnerships to ensure Bellevue's legacy as a City in a Park.

Environmental Impacts

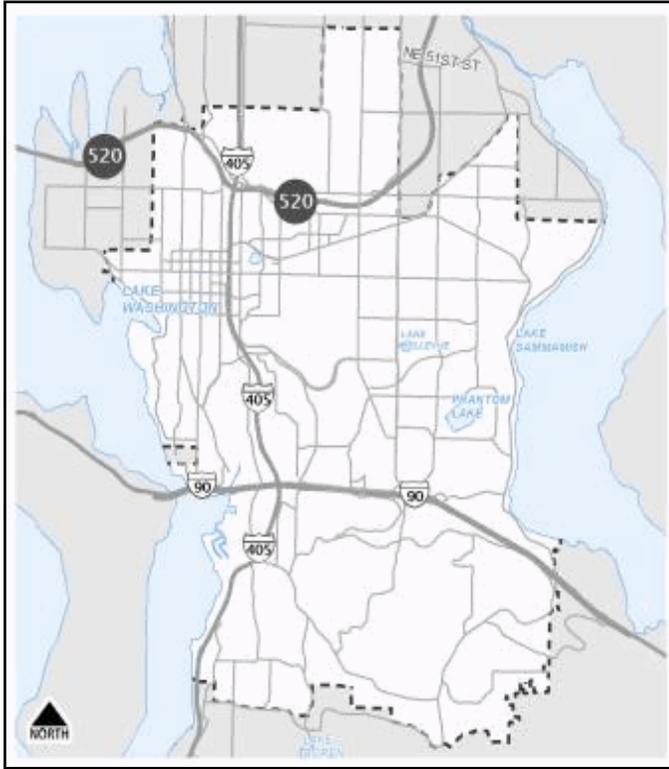
This proposal will help to preserve the current tree canopy in Bellevue and plant additional trees, which will result in significant environmental benefits related to stormwater retention, improved air quality, reduced greenhouse gas emissions, and improved neighborhood amenities. This proposal will also help mitigate the loss of tree canopy the city has experienced over the past several decades, as the tree canopy decreased from 45% in the 1990's to 36% as of the last assessment in 2007.

Operating Budget Impacts

This program will have no impact on operating expenditures.

Project Map

Schedule of Activities



Project Activities	From - To	Amount
Project Costs	2019 - 2022	310,000

Total Budgetary Cost Estimate: 310,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	310,000

Total Programmed Funding: 310,000
Future Funding Requirements:

Comments

2019-2025 Adopted CIP: Healthy & Sustainable Environment

Combined, Completed Projects

CIP Plan Number	Project Title	<u>\$ in 000s</u> Total Estimated Cost
NONE		
	Total Combined, Completed Projects	<u><u>-</u></u>



2019-2025 Capital Investment Program Plan

Improved Mobility and Connectivity

Projects in the Improved Mobility and Connectivity outcome include a variety of street improvements to address safety, capacity, access, and mobility needs for various modes of travel. Capacity projects are needed to relieve high congestion locations and/or to help the City continue to meet its adopted roadway level-of-service standards. These projects range from widening of existing roads to the addition of turn lanes and signals, to the construction of entirely new roadway sections. Other projects will improve separation between motorized vehicle, pedestrian and bicycle traffic flow, perform planning, design, or feasibility studies, and provide street lighting, landscaping or other amenities.

Roadway projects from the Transportation Facilities Plan (TFP) serve as the primary source of candidate projects considered for the latest update of the Capital Investment Program (CIP) Plan. TFP roadway projects selected for inclusion in the CIP rank high in a prioritization system based strongly on transportation system goals and policies identified in the Comprehensive Plan. The ranking system gives significant weight to both a project's ability to address safety issues and its likelihood of leveraging outside funding sources. Level-of-service benefits are strongly considered as well as a project's benefits to transit service and mode split goal achievement. Finally, a project's regional significance as indicated by its inclusion in a regional transportation plan, a specific interlocal agreement, or impact to a regional facility is factored into the prioritization process.

Projects listed herein comply with the goals and policies of the City's Comprehensive Plan and with applicable state and federal standards. Implementation of these projects will help to provide a safer roadway system while improving mobility in Bellevue.

Note: In adopting the 2019-2025 CIP, the City Council did not specifically identify projects to be funded by General Taxes vs. Bond Funding. Since both General Taxes and long-term general obligation bond proceeds are fungible means of project financing, some of the following project description pages have combined these funding sources into a single line. As the City enacts the adopted financing strategy, specific projects will be identified as recipients of the associated proceeds.

2019-2025 Adopted CIP: Improved Mobility and Connectivity

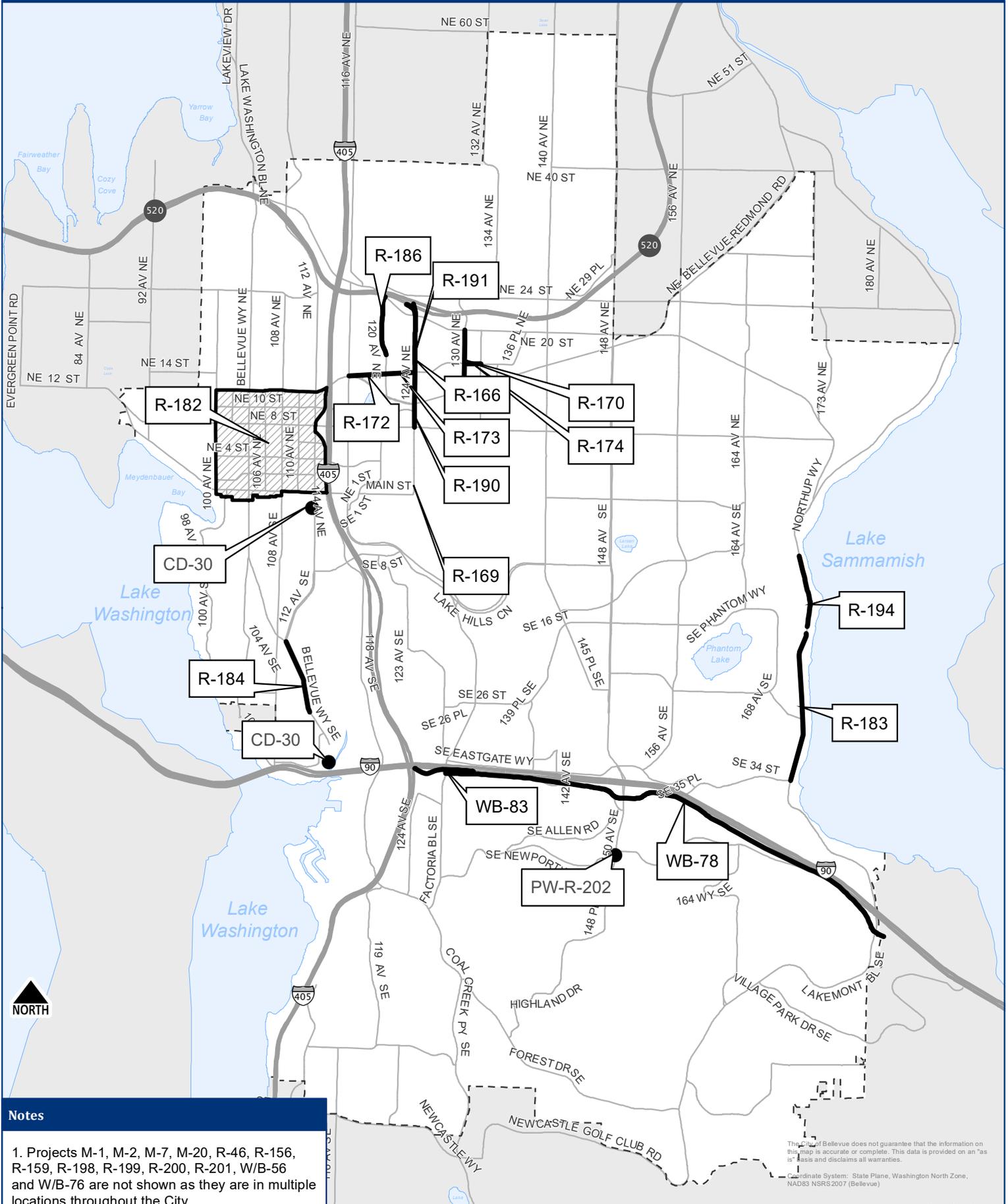
Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
CD-30	Station Area Planning Implementation	\$4,500	\$5,500
PW-M-1	Overlay Program	51,418	175,569
PW-M-2	Minor Capital - Traffic Operations	1,337	12,447
PW-M-7	Neighborhood Traffic Safety Program	2,673	11,470
PW-M-20	Minor Capital - Signals and Lighting	4,656	7,943
PW-R-46	Traffic Safety Improvements	893	4,523
PW-R-156	ITS Master Plan Implementation Program	3,361	5,177
PW-R-159	East Link Analysis and Development	3,263	18,324
PW-R-166	124th Ave NE - NE Spring Boulevard to Ichigo Way (18th St)	9,258	33,239
PW-R-169	124th Ave NE - NE 12th to NE Spring Boulevard (TIFIA)	9,388	20,085
PW-R-170	130th Ave NE - Bel-Red Rd to NE 20th St (TIFIA)	18,364	26,700
PW-R-172	NE Spring Blvd (Zone 1) - 116th to 120th Avenues NE	6,667	33,432
PW-R-173	NE Spring Boulevard (Zone2) - 120th to 124th Aves N (TIFIA)	(3,235)	18,346
PW-R-174	NE Spring Boulevard - 130th to 132nd Ave NE (TIFIA)	16,678	21,786
PW-R-182	Downtown Transportation Plan/NE 6th Street Station Access	10,300	13,200
PW-R-183	West Lake Sammamish Parkway, Phase 2	5,000	8,000
PW-R-184	Bellevue Way SE HOV Lane - 112th Ave SE 'Y' to I-90	5,000	9,400
PW-R-186	120th Ave NE Stage 4 Design - NE 16th St to Northup Way	2,200	3,000
PW-R-190	124th Avenue NE – NE 8th to NE 12th Street	565	919
PW-R-191	124th Avenue NE/Ichigo Way (NE 18th St) to Northup Way (TIFIA)	17,472	30,796
PW-R-194	West Lake Sammamish Parkway Phase 3	8,000	8,000
PW-R-198	Neighborhood Congestion Management (Levy)	14,000	18,000
PW-R-199	Neighborhood Safety & Connectivity (Levy)	43,162	53,962
PW-R-200*	Neighborhood Congestion Management Project Implementation	5,000	5,000
PW-R-201*	Bellevue College Connection	400	400
PW-R-202*	150th Avenue SE at SE Newport Way	2,500	2,500
PW-W/B-56	Pedestrian and Bicycle Access Improvements	3,565	13,361
PW-W/B-76	Neighborhood Sidewalks	8,905	17,427
PW-W/B-78	Mountains to Sound Greenway Trail	355	3,561
PW-W/B-83	Mountains to Sound Greenway Trail – I-405 to 132nd Avenue SE	16,055	17,555
Total Improved Mobility and Connectivity		\$271,701	\$599,624

*New CIP Plan for 2019-2025

Improved Mobility and Connectivity CIP Projects 2019 - 2025

2019 - 2020 City of Bellevue Budget



Notes

1. Projects M-1, M-2, M-7, M-20, R-46, R-156, R-159, R-198, R-199, R-200, R-201, W/B-56 and W/B-76 are not shown as they are in multiple locations throughout the City.

The City of Bellevue does not guarantee that the information on this map is accurate or complete. This data is provided on an "as is" basis and disclaims all warranties.
 Coordinate System: State Plane, Washington North Zone, NAD83 NSRS 2007 (Bellevue)

CD-30 Station Area Planning Implementation(East Main/South Bellevue)

Category: **Improved Mobility/Connectivity** Status: **Ongoing**
 Department: **CD** Location: **S. Bellevue & E. Main light rail stations & designated routes**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
5,500,000	1,000,000	500,000	1,500,000	1,500,000	1,000,000	-	-	-

Description and Scope

The South Bellevue Station Area Plan was approved by City Council in 2016. Approved implementation strategies include:
 *Design and installation of walkways and wayfinding on designated routes to the station, including 106th Ave SE, SE 34th, 113th Ave SE, SE 28th, SE 30th, 112th Ave SE
 *Install improved pedestrian lighting for safety along designated walk routes and on stairs;
 *Conduct a feasibility study and possible construction of a pedestrian overpass at 112th Ave SE and Bellevue Way;
 *Conduct a study to recommend traffic flow improvements at the two neighborhood entrances off Bellevue Way; and
 *Design and construct enhanced art, landscaping and other aesthetic treatments on the west side of Bellevue Way between I-90 and the “Y”
 The East Main Station Area Plan was also approved by the City Council in 2016. Approved implementation strategies include:
 *Design, construct and improve walkways, bike lanes/routes and wayfinding on designated routes to the station, including along portions of Main St, Lake Hills Connector, 114th Ave SE, SE 8th St, SE 16th St, 110th Ave NE, 110th Ave SE, 109th Ave SE, 111th Ave SE, SE 2nd St, SE 4th St, SE 6th St and SE 10th St
 *Install improved pedestrian lighting for safety along designated walk routes
 *Conduct a feasibility study and possible construction of a pedestrian overpass at Surrey Downs Park and 112th Ave SE;
 *Design and install enhanced sidewalks, planting strips, art, trees and other landscaping and amenities to reinforce an attractive pedestrian environment along Main Street and 112th Ave SE; and
 *Design and install pedestrian and bicycle safety improvements on Main Street between Bellevue Way and 116th Ave SE.

Rationale

The proposed station area implementation projects focus on maximizing pedestrian and bicycle convenience, promoting access and safety in reaching the station, preserving and reinforcing neighborhood character and addressing the potential impacts of increased traffic in the station area. The proposed projects would implement high capacity transit policies in the Transportation Element of the Comprehensive Plan and the Light Rail Best Practices Final Report action plan, both of which support installation of enhanced pedestrian crossings, traffic calming technologies, improved sidewalk connectivity, bicycle infrastructure and wayfinding signage in areas within a ten-minute walk to stations. The Light Rail Best Practices Final Report identifies station area planning and early implementation of capital investments as actions that could be taken to “...reduce costs and minimize disruption.” Implementing some of these capital investments may reduce some costs, limit disruption to the same time period and ensure improved access and connectivity is in place when light rail service begins in 2023.

Environmental Impacts

Most projects will occur in existing public right-of-way. Environmental review will be conducted as determined on a project specific basis.

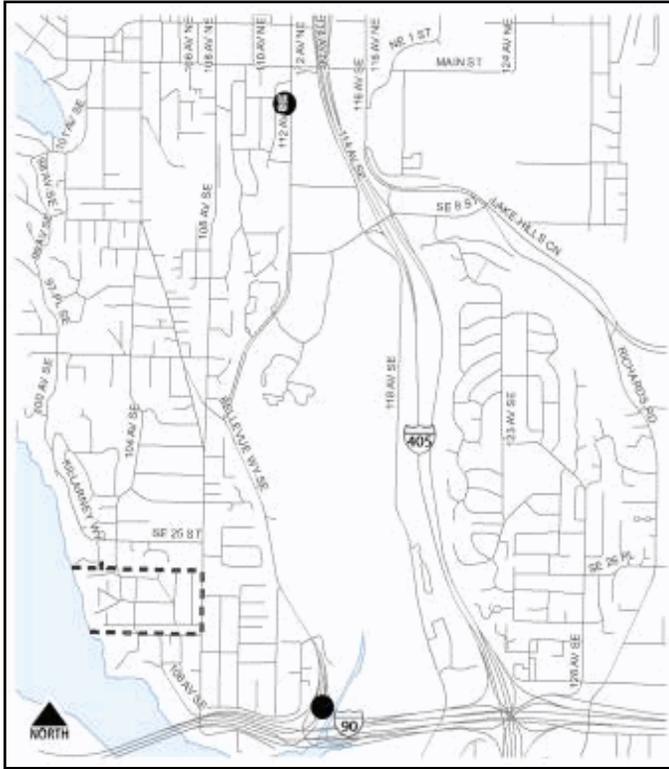
Operating Budget Impacts

This program will have no impact on operating expenditures.

FY2019-2025 Capital Investment Program

Project Map

Schedule of Activities



Project Activities	From - To	Amount
Project Costs	2017 - 2022	5,500,000
Total Budgetary Cost Estimate:		5,500,000
Means of Financing		
Funding Source	Amount	
General Taxes & LTGO Bond Proceeds	5,500,000	
Total Programmed Funding:		5,500,000
Future Funding Requirements:		

Comments

PW-M-1 Overlay Program

Category: **Improved Mobility/Connectivity** Status: **Ongoing**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
175,569,209	124,151,009	5,868,000	7,679,200	6,197,000	7,574,000	7,797,000	8,031,000	8,272,000

Description and Scope

This program provides major street maintenance including street overlays, pavement rehabilitation, curb, gutter, and sidewalk or walkway rehabilitation, bridge condition inventory and maintenance and appropriate Americans with Disabilities Act (ADA) retrofit work.

Rationale

Investment in roadway and walkway maintenance contributes to smooth traffic circulation and reduces the long-term cost of major reconstruction by extending the life of Bellevue's transportation system and preserving the City's investment in existing facilities. The project also funds Federal Highway Administration mandated bridge inspection, inventory and minor maintenance activities.

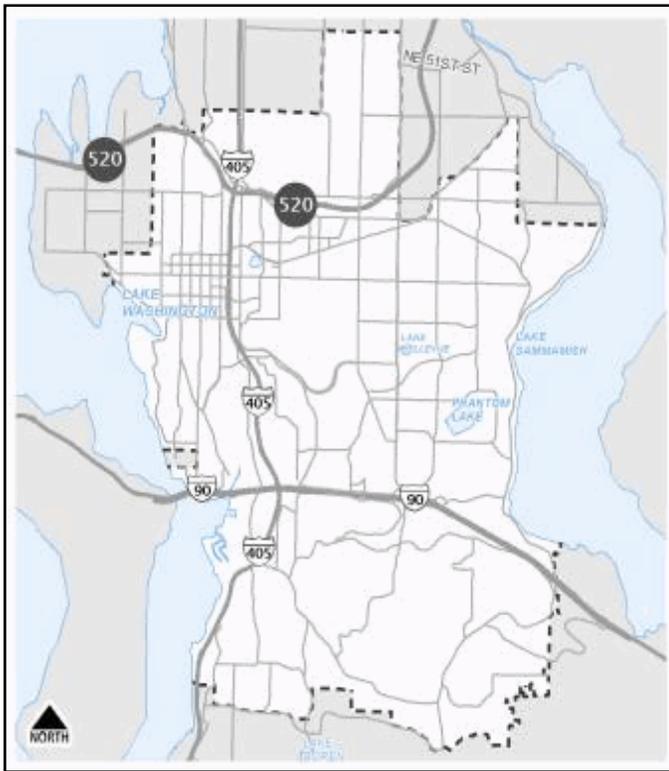
Environmental Impacts

This program funds projects that are primarily maintenance oriented and implemented on previously improved rights of way, so environmental issues are minimal and are addressed as appropriate on a location-by-location basis.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	175,569,209

Total Budgetary Cost Estimate: 175,569,209

Means of Financing

Funding Source	Amount
Charges for Services	5,656
Contributions from Other City Funds	1,013,000
Developer Contributions	645,505
Federal Grants	6,216,672
General Taxes & LTGO Bond Proceeds	33,037,951
Interlocal Contributions	898,729
Local Improvement District	101,971
Private Contributions	63,405
Real Estate Excise Tax	127,677,891
Transportation Funding	5,908,429

Total Programmed Funding: 175,569,209

Future Funding Requirements:

Comments

PW-M-2 Minor Capital - Traffic Operations

Category: **Improved Mobility/Connectivity** Status: **Ongoing**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
12,447,186	11,110,186	175,000	180,000	185,000	191,000	196,000	202,000	208,000

Description and Scope

This program funds minor capital transportation improvements throughout the City to address traffic operation issues and concerns. This program helps fill a need in the City to address projects that are important to safety and mobility but are too small to compete as individual Capital Investment Program (CIP) projects. Typical projects include new crosswalk installations, sign upgrades, channelization improvements, access management improvements, new bike lanes, bicycle route signing, and sidewalk and new curb ramp installations. This program also implements pilot projects using new, innovative traffic control devices and evaluates their effectiveness. This program often provides matching funds to grant funded projects to improve pedestrian and bicycle mobility while observing ADA requirements.

Rationale

This program provides funds for traffic operation improvement projects that are beyond the scope of the operating budget but too small for individual CIP projects. The program allows the City to respond on an ongoing and timely basis to citizen projects and safety related requests, unfunded mandates, changes to standards, partnership opportunities with other capital or private development projects, and other emergent needs. Annually, this program can complete 5-7 standalone projects that directly address safety, mobility and connectivity in Bellevue. This includes support of the crosswalk improvement program. The needs for crosswalk improvements in Bellevue far exceed the budget available through small on-going CIP proposals, but this program consistently helps address some of the most critical locations. This program has also been leveraged to support grant applications through providing matching money.

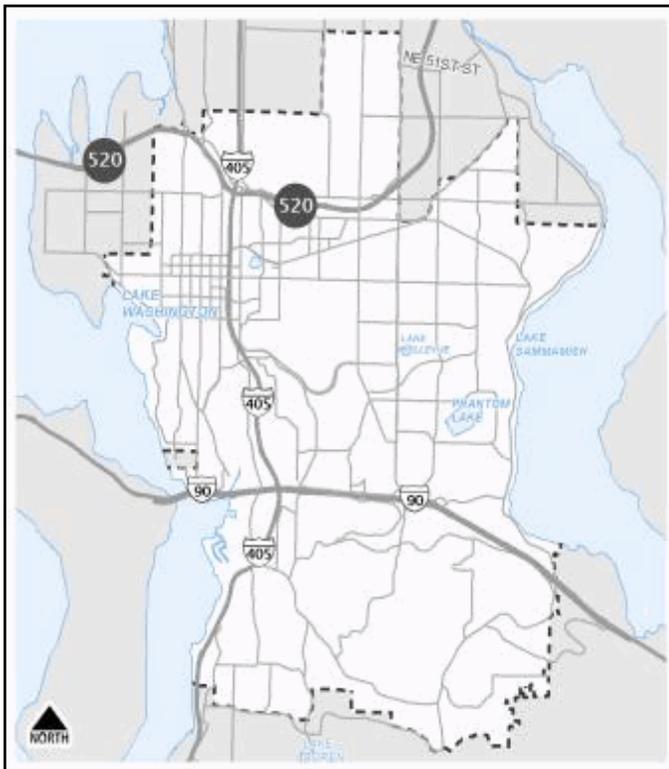
Environmental Impacts

This program funds projects that are primarily safety oriented and implemented on previously improved rights of way, so environmental issues are minimal and are addressed as appropriate on a location-by-location basis.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	12,447,186

Total Budgetary Cost Estimate: 12,447,186

Means of Financing

Funding Source	Amount
Charges for Services	2,390
Contributions from Other City Funds	10,290
Developer Contributions	47,821
Federal Grants	1,560,549
General Taxes & LTGO Bond Proceeds	3,285,573
Interlocal Contributions	668,465
Miscellaneous Revenue	3,721,790
Real Estate Excise Tax	1,370,006
State Grants	730,191
Transportation Funding	1,050,111

Total Programmed Funding: 12,447,186

Future Funding Requirements:

Comments

PW-M-7 Neighborhood Traffic Safety Program

Category: **Improved Mobility/Connectivity** Status: **Ongoing**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
11,469,636	8,796,636	350,000	360,000	370,000	381,000	392,000	404,000	416,000

Description and Scope

This program funds minor capital improvements for neighborhood traffic calming/safety projects throughout the City. These projects may include the use of physical measures such as speed humps, raised crosswalks, traffic circles, medians, curb extensions and time of day turn restrictions, in an effort to reduce vehicle speeds and commuter cut-through traffic. Projects to improve safe routes to school and walking/bicycling safely in neighborhoods are also implemented and include the addition of school zone speed limits and walking facilities in areas where narrowing the roadway to address vehicle speed occurs.

Rationale

The primary benefits of this investment are improved safety and protection of quality of life for neighborhoods. Requests for traffic mitigation continue to be high and with traffic congestion increases on arterials, the potential for cut-through traffic and higher speeds on neighborhood streets increases. This program focuses on mitigating these impacts through the development of neighborhood traffic calming/safety plans to slow and/or divert traffic, improve non-motorized safety, enhance school zone and recommended walk routes and protect neighborhood quality of life.

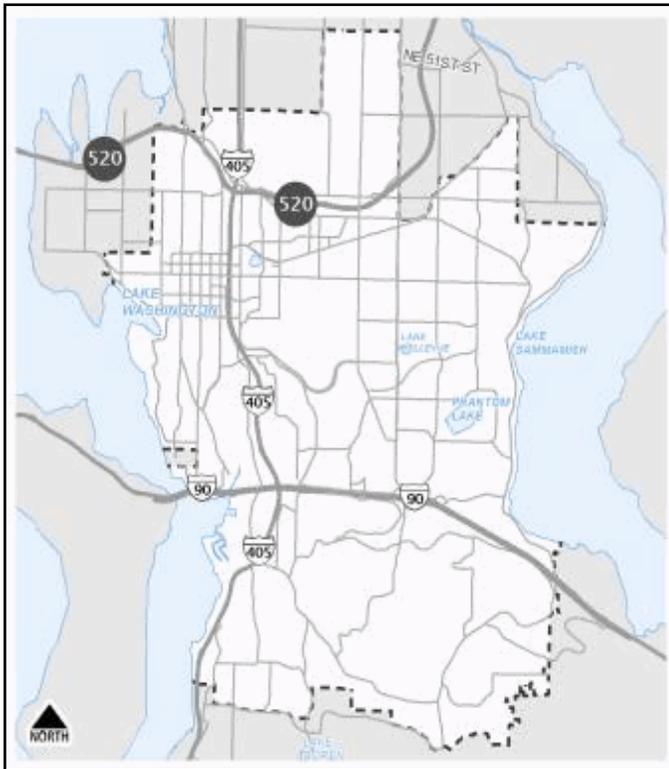
Environmental Impacts

This program funds projects that are primarily safety oriented and implemented on previously improved rights of way, so environmental issues are minimal and are addressed as appropriate on a location-by-location basis.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	11,469,636

Total Budgetary Cost Estimate: 11,469,636

Means of Financing

Funding Source	Amount
Charges for Services	1,307
Federal Grants	345,348
General Taxes & LTGO Bond Proceeds	6,867,974
Miscellaneous Revenue	159,795
Private Contributions	20,000
Real Estate Excise Tax	2,709,926
State Grants	48,970
Transportation Funding	1,316,316

Total Programmed Funding: 11,469,636

Future Funding Requirements:

Comments

PW-M-20 Minor Capital - Signals and Lighting

Category: **Improved Mobility/Connectivity** Status: **Ongoing**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
7,943,079	3,287,079	979,000	811,000	1,055,000	433,000	446,000	459,000	473,000

Description and Scope

This program funds traffic signal and street lighting related projects that are beyond the scope of the operating budget but too small for individual CIP projects. Typical projects funded include new traffic signals; traffic signal upgrades including new signal phases and displays for increased efficiency and safety; pedestrian signal upgrades at traffic signals; roadway signage and channelization upgrades near traffic signals; new or revised street lighting, including the systematic upgrade to Light Emitting Diode (LED) street lights; upgrade of Emergency Vehicle Preemption technology to a Global Positioning System (GPS) technology base; and, communication upgrades including fiber optic cables for broadband communications.

Rationale

This program provides funds for traffic signal and street lighting improvement projects that are beyond the scope of the operating budget but too small for individual CIP projects. The program allows the City to respond on a timely basis to citizen projects and safety related requests; address unfunded mandates and changes to standards; support partnership opportunities with other capital or private development projects; and address other emergent needs. Projects under this program, such as the LED street lighting conversion and Emergency Vehicle Preemption upgrade to GPS support the Council's priority toward making Bellevue a "Smart City", as well as Environmental Stewardship and ITS efforts.

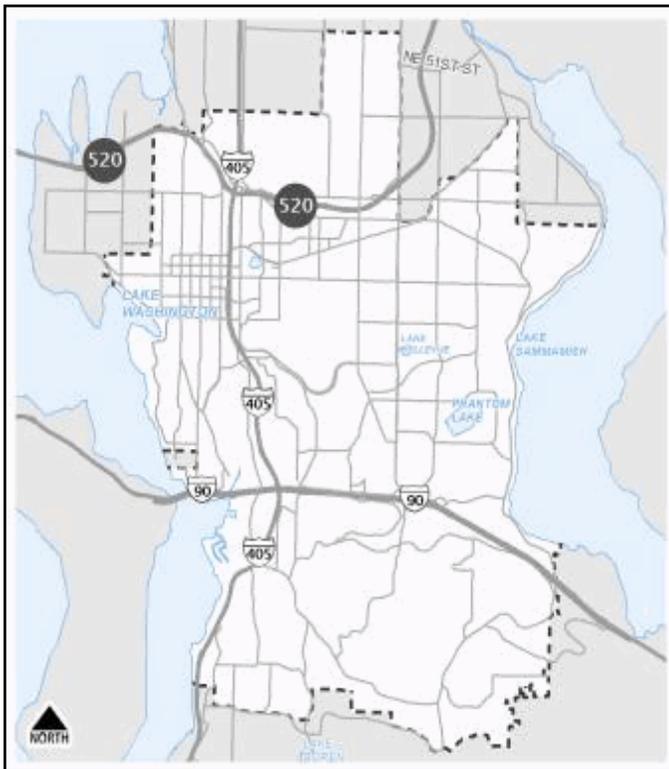
Environmental Impacts

This program funds projects that are primarily safety oriented and implemented on previously improved rights of way, so environmental issues are minimal and are addressed as appropriate on a location-by-location basis. Environmental improvements are anticipated through the reduction in energy consumption realized through the deployment of LED street lighting.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	7,943,079

Total Budgetary Cost Estimate: 7,943,079

Means of Financing

Funding Source	Amount
Contributions from Other City Funds	571,000
Federal Grants	464,258
General Taxes & LTGO Bond Proceeds	4,046,813
Private Contributions	446,548
Real Estate Excise Tax	2,408,419
Transportation Funding	6,041

Total Programmed Funding: 7,943,079

Future Funding Requirements:

Comments

PW-R-46 Traffic Safety Improvements

Category: **Improved Mobility/Connectivity** Status: **Ongoing**
 Department: **Transportation** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
4,523,131	3,630,131	117,000	120,000	124,000	127,000	131,000	135,000	139,000

Description and Scope

This program will implement various roadway safety-related capital improvements citywide as identified through the Collision Reduction Program, deficiency analysis, and community input. Projects include road rechannelization and access revisions to reduce traffic collisions, guardrail installation, roadside hazard removal, pedestrian crossing enhancements, improved roadway lighting, and other safety improvements. This program will also support Vision Zero through the proactive advancement of safety improvement throughout the City.

Rationale

This program is the main funding source for the City's Collision Reduction Program and it serves as a catalyst in achieving Vision Zero. The Collision Reduction Program is a dedicated, proactive, and consistently applied program to reduce public collision costs to those that travel in Bellevue. Between the program's inception in 1990 and 2017, 78 individual projects have been implemented at intersections and within corridors, resulting in a public cost savings of \$5.1 million annually through 2017. This program also funds safety improvements that are not included in the Collision Reduction Program, typically at locations that exhibit high collision potential, risk, or severity, through a Vision Zero approach to creating a transportation system that is safe for all users.

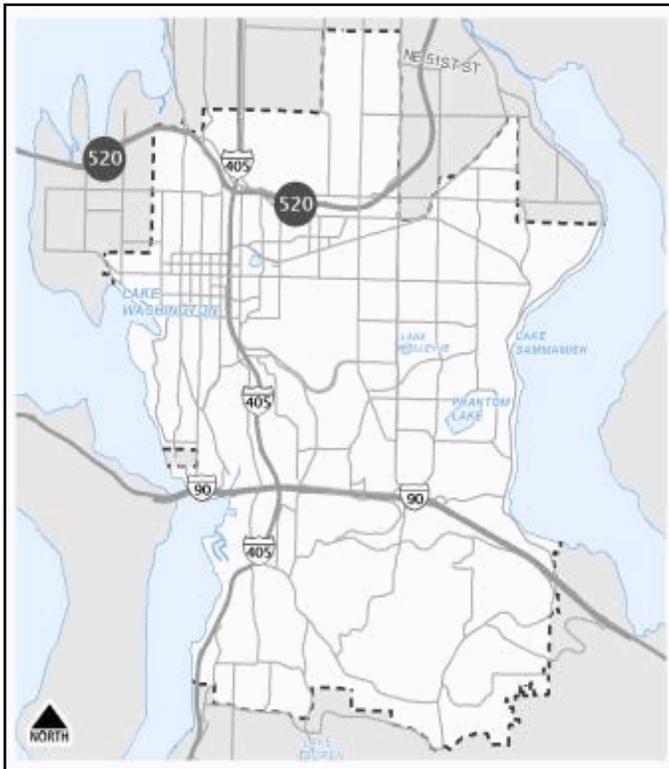
Environmental Impacts

This program funds projects that are primarily safety oriented and implemented on previously improved rights of way, so environmental issues are minimal and are addressed as appropriate on a location-by-location basis.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	4,523,131

Total Budgetary Cost Estimate: 4,523,131

Means of Financing

Funding Source	Amount
Charges for Services	1,126
Contributions from Other City Funds	69,000
Developer Contributions	5,715
Federal Grants	308,074
General Taxes & LTGO Bond Proceeds	429,150
Interlocal Contributions	13,399
Miscellaneous Revenue	502,252
Real Estate Excise Tax	1,632,320
Transportation Funding	1,562,095

Total Programmed Funding: 4,523,131

Future Funding Requirements:

Comments

PW-R-156 ITS Master Plan Implementation Program

Category: **Improved Mobility/Connectivity** Status: **Ongoing**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
5,177,002	1,816,002	440,000	453,000	465,000	479,000	493,000	508,000	523,000

Description and Scope

This program will systematically implement the recommendations of the City's Intelligent Transportation System (ITS) Master Plan completed in 2005 and provide the funding need to update the plan in 2017. The plan update will be a catalyst toward providing the direction needed to support many of the emerging technologies in the transportation industry such as Connected Vehicles, Smart Cities and Autonomous Vehicles. ITS projects will be selected to provide cost effective measures to reduce traffic congestion, improve safety, and increase the availability of real time traffic information to users of the transportation system. Possible projects include, but are not limited to, additional traffic cameras for motorist information and investigation of collisions; flood location monitoring; real-time traveler information enhancements; installation of dynamic message signs at key locations; variable lane controls that adjust to changing traffic conditions; WiFi system expansion; roadway weather stations; parking management; emergency vehicle preempt upgrades; and street light monitoring systems. This program also includes community safety technologies such as stationary radar signs that have proven effective at reducing vehicle speeds and addressing citizen concerns.

Rationale

This program is a key strategy in transitioning from a transportation system focused on the drive-alone trip, to one that focuses on actively managing the transportation system to systematically improve traffic capacity, enhance and promote multi-modal transportation and safety, effectively address emergency management and events, promote neighborhood safety, and providing improved motorist information for better transportation decision making by users. ITS projects provide cost-effective solutions to help reduce traffic congestion and increase the capacity of the transportation system through efficiency gains and the provision of an alternative to costly roadway and intersection expansion projects. With the completion of the SCAT adaptive signal control system deployment, this program is crucial for funding on-going expenditures for support, system maintenance and software licensing.

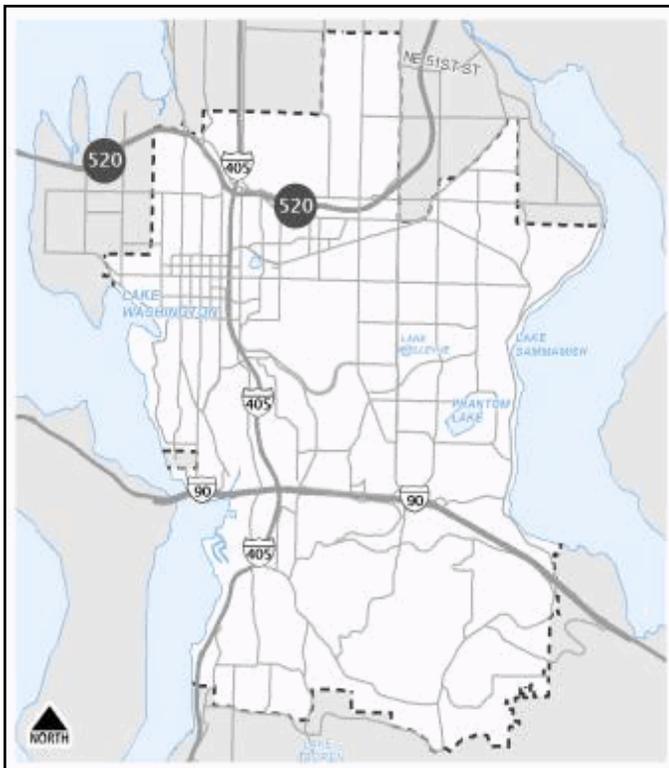
Environmental Impacts

This program funds projects that are primarily safety oriented and implemented on previously improved rights of way, so environmental issues are minimal and are addressed as appropriate on a location-by-location basis. This project will support lower vehicle fuel usage and lower electrical energy production reducing carbon emissions.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	5,177,002

Total Budgetary Cost Estimate: 5,177,002

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	1,520,224
Real Estate Excise Tax	3,656,778

Total Programmed Funding: 5,177,002
Future Funding Requirements:

Comments

PW-R-159 East Link Analysis and Development

Category: **Improved Mobility/Connectivity** Status: **Approved Prior**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
18,324,335	15,061,058	246,740	1,080,537	1,097,000	413,000	426,000	-	-

Description and Scope

Utilize in-house and consultant resources to participate with Sound Transit and other potential project partners to advance the construction of the East Link light rail project. Work tasks will include, but are not limited to, activities that relate to the East Link project, including City-sponsored projects and programs. Key tasks include traffic analysis including operational simulation; identification and evaluation of potential funding sources and associated financial analyses; specialized environmental analyses; engineering support relating to alignments, track profiles, stations, and City roadway-light rail interface; design issues; construction management; community and stakeholder outreach; intergovernmental relations and agreements; and other tasks necessary for the City to fully engage in and influence the East Link project.

Rationale

East Link is a Sound Transit-funded light rail project that will connect Bellevue with Seattle and with the Overlake area of Redmond by 2023. The \$2.8+ billion project will be routed through South Bellevue, Downtown Bellevue, and the BelRed corridor with six stations. The City and Sound Transit (ST) have executed a MOU which commits the City to a financial contribution of up to \$100 million. Additionally, both parties endorsed an ongoing Collaborative Design Process (CDP) to advance project design and address project mitigation issues. Also, in April 2015, Parties amended and restated the Memorandum of Understanding to reflect updated project information. The Amended MOU commits the City and ST to project delivery elements to advance design and construction of the East Link Light Rail and Operations and Maintenance Facility East (OMFE). In addition to the CDP, both parties endorsed a Collaborative Construction Program to advance the project through construction. During the construction phase (which commenced in 2016), the City will focus on investigating and resolving design variations; construction management; coordinating City roadway projects in the vicinity of East Link with Sound Transit; implementing an appropriate permitting and inspection process; identifying and evaluating complimentary City actions; and, analyzing community issues and preferences, and other project elements. Bellevue City Council has indicated its desire to adhere to the lessons learned from the Light Rail Best Practices Project to ensure that the system is “done right the first time” and is an asset to the community. The City is therefore investing resources in the East Link project to ensure issues are analyzed adequately and decisions are fully informed.

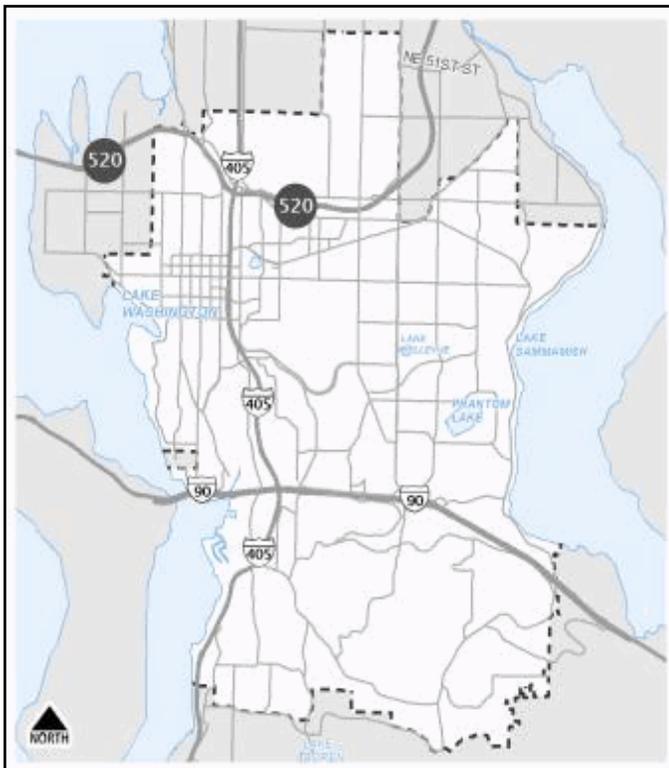
Environmental Impacts

An Environmental Impact Statement was prepared by Sound Transit for the overall East Link Project.

Operating Budget Impacts

This project has no known impacts to operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2009 - 2023	18,324,335

Total Budgetary Cost Estimate: 18,324,335

Means of Financing

Funding Source	Amount
Contributions from Other City Funds	60,000
General Taxes & Impact Fees	1,000,000
General Taxes & LTGO Bond Proceeds	17,040,334
Interlocal Contributions	150,001
Miscellaneous Revenue	74,000

Total Programmed Funding: 18,324,335
Future Funding Requirements:

Comments

PW-R-166 124th Ave NE - Spring Blvd to Ichigo Way (NE 18th)

Category: **Improved Mobility/Connectivity**
 Department: **Transportation**

Status: **Approved Prior**
 Location: **124th Ave NE - NE Spring Blvd to Ichigo Way**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
33,239,235	23,981,235	-	9,258,000	-	-	-	-	-

Description and Scope

This project completes the final design, right of way acquisition, and construction of 124th Avenue NE from NE Spring Blvd. to Ichigo Way (NE 18th Street). This project will widen and raise 124th Avenue NE roadway from NE Spring Blvd. to Ichigo Way (formerly NE 18th Street) to accommodate the Sound Transit East Link light rail line (LRT) crossing under 124th Avenue NE. The widened roadway cross-section will consist of five lanes, two travel lanes in each direction with turn pockets or a center turn lane, curb, gutter and sidewalks on the eastside for the entire project, and on the west side from NE Spring Boulevard to NE 16th Street. The project will also include planter areas, a bridge structure, retaining walls, illumination, landscaping, irrigation, storm drainage, water quality treatment, and install a new signal at NE 16th Street. The project will reflect BelRed urban design criteria and include new and/or relocation of utility infrastructure. Implementation will be coordinated with private development in the vicinity and the development of 124th Avenue NE - NE 12th Street to NE Spring Blvd. (PW-R-169); 124th Avenue NE - Ichigo Way to Northup Way (PW-R-191); and, the NE Spring Blvd. Zone 2, 120th Avenue NE to 124th Avenue NE projects.

Rationale

This project is one of a number of high priority transportation investments that will improve access, circulation, and mobility options for passenger cars, transit, freight, pedestrians, and bicycles to and between Downtown Bellevue, Wilburton, the new BelRed transit-oriented development nodes, and the larger City and region. In coordination with the extension of NE 4th Street, a widened and realigned 120th Avenue NE corridor, the planned NE 6th Street extension, and the new NE Spring Blvd. multi-modal corridor have been associated and advanced as part of the BelRed Plan. The package of projects was formed to address growth, accommodate planned new land use development in the vicinity, and to ensure coordinated design and implementation with the ST East Link project.

Environmental Impacts

Consistent with state and federal environmental requirements, this project has obtained SEPA and NEPA environmental approvals for the full 124th Avenue NE corridor between NE 8th Street and Northup Way. A citywide programmatic environmental review including this project was conducted as part of the citywide 2013-2024 Transportation Facilities Plan (TFP) update. Programmatic impact and mitigation documentation is included in the TFP Final Environmental Impact Statement (July 2013).

Operating Budget Impacts

Operating costs will increase due to added street lighting/signal (electricity) and the maintenance of the roadway and landscaping. An estimated \$50,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2011 - 2020	33,239,235

Total Budgetary Cost Estimate: 33,239,235

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	7,563,109
Private Contributions	9,490,760
Real Estate Excise Tax	8,197,557
State Grants	3,725,000
Transportation Funding	50,000
Transportation Impact Fees	4,212,809

Total Programmed Funding: 33,239,235

Future Funding Requirements:

Comments

PW-R-169 124th Avenue NE - NE 12th Street to NE Spring Boulevard

Category: **Improved Mobility/Connectivity**
 Department: **Transportation**

Status: **Approved Prior**
 Location: **124th Ave NE between NE 12th St & NE Spring Blvd**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
20,085,000	10,697,000	-	-	9,388,000	-	-	-	-

Description and Scope

This project completes the design, property acquisition and construction of 124th Avenue NE from NE 12th Street (Bel-Red Rd) to NE Spring Blvd. The roadway cross-section of this segment consists of five lanes, including two travel lanes in each direction with turn pockets or a center turn lane; curb, gutter, and separated multi-use paths on both sides; retaining walls; and illumination, landscaping, irrigation, storm drainage and water quality treatment, intersections and signal system improvements. The project will be designed and constructed to reflect BelRed urban design criteria and to accommodate any new and/or relocation of existing utility infrastructure and will be coordinated with the design and construction of 124th Avenue NE Improvements – NE Spring Blvd. to Ichigo Way (CIP Plan PW-R-166). Prior to 2016, this project also completed conceptual design of non-motorized improvements between NE 8th and NE 12th Streets.

Rationale

The 124th Avenue NE corridor improvements are one of a number of high priority transportation investments that will improve access, circulation, and mobility options for passenger cars, transit, freight, pedestrians, and bicycles between Downtown Bellevue, Wilburton, the new BelRed transit-oriented-development nodes, and the larger City and region. This project, in coordination with the extension of NE 4th Street, a widened and realigned 120th Avenue NE corridor, and the new NE Spring Blvd. multi-modal corridor, are associated with and advanced as part of the BelRed Plan.

Environmental Impacts

Consistent with state and federal environmental requirements, this project has obtained SEPA and NEPA environmental approvals for the full 124th Avenue NE corridor between NE 8th Street and Northup Way. A SEPA determination of non-significance was issued for the implementation of the streetscape improvements between Main and NE 8th Streets.

Operating Budget Impacts

Operating costs will increase due to added street lighting/signal (electricity) and the maintenance of the roadway and landscaping. An estimated \$15,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2013 - 2021	20,085,000

Total Budgetary Cost Estimate: 20,085,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	1,392,785
Real Estate Excise Tax	108,273
TIFIA Loan	18,248,084
Transportation Funding	335,858

Total Programmed Funding: 20,085,000
Future Funding Requirements:

Comments

PW-R-170 130th Avenue NE - Bel-Red Road to NE 20th Street

Category: **Improved Mobility/Connectivity**
 Department: **Transportation**

Status: **Approved Prior**
 Location: **130th Avenue NE – Bel-Red Road to NE 20th Street**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
26,700,000	8,335,601	-	3,738,148	11,517,451	3,108,800	-	-	-

Description and Scope

This project provides multi-modal improvements along 130th Avenue NE between BelRed Road and NE 20th Street. The improvements include curb, gutter, sidewalk, landscaping, illumination, drainage, water quality treatment, bicycle facilities on both sides of the street, on-street parking at select locations, potential mid-block crossings, intersection improvements including turn lanes at NE Spring Blvd. (formally NE 16th Street), potential traffic signal and intersection modifications at NE 20th Street and at BelRed Road, and accommodation for a Sound Transit East Link light rail crossing at the NE Spring Blvd. alignment. The project will be designed in coordination with the Sound Transit East Link light rail line project crossing 130th Avenue NE at the NE Spring Blvd. alignment, the planned light rail station and park & ride facility between 130th and 132nd Avenues NE, private development in the vicinity, and the development of NE Spring Blvd. - 130th to 132nd Avenues NE (CIP Plan No. PW-R-174) project. The project will be designed to reflect BelRed urban design criteria.

Rationale

The 130th Avenue NE project is one of a number of high priority transportation investments that will improve access, circulation, and mobility options for passenger cars, transit, freight, pedestrians, and bicycles to and between the new BelRed transit-oriented-development nodes and the larger City and region. This project, in coordination with the Sound Transit East Link Light Rail project, the planned light rail station between 130th and 132nd Avenues NE, the planned extensions and improvements to Spring Blvd., and with other new amenities, will support the area's redevelopment, attracting private investment in commercial and residential uses to create entirely new neighborhoods.

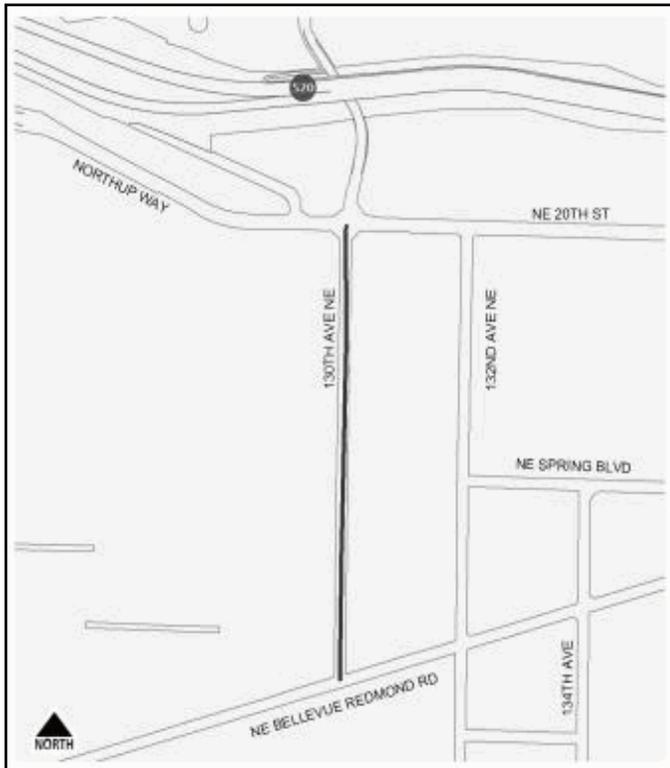
Environmental Impacts

Consistent with federal environmental requirements, this project obtained NEPA environmental approval and will obtain the required City and state permits prior to construction.

Operating Budget Impacts

Operating costs will increase due to added street lighting/signal (electricity) and the maintenance of the roadway and landscaping. An estimated \$25,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2013 - 2022	26,700,000

Total Budgetary Cost Estimate: 26,700,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	-131,000
Miscellaneous Revenue	131,000
Real Estate Excise Tax	249,736
TIFIA Loan	25,538,456
Transportation Funding	911,808

Total Programmed Funding: 26,700,000
Future Funding Requirements:

Comments

PW-R-172 NE Spring Blvd (Zone 1) - 116th to 120th Avenues NE

Category: **Improved Mobility/Connectivity** Status: **Approved Prior**
 Department: **Transportation** Location: **NE Spring Blvd (Zone 1) 116th to 120th Avenues NE**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
33,432,137	26,765,137	2,749,500	3,917,500	-	-	-	-	-

Description and Scope

This project will complete design and construction of a new multi-modal arterial street connection between NE 12th Street/116th Avenue NE and 120th Avenue NE. The existing NE 12th Street/116th Avenue NE intersection will be modified and NE 12th Street will be widened between 116th Avenue NE and a new signalized intersection with NE Spring Blvd west of the Eastside Rail Corridor. The planned roadway cross-section for NE Spring Blvd between NE 12th Street and 120th Avenue NE will include two travel lanes in each direction with turn pockets, a separated multi-purpose path along the north side and a sidewalk on the south side, two bridges and retaining walls, landscaping and irrigation, urban design elements, illumination, storm drainage improvements and water quality treatment, and other underground utilities. The project will be designed and constructed in coordination with Sound Transit so that it may cross over the East Link light rail alignment and Eastside Rail Corridor. The project will be designed to reflect BelRed urban design criteria and coordinated with other private development in the vicinity, NE Spring Boulevard - 120th to 124th Avenues NE (Zone 2; CIP Plan No. PW-R-173), and the 120th Avenue NE Improvements – NE 12th Street to NE 16th Street (Stage 3; CIP Plan No. PW-R-168). The construction phase may be implemented in stages.

Rationale

The NE Spring Blvd project is one of a number of high priority transportation investments that will improve access, circulation, and mobility options for passenger cars, transit, freight, pedestrians, and bicycles to and between Downtown Bellevue, Wilburton, the new BelRed transit-oriented-development nodes, and the larger City and region. This project, in coordination with the extension of NE 4th Street, a widened and realigned 120th Avenue NE corridor, the planned NE 6th Street extension, and a widened and improved 124th Avenue NE corridor, have been associated and advanced as part of the Mobility and Infrastructure Initiative (M&I) of 2009. The package of M&I projects was formed to address recent growth, accommodate planned new land use development in the vicinity, and to ensure coordinated design and implementation with the Sound Transit East Link light rail project.

Environmental Impacts

In association with the NE Spring Boulevard Zone 2 project (CIP Plan No. PW-R-173), a corridor specific environmental determination consistent with state and federal requirements has been completed.

Operating Budget Impacts

Operating costs will increase due to added street lighting/signal (electricity) and the maintenance of the roadway and landscaping. An estimated \$170,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2013 - 2020	33,432,137

Total Budgetary Cost Estimate: 33,432,137

Means of Financing

Funding Source	Amount
Federal Grants	7,217,500
General Taxes & LTGO Bond Proceeds	9,447,397
Interlocal Contributions	1,133,000
Transportation Funding	6,354,240
Transportation Impact Fees	9,280,000

Total Programmed Funding: 33,432,137
Future Funding Requirements:

Comments

PW-R-173 NE Spring Boulevard (Zone2) - 120th to 124th Avenues North

Category: **Improved Mobility/Connectivity** Status: **Approved Prior**
 Department: **Transportation** Location: **NE Spring Blvd (Zone 2) 120th to 124th Avenues NE**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
18,346,160	21,581,568	-3,235,408	-	-	-	-	-	-

Description and Scope

This project will complete design and construction of a new multi-modal arterial street connection between 120th and 124th Avenues NE, including signalized intersections at 120th, 121st, 123rd, and 124th Avenues NE. The planned roadway cross-section will include two travel lanes in each direction with turn pockets or center medians, sidewalks with buffered bicycle paths on both sides, landscaping and irrigation, urban design elements, illumination, storm drainage improvements and water quality treatment, and other underground utilities. On-street parking will be provided along the north side of the roadway. The project will be designed to reflect BelRed urban design criteria and coordinated with the Spring District private development and Sound Transit East Link light rail station, NE Spring Boulevard - 116th to 120th Avenues NE (Zone 1, CIP Plan No. PW-R-172), 120th Avenue NE Improvements – NE 12th to NE 16th Streets (Stage 3, CIP Plan No. PW-R-168), and 124th Avenue NE Improvements – NE Spring Boulevard to Ichigo Way (CIP Plan No. PW-R-166). The construction phase may be implemented in stages.

Rationale

The NE Spring Boulevard project is one of a number of high priority transportation investments that will improve access, circulation, and mobility options for passenger cars, transit, freight, pedestrians, and bicycles to and between Downtown Bellevue, Wilburton, the new BelRed transit-oriented-development nodes, and the larger City and region. This project, in coordination with the extension of NE 4th Street, a widened and realigned 120th Avenue NE corridor, the planned NE 6th Street extension, and a widened and improved 124th Avenue NE corridor, have been associated and advanced as part of the Mobility and Infrastructure Initiative (M&I) of 2009. The package of M&I projects was formed to address recent growth, accommodate planned new land use development in the vicinity, and to ensure coordinated design and implementation with the Sound Transit East Link light rail project.

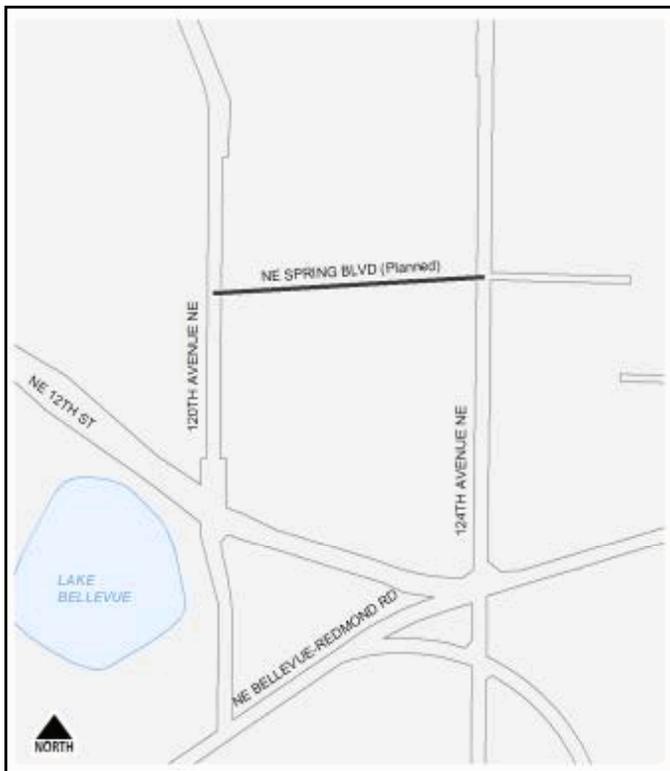
Environmental Impacts

In association with the NE Spring Boulevard Zone 1 project (CIP Plan No. PW-R-172), a corridor specific environmental determination consistent with state and federal requirements has been completed.

Operating Budget Impacts

Operating costs will increase due to added street lighting/signal (electricity) and the maintenance of the roadway and landscaping. An estimated \$170,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2013 - 2019	18,346,160

Total Budgetary Cost Estimate: 18,346,160

Means of Financing

Funding Source	Amount
Federal Grants	1,200,000
General Taxes & LTGO Bond Proceeds	497,671
Miscellaneous Revenue	477,298
Private Contributions	1,756,000
State Grants	5,950,200
TIFIA Loan	7,804,373
Transportation Funding	43,618
Transportation Impact Fees	617,000

Total Programmed Funding: 18,346,160

Future Funding Requirements:

Comments

PW-R-174 NE Spring Boulevard - 130th to 132nd Avenues NE

Category: **Improved Mobility/Connectivity**
 Department: **Transportation**

Status: **Approved Prior**
 Location: **NE Spring Blvd - 130th to 132nd Avenues NE**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
21,786,000	5,107,963	5,467,011	8,991,026	2,220,000	-	-	-	-

Description and Scope

This project will complete the design of the full roadway cross-section and construct transportation system improvements of a new arterial roadway connection between 130th Avenue NE and 132nd Avenue NE. The project includes a new traffic signal at the 130th Avenue NE and modifies a signal at 132nd Avenue NE (to be built by Sound Transit) and will integrate vehicular traffic, pedestrian, and bicycle movements with the Sound Transit East Link Light Rail Transit (LRT) project. The roadway cross-section will include single westbound and eastbound travel lanes, outside the LRT alignment and the 130th Avenue NE LRT station. Other improvements include sidewalks, bicycle facilities, illumination, landscaping and irrigation, storm drainage and water quality treatment, and other underground utilities. The project will be designed and constructed in coordination with Sound Transit, potential future private development, possible transit-oriented development to the immediate north, and the 130th Avenue NE – BelRed Road to NE 20th Street (CIP Plan No. PW-R-170) project. The project will be designed to reflect BelRed urban design criteria. This project may be implemented in two stages. The improvements south of the LRT station would be implemented first, while Sound Transit occupies the property north of the LRT station.

Rationale

The NE Spring Boulevard project is one of a number of high priority transportation investments that will improve access, circulation, and mobility options for passenger cars, transit, freight, pedestrians, and bicycles to and between the new BelRed transit-oriented-development nodes and the larger City and region. This project, in coordination with the Sound Transit East Link Light Rail project, the planned light rail station between 130th and 132nd Avenues NE, and the planned improvements to 130th Avenue NE, along with other amenities, will support the area's redevelopment, attracting private investment in commercial and residential uses to create entirely new neighborhoods.

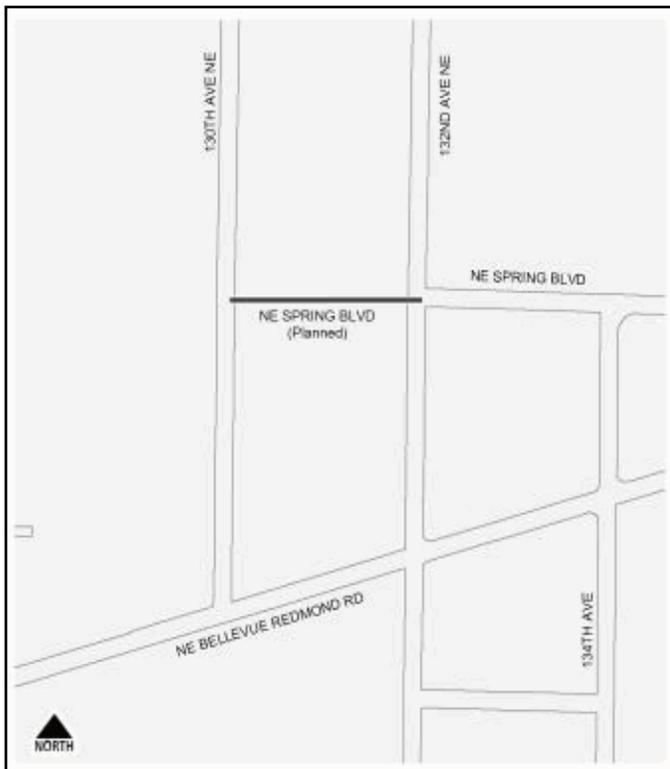
Environmental Impacts

Consistent with federal environmental requirements, this project obtained NEPA environmental approval and will obtain the required City and state permits prior to construction.

Operating Budget Impacts

Operating costs will increase due to added street lighting/signal (electricity) and the maintenance of the roadway and landscaping. An estimated \$50,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2013 - 2021	21,786,000

Total Budgetary Cost Estimate: 21,786,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	2,452,574
Miscellaneous Revenue	185,000
TIFIA Loan	17,336,463
Transportation Funding	211,962
Transportation Impact Fees	1,600,001

Total Programmed Funding: 21,786,000
Future Funding Requirements:

Comments

PW-R-182 DTP/Exceptional Light Rail Station Access

Category: **Improved Mobility/Connectivity** Status: **Approved Prior**
 Department: **Transportation** Location: **Downtown Subarea and vicinity**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
13,200,000	2,900,000	600,000	2,000,000	1,200,000	1,200,000	1,300,000	2,000,000	2,000,000

Description and Scope

This project implements the Downtown Transportation Plan (DTP) to improve mobility options for people traveling to/from and within Downtown Bellevue. Significant emphasis is given to improvements that provide exceptional pedestrian and bicycle access to the Downtown light rail stations, in Old Bellevue, and along the Grand Connection. DTP identified intersections that merit "Enhanced" or "Exceptional" treatment to safely accommodate pedestrians. Also, DTP identified and established locations and near-term priorities for new mid-block crossings. To implement the Comprehensive Plan vision for the character of three Downtown roadway corridors – 106th Avenue NE, 108th Avenue NE and Main Street – analysis and community engagement will determine the design of travel lanes, intersections, mid-block crossings, sidewalks, transit and bicycle facilities.

Rationale

Significant growth in the number of people who live and work in Downtown will increase the number of daily trips for all purposes – for many of these trips people will choose to walk, bicycle and ride transit because these are easy ways to get around. Against this backdrop of growth, the average number of vehicle trips is expected to maintain the stability observed through several growth cycles dating to 1990. Light rail stations and RapidRide B serving Downtown Bellevue will attract pedestrians who will use transit for access to jobs, shopping and recreation. Along the Grand Connection, in Old Bellevue and in other Downtown neighborhoods, people are choosing to walk or bicycle for short trips. As a consequence of more people choosing to get around without a car, enhanced infrastructure to accommodate pedestrians, bicyclists and transit riders is needed.

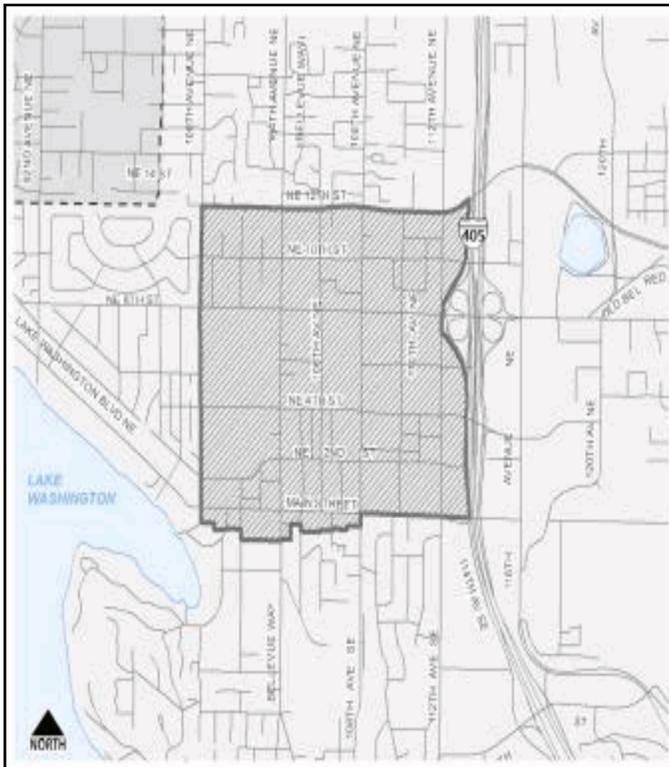
Environmental Impacts

Program funds build projects that are intended primarily to improve mobility, access and safety for pedestrians and bicyclists, with emphasis on access to transit. Projects are implemented on existing improved rights-of-way/easements. Adverse environmental impacts are not expected. Programmatic State Environmental Policy Act (SEPA) documentation is being developed collaboratively through the Downtown Transportation Plan/Downtown Livability Initiative in a SEPA Report for amendments to the Downtown Land Use Code and Subarea Plan.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2025	13,200,000
Total Budgetary Cost Estimate:		13,200,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	12,558,129
Private Contributions	114,910
Real Estate Excise Tax	26,961
State Grants	500,000

Total Programmed Funding: 13,200,000
Future Funding Requirements:

Comments

PW-R-183 West Lake Sammamish Parkway, Phase 2

Category: **Improved Mobility/Connectivity**
 Department: **Transportation**

Status: **Approved Prior**
 Location: **West Lake Samm Pkwy - SE 200 Blk to NE 800 Blk**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
8,000,000	3,000,000	5,000,000	-	-	-	-	-	-

Description and Scope

This project will conduct a design alternatives analysis in coordination with the community and other stakeholders, complete design and construct roadway improvements on West Lake Sammamish Parkway generally between the SE 200 Block and the NE 800 Block. Full width improvements will be limited to this segment of West Lake Sammamish Parkway and include from east to west: a minimum 4-foot shoulder; two, 10-foot wide travel lanes; 0-5 foot wide buffer; and, 8-10 foot wide multiuse path. The project will also make storm drainage, water quality and fish passage improvements as needed throughout the corridor. In addition, the project will be coordinated with improvements from the Utilities Department Small Diameter Water Main Replacement program (CIP Plan No. W-16) for the reconstruction of a water main between SE 1900 and NE 800 Block.

Due to the length and cost of needed improvements to the overall corridor (5.5 miles), a public engagement process was conducted to develop a scope, pre-design and construction phasing plans for the full corridor. This work and the full implementation of the first phase, completed in 2013, was funded by CIP Plan No. PW-R-141.

Rationale

This project began with the work completed in a joint (Bellevue, Redmond, King County) West Lake Sammamish Parkway Study completed in 1996. Growing traffic volumes and Bellevue's annexation of the long, southern segment of this road provided the impetus for reevaluating the roadway and potential improvements. A new analysis of possible treatments to the Parkway between I-90 and the north Bellevue / Redmond city limits was completed in 2005. The analysis included extensive community outreach and facilitation of public involvement in the development of a preferred conceptual design. Alternatives were developed and analyzed with consideration given to traffic engineering principles, intersection treatments, traffic management, pedestrian and bicycle facilities, private property access, parking, storm drainage and water quality, environmental issues, and existing topographic features such as steep slopes and maintaining native vegetation. The 2009 City of Bellevue Pedestrian and Bicycle Transportation Plan Update identifies improvements to this corridor as a high priority.

Environmental Impacts

A project specific environmental determination will be made in conjunction with the final design for this this phase of the project.

Operating Budget Impacts

Operating costs will increase due to the maintenance of the roadway. An estimated \$15,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2018 - 2019	8,000,000

Total Budgetary Cost Estimate: 8,000,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	7,001,653
Real Estate Excise Tax	998,347

Total Programmed Funding: 8,000,000
Future Funding Requirements:

Comments

PW-R-184 Bellevue Way SE HOV Lane - 112th Avenue SE 'Y' to I-90

Category: **Improved Mobility/Connectivity**
 Department: **Transportation**

Status: **Approved Prior**
 Location: **Bellevue Way SE HOV-112th Ave SE 'Y' to I-90**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
9,400,000	4,400,000	-	-	-	-	2,500,000	2,500,000	-

Description and Scope

This project funds the design and acquisition of right of way for phase one of Bellevue Way SE, which will construct a new inside southbound HOV lane and a planter at the base of a retaining wall from the Winter's House to the future South Bellevue light rail station. It would connect to the section of Bellevue Way, including an HOV lane that extends to I-90, which will be built by Sound Transit. The design phase will include a public engagement process to help ensure the informed consent of the local community and other stakeholders in the Bellevue Way SE corridor as well as completion of environmental documentation. Future project implementation includes construction of phase one and design, right of way acquisition and construction of phase two, which extends the southbound HOV lane from the Winter's House to 108th Avenue SE and approximately 400 feet along 112th Avenue SE to the north.

Rationale

Bellevue Way SE is a high volume arterial roadway handling over 34,000 vehicles during the average weekday. Southbound PM peak volumes often exceed 2,300 vehicles per hour causing significant congestion for those trying to reach I-90 or the Enatai area. Long traffic backups cause delay in service for buses trying to reach the South Bellevue Park and Ride and points beyond. Implementation of this new HOV lane improves multi-modal access to the South Bellevue Park and Ride and to I-90, helping alleviate overall traffic congestion in that area. It will provide significant benefit to those who use transit, carpool, or vanpool.

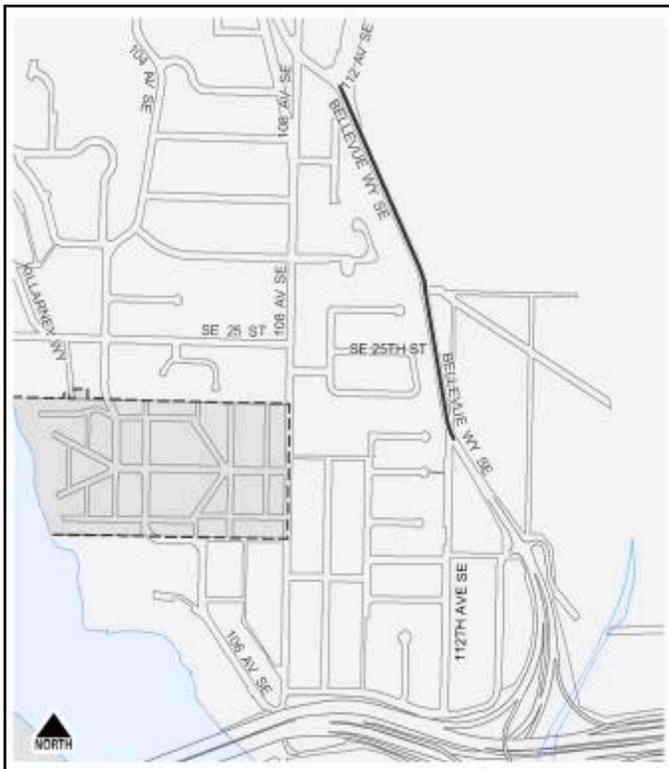
Environmental Impacts

A project specific environmental determination will be made in conjunction with the final design for this project.

Operating Budget Impacts

Operating costs will increase due to the maintenance of the roadway and landscaping. An estimated \$25,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2024	9,400,000

Total Budgetary Cost Estimate: 9,400,000

Means of Financing

Funding Source	Amount
General Taxes & Impact Fees	2,170,000
General Taxes & LTGO Bond Proceeds	5,441,497
Real Estate Excise Tax	1,788,503

Total Programmed Funding: 9,400,000
Future Funding Requirements:

Comments

PW-R-186 120th Avenue NE Stage 4, NE 16th Street to Northrup Way

Category: **Improved Mobility/Connectivity**
 Department: **Transportation**

Status: **Approved Prior**
 Location: **120th Ave NE - NE 16th Street to Northrup Way**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
3,000,000	800,000	2,200,000	-	-	-	-	-	-

Description and Scope

This project funds the engineering design and coordination work of an interagency partnership between the City of Bellevue, King County and Sound Transit to develop preliminary plans, cost estimates, and update environmental documentation needed to evaluate the feasibility and impacts of the widening and realignment of 120th Avenue NE between NE 16th Street and Northrup Way. The project will evaluate how the roadway alignment may accommodate the planned Sound Transit Operations and Maintenance Facility East (OMFE) and potential Transit Oriented Development on the west side of the roadway corridor. The project will also include evaluation of the NE 16th Street intersection, both sides of 120th Avenue NE, with particular focus on the west side (the south end of the planned OMFE); evaluating the approach alignment and the feasibility of potential extension of NE 16th Street west to 116th Avenue NE.

Rationale

This project builds upon the previously completed initial design concept of 120th Avenue NE between NE 12th Street and Northrup Way, which maintained the roadway generally within its current alignment (CIP Project PW-R-168). That project was segmented in order to coordinate with Sound Transit and complete the section of roadway between NE 12th Street and Spring Boulevard by raising the road over the light rail alignment and building a new bridge. This project is in response to a three-party interagency agreement between the City, King County and Sound Transit, executed in May 2015, that stipulates that the City will be the lead design agency for developing roadway design and alignment alternatives.

Environmental Impacts

Consistent with federal and state environmental requirements, this project obtained NEPA and SEPA environmental approval for the 120th Avenue NE corridor, and will obtain the required City, state and federal permits prior to construction.

Operating Budget Impacts

Operating costs for this project will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2019	3,000,000
Total Budgetary Cost Estimate:		3,000,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	1,437,892
Transportation Funding	1,562,108

Total Programmed Funding: 3,000,000
Future Funding Requirements:

Comments

PW-R-190 124th Avenue NE – NE 8th to NE 12th St

Category: **Improved Mobility/Connectivity**
 Department: **Transportation**

Status: **Approved Prior**
 Location: **124th Avenue NE - NE 8th Street to NE 12th Street**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
919,000	354,000	565,000	-	-	-	-	-	-

Description and Scope

This project advances the design, property acquisition and construction of non-motorized improvements on 124th Avenue NE from NE 8th Street to NE 12th St (BelRed Rd). Funding may initially provide for implementation of an interim solution to address safety issues along this segment of the corridor, until the City is able to acquire the Post Office site which is currently under a 10-year lease. The ultimate scope envisioned is to construct separated multi-use paths on both sides, illumination, landscaping, irrigation, storm drainage and water quality treatment. This project will be designed and constructed to reflect BelRed urban design criteria and to accommodate any new and/or relocation of existing utility infrastructure and will be coordinated with the design and construction of other 124th Avenue NE Improvements – NE Spring Blvd. to NE 18th Street (CIP Plan PW-R-166), NE 12th Street to Spring Blvd. (CIP Plan PW-R-169), and Ichigo Way to Northup Way (CIP Plan PW-R-191).

Rationale

The 124th Avenue NE corridor improvements are one of a number of high priority transportation investments that will improve access, circulation, and mobility options for passenger cars, transit, freight, pedestrians, and bicycles to and between Downtown Bellevue, Wilburton, the new BelRed transit-oriented-development nodes, and the larger City and region. This project will complete the non-motorized connection between the Wilburton neighborhood and Bel-Red area.

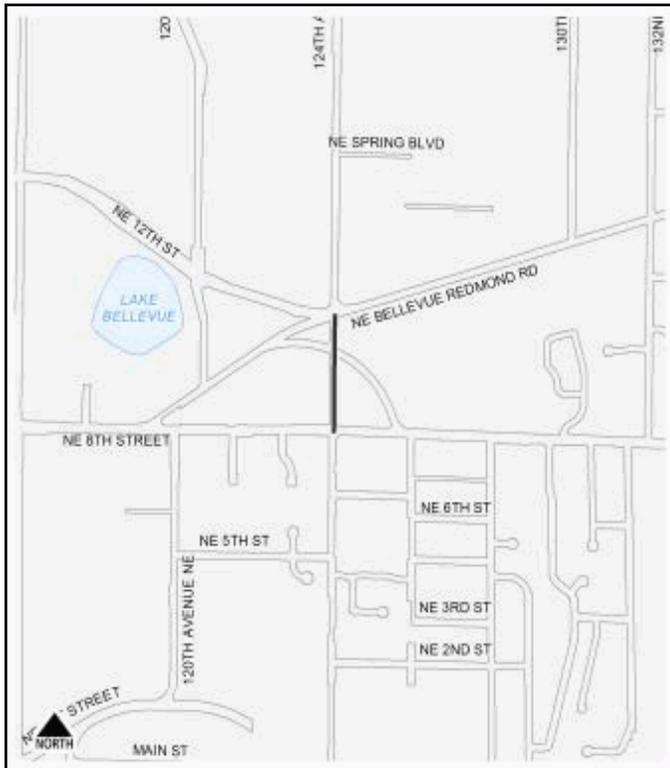
Environmental Impacts

Consistent with state and federal environmental requirements, this project has obtained SEPA and NEPA environmental approvals for the full 124th Avenue NE corridor between NE 8th Street and Northup Way. A citywide programmatic environmental review, including this project, was conducted as part of the citywide 2013-2024 Transportation Facilities Plan update. Programmatic impact and mitigation documentation is included in the 2013-2024 TFP Final Environmental Impact Statement, published in July 2013.

Operating Budget Impacts

Operating costs for this project will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2016 - 2019	919,000
Total Budgetary Cost Estimate:		919,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	676,889
Transportation Funding	242,111

Total Programmed Funding: 919,000
Future Funding Requirements:

Comments

PW-R-191 124th Ave NE - Ichigo Way to Northup Way

Category: **Improved Mobility/Connectivity**
 Department: **Transportation**

Status: **Approved Prior**
 Location: **124th Avenue NE - Ichigo Way to Northup Way**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
30,796,000	13,324,000	-	-	-	17,472,000	-	-	-

Description and Scope

This project advances the design, property acquisition and construction of 124th Avenue NE from Ichigo Way (NE 18th Street) to Northup Way. This project will widen and raise the profile for 124th Avenue NE between Ichigo Way (NE 18th Street) and Northup Way. The roadway cross-section will consist of five lanes, including two travel lanes in each direction with turn pockets or a center turn lane, install curb, gutter and sidewalk on both sides, install a new signal at Ichigo Way, and illumination, landscaping, irrigation, storm drainage and water quality treatment, retaining walls, culvert replacement, wetland buffer and critical area mitigation, landscaping, underground utilities, urban design treatments, and provisions for gateways. This project also provides funding to complete design, property acquisition and construction of a multipurpose pathway on the west side between NE 16th Street and Ichigo Way and replaces existing City of Seattle transmission towers with mono-tube towers. The project will also support evaluating environmental and open-space enhancements/trail connections along the West Tributary regional detention facilities.

Rationale

The 124th Avenue NE project is one of a number of high priority transportation investments that will improve access, circulation, and mobility options for passenger cars, transit, freight, pedestrians, and bicycles to and between Downtown Bellevue, Wilburton, the new BelRed transit-oriented-development nodes, and the larger City and region. This project, in coordination with the extension of NE 4th Street, a widened and realigned 120th Avenue NE corridor, the planned NE 6th Street extension, and the new NE 15th/16th Street multi-modal corridor, have been associated and advanced as part of the Mobility and Infrastructure Initiative (M&I) of 2009. The package of projects was formed to address recent growth, accommodate planned new land use development in the vicinity, and to ensure coordinated design, implementation, and appropriate cost sharing with the Sound Transit East Link light rail project. Ultimately, the scope of improvements will increase roadway capacity by adding north/south travel lanes to address the projected 2,100 vehicle p.m. peak trips, further reducing delay and congestion to the south and east. The improvements reflect the approximate 3,000,000 to 4,000,000 square feet of new office development and 1,000 multi-family dwelling units within a 36-acre area identified as the "Spring District" and improve access to/from SR 520.

Environmental Impacts

Consistent with state and federal environmental requirements, this project has obtained SEPA and NEPA environmental approvals for the full 124th Avenue NE corridor between NE 8th Street and Northup Way. A citywide programmatic environmental review, including this project, was conducted as part of the Transportation Facilities Plan update.

Operating Budget Impacts

Operating costs will increase due to added street lighting/signal (electricity) and the maintenance of the roadway and landscaping. An estimated \$15,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2016 - 2022	30,796,000

Total Budgetary Cost Estimate: 30,796,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	123,376
TIFIA Loan	30,672,624

Total Programmed Funding: 30,796,000
Future Funding Requirements:

PW-R-194 West Lake Sammamish Parkway Phase 3

Category: **Improved Mobility/Connectivity** Status: **Approved Prior**
 Department: **Transportation** Location: **West Lake Sammamish Parkway TBD**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
8,000,000	-	-	-	-	-	1,000,000	3,000,000	4,000,000

Description and Scope

The project will conduct a design alternatives analysis in coordination with the community and other stakeholders, select a preferred design alternative, and develop preliminary engineering of the third phase of the West Lake Sammamish Parkway corridor improvements (of five anticipated phases.) The design analysis process will confirm Phase 3 termini and consider variations to the original scope and/or project implementation methods with the intent of developing less costly alternatives while maintaining the original project objectives. Due to the length and cost of needed improvements to the overall corridor (5.5 miles), a public engagement process was conducted to develop a scope, pre-design and construction phasing plans for the full corridor. This work and the full implementation of the first phase, completed in 2013, was funded by CIP Plan No. PW-R-141. The ultimate corridor improvement project is intended to provide a consistent 4' shoulder on the east side, a 10.5' northbound vehicle travel lane, a 10' wide southbound vehicle travel lane, a primarily 10' wide multi-purpose trail, and a 2' or 5' wide landscape buffer where space is available. Pedestrian crossings were identified for SE 26th Street, Northup Way, NE 24th Street, and five other locations along the Parkway. The second phase of West Lake Sammamish Parkway between the SE 200 Block and the NE 800 Block is under design and is funded by CIP Plan No. PW-R-183. The project will include pavement repair, storm drainage, water quality and fish passage improvements as warranted throughout the corridor.

Rationale

This project began with the work completed in a joint (Bellevue, Redmond, King County) West Lake Sammamish Parkway Study completed in 1996. Growing traffic volumes and Bellevue's annexation of the long, southern segment of this road provided the impetus for reevaluating the roadway and potential improvements. A new analysis of possible treatments to the Parkway between I-90 and the north Bellevue / Redmond city limits was completed in 2005. The analysis included extensive community outreach and facilitation of public involvement in the development of a preferred conceptual design. Alternatives were developed and analyzed with consideration given to traffic engineering principles, intersection treatments, traffic management, pedestrian and bicycle facilities, private property access, parking, storm drainage and water quality, environmental issues, and existing topographic features such as steep slopes and maintaining native vegetation. The City of Bellevue Pedestrian and Bicycle Transportation Plan identifies improvements to this corridor as a high priority.

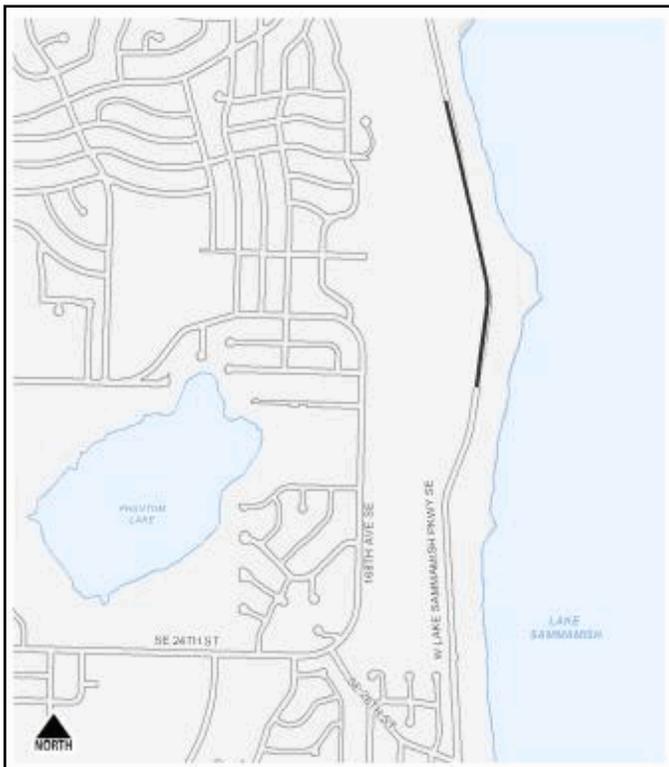
Environmental Impacts

A project specific environmental determination will be made in conjunction with the final design for this phase of the project.

Operating Budget Impacts

Operating costs for this project will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2023 - 2025	8,000,000

Total Budgetary Cost Estimate: 8,000,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	5,449,274
Real Estate Excise Tax	1,250,726
Sale of Fixed Assets	1,300,000

Total Programmed Funding: 8,000,000
Future Funding Requirements:

Comments

PW-R-198 Neighborhood Congestion Management (Levy)

Category: **Improved Mobility/Connectivity** Status: **Approved Prior**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
18,000,000	4,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000

Description and Scope

This project will complete design and fund construction of neighborhood congestion projects that address and ease congestion for motor vehicles within, near and/or connecting neighborhoods to services to improve access and mobility.

Rationale

In November 2016, the residents of Bellevue approved Proposition 2 which assessed a \$0.15 per \$1,000 levy to fund Neighborhood Safety, Connectivity and Congestion Management projects. This project addresses Council's desire to provide approximately \$2 million per year for design analysis work on intersection and roadway projects that would improve neighborhood access/egress. At Council direction, funds may be used to leverage other funding sources, or as contribution to levy-backed construction.

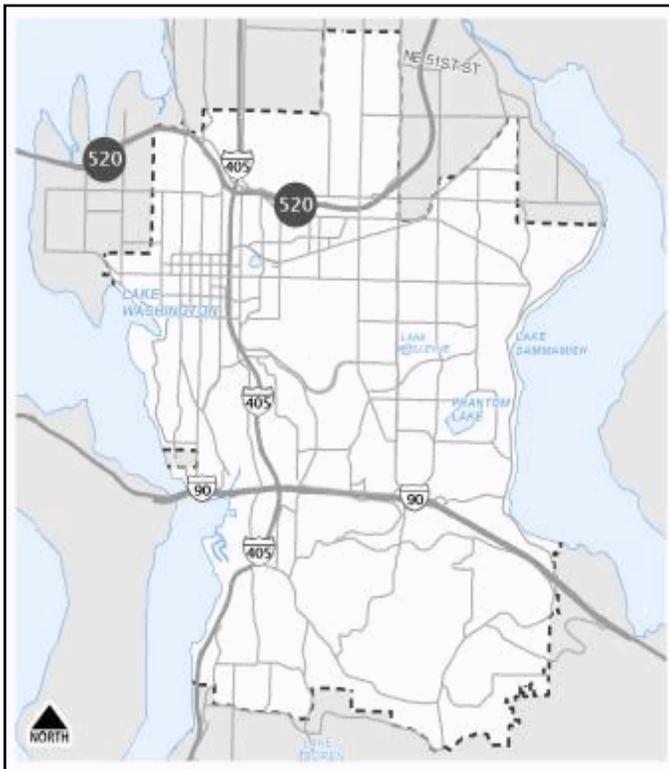
Environmental Impacts

There are no environmental impacts associated with this project fund. Should Council elect to fund project construction utilizing levy funds then a project-specific environmental study may be required.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2025	18,000,000

Total Budgetary Cost Estimate: 18,000,000

Means of Financing

Funding Source	Amount
Transportation Levy Revenue	18,000,000

Total Programmed Funding: 18,000,000
Future Funding Requirements:

Comments

PW-R-199 Neighborhood Safety and Connectivity (Levy)

Category: **Improved Mobility/Connectivity** Status: **Approved Prior**
 Department: **Transportation** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
53,962,353	10,800,000	5,749,560	5,886,961	6,022,966	6,160,834	6,301,228	6,445,804	6,595,000

Description and Scope

The Transportation Department has a backlog of neighborhood safety, connectivity, sidewalk, bicycle, technology, and maintenance needs. Examples include: a backlog of neighborhood sidewalk projects identified by community members that would take more than 30 years to complete at current funding levels; backlogs of pedestrian crossing projects, traffic calming projects in neighborhoods all over the City, school traffic improvement projects, and a funding shortfall for new and upgraded bicycle facilities citywide. During the first two years, over 35 projects were identified for delivery

This fund will help address the backlog projects and prioritized new projects in the following categories:

- Neighborhood safety projects: Provide traffic calming, reduce speed and non-local traffic, reduce potential for collisions in neighborhoods and around schools, add mid-block crossings and other crosswalks with enhanced safety features such as flashing lights, and other projects.
- New sidewalks/trails/paths: Add sidewalks and paths to provide walking access to connect neighborhoods and provide safe walks to schools, parks, shopping and other destinations.
- Technology for safety and traffic management: Improve City's capability to implement technology that improves safety, traffic flow, traveler information and other emerging technology, such as autonomous vehicles.
- Enhance maintenance: Repairs and improvements to existing transportation facilities with outstanding maintenance needs such as sidewalks, trails, slopes, walls, poles, lighting, wiring and street cleaning.
- New bike facilities: Add facilities to create a safe and connected bike network for commuting, recreation and family activities.

Rationale

In November 2016, the residents of Bellevue approved Proposition 2 which assessed a \$0.15 per \$1,000 levy to fund Neighborhood Safety, Connectivity and Congestion Reduction projects. This project addresses Council's desire to address the backlog of projects and the potential to prioritize new projects in the project categories above. Projects are either funded wholly by the Levy, leverage other existing Transportation Department programs, or utilize other City funding sources, grants, and/or private development opportunities to stretch the Levy Program investment. Levy Program funding pays for related project costs such as planning, design and public outreach, and supports an increase in staff levels to deliver projects, in accordance with the ballot measure.

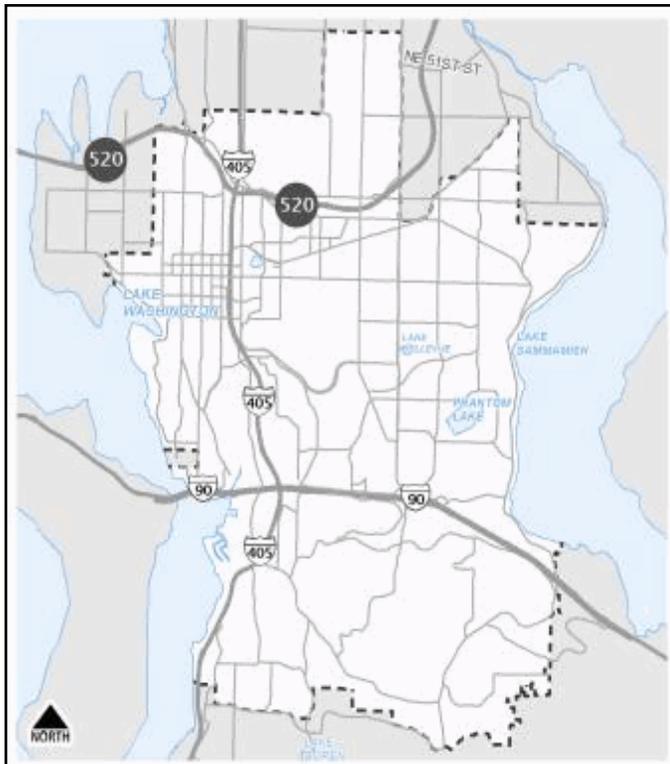
Environmental Impacts

Project-specific environmental studies may be required and will be addressed on a per-project basis

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2025	53,962,353

Total Budgetary Cost Estimate: 53,962,353

Means of Financing

Funding Source	Amount
Transportation Levy Revenue	53,962,353

Total Programmed Funding: 53,962,353
Future Funding Requirements:

PW-R-200 Nighborhood Congestion Mngmt Project Implementation

Category: **Improved Mobility/Connectivity** Status: **New**

Department: **Transportation** Location: **Various locations throughout the City**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
5,000,000	-	500,000	-	1,000,000	-	1,500,000	-	2,000,000

Description and Scope

This project will complete design and fund construction of neighborhood congestion projects that address and ease congestion for motor vehicles within, near and/or connecting neighborhoods to services to improve access and mobility.

Rationale

One of the stated intentions for the \$2 million established for congestion management projects out of the levy funding was to begin the pre-design/designing process that would lead to a budget proposal for construction as/if needed. Design processes have identified that projects costs would greatly limit the number of projects built under the levy if additional capital funds are not available to implement.

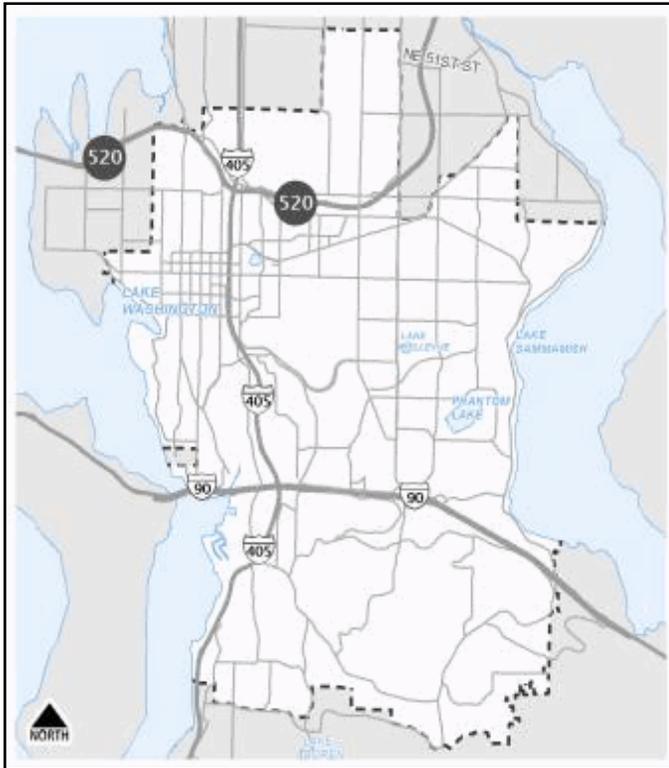
Environmental Impacts

Project-specific environmental studies may be required.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2025	5,000,000

Total Budgetary Cost Estimate: 5,000,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	5,000,000

Total Programmed Funding: 5,000,000
Future Funding Requirements:

Comments

PW-R-201 Bellevue College Connection

Category: **Improved Mobility/Connectivity** Status: **New**

Department: **Transportation**

Location: **SE 34th St/162nd Pl SE to W Lake Sammamish Pkwy**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
400,000	-	400,000	-	-	-	-	-	-

Description and Scope

This project is a partnership between King County Metro (Metro), Bellevue College (BC) and the City, and will reconstruct BC campus roadways to support frequent transit bus service, construct sidewalks and accessible bus stops and modify the 142nd Place SE/SE 32nd Street intersection. It will include a separated multi-use paved path connecting 145th Place SE to the Mountains to Sound Greenway Trail. It will provide weather protection on 142nd Place SE for transit users, pedestrians and cyclists. A Bellevue College Transit Center is envisioned to be developed along the corridor. This current funding request will advance design in partnership with KC Metro and BC.

Rationale

This project provides an east-west connection to businesses, parks, shopping and the I-90 trail. Residents want to use multiple modes of travel but there are no pedestrian and cycle facilities along this stretch of roadway. The project responds to one of the City's primary responsibilities: public safety and the need to minimize the City's liability by preserving the transportation infrastructure. This project helps to accomplish the department's mission to provide a safe and efficient transportation system that supports livable neighborhoods and a vital economy in partnership with the community.

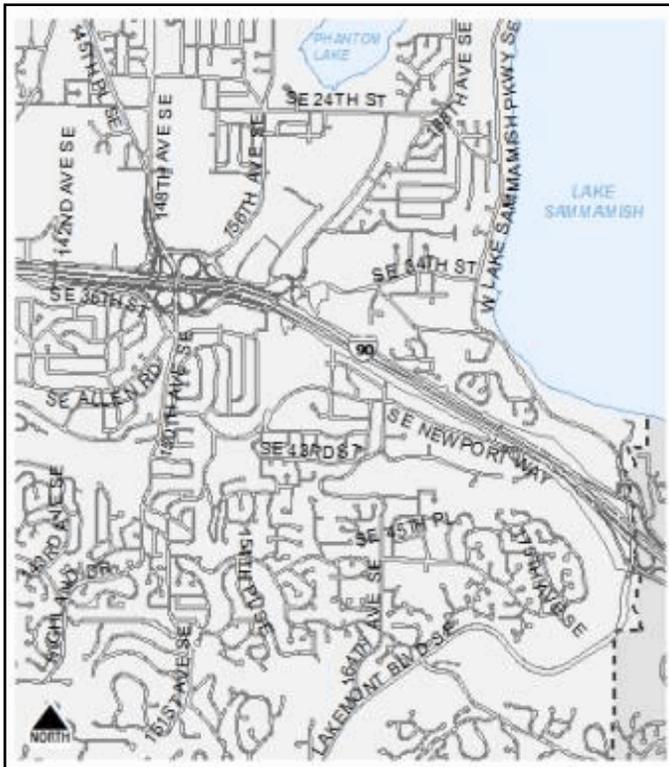
Environmental Impacts

An environmental determination will be made in conjunction with preliminary engineering for the project.

Operating Budget Impacts

Operating costs for this project will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2019	400,000

Total Budgetary Cost Estimate: 400,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	400,000

Total Programmed Funding: 400,000
Future Funding Requirements:

Comments

PW-R-202 150th Avenue SE at SE Newport Way

Category: **Improved Mobility/Connectivity** Status: **New**

Department: **Transportation** Location: **150th Avenue SE at SE Newport Way**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,500,000	-	2,500,000	-	-	-	-	-	-

Description and Scope

This project funds the completion of design and construction of a 600' southbound right turn pocket at the intersection of 150th Avenue SE and SE Newport Way, with sidewalk the length of the pocket to serve the six properties on the west side of 150th Avenue SE.

Rationale

This project was identified as a high priority neighborhood congestion reduction project needed to alleviate the ongoing congestion that occurs during peak traffic hours in the Eastgate area. Initial design funding is provided by the Neighborhood Safety, Connectivity and Congestion Levy.

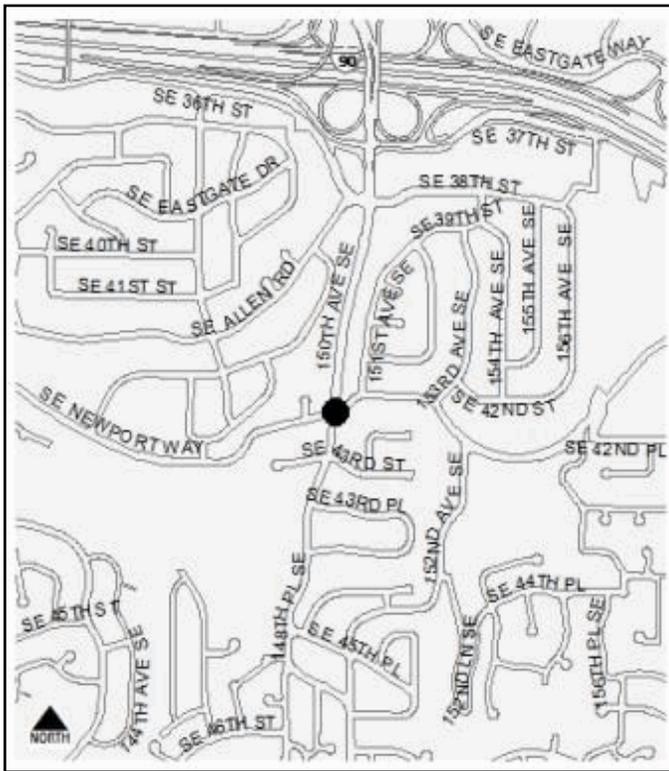
Environmental Impacts

A SEPA determination of non-significance was issued for this project.

Operating Budget Impacts

Operating costs will increase due to the maintenance of the roadway. An estimated \$20,000 will be required to fund these costs adjusted for inflation annually.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2019 - 2019	2,500,000

Total Budgetary Cost Estimate: 2,500,000

Means of Financing

Funding Source	Amount
Sale of Fixed Assets	2,500,000

Total Programmed Funding: 2,500,000

Future Funding Requirements:

Comments

PW-W/B-56 Pedestrian and Bicycle Access and Connections

Category: **Improved Mobility/Connectivity** Status: **Approved Prior**
 Department: **Transportation** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
13,361,286	9,796,286	467,000	480,000	493,000	508,000	523,000	539,000	555,000

Description and Scope

This program improves access and connections for people walking and bicycling. Projects funded through this program enhance mobility for everyone and simultaneously promote community health and foster environmental sustainability. Program funds build discrete small projects and may be used to leverage grants, and to enable partnerships with other City programs, agencies, or the private sector to construct larger-scale projects.

Rationale

Through this program the City responds to citizen requests, emerging needs and partnering opportunities to construct small-scale non-motorized transportation projects. Program priorities – derived from policy support in the Transportation Element of the Comprehensive Plan – are to provide access and to enhance connections for people walking and bicycling to schools, shopping, jobs, transit, parks and other destinations.

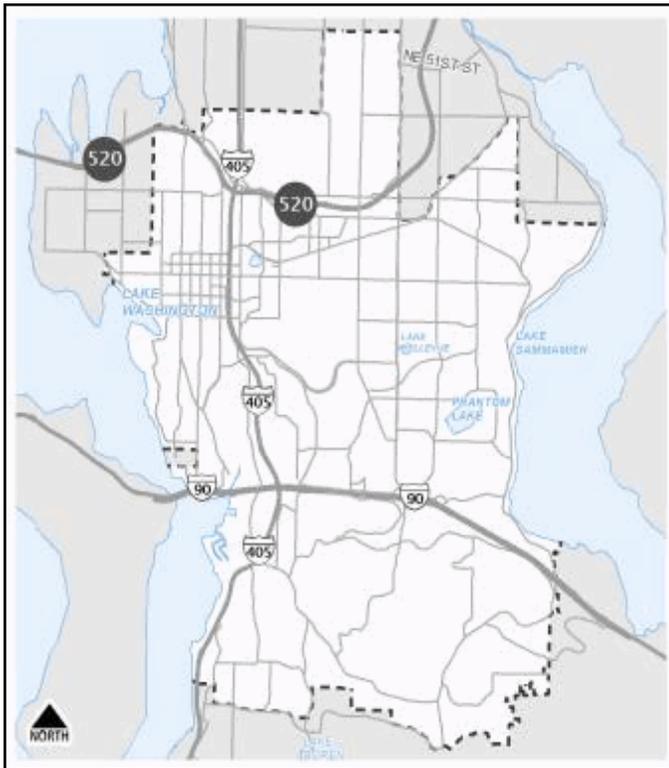
Environmental Impacts

Environmental impacts are minimal and are addressed as appropriate on a location-by-location basis.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2000 - 2025	13,361,286

Total Budgetary Cost Estimate: 13,361,286

Means of Financing

Funding Source	Amount
Charges for Services	1,646
Developer Contributions	30,000
Federal Grants	1,692,679
General Taxes & LTGO Bond Proceeds	4,423,857
Interlocal Contributions	603,829
State Grants	92,092
Transportation Funding	6,517,183

Total Programmed Funding: 13,361,286
Future Funding Requirements:

Comments

PW-W/B-76 Neighborhood Sidewalks

Category: **Improved Mobility/Connectivity** Status: **Ongoing**
 Department: **Transportation** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
17,427,309	8,522,309	1,167,000	1,200,000	1,232,000	1,269,000	1,306,000	1,345,000	1,386,000

Description and Scope

This program funds the community outreach, design, and construction of sidewalk projects in neighborhoods throughout the City. Neighborhood sidewalks are pedestrian facilities connecting neighborhood residents to neighborhood destinations including housing, parks, schools, shopping and services, employment, and the transit and school bus systems. Individual projects are selected in part based on strong and sustained community support demonstrated through other programs and public processes. Project costs, typically in the range between \$500,000 and \$2,000,000, exceed the financial capacity of ongoing minor capital programs like Pedestrian and Bicycle Access and Connections (CIP Plan No. PW-W/B-56), but the projects often do not compete well for stand-alone CIP project funding.

Rationale

This program helps to accomplish the department's mission to provide a safe and efficient transportation system that supports livable neighborhoods and a vital economy in partnership with the community. The program is designed to respond to identified neighborhood priorities for sidewalk facilities that may not otherwise compete for citywide CIP funding. Consistent with City policy, priority is given to neighborhood sidewalk segments that address safety issues; provide access to activity centers such as schools, parks, and commercial areas; provide accessible linkages to transit and school bus systems; complete planned pedestrian and bicycle facilities; and, provide system connectivity.

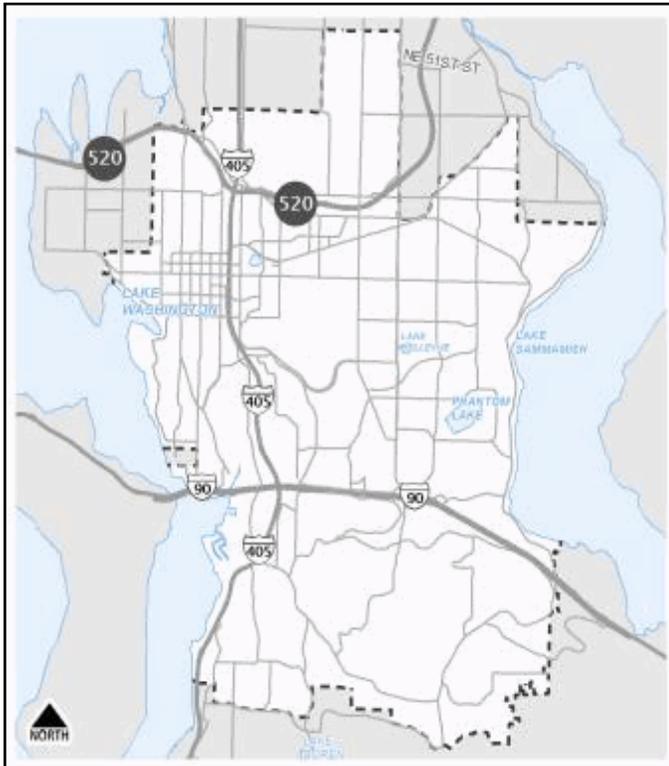
Environmental Impacts

Project specific environmental determinations will be made for each individual project in conjunction with its final design phase.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	17,427,309

Total Budgetary Cost Estimate: 17,427,309

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	2,568,616
General Taxes & LTGO Bond Proceeds	6,605,528
Interlocal Contributions	515,165
Transportation Funding	7,738,000

Total Programmed Funding: 17,427,309
Future Funding Requirements:

Comments

PW-W/B-78 Mountains to Sound Greenway

Category: **Improved Mobility/Connectivity** Status: **Approved Prior**
 Department: **Transportation** Location: **I-90 Corridor – I-405 to Lakemont Blvd**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
3,561,173	3,206,173	355,000	-	-	-	-	-	-

Description and Scope

This project will advance the design of priority segments of the Mountains to Sound Greenway Trail between I-405 and Lakemont Blvd. SE. This project will continue work initiated by the Mountains to Sound Greenway Trail Design Study. Trail design will typically include a 12-foot wide, hard surface cross-section. Various trail corridor segments will include additional design elements that may include trailhead treatments, way-finding and signage; planted roadway medians, street trees, and/or landscaped trail buffers; bridges, crosswalks, and mid-block crossings; lighting, trail furniture, and public art; and natural storm drainage practices where feasible. The current project budget is intended to fully fund the design phase for all at-grade segments between I-405 and 150th Avenue SE and vicinity of 156th Avenue SE and Lakemont Blvd. SE. Future project implementation may occur in phases or include interim facilities dependent upon funding availability and coordination with other public capital investments or private developments along the project alignment. This project is a continuation of the first phase of the Mountains to Sound Greenway Trail, from I-405 to 132nd Avenue SE, scheduled for construction in 2018 and 2019.

Rationale

This project will complete the design of segments of the Mountains to Sound Greenway Trail within Bellevue. There is currently a 3.6 mile gap in the Greenway Trail between I-405 and Lakemont Blvd. Bellevue's Comprehensive Plan identifies the need to address the "Eastgate Gap" and "integrate into the designs of frontage roads along the I-90 freeway corridor the Mountains-to-Sound Greenway concept." (Policy UD-53) The desire to improve multi-modal facilities in order to provide safe transportation alternatives for commuters and recreational users is recognized in the vision outlined in the 2009 Pedestrian & Bicycle Transportation Plan and the City's Comprehensive Plan policies. Fully completed design plans and cost estimates will make the project more competitive for grants or other sources of implementation funding.

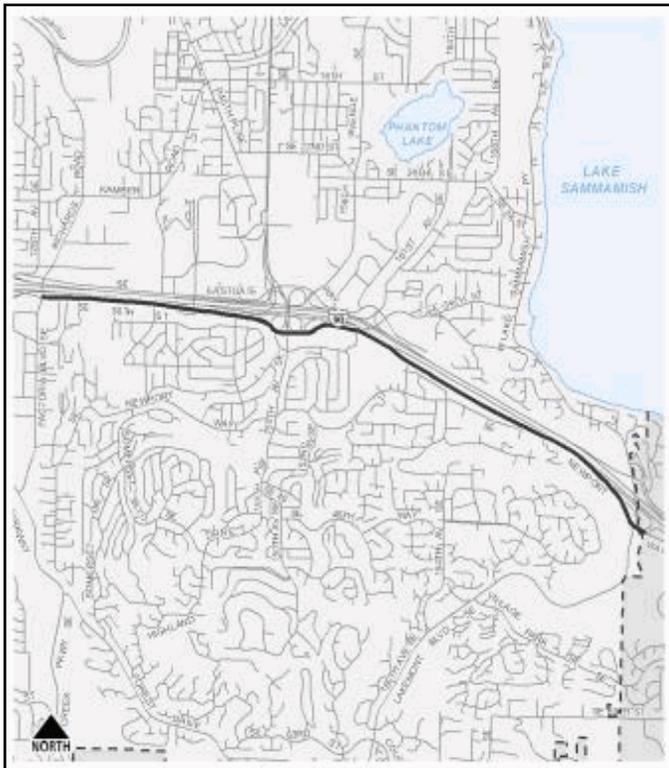
Environmental Impacts

A project specific environmental determination, consistent with state and federal requirements, will be made in conjunction with the final design for this project.

Operating Budget Impacts

Operating costs for this project will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2013 - 2019	3,561,173

Total Budgetary Cost Estimate: 3,561,173

Means of Financing

Funding Source	Amount
Federal Grants	1,660,000
General Taxes & LTGO Bond Proceeds	621,343
Real Estate Excise Tax	220,104
Transportation Funding	1,059,726

Total Programmed Funding: 3,561,173
Future Funding Requirements:

Comments

PW-W/B-83 Mnt to Sound Greenway Trail - Factoria Xing

Category: **Improved Mobility/Connectivity** Status: **New**
 Department: **Transportation** Location: **I-90 Corridor – I-405 to 132nd Avenue SE**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
17,555,000	1,500,000	15,055,000	1,000,000	-	-	-	-	-

Description and Scope

This project will construct the first phase of the Mountains to Sound Greenway Trail from I-405 to 132nd Avenue SE. The trail design includes a 12-foot wide paved trail, a grade separated crossing over Factoria Blvd. SE, a tunnel under the I-405/I-90 ramps, walls, storm system improvements, natural storm drainage practices where feasible, landscaping, street lighting, street furniture and wayfinding. The project will also add storage capacity to the Eastbound I-90 Offramp at Factoria Blvd. SE by relocating the existing trail and adding one additional storage lane. The project also will partner with WSDOT I-405 Renton to Bellevue Widening project to construct a single wall for the benefit for both projects. This project is funded by \$14 million in State Connecting Washington Funds and approximately \$2 million from WSDOT's I-405 Renton to Bellevue for the joint wall work.

Rationale

This project will construct the first 2,900 feet of the missing gap in the Mountains to Sound Greenway Trail. Bellevue's Comprehensive Plan identifies the need to address the "Eastgate Gap" and "integrate into the designs of frontage roads along the I-90 freeway corridor the Mountains-to-Sound Greenway concept." (Policy UD-53) The desire to improve multi-modal facilities in order to provide safe transportation alternatives for commuters and recreational users is recognized in the vision outlined in the 2009 Pedestrian & Bicycle Transportation Plan and the City's Comprehensive Plan policies. The relocation of the trail from the eastbound I-90 off-ramp will address traffic safety concerns associated with the off-ramp backing up onto I-90 during peak hours. Constructing a joint wall with WSDOT's I-405 Renton to Bellevue project is a more efficient construction method for both projects and helps minimize construction impacts by doing the work all at once.

Environmental Impacts

Consistent with federal and state environmental requirements, this project obtained NEPA and SEPA environmental approval and will obtain the required City, state and federal permits prior to construction.

Operating Budget Impacts

Operating costs will increase due to the maintenance of the trail, street lighting, landscaping, and other similar costs. An estimated \$15,000 of annual maintenance (adjusted for inflation) will be required to fund operating costs associated with this project.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2018 - 2020	17,555,000

Total Budgetary Cost Estimate: 17,555,000

Means of Financing

Funding Source	Amount
General Taxes	142,977
Interlocal Contributions	2,055,000
Real Estate Excise Tax	721,512
State Grants	14,000,000
Transportation Funding	635,511

Total Programmed Funding: 17,555,000
Future Funding Requirements:

Comments

2019-2025 Adopted CIP: Improved Mobility and Connectivity

Combined, Completed Projects

CIP Plan Number	Project Title	\$ in 000s
		Total Estimated Cost
PW-R-146	Northup Way Corridor Improvements	13,701
PW-R-162	NE 6th Street Extension	960
	Total Combined, Completed Projects	\$14,661



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2019-2025 Capital Investment Program Plan

Quality Neighborhoods and Innovative, Vibrant & Caring Community

The goal of the Quality Neighborhoods and Innovative, Vibrant and Caring Community outcome is to maintain the high level of citizen satisfaction with Bellevue as an excellent place to live, and to continually improve access to the services and outreach programs that create a caring, vibrant, and diverse community. Its selection as an outcome in the Budget One process reflect the importance placed on achieving key Council Vision benchmarks such as; Transportation and Mobility, High Quality Built and Natural Environment, Bellevue: Great Places Where You Want to Be, and Achieving Human Potential.

There are four key elements that shape neighborhood quality: Neighborhood Core Needs, Social Connectivity, Adaptability and Neighborhood Character. Fulfilling these four elements supports the City of Bellevue in achieving its goal to maintain and enhance the high quality of life in Bellevue's distinctive neighborhoods.

Surveys of Bellevue citizens conducted annually show that the vast majority of residents (95%) rate their neighborhood as a Good or Excellent place to live. Citizens also strongly agree that their neighborhoods are safe and provide convenient access to day-to-day activities. There is, however, only average citizen agreement that Bellevue provides welcoming and supportive communities that care about residents.

Note: In adopting the 2019-2025 CIP, the City Council did not specifically identify projects to be funded by General Taxes vs. Bond Funding. Since both General Taxes and long-term general obligation bond proceeds are fungible means of project financing, some of the following project description pages have combined these funding sources into a single line. As the City enacts the adopted financing strategy, specific projects will be identified as recipients of the associated proceeds.

2019-2025 Adopted CIP: Quality Neighborhoods and Innovative, Vibrant, & Caring Community

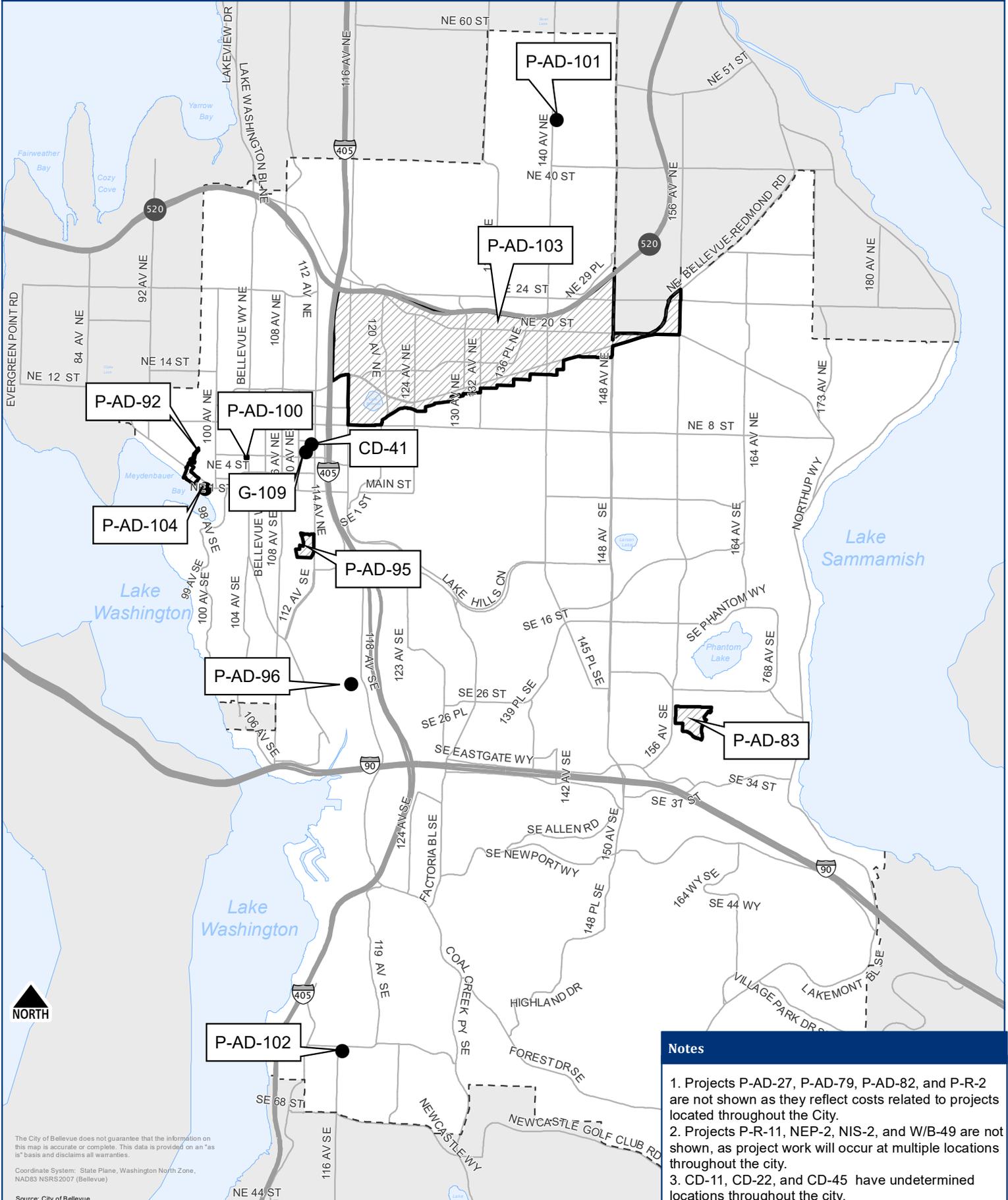
Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
CD-11	Public Art Program	\$2,450	\$8,656
CD-22	Enhanced Right of Way and Urban Boulevards (ERUB)	3,500	7,399
CD-45*	Mini City Hall Expansion	250	250
NEP-2	NEP-2.0 Neighborhood Enhancement Program	5,075	7,975
NIS-2	Neighborhood Partnerships	400	1,687
G-109	Affordable Housing Contingency	14,000	15,000
P-AD-27	Park Planning & Design	2,100	9,157
P-AD-79	King County Parks Levy	414	5,584
P-AD-82	Park & Open Space Acquisition (Levy)	9,825	19,478
P-AD-83	Bellevue Airfield Park Development (Levy)	10,000	11,520
P-AD-92	Meydenbauer Bay Phase 1 Park Development	1,500	19,222
P-AD-95	Surrey Downs Park Development (Levy)	3,574	6,529
P-AD-96	Mercer Slough East Link Mitigation	2,140	2,340
P-AD-100	Gateway/NE Entry at Downtown Park (Levy)	5,250	8,250
P-AD-101*	Bridle Trails/140th Street Park Development	2,600	2,600
P-AD-102*	Newport Hills Park Development	3,000	3,000
P-AD-103*	Bel-Red Parks & Streams	2,504	2,504
P-AD-104*	Meydenbauer Bay Park Phase 2	9,167	9,167
P-R-02	Enterprise Facility Improvements	700	11,853
P-R-11	Parks Renovation & Refurbishment Plan	39,465	102,586
PW-W/B-49	Pedestrian Facilities Compliance Program	845	2,738
Total Quality Neighborhoods and Innovative, Vibrant, & Caring Community		\$118,759	\$257,497

Quality Neighborhoods and Innovative, Vibrant & Caring Communities

CIP Projects 2019 - 2025

2019 - 2020 City of Bellevue Budget



- Notes**
1. Projects P-AD-27, P-AD-79, P-AD-82, and P-R-2 are not shown as they reflect costs related to projects located throughout the City.
 2. Projects P-R-11, NEP-2, NIS-2, and W/B-49 are not shown, as project work will occur at multiple locations throughout the city.
 3. CD-11, CD-22, and CD-45 have undetermined locations throughout the city.

The City of Bellevue does not guarantee that the information on this map is accurate or complete. This data is provided on an "as is" basis and disclaims all warranties.

Coordinate System: State Plane, Washington North Zone, NAD83 NRSR2007 (Bellevue)

Source: City of Bellevue

CD-11 Public Art Program

Category: **Quality Neighborhoods/IVCC** Status: **Ongoing**
 Department: **CD** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
8,655,875	6,205,875	350,000	350,000	350,000	350,000	350,000	350,000	350,000

Description and Scope

Public Art Program funds will maintain 71 public art assets and create three new permanent assets in the 2019-2020 biennium. Between 2019 and 2025 the scope includes:
 Annual maintenance of 54 permanently sited or integrated artworks outdoors: 54 +new commissions
 New site specific commissions: 14
 Artwork conservation and major restorations: 3
 Public art programs: 4
 Neighborhood areas to receive public art: 9

Rationale

Public Art Program funds implement the City's commitment to investment in art. Public art investments are linked to park improvements, public buildings, transportation projects, and neighborhood sites to integrate visual art into the everyday life of Bellevue citizens. The community will obtain permanent and temporary art works with this funding and participate in their development. These art works will contribute aesthetically and culturally to the community's quality of life by being accessible, in public ownership, representative of various styles, periods, or materials, and/or relating to the life of the community.

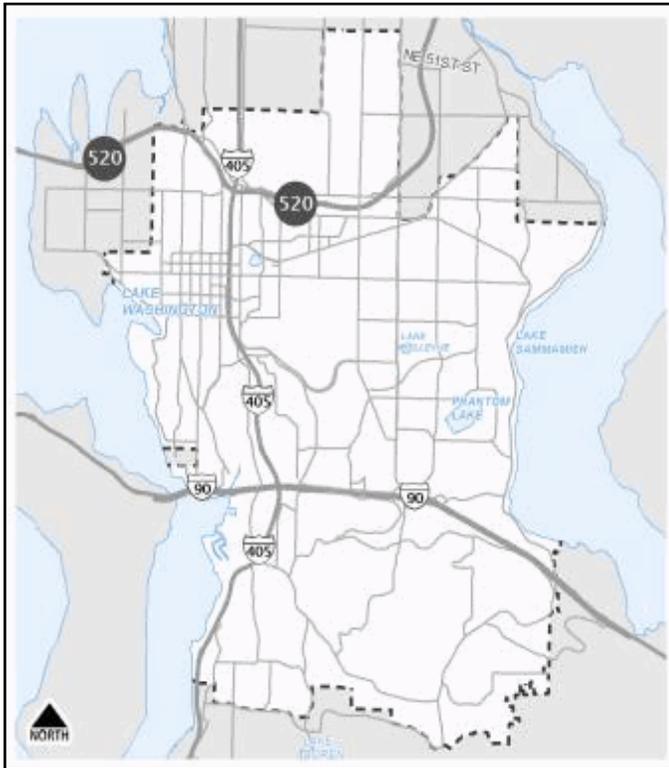
Environmental Impacts

Reviewed on a per project basis.

Operating Budget Impacts

This program will have no impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	8,655,875

Total Budgetary Cost Estimate: 8,655,875

Means of Financing

Funding Source	Amount
Charges for Services	31,834
Contributions from Other City Funds	427,509
General Taxes & LTGO Bond Proceeds	7,771,826
Judgements/Settlements	600
Miscellaneous Revenue	420,495
Operating Transfers In	2,005
Private Contributions	1,606

Total Programmed Funding: 8,655,875
Future Funding Requirements:

Comments

CD-22 Enhanced Right of Way and Urban Boulevards (ERUB)

Category: **Quality Neighborhoods/IVCC** Status: **Ongoing**
 Department: **CD** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
7,399,180	3,899,180	500,000	500,000	500,000	500,000	500,000	500,000	500,000

Description and Scope

This proposal funds enhancements to the public rights-of-way that help to create a cohesive yet distinct system of greenways and boulevards that provide multiple benefits and functions for our community. Funding is for consultant expertise in the fields of urban design, landscape architecture, public art and for implementation and installation. The ERUB program improves the character, function, and value of community streetscapes while lowering maintenance costs and liabilities. The program collaborates among departments and with the community to achieve enhancements that are consistent with City Council's vision. Work will include restoring inadequate or failed roadside vegetation with suitable landscaping, improving the environmental performance and user safety of key neighborhood and city connections, improving the overall experience of the city and supporting neighborhood character by incorporating enhanced design and art features that improve the overall appearance and promote multimodal use throughout Bellevue. Examples of possible design elements and features include: greenways that support connectivity and multimodal use, innovative designs that increase on-site runoff infiltration, medians and other streetscape infrastructure that improves safety and reduces long term costs, enhanced landscaping, special lighting and sidewalk design, urban design elements, and public art.

Rationale

This will work to enhance the city's largest asset, rights-of-way and boulevards, through collaborative long term and short term cost saving measures. Maintenance and enhancements to streetscapes, as Bellevue's most used public space, is critical in shaping the experience of residents and workers, and attracting new businesses to Bellevue. With the tremendous growth and change Bellevue is experiencing, this planning and implementation effort capitalizes on opportunities soon lost to affect the livability, safety, and aesthetics of Bellevue's most distinctive asset. Projects work to harness technological innovation in Bellevue's infrastructure, and to promote a sense of civic pride while providing enhanced mobility options and environments.

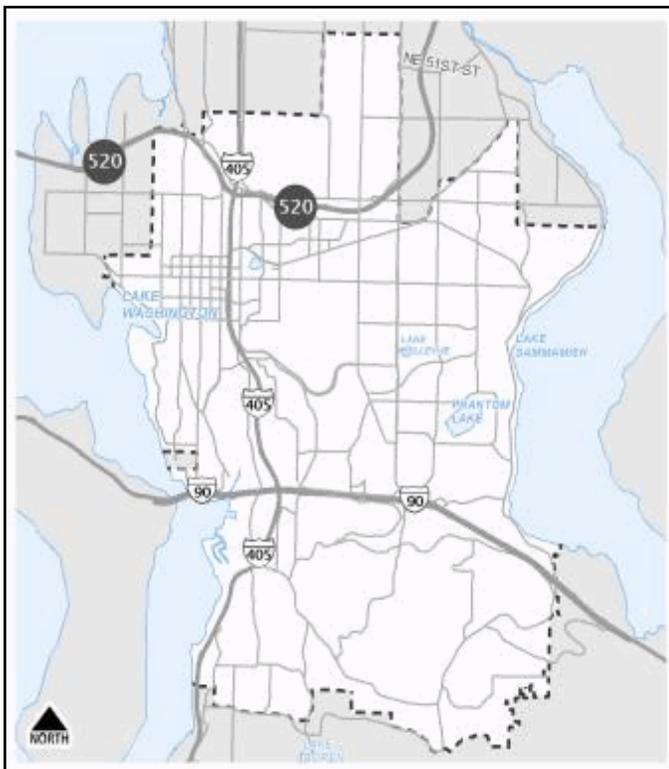
Environmental Impacts

Each project typically reduces the amount of impervious surface and/or on-site infiltration.

Operating Budget Impacts

This program will have no impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	7,399,180

Total Budgetary Cost Estimate: 7,399,180

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	6,791,177
Miscellaneous Revenue	608,003

Total Programmed Funding: 7,399,180
Future Funding Requirements:

Comments

CD-45 Mini City Hall Expansion

Category: **Quality Neighborhoods/IVCC**
 Department: **CD**

Status: **New**
 Location: **South Bellevue**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
250,000	-	125,000	125,000	-	-	-	-	-

Description and Scope

This proposal would fund a pilot Mini City Hall facility location in south Bellevue by the end of 2019. The facility would provide culturally appropriate and linguistically inclusive information and referral services for the community. The cost includes 175K per year to support staffing and facility operating costs.

Rationale

Mini City Hall in Crossroads Shopping Center has demonstrated the power of having a local connection for residents to obtain information and connection to needed city services. Building on the success and adopting best practices of the Crossroads location, the proposed service center in Factoria will provide meaningful connections with city staff and decision makers, as well as improving access to city services. South Bellevue Mini City Hall will offer a welcoming and safe place for our residents to gather, connect and have their voices heard. The development of community partnerships will be based on the interest and demand of the community.

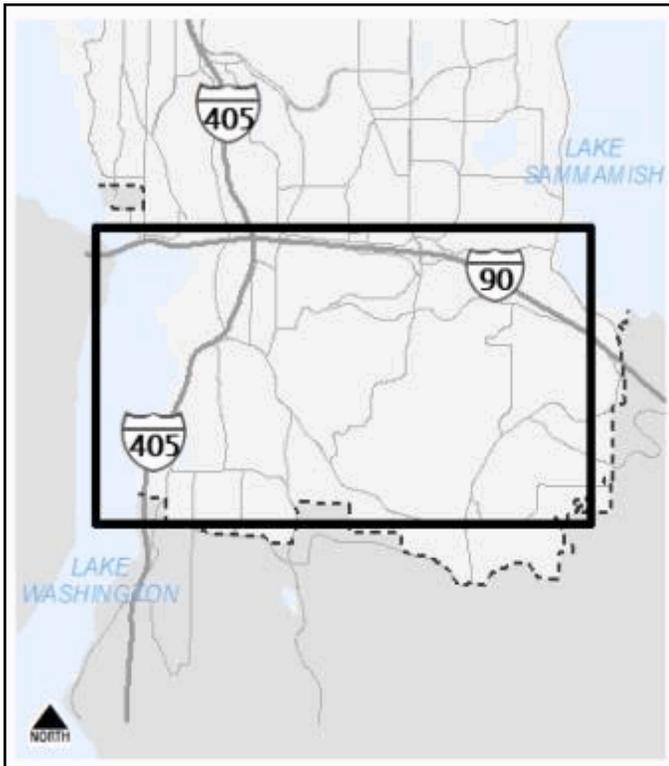
Environmental Impacts

Environmental impacts will be determine based on location

Operating Budget Impacts

This program will have no impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2019 - 2020	250,000

Total Budgetary Cost Estimate: 250,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	250,000

Total Programmed Funding: 250,000
Future Funding Requirements:

Comments

NEP-2 Neighborhood Enhancement Program

Category: **Quality Neighborhoods/IVCC**
 Department: **CD**

Status: **Approved Prior**
 Location: **Citywide - All 14 NEP Neighborhood Areas**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
7,975,000	2,900,000	725,000	725,000	725,000	725,000	725,000	725,000	725,000

Description and Scope

NEP provides a process and strategy for executing community-driven projects in neighborhoods. An allocation of \$725,000 per-year, from 2019 to 2026 (\$5.075M total), covers the project costs and program management. NEP will continue its 7-year rotation cycle through the 14 NEP Neighborhood Areas, reaching Downtown/BelRed and Lake Hills in 2019; Crossroads and Wilburton in 2020; West Bellevue and Woodridge in 2021; and Newport and Somerset in 2022. The rotation citywide has been approved by Council and is available on the city website.

Rationale

NEP would ensure that projects meet critical needs, provide maximum public benefit and align with city planning efforts. NEP would provide a method for funding smaller-scale, physical improvements that would not compete successfully for funding in the larger CIP, while offering citizens a voice in deciding how City funding is spent in their neighborhood.

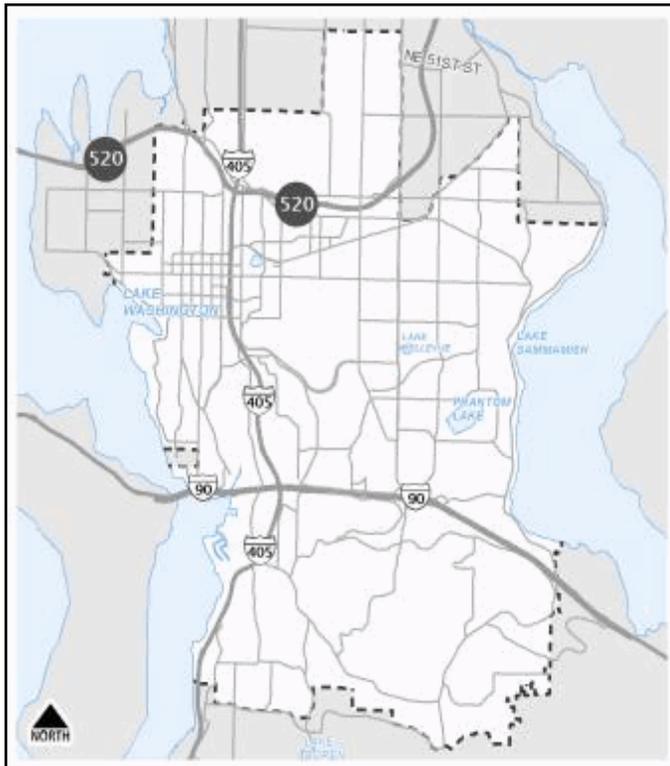
Environmental Impacts

Environmental impacts will be determined on a project by project basis

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2025	7,975,000

Total Budgetary Cost Estimate: 7,975,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	7,975,000

Total Programmed Funding: 7,975,000
Future Funding Requirements:

Comments

NIS-2 Neighborhood Partnerships

Category: **Quality Neighborhoods/IVCC**
 Department: **CD**

Status: **Approved Prior**
 Location: **Various Locations**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
1,687,218	1,287,218	80,000	80,000	80,000	80,000	80,000	-	-

Description and Scope

The Neighborhood Partnerships program is a program focusing on small capital improvements, educational and community-building activities to improve the quality and appearance of neighborhoods throughout Bellevue. Neighborhood Partnerships provides funding for Neighborhood Match and specific site opportunity projects, including such capital improvements as community landscaping, neighborhood entry treatments, enhancements for public gathering spaces, and projects that result in improvement of overall community livability, appearance and sense of community. Partnership projects and events are designed to strengthen community pride, stimulate private investment and restore neighborhood vitality. The City's primary role will be as a catalyst, engaging in activities which both demonstrate and encourage a resurgence of confidence in the quality and appeal of Bellevue neighborhoods.

Rationale

Council has set a high priority on neighborhood services. Neighborhood Partnerships addresses the needs of neighborhoods seeking to maintain their quality appearance and character in partnership with the City, its residents and community organizations. Major goals and outcomes include: Increased private investment in the neighborhood, with the City acting as a catalyst; reinforcement of neighborhood image; enhancement of neighborhood character and identity; cultivation of neighborhood public gathering spaces; resolution of problems related to aging; continued emphasis on coordination of work already being done by City departments; stronger relationships with neighborhoods; continued development of citizen participation and leadership at the neighborhood level

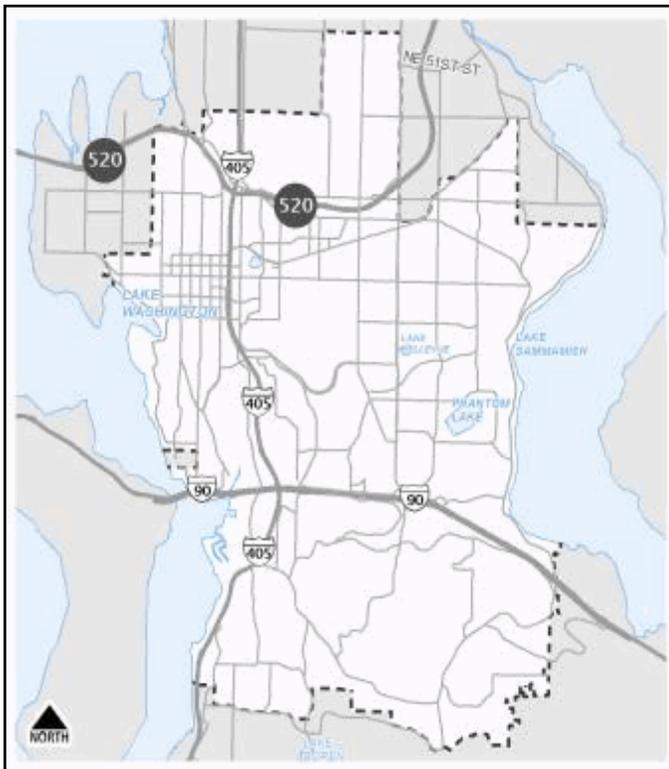
Environmental Impacts

Environmental impacts will be determined on a project by project basis

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2006 - 2023	1,687,218

Total Budgetary Cost Estimate: 1,687,218

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	1,487,218
Miscellaneous Revenue	200,000

Total Programmed Funding: 1,687,218
Future Funding Requirements:

Comments

G-109 Affordable Housing Contingency

Category: **Quality Neighborhoods**
 Department: **CD**

Status: **Ongoing**
 Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
15,000,000	1,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000

Description and Scope

This CIP project provides funding to be held in contingency until further direction from the City Council. New or preserved affordable housing would be funded only after Council review and approval of project proposals.

Rationale

This project provides additional resources to implement Bellevue's adopted Affordable Housing Strategy. Affordable housing funding beyond current levels is necessary to achieve a greater outcome in new or preserved housing, especially in units that serve households earning less than 60% of area median income where Bellevue has the greatest housing need.

Environmental Impacts

N/A

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	15,000,000

Total Budgetary Cost Estimate: 15,000,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	15,000,000

Total Programmed Funding: 15,000,000
Future Funding Requirements:

Comments

P-AD-27 Park Planning & Design

Category: **Quality Neighborhoods/IVCC** Status: **Ongoing**
 Department: **Parks & Community Services** Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
9,157,471	7,057,471	300,000						

Description and Scope

The Parks and Community Services Department coordinates planning, design and technical work for ongoing park planning efforts, supports multi-departmental planning initiatives, explores potential partnership opportunities, and studies the feasibility of future park acquisition and development projects. Past work has resulted in successful partnerships with the Bellevue Rotary (Inspiration Playground), Seattle University (Bannerwood Park), Bellevue West Little League (Hidden Valley ballfields), and the Bellevue Boys & Girls Club (Hidden Valley Gymnasium). Funds have also been used to study light rail impacts, complete Bel-Red park research, complete the Aquatic Feasibility Study and complete surveys to support the Parks and Open Space System Plan Update. The Ashwood Park Master Plan update is currently funded with these monies.

Rationale

The park master planning process creates a plan that guides the future development of a park site. This public planning process responds to the present and future needs of the community and site opportunities and constraints in developing a park site in a strategic, systematic manner. Over time, changes in site conditions and user needs and the aging of park facilities necessitate the need to update or prepare new master plans for existing park sites. In some cases, master plans may address issues of liability or safety, pedestrian and vehicular access, and/or changes in adjacent land uses.

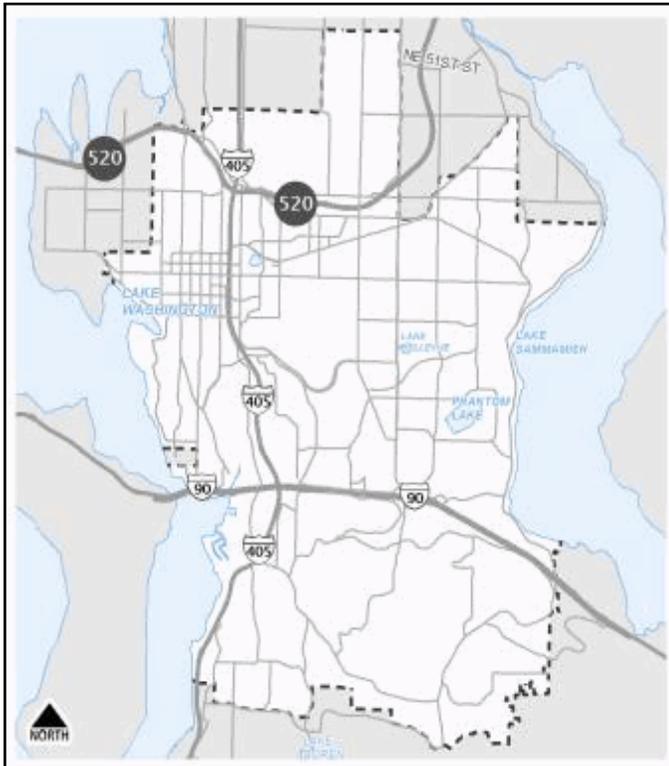
Environmental Impacts

Environmental impacts will be determined by the individual development projects proposed.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	9,157,471

Total Budgetary Cost Estimate: 9,157,471

Means of Financing

Funding Source	Amount
Charges for Services	988
Contributions from Other City Funds	50,000
General Taxes & LTGO Bond Proceeds	600,346
Miscellaneous Revenue	1,589
Private Contributions	312,440
Real Estate Excise Tax	7,057,032
Rents and Leases	3,589
Sale of Fixed Assets	1,130,537
Utility Rates/Fees	950

Total Programmed Funding: 9,157,471
Future Funding Requirements:

Comments

P-AD-79 King County Parks Levy

Category: **Quality Neighborhoods/IVCC** Status: **Approved Prior**
 Department: **Parks & Community Services** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
5,583,581	5,169,581	414,000	-	-	-	-	-	-

Description and Scope

This project provides funds to supplement the acquisition, development and renovation of parks, open space and trails that meet the purpose of the 2013 voter-approved Levy and Parks Property Tax Levy Agreement with King County. In 2013 the citizens of King County extended a tax increase to expand parks and recreation opportunities countywide that was originally passed in 2007. A portion of those funds are distributed to cities to assist with the acquisition, development and renovation of parks, open space and trails. Bellevue will continue to receive funds through 2019 in accordance with the terms of an Agreement between the City and King County. In the previous 6-year levy passed by the voters in 2008, the City used King County funds to supplement City funds to purchase property in the Richards Valley, South Bellevue and Coal Creek Greenways, assisted with a regional trails planning effort, and funded key trail development in the Coal Creek Natural Area. We expect to continue to use these funds to supplement Citywide park acquisition and development opportunities throughout the life of the levy.

Rationale

Projects may include acquisitions and development that meets the purpose of the Parks Property Tax Levy Agreement and allocated from the voter-approved King County parks levy approved in 2013. The actual funding allocation is based upon population and assessed values.

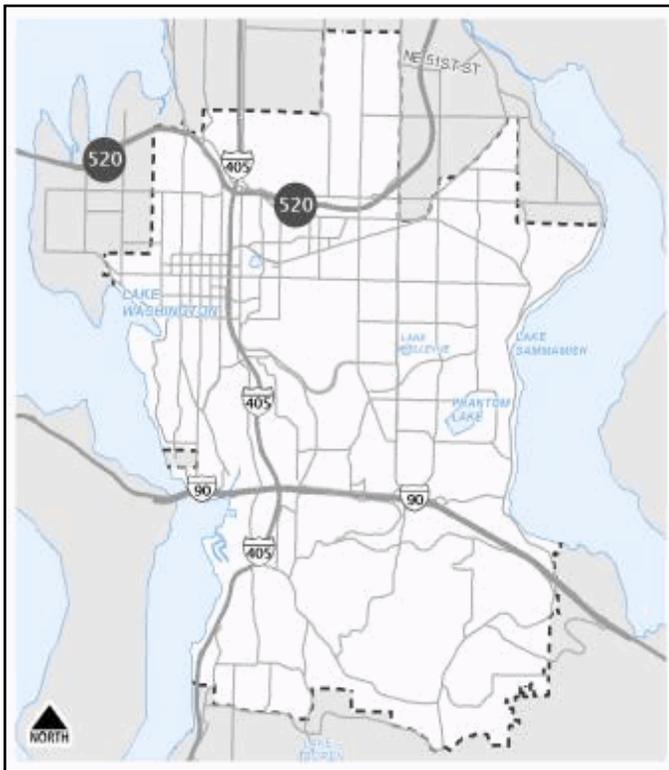
Environmental Impacts

Land acquisition is exempt from the requirements of the State Environment Protection Act (SEPA). The environmental impacts of development projects will be assessed on a case-by-case basis.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2014 - 2019	5,583,581

Total Budgetary Cost Estimate: 5,583,581

Means of Financing

Funding Source	Amount
Interlocal Contributions	5,262,362
Operating Transfers In	317,590
Other Taxes	3,629

Total Programmed Funding: 5,583,581
Future Funding Requirements:

Comments

P-AD-82 Park & Open Space Acquisition

Category: **Quality Neighborhoods/IVCC** Status: **Ongoing**
 Department: **Parks & Community Services** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
19,571,019	9,746,019	1,275,000	1,275,000	1,275,000	1,500,000	1,500,000	1,500,000	1,500,000

Description and Scope

This project provides resources to acquire park and open space property throughout the City. The overall goal is to acquire land that complements the existing park system, to increase public access to the waterfront, preserve open space and natural areas, protect water quality, increase trail connectivity and create opportunities for new neighborhood parks. The 2016 Parks & Open Space System Plan identifies needs throughout Bellevue to provide additional parks and open space. Specific acquisition targets include the Eastgate neighborhood, Eastside Rail Corridor and Lake-to-Lake Trail connections, downtown Bellevue, the BelRed Corridor, along Lake Sammamish, and in support of the Grand Connection. We are also exploring the extension of the long-term agreement with WSDOT for the continued use of portions of Enatai Beach Park.

Rationale

Available open space is disappearing as land in Bellevue is developed for other uses. Where increases in population are occurring due to development or redevelopment, there is increased demand for additional parkland. It is incumbent upon the City to identify and satisfy this demand before available parkland disappears. This project is a high priority to meet the needs identified in the adopted 2016 Parks and Open Space System Plan. It will enable the City to react to opportunities that require immediate action and will help to ensure that adequate open space will be available to meet growing demands for both active and passive recreation.

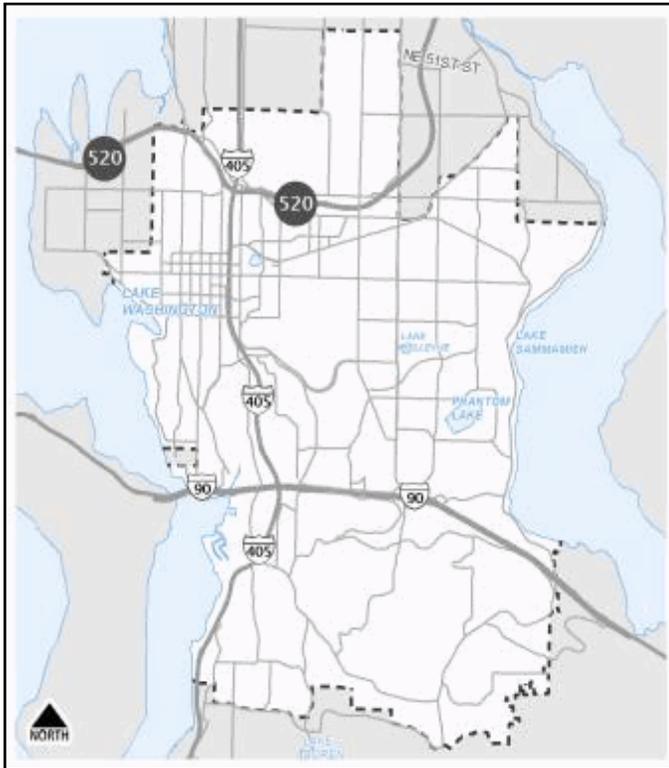
Environmental Impacts

Land acquisition is exempt from the requirements of the State Environment Protection Act (SEPA).

Operating Budget Impacts

Operating costs for this program will be determined on an as needed basis.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	19,571,019

Total Budgetary Cost Estimate: 19,571,019

Means of Financing

Funding Source	Amount
2008 Parks Levy - Property Tax	10,828,798
Interlocal Contributions	7,972,104
Rents and Leases	686,600
Sale of Fixed Assets	1,116
State Grants	82,401

Total Programmed Funding: 19,571,019
Future Funding Requirements:

Comments

P-AD-83 Bellevue Airfield Park Development (Levy)

Category: **Quality Neighborhoods/IVCC** Status: **Approved Prior**
 Department: **Parks & Community Services** Location: **160th Ave SE & SE 30th PI**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
11,519,654	1,519,654	-100,000	100,000	2,500,000	5,000,000	2,500,000	-	-

Description and Scope

At full build-out, the Park Master Plan includes two lighted, synthetic turf soccer/lacrosse fields, three Little League baseball/softball fields, picnic shelters, children's play areas, restrooms, parking, walking paths, interactive water features and trail connections. Approximately two-thirds of the park will remain in its natural wooded condition to provide passive recreational opportunities, trails and buffers to the adjacent neighborhood. The remainder will be constructed over a former landfill. Initial site development will include landfill and storm water management improvements to ensure public safety and responsible environmental stewardship. Park components for Phase 1 development will be determined during project design. Environmental Best Management Practices and low impact development strategies will be used in the design and construction.

Rationale

The Bellevue Airfield Park property is the last undeveloped large tract of land in Bellevue. Approximately one-third of the 27-acre site was operated as a municipal landfill from 1951 to 1964 and an airfield until 1983. It is currently a vacant, grass field rife with utility system easements, an aging landfill gas migration system, ground water monitoring wells, storm water systems, and a major sewer line. The remaining site is predominantly natural wooded area with a storm water collection system. This project will convert this site from a potential public liability into a highly useable, state-of-the-art environmental and recreational asset.

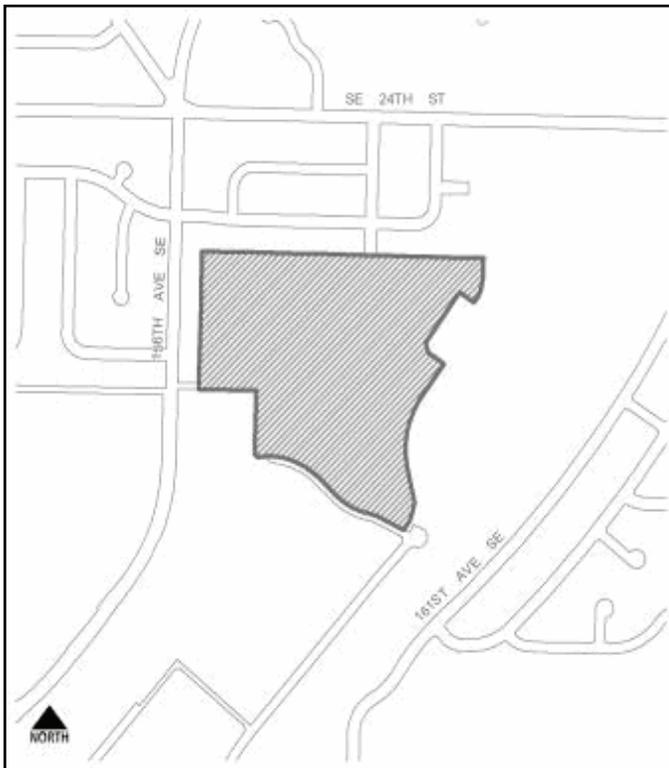
Environmental Impacts

Environmental review will be conducted in conjunction with plan development.

Operating Budget Impacts

Annual M&O costs will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2011 - 2023	11,519,654

Total Budgetary Cost Estimate: 11,519,654

Means of Financing

Funding Source	Amount
2008 Parks Levy - Property Tax	11,364,654
Real Estate Excise Tax	155,000

Total Programmed Funding: 11,519,654
Future Funding Requirements:

Comments

P-AD-92 Meydenbauer Bay Phase 1 Park Development

Category: **Quality Neighborhoods/IVCC**
 Department: **Parks & Community Services**

Status: **Approved Prior**
 Location: **Lake Washington Blvd NE & 98th PI NE**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
19,222,001	17,722,001	1,500,000	-	-	-	-	-	-

Description and Scope

This proposal funds design, permitting and construction of Phase 1 improvements to Meydenbauer Bay Park mainly west of 99th Avenue. The project will extend the existing Meydenbauer Beach Park to the east along the waterfront. The scope of work includes stream daylighting, beach expansion, beach house construction with a pedestrian overlook, shoreline restoration, canoe and kayak launch, a pedestrian promenade, pathways, playground equipment, retaining walls, landscaping, parking overlook, and an over-water pedestrian pier. Construction started in May of 2017 and is expected to be completed in early 2019.

Rationale

The community has consistently identified public access to the waterfront as a top priority, and connecting Downtown to the waterfront has been a longtime vision of the City. The adopted Meydenbauer Bay Park and Land Use Plan is the result of a comprehensive public outreach process that included neighbors, businesses and citizen groups. This ten acre, quarter-mile waterfront park will improve waterfront access and recreation opportunities for the entire community, celebrate history by preserving historic waterfront buildings, restore ecological functions and water quality, and strengthen the visual, cultural and physical connections of the downtown to Lake Washington.

Environmental Impacts

Environmental review was completed prior to initiating construction.

Operating Budget Impacts

Annual M&O costs estimated at \$400k in 2019 and (includes startup equipment) and \$300k/year beginning in 2020.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2013 - 2019	19,222,001

Total Budgetary Cost Estimate: 19,222,001

Means of Financing

Funding Source	Amount
Federal Grants	2,950,000
General Taxes & LTGO Bond Proceeds	4,152,589
Miscellaneous Revenue	48,914
Real Estate Excise Tax	10,570,498
State Grants	1,500,000

Total Programmed Funding: 19,222,001
Future Funding Requirements:

Comments

P-AD-95 Surrey Downs Park Development (Levy)

Category: **Quality Neighborhoods/IVCC** Status: **Approved Prior**
 Department: **Parks & Community Services** Location: **SE 9th St & 112th Ave SE**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
6,529,408	2,955,408	3,574,000	-	-	-	-	-	-

Description and Scope

This scope of work will be consistent with the updated Master Plan. The park will include large open grass areas, trails, playground equipment areas, a multi-use sports court, restroom, picnic shelters, landscaping, a viewing overlook and a series of retaining walls along the 112th Avenue park frontage. Per the MOU, Sound Transit has provided \$412,000 to fund the design and construction of a new entry drive and parking lot required because of the light rail alignment. Project timing assumes that construction would start in 2018. Timing is dependant on light rail construction progress.

Rationale

The City has maintained a portion of this former elementary school site as a neighborhood park since 1986 under an agreement with King County, who purchased the property from the Bellevue School District for use as a District Court. The City acquired the site from King County in 2005 as a public park. The redevelopment of Surrey Downs Park was part of the 2008 voter-approved Parks Levy. In 2013, the City approved the light rail alignment that will run adjacent to this site, and in 2014, approved a new location for the District Court functions. The park master plan was updated to reflect the impacts of the light rail alignment.

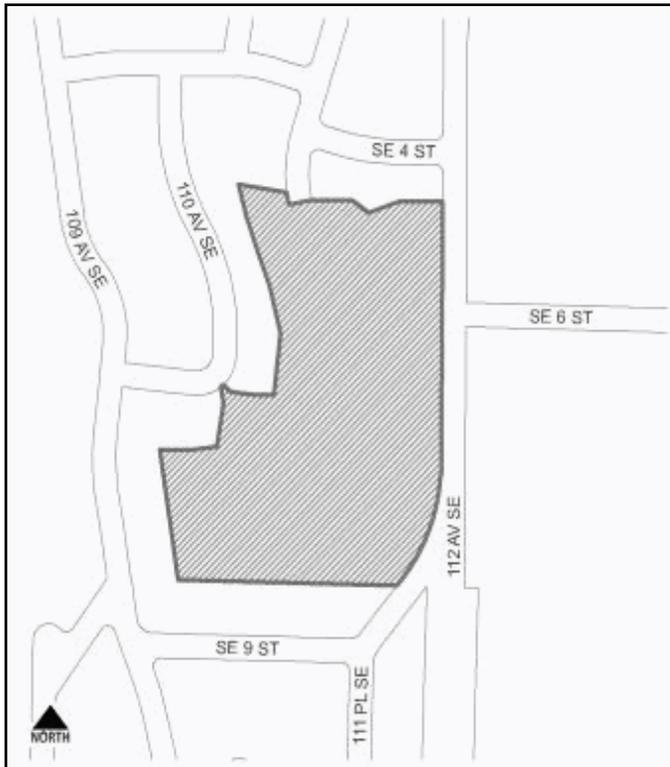
Environmental Impacts

An environmental determination will be made during project design.

Operating Budget Impacts

Annual M&O costs (funded by Levy LID lift) estimated at \$200k/year beginning in 2019.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2019	6,529,408

Total Budgetary Cost Estimate: 6,529,408

Means of Financing

Funding Source	Amount
2008 Parks Levy - Property Tax	6,063,408
Real Estate Excise Tax	466,000

Total Programmed Funding: 6,529,408
Future Funding Requirements:

Comments

P-AD-96 Mercer Slough East Link Mitigation

Category: **Quality Neighborhoods/IVCC** Status: **Approved Prior**
 Department: **Parks & Community Services** Location: **Mercer Slough**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,340,000	200,000	100,000	1,400,000	640,000	-	-	-	-

Description and Scope

The scope of work includes the design and construction of trails, trail connections, boardwalks, and the construction of the farmstand building to replace the existing structure that will no longer be accessible to the public. Work will take place following light rail construction (design in 2019, construction in 2020-2021).

Rationale

The City agreed to design and construct elements of Sound Transit's park mitigation commitments within Mercer Slough, as provided in the approved MOU. This funding is intended to pay the cost to restore the public park functions at Mercer Slough Nature Park displaced or modified by the light rail facility.

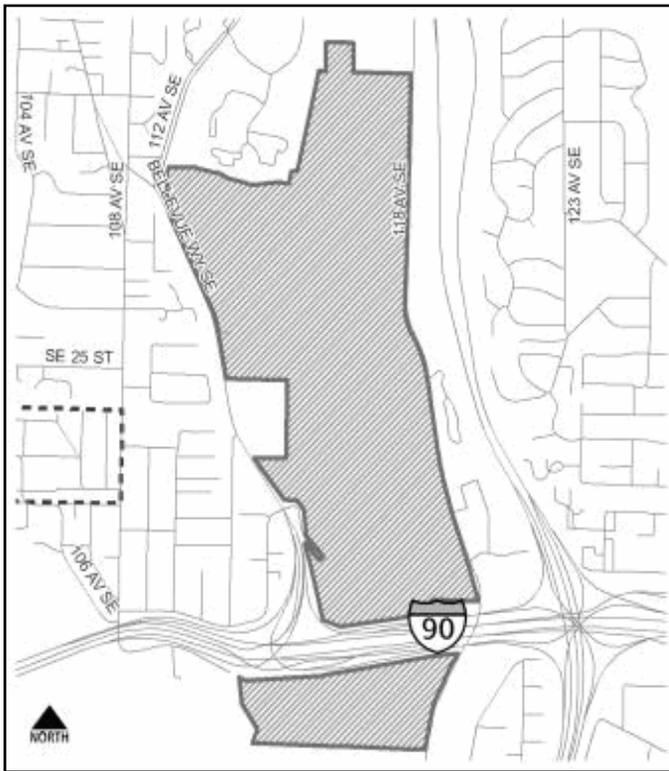
Environmental Impacts

Environmental review for this project was conducted as part of the Sound Transit East Link project design and permitting.

Operating Budget Impacts

Annual M&O costs will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2021	2,340,000

Total Budgetary Cost Estimate: 2,340,000

Means of Financing

Funding Source	Amount
Interlocal Contributions	2,340,000

Total Programmed Funding: 2,340,000
Future Funding Requirements:

Comments

P-AD-100 Gateway NE Entry at Downtown Park

Category: **Quality Neighborhoods/IVCC**
 Department: **Parks & Community Services**

Status: **Approved Prior**
 Location: **SW corner of Bellevue Way & NE 4th Street.**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
8,250,000	3,000,000	5,250,000	-	-	-	-	-	-

Description and Scope

The scope of the project includes design, permitting and construction of the improvements at the corner of Bellevue Way and NE 4th Street. Improvements will provide a critical connection to downtown Bellevue, and create an identity within downtown Bellevue that the park currently lacks. It also occupies a strategic location of the Grand Connection, and will provide a key feature and early implementation item for that vision. Planned elements include a water feature, significant art element and pedestrian connections to the central promenade and formal gardens along the park's eastern edge. The final design and project timeline may be influenced by the final vision approved for the Grand Connection.

Rationale

Development goals for for this portion of the Downtown Park have been recognized in Bellevue's Comprehensive Plan, Parks & Open Space System Plan, Downtown Subarea Plan and more recently in the vision of the Grand Connection. These goals, combined with a citizen-driven master planning process, established a framework that allowed the Downtown Park to evolve into one of the most recognized parks in Bellevue. It has become a central gathering place for special events and has emerged as a key factor in establishing the identity of downtown Bellevue. The park creates an important open space for downtown workers and residents, and plays a pivotal role in making downtown an appealing place to live, work and play. Development of this phase will provide the visual and functional connection to downtown Bellevue.

Environmental Impacts

Environmental review will take place during project design.

Operating Budget Impacts

Annual M&O costs will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2019	8,250,000

Total Budgetary Cost Estimate: 8,250,000

Means of Financing

Funding Source	Amount
2008 Parks Levy - Property Tax	5,396,000
Real Estate Excise Tax	2,854,000

Total Programmed Funding: 8,250,000
Future Funding Requirements:

Comments

P-AD-101 Bridle Trails/140th Street Park Development

Category: **Quality Neighborhoods/IVCC** Status: **New**
 Department: **Parks & Community Services** Location: **4432 140th Avenue NE**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,600,000	-	-	-	500,000	2,100,000	-	-	-

Description and Scope

The scope of work includes the design and construction of neighborhood park elements such as a picnic shelter, children's play area, walkways, landscaping and a parking lot.

Rationale

The property was acquired as a neighborhood park in 2014 using funds approved in the 2008 Parks & Open Space Levy. The staff worked closely with the Bridle Trails neighborhood to identify this acquisition opportunity, and then during the development of the park planning efforts. Development of this park would satisfy the need for a park in this area and satisfy a strong neighborhood interest.

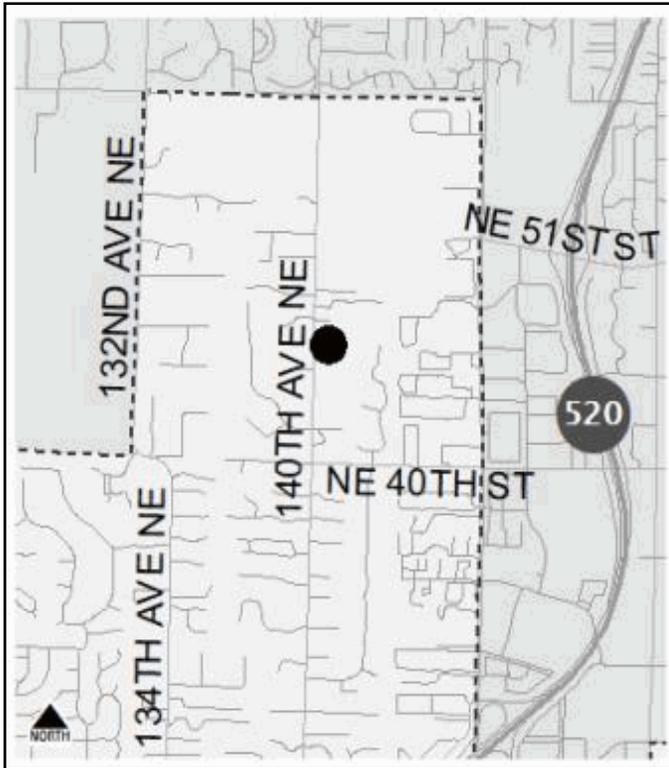
Environmental Impacts

An environmental review will be conducted during park design.

Operating Budget Impacts

Annual M&O costs will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2019 - 2022	2,600,000

Total Budgetary Cost Estimate: 2,600,000

Means of Financing

Funding Source	Amount
Real Estate Excise Tax	2,600,000

Total Programmed Funding: 2,600,000
Future Funding Requirements:

Comments

P-AD-102 Newport Hills Park Development

Category: **Quality Neighborhoods/IVCC**
 Department: **Parks & Community Services**

Status: **New**
 Location: **SE 60th St. and 116th Avenue SE**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
3,000,000	-	500,000	2,500,000	-	-	-	-	-

Description and Scope

The scope of work would include completion of the park planning efforts, followed by the design and construction of neighborhood park elements consistent with that plan.

Rationale

With strong support from the neighborhood, the City acquired a total of 10-acres beginning with the acquisition of the 5-acre Tyler Property in 2010, followed by the purchase of the 5-acre Patterson open space in 2015. The staff worked closely with the neighborhood to develop concept plans for the park, but have been unable to develop park improvements due to the lack of funding. The Newport Hills neighborhood has consistently been identified as being deficient in park space in the past several Park & Open Space System Plans. Development of a neighborhood park would help satisfy that deficiency.

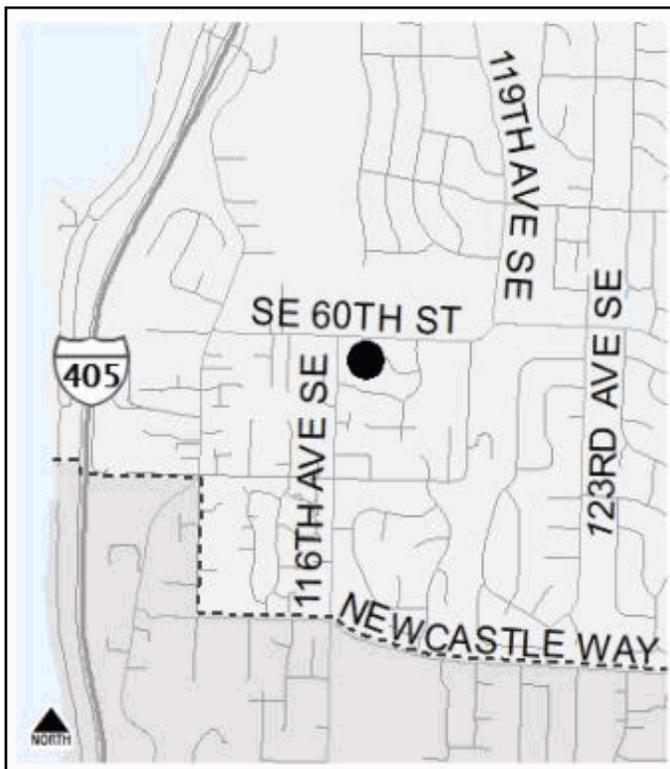
Environmental Impacts

An environmental review will be conducted during the park design.

Operating Budget Impacts

Annual M&O costs will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2019 - 2020	3,000,000
Total Budgetary Cost Estimate:		3,000,000

Means of Financing

Funding Source	Amount
Real Estate Excise Tax	3,000,000

Total Programmed Funding: 3,000,000
Future Funding Requirements:

Comments

P-AD-103 Bel-Red Parks & Streams

Category: **Quality Neighborhoods/IVCC** Status: **New**
 Department: **Parks & Community Services** Location: **BelRed Subarea**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,504,335	-	2,504,335	-	-	-	-	-	-

Description and Scope

The scope of work would include acquisition, planning, design and/or construction leading to the creation of park, open space and trail amenities identified in the BelRed Subarea Plan. Potential targets include the "Safeway Site," the West Tributary corridor, Goff Creek Corridor and Civic Plaza, Eastside Rail Corridor trailhead, and/or supplemental funding to acquire key park and open space along stream corridors.

Rationale

The BelRed Subarea plan projects the creation of 5,000 new housing units and 10,000 new jobs by 2030. Development activity consistent with that plan has been strong. Over 2,000 housing units are already completed or are under construction. The Children's Hospital, the Global Innovation Exchange, office buildings and REI headquarters are among the commercial endeavors. Early implementation of public infrastructure in support of this growth is also well underway, including road improvements, light rail construction and a new elementary school site. Yet public parks and stream corridors approved in the plan lag far behind. The 8-acre "Safeway" site now hosts initially unplanned utility infrastructure and wetland mitigation, narrowing the space available for a future park and restored stream. To date, the Spring District has provided only a 1-acre private park (with approximately one additional acre planned). The amenity incentive system has generated funds to implement some improvements or contribute to acquisition efforts to create needed park and open space amenities.

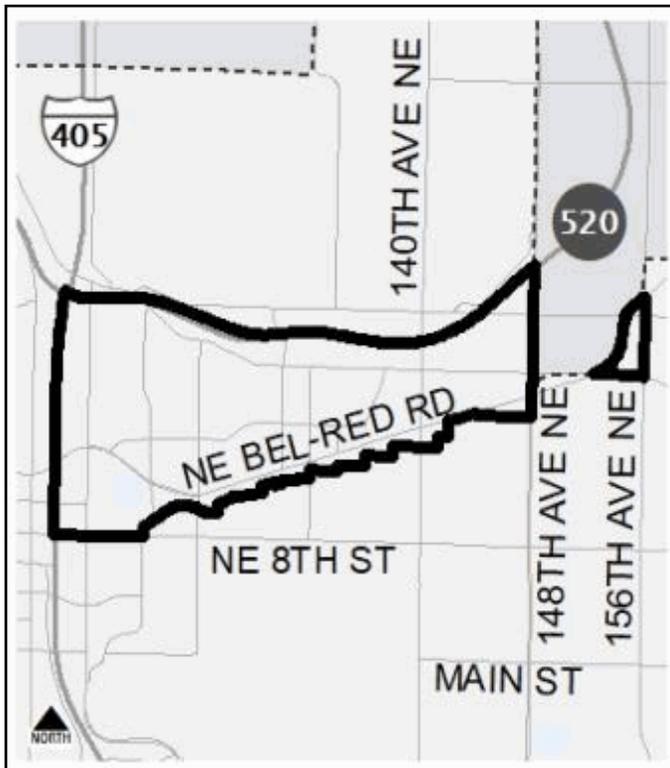
Environmental Impacts

Environmental review will occur during the design phase of a construction project.

Operating Budget Impacts

Annual M&O costs will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2019 - 2019	2,504,335

Total Budgetary Cost Estimate: 2,504,335

Means of Financing

Funding Source	Amount
Developer Contributions	2,504,335

Total Programmed Funding: 2,504,335
Future Funding Requirements:

Comments

P-AD-104 Meydenbauer Bay Park Planning and Design

Category: **Quality Neighborhoods/IVCC** Status: **New**
 Department: **Parks & Community Services** Location: **South of Lake Washington Blvd, between 99th & 100th**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
9,167,000	-	-	500,000	1,500,000	1,500,000	-	4,333,500	1,333,500

Description and Scope

The initial scope of work will include special studies needed to evaluate the improvements adopted in the master plan and implementation principles, and to design and permit those improvements. Future development envisions marina reconfiguration, extension of the pedestrian promenade, parking structures, shoreline restoration, floating boardwalk, elevated viewing platform, park activity building and a gateway/pedestrian connection to downtown Bellevue. The scope of work for the next phase of construction will depend on the results of the planning conducted and available funds. This project includes \$5.6 million in funds to leverage additional grant opportunities.

Rationale

Public access to the waterfront is consistently identified as a top priority in resident surveys, and connecting downtown Bellevue to the waterfront has been a longtime vision of the City. The adopted Meydenbauer Bay Park and Land Use Plan is the result of a comprehensive public outreach process that included neighbors, businesses and citizen groups, including a 14-member Citizen Steering Committee. This park will improve waterfront access and recreation opportunities for the entire community, will preserve historic waterfront buildings, restore ecological functions, and strengthen the visual, cultural and physical connections of the downtown to Lake Washington. Phase 1 of this waterfront park, which occurred largely west of 99th Avenue, is expected to be completed in early 2019.

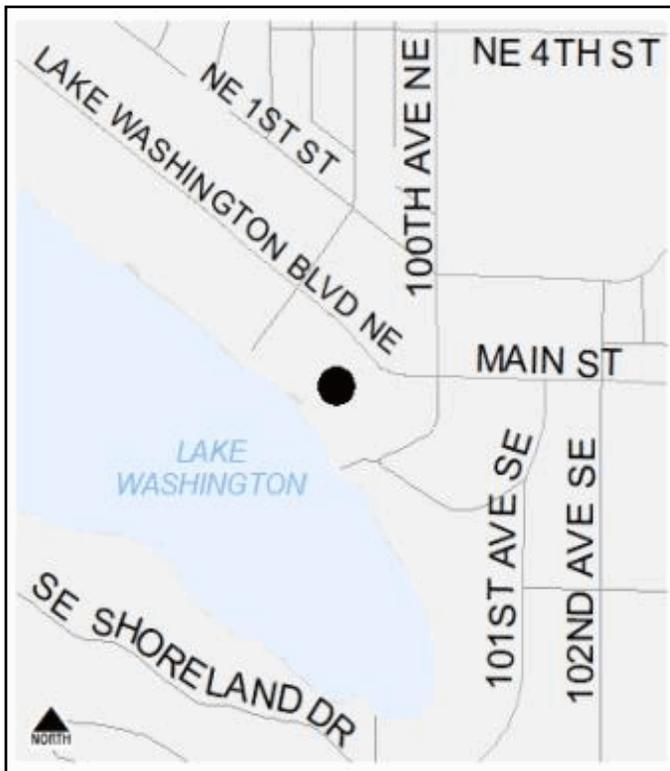
Environmental Impacts

Environmental review will occur in conjunction with project design.

Operating Budget Impacts

Annual M&O costs will be determined during the project's design phase.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2019 - 2025	9,167,000

Total Budgetary Cost Estimate: 9,167,000

Means of Financing

Funding Source	Amount
Contributions from Other City Funds	3,500,000
Real Estate Excise Tax	5,667,000

Total Programmed Funding: 9,167,000
Future Funding Requirements:

Comments

P-R-02 Enterprise Facility Improvements

Category: **Quality Neighborhoods/IVCC** Status: **Ongoing**
 Department: **Parks & Community Services** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
11,853,343	11,153,343	100,000	100,000	100,000	100,000	100,000	100,000	100,000

Description and Scope

This project consists of capital improvements to the Bellevue Golf Course and other Enterprise facilities. Past golf course projects have included reconstruction of tees, greens, and sand traps, cart paths, driving range lighting, hole realignment, and landscape improvements. Future Enterprise facility projects may include improvements to the Robinswood Tennis Center, Bellevue Aquatic Center, ballfields or Robinswood House.

Rationale

These improvements will limit City liability, maintain and enhance Enterprise facilities, maintain or increase annual revenue and/or reduce annual operating expenses.

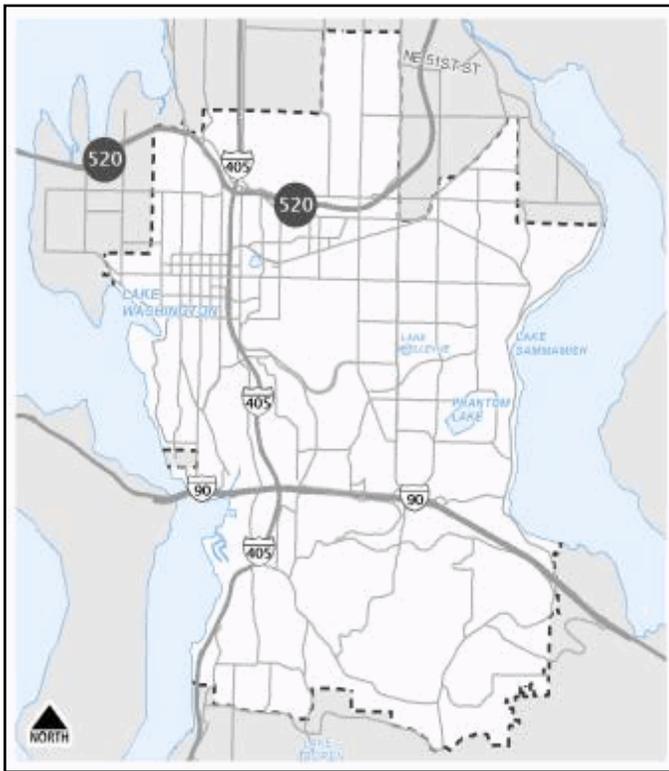
Environmental Impacts

Project-specific impacts will be reviewed during project design.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	11,853,343

Total Budgetary Cost Estimate: 11,853,343

Means of Financing

Funding Source	Amount
Charges for Services	5,823
Contributions from Other City Funds	9,664,737
General Taxes & LTGO Bond Proceeds	1,475,730
Judgements/Settlements	146,229
Miscellaneous Revenue	374,440
Rents and Leases	186,384

Total Programmed Funding: 11,853,343
Future Funding Requirements:

Comments

P-R-11 Parks Renovation & Refurbishment Plan

Category: **Quality Neighborhoods/IVCC** Status: **Ongoing**
 Department: **Parks & Community Services** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
102,662,737	63,197,917	4,975,186	5,408,365	5,548,049	5,675,751	5,812,469	5,951,000	6,094,000

Description and Scope

Typical park projects include repairs, renovation, replacement and/or upgrades to piers/docks, play equipment, drainage and irrigation, lighting, signage, fencing, pavement, sportsfields, trails, shorelines and open space. Building-related projects include repairs or replacements of roofs, flooring, building envelope and mechanical systems, as well as code, accessibility and efficiency upgrades.

Rationale

The park and open space system is comprised of approximately 75 developed parks on over 2,700 acres of land. Park infrastructure includes 34 major buildings with over 360,000sf of space, 31 restroom buildings, 38 sports fields, 46 playgrounds, 64 sports courts, 17 miles of fencing and 98 miles of trails. This project addresses improvements beyond normal maintenance requirements, including safety, accessibility and code-related issues. The City has placed high priority on reducing potential liability and increasing safety and accessibility into our park system. These repairs and renovations will preserve the quality of park facilities, reduce potentially dangerous conditions, and allow the public access into park properties and facilities.

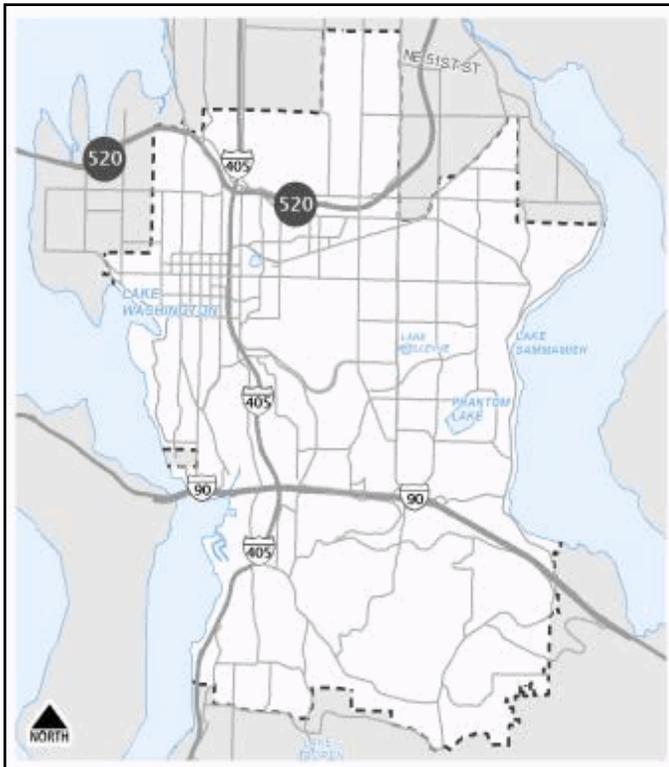
Environmental Impacts

Renovation and refurbishment projects are generally exempt from the State Environmental Protection Act (SEPA). Environmental review for larger projects will be completed on a case-by-case basis.

Operating Budget Impacts

Operating costs for this program will be determined on an as needed basis.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	102,662,737

Total Budgetary Cost Estimate: 102,662,737

Means of Financing

Funding Source	Amount
Contributions from Other City Funds	78,113
Developer Contributions	246,788
Federal Grants	1,159,851
General Taxes & LTGO Bond Proceeds	14,039,488
Intergovernmental Contributions	289,999
Miscellaneous Revenue	2,644,755
Private Contributions	183,624
Real Estate Excise Tax	82,685,382
Rents and Leases	731,918
State Grants	602,819

Total Programmed Funding: 102,662,737

Future Funding Requirements:

Comments

PW-W/B-49 Pedestrian Facilities Compliance Program

Category: **Quality Neighborhoods/IVCC** Status: **Ongoing**
 Department: **Transportation** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,738,131	1,893,131	110,000	114,000	117,000	120,000	124,000	128,000	132,000

Description and Scope

This program provides a resource to identify, inventory, prioritize, design, and construct spot improvements to pedestrian facilities citywide to meet compliance standards stemming from the Americans with Disabilities Act (ADA). This program serves as the City's dedicated resource for addressing citizen accessibility requests and implementing high priority improvements identified in the City's ADA Access infrastructure management program.

Rationale

Title II of the Americans with Disabilities Act (ADA) mandates municipalities to provide programs, facilities, and services that are accessible for citizens of all abilities. This program provides a resource for mitigating barriers to accessibility identified either through citizen requests or prioritized as high priority locations within the ADA infrastructure management program (a required element of ADA compliance).

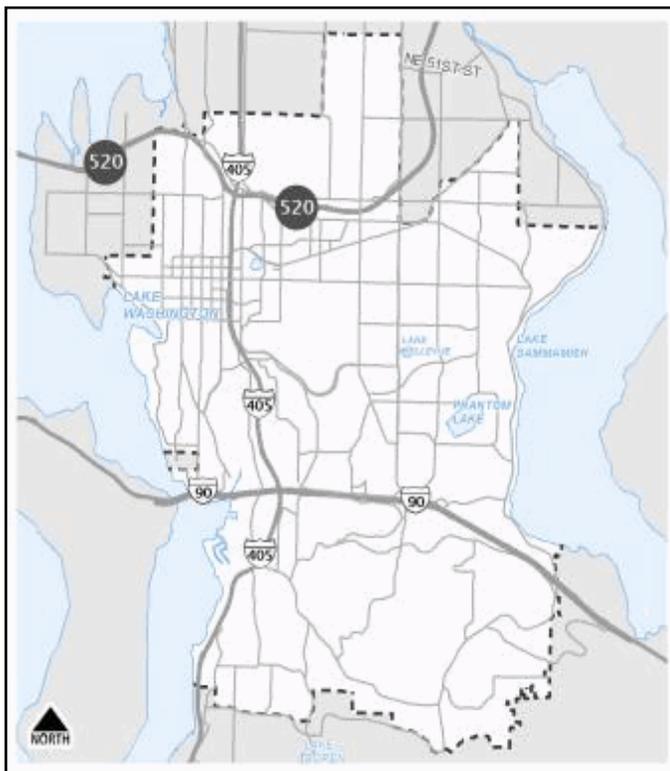
Environmental Impacts

Environmental impacts are minimal and are addressed as appropriate on a location-by-location basis.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	2,738,131

Total Budgetary Cost Estimate: 2,738,131

Means of Financing

Funding Source	Amount
Charges for Services	309
General Taxes & LTGO Bond Proceeds	687,426
Interlocal Contributions	33,200
Miscellaneous Revenue	171,741
Real Estate Excise Tax	128,261
State Grants	193,715
Transportation Funding	1,523,479

Total Programmed Funding: 2,738,131
Future Funding Requirements:

Comments

2019-2025 Adopted CIP: Quality Neighborhoods and Innovative, Vibrant, & Caring Community

Combined, Completed Projects

		<u>\$ in 000s</u>
CIP Plan Number	Project Title	Total Estimated Cost
CD-19	Advancing the Vision of the Pedestrian Corridor	739
CD-33	Grand Connection/Land Use Wilburton Zoning	1,000
Total Combined, Completed Projects		<u>\$1,739</u>



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2019-2025 Capital Investment Program Plan

Responsive Government

The Responsive Government outcome consists of projects that are considered to be of general municipal benefit. These projects include information technology projects and City facility investments.

Information technology (IT) investments implement projects that are aligned with the City's Technology Strategic plan and technology standards, encourage collaboration, and curtail uncontrolled proliferation of standalone systems.

Facility investments provide for compliance with legal mandates, improve health and/or safety, and maintain the existing infrastructure to preserve the City's large capital facility investment, improve asset utilization, and support the delivery of City services and programs

Note: In adopting the 2019-2025 CIP, the City Council did not specifically identify projects to be funded by General Taxes vs. Bond Funding. Since both General Taxes and long-term general obligation bond proceeds are fungible means of project financing, some of the following project description pages have combined these funding sources into a single line. As the City enacts the adopted financing strategy, specific projects will be identified as recipients of the associated proceeds.

2019-2025 Adopted CIP: Responsive Government

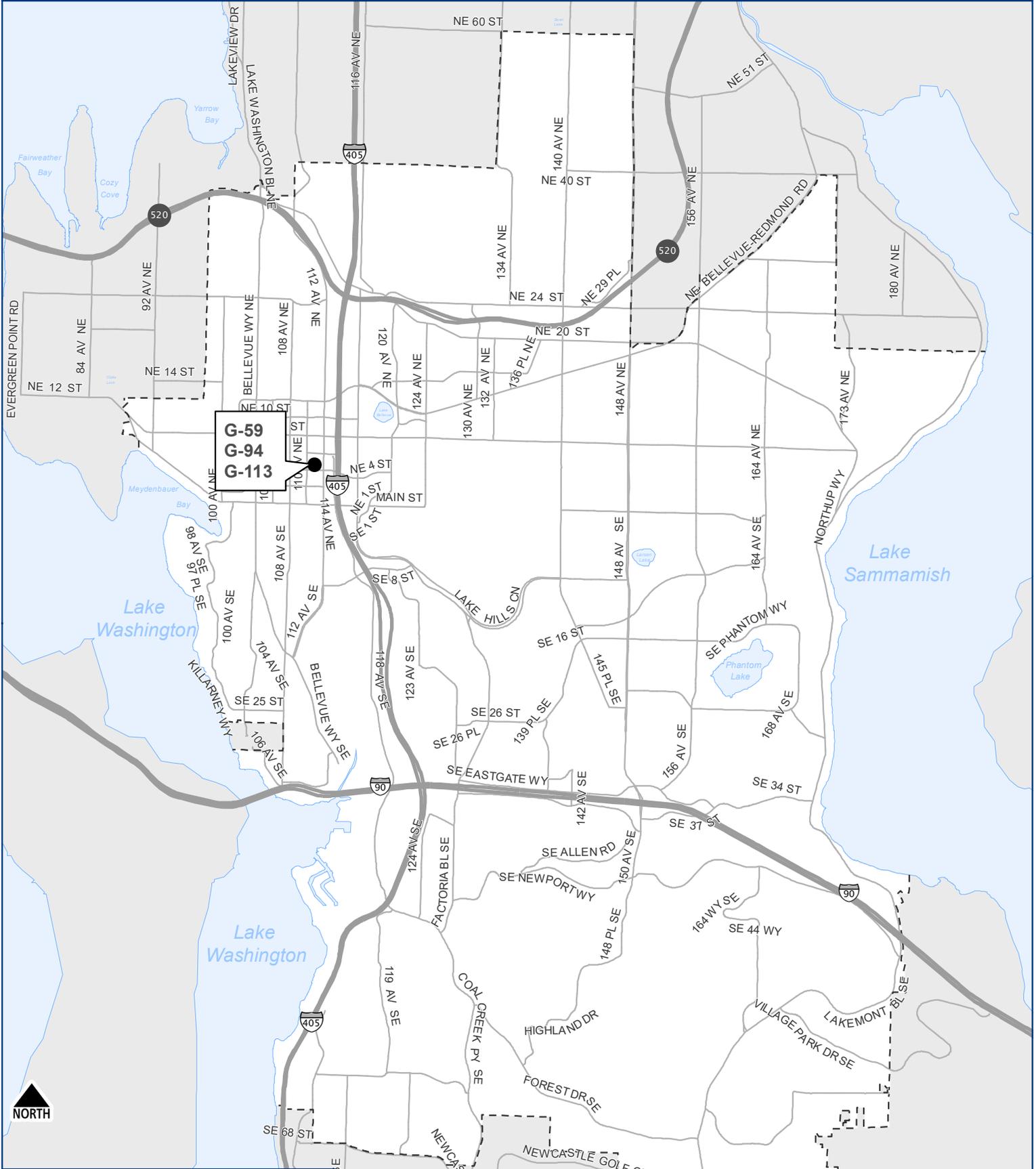
Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
G-04	Hearing Assistance for Public Spaces	\$120	\$480
G-59	JDE System Upgrade and Enhancements	500	15,750
G-94	Enterprise Application Replacement Reserve	6,800	8,900
G-113*	Facility Services Major Maintenance	9,775	9,775
PW-M-15	Wetland Monitoring	333	557
Total Responsive Government		\$17,528	\$35,462

*New CIP Plan for 2019-2025

Responsive Government CIP Projects 2019 - 2025

2019 - 2020 City of Bellevue Budget



Notes

1. M-15 and G-04 are not shown as they are in multiple locations throughout the city.

The City of Bellevue does not guarantee that the information on this map is accurate or complete. This data is provided on an "as is" basis and disclaims all warranties.
 Coordinate System: State Plane, Washington North Zone, NAD83 NSRS 2007 (Bellevue)

G-04 Hearing Accessibility for Public Spaces

Category: **Responsive Government** Status: **Approved Prior**
 Department: **Parks & Community Services** Location: **Various locations throughout the city.**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
480,000	360,000	120,000	-	-	-	-	-	-

Description and Scope

Assess, install or update hearing assistance systems in public meeting spaces in five Community Centers, Bellevue Botanical Garden, and customer service counters in City Hall.

Rationale

The City of Bellevue believes that providing full access for all its constituents is vital. Completing the next phase of this project will deliver hearing accessibility services and tools that residents have requested. It also supports Bellevue's compliance with the Americans with Disabilities Act (ADA) requirements to provide effective communication, and promotes equitable, accessible, and inclusive service for the public.

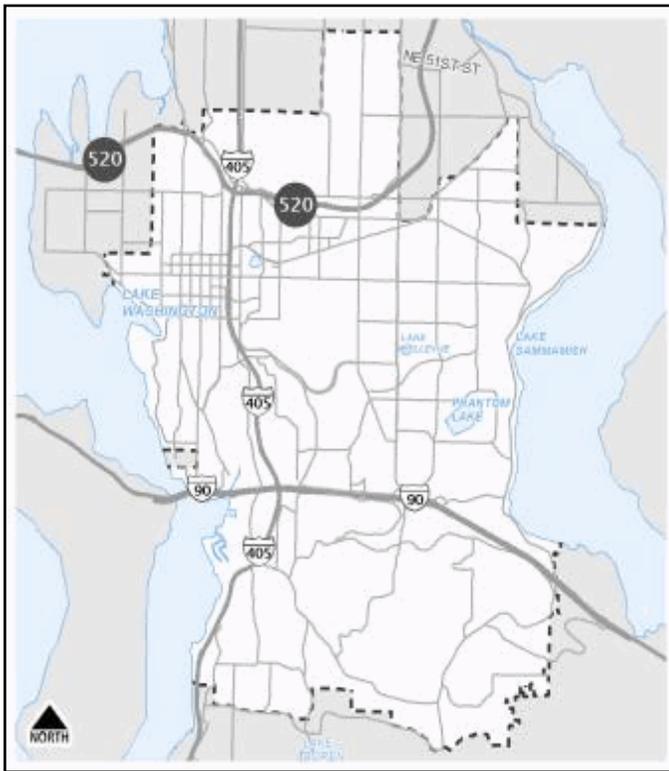
Environmental Impacts

N/A

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2019	480,000

Total Budgetary Cost Estimate: 480,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	480,000

Total Programmed Funding: 480,000
Future Funding Requirements:

Comments

G-59 Finance and Asset Management/Human Resources Systems

Category: **Responsive Government** Status: **Existing**
 Department: **Finance and Asset Management** Location: **Bellevue City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
15,750,349	15,250,349	300,000	50,000	50,000	50,000	50,000	-	-

Description and Scope

This project (G-59) originally provided for the replacement of the City's finance and human resource systems with the JD Edwards ERP system. The current CIP introduces funding to upgrade and enhance the City's Financial ERP system. This upgrade will extend its life to 2019, maintain full vendor (Oracle) support in compliance with regulatory standards and leverage new functionality. The availability of funding for enhancements is frequently necessary to achieve efficiencies identified during process improvement efforts. Remaining competitive by following industry best practices in a high demand market involves offering the workforce these essential tools to leverage their potential.

Rationale

A stable and accurate Finance and Asset Management and Human Resources System provides information required for financial planning, financial management and enabling the workforce to achieve their potential. This system equips the organization with the technology to perform financial management and conduct financial operations in a timely, consistent, and predictable manner. With investment in improved Human Resources talent management components, we will have a system better aligned with the needs of a changing workforce.

Environmental Impacts

N/A

Operating Budget Impacts

Experience indicates there are no M&O costs specific to individual enhancements. M&O costs for JDE are aggregated and managed under a IT department services contract.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2003 - 2023	15,750,349

Total Budgetary Cost Estimate: 15,750,349

Means of Financing

Funding Source	Amount
Contributions from Other City Funds	582,162
General Taxes & LTGO Bond Proceeds	11,890,577
Miscellaneous Revenue	195,733
Operating Transfers In	3,081,877

Total Programmed Funding: 15,750,349
Future Funding Requirements:

Comments

G-94 Enterprise Application Replacement Reserve

Category: **Responsive Government**
 Department: **Information Technology**

Status: **Ongoing**
 Location: **Cityhall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
8,900,000	2,100,000	800,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

Description and Scope

The City of Bellevue relies on enterprise applications used by all staff and are necessary for the efficient and effective operation of the city. The Enterprise Application Replacement (EAR) Reserve proposal is used as a financing mechanism to secure the planned replacement of the Financial and Human Resources Information System (JD Edwards), the Enterprise Asset Management System (Maximo), the city-wide Point of Sale (POS) system, city website, and others. Collectively these applications cost around \$8 million to procure and implement. Inadequate replacement funding hampers the ability to respond to future business needs in an ever-changing technology industry.

Rationale

The fund was established for eventually replacing enterprise systems, including JDE (\$5M for initial purchase and install in 2006), Maximo (over \$1.5M), POS (over \$330K), city website (over \$350K) and others. These enterprise applications, funded through the CIP and phased in over the past 10 years, have no established replacement funding, unlike some departmental line-of-business applications and most IT equipment. All departments use these applications for critical functions, such as payroll, procurement, accounting, credit card payments, asset management, work order tracking, and much more. The goal is to reasonably build up funding over time so that these major systems can be replaced when a strategic business shift is merited or at their end-of-life without creating undue fiscal stress on departmental operating budgets.

This proposal supports the City Council Vision of High Performance Government and the budget outcome for Responsive Government, specifically the factor of "stewardship of public trust". By allocating funds in this multi-year capital plan, the City reduces the downstream risk of designating large one-time funds for replacement of major business applications. An asset lifecycle management best practice is followed in planning for replacement and determining the long-term financial impact to ensure adequate fiscal resources to maintain investments and replace as necessary. The replacement cost may differ from initial implementation costs resulting in a gap, but this reasonable approach of saving for replacement can mitigate the size of additional funding request if needed.

Setting aside a nominal replacement amount each year is fiscally prudent and in keeping with other replacement practices per Government Finance Officers Association (GFOA) Asset Maintenance and Replacement best practices (2010). The EAR fund positively influences the City's AAA bond rating (Standard & Poor's and Moody's, 2017) that recognizes the city's careful oversight and fiscal stewardship on behalf of the public.

Environmental Impacts

None

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

FY2019-2025 Capital Investment Program

Project Map

Schedule of Activities



Project Activities	From - To	Amount
Project Costs	Ongoing	8,900,000

Total Budgetary Cost Estimate: 8,900,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	8,837,392
Miscellaneous Revenue	62,608

Total Programmed Funding: 8,900,000
Future Funding Requirements:

Comments

G-113 Facility Services Major Maintenance

Category: **Responsive Government** Status: **New**
 Department: **Finance and Asset Management** Location: **City Hall and the Bellevue Service Center**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
9,774,526	-	2,314,526	1,230,000	1,540,000	1,390,000	1,165,000	1,135,000	1,000,000

Description and Scope

Projects on the Major Maintenance Plan include assessments of building systems, system repairs and upgrades, major building remodels, and projects to improve energy efficiency in City Hall and the Bellevue Service Center. Many of the projects are preventive in nature.

Rationale

This project addresses necessary life-cycle upgrades, unexpected major repairs, energy conservation projects, and safety and accessibility issues at City Hall and the Bellevue Service Center. The project has been established in response to the high priority the city has placed on maintaining our major current facilities in a safe and responsible manner and providing for the most effective and efficient use of the facilities. The repairs and improvements accomplished through this project will maintain or enhance the operating condition of our primary city facilities and preserve or extend the useful life of these buildings.

Environmental Impacts

Where possible, projects are designed to reduce the city's overall energy usage.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	9,774,526
Total Budgetary Cost Estimate:		9,774,526

Means of Financing

Funding Source	Amount
Charges for Services	9,774,526

Total Programmed Funding: 9,774,526
Future Funding Requirements:

Comments

PW-M-15 Wetland Monitoring

Category: **Responsive Government**
 Department: **Transportation**

Status: **Ongoing**
 Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
557,239	224,239	11,000	57,000	58,000	59,000	50,000	51,000	47,000

Description and Scope

Perform ongoing wetland monitoring and maintenance activities required by the local, state or federal permits issued for the implementation of completed transportation improvement projects. Current funding is for the Northup Way Corridor Improvements project (PW-R-146), 120th Avenue NE Stage 3 project (PW-R-168) and the 124th Avenue NE - NE Spring Boulevard to Ichigo Way project (PW-R-166), and potentially new projects such as Newport Way SE - Somerset Blvd. to 150th Avenue SE (PW-R-185).

Rationale

This program will allow specific transportation improvement projects to be closed when construction is complete.

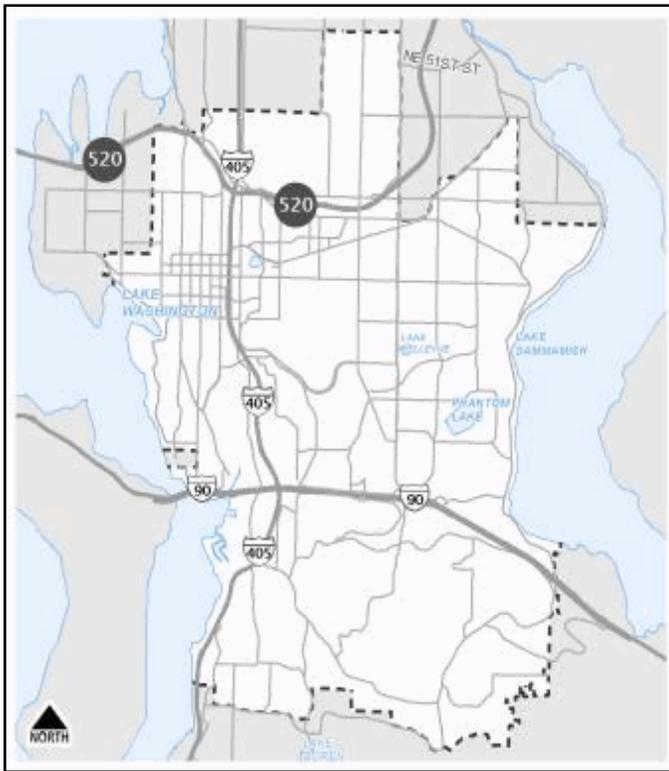
Environmental Impacts

Work performed under this program is required by the environmental determinations and/or permit conditions issued for specific transportation improvement projects.

Operating Budget Impacts

This program has no known impacts to operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	557,239

Total Budgetary Cost Estimate: 557,239

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	531,352
Miscellaneous Revenue	10,887
Real Estate Excise Tax	15,000

Total Programmed Funding: 557,239

Future Funding Requirements:

Comments

2019-2025 Adopted CIP: Responsive Government

Combined, Completed Projects

CIP Plan Number	Project Title	\$ in 000s
		Total Estimated Cost
G-01	COB Fuel System Replacement	\$645
G-111	Long-Range Property & Facilities Plan	280
	Total Combined, Completed Projects	\$925



2019-2025 Capital Investment Program Plan

Safe Community

The Safe Community outcome contains projects that maintain existing infrastructure and support the efforts of Bellevue's emergency personnel to respond to both the emergency and daily needs of Bellevue's citizens and those who work here in the daytime.

Projects funded in the 2019-2025 are public safety facility and major transportation systems related and preserve our capital investment in existing structures, address mandated safety issues, reduce City liability, and provide a working environment for delivery of 24-hour emergency response. Facility projects include major repairs and renovations at the 10 public safety facilities and necessary remodels of fire stations as well as funding for the purchase of property for a new downtown fire station. Also included is funding to advance the Fire Facility Master Plan.

Note: In adopting the 2019-2025 CIP, the City Council did not specifically identify projects to be funded by General Taxes vs. Bond Funding. Since both General Taxes and long-term general obligation bond proceeds are fungible means of project financing, some of the following project description pages have combined these funding sources into a single line. As the City enacts the adopted financing strategy, specific projects will be identified as recipients of the associated proceeds.

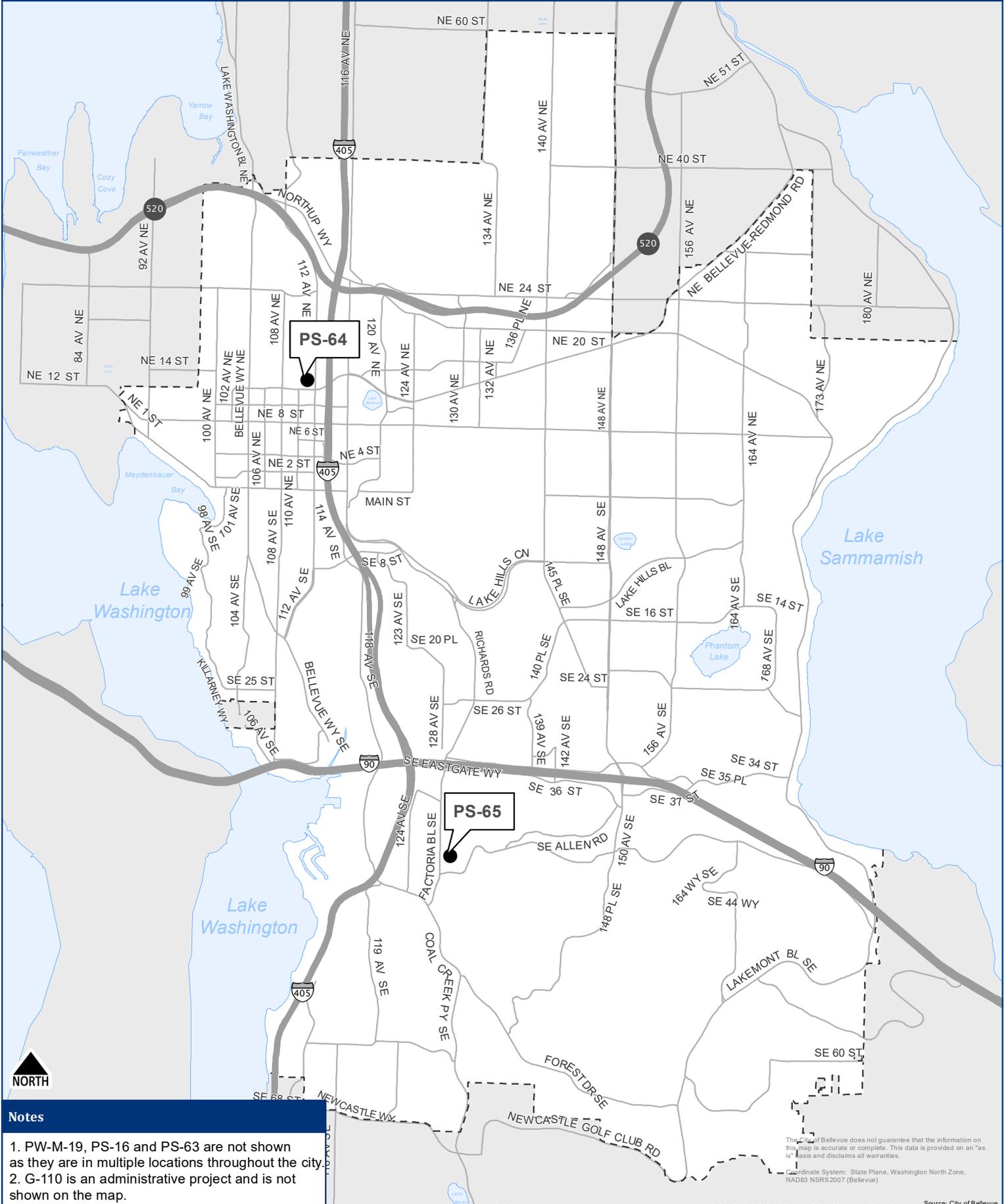
2019-2025 Adopted CIP: Safe Community

Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
G-110	Citywide Security Improvements	\$200	\$450
PS-16	Fire Facility Maintenance	17,130	33,341
PS-63	Fire Facility Master Plan	19,150	29,250
PS-64	Fire Station 10 (Levy)	11,800	24,100
PS-65	Fire Station 4 (Levy)	35,836	35,836
PW-M-19	Major Maintenance Program	9,213	18,674
	Total Safe Community	\$93,329	\$141,651

Safe Community CIP Projects 2019 - 2025

2019 - 2020 City of Bellevue Budget



- Notes**
1. PW-M-19, PS-16 and PS-63 are not shown as they are in multiple locations throughout the city.
 2. G-110 is an administrative project and is not shown on the map.

The City of Bellevue does not guarantee that the information on this map is accurate or complete. This data is provided on an "as is" basis and disclaims all warranties.
 Coordinate System: State Plane, Washington North Zone, NAD83 NSRS 2007 (Bellevue)

G-110 Citywide Security Improvements

Category: **Safe Community** Status: **Approved Prior**
 Department: **Finance and Asset Management** Location: **Various**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
450,000	250,000	100,000	100,000	-	-	-	-	-

Description and Scope

Provide funding for the implementation of continued security infrastructure upgrades at all major city facilities as identified by earlier security consultant recommendations and as prioritized by the CST for maximum benefit in 2019-20. This also provides for the acquisition of training and educational materials, programs, online presentations or instructor-led training sessions for the further education of city staff in better understanding their role in recognizing security vulnerabilities or situations and promptly reporting potential threats.

Rationale

Increased threats to public, private and civic environments in the current world climate warrants an updated review of security policies, procedures and practices to ensure vulnerabilities are regularly re-assessed and mitigated in a preemptive manner. Increasing national incidents of random shootings and the ever-present threat of international and domestic terrorism has increased the importance of reinforcing this facet of our operations to minimize our exposure potential through due diligence. The CST was formed in response to these incidents and its continued existence beyond the original mission was again endorsed by the Security Steering Team in 2017. City staff were also surveyed in 2017 as to their relative satisfaction with the safety and security of their facilities (of those under the care of Civic Services.) The 72% satisfaction level was well below the target goal of 85% or better.

Current security measures at City Hall were originally designed in 2005 primarily for the protection of property and assets. Most outlying facilities have little or no security-related infrastructure in comparison. Individual departments currently manage their facility security concerns within their respective domains with little, if any, coordination between them. Today's best practices employ comprehensive and interconnected security programs across multiple sites in a centralized manner with an emphasis on safety and security of people and data. Our disconnected security practices, procedures and systems around the city requires the continued vigilance of the City Security Team to move towards a more cohesive security foundation.

Environmental Impacts

N/A

Operating Budget Impacts

Site security audits may identify additional ongoing security needs. It is unknown at this time if additional M&O will be needed.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2020	450,000

Total Budgetary Cost Estimate: 450,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	450,000

Total Programmed Funding: 450,000
Future Funding Requirements:

Comments

PS-16 Fire Facility Major Maintenance

Category: **Safe Community**
 Department: **Fire**

Status: **Ongoing**
 Location: **Citywide**

Programmed Expenditures

<u>Programmed Expenditures</u>	<u>Appropriated To Date</u>	<u>FY 2019 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>	<u>FY 2022 Budget</u>	<u>FY 2023 Budget</u>	<u>FY 2024 Budget</u>	<u>FY 2025 Budget</u>
33,341,297	16,211,297	2,403,000	2,498,000	2,566,000	2,390,000	2,250,000	2,605,000	2,418,000

Description and Scope

This proposal provides funding for major repairs and/or upgrades required at 9 Fire Stations and the Public Safety Training Center which are not of sufficient magnitude to warrant a separate capital investment project. The facilities are unique and have special requirements necessary to operate efficiently and respond to fire and medical emergencies twenty-four hours a day, seven days a week. The Fire Department Long Range Facility Plan and facility survey documented numerous deferred maintenance issues and facility renovations needed to stop the deterioration of fire facilities and provide for the safety of personnel. While the annual allocation was raised in the last budget cycle from \$1M to \$2M, it is not sufficient to adequately maintain the remaining aging fire stations and training center. This includes an incremental increase of funding annually to move towards the maintenance plan to extend the safe occupancy of existing fire station facilities.

Rationale

This project addresses needed improvements and safety issues in all fire stations and the public safety training center. The project has been established in response to the high priority the city has placed on maintaining current facilities in a safe and responsible manner, and providing for the most effective and efficient use of the facilities. The repairs and improvements accomplished through this project will maintain and enhance the condition of city facilities, increase firefighter safety and preserve the city's capital investment in its buildings.

Preserving existing capital infrastructure before building new facilities is a critical element of the city's financial policy (Citywide Financial Policy XI: I). While the Fire Levy was approved to replace two fire stations and build a new urban fire station, there is continuous maintenance required on the remaining fire facilities for them to function at service level minimums. The remaining fire stations have an average age of 30 and should last 50 years, meaning funding is needed to pay for the critical infrastructure, functionality, health and safety and community components to last another 20 years before replacement is warranted. A lack of consistent facility funding results in catastrophic building failure and will warrant a full fire station replacement sooner than expected. An example of this is the planned exterior siding and window replacement of Fire Station 6. Poor roof, brick and window maintenance now requires the city to invest approximately 75% of its annual fire major maintenance CIP funds into one single project to maintain its exterior integrity. The current Run-to-Fail funding strategy is not proactive but reactive, is not the most efficient use of funds and resources and is not preserving the existing infrastructure.

Environmental Impacts

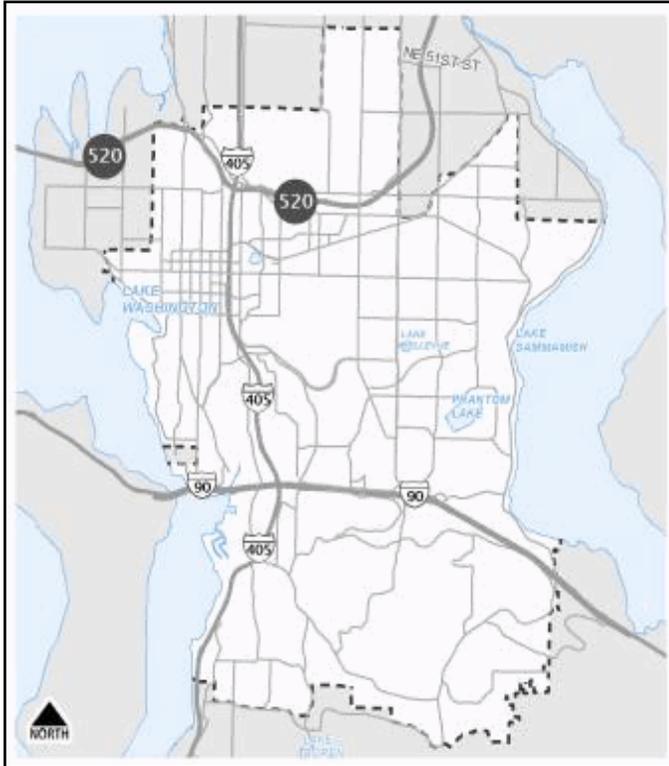
Renovation and refurbishment of critical infrastructure are generally exempt from the State Environmental Protection Act. The fire department collaborates with civic services, consultants and vendors to minimize environmental impacts and when possible seeks sustainable solutions that conserve and protect natural resources. Maintaining the critical infrastructure of fire facilities allows the fire department to implement more sustainable, energy-efficient and eco-friendly solutions. As an example, the replacement of the burn props a few years ago at the Public Safety Training Center allowed the city to eliminate burning wood for live fire training. All projects are reviewed with the City of Bellevue Resource Conservation Manager to identify potential opportunities for positive environmental impacts.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map

Schedule of Activities



Project Activities	From - To	Amount
Project Costs	Ongoing	33,341,297

Total Budgetary Cost Estimate: 33,341,297

Means of Financing

Funding Source	Amount
Charges for Services	1,477
General Taxes & LTGO Bond Proceeds	28,804,592
Interlocal Contributions	4,128,215
Miscellaneous Revenue	227,007
Operating Transfers In	137,140
Private Contributions	16,115
Sale of Fixed Assets	26,751

Total Programmed Funding: 33,341,297
Future Funding Requirements:

Comments

PS-63 Fire Facility Master Plan

Category: **Safe Community**
 Department: **Fire**

Status: **Approved Prior**
 Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
29,250,000	10,100,000	7,150,000	1,000,000	8,000,000	3,000,000	-	-	-

Description and Scope

In 2013, the Bellevue City Council authorized the development of a Fire Facility Master Plan to meet the changing emergency response needs of the community. The consultant study analyzed population, fire risk, service demand, emergency response performance, firefighter health & safety, operations, training requirements and functional space needs at nine fire stations and the Public Safety Training Center. Due to fiscal constraints, only the most critical needs were funded in this CIP project. The two most critical needs identified in the study were:

1. Rebuilding Fire Station Five (\$15.1 M); and,
2. Purchasing property for a new downtown fire station (\$14.1 M).

Rationale

Maintaining emergency response capabilities and providing adequate training facilities for firefighters is directly related to the Key Community Indicator described as a community that is prepared for and responds to emergencies.

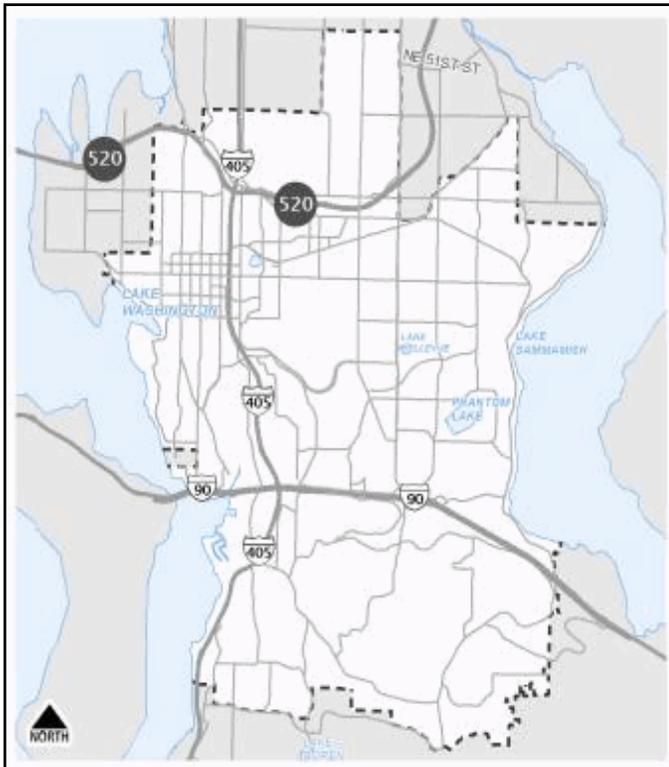
Environmental Impacts

New fire department facilities will be designed to promote environmental stewardship through increased efficiencies and/or the purchase of environmentally recommended products.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2022	29,250,000

Total Budgetary Cost Estimate: 29,250,000

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	29,250,000

Total Programmed Funding: 29,250,000
Future Funding Requirements:

Comments

PS-64 Fire Station 10 (Levy)

Category: **Safe Community**
 Department: **Fire**

Status: **Approved Prior**
 Location: **Northwest/Downtown**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
24,100,000	12,300,000	6,150,000	5,650,000	-	-	-	-	-

Description and Scope

The downtown has the clear majority of high-rises in the city and high-rise development is continuing at a fast pace. In the next decade, it is expected that the downtown area will have a significant increase in jobs and residential population. Location of a new fire station in the downtown area will address current response shortfalls and will ensure maintenance of current emergency service levels as the area develops and grows higher and denser.

When selecting a design for Fire Station 10, the following key elements will be considered:

- Current and projected population and call volume growth in the city;
- Emergency response time patterns;
- Protecting the health and safety of firefighters;
- Ability to maintain operational effectiveness during all types of emergencies; and,
- Meeting current regulations, industry standards and Best Practices for fire station design.

Rationale

Maintaining emergency response capabilities, providing a healthy and safe working environment for fire personnel and providing adequate training facilities for firefighters is directly related to the Key Community Indicator described as a community that is prepared for and responds to emergencies.

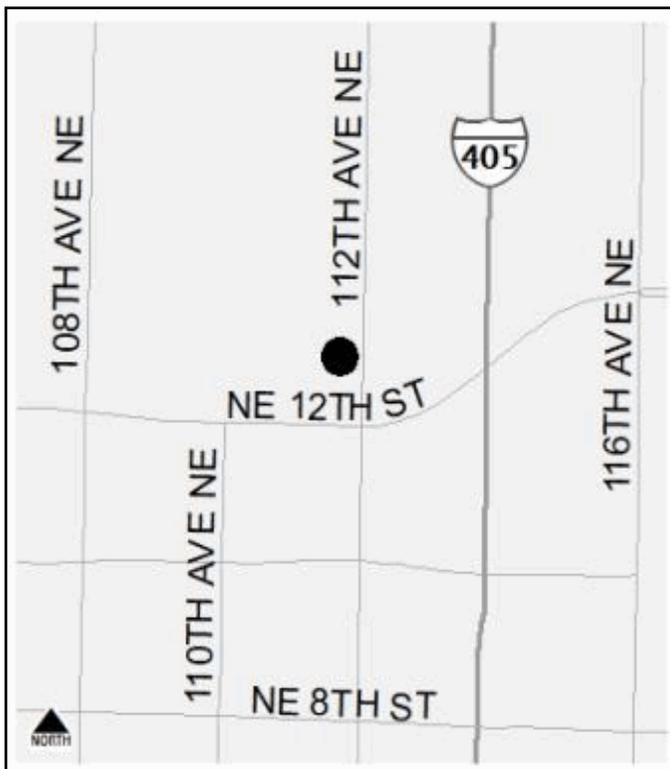
Environmental Impacts

New fire department facilities will be designed to promote environmental stewardship through increased efficiencies and/or the purchase of environmentally recommended products.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2020	24,100,000

Total Budgetary Cost Estimate: 24,100,000

Means of Financing

Funding Source	Amount
Fire Levy Revenue	24,100,000

Total Programmed Funding: 24,100,000
Future Funding Requirements:

Comments

PS-65 Fire Station 4 (Levy)

Category: **Safe Community**
 Department: **Fire**

Status: **Approved Prior**
 Location: **Factoria**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
35,835,922	-	308,206	922,000	6,685,805	6,800,695	6,918,690	7,038,170	7,162,356

Description and Scope

This project provides funding to relocate Fire Station 4 where site limitations preclude reconfiguration or expansion at the existing location. Due to continued growth throughout the city, Fire Station 4 has been designated as a future taskforce station. This designation requires additional space to house more emergency response units. Relocation of Battalion taskforces to new station 4 and station 6 provide for improved ladder company and incident command response in addition to improving the department's ability to establish an effective firefighting force for larger incidents in areas that have the highest projected growth and density - Downtown, Bel-Red, and Factoria.

When selecting a site and design for new Station 4, the following key elements will be considered:

- Current and projected population and call volume growth in the city;
- Emergency response time patterns;
- Protecting the health and safety of firefighters;
- Ability to maintain operational effectiveness during all types of emergencies; and,
- Meeting current regulations, industry standards and Best Practices for fire station design.

Rationale

Maintaining emergency response capabilities, providing a healthy and safe working environment for fire personnel and providing adequate training facilities for firefighters is directly related to the Key Community Indicator described as a community that is prepared for and responds to emergencies.

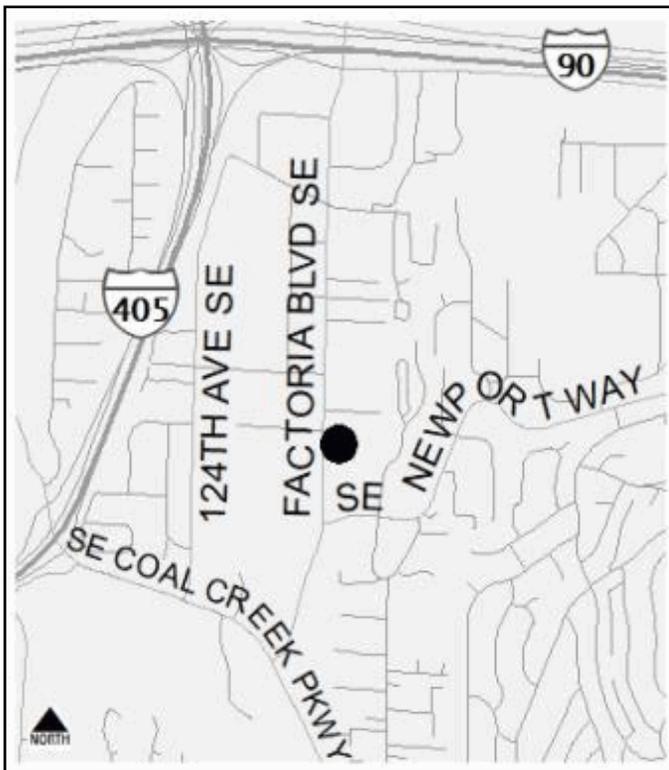
Environmental Impacts

New fire department facilities will be designed to promote environmental stewardship through increased efficiencies and/or the purchase of environmentally recommended products.

Operating Budget Impacts

This program will have no significant impact on operating expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2025	35,835,922

Total Budgetary Cost Estimate: 35,835,922

Means of Financing

Funding Source	Amount
Fire Levy Revenue	35,835,922

Total Programmed Funding: 35,835,922
Future Funding Requirements:

Comments

PW-M-19 Major Maintenance Program

Category: **Safe Community**
 Department: **Transportation**

Status: **Ongoing**
 Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
18,673,977	9,460,977	2,250,000	1,080,000	1,109,000	1,142,000	1,175,000	1,210,000	1,247,000

Description and Scope

This program will inventory and prioritize needs for maintenance, rehabilitation, reconstruction, or replacement of significant transportation systems components and other transportation related right-of-way appurtenances. The program will address high priority maintenance needs including, but not limited to, the repair, rehabilitation, or replacement of roadways, walkways, trails, retaining walls, rockeries, guardrail, pedestrian safety railing, City-owned fences, and maintenance to existing signals and lighting systems.

Rationale

This program provides funds for major maintenance improvements that will preserve and extend the life of previous transportation investments throughout the City. The program provides necessary capital resources to address a wide range of maintenance related needs that exceed the financial capacity of the Streets Maintenance or Traffic Operations operating budgets but are too small for standalone CIP projects.

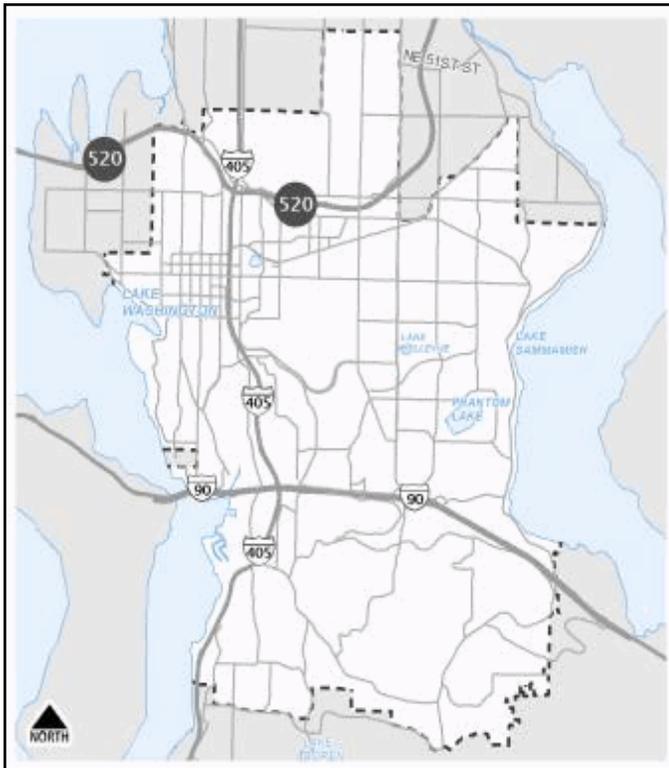
Environmental Impacts

This program funds projects that are primarily maintenance and safety oriented which are implemented on previously improved rights of way, so environmental issues are minimal and are addressed as appropriate on a location-by-location basis.

Operating Budget Impacts

Operating costs for this program will be determined on a project specific basis as required.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	18,673,977

Total Budgetary Cost Estimate: 18,673,977

Means of Financing

Funding Source	Amount
General Taxes & LTGO Bond Proceeds	4,601,066
Miscellaneous Revenue	4,333
Real Estate Excise Tax	14,068,578

Total Programmed Funding: 18,673,977
Future Funding Requirements:

Comments

2019-2025 Adopted CIP: Safe Community

Combined, Completed Projects

CIP Plan Number	Project Title	<u>\$ in 000s</u> Total Estimated Cost
NONE		
	Total Combined, Completed Projects	<u><u>-</u></u>



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Utilities 2019-2025 Capital Investment Program

Executive Summary:

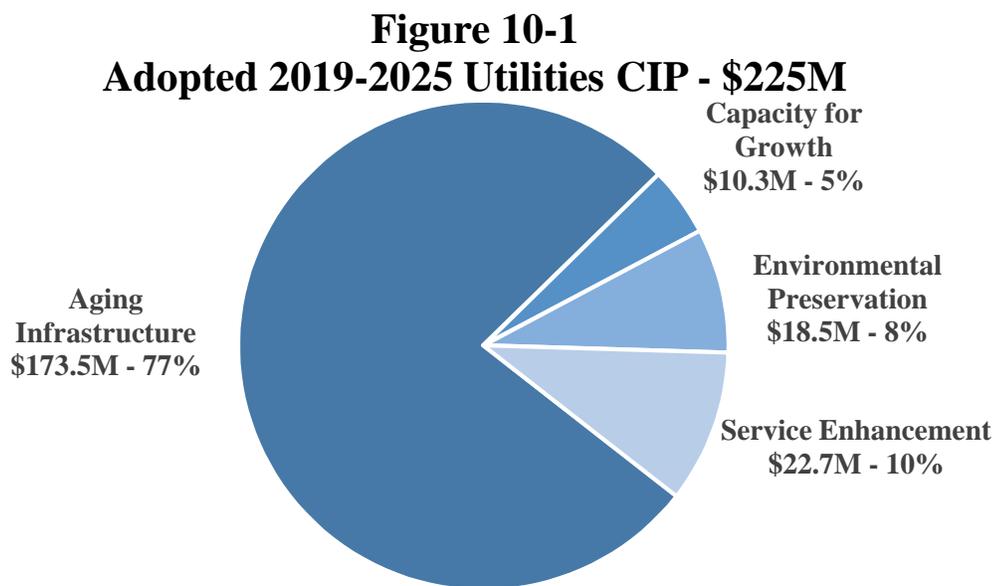
The Utilities 2019-2025 Capital Investment Program (CIP) is a plan and budget for major utility system improvements that will be implemented over a seven-year period. The Adopted Utilities CIP Plan totals \$225 million and defines investments for three utilities -- Water, Sewer, and Storm and Surface Water.

Key drivers for the 2019-2025 CIP are:

- Renewing and replacing aging infrastructure
- Adding system capacity to support anticipated growth
- Preserving the natural environment
- Maintaining and enhancing customer service

Overview

The city's utility infrastructure is aging, and increased maintenance and capital investment are inevitable. The adopted 2019-2025 Utilities CIP, summarized in the chart below, will enable Utilities to responsibly maintain and replace aged assets thereby avoiding an increase in system failures and a degradation of service to customers, provide capacity to support economic growth, meet regulatory requirements, and maintain and enhance service delivery to customers.



Aging Infrastructure

Utilities owns, operates, and maintains over \$3.5 billion of infrastructure assets, with over 1,600 miles of pipeline, 24 water reservoirs, 68 pump stations, and 62 pressure zones. The pipeline infrastructure was primarily constructed in the 1950s and 1960s, and most of the assets are well past midlife. As the infrastructure ages, it becomes less reliable and more failures occur. As a result, the cost to operate, maintain, rehabilitate, and replace the various assets increases. Over the next 75 years, approximately \$2.4 billion will be needed to renew or replace infrastructure within the three utilities. System renewal is and will continue to be the most significant driver of the Utilities CIP.

Utilities has a strategic asset management plan in place to maintain customer service by minimizing system failures and to mitigate future rate spikes through proactive planning focused on optimal system life costs.

Each utility is in a different stage of system replacement; therefore, the size of the CIP differs for each utility. The Water Utility is in active system replacement and represents 72% of the adopted 2019-2025 Utilities CIP funds for aging infrastructure projects. The Sewer Utility is just beginning systematic infrastructure replacement. The Storm and Surface Water Utility has not started systematic infrastructure replacement and have been focused on condition assessment to determine future infrastructure renewal and replacement needs.

Capacity for Growth

Bellevue's downtown was rezoned in 1981 to create an urban core, and since that time, multifamily and commercial growth continues to transform this area. In addition, the city's Bel-Red area was rezoned in 2009 to allow increased density. This area is expected to continue to undergo significant redevelopment, with accompanying infrastructure needs in all three utilities.

Protecting Waterways/Reducing Flooding

Bellevue's storm and surface water utility was established in 1974 — one of the first in the nation. The city's philosophy emphasizes storm water management to reduce the risk of flooding, and to protect and enhance the city's streams, lakes, and wetlands. This is accomplished in large part by improving culverts, stream restoration, improving fish passage, and reducing flood hazards through storm water infrastructure projects.

Maintaining and Enhancing Customer Service

Smart Water Meter Program - Starting in 2019 Bellevue Utilities will replace all customer water meters with new Smart Water Meters. The largest benefits to customers will be early detection of water leaks inside their homes and the ability to proactively control their water usage. The new meters will wirelessly transmit customer water usage data. Meter readers will no longer need to visit homes and customers will be able to monitor their water usage in near real time.

Operations and Maintenance Facility Land Acquisition - Utilities needs an additional maintenance facility in the North End of Bellevue to better serve our customers by maximizing efficiencies and improving emergency response. The current operations and maintenance facilities are operating at or near capacity and will not meet all of Utilities operational needs to service the community into the future.

Infrastructure Renewal and Replacement Account

Recognizing that the cost to replace Utilities aging infrastructure is significant, the Bellevue City Council established the Renewal and Replacement (R&R) Account in 1995 for future system infrastructure renewal and replacement as identified in the Utilities CIP. Bellevue's long-term infrastructure funding strategy is to build rate revenues gradually over time to achieve a pay-as-you-go capital program and use the R&R funds to address the peak capital needs. Through proactive planning consistent with Utilities financial policies, capital funding for current and future infrastructure needs are collected and invested in capital infrastructure or deposited into the R&R account enabling infrastructure replacement when needed, all while managing utility rate impacts and maintaining intergenerational equity. By establishing the R&R Account strategically and continuing to update and refine a 75-year financial model, Bellevue Utilities is better prepared than many utilities to meet increasing infrastructure replacement requirements while maintaining customer service.

Water System

Over 600 miles of pressurized water pipeline, 24 reservoirs, 22 pump stations, 62 pressure zones, and 5,800 fire hydrants comprise the backbone of Bellevue's water system. Most of the pipe network was built 30-50 years ago and is past its midlife. About 40 percent of the pipes are asbestos cement (AC), with the small diameter AC pipes having the shortest life. The rest of the water system pipes are predominantly ductile or cast iron, with an average expected life of 125 years.

Based on pipe age and life cycle assessments, Bellevue Utilities determined 10 years ago that a ramp-up of the water main replacement rate was necessary to maintain system functionality and meet customer service levels for the future. 2018 will be the first year Utilities achieved the 5-miles AC water line replacement annual target.

Although the water system will not need to expand very much because the city is essentially built out geographically, two areas of the city have been rezoned for higher density development – downtown and the BelRed Corridor. Because these two areas are expected to grow in the next 15 years, new water system infrastructure with increased capacity (pipes and reservoir storage) will be needed to meet that anticipated growth.

Adopted 2019-2025 Water Utility CIP: \$147.6 million

What type of projects are needed and why?

- ◆ A significant portion of the Drinking Water Utility's 7-year CIP addresses replacement of aging infrastructure and rehabilitation of systems. Through its asset management program, Utilities actively assesses whether the entire system needs replacement or just components. A good example is when a pump needs replacing, but the pump station that houses it does not. A total of \$125.2 million is budgeted for replacement and rehabilitation of aging infrastructure.
- ◆ The Bellevue drinking water system is complex due to Bellevue's topography which ranges from 20 feet above sea level on the shores of Lake Washington to over 1,400 feet above sea level near Cougar Mountain. Sometimes gravity is all that is needed to deliver water to residents and businesses. In other areas, pumps are required to move water to

reservoirs or directly to customers. To equalize the water pressure through the system, Pressure Reducing Valves may be needed to ensure that water is delivered to neighborhoods with appropriate pressure. Like all mechanical devices, these valves wear out and need to be replaced. Utilities has budgeted \$2.2 million for this effort.

- ◆ Similarly, reservoirs experience wear and tear and occasionally, depending on age, require structural upgrade or replacement, plus retrofitting for earthquakes. With 24 reservoirs in the system, Utilities is spending \$16.6 million to ensure water is consistently available, even after emergencies, for peak demands and to fight fires.
- ◆ New growth brings with it many challenges, including increased water needs. Utilities continues to look at and provide means to satisfy these demands either through expansion of existing storage and supply inlet facilities or by optimizing system operation. The cost is estimated to be \$6.8 million in new or improved infrastructure.
- ◆ The current manual meter reading program faces the following challenges: customers have access to water usage data only once every two months; the existing system does not allow for timely detection of leaks; and almost half of existing meters are at or approaching the end of their useful life. To address these challenges all meters are being replaced with Smart Water Meters. \$10.3 million is allocated to the Water Utility CIP to complete this program.
- ◆ As Bellevue continues to grow, there is a critical need for utility operational facilities to meet the current and future needs in an efficient and timely manner. The current operational facilities are operating at or near capacity and will soon be unable to meet our service needs. Utilities is looking to add a new maintenance facility in the North End which will provide needed space for continued growth, improved efficiencies through reduced travel times and improved emergency response. The initial cost estimates for the land acquisition is \$8.0 million, of which \$5.3 million will be provided by the Water Utility CIP.

The following table is a list of the Water Utility CIP Plans included in the 2019-2025 Adopted Budget:

Figure 10-2
Water CIP Overview

CIP Plan Number	Description	2019-2025 Adopted Budget (\$000)
W-16	Asbestos Cement Water Main Replacement	\$79,239
W-67	Pressure Reducing Valves	2,208
W-69	Minor Capital Improvement Projects	3,484
W-82	Fire Hydrant Standardization	263
W-85	Reservoir Rehabilitation or Replacement	16,567
W-91	Water Pump Station Rehabilitation or Replacement	18,455
W-98	Large Commercial Meter Vault Replacement	963

W-99	Service Lines & Saddle Replacement	1,664
W-103	Reservoir Storage for Downtown	1,576
W-104	Water Supply for W. Bellevue	2,319
W-105	NE 15th Multi Modal Corridor	1,569
W-105-B	Water Facilities for Spring Blvd Bank	1,301
W-108	Advanced Metering Infrastructure Implementation - Water	10,307
W-110	NE 40th and Enatai Inlet Supply	2,378
W-111	Operations and Maintenance Land Acquisition - Water	5,333
Water Utility CIP Total		\$147,626

Sewer System

Bellevue's sewer system, comprised of over 600 miles of pipes, 46 pump stations, and 34 major connections to the King County wastewater system, is more than halfway through its useful life. Ongoing condition assessments, coupled with monitoring of sewer overflows and resulting damage claims, help in planning for replacement of sewer system assets. Much of the system will soon need significant repair or replacement.

For the sewer system, replacement of pipeline infrastructure is only just beginning. In many cases, repair of pipe defects has been and will continue to be a cost-effective way to extend the life of sewer pipes. However, to continue to deliver safe, reliable sewer service, a significant increase in capital investment for pipeline replacement will be necessary. Pipes that convey sewage along the shores of Lake Washington and Lake Sammamish (lake lines) will be particularly difficult and expensive to replace.

Typically, sewer systems rely on gravity sewers to pass flows to major regional lines ("trunklines"). In some locations, pump stations are needed to lift the sewage to higher levels to again take advantage of gravity flow. For the lake lines, low-pressure flush stations periodically "flush" the sewer lake lines with lake water to keep sewerage flowing in the pipes. Pump and flush stations have electrical and mechanical components that must be replaced every 25-40 years.

As with the water system, increased system capacity (larger pipes and pump stations) will be needed to meet new growth in the downtown area and BelRed Corridor as these two areas develop to higher density zoning.

Adopted 2019-2025 Sewer Utility CIP: \$45.9 million

What types of projects are needed and why?

- ◆ A major portion of the work for the Sewer Utility's 7-year CIP addresses replacement of aging infrastructure and rehabilitation of systems. Sewer pump stations needing upgrades or replacement have significant costs associated with them. Utilities has budgeted \$34.6 million for replacement of pipe infrastructure and rehabilitation of systems such as pumping (lift) stations.
- ◆ A significant infrastructure program, currently in the planning stage, is the replacement of sewer pipelines submerged along the shores of Lake Washington. These lake lines comprise about 15 miles of infrastructure and will require replacement over the next 10 years. Utilities also owns and operates 4 miles of lake lines in Lake Sammamish; however, replacement is not expected until 2060. Due to the complexity and expense associated with lake line work, Utilities has budgeted \$0.7 million for program planning work within the current CIP horizon.
- ◆ Similar to the Water Utility CIP, Sewer Utility CIP investment is necessary to accommodate future growth within the downtown and BelRed corridor. Utilities has budgeted \$3.5 million for this work. This cost is reimbursed by new development.

- ◆ For Bellevue’s aging manual read water metering system – water use informs sewer charges assessed to customers – Utilities has budgeted a \$4.4 million in the Sewer Utility CIP to complete the Smart Water Meter Program.
- ◆ As our infrastructure continues to age and the service area continues to expand and develop, our current maintenance facilities will soon be unable to meet our service needs. Utilities is looking to add a new maintenance facility in the North End which will provide needed space for continued growth, improved efficiencies through reduced travel times and improved emergency response. The initial cost estimates for the purchase of land is \$8.0 million, of which \$2.7 million will be provided by the Sewer Utility CIP.

The following table is a list of the Sewer Utility CIP Plans included in the 2019-2025 Adopted Budget:

Figure 10-3
Sewer CIP Overview

CIP Plan Number	Description	2019-2025 Adopted Budget (\$000)
S-16	Sewage Pump Station Improvements	\$7,793
S-24	Sewer System Trunk Rehabilitation	11,467
S-32	Minor Capital Improvement Projects	576
S-58	Sewer Lake Line Replacement Program	156
S-60	Wilburton Sewer Capacity Upgrade	158
S-61	Midlakes Pump Station Improvements	3,355
S-66	Sewer System Pipeline Replacement Program	14,455
S-67	I&I Investigations and Flow Monitoring	316
S-108	Advanced Metering Infrastructure Implementation - Sewer	4,418
S-71	Lakeline Sewer Replacement	581
S-111	Operations and Maintenance Land Acquisition - Sewer	2,667
Sewer Utility CIP Total		\$45,942

Storm and Surface Water System

Bellevue's storm and surface water system is comprised of over 400 miles of pipes, 81 miles of open streams, over 20,000 storm water catch basins, culverts, local detention facilities, and large regional detention and water quality facilities. Because much of the infrastructure was built by King County and private developers before the Storm and Surface Water Utility was created in 1974, information is limited regarding the system's condition. The Storm Water Utility is unique in that drainage is a combination of publicly and privately-owned components working together to carry water to lakes, streams, and wetlands.

Annual capital investment increases will be needed to replace infrastructure prior to failure to prevent property damage and protect the environment. To date, infrastructure replacement has consisted primarily of replacing some major culverts in danger of failure and that were known to be barriers to fish migration. Additional information is being collected to determine asset inventory and condition, which will result in a more complete and accurate forecast for predicting appropriate timing for asset replacement. Preventing damage from storms is integral to the Storm Water Utility's mission. Flood protection and projects to restore stream health and environmental habitat are key components of the Storm & Surface Water Utility CIP program.

Adopted 2019-2025 Storm and Surface Water Utility CIP: \$31.5 million

(Approximately \$10.3 million will be funded in this time period through the King County Flood Control Zone District.)

What types of projects are needed and why?

- ◆ Flood control is a vital component of Bellevue Utilities storm water management work. The Lower Coal Creek Flood Hazard Reduction Project is a \$14 million project in total funded by the King County Flood Control District. It will ease flooding in the Newport Shores neighborhood through replaced culverts and relocated storm water outfalls. The district also assists in funding smaller projects throughout the city, with the utility receiving around \$600,000 a year. The Storm & Surface Water Utility is budgeting \$6.1 million to complete the Lower Coal Creek project and \$5.8 million for other flood control projects for the 7-year CIP horizon.
- ◆ Utilities rehabilitates or replaces defective drainage pipelines and rehabilitates roadside ditches annually. With close to 400 miles of piped system alone, this program will continue in perpetuity. The 7-year CIP planning horizon allocates \$10.5 million toward this effort.
- ◆ The stream channel modification program works to resolve unstable stream sections on public land to protect banks, in-stream habitat, and sediment movement. The budget for this work is \$3.6 million.
- ◆ Nine critical publicly-owned culverts remain as full or partial fish passage barriers. Bellevue Utilities works closely with State Department of Fish and Wildlife regulators to replace these culverts with new designs that allow for fish passage. The budget for this effort is \$2.5 million.

The following table is a list of the Storm & Surface Water Utility CIP Plans included in the 2019-2025 Adopted Budget:

Figure 10-4
Storm and Surface Water CIP Overview

CIP Plan Number	Description	2019-2025 Adopted Budget (\$000)
D-59	Minor Capital Improvement Projects	\$2,052
D-64	Infrastructure Rehabilitation Program	10,457
D-81	Fish Passage Improvement Projects	2,533
D-86	Stream Channel Modification Program	3,642
D-94	Flood Control Program	5,790
D-103	Replace Coal Creek Pkwy Culvert	26
D-104	Stream Restoration for M&I	108
D-105	Replace NE 8th St Culvert at Kelsey Creek	136
D-106	Lower Coal Creek Flood Hazard Reduction	6,128
D-107	Storm Water Video Inspection	246
D-109	Storm Water Quality Retrofit Kelsey Creek	342
Storm & Surface Water Utility CIP Total		\$31,460



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2019-2025 Utilities CIP Project Expenditures
City of Bellevue 2019-2020 Adopted Budget

CIP Plan No.	Project Name	2018 Approp. To Date	2019 Budget	2020 Budget	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2019-2025 Total	New Total Project Budget
WATER CIP											
W-16	Small Diameter Water Main Replacement	83,042,885	16,040,000	9,914,000	10,113,000	10,317,000	10,736,000	10,950,000	11,169,000	79,239,000	162,281,885
W-67	Pressure Reducing Valve (PRV) Rehabilitation	9,401,971	-	-	424,000	433,000	441,000	451,000	459,000	2,208,000	11,609,971
W-69	Minor (Small) Water Capital Improvement Projects	5,967,619	1,546,000	238,000	305,000	357,000	320,000	397,000	321,000	3,484,000	9,451,619
W-82	Fire Hydrant Standardization	1,614,497	143,000	120,000	-	-	-	-	-	263,000	1,877,497
W-85	Reservoir Rehabilitation or Replacement	11,950,477	1,284,000	4,585,000	3,470,000	1,570,000	2,127,000	1,833,000	1,698,000	16,567,000	28,517,477
W-91	Water Pump Station Rehabilitation or Replacement	10,209,473	5,224,000	3,348,000	2,908,000	2,554,000	1,045,000	832,000	2,544,000	18,455,000	28,664,473
W-98	Replacement of Large Commercial Water Meters	3,649,163	-	120,000	122,000	125,000	195,000	199,000	202,000	963,000	4,612,163
W-99	Water Service Line and Saddle Replacement	2,742,500	-	263,000	268,000	274,000	281,000	286,000	292,000	1,664,000	4,406,500
W-103	Increase Drinking Water Storage Availability for West Op Area	1,763,086	1,576,000	-	-	-	-	-	-	1,576,000	3,339,086
W-104	New Water Inlet Station	2,910,000	2,319,000	-	-	-	-	-	-	2,319,000	5,229,000
W-105	Water Facilities for NE 15th Multi Modal Corridor	623,000	877,000	226,000	231,000	235,000	-	-	-	1,569,000	2,192,000
W-105-B	Water Facilities for NE 15th Multi Modal Corridor (Bank)	1,304,957	-	-	250,000	255,000	260,000	265,000	271,000	1,301,000	2,605,957
W-108	Advanced Metering Infrastructure (AMI) Implementation (Water)	5,854,800	8,207,000	2,100,000	-	-	-	-	-	10,307,000	16,161,800
W-109	Richards Road Inlet Supply Satation Improvements (Carry forward)	500,000	-	-	-	-	-	-	-	-	500,000
W-110	NE 40th and Enatai Inlet Water Station	200,000	416,000	1,698,000	54,000	210,000	-	-	-	2,378,000	2,578,000
W-111	Operations and Maintenance Land Acquisition - Water	-	5,333,000	-	-	-	-	-	-	5,333,000	5,333,000
TOTAL WATER CIP		141,734,428	42,965,000	22,612,000	18,145,000	16,330,000	15,405,000	15,213,000	16,956,000	147,626,000	289,360,428
SEWER											
S-16	Sewage Pump Station Improvements	14,704,155	1,307,000	815,000	1,204,000	1,402,000	1,212,000	839,000	1,014,000	7,793,000	22,497,155
S-24	Sewer System Pipeline Major Repairs	24,856,785	-	689,000	2,070,000	2,115,000	2,152,000	2,199,000	2,242,000	11,467,000	36,323,785
S-32	Minor (Small) Sewer Capital Improvement Projects	2,576,323	-	-	6,000	137,000	142,000	144,000	147,000	576,000	3,152,323
S-58	Lake Washington Sewer Lake Line Assessment Program	1,918,955	156,000	-	-	-	-	-	-	156,000	2,074,955
S-59	Add on-site Power at Sewer Pump Station (Carry Forward)	302,994	-	-	-	-	-	-	-	-	302,994
S-60	Wilburton Sewer Capacity Upgrade	10,441,599	11,000	48,000	49,000	50,000	-	-	-	158,000	10,599,599
S-61	Midlakes Pump Station Capacity Improvements	4,371,695	3,300,000	11,000	11,000	11,000	11,000	11,000	-	3,355,000	7,726,695
S-66	Sewer System Pipeline Replacement	7,188,889	4,328,000	1,784,000	1,219,000	1,708,000	1,770,000	1,805,000	1,841,000	14,455,000	21,643,889
S-67	I&I Investigations and Flow Monitoring	956,382	316,000	-	-	-	-	-	-	316,000	1,272,382
S-68	Sewer Force Main Condition Assessment (Carry Forward)	778,879	-	-	-	-	-	-	-	-	778,879
S-69	Meydenbauer Bay Park Sewer Line Replacement (Carry Forward)	4,780,000	-	-	-	-	-	-	-	-	4,780,000
S-71	Lakeline Sewer Replacement	-	260,000	159,000	162,000	-	-	-	-	581,000	581,000
S-108	Advanced Metering Infrastructure (AMI) Implementation (Sewer)	2,509,200	3,518,000	900,000	-	-	-	-	-	4,418,000	6,927,200
S-111	Operations and Maintenance Land Acquisition - Sewer	-	2,667,000	-	-	-	-	-	-	2,667,000	2,667,000
TOTAL SEWER		75,385,856	15,863,000	4,406,000	4,721,000	5,423,000	5,287,000	4,998,000	5,244,000	45,942,000	121,327,856
STORM & SURFACE WATER											
D-59	Minor (Small) Storm Capital Improvement Projects	3,422,286	70,000	173,000	559,000	457,000	261,000	263,000	269,000	2,052,000	5,474,286
D-64	Strom System Conveyance Repairs and Replacement	17,180,231	773,000	1,372,000	1,517,000	1,527,000	1,635,000	1,753,000	1,880,000	10,457,000	27,637,231
D-81	Fish Passage Improvement Program	5,662,895	365,000	18,000	18,000	254,000	684,000	649,000	545,000	2,533,000	8,195,895
D-86	Stream Channel Modification Program	5,377,568	737,000	164,000	192,000	404,000	483,000	980,000	682,000	3,642,000	9,019,568
D-94	Flood Control Program	11,274,973	1,527,000	49,000	326,000	675,000	1,876,000	662,000	675,000	5,790,000	17,064,973
D-103	Replace Coal Creek Pkwy Culvert at Coal Creek	5,261,250	26,000	-	-	-	-	-	-	26,000	5,287,250
D-104	Stream Restoration for Mobility & Infrastructure Initiative	4,865,467	26,000	27,000	27,000	28,000	-	-	-	108,000	4,973,467
D-104-B	Stream Restoration for Mobility & Infrastructure Initiative (Bank)	8,304,188	-	-	-	-	-	-	-	-	8,304,188
D-105	Replace NE 8th St Culvert at Kelsey Creek	3,847,000	26,000	27,000	27,000	28,000	28,000	-	-	136,000	3,983,000
D-106	Lower Coal Creek Flood Hazard Reduction Phase I	6,356,889	5,559,000	206,000	134,000	100,000	79,000	50,000	-	6,128,000	12,484,889
D-107	Storm Water Video Inspection Enhancement	2,335,000	246,000	-	-	-	-	-	-	246,000	2,581,000
D-109	Storm Retrofit in Kelsey Creek	315,000	326,000	16,000	-	-	-	-	-	342,000	657,000
TOTAL STORM & SURFACE WATER		74,202,747	9,681,000	2,052,000	2,800,000	3,473,000	5,046,000	4,357,000	4,051,000	31,460,000	105,662,747
TOTAL UTILITIES CIP		291,323,031	68,509,000	29,070,000	25,666,000	25,226,000	25,738,000	24,568,000	26,251,000	225,028,000	516,351,031

Reserves are excluded from the table above.



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2019-2025 Capital Investment Program Plan

Water

The Water Utility owns and operates 611 miles of water distribution and transmission mains, 24 reservoirs with 39.5 million gallons of storage, and 22 pump stations. Water is supplied by the Cascade Water Alliance by contractual arrangement with the City of Seattle through the Tolt and Cedar River supply systems. Bellevue's Water Utility serves all of Bellevue as well as the Points Communities and some areas of unincorporated King County.

Capital improvements for the Water Utility are generally based on Bellevue's 2016 Water System Plan. The System Plan identifies system improvements needed to continue to meet the demands of population growth and system aging, and to provide for orderly system expansion and improvements which increase system reliability, efficiency, and maintain desired levels of service.

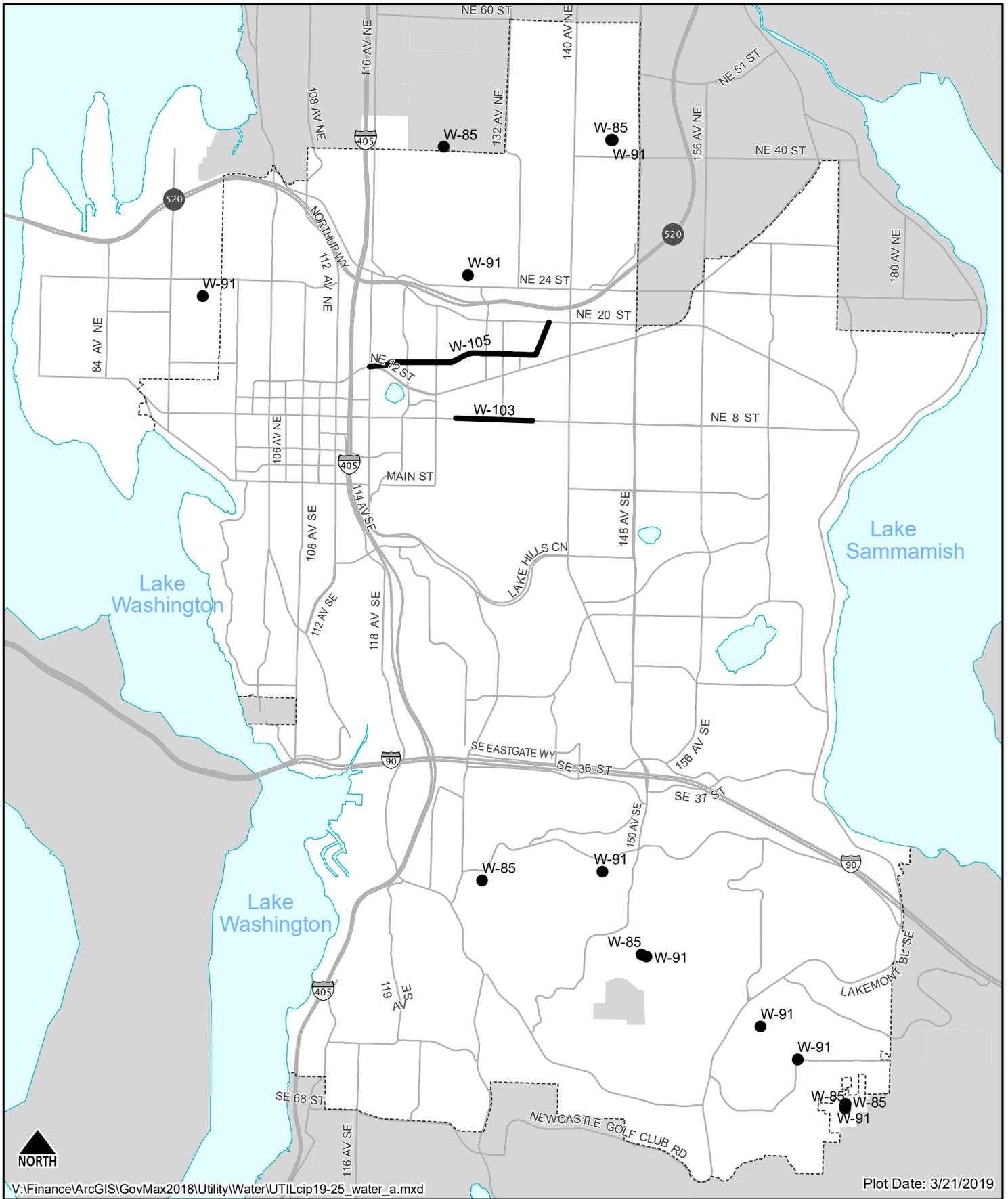
The water system was analyzed to identify pressure, capacity, and storage needs now and for anticipated population growth. Other capital investment projects reflect the increasing resources needed to maintain a high level of service and reliability as the water system ages (infrastructure renewal and replacement).

The 2019-2025 CIP Plan recognizes that significant investments are needed to maintain aging systems and replace components that are reaching the end of their useful life. The Water System Plan also includes a number of investments that are necessary to meet system capacity and infrastructure renewal needs as a response to growth and demand in the system.

2019-2025 Adopted CIP: Healthy and Sustainable Environment - Water

Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
W-16	Small Diameter Water Main Replacement	\$79,239	\$162,282
W-67	Pressure Reducing Valve (PRV) Rehabilitation	2,208	11,610
W-69	Minor (Small) Water Capital Improvement Projects	3,484	9,452
W-82	Fire Hydrant Standardization	263	1,877
W-85	Reservoir Rehabilitation or Replacement	16,567	28,517
W-91	Water Pump Station Rehabilitation or Replacement	18,455	28,664
W-98	Replacement of Large Commercial Water Meters	963	4,612
W-99	Water Service Line and Saddle Replacement	1,664	4,407
W-103	Increase Drinking Water Storage Availability for West Op Area	1,576	3,339
W-104	New Water Inlet Station	2,319	5,229
W-105	Water Facilities for NE 15th Multi Modal Corridor	1,569	2,192
W-105-B	Water Facilities for NE 15th Multi Modal Corridor (Bank)	1,301	2,606
W-108	Advanced Metering Infrastructure (AMI) Implementation (Water)	10,307	16,162
W-109	Richards Road Inlet Supply Satation Improvements	-	500
W-110	NE 40th and Enatai Inlet Water Station	2,378	2,578
W-111	Operations and Maintenance Land Acquisition - Water	5,333	5,333
Total Water CIP		\$147,626	\$289,360



2019-2025 Water CIP Projects

Note: Projects W-16, W-67, W-69, W-82, W-98, W-99, W-103, W-104, W-108, and W-111 are not shown as they will be located throughout the service area.

The information on this map is a geographic representation derived from the City of Bellevue Geographic Information System. The City of Bellevue does not guarantee that the information on this map is accurate or complete. This map is provided on an "as is" basis and disclaims all warranties, express or implied, including but not limited to warranties of merchantability, fitness for a particular purpose and non-infringement. Any commercial use or sale of this map or portions thereof, is prohibited without express written authorization by the City of Bellevue. The City of Bellevue is not responsible for any damages arising from the use of information on this map. Use of this map is at user's risk. Users should verify the information on this map before making any decisions.

W-16 Small Diameter Water Main Replacement

Category: **Water**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
162,281,885	83,042,885	16,040,000	9,914,000	10,113,000	10,317,000	10,736,000	10,950,000	11,169,000

Description and Scope

This program focuses primarily on replacing small diameter asbestos cement (AC) pipe that has reached its useful life. A secondary benefit is increasing the emergency fireflow available to neighborhoods. This investment will ramp up water pipeline replacement to 5 miles/year by 2018, and then be adjusted with inflation to maintain the 5 miles per year replacement rate. At that rate, water pipe will need to last on average 100-125 years. Pipes are selected for replacement based on risk of failure (likelihood and consequence), failure history, and coordination with other construction, such as planned street overlays (which reduce restoration costs). Project costs include a 2.8 percent cost increase reflecting actual bid experience for pipe replacement.

Rationale

In the short term, this program reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	162,281,885

Total Budgetary Cost Estimate: 162,281,885

Means of Financing

Funding Source	Amount
Utility Rates/Fees	162,281,885

Total Programmed Funding: 162,281,885
Future Funding Requirements: 0

Comments

W-67 Pressure Reducing Valve (PRV) Rehabilitation

Category: **Water**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
11,609,971	9,401,971	-	-	424,000	433,000	441,000	451,000	459,000

Description and Scope

This ongoing program is to rehabilitate or replace old and deteriorating pressure reducing valves (PRVs) throughout the water service area. The number of pressure reducing valves that are rehabilitated varies from year to year based on the annual program budget and the rehabilitation costs, but over the long term should average about 3 PRVs per year. Replacement criteria include service requirements, safety, maintenance history, age, and availability of replacement parts.

Rationale

In the short term, this program reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	11,609,971

Total Budgetary Cost Estimate: 11,609,971

Means of Financing

Funding Source	Amount
Utility Rates/Fees	11,609,971

Total Programmed Funding: 11,609,971

Future Funding Requirements:

Comments

W-69 Minor (Small) Water Capital Improvement Projects

Category: **Water**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
9,451,619	5,967,619	1,546,000	238,000	305,000	357,000	320,000	397,000	321,000

Description and Scope

This ongoing program pays for small improvements to Bellevue's water system to resolve deficiencies, improve efficiencies, or resolve maintenance problems, often in conjunction with other programs such as the Transportation overlay program. Projects are prioritized based on criteria including public safety/property damage, maintenance frequency, operator safety, environmental risk, reliability and efficiency gains, coordination with other city projects or development activity, and level of service impact.

Rationale

In the short term, this program reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	9,451,619

Total Budgetary Cost Estimate: 9,451,619

Means of Financing

Funding Source	Amount
Utility Rates/Fees	9,451,619

Total Programmed Funding: 9,451,619
Future Funding Requirements:

Comments

W-82 Fire Hydrant Standardization

Category: **Water**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
1,877,497	1,614,497	143,000	120,000	-	-	-	-	-

Description and Scope

This program replaces non-standard hydrants that have outdated two-port connections, thereby improving the rate of water flow and reducing response time in the event of a fire. Twenty two two-port hydrants are still in service. Based on the proposed budget, these will all be replaced by 2019.

Rationale

In the short term, this program reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	1993 - 2020	1,877,497

Total Budgetary Cost Estimate: 1,877,497

Means of Financing

Funding Source	Amount
Utility Rates/Fees	1,877,497

Total Programmed Funding: 1,877,497
Future Funding Requirements:

Comments

W-85 Reservoir Rehabilitation or Replacement

Category: **Water**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
28,517,477	11,950,477	1,284,000	4,585,000	3,470,000	1,570,000	2,127,000	1,833,000	1,698,000

Description and Scope

This program funds retrofit or replacement of drinking water reservoirs to avoid or mitigate earthquake damage, and reservoir rehabilitation for age or use related deterioration. Bellevue operates and maintains 25 drinking water reservoirs in the system with a combined capacity of 40.6 million gallons. A 1993 reservoir study evaluated the seismic vulnerability of 21 of the reservoirs and recommended further evaluation and/or upgrade for 12 of these reservoirs. Remaining work at Horizon View #1, Somerset #1, Pikes Peak Reservoir, and Horizon View #2 reservoirs will be completed during this CIP window. A new study of the other reservoirs will determine upcoming needs and priorities for asset rehabilitation and replacement.

Rationale

In the short term, this program reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

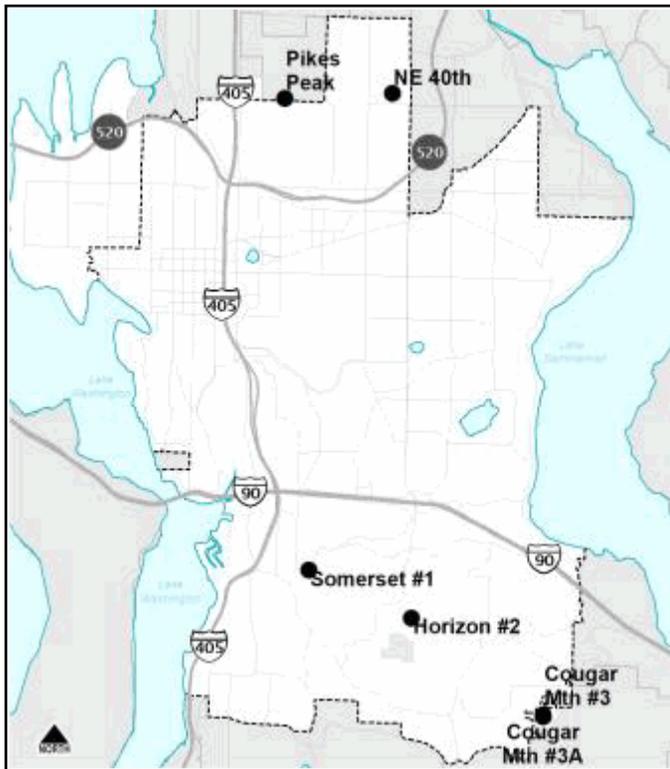
Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	28,517,477

Total Budgetary Cost Estimate: 28,517,477

Means of Financing

Funding Source	Amount
Utility Rates/Fees	28,517,477

Total Programmed Funding: 28,517,477
Future Funding Requirements:

Comments

W-91 Water Pump Station Rehabilitation or Replacement

Category: **Water**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
28,664,473	10,209,473	5,224,000	3,348,000	2,908,000	2,554,000	1,045,000	832,000	2,544,000

Description and Scope

This program was established in 2005 to rehabilitate Bellevue's twenty-one water pump stations. Based on a needs assessment of each pump station, improvements can range from basic improvements to complete reconstruction. The rehabilitation work always includes replacing the mechanical and electrical equipment, adds on-site emergency power generation as needed, and resolves structural deficiencies and life/safety issues as needed. In 2015-21 these pump stations will be rehabilitated or replaced: Horizon View #3, Horizon View #1, Cougar Mtn. #3, Pikes Peak, Cougar Mtn. #2, Clyde Hill P.S., Cougar Mtn. #1, and Horizon View #2.

Rationale

In the short term, this program reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

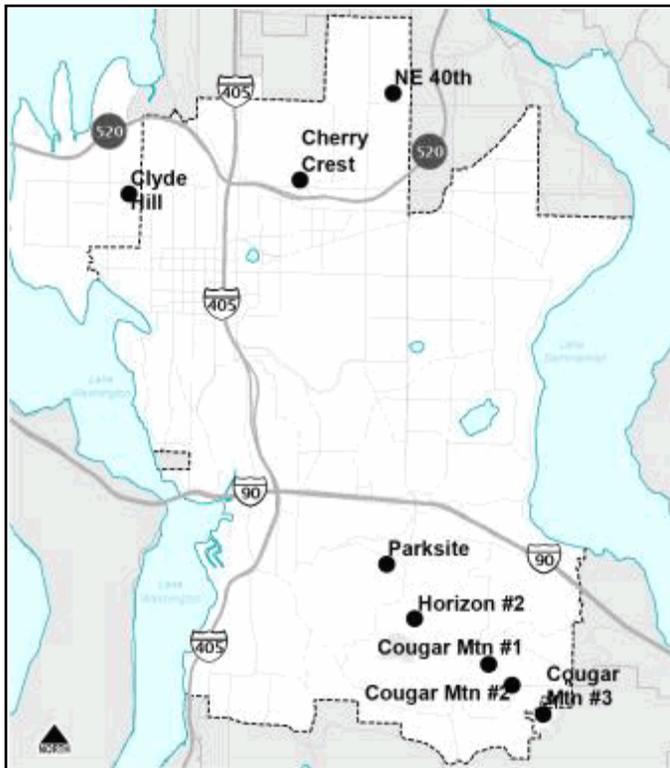
Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	28,664,473

Total Budgetary Cost Estimate: 28,664,473

Means of Financing

Funding Source	Amount
Utility Rates/Fees	28,664,473

Total Programmed Funding: 28,664,473
Future Funding Requirements:

Comments

W-98 Replacement of Large Commercial Water Meters

Category: **Water**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
4,612,163	3,649,163	-	120,000	122,000	125,000	195,000	199,000	202,000

Description and Scope

This program systematically replaces older, obsolete high-volume commercial water meters as they wear out. Due to their location and condition, these meters pose safety and access concerns and are generally beyond the ability of O&M crews to change out. Improved performance accuracy is a secondary benefit of the program. This ongoing program replaces approximately 4 commercial meters (and meter vaults, if required) each year.

Rationale

In the short term, this program reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	4,612,163

Total Budgetary Cost Estimate: 4,612,163

Means of Financing

Funding Source	Amount
Utility Rates/Fees	4,612,163

Total Programmed Funding: 4,612,163

Future Funding Requirements:

Comments

W-99 Water Service Line and Saddle Replacement Program

Category: **Water**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
4,406,500	2,742,500	-	263,000	268,000	274,000	281,000	286,000	292,000

Description and Scope

This program replaces aging and deteriorating water service saddles (the component connecting the customer's water service line to the city-owned water line), and deteriorating water service lines (the pipes between the city's water main to the customer's water meter), most commonly in advance of planned street improvements. Annual expenditures can vary widely depending on the condition of saddles and service lines where street improvement projects are planned. Due to these uncertainties, level funding based on replacement of 100 service/saddles is proposed for each year in the CIP window, recognizing that some years will be over or under spent.

Rationale

In the short term, this program reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	4,406,500

Total Budgetary Cost Estimate: 4,406,500

Means of Financing

Funding Source	Amount
Utility Rates/Fees	4,406,500

Total Programmed Funding: 4,406,500
Future Funding Requirements:

Comments

W-103 Increase Drinking Water Storage Availabilty

Category: **Water**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **West Operating Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
3,339,086	1,763,086	1,576,000	-	-	-	-	-	-

Description and Scope

This project is for design and construction of facilities to increase the drinking water storage available for anticipated population growth in Downtown, Bel-Red, and Wilburton areas. System improvements will be made in this CIP window to allow transfer of surplus water stored in East Bellevue to the growth areas, assuring emergency storage is available for near-term growth. These improvements include upgrades to transmission mains in NE 8th Street and at SE 7th and 140th Ave SE, and upgrades to system Pressure Reducing Valves. The project also includes analysis of emergency well capacity to supplement regional supply in case of an outage, which may offset or reduce the need for added storage. The 2015 Water System Plan update analyzed required timing and volume as well as siting considerations for storage to meet the needs of planned growth.

Rationale

In the short term, utility capacity will be available without delaying development and redevelopment projects. In the long term, recovering the cost of projects from growth will reduce future rate increases to pay for utility system replacement.

Environmental Impacts

This project ensures a safe, reliable supply of drinking water to homes and businesses as Bellevue grows.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2009 - 2019	3,339,086

Total Budgetary Cost Estimate: 3,339,086

Means of Financing

Funding Source	Amount
Utility Rates/Fees	3,339,086

Total Programmed Funding: 3,339,086
Future Funding Requirements:

Comments

W-104 New Water Inlet Station

Category: **Water**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Water and Sewer Service Areas**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
5,229,000	2,910,000	2,319,000	-	-	-	-	-	-

Description and Scope

This project will construct a new inlet station from the regional water supply system to provide sufficient drinking water for growth in downtown, BelRed, and Wilburton areas. It will also improve drinking water supply reliability (redundancy) to the 200,000 people who will ultimately live and work in these areas. The transmission main improvements of W-103 will improve reliability of water supply in the near term, deferring the need to add inlet station capacity until ~2018-19.

Rationale

In the short term, utility capacity will be available without delaying development and redevelopment projects. In the long term, recovering the cost of projects from growth will reduce future rate increases to pay for utility system replacement.

Environmental Impacts

This project ensures a safe, reliable supply of drinking water to homes and businesses as Bellevue grows.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2019	5,229,000

Total Budgetary Cost Estimate: 5,229,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	5,229,000

Total Programmed Funding: 5,229,000
Future Funding Requirements:

Comments

W-105 Water Facilities for NE Spring Blvd Multi-Modal Corridor

Category: **Water**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Not Specified**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
655,000	387,000	877,000	226,000	-19,000	-20,000	-260,000	-265,000	-271,000

Description and Scope

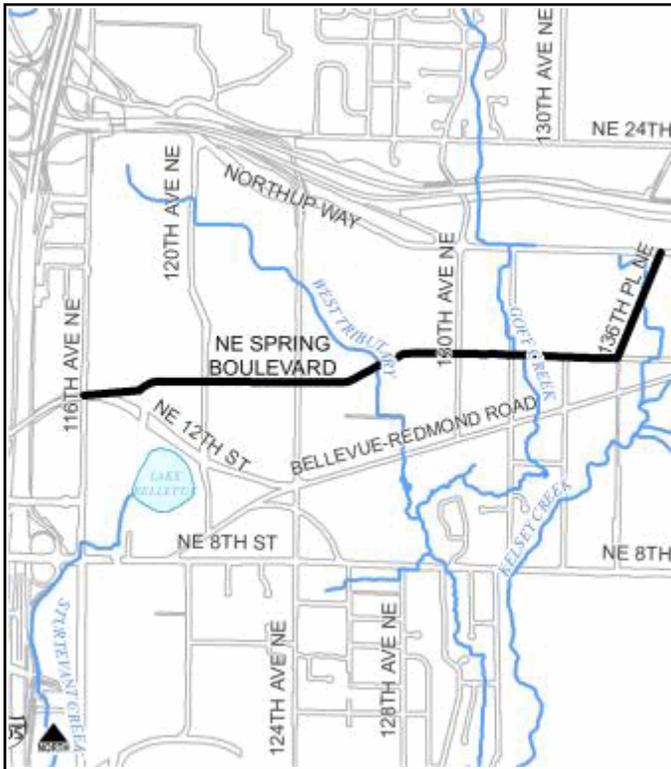
Rationale

Environmental Impacts

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	655,000

Total Budgetary Cost Estimate: 655,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	655,000

Total Programmed Funding: 655,000

Future Funding Requirements:

Comments

W-105-B Water Facilities for NE Spring Blvd Multi-Modal Corridor Bank

Category: **Water**
 Department: **Utilities**

Status: **Ongoing**
 Location: **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
14,762,902	1,540,957	1,517,135	1,517,135	2,017,135	2,027,135	2,037,135	2,047,135	2,059,135

Description and Scope

This project maintains reserve funds for project W-105, for the design and construction of new water facilities concurrent with the design and construction of the NE 15th Multi-Modal corridor.

Rationale

N/A

Environmental Impacts

N/A

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	14,762,902

Total Budgetary Cost Estimate: 14,762,902

Means of Financing

Funding Source	Amount
Utility Rates/Fees	14,762,902

Total Programmed Funding: 14,762,902
Future Funding Requirements:

Comments

W-108 Advanced Metering Infrastructure (AMI) Implementation

Category: **Water**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
16,161,800	5,854,800	8,207,000	2,100,000	-	-	-	-	-

Description and Scope

This proposal is for a Utilities CIP Program. Implementation involves: Replacing almost all Utilities meters, total of 39,436 out of 40,804; Replacing half of the meter boxes, approximately 20,000 out of 40,804; Replacing the lids for the other half of the meter boxes, approximately 20,000 lids; Installing Meter Interface Units (MIU); Installing Communication equipment, 100 collectors and 25 repeaters; Implementation of an AMI Meter Data Management Software (MDMS); Systems Integration and Implementation services. This project will be funded 70 percent by water and 30 percent by sewer rates. The budget is based on a 2015 AMI feasibility study. Rapid implementation is planned to realize the maximum benefit from labor savings that will be realized by replacing the current manually-read meters, to minimize the time two systems need to be supported, and to deliver a common service level to all customers as rapidly as possible.

Rationale

Replacement of Bellevue's water meters with AMI technology will immediately result in Financial, Social, and Environmental benefits.
 Financial: Improved billing and meter accuracy, reduced labor costs for meter reading, reduced time between meter reads and bill productions, reduced capital expenditures for meter reader vehicles and inventory, reduced manual processing of data, improved system planning due to availability of local water use data for modeling.
 Social: Increased responsiveness to customers, more accurate and timely billing, reduced turnaround time related to off-cycle reads, ability to manage water use data holistically, rapid leak detection and reporting, improved staff and customer alarms and notifications.
 Environmental: Improved water conservation (less waste) through timely detection of leaks; improved backflow detection (potential for contamination); reduced motor vehicle emissions.

Environmental Impacts

This proposal will result in improved water conservation through prompt leakage detection (due to continuous rather than episodic meter reads) and will reduce the potential for contamination of the public water supply through detection of negative flow. It will reduce motor vehicle emissions since meters will be read remotely via computer rather than from meter reader vehicles driving through Bellevue.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2020	16,161,800

Total Budgetary Cost Estimate: 16,161,800

Means of Financing

Funding Source	Amount
Utility Rates/Fees	16,161,800

Total Programmed Funding: 16,161,800
Future Funding Requirements:

Comments

W-109 Richards Road Inlet Supply Station

Category: **Water**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
500,000	500,000	-	-	-	-	-	-	-

Description and Scope

Richard's Road Inlet Station is a critical facility constructed in 1975 to deliver water from Seattle's regional system to Bellevue. It supplies water directly to the RV300, WD400, WD450, WD340 water pressure zones, and is the source of water to fill the Woodridge Reservoir. The associated pressure reducing valve (PRV) reduces pressure to water that is supplied to the RV300 zone, and also controls flow to the Woodridge reservoir. This critical facility has old components that require increasingly frequent maintenance; the existing mechanical and electrical components are outdated and in need of replacement. Due to the risk and consequence of failure, station replacement is required. This project will include constructing a new inlet meter installation and pressure reducing valve station, and upgrading telemetry equipment at the site. Enhanced telemetry will record rate and volume of water that is supplied from the station, will provide pressure information both of the CESSL side and 300 zone; and will provide power to the vault for the meter, flood alarm, and intrusion. Because the existing inlet station is located on Richards Road, a very busy arterial which makes it access difficult and creates safety hazards for workers, the new station will be located on the eastern side of Richards Road, along a grassy area just east of the existing sidewalk, and the existing station will be abandoned. This project was initiated in W-69 (Minor Water CIP), however alternatives analysis resulted in the recommendation to replace the entire station rather than just internal components. The increase in scope and cost warranted the creation of a separate CIP project.

Rationale

In the short term, this project reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

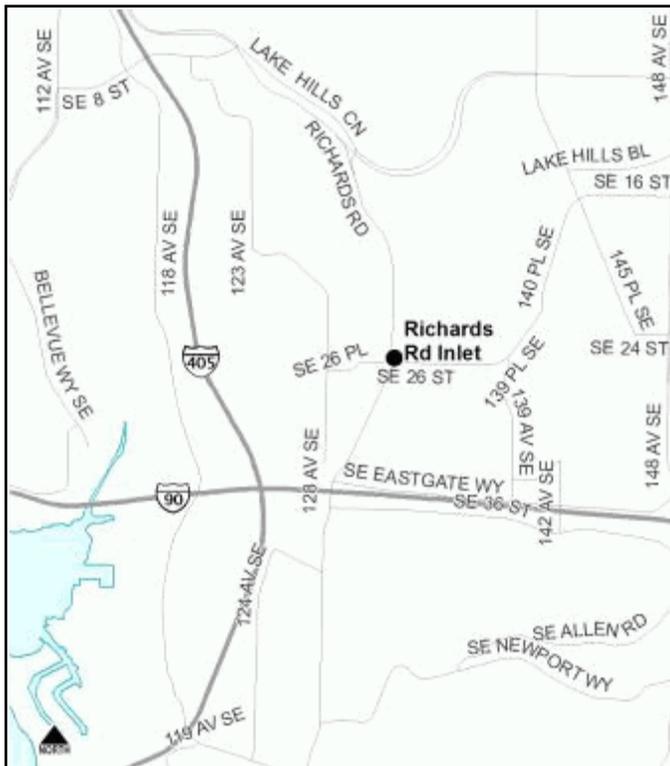
Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2017	500,000

Total Budgetary Cost Estimate: 500,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	500,000

Total Programmed Funding: 500,000
Future Funding Requirements:

Comments

W-110 NE 40th and Enatai Inlet Water Supply Improvement

Category: **Water**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Water Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,578,000	200,000	416,000	1,698,000	54,000	210,000	-	-	-

Description and Scope

This project is for an alternatives analysis and predesign for improvements at the Enatai and NE 40th Water Supply Inlet stations to improve safety, reduce risk, and renew aging infrastructure. The pre-design work will inform future CIP schedule and budgets. It will allow coordination with the City of Redmond, which benefits from and shares costs for the NE 40th Inlet Supply Station. Design and construction costs are not included in proposed budget. The Water System Plan identified deficiencies including safety standards, poor HVAC controls, and deteriorating electrical components. The NE 40th Inlet meter vault has visible joint deflection; there may be perceived increased risk of a transmission main break.

Rationale

In the short term, this project reduces the likelihood of catastrophic system failures, unplanned service interruptions, damage claims to the city, and sharp rate increases to react to system failures rather than proactively managing the system. In the long term, timely replacement or repair of water system assets keeps customer rates as low as practical by managing the system at the least life-cycle cost while maintaining target service levels and meeting regulatory requirements.

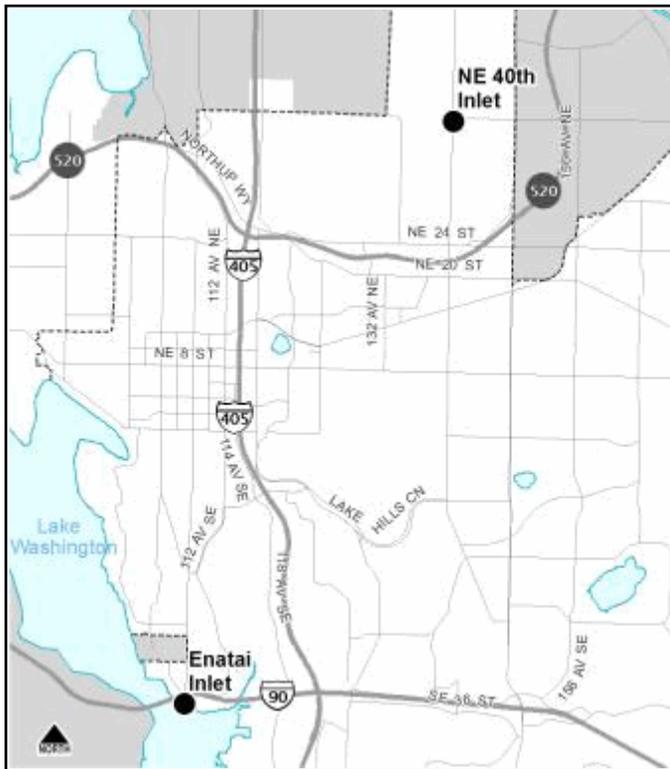
Environmental Impacts

Replacing aging water infrastructure ensures a reliable supply of safe drinking water in sufficient quantity for homes and businesses. Minimizing water system failures means reduced environmental damage such as flooding and erosion, which can damage lakes, streams, and wetlands. Timely replacement of aging water pipes and appurtenances reduces the volume of treated, potable water lost to leakage into the ground or following system breaks.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2022	2,578,000

Total Budgetary Cost Estimate: 2,578,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	2,578,000

Total Programmed Funding: 2,578,000
Future Funding Requirements:

Comments

W-111 Maintenance and Operations Facility Land Acquisition

Category: **N/A**
 Department: **Utilities**

Status: **New**
 Location: **Not Specified**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
5,333,000	-	5,333,000	-	-	-	-	-	-

Description and Scope

As the City of Bellevue continues to grow, there is a critical need for long range operational facilities planning to ensure that the Utilities Department (Utilities) can meet the community’s current and future needs in an efficient and timely manner. The current service locations are functioning at or near capacity, and there is significant risk that they will not be sufficient to meet Utilities’ growing operational needs. To address this, Utilities initiated the development of a long range Operations and Maintenance (O&M) Facilities Plan.

Based on the alternatives analysis within the O&M Facilities Plan, property acquisition is being recommended in the 2019-2025 CIP as a first step to site the maintenance facility. While a specific site has not been determined, this proposal establishes a budget of \$8.0 million for property acquisition. The estimated cost will be funded by available year-end 2017 operating reserves in the water (\$5.3M) and sewer utilities (\$2.7M).

Rationale

Environmental Impacts

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2019	5,333,000

Total Budgetary Cost Estimate: 5,333,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	5,333,000

Total Programmed Funding: 5,333,000
Future Funding Requirements:

Comments

Combined, Completed Projects

CIP Plan Number	Project Title	<u>\$ in 000s</u> <u>Total</u> <u>Estimated</u> <u>Cost</u>
W-109	Richards Road Inlet Supply Station	499
Total Combined, Completed Projects		<u><u>499</u></u>



2019-2025 Capital Investment Program Plan

Sewer

The Sewer Utility owns and operates 516 miles of sewer trunk and collector lines, 127 miles of side sewer laterals within public rights-of-way, over 13,000 manholes, and 46 pumping and flushing stations throughout its service area. All sewage is conveyed to King County METRO trunklines or pump stations, which in turn convey it to the South Treatment Plant in Renton. The Sewer Utility serves all of Bellevue as well as the Points Communities, Beaux Arts, and some areas of unincorporated King County.

Capital improvements for the Sewer Utility are generally based on the 2013 Wastewater System Plan. The Plan provides a guide for orderly system expansion to undeveloped areas and to those areas served by septic systems, and recommends improvements which increase or maintain system reliability, efficiency, and level of service. The Sewer Utility's capital improvements are consistent with the Plan's recommendations.

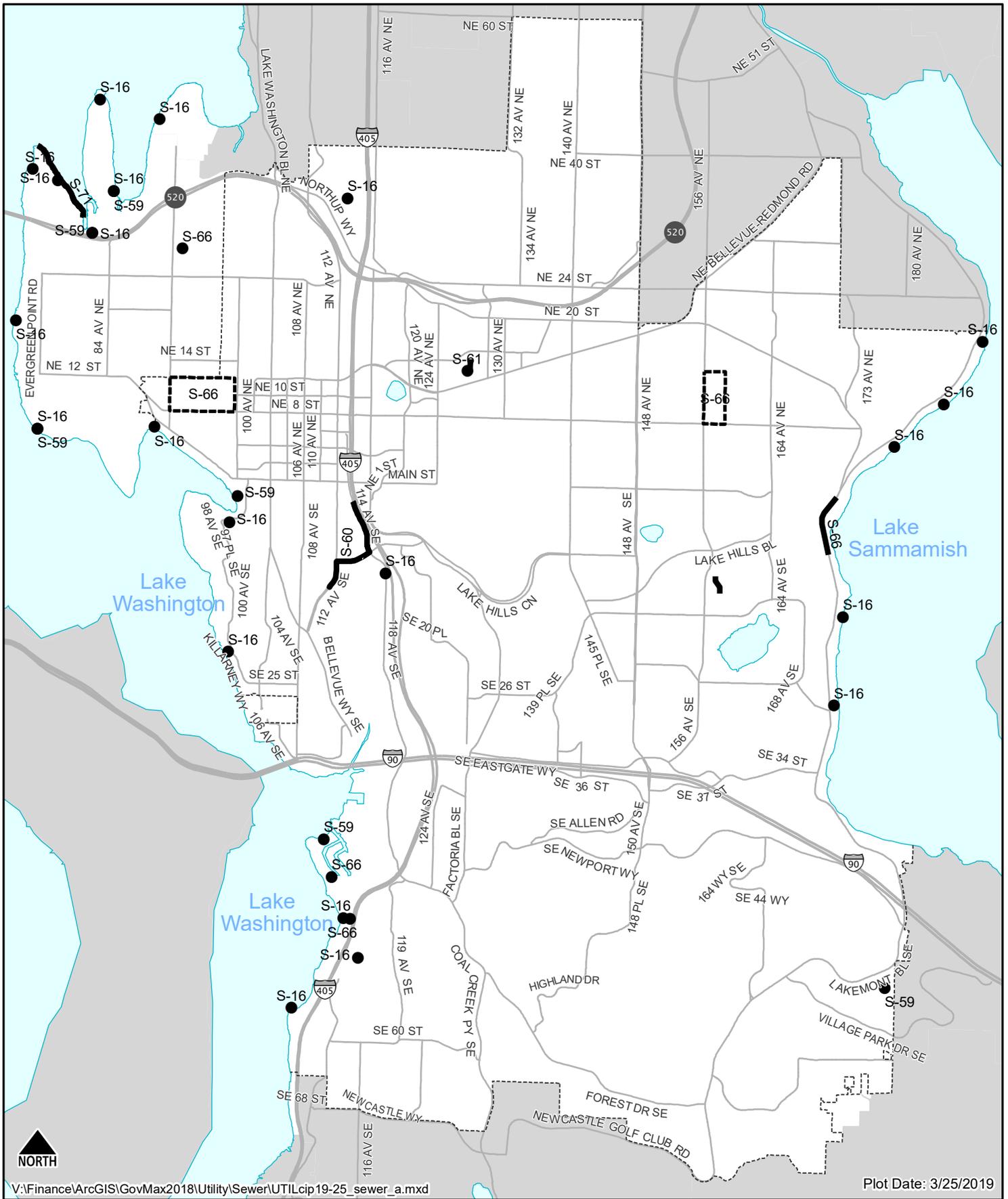
As part of the Wastewater System Plan's development, the sewer system was analyzed to identify potential capacity problems. Other capital investment projects reflect the increasing resource required to maintain a high level of service and reliability as the sewer system ages (infrastructure renewal and replacement), and capacity projects to meet anticipated population growth.

The 2019-2025 CIP Plan recognizes that significant investments are needed to maintain aging systems and replace components that are reaching the end of their useful life. The Plan also includes a number of investments that are necessary to meet system capacity and infrastructure renewal needs as a response to growth and demand in the system.

2019-2025 Adopted CIP: Healthy and Sustainable Environment - Sewer

Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
S-16	Sewage Pump Station Improvements	\$7,793	\$22,497
S-24	Sewer System Pipeline Major Repairs	11,467	36,324
S-32	Minor (Small) Sewer Capital Improvement Projects	576	3,152
S-58	Lake Washington Sewer Lake Line Assessment Program	156	2,075
S-59	Add on-site Power at Sewer Pump Station	-	303
S-60	Wilburton Sewer Capacity Upgrade	158	10,600
S-61	Midlakes Pump Station Capacity Improvements	3,355	7,727
S-66	Sewer System Pipeline Replacement	14,455	21,644
S-67	I&I Investigations and Flow Monitoring	316	1,272
S-68	Sewer Force Main Condition Assessment	-	779
S-69	Meydenbauer Bay Park Sewer Line Replacement	-	4,780
S-71	Lakeline Sewer Replacement	581	581
S-108	Advanced Metering Infrastructure (AMI) Implementation (Sewer)	4,418	6,927
S-111	Operations and Maintenance Land Acquisition - Sewer	2,667	2,667
	Total Sewer CIP	\$45,942	\$121,328



2019-2025 Sewer CIP Projects

Note: Projects S-24, S-58, S-67, S-68, and S-108 are not shown as they will be located throughout the service area. S-70 located throughout the East Link corridor.

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S-16 Sewer Pump Station Improvements

Category: **Sewer**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
22,497,155	14,704,155	1,307,000	815,000	1,204,000	1,402,000	1,212,000	839,000	1,014,000

Description and Scope

This ongoing program funds rehabilitation of the 36 pump and 10 flush stations in Bellevue's wastewater system. Stations are prioritized based on the risk and consequence of failure, maintenance and operations experience, pump station age, and coordination with other projects. Stations scheduled for work in 2015-21 include: Lake Heights, Wilburton, Cedar Terrace, Lake Hills #17, Cozy Cove, Parkers, Evergreen East, Evergreen West, Fairweather, Hunt's Point, Lake Hills #6, and Lake Hills #7. Historically this program funded rehabilitation of one station per year. Two stations/year are planned beyond 2017 since the electrical and mechanical equipment in them will have reached their 25-30 year useful life. Analysis of 25 stations is currently underway to improve the forecast needs for schedule and cost, and could result in reprioritization of scheduled stations.

Rationale

Sewer infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this program reduces the likelihood of catastrophic system failures, damage claims, and sharp rate increases to react to failures rather than proactively managing the system. In the long term, timely replacement or repair of wastewater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

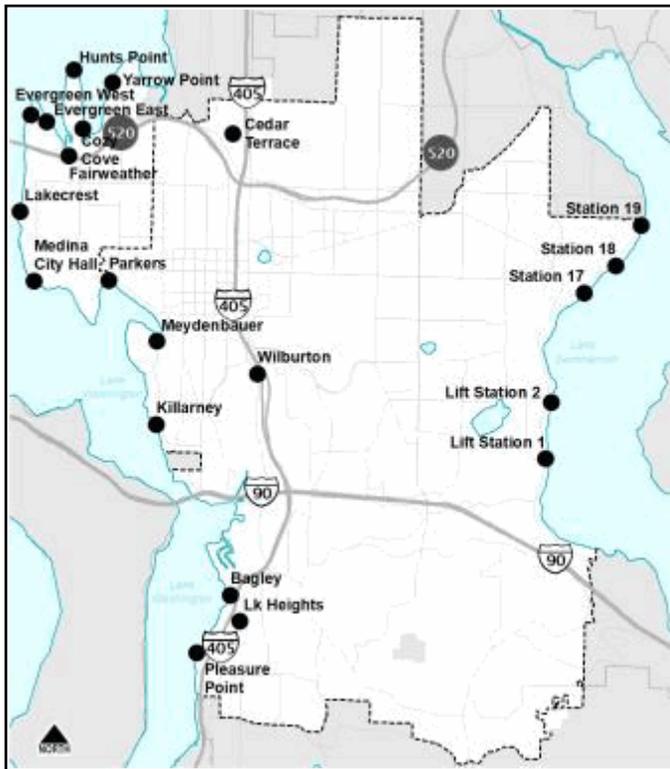
Environmental Impacts

Minimizing wastewater system failures means reduced environmental damage that results from failures, such as sewage backups and pollution to surface waters. Sewage overflows present human health and environmental hazards that threaten a community and can result in beach closures. Timely replacement or rehabilitation of aging sewer infrastructure minimizes this hazard.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	22,497,155

Total Budgetary Cost Estimate: 22,497,155

Means of Financing

Funding Source	Amount
Utility Rates/Fees	22,497,155

Total Programmed Funding: 22,497,155
Future Funding Requirements:

Comments

S-24 Sewer System Pipeline Major Repairs

Category: **Sewer**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
36,323,785	24,856,785	-	689,000	2,070,000	2,115,000	2,152,000	2,199,000	2,242,000

Description and Scope

This program funds major repairs to sewer pipes where there is a cost-effective solution to extend the pipe's service life. Most defects are identified from the Utility's infrastructure condition assessment (video) program. Pipes are prioritized for repair based on risk of failure (likelihood and consequence), failure history, and to coordinate with other construction such as planned street overlays, which reduces restoration costs.

Rationale

Sewer infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this program reduces the likelihood of catastrophic system failures, damage claims, and sharp rate increases to react to failures rather than proactively managing the system. In the long term, timely replacement or repair of wastewater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

Environmental Impacts

Minimizing wastewater system failures means reduced environmental damage that results from failures, such as sewage backups and pollution to surface waters. Sewage overflows present human health and environmental hazards that threaten a community and can result in beach closures. Timely replacement or rehabilitation of aging sewer infrastructure minimizes this hazard.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	36,323,785

Total Budgetary Cost Estimate: 36,323,785

Means of Financing

Funding Source	Amount
Utility Rates/Fees	36,323,785

Total Programmed Funding: 36,323,785
Future Funding Requirements:

Comments

S-32 Minor (Small) Sewer Capital Improvement Projects

Category: **Sewer**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
3,152,323	2,576,323	-	-	6,000	137,000	142,000	144,000	147,000

Description and Scope

This ongoing program pays for minor improvements to Bellevue's sewer system to resolve deficiencies, improve efficiencies, or resolve maintenance problems, often in conjunction with other programs such as the Transportation overlay program. The program also investigates the feasibility of possible sewer extensions. Projects are prioritized based on criteria including public safety/property damage, maintenance frequency, operator safety, environmental risk, reliability and efficiency gains, coordination with other city projects or development activity, and level of service impact.

Rationale

Sewer infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this program reduces the likelihood of catastrophic system failures, damage claims, and sharp rate increases to react to failures rather than proactively managing the system. In the long term, timely replacement or repair of wastewater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

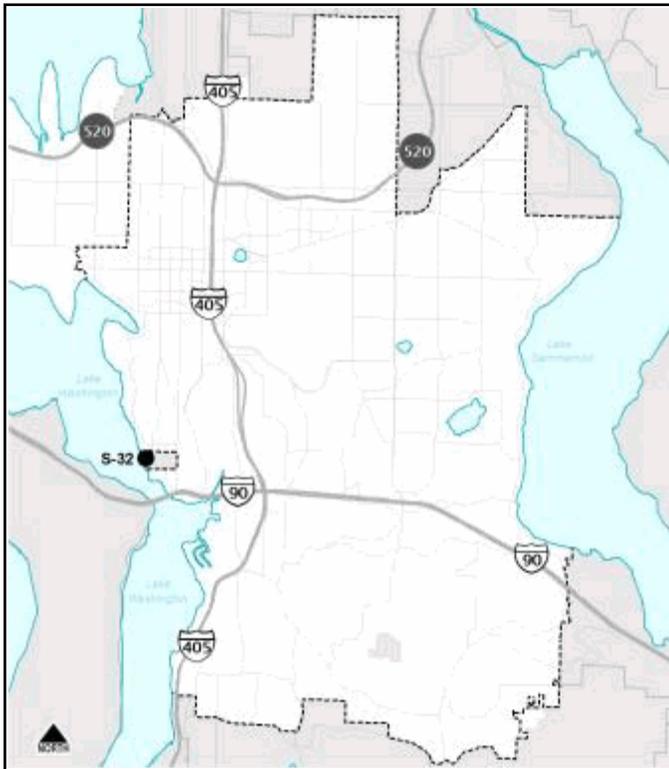
Environmental Impacts

Minimizing wastewater system failures means reduced environmental damage that results from failures, such as sewage backups and pollution to surface waters. Sewage overflows present human health and environmental hazards that threaten a community and can result in beach closures. Timely replacement or rehabilitation of aging sewer infrastructure minimizes this hazard.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	3,152,323

Total Budgetary Cost Estimate: 3,152,323

Means of Financing

Funding Source	Amount
Utility Rates/Fees	3,152,323

Total Programmed Funding: 3,152,323
Future Funding Requirements:

Comments

S-58 Lake Washington Sewer Lake Line Assessment Program

Category: **Sewer**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,074,955	1,918,955	156,000	-	-	-	-	-	-

Description and Scope

This program is focused on assessing the 14.5 miles of sewer pipe along the Lake Washington shoreline; predicting its remaining life, and developing a strategy for its replacement. It includes condition assessment to collect pipe samples of asbestos cement and cast iron pipes in and analysis of viable alternatives for replacement of logical pipe reaches. Replacement of some of the sewer lake lines will likely be required just beyond this CIP Window. Replacement of the Meydenbauer Bay Park sewer lake line was formerly included in this project; it has been moved to its own project, S-69. Assessment of sewer lines along the Lake Sammamish shoreline is not included, since those pipes are newer and likely to last longer.

Rationale

Sewer infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this program reduces the likelihood of catastrophic system failures, damage claims, and sharp rate increases to react to failures rather than proactively managing the system. In the long term, timely replacement or repair of wastewater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

Environmental Impacts

Minimizing wastewater system failures means reduced environmental damage that results from failures, such as sewage backups and pollution to surface waters. Sewage overflows present human health and environmental hazards that threaten a community and can result in beach closures. Timely replacement or rehabilitation of aging sewer infrastructure minimizes this hazard.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	2,074,955

Total Budgetary Cost Estimate: 2,074,955

Means of Financing

Funding Source	Amount
Utility Rates/Fees	2,074,955

Total Programmed Funding: 2,074,955
Future Funding Requirements:

Comments

S-59 Add On-site Power at Sewer Pump Stations

Category: **Sewer**
 Department: **Utilities**

Status: **Closed**
 Location: **Storm and Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
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Description and Scope

This project will add on-site power generation capability at two or three high priority pumping stations which currently rely on portable generators during power outages. Specific locations would be selected based on a study evaluating the likelihood and consequence of sewage overflows, giving consideration to volume of base flow versus wet well capacity; proximity to surface water bodies; geographic distance from portable equipment.

Rationale

This project along with others in this proposal open salmon access to existing functional habitat, one of the quickest methods to increase salmon populations; helps stabilize streams and improve habitat consistent with Council-approved Lake Washington / Cedar / Sammamish Chinook Salmon Recovery Plan; improves water quality that limits fish viability; protects properties from flooding of structures, flooding which restricts access to residences or businesses, and street flooding that impacts primary emergency routes; restores streams for recreation and environmental health in the redeveloping Bel-Red Corridor; and reduce the potential for sewage overflow to surface water bodies.

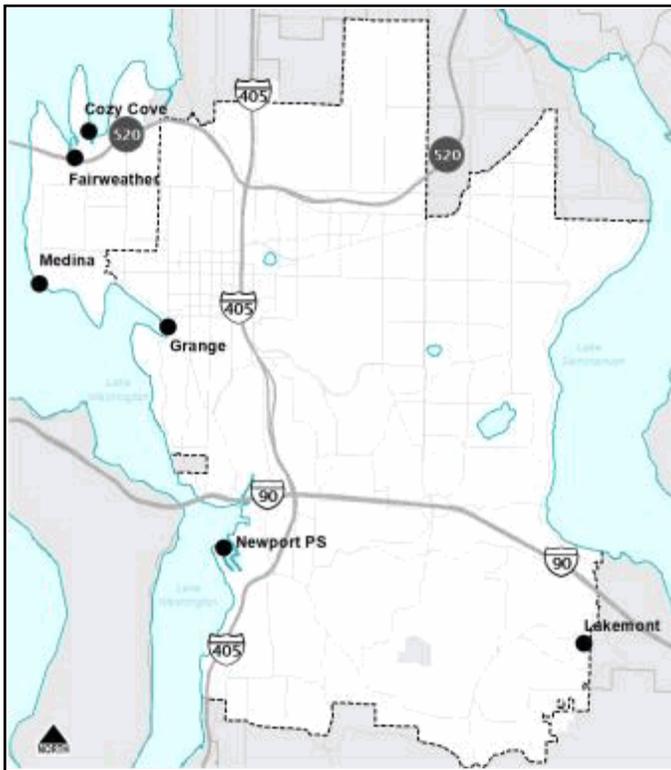
Environmental Impacts

The long term environmental impacts of each program/project are positive in that they improve or protect stream health and habitat, or eliminate environmental damage caused by flooding. Projects may increase the potential for erosion or siltation during construction. Appropriate environmental review (SEPA) and permits (Critical Areas, Hydraulic Project Approval, US Army Corps) are required for most projects.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2014 - 2020	302,994

Total Budgetary Cost Estimate: 302,994

Means of Financing

Funding Source	Amount
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Total Programmed Funding: 0
Future Funding Requirements: 302,994

Comments

S-60 Wilburton Sewer Capacity Upgrades

Category: **Sewer**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Water and Sewer Service Areas**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
10,599,599	10,441,599	11,000	48,000	49,000	50,000	-	-	-

Description and Scope

This project will replace approximately 2,000 feet of 12-inch diameter pipe with larger diameter pipe to provide sufficient capacity for anticipated upstream development.

Rationale

In the short term, utility capacity will be available without delaying development and redevelopment projects. In the long term, recovering the cost of projects from growth will reduce future rate increases to pay for utility system replacement.

Environmental Impacts

This project ensures safe and reliable removal of wastewater from homes and businesses as Bellevue grows.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	1900 - 2022	10,599,599

Total Budgetary Cost Estimate: 10,599,599

Means of Financing

Funding Source	Amount
Utility Rates/Fees	10,599,599

Total Programmed Funding: 10,599,599
Future Funding Requirements:

Comments

S-61 Midlakes Pump Station Capacity Improvements

Category: **Sewer**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Midlakes Pump Station Bel-Red Road**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
7,726,695	4,371,695	3,300,000	11,000	11,000	11,000	11,000	11,000	-

Description and Scope

This project will replace the existing Midlakes sewer pump station with a larger one, to provide capacity for planned growth in the BelRed Corridor through 2030.

Rationale

N/A

Environmental Impacts

N/A

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	1900 - 2024	7,726,695

Total Budgetary Cost Estimate: 7,726,695

Means of Financing

Funding Source	Amount
Utility Rates/Fees	7,726,695

Total Programmed Funding: 7,726,695
Future Funding Requirements:

Comments

S-66 Sewer System Pipeline Replacement

Category: **Sewer**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
21,643,889	7,188,889	4,328,000	1,784,000	1,219,000	1,708,000	1,770,000	1,805,000	1,841,000

Description and Scope

This program replaces poor condition sewer pipe throughout the service area. The current budget is estimated to replace sewer pipe at a rate of 0.5 to 0.75 miles per year. Pipes are replaced when life cycle cost analysis indicates replacement is more economical than continuing to make point repairs. Replacement methods may include trenchless rehabilitation techniques such as cured-in-place pipe, and pipe bursting, and/or open trench replacement. This program compliments S-24, Sewer System Pipeline Repair, which repairs pipes to extend their service life. This program implements Bellevue's asset management program strategy to meet expected and required customer service levels at the lowest life cycle cost.

Rationale

Sewer infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this program reduces the likelihood of catastrophic system failures, damage claims, and sharp rate increases to react to failures rather than proactively managing the system. In the long term, timely replacement or repair of wastewater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

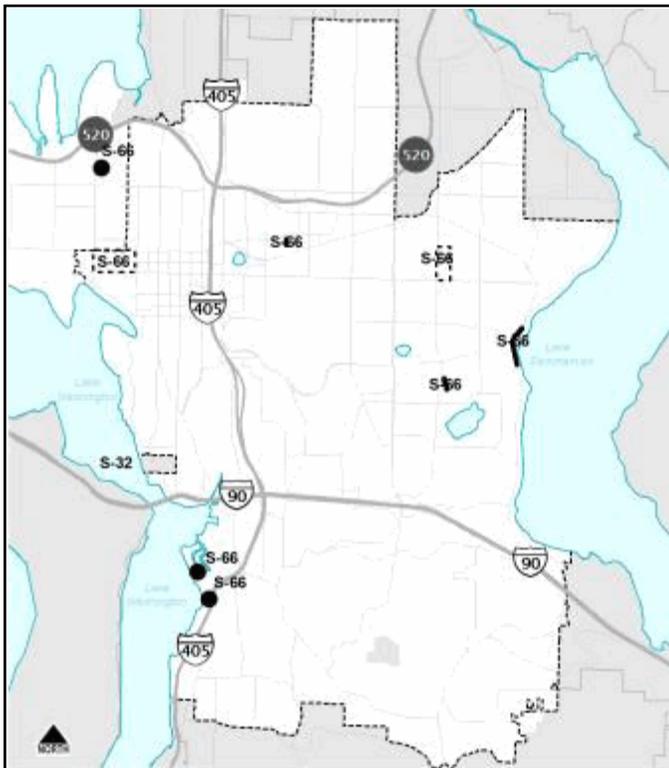
Environmental Impacts

Minimizing wastewater system failures means reduced environmental damage that results from failures, such as sewage backups and pollution to surface waters. Sewage overflows present human health and environmental hazards that threaten a community and can result in beach closures. Timely replacement or rehabilitation of aging sewer infrastructure minimizes this hazard.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	21,643,889

Total Budgetary Cost Estimate: 21,643,889

Means of Financing

Funding Source	Amount
Utility Rates/Fees	21,643,889

Total Programmed Funding: 21,643,889
Future Funding Requirements:

Comments

S-67 I&I Investigations and Flow Monitoring

Category: **Sewer**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
1,272,382	956,382	316,000	-	-	-	-	-	-

Description and Scope

This program will investigate the source and magnitude of inflow and infiltration (I&I) of storm and groundwater into the wastewater system at locations where suspected high I&I is currently or is forecast to exceed conveyance and/or pump station capacity. The 2014 Wastewater System Plan recommends this work with a goal of identifying and removing non-sewage flow where that would reduce surcharging such that costly capacity improvements might be avoided. Flow monitoring in five sewer basins is planned for 2015 and 2016. I&I investigation of eight basins is planned, in priority order: Newport, Fairweather and Cozy Cove, Wilburton, Lake Heights, Eastgate, Somerset, and Facteria.

Rationale

Sewer infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this project reduces the likelihood of catastrophic system failures, damage claims, and sharp rate increases to react to failures rather than proactively managing the system. In the long term, timely replacement or repair of wastewater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

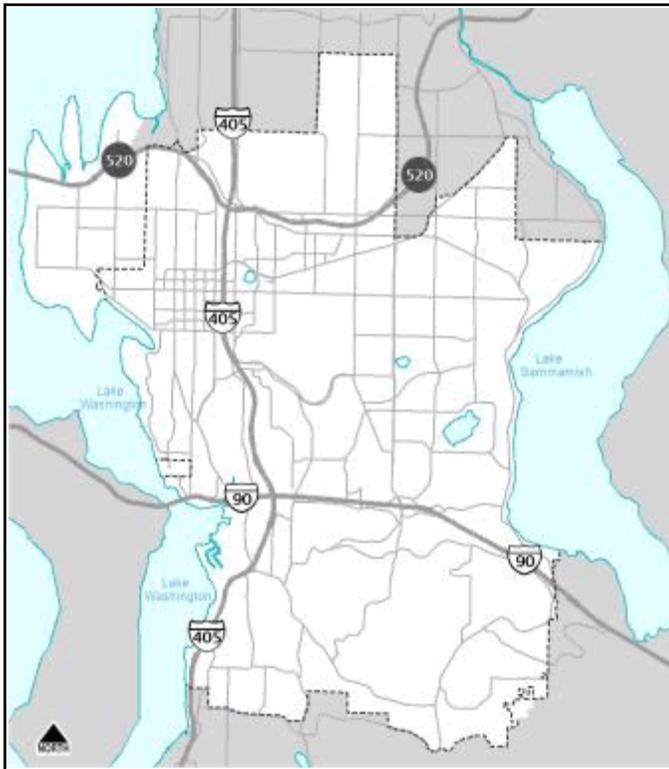
Environmental Impacts

Minimizing wastewater system failures means reduced environmental damage that results from failures, such as sewage backups and pollution to surface waters. Sewage overflows present human health and environmental hazards that threaten a community and can result in beach closures. Timely replacement or rehabilitation of aging sewer infrastructure minimizes this hazard.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	1900 - 2019	1,272,382

Total Budgetary Cost Estimate: 1,272,382

Means of Financing

Funding Source	Amount
Utility Rates/Fees	1,272,382

Total Programmed Funding: 1,272,382

Future Funding Requirements:

Comments

S-68 Sewer Force Main Condition Assessment

Category: **Sewer**
 Department: **Utilities**

Status: **Closed**
 Location: **Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
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- - - - -

Description and Scope

This project will assess the structural condition of pressurized sewer mains (known as 'force mains') that are more than 30 years old, and use that information to develop a force main renewal and replacement plan. Representative pipe samples will be collected from asbestos cement (AC) force mains; specialized pipe assessment equipment will be used for cast iron force mains. Condition will be evaluated and remaining useful life estimated. Force mains comprise 5.8 miles of the 526 total miles of public sewer pipe.

Rationale

Sewer infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this program reduces the likelihood of catastrophic system failures, damage claims, and sharp rate increases to react to failures rather than proactively managing the system. In the long term, timely replacement or repair of wastewater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

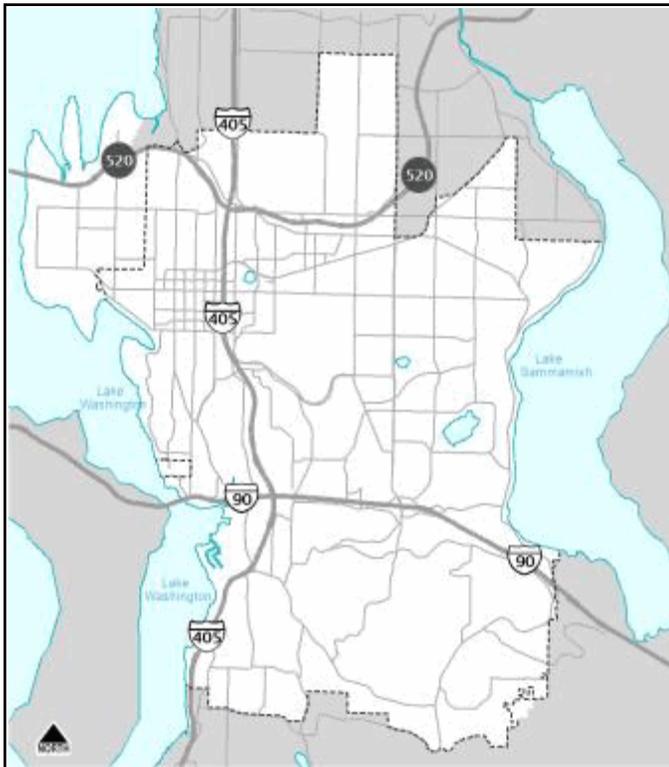
Environmental Impacts

Minimizing wastewater system failures means reduced environmental damage that results from failures, such as sewage backups and pollution to surface waters. Sewage overflows present human health and environmental hazards that threaten a community and can result in beach closures. Timely replacement or rehabilitation of aging sewer infrastructure minimizes this hazard.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2018	778,879

Total Budgetary Cost Estimate: 778,879

Means of Financing

Funding Source	Amount
----------------	--------

Total Programmed Funding: 0
Future Funding Requirements: 778,879

Comments

S-69 Meydenbauer Bay Park Sewer Line Replacement

Category: **Sewer**
 Department: **Utilities**

Status: **Closed**
 Location: **Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
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Description and Scope

This project will replace the poor condition sewer line currently under Meydenbauer Bay with a new pipe through the Meydenbauer Bay Park. This project was previously included in the scope of S-58; it has been separated for improved transparency and accountability. The project schedule has been delayed to better coordinate with Meydenbauer Bay Park development. The project cost has been revised based on improved engineering estimates.

Rationale

Sewer infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this project reduces the likelihood of catastrophic system failures, damage claims, and sharp rate increases to react to failures rather than proactively managing the system. In the long term, timely replacement or repair of wastewater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

Environmental Impacts

Minimizing wastewater system failures means reduced environmental damage that results from failures, such as sewage backups and pollution to surface waters. Sewage overflows present human health and environmental hazards that threaten a community and can result in beach closures. Timely replacement or rehabilitation of aging sewer infrastructure minimizes this hazard.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2018	4,780,000

Total Budgetary Cost Estimate: 4,780,000

Means of Financing

Funding Source	Amount
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Total Programmed Funding: 0
Future Funding Requirements: 4,780,000

Comments

S-71 Sewer Lakeline Alternatives Analysis

Category: **Sewer**
 Department: **Utilities**

Status: **New**
 Location: **Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
581,000	-	260,000	159,000	162,000	-	-	-	-

Description and Scope

Programmatic alternatives analysis of the replacement, rehabilitation or reconfiguration of Lakeline sewer pipe along the Lake Washington shoreline, including evaluation of a pilot project of 4,700 lineal feet of pipe along the north peninsula of Evergreen Point in Medina. The alternatives analysis is needed to determine the future scope, schedule and budget needed to replace this conveyance system and determination of its phasing. This work will include a programmatic Lake Line Planning Document that will include policies, phasing and strategies recommended for the lake lines, including the Evergreen Point Lakeline pilot project.

Rationale

The existing conveyance system consists of pipe that is predominantly 8-inch Asbestos Cement with a small amount of Cast Iron. Both pipe materials for the Lakeline were built in the 1950s and 1960s. The Sewer Lake Line Condition Assessment 2016 Phase 2 report took pipe samples on 18 locations along the Lake Washington Lakeline. These pipe samples provide data that will help with prioritization of pipe replacement or rehabilitation throughout the next several decades. In addition to pipe condition, the programmatic Lakeline evaluation will need to include other factors such as technical, environmental and community considerations. Pilot projects are anticipated, such as the Evergreen Point Lakeline project, to assess feasibility and learn from actual project experience and build in that learning for future projects. The results of the programmatic alternatives analysis will result in a lake line phasing and budget request for future Lakeline projects.

Environmental Impacts

Failure of the Lakeline will adversely affect the aquatic environment in Lake Washington by discharging sanitary sewage into the lake. This is not only a human health risk, but a potential adverse impact on the nearshore spawning habitat for salmonids in Lake Washington.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2019 - 2021	581,000

Total Budgetary Cost Estimate: 581,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	581,000

Total Programmed Funding: 581,000
Future Funding Requirements:

Comments

S-108 Advanced Metering Infrastructure (AMI) Implementation

Category: **Sewer**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Citywide**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
6,927,200	2,509,200	3,518,000	900,000	-	-	-	-	-

Description and Scope

This proposal is for a new Utilities CIP Program. Implementation involves: Replacing almost all Utilities meters, total of 39,436 out of 40,804; Replacing half of the meter boxes, approximately 20,000 out of 40,804; Replacing the lids for the other half of the meter boxes, approximately 20,000 lids; Installing Meter Interface Units (MIU); Installing Communication equipment, 100 collectors and 25 repeaters; Implementation of an AMI Meter Data Management Software (MDMS); Systems Integration and Implementation services. This project will be funded 70 percent by water and 30 percent by sewer rates. The budget is based on a 2015 AMI feasibility study. Rapid implementation is planned to realize the maximum benefit from labor savings that will be realized by replacing the current manually-read meters, to minimize the time two systems need to be supported, and to deliver a common service level to all customers as rapidly as possible.

Rationale

N/A

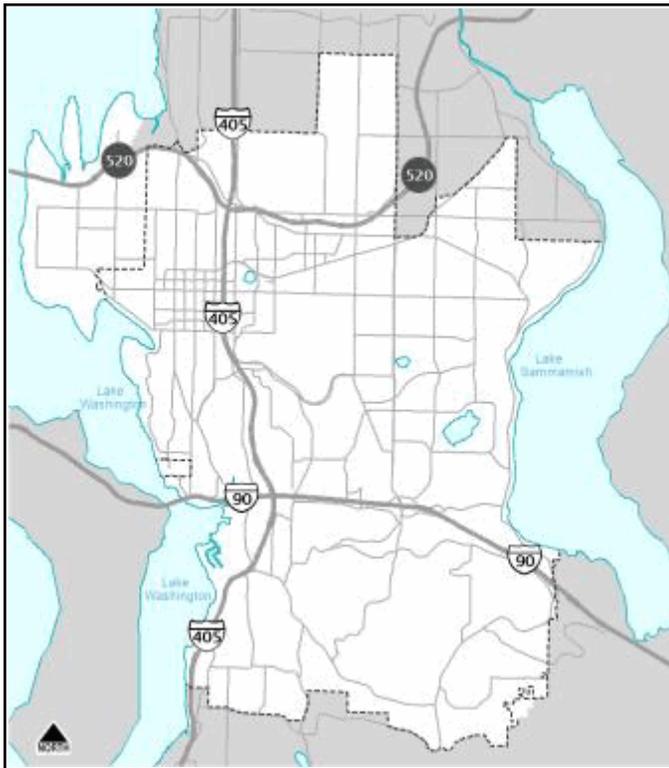
Environmental Impacts

N/A

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2020	6,927,200
Total Budgetary Cost Estimate:		6,927,200

Means of Financing

Funding Source	Amount
Utility Rates/Fees	6,927,200

Total Programmed Funding: 6,927,200
Future Funding Requirements:

Comments

S-111 Maintenance and Operations Facility Land Acquisition

Category: **Sewer**
 Department: **Utilities**

Status: **New**
 Location: **Not Specified**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,667,000	-	2,667,000	-	-	-	-	-	-

Description and Scope

As the City of Bellevue continues to grow, there is a critical need for long range operational facilities planning to ensure that the Utilities Department (Utilities) can meet the community’s current and future needs in an efficient and timely manner. The current service locations are functioning at or near capacity, and there is significant risk that they will not be sufficient to meet Utilities’ growing operational needs. To address this, Utilities initiated the development of a long range Operations and Maintenance (O&M) Facilities Plan.

Based on the alternatives analysis within the O&M Facilities Plan, property acquisition is being recommended in the 2019-2025 CIP as a first step to site the maintenance facility. While a specific site has not been determined, this proposal establishes a budget of \$8.0 million for property acquisition. The estimated cost will be funded by available year-end 2017 operating reserves in the water (\$5.3M) and sewer utilities (\$2.7M).

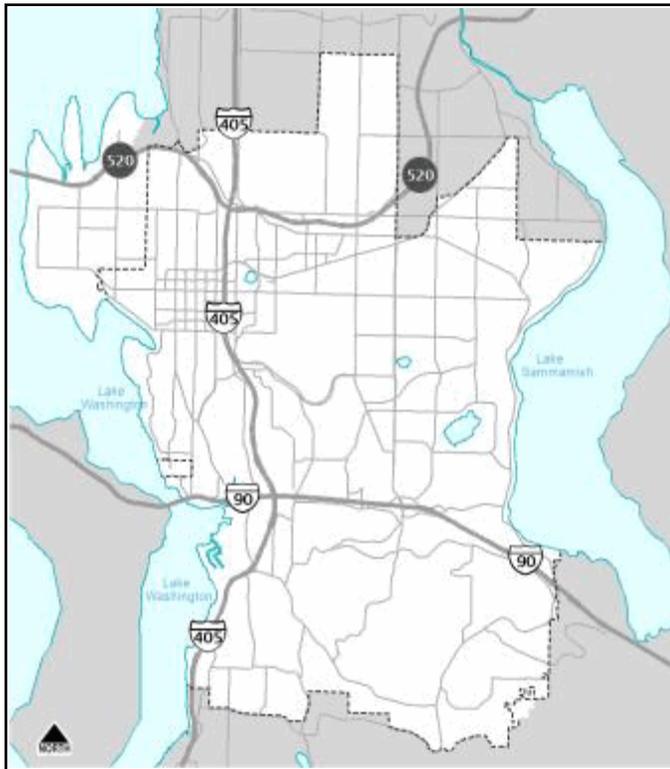
Rationale

Environmental Impacts

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2019	2,667,000

Total Budgetary Cost Estimate: 2,667,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	2,667,000

Total Programmed Funding: 2,667,000
Future Funding Requirements:

Comments

2019-2025 Adopted CIP: Healthy and Sustainable Environment - Sewer

Combined, Completed Projects

CIP Plan Number	Project Title	<u>\$ in 000s</u> <u>Total</u> <u>Estimated</u> <u>Cost</u>
NONE		
	Total Combined, Completed Projects	<u>-</u>



2019-2025 Capital Investment Program Plan

Storm & Surface Water

Bellevue's Storm & Surface Water system includes networks of streams, lakes, pipelines, storm water runoff control, and water quality facilities. Ongoing Utility objectives for the system include managing stream flows and flooding; limiting stream bank erosion; replacing undersized and/or deteriorating pipelines; reducing sedimentation and other water quality problems; and preserving or restoring aquatic wildlife habitat. Bellevue Storm & Surface Water Utility owns, operates and maintains 11 regional detention facilities, 340 neighborhood detention facilities, and monitors nearly 1,000 commercial detention facilities. Storm water is conveyed via 414 miles of pipelines, 86 miles of open ditch, and over 81 miles of open streams. The system includes over 23,000 structures such as manholes and catch basins that require regular maintenance and eventual retrofit/replacement.

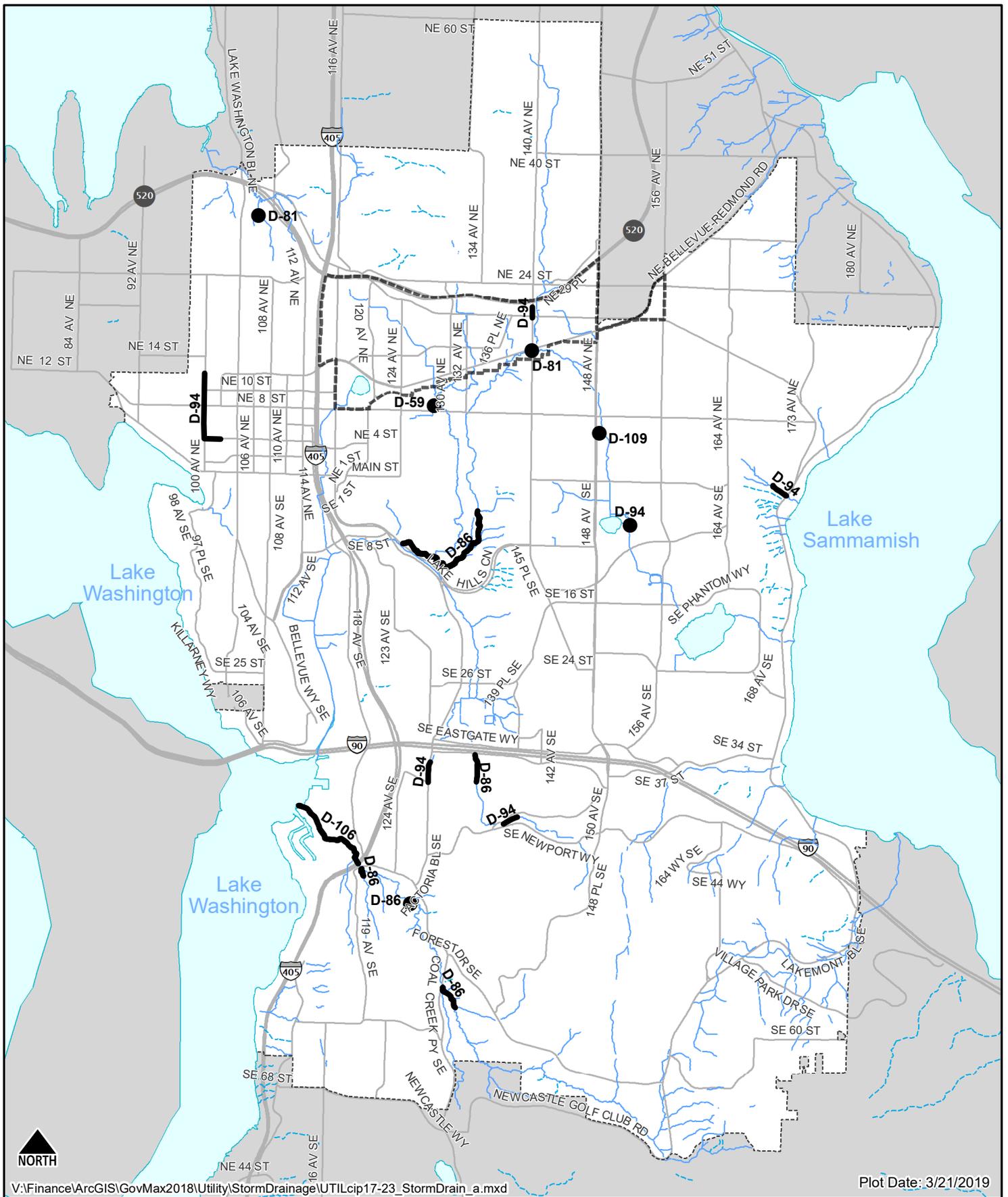
The Utility's capital construction projects are implemented under the Comprehensive Drainage Plan (CDP). An update to the Comprehensive Drainage Plan is now underway. Drainage basin studies, storm events, maintenance staff, and citizen input identify additional system needs. A citywide assessment of the storm drainage system ensures that capital dollars are directed to the highest priority and most pressing needs. Updating the Capital Investment Program includes review of known system needs, evaluation of project merit and priority, and preparation of new cost estimates.

The 2019-2025 CIP Plan recognizes that significant investments are needed to maintain aging systems and replace components that are reaching the end of their useful life. The Plan includes a number of investments that are necessary to meet system capacity and infrastructure renewal needs as a response to growth and demand in the system. The plan also includes a program to restore streams in the Bel-Red Corridor as that area redevelops.

2019-2025 Adopted CIP: Healthy and Sustainable Environment - Storm & Surface Water

Funded CIP Projects

CIP Plan Number	Project Title	\$ in 000s	
		2019-2025 Project Cost	Total Estimated Cost
D-59	Minor (Small) Storm Capital Improvement Projects	\$2,052	\$5,474
D-64	Strom System Conveyance Repairs and Replacement	10,457	27,637
D-81	Fish Passage Improvement Program	2,533	8,196
D-86	Stream Channel Modification Program	3,642	9,020
D-94	Flood Control Program	5,790	17,065
D-103	Replace Coal Creek Pkwy Culvert at Coal Creek	26	5,287
D-104	Stream Restoration for Mobility & Infrastructure Initiative	108	4,973
D-104-B	Stream Restoration for Mobility & Infrastructure Initiative (Bank)	-	8,304
D-105	Replace NE 8th St Culvert at Kelsey Creek	136	3,983
D-106	Lower Coal Creek Flood Hazard Reduction Phase I	6,128	12,485
D-107	Storm Water Video Inspection Enhancement	246	2,581
D-109	Storm Retrofit in Kelsey Creek	342	657
Total Storm & Surface Water CIP		\$31,460	\$105,663



2019-2025

Storm Drainage CIP Projects

Note: Project D-64 is not shown as they will be located throughout the service area. D-108 located throughout the East Link corridor.

The information on this map is a geographic representation derived from the City of Bellevue Geographic Information System. The City of Bellevue does not guarantee that the information on this map is accurate or complete. This map is provided on an "as is" basis and disclaims all warranties, express or implied, including but not limited to warranties of merchantability, fitness for a particular purpose and non-infringement. Any commercial use or sale of this map or portions thereof, is prohibited without express written authorization by the City of Bellevue. The City of Bellevue is not responsible for any damages arising from the use of information on this map. Use of this map is at user's risk. Users should verify the accuracy of the information on this map.

D-59 Minor (Small) Storm Capital Improvement Projects

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Storm Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
5,474,286	3,422,286	70,000	173,000	559,000	457,000	261,000	263,000	269,000

Description and Scope

This ongoing program is for minor (small) improvements to Bellevue's surface water system to resolve deficiencies, improve efficiencies, or resolve maintenance problems, often in conjunction with other Bellevue programs such as the Transportation overlay program. Examples of projects include pipeline outfall improvements at Meydenbauer Bay; small stormwater pipe extensions to resolve drainage problems; and modifications of catch basins in concert with street projects. Projects are prioritized based on criteria including public safety/property damage, maintenance frequency, flooding history, operator safety, environmental risk, coordination with other city or development activity, and level of service impact.

Rationale

Storm infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this program reduces the likelihood of catastrophic system failures; traffic disruption due to failed culverts under streets; damage claims to the city; and utility rate spikes to respond to system failures rather than proactively managing the system. In the long term, timely replacement or repair of stormwater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

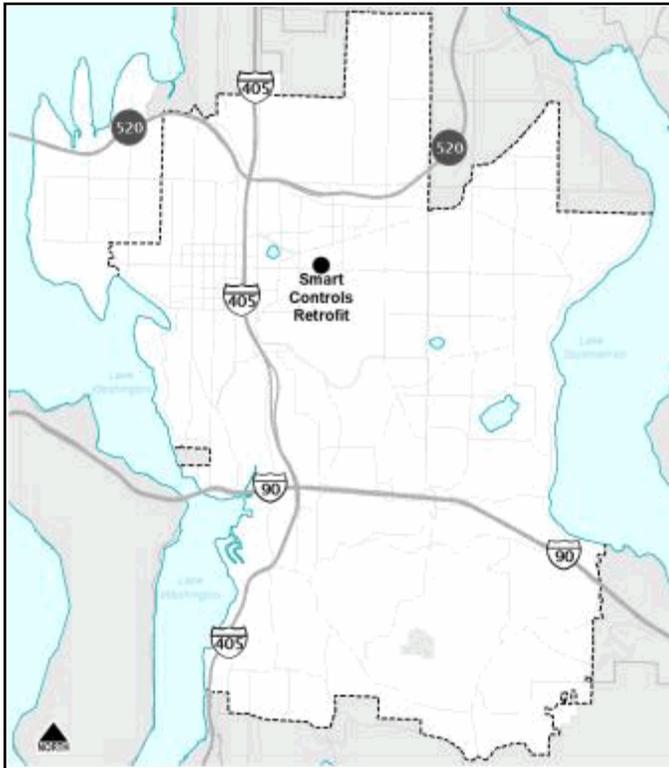
Environmental Impacts

A reliable stormwater system controls stormwater runoff to minimize flood and erosion damage to public and private property and the environment.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	5,474,286

Total Budgetary Cost Estimate: 5,474,286

Means of Financing

Funding Source	Amount
Utility Rates/Fees	5,474,286

Total Programmed Funding: 5,474,286
Future Funding Requirements:

Comments

D-64 Storm System Conveyance Repairs and Replacement

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Storm Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
27,637,231	17,180,231	773,000	1,372,000	1,517,000	1,527,000	1,635,000	1,753,000	1,880,000

Description and Scope

This ongoing program repairs defective storm drainage pipelines, culverts and ditches identified in the Utility's condition assessment program or other means. Projects are prioritized based on the severity of deterioration, the risk and consequence of failure, and coordination with planned street improvement projects. As the system ages, costs are expected to increase. The Utilities' Asset Management Program is evaluating when system replacement will require significant increases to the budget.

Rationale

Storm infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this program reduces the likelihood of catastrophic system failures; traffic disruption due to failed culverts under streets; damage claims to the city; and utility rate spikes to respond to system failures rather than proactively managing the system. In the long term, timely replacement or repair of stormwater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

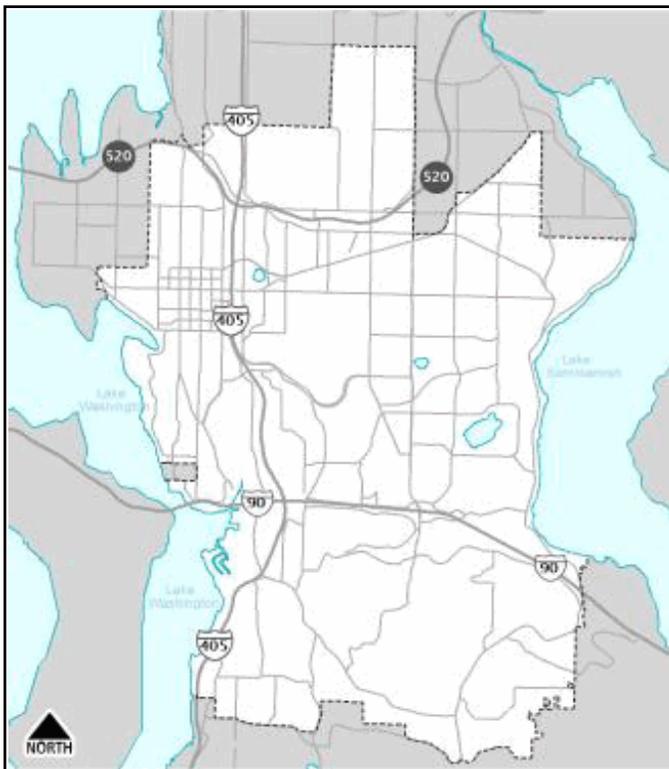
Environmental Impacts

A reliable stormwater system controls stormwater runoff to minimize flood and erosion damage to public and private property and the environment.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	27,637,231

Total Budgetary Cost Estimate: 27,637,231

Means of Financing

Funding Source	Amount
Utility Rates/Fees	27,637,231

Total Programmed Funding: 27,637,231
Future Funding Requirements:

Comments

D-81 Fish Passage Improvement Program

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Storm and Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
8,195,895	5,662,895	365,000	18,000	18,000	254,000	684,000	649,000	545,000

Description and Scope

This ongoing program provides funding to remove fish passage barriers such as impassable culverts, debris jams, or accumulated sediment, allowing access to critical spawning and rearing habitat for salmon populations. Typical projects include culvert replacement or modification, debris removal, or installation of logs and boulders to improve access at low stream flows. Grant money is pursued to supplement Bellevue's investment whenever possible. Projects planned for this CIP window are on Kelsey Creek at 140th Ave NE; on Yarrow West Tributary; on Newport Creek; at Mercer/Alcove Creek, and on Yarrow East Tributary.

Rationale

This program along with others in this proposal open salmon access to existing functional habitat, one of the quickest methods to increase salmon populations; helps stabilize streams and improve habitat consistent with Council-approved Lake Washington / Cedar / Sammamish Chinook Salmon Recovery Plan; improves water quality that limits fish viability; protects properties from flooding of structures, flooding which restricts access to residences or businesses, and street flooding that impacts primary emergency routes; restores streams for recreation and environmental health in the redeveloping Bel-Red Corridor; and reduce the potential for sewage overflow to surface water bodies.

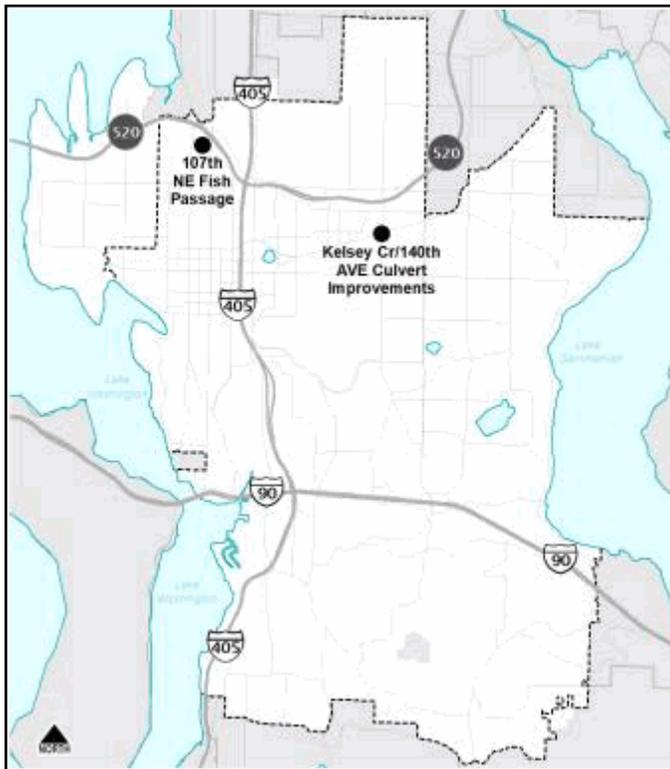
Environmental Impacts

The long term environmental impacts of each program/project are positive in that they improve or protect stream health and habitat, or eliminate environmental damage caused by flooding. Projects may increase the potential for erosion or siltation during construction. Appropriate environmental review (SEPA) and permits (Critical Areas, Hydraulic Project Approval, US Army Corps) are required for most projects.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	8,195,895
Total Budgetary Cost Estimate:		8,195,895

Means of Financing

Funding Source	Amount
Utility Rates/Fees	8,195,895

Total Programmed Funding: 8,195,895
Future Funding Requirements:

Comments

D-86 Stream Channel Modification Program

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Storm and Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
9,019,568	5,377,568	737,000	164,000	192,000	404,000	483,000	980,000	682,000

Description and Scope

This ongoing program resolves unstable stream sections that reduce salmon spawning or rearing habitat or increase Bellevue Utilities maintenance requirements. Stream stability problems include stream sections with excessive erosion or sediment deposition. This program also improves habitat complexity by planting coniferous trees to reduce willow mono-culture or invasive weed species. Stabilizing the stream channel consists primarily of placing large woody debris and boulders in the stream channel, and re-vegetating stream banks, commonly called bioengineering. Projects planned in this CIP window include projects on Lower Kelsey Creek, at the Coal Creek Channel, and erosion control in the Sunset Creek ravine.

Rationale

This program along with others in this proposal open salmon access to existing functional habitat, one of the quickest methods to increase salmon populations; helps stabilize streams and improve habitat consistent with Council-approved Lake Washington / Cedar / Sammamish Chinook Salmon Recovery Plan; improves water quality that limits fish viability; protects properties from flooding of structures, flooding which restricts access to residences or businesses, and street flooding that impacts primary emergency routes; restores streams for recreation and environmental health in the redeveloping Bel-Red Corridor; and reduce the potential for sewage overflow to surface water bodies.

Environmental Impacts

The long term environmental impacts of each program/project are positive in that they improve or protect stream health and habitat, or eliminate environmental damage caused by flooding. Projects may increase the potential for erosion or siltation during construction. Appropriate environmental review (SEPA) and permits (Critical Areas, Hydraulic Project Approval, US Army Corps) are required for most projects.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	9,019,568

Total Budgetary Cost Estimate: 9,019,568

Means of Financing

Funding Source	Amount
Utility Rates/Fees	9,019,568

Total Programmed Funding: 9,019,568

Future Funding Requirements:

Comments

D-94 Flood Control Program

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Ongoing**
 Location: **Storm and Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
17,064,973	11,274,973	1,527,000	49,000	326,000	675,000	1,876,000	662,000	675,000

Description and Scope

This ongoing program constructs improvements to reduce or eliminate flooding caused by insufficient public drainage system capacity. Projects involve enlarging pipes or culverts to convey more stormwater, re-routing drainage to pipes with more capacity, adding detention or infiltration facilities, or other runoff control strategies. Candidate sites are wherever levels of service (LOS) for flood protection are not met. The following sites have projects in progress or have been identified for future improvements, and are presented in priority order. They will be prioritized for implementation with any others that become apparent as a result of storm or system analysis: 1. Valley Creek / NE 21st Flood control (in progress); 2. Post construction monitoring on Coal Creek Upper Reach; 3. Factoria Boulevard Conveyance Improvements; 4. Meydenbauer Basin / CBD Conveyance Improvements; 5. Wolverine Drive Flood Control Project; 6. North Sammamish Flood Improvements; 7. Overlake Overflow / NE 20th Street Improvements. Lower Coal Creek Sed. Pond, Sunset / SE 30th St Flood Control; 8. Sunset Creek / Garden Brook; 9. 156th Ave SE & SE 4th St. Storm Drainage Improvements; 10. Phantom / Larson Lake Channel Regrade. The SE Newport Way Culvert Replacement Project previously on this list has been deleted. King County completed repairs at the site prior to Bellevue's annexation of the area. Kelsey Creek/SE 7th Street Flood Control was also removed from the list. Field investigation suggests that enhanced maintenance at that site may result in significant improvement. If further channel or culvert work is needed, it will be considered for addition to the project list during a future CIP update.

Rationale

This program along with others in this proposal open salmon access to existing functional habitat, one of the quickest methods to increase salmon populations; helps stabilize streams and improve habitat consistent with Council-approved Lake Washington / Cedar / Sammamish Chinook Salmon Recovery Plan; improves water quality that limits fish viability; protects properties from flooding of structures, flooding which restricts access to residences or businesses, and street flooding that impacts primary emergency routes; restores streams for recreation and environmental health in the redeveloping Bel-Red Corridor; and reduce the potential for sewage overflow to surface water bodies.

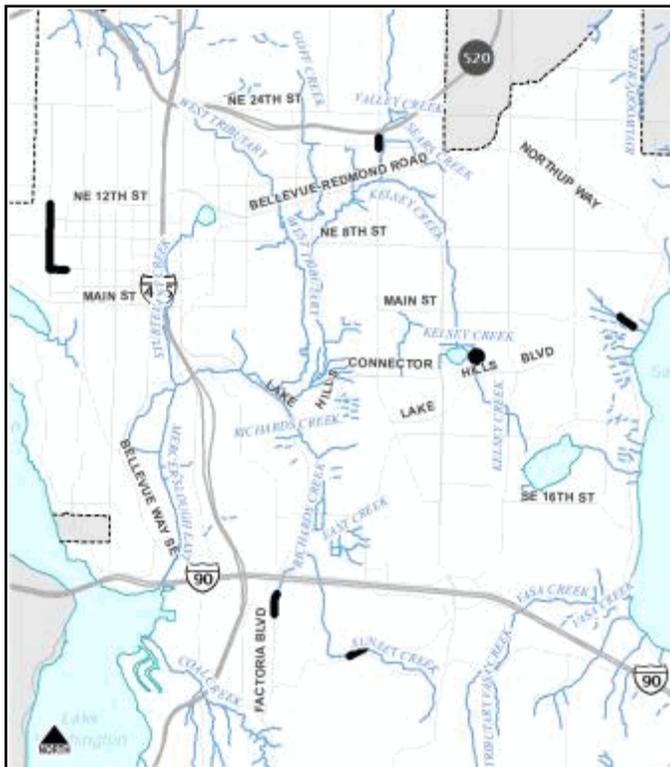
Environmental Impacts

The long term environmental impacts of each program/project are positive in that they improve or protect stream health and habitat, or eliminate environmental damage caused by flooding. Projects may increase the potential for erosion or siltation during construction. Appropriate environmental review (SEPA) and permits (Critical Areas, Hydraulic Project Approval, US Army Corps) are required for most projects.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	17,064,973

Total Budgetary Cost Estimate: 17,064,973

Means of Financing

Funding Source	Amount
Interlocal Contributions	4,800,000
Utility Rates/Fees	12,264,973

Total Programmed Funding: 17,064,973

Future Funding Requirements:

Comments

D-103 Replace Coal Creek Pkwy Culvert at Coal Creek

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Storm Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
5,287,250	5,261,250	26,000	-	-	-	-	-	-

Description and Scope

This project replaced a 96-inch diameter, 110 foot long corrugated metal pipe built in the 1980s that carries Coal Creek beneath Coal Creek Parkway. The old culvert impeded fish passage. Remaining costs are for permit-required post-construction monitoring for ten years after project completion.

Rationale

Storm infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this project reduces the likelihood of catastrophic system failures; traffic disruption due to failed culverts under streets; damage claims to the city; and utility rate spikes to respond to system failures rather than proactively managing the system. In the long term, timely replacement or repair of stormwater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

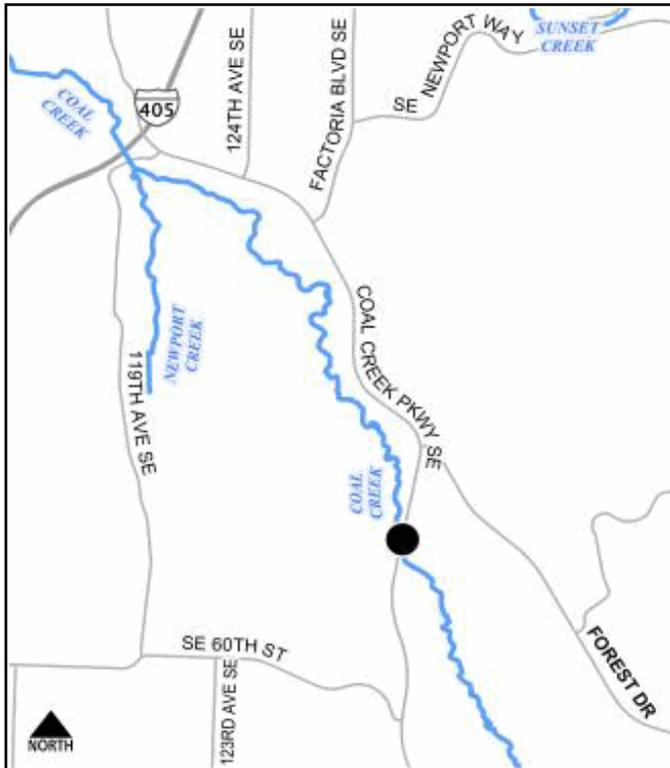
Environmental Impacts

A reliable stormwater system controls stormwater runoff to minimize flood and erosion damage to public and private property and the environment.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2009 - 2019	5,287,250

Total Budgetary Cost Estimate: 5,287,250

Means of Financing

Funding Source	Amount
Utility Rates/Fees	5,287,250

Total Programmed Funding: 5,287,250
Future Funding Requirements:

Comments

D-104 Stream Restoration for Mobility & Infrastructure Initiative

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Storm and Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
330,000	222,000	26,000	27,000	27,000	28,000	-	-	-

Description and Scope

This ongoing program is for stormwater improvements associated with the Mobility and Infrastructure Initiative (which seeks to address high priority mobility and infrastructure needs in Downtown Bellevue and in the BelRed Corridor). These funds are to restore streams for recreation and environmental health through the BelRed corridor, and to encourage redevelopment of the area. These funds will be allocated to specific stormwater-related projects pending further Council direction. Two projects are proposed for implementation in 2014-2016: Channel Restoration pre-design studies on the West Tributary downstream of the West Trib. Regional Pond, and Native Plant Restoration at the West Tributary Regional Pond. The projects will need to be constructed to coordinate with Sound Transit wetland and stream mitigation, and 124th Phase 1 project, respectively.

Rationale

This project along with others in this proposal open salmon access to existing functional habitat, one of the quickest methods to increase salmon populations; helps stabilize streams and improve habitat consistent with Council-approved Lake Washington / Cedar / Sammamish Chinook Salmon Recovery Plan; improves water quality that limits fish viability; protects properties from flooding of structures, flooding which restricts access to residences or businesses, and street flooding that impacts primary emergency routes; restores streams for recreation and environmental health in the redeveloping Bel-Red Corridor; and reduce the potential for sewage overflow to surface water bodies.

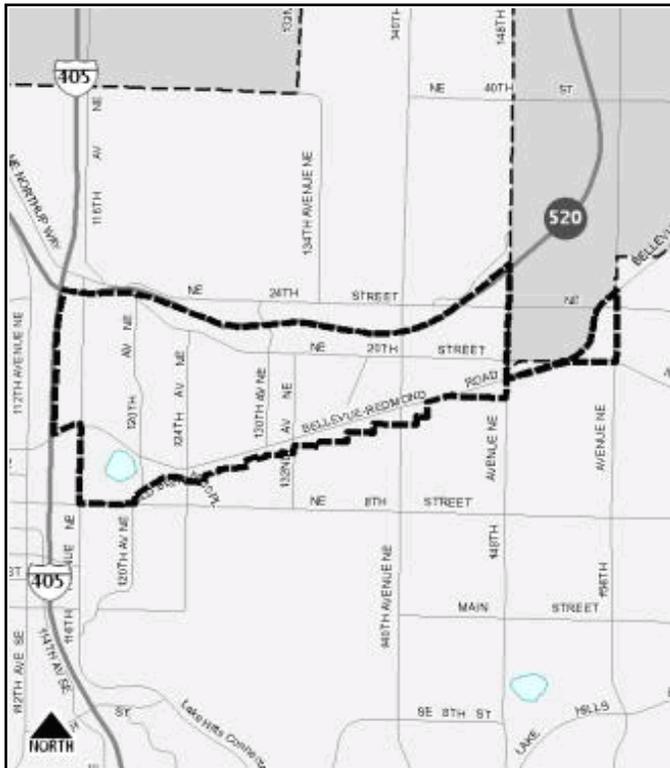
Environmental Impacts

The long term environmental impacts of each program/project are positive in that they improve or protect stream health and habitat, or eliminate environmental damage caused by flooding. Projects may increase the potential for erosion or siltation during construction. Appropriate environmental review (SEPA) and permits (Critical Areas, Hydraulic Project Approval, US Army Corps) are required for most projects.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2022	330,000
Total Budgetary Cost Estimate:		330,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	330,000

Total Programmed Funding: 330,000
Future Funding Requirements:

Comments

D-104-B Stream Restoration for Mobility & Infrastructure Initiative Bank

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Ongoing**
 Location: **City Hall**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
162,132,418	18,215,989	10,775,441	13,409,608	18,677,942	21,312,109	23,946,276	26,580,443	29,214,610

Description and Scope

This project maintains reserve funds for project D-104, for stormwater improvements associated with the Mobility and Infrastructure Initiative (which seeks to address high priority mobility and infrastructure needs in Downtown Bellevue and in the BelRed Corridor).

Rationale

N/A

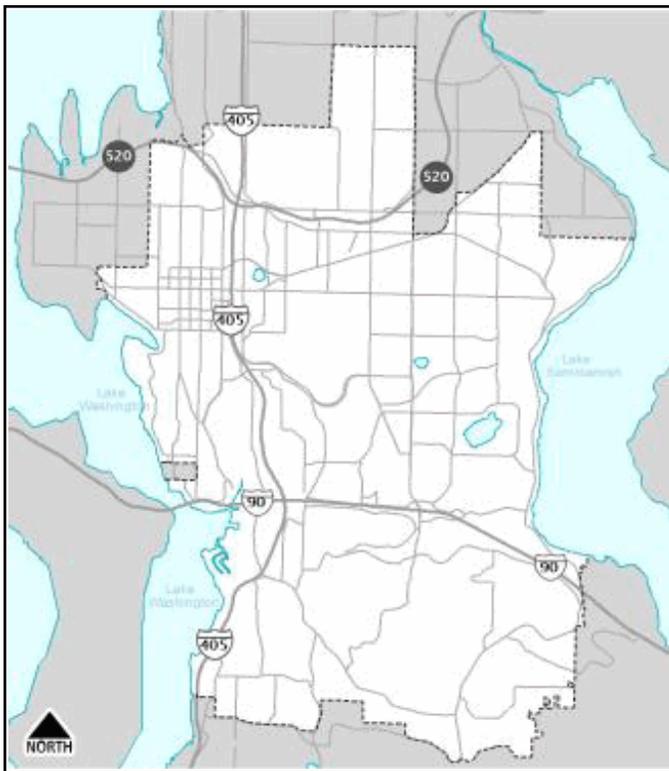
Environmental Impacts

N/A

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	Ongoing	162,132,418

Total Budgetary Cost Estimate: 162,132,418

Means of Financing

Funding Source	Amount
Utility Rates/Fees	162,132,418

Total Programmed Funding: 162,132,418
Future Funding Requirements:

Comments

D-105 Replace NE 8th St Culvert at Kelsey Creek

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Storm Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
3,983,000	3,847,000	26,000	27,000	27,000	28,000	28,000	-	-

Description and Scope

This project will replace the existing 10' wide by 7' tall, 110-foot long corrugated metal culvert built in the early 1980s that carries Kelsey Creek beneath NE 8th Street. To meet flood and fish passage requirements, the culvert will be replaced with a bridge which spans the creek channel, or a three-sided concrete box culvert with an approximate 15 foot span. The design will be determined by permit requirements.

Rationale

Storm infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this project reduces the likelihood of catastrophic system failures; traffic disruption due to failed culverts under streets; damage claims to the city; and utility rate spikes to respond to system failures rather than proactively managing the system. In the long term, timely replacement or repair of stormwater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

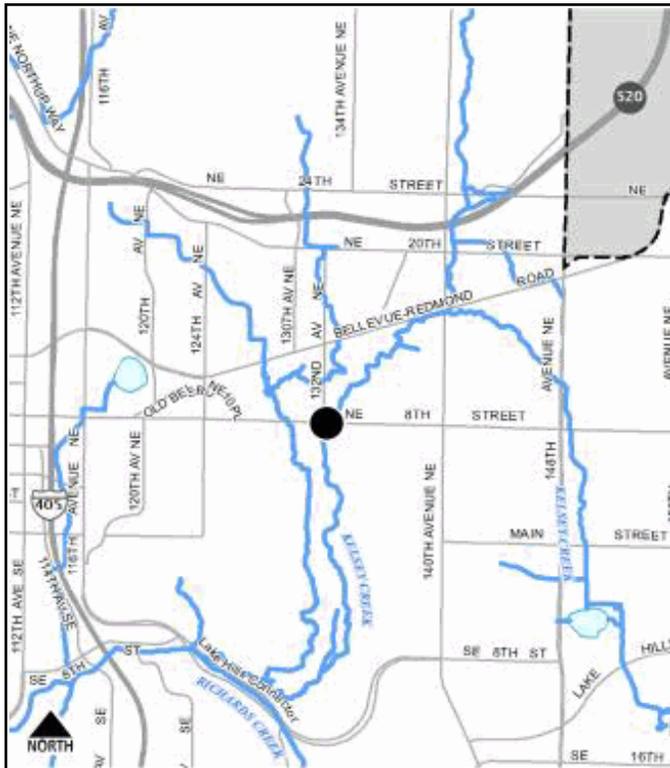
Environmental Impacts

A reliable stormwater system controls stormwater runoff to minimize flood and erosion damage to public and private property and the environment.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2014 - 2023	3,983,000

Total Budgetary Cost Estimate: 3,983,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	3,983,000

Total Programmed Funding: 3,983,000
Future Funding Requirements:

Comments

D-106 Lower Coal Creek Flood Hazard Reduction Phase 1

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Storm and Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
12,484,889	6,356,889	5,559,000	206,000	134,000	100,000	79,000	50,000	-

Description and Scope

This project will design and construct project(s) to reduce flooding from the Newport Shores reach of Coal Creek, located between I-405 and Lake Washington. A preliminary engineering study to identify and assess alternatives is underway, to establish how best to reduce flooding during storm events. The project budget includes one or more of the following: increased storage capacity at the I-405 regional pond, replacement of the five existing culverts downstream of the pond, targeted stream bank erosion protection, and improvements to the local storm drainage network. The schedule has been revised to reflect design in 2015-16; permitting in 2016-17, and construction of improvements between 2018 and 2020.

Rationale

This project along with others in this proposal open salmon access to existing functional habitat, one of the quickest methods to increase salmon populations; helps stabilize streams and improve habitat consistent with Council-approved Lake Washington / Cedar / Sammamish Chinook Salmon Recovery Plan; improves water quality that limits fish viability; protects properties from flooding of structures, flooding which restricts access to residences or businesses, and street flooding that impacts primary emergency routes; restores streams for recreation and environmental health in the redeveloping Bel-Red Corridor; and reduce the potential for sewage overflow to surface water bodies.

Environmental Impacts

The long term environmental impacts of each program/project are positive in that they improve or protect stream health and habitat, or eliminate environmental damage caused by flooding. Projects may increase the potential for erosion or siltation during construction. Appropriate environmental review (SEPA) and permits (Critical Areas, Hydraulic Project Approval, US Army Corps) are required for most projects.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2013 - 2024	12,484,889
Total Budgetary Cost Estimate:		12,484,889
Means of Financing		
Funding Source		Amount
Interlocal Contributions		12,484,889

Total Programmed Funding: 12,484,889
Future Funding Requirements:

Comments

D-107 Storm Water Video Inspection Enhancement

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Storm Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
2,581,000	2,335,000	246,000	-	-	-	-	-	-

Description and Scope

This project will video-inspect the most critical 25 percent of stormwater pipes to assess their condition over a five year period. Pipes to be inspected will be selected based on their likelihood and consequence of failure (risk). The video condition assessment results will be used to help evaluate the overall stormwater pipeline condition so that short- and long-term renewal and replacement needs can be more accurately estimated. The project will also be used to evaluate how much of the stormwater system should be video-inspected each year on an ongoing basis. The project funds four years of contracted services, plus start up time in the first year. It will video-inspect 10-15 miles in 2015, 25 miles each in 2016, 2017, and 2018, and 10-15 miles in the first half of 2019.

Rationale

Storm infrastructure rehabilitation and replacement is based on asset criticality and business risk, per industry best practices. In the short term, this project reduces the likelihood of catastrophic system failures; traffic disruption due to failed culverts under streets; damage claims to the city; and utility rate spikes to respond to system failures rather than proactively managing the system. In the long term, timely replacement or repair of stormwater facilities keeps customer rates as low as practical by managing the system at the lowest life-cycle cost, while maintaining service levels and meeting regulatory requirements.

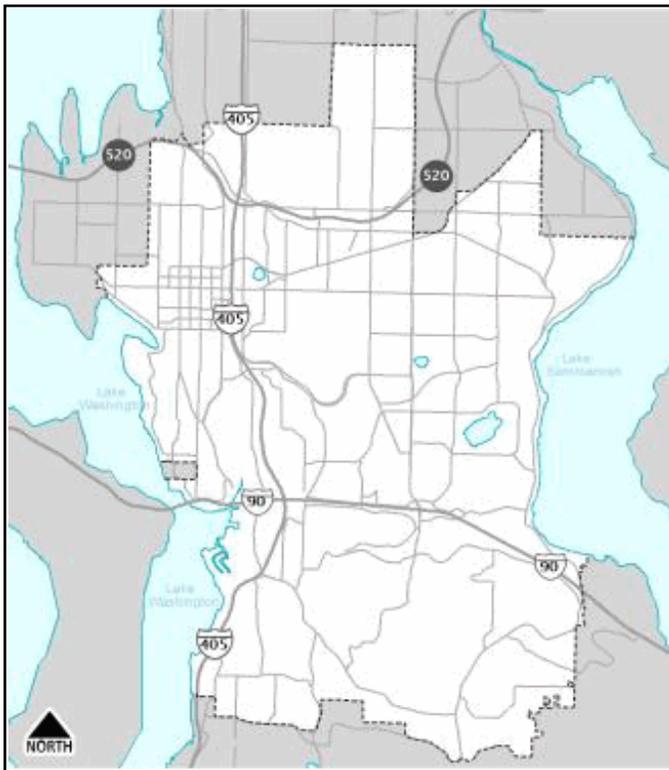
Environmental Impacts

A reliable stormwater system controls stormwater runoff to minimize flood and erosion damage to public and private property and the environment.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2015 - 2019	2,581,000

Total Budgetary Cost Estimate: 2,581,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	2,581,000

Total Programmed Funding: 2,581,000
Future Funding Requirements:

Comments

D-109 Storm Retrofit in Kelsey Creek

Category: **Storm Drainage**
 Department: **Utilities**

Status: **Approved Prior**
 Location: **Storm and Sewer Service Area**

Programmed Expenditures

Programmed Expenditures	Appropriated To Date	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	FY 2025 Budget
657,000	315,000	326,000	16,000	-	-	-	-	-

Description and Scope

This project will design and install three water quality retrofit improvements using biofiltration and rain garden techniques within city rights-of-way, where it will improve water quality from street runoff to Kelsey Creek. The Storm and Surface Water System Plan reported that over 38 percent of the city was developed without water quality treatment of stormwater. When stormwater management regulations were first established, they focused largely on flood control. Recent studies have demonstrated that roadway stormwater runoff kills Coho salmon. In 2014 there was 100 percent mortality of hatchery Coho salmon transplanted to Kelsey Creek. Studies show that filtering stormwater runoff through bio-retention soil mixes will clean the stormwater sufficiently to result in salmon survival. This project will improve stormwater quality, and improve fish survival. It lays the foundation for an ongoing program that Bellevue could use to meet water quality retrofit requirements. It aligns with many resource agency goals for water quality retrofit and low impact development BMPs, and positions Bellevue to be successful with grant applications from those agencies.

Rationale

This project along with others in this proposal open salmon access to existing functional habitat, one of the quickest methods to increase salmon populations; helps stabilize streams and improve habitat consistent with Council-approved Lake Washington/Cedar/Sammamish Chinook Salmon Recovery Plan; improves water quality that limits fish viability; protects properties from flooding of structures, flooding which restricts access to residences or businesses, and street flooding that impacts primary emergency routes; restores streams for recreation and environmental health in the redeveloping Bel-Red Corridor; and reduce the potential for sewage overflow to surface water bodies.

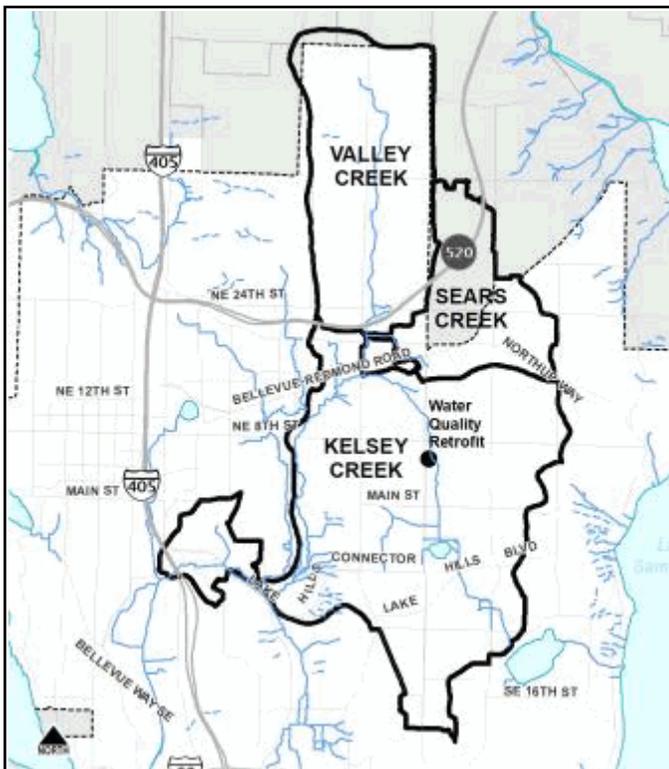
Environmental Impacts

The long term environmental impacts of each program/project are positive in that they improve or protect stream health and habitat, or eliminate environmental damage caused by flooding. Projects may increase the potential for erosion or siltation during construction. Appropriate environmental review (SEPA) and permits (Critical Areas, Hydraulic Project Approval, US Army Corps) are required for most projects.

Operating Budget Impacts

This program will have no significant impact on operating revenues and/or expenditures.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Costs	2017 - 2020	657,000
Total Budgetary Cost Estimate:		657,000

Means of Financing

Funding Source	Amount
Utility Rates/Fees	657,000

Total Programmed Funding: 657,000
Future Funding Requirements:

Comments

2019-2025 Adopted CIP: Healthy and Sustainable Environment - Storm & Surface Water

Combined, Completed Projects

CIP Plan Number	Project Title	<u>\$ in 000s</u> <u>Total</u> <u>Estimated</u> <u>Cost</u>
NONE		
	Total Combined, Completed Projects	<u><u>-</u></u>



Department Information Introduction

This section is intended to provide the reader with information about the Department Budget. The following information is provided for each Department:

1. Organization Chart

The Department's 2019-2020 organizational charts provides the reader with information about the departmental structure that will be used to deliver proposals submitted by the department and recommended for funding.

2. 2019-2020 Department Information

A. Mission/Objectives/Accomplishments

This section provides the department's mission and highlights of department objectives and accomplishments.

B. Budget Expenditure by Category

This section provides a graphical and tabular summary of each Department's biennial and annual non-CIP budget expenditures by category (Personnel, Interfund, M&O, and Capital).

C. Staffing Summary

This section provides the FTE totals for each department for 2017-2020.

D. Budget Summary by Fund excluding Reserves

This section provides a comparison of total expenditure budget by fund for 2017-2018 Actuals, and 2019 and 2020 Adopted Budgets.

3. 2019-2020 Proposal List by Department/Outcome

This report includes all proposals submitted by the department by Outcome. This report is intended to serve as a resource to access information about a department's proposals that are recommended for funding. Details for each proposal (\$'s, Staffing, and Proposal Summary) can be located under the appropriate outcome section.



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City Attorney's Office 2019-2020





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City Attorney's Office — Mission

Activities

- ◆ Legal Advice
- ◆ Litigation
- ◆ Prosecution
- ◆ Risk Management



In addition to English, members of the CAO staff proficiently speak five other languages: Farsi, Mandarin, Russian, Spanish, and German.

CAO has a published author, jazz singer, amateur blacksmith, and standup comedian on staff.

The Mission of the City Attorney's Office is to protect lives and property and to preserve and enhance the quality of life of the public by delivering effective and high quality advice, litigation, prosecution, and risk management services that further the City's policies and programs.

2019-2020 Objectives

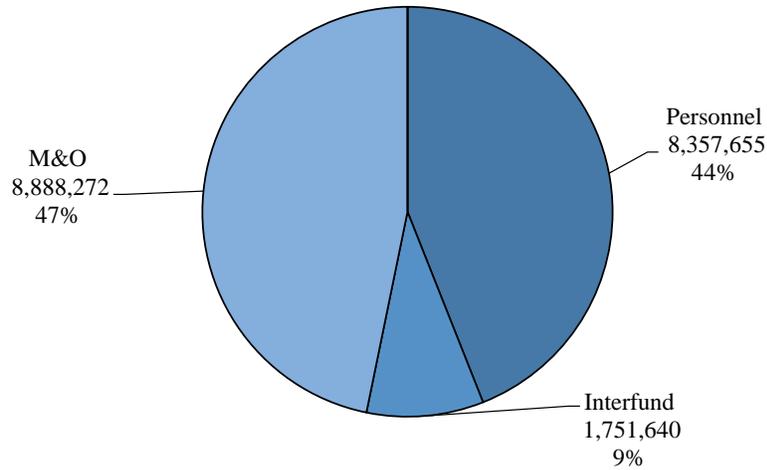
- ◆ Develop a process improvement for early detection, monitoring, and resolution of construction contract claims.
- ◆ Develop an Electronic Claim for Damages submissions portal.
- ◆ Develop a City-wide property valuation process.
- ◆ Work with Bellevue P.D. and other strategic partners to collect and analyze data regarding demographics of criminal suspects and defendants in relation to decision-making in citation, arrest, charging, and case resolution.
- ◆ Work with Bellevue P.D. and other strategic partners to evaluate the feasibility of in-car and body-mounted cameras for law enforcement officers.
- ◆ Continue to restructure/redevelop CAO job descriptions, hiring and evaluation process.
- ◆ Achieve a 95% target for clients reporting legal advice as timely, relevant, and effectively communicated.
- ◆ Continue to train various departments on risk and liability issues.
- ◆ Continue to provide support to Transportation and Real Property on various East Link matters.

2017-2018 Accomplishments

- ◆ Implemented remote video court for criminal defendants at the SCORE correctional facility, eliminating the need for daily transport, thereby reducing costs and increasing safety.
- ◆ Increased criminal filing rate from 68% (2015-2016 level) to 83% in 2017, through review of filing standards and collaboration with Bellevue P.D., thereby increasing community safety.
- ◆ Established a relicensing program to assist defendants in reinstating their licenses, while still holding them accountable for their violations, thereby decreasing the number of unlicensed drivers in our community.
- ◆ Increased workplace efficiencies by working with Bellevue P.D. and Norcom to have direct access to digital evidence.
- ◆ Achieved a target of two days for final contract review.
- ◆ Successfully resolved litigation arising out of the construction of a new City sewer pump station with no payment of damages by the City.
- ◆ Successfully recovered over \$500,000 owed to the City for utility liens, illegal tree cuttings, and environmental contamination.
- ◆ Resolved 36 contested civil matters with an overall favorable outcome of 97.2%
- ◆ Completed a full system migration to a web hosted Risk Management Information System (RMIS).
- ◆ Modernized “Sounds Good”, COB’s hearing loss prevention program.
- ◆ Completed the City Attorney’s Office Strategic Plan on Diversity.
- ◆ Launched a new program of intra-departmental brown bag discussions on various diversity topics.
- ◆ Partnered with Puget Sound Personnel for a Supported Employment employee.

City Attorney's Office

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	4,080,259	4,277,396	8,357,655
Interfund	865,647	885,993	1,751,640
M&O	4,402,276	4,485,996	8,888,272
Capital	-	-	-
Total Expenditures	9,348,182	9,649,385	18,997,567
Reserves ¹	6,610,810	7,069,676	7,069,676
Total Budget	15,958,992	16,719,061	26,067,243

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	26.75	26.75	26.75	26.75

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	3,789,964	4,007,875	4,067,631	4,247,251
Workers Compensation Fund	1,686,050	2,372,002	1,830,311	1,876,855
General Self-Insurance Fund	3,604,993	3,142,929	3,450,240	3,525,279
Total Budget	9,081,006	9,522,805	9,348,182	9,649,385
Reserves ¹			6,610,810	7,069,676

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority.

The figures above include double budgeting (internal transfers between City funds)

Proposal List by Department/Outcome

City Attorney

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
Responsive Government		
00	Risk Management Insurance Policies	010.12NA
10	Civil Litigation Services	010.07NA
11	Legal Advice Services	010.08NA
12	Risk Management-Insurance, Claims and Loss Control	010.09NA
38	City Attorney Department Management and Support	010.01NA
53	Risk Management-COBii Enhancements	010.11NA
Safe Community		
04	Criminal Prosecution Services	010.10NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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City Clerk's Office 2019-2020

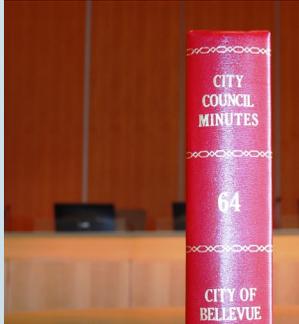




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Activities

- ◆ City Council Operations
- ◆ City Clerk's Operations
- ◆ Centralized Public Records
- ◆ Public Disclosure



96%

Percentage of customers who are satisfied to very-satisfied with City Clerk's Office services received

872

Number of public disclosure requests submitted in 2017, of which 44% were closed within ten business days

City Clerk's Office — Mission

The City Clerk's Office supports the strategic direction and leadership of the City organization and facilitates open, accessible and transparent government through:

- ◆ Supporting the City Council in their public policy setting and legislative roles and the City Manager in administering City operations;
- ◆ Maintaining the official public records of the City, administering the centralized Records Management program, and managing public disclosure;
- ◆ Managing the public hearing process for land use and administrative decisions;
- ◆ Enabling communication, information sharing and participation by citizens in THEIR city government.

2019-2020 Objectives

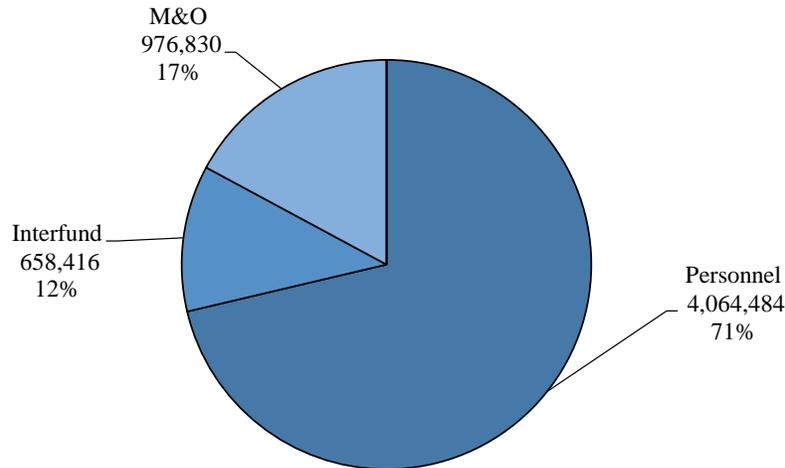
- ◆ Assist City Council in developing and implementing strategies for greater Council engagement in the community.
- ◆ Continue to provide ever-greater access to public information and seek innovative ways to inform the public about the services and activities of City government.
- ◆ Partner across City Depts. on public portal project to allow external customers access to frequently requested records.
- ◆ Use LEAN-based performance improvement approach to advance City Council agenda packet processing.
- ◆ Provide staff training to refresh skills and keep pace with new technologies.
- ◆ Continue to perform customer service surveys to identify opportunities for service improvement.

2017-2018 Accomplishments

- ◆ Partnered across City Depts. on open data project, increasing the use of data and evidence to improve services, informing decision making and engaging residents.
- ◆ Implemented new training requirements under the Open Government Training Act for public officials and staff.
- ◆ Partnered across City Depts. on Paperless Permitting Initiative to implement electronic submittal of and public access to online building permits.
- ◆ Implemented new customer portal for public disclosure requests.
- ◆ Implemented new robust processing tool for responding to large and complex public disclosure requests.
- ◆ Updated the City's Public Records Act Rules as well as the Hearing Examiner Rules of Procedure to maintain compliance and high performance.

City Clerk's Office

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	1,982,571	2,081,913	4,064,484
Interfund	325,697	332,719	658,416
M&O	482,811	494,019	976,830
Capital	-	-	-
Total Expenditures	2,791,079	2,908,651	5,699,730
Reserves ¹	-	-	-
Total Budget	2,791,079	2,908,651	5,699,730

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	15.75	15.75	15.75	15.75

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	2,518,276	2,689,109	2,791,079	2,908,651
Total Budget	2,518,276	2,689,109	2,791,079	2,908,651

Reserves ¹	-	-	-	-
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¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority.

The figures above include double budgeting (internal transfers between City funds)

Proposal List by Department/Outcome

City Clerk

2019-2020 Budget One

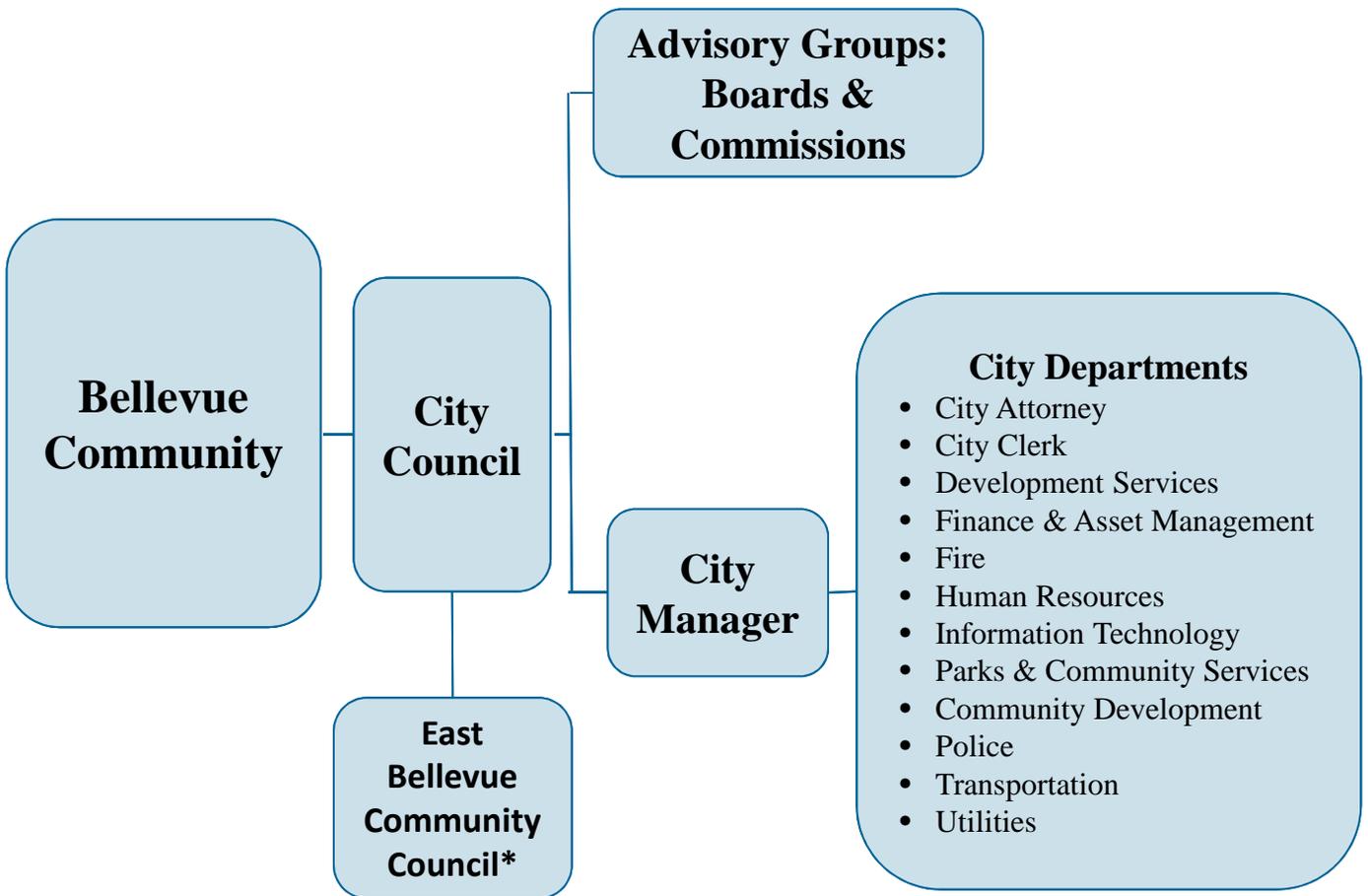
Rank	Proposal Title	Proposal Number
Responsive Government		
07	Disclosure of Public Records and Information	020.05DA
07	Disclosure of Public Records and Information	020.05PA
13	Council Legislative and Administrative Support	020.02NA
14	City Clerk's Operations	020.01NA
15	Records Management Services	020.04NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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City Council 2019-2020



*East Bellevue Community Council has approval/disapproval authority over certain specific land use issues occurring within its jurisdictional boundaries.



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Activities

- ◆ Set public policy
- ◆ Establish local laws
- ◆ Adopt City's budget
- ◆ Articulate the Community Vision
- ◆ Respond to community needs



Bellevue's residential population: 142,400

Average daytime population: 237,700

Current jobs in the city: 147,647 (2017)

Assessed Value (2018): \$56.5 billion

**Bond ratings:
Standard & Poor AAA
Moody's Aaa**

Bellevue's rank on Livability's national list of "Top 100 Best Places to Live" (small to mid-sized cities, 2018): 10th

City Council

The City Council serves as the legislative branch of Bellevue's city government and is charged with promoting the health, wellbeing, and safety of the community. The Council determines public policy, establishes local laws, adopts the City's budget, articulates the Community Vision, and assures that city government is responsive to community needs in a fiscally sound manner.

Strategic Target Areas

- ◆ Economic development
- ◆ Transportation and mobility
- ◆ Bellevue – Great places where you want to be
- ◆ Regional leadership and influence
- ◆ High quality built and natural environment
- ◆ Achieving human potential
- ◆ High performance government

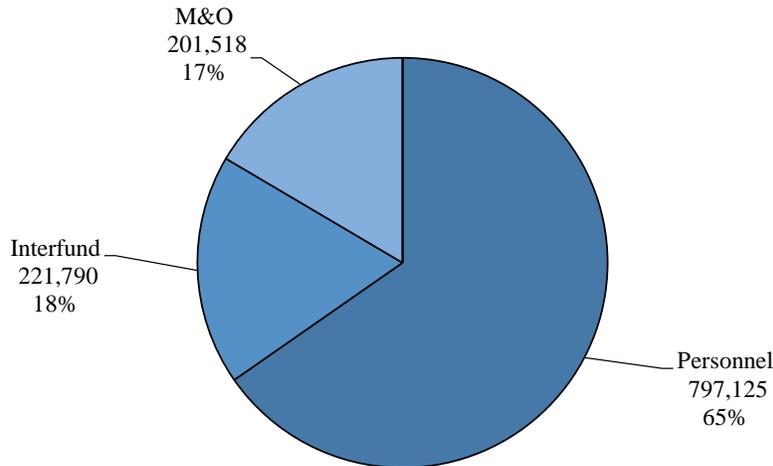
Highlights of Council-Adopted Priorities

- ◆ Work toward an Eastside solution for a permanent location for a men's winter homeless shelter.
- ◆ Advance implementation of the Smart City Strategy, including advanced transportation technology and autonomous, connected, electric and shared vehicle technologies.
- ◆ Create a civic center plan integrating City Hall, the metro property, convention center expansion, and the transit center.
- ◆ Continue to advance the Grand Connection as the city's signature gathering place.
- ◆ Work with the county and Sound Transit to ensure that the Eastside Rail Corridor (ERC) from Renton to the Wilburton Trestle is completed; complete the section of the trail from Kirkland to the OMFE; complete the interim connection through the Spring District; and begin to establish community connection points to the ERC.

For the full list of Council priorities see the City's website at www.bellevuewa.gov/city-government/city-council/council-vision

City Council

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	391,639	405,486	797,125
Interfund	109,241	112,549	221,790
M&O	96,081	105,437	201,518
Capital	-	-	-
Total Expenditures	596,961	623,472	1,220,433
Reserves ¹	-	-	-
Total Budget	596,961	623,472	1,220,433

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	7.00	7.00	7.00	7.00

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	601,886	595,428	596,961	623,472
Total Budget	601,886	595,428	596,961	623,472

Reserves ¹	-	-	-	-
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¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority.

The figures above include double budgeting (internal transfers between City funds)

Proposal List by Department/Outcome

City Council

2019-2020 Budget One

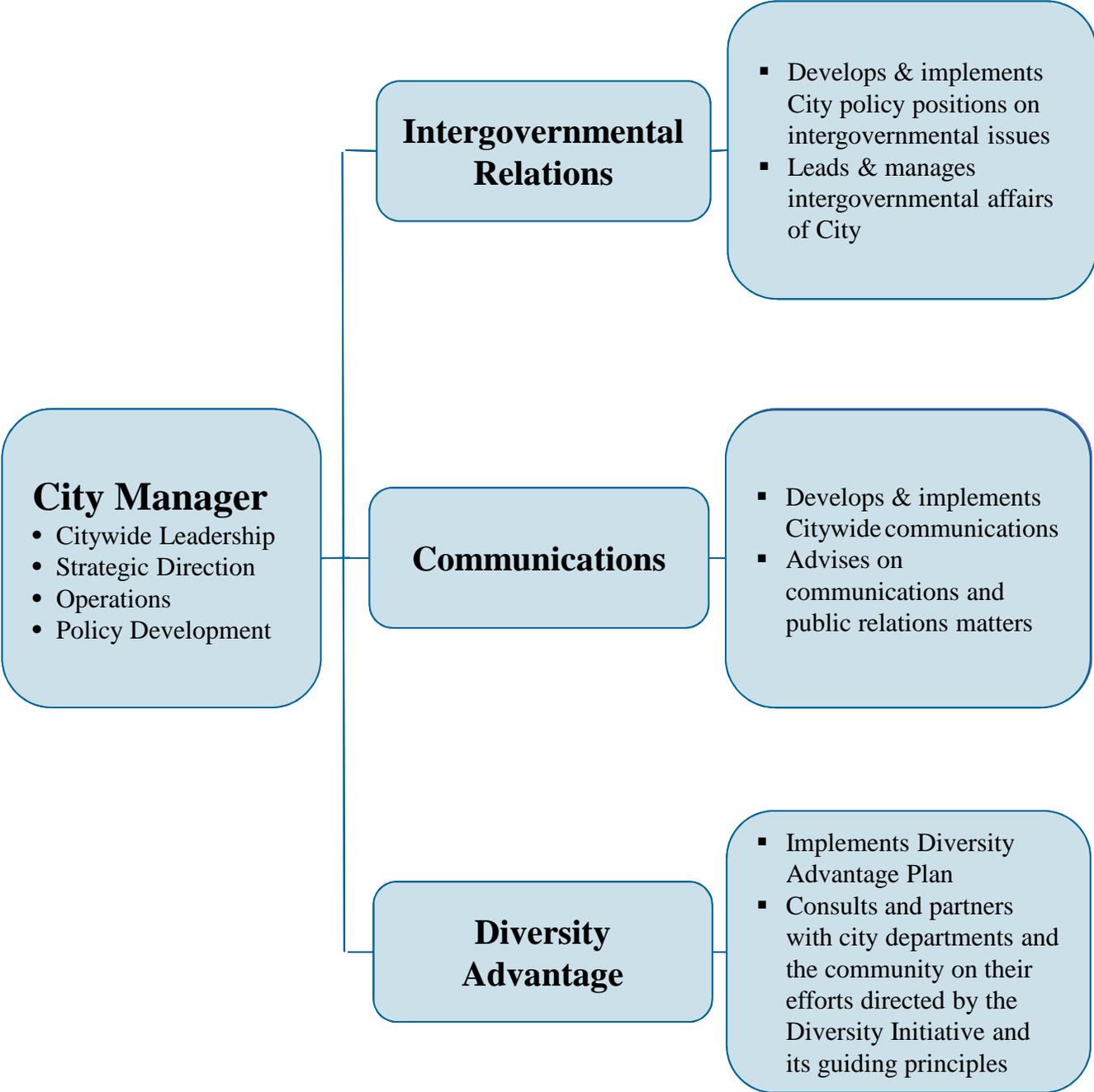
<u>Rank</u>	<u>Proposal Title</u>	<u>Proposal Number</u>
Responsive Government		
03	City Council	030.01NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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City Manager's Office 2019-2020





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Activities

- ◆ Overall City Management
- ◆ Intergovernmental Relations
- ◆ Communications
- ◆ Diversity Advantage



Bellevue Awards & Rankings (2017-2018)

#1 for Quality of Life in the U.S. — Business Insider

#1 Best Metro Areas for Minority-Owned Businesses — SmartAsset

#5 Happiest City in the U.S. — Zippia.com

#3 Best Metro Area for STEM Professionals — WalletHub

1 of 12 Healthiest Places to Retire — Kiplinger's Personal Finance

City Manager's Office's — Mission

To ensure the implementation of the City Council Vision, provide organizational leadership, and deliver efficient and effective city services.

2019-2020 Objectives

Goal #1: Overall City Management

- ◆ Implement policies and direction of City Council
- ◆ Provide strategic leadership
- ◆ Develop implementation plans and strategies
- ◆ Ensure efficient and cost-effective management of the City
- ◆ Coordinate community-focused efforts
- ◆ Ensure delivery of high-quality services by City staff

Goal #2: Intergovernmental Relations

- ◆ Analyze and resolve cross-jurisdictional issues
- ◆ Support the City's leadership role in regional issues

Goal #3: Communication

- ◆ Facilitate effective internal/external communications
- ◆ Maintain and enhance the City's reputation

Goal #4: Diversity Advantage

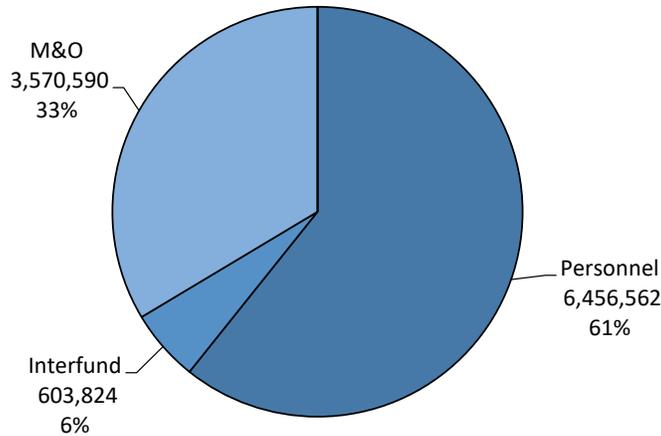
- ◆ Continue implementation of the Diversity Advantage Plan
- ◆ Develop and continue to offer culturally competent programming that reaches underserved populations.
- ◆ Reduce barriers to access to information through enhanced outreach and engagement.

2017-2018 City Accomplishments

- ◆ Completed the Circle and opened Innovation Playground at Downtown Park. Broke ground on the Meydenbauer Bay Park.
- ◆ Enhanced language access resources for Bellevue residents by offering city services aided by a 24-hour telephonic interpretation service.
- ◆ Invested in the acceleration of the BelRed area transformation, securing a \$99.6M Transportation Infrastructure Finance and Innovation Act loan to develop a combination of 12 multimodal roadway to support thousands of new jobs and housing units in the area.
- ◆ Continuing the city's commitment to transparency, produced the inaugural City of Bellevue Annual report that highlighted the city's accomplishments in 2017.
- ◆ Council adoption of the Downtown Livability Land Use Code Amendment, Affordable Housing Strategy, and Homeless Services Use Land Use Code Amendment.
- ◆ Smart Cities plan implementation moving forward, including the Transportation Technology plan.

City Manager's Office

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	3,153,713	3,302,849	6,456,562
Interfund	303,469	300,355	603,824
M&O	1,762,310	1,808,280	3,570,590
Capital	-	-	-
Total Expenditures	5,219,492	5,411,484	10,630,976
Reserves ¹	-	-	-
Total Budget	5,219,492	5,411,484	10,630,976

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	14.75	16.00	19.00	19.00

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	4,101,698	4,480,124	5,219,492	5,411,484
General CIP	18,691	246	-	-
Total Budget	4,120,390	4,480,371	5,219,492	5,411,484
Reserves ¹			-	-

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

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Proposal List by Department/Outcome

City Manager

2019-2020 Budget One

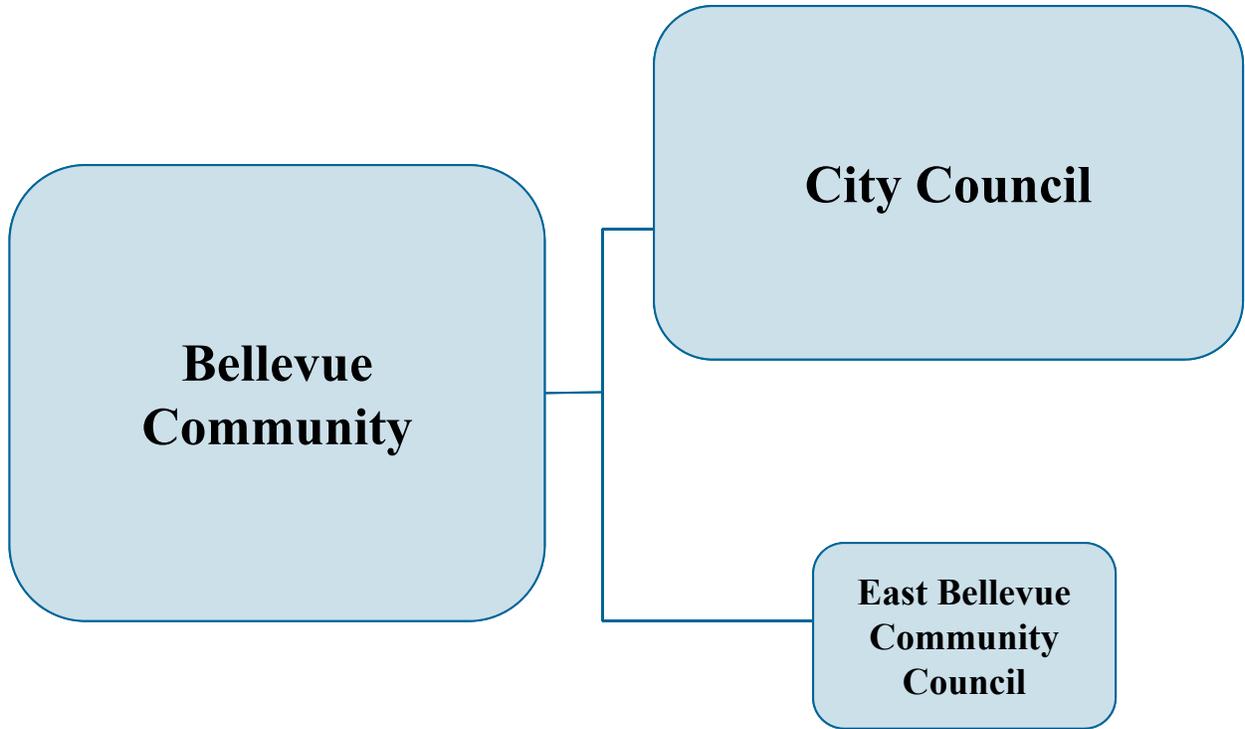
Rank	Proposal Title	Proposal Number
Quality Neighborhoods/Innovative Vibrant and Caring Community		
14	Bellevue Diversity Initiative: Cultural Competence & Equity	040.15NA
Responsive Government		
01	Overall City Management	040.04NA
20	Intergovernmental Relations/Regional Issues	040.07NA
32	BTV LTE to FTE Conversions	040.02DA
32	Communications	040.02PA
Safe Community		
05	Public Defense Services	040.01NA
07	King County District Court - Bellevue Division (BDC) Services	040.09PA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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**East Bellevue
Community Council
2019-2020**





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East Bellevue Community Council

Activities

- Approve/disapprove land use decisions in Community Council jurisdiction
- Advise City Council on local matters



9,544

Population of East Bellevue at the time of its annexation in 1969. The number nearly doubled Bellevue's then population.

The Community Council must stand for election every four years for voter confirmation of its continuance.

Community Council members are elected at the same time.

The East Bellevue Community Council has approval/disapproval authority over the adoption, approval and amendment by the City Council of any legislation applying to land, buildings, or structures within their jurisdiction. This grassroots government provides feedback on and works with the City to seek solutions to East Bellevue neighborhood concerns.

2019-2020 Objectives

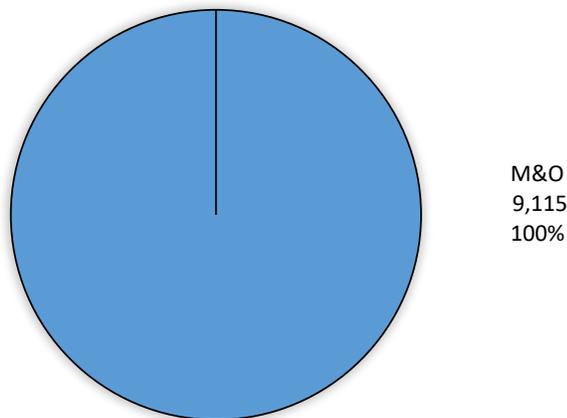
- ◆ Continue to advise City Council on local matters that affect the East Bellevue Community Council jurisdiction
- ◆ Grow collaboration among constituents, local businesses and the City Council
- ◆ Increase the number of attendees and encourage public participation at meetings
- ◆ Continue to encourage the public to share their concerns and neighborhood interests

2017-2018 Accomplishments

- ◆ Held 21 regular meetings and 2 special meetings
- ◆ Conducted 14 public and courtesy hearings on land use issues
- ◆ Participated in a retreat focused on building relationships and collaborating with the City of Bellevue and the community
- ◆ Attended numerous community and neighborhood meetings
- ◆ Advised the City Council on matters pertaining to the Community Council jurisdiction

East Bellevue Community Councils

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	-	-	-
Interfund	-	-	-
M&O	4,499	4,616	9,115
Capital	-	-	-
Total Expenditures	4,499	4,616	9,115
Reserves ¹	0	0	0
Total Budget	4,499	4,616	9,115

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	-	-	-	-

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	4,265	4,344	4,499	4,616
Total Budget	4,265	4,344	4,499	4,616
Reserves ¹			-	-

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

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Proposal List by Department/Outcome Community Council 2019-2020 Budget One

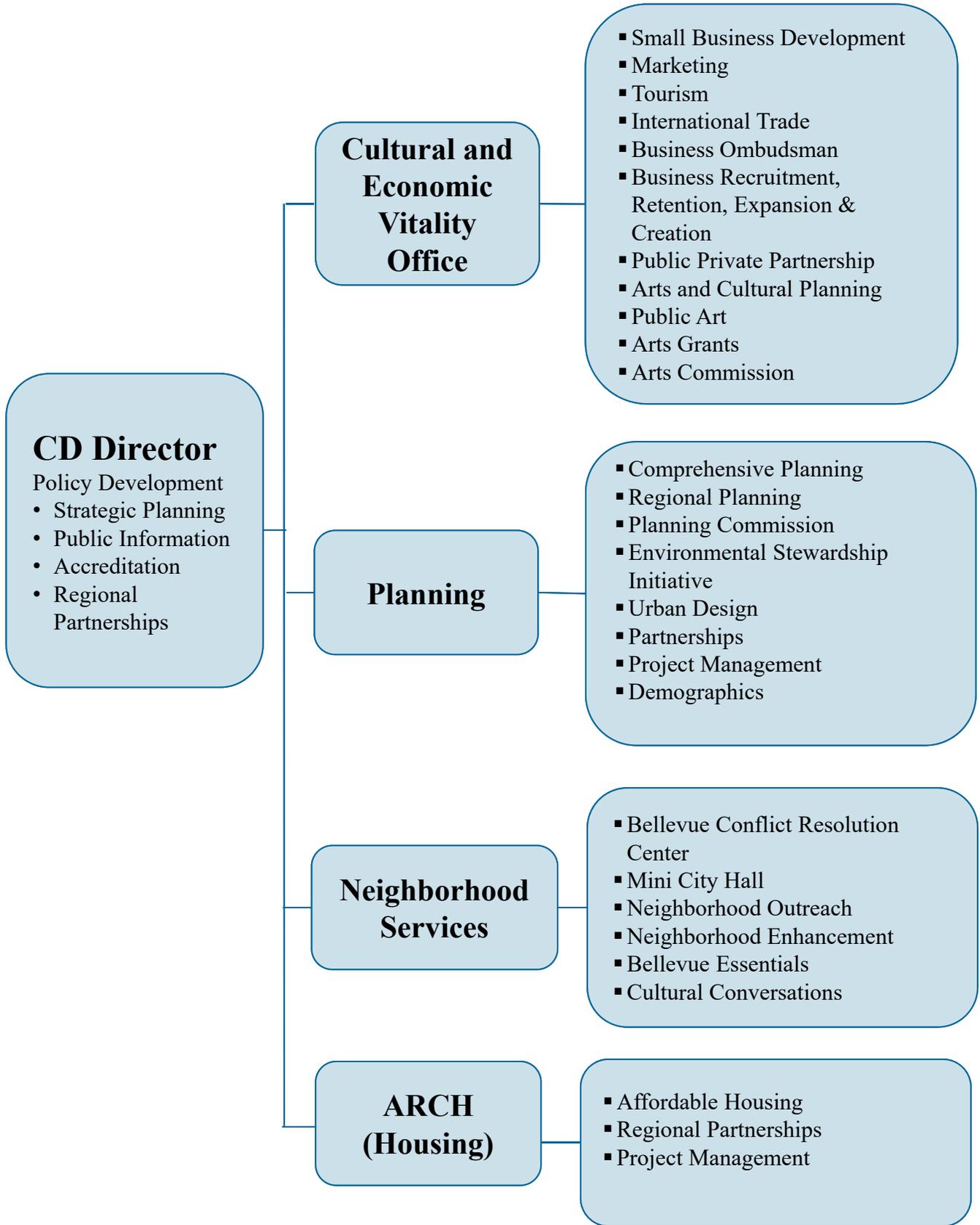
<u>Rank</u>	<u>Proposal Title</u>	<u>Proposal Number</u>
Responsive Government		
54	East Bellevue Community Council	050.01NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Community Development Department 2019-2020





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Activities

- ◆ Planning
- ◆ Community Development
- ◆ Economic Development
- ◆ Arts
- ◆ Environmental Stewardship
- ◆ Neighborhood Services
- ◆ Conflict Resolution



“This has been an amazing experience for us. Now our school will have a safer crosswalk and more kids will be walking to school! Thanks a Million!”

Neighborhood Enhancement Program Participant

In 2018, Bellevue’s Neighborhood Area Planning launched to partner with residents on envisioning the future for their neighborhoods

Community Development — Mission

Bellevue’s Community Development Department’s (CD) mission is to secure Bellevue’s future as a livable, inspiring, vibrant and equitable community. We are stewards of Bellevue’s community vision. Together we take action to create and sustain positive change, practice transparency in all our work, and build strong relationships to form an active, informed and resilient community.

2019-2020 Objectives

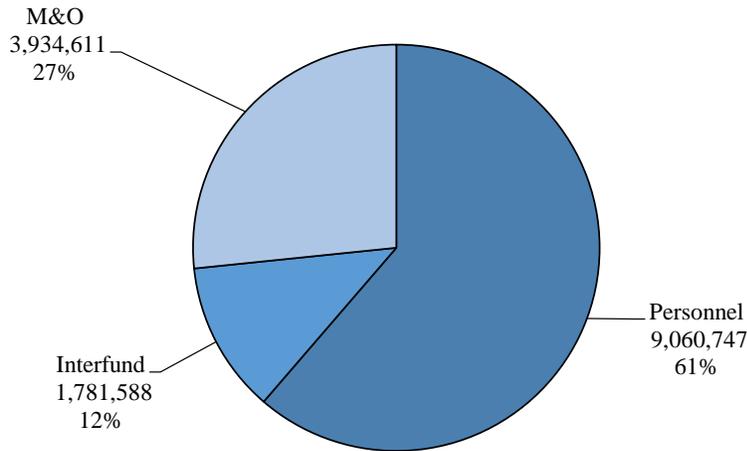
- ◆ CD will engage in a variety of planning initiatives including Wilburton Specialty District, the Grand Connection, East Main LUCA, Comprehensive Plan Amendments, and Neighborhood Area Planning, including the implementation of the Affordable Housing Strategy.
- ◆ A full range of public spaces for people to congregate and enjoy is a key part of Bellevue’s future. Efforts to incorporate placemaking include the framework plan being developed for the “Grand Connection,” implementation of the Eastside Rail Corridor trail, and land use planning efforts in Downtown, Eastgate, and the Wilburton commercial area.
- ◆ The Environmental Stewardship Initiative (ESI) will initiate the update of the ESI Strategic Plan. ESI will analyze Bellevue’s tree canopy and greenhouse gas emissions and to develop programs to achieve tangible improvements in the environment.
- ◆ The Office of Economic Development is developing a “creative economy” strategy to build a strong hub of companies that not only provide family-wage jobs, but also enrich the community by making them attractive places to be. Ongoing efforts will continue to focus on business attraction, business retention and expansion, and support for the next generation of business startups.
- ◆ CD will continue to develop new pathways to engage residents on neighborhood issues, improve transparency and communication, and partner to maintain Bellevue neighborhoods as the place where you want to live.

2017-2018 Accomplishments

- ◆ Adoption of Downtown Livability Land Use Code amendments
- ◆ Adoption of Grand Connection Framework Plan for Sequence One – Meydenbauer Bay to City Hall
- ◆ Adoption of Affordable Housing Strategy
- ◆ Adoption of land use code amendments to revitalize the Eastgate business district.
- ◆ Advanced progress with Wilburton Citizen Advisory Committee for planning for the future of the Wilburton Area;
- ◆ Completed ArtsSpace Feasibility Study for potential development of affordable artist housing and supporting space
- ◆ Completed Creative Edge, an in-depth study of the regional creative economy.
- ◆ Created Cultural and Economic Vitality Office targeted on business attraction, business retention and expansion and supporting the next generation of business startups.
- ◆ Bellevue’s Conflict Resolution Center handled 314 cases of neighbor to neighbor disputes, providing education, facilitation and skill training to resolve local conflicts.
- ◆ In 2017, Bellevue contributed \$2,370,000 towards affordable housing, with each housing fund dollar leveraging \$27 in other local, state, and federal funding (for a rate of 1:27).
- ◆ The Eastside Men’s Shelter and Supportive Housing conversation continued throughout the year, leading toward greater public input on the Land Use Code for Homeless Uses.
- ◆ Summer Chats, Neighborhood Walks and Neighborhood Leadership Gatherings provided opportunities for residents and city leadership to have direct communication on the priorities of residents.

Community Development

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	4,419,954	4,640,793	9,060,747
Interfund	884,587	897,001	1,781,588
M&O	1,952,059	1,982,552	3,934,611
Capital	6,079,479	7,312,641	13,392,120
Total Expenditures	13,336,079	14,832,987	28,169,066
Reserves ¹	6,685,424	6,662,964	6,662,964
Total Budget	20,021,503	21,495,951	34,832,030

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	29.36	31.36	34.36	34.36

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	5,116,910	5,372,239	5,880,336	6,120,094
Operating Grants & Donations	282,867	351,729	20,000	20,000
Housing Fund	475,171	461,878	1,356,264	1,380,252
General CIP	1,497,226	1,509,290	6,079,479	7,312,641
Total Budget	7,372,173	7,695,136	13,336,079	14,832,987
Reserves ¹			6,685,424	6,662,964

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

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Proposal List by Department/Outcome

Community Development

2019-2020 Budget One

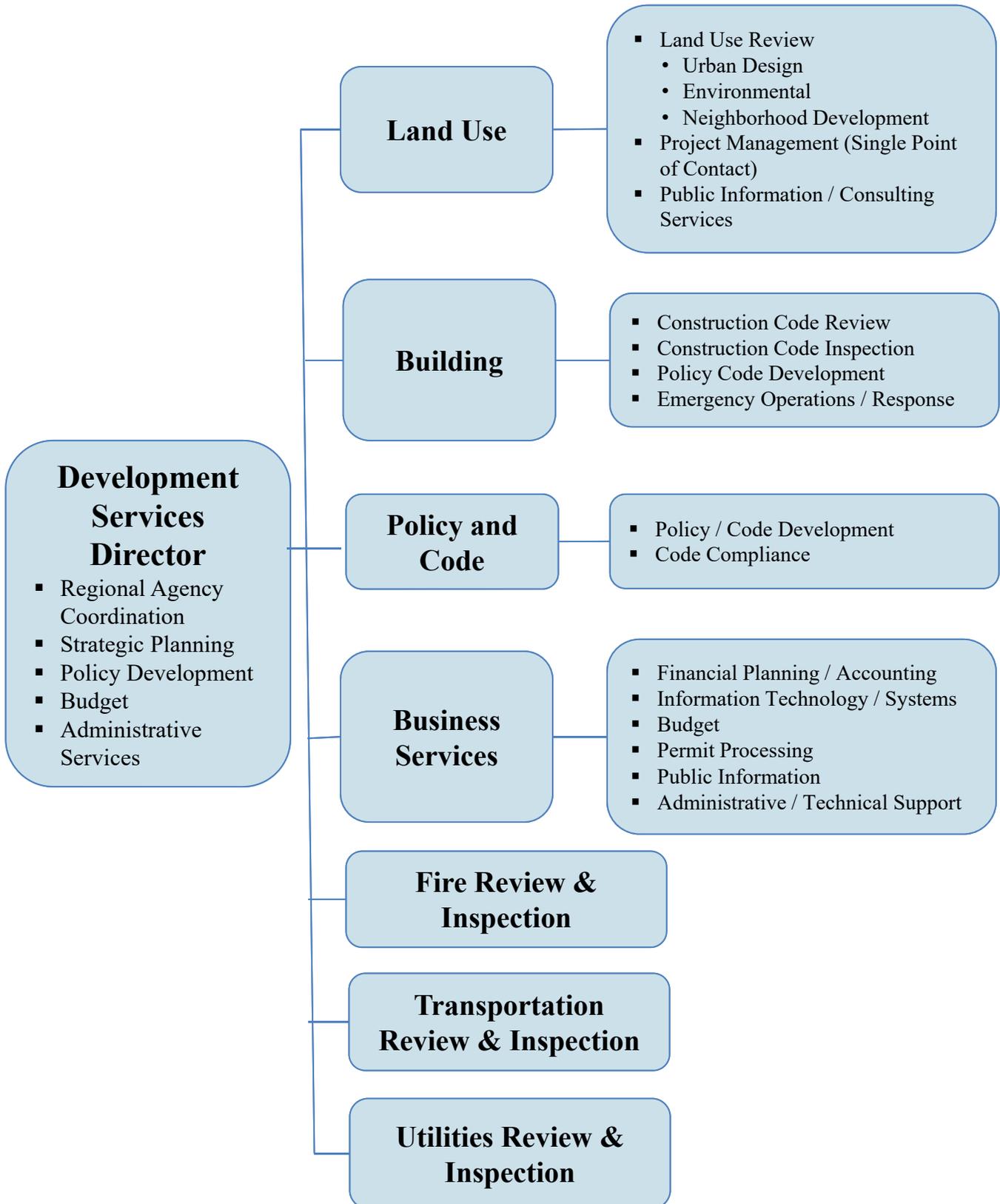
Rank	Proposal Title	Proposal Number
Economic Growth and Competitiveness		
01	CEVO Core Program & Strat Implementation: LTE conversion	115.15DA
01	CEVO Core Program & Strategy Implementation	115.15NA
Quality Neighborhoods/Innovative Vibrant and Caring Community		
04	CD Department Management and Support	115.12NA
05	Planning Division, New Convert LTE	115.01DA
05	Planning Division	115.01NA
06	Neighborhood Services Division	115.08PA
10	Housing Trust Fund Contribution and ARCH Administration	115.10PA
CIP		
CD-19	Advancing the Vision of the Pedestrian Corridor	115.00NA
CD-33	Wilburton - Grand Connection Implementation	115.06NA
CD-22	Enhanced Right of Way and Urban Boulevards (ERUB)	115.07NA
NIS-2	Neighborhood Partnerships	115.20DA
NEP-2	Neighborhood Enhancement Program	115.21DA
CD-11	Public Art Program	115.22DA
CD-30	Station Area Planning Implementation (East Main/South Bellevue)	115.26NA
CD-37	Downtown Community Development Implementation	115.37NA
CD-41	Civic Center Plan	115.41NA
CD-44	Grand Connection Implementation	115.52NA
G-108	Supplemental Housing Trust Fund Investment	115.53NA
G-109	Affordable Housing Contingency	115.54NA
CD-45	Mini City Hall Expansion	115.56NA
CD-46	ESI Implementation	115.57NA
G-105	Competitiveness and Collaboration	115.97NA
CD-48	Public-Private Partnership - Pilot BelRed TOD	115.98NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Development Services Department 2019-2020





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Activities

- ◆ Land Use Review
- ◆ Code Compliance
- ◆ Building Review & Inspection
- ◆ Fire Review & Inspection
- ◆ Transportation Review & Inspection
- ◆ Utilities Review & Inspection



Development Services is a multi-department line of business that offers a single point of service for permit processing, inspection, and development information in Bellevue.

In 2017, 80% of permit applications and 76% of inspection requests were submitted through MyBuildingPermit.com as paperless permits.

Development Services Department — Mission

Development Services endeavors to protect the quality of public and private infrastructure, the safety and integrity of the built and natural environment, and the livability of the city while facilitating appropriate and timely development.

2019-2020 Objectives

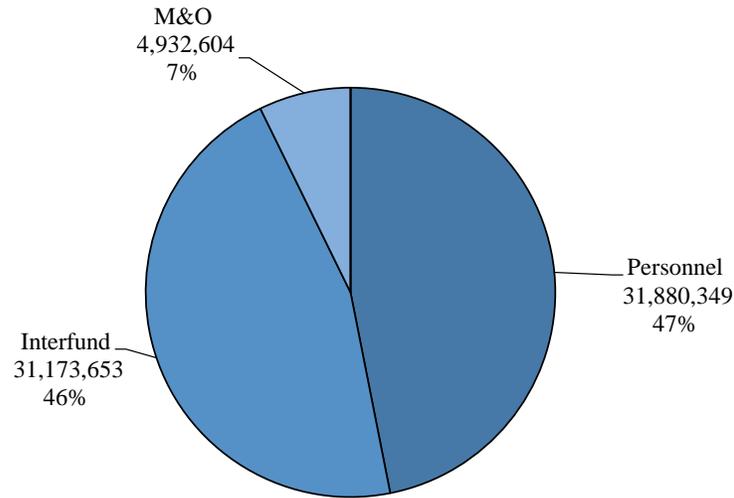
- ◆ Provide a process that is timely, understandable, and effective for internal and external customers.
- ◆ Proactively balance resources (staffing, contracts, revenues) through development cycles.
- ◆ Achieve Council-adopted outcomes by actively engaging in planning and code development initiatives, and delivering high quality services.
- ◆ Maintain competitive fees for service and adequate financial reserves.

2017-2018 Accomplishments

- ◆ Responded to the dramatic growth in development by adding staff, training to build capacity, and implementing process improvements.
- ◆ Major projects include:
 - ◆ East Link and Light Rail
 - ◆ Energize Eastside
 - ◆ One 88 Bellevue Way Condominiums
 - ◆ Alamo Manhattan Apartments
 - ◆ Windward Factoria Townhomes
 - ◆ Hyde Square Apartments
 - ◆ Spring District Residential & REI Headquarters
 - ◆ Crossroads Senior Housing
 - ◆ Stevenson Elementary School
 - ◆ Highland Middle School
- ◆ Advanced work to reach the 100% Paperless Permitting goal for permit processing and inspections.
- ◆ Completed a comprehensive survey of DS customers and created a process to receive routine customer feedback in the future.
- ◆ Completed a Cost of Service Study to review and update the DS financial model including policies, cost pooling, fees and forecasting models.
- ◆ Completed policy and code development work including the Shoreline Master Program Update, single family home rental, interim and permanent marijuana regulations, Eastgate, Downtown Livability, and Homeless Shelter regulations.

Development Services

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	15,594,276	16,286,073	31,880,349
Interfund	15,471,659	15,701,994	31,173,653
M&O	2,485,095	2,447,509	4,932,604
Capital	-	-	-
Total Expenditures	33,551,030	34,435,576	67,986,606
Reserves ¹	22,126,134	19,978,254	19,978,254
Total Budget	55,677,164	54,413,830	87,964,860

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	114.00	115.00	115.00	115.00

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	4,109,537	4,357,370	4,856,712	4,988,916
Development Services Fund	25,227,933	25,951,401	28,694,318	29,446,660
Total Budget	29,337,470	30,308,771	33,551,030	34,435,576
Reserves ¹			22,126,134	19,978,254

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

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Proposal List by Department/Outcome

Development Services

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
Economic Growth and Competitiveness		
02	Development Services Review Services	110.03NA
Quality Neighborhoods/Innovative Vibrant and Caring Community		
13	Code Compliance Inspection and Enforcement Services	110.07NA
Responsive Government		
18	Development Services Financial Management	110.06NA
24	Policy Implementation Code Amendments & Consulting Service	110.02NA
25	Development Services Information Delivery	110.01NA
36	Development Services - Automation Proposal	110.13DA
36	Development Services - Automation Proposal	110.13PA
40	Development Services Department Management & Support	110.05NA
Safe Community		
13	Development Services Inspection Services	110.04NA

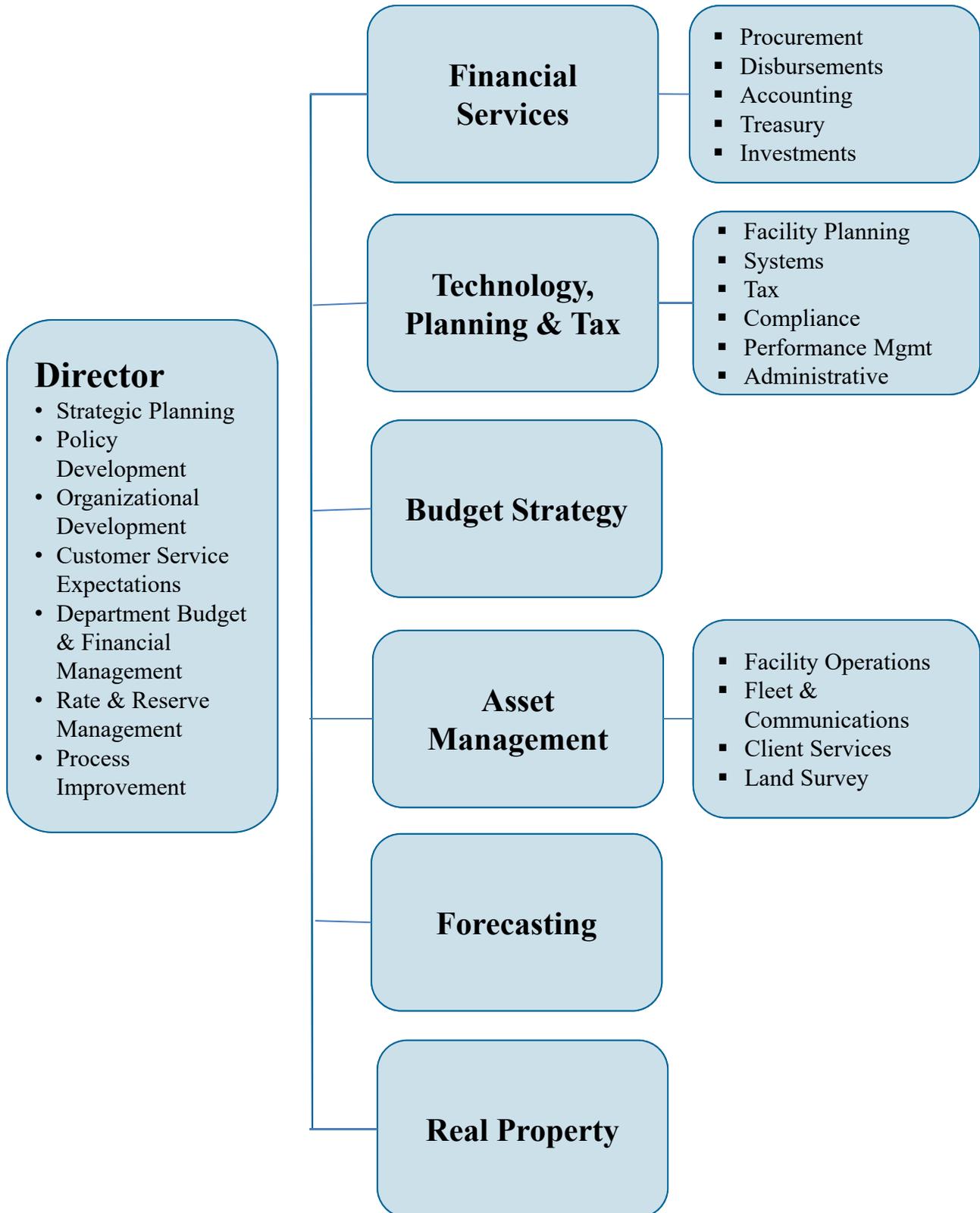
Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Finance & Asset Management Department

2019-2020





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Activities

- ◆ Asset Management
- ◆ Budget Strategy
- ◆ Financial Services
- ◆ Forecasting
- ◆ Technology, Planning & Tax
- ◆ Real Property



Finance & Asset Management

FAM serves as a trusted partner to its customers, providing strategic financial direction and leadership for the City; and support our partners in performing government operations.

Financial performance and sustainability are essential to all City functions, therefore fiscal policy and operations impact all City Departments.

The City's fleet was recognized with #2 ranking by National Association of Fleet Administrators in 100 Best Fleets in North America

Finance & Asset Management Dept

On January 1, 2019, the former Finance and Civic Services departments combined into the Finance & Asset Management (FAM) Department. This unification allows for two well-run departments to combine forces and find new ways to enhance their operations by building upon an existing centralized service delivery model and continue to be a peer with the departments service.

Over the next year, FAM Leadership will work with staff to establish the mission and strategic plan for the department to ensure a common alignment with goals and service delivery objectives.

2019-2020 Objectives

- We chart a secure financial course
- Our team strives for excellence
- We build trusting relationships

2017-2018 Accomplishments

Supporting Financial Sustainability

Maintained Aaa Bond Rating ◆ Received an Unqualified Audit Opinion ◆ Mid Biennium update for the 2017-2018 Operating Budget and 2017—2023 Capital Investment Program (CIP) Plan ◆ Continued long-range financial planning effort for the General Fund and General CIP ◆ Prepared 2019-2020 Operating Budget and 2019-2025 Capital Investment Program (CIP) Plan ◆ Obtained Certificate of Achievement for Excellence in Financial Reporting ◆ Obtained Distinguished Budget Presentation Award ◆ Provided citywide Internal Control and Fraud Training

Leading Asset Management

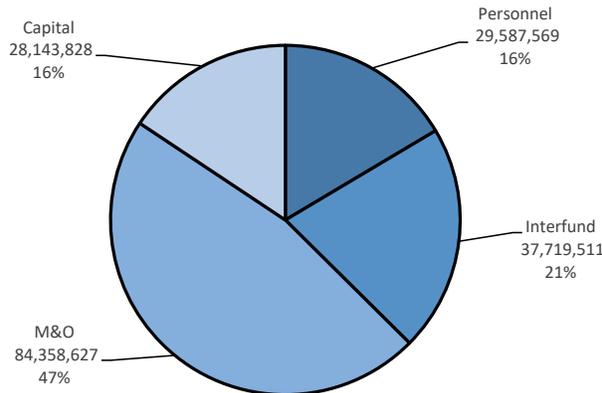
Installed hearing loop technology at North Bellevue Community Center for improved accessibility for citizens ◆ Coordinated and negotiated construction rights for Sound Transit across several city-owned sites; finalized property agreements for 120th Ave NE Stages 2 and 3 and Spring Boulevard Zone 1A; initiated property negotiations on Spring Boulevard Zone 2 ◆ Made offers and completed the purchase of 6 of 9 properties required for construction of new Fire Station 10.

Embracing Innovation

Implemented Lean process improvement program and developed a Visual Management System ◆ Advanced data-informed decision-making by conducting trainings on business case analysis and knowledge worker performance measurement ◆ Implemented timekeeping improvements in MySelf Service ◆ Implemented payroll reporting and system changes related to implementation of I-1433—Paid Sick Leave initiative ◆ Implemented new point-of-sale system

Finance & Asset Management

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	14,433,947	15,153,622	29,587,569
Interfund	18,814,309	18,905,202	37,719,511
M&O	41,894,253	42,464,374	84,358,627
Capital ²	13,341,209	14,802,619	28,143,828
Total Expenditures	88,483,718	91,325,817	179,809,535
Reserves ¹	12,330,488	11,385,894	11,385,894
Total Budget	100,814,206	102,711,711	191,195,429

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	116.25	116.25	117.50	118.50

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	11,747,079	12,042,954	11,695,047	12,263,922
Land Purchase Revolving Fund	809,567	331,339	283,168	285,046
Facilities Services Fund	8,148,393	8,037,822	7,120,356	7,382,044
Hotel/Motel Tax Fund	11,769,508	12,631,083	13,417,000	13,965,000
Operating Grants & Donations	99,068	-	-	-
Debt Service Fund	22,023,133	21,946,333	21,948,682	21,946,732
General CIP ²	20,078,301	19,812,905	23,456,946	22,117,420
Equipment Rental Fund	11,181,027	14,535,526	10,562,519	13,365,653
Total Budget	85,856,075	89,337,963	88,483,718	91,325,817
Reserves ¹			12,330,488	11,385,894
General Fund Reserves			48,755,088	49,890,191

Finance and Asset Management Department was established at the beginning of 2019 by merging Finance and Civic Services Departments. All expenditures represent the combined budgets of the two departments.

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority.

² CIP Expenditures include debt service transfers for capital projects

² Facilities Major Maintenance moved to CIP

The figures above include double budgeting (internal transfers between City funds)

Note: G-04 moved to Parks from Civic Services, \$120K in 2019

Proposal List by Department/Outcome

Finance & Asset Management

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
Economic Growth and Competitiveness		
04	Bellevue Convention Center Authority (BCCA) Operations	060.10NA
Responsive Government		
00	Miscellaneous Non-Departmental (MND)	060.08NA
02	Budget Office	060.19NA
04	Debt Management Services	060.20NA
06	Citywide Treasury Management Services	060.13NA
08	Electronic Communication Services	045.34PA
09	Fleet Insourcing Program LTE to FTE Conversion	045.30DA
09	Fleet Services Maintenance & Repair	045.30PA
16	Citywide Disbursements	060.16NA
19	Business Tax and License Administration	060.15PA
21	Facility Operations	045.20PA
22	Financial Accountability & Reporting	060.18NA
26	Fleet & Communications Parts Inventory & Fuel System	045.32DA
27	Client Services	045.01NA
28	Fleet & Communications Asset Management	045.31DA
29	LEOFF 1 Medical Operating Costs	060.46NA
30	Procurement Services	060.17NA
37	Real Property/Director's Office Admin Support: Increase FTE to 1.0	045.04DA
37	Real Property Agent Conversion of LTE to FTE	045.04DB
37	Real Property Services	045.04PA
39	Civic Services Department Management & Support	045.03NA
41	Finance and Asset Management Department Management and Support	060.07PA
44	Fleet & Communications Management	045.33DA
45	Finance Business Systems	060.45NA
47	Parking & Employee Transportation Services	045.02NA
48	Finance and Asset Management Central Services	060.14DA
49	Facility Planning and Project Management	045.22PA
51	Professional Land Survey Services	045.05NA
CIP		
G-01	City Fuel System Replacement	045.61NA
G-111	Long-Range Property & Facilities Plan	045.68NA
G-110	Citywide Security Improvements	045.70NA
G-113	Facility Services Major Maintenance	045.72NA
G-69	Supplemental CIP Debt Funding: 2008 Limited Tax General Obligation (LT	060.01NA
G-82	City Hall Debt Service	060.03NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.

Proposal List by Department/Outcome

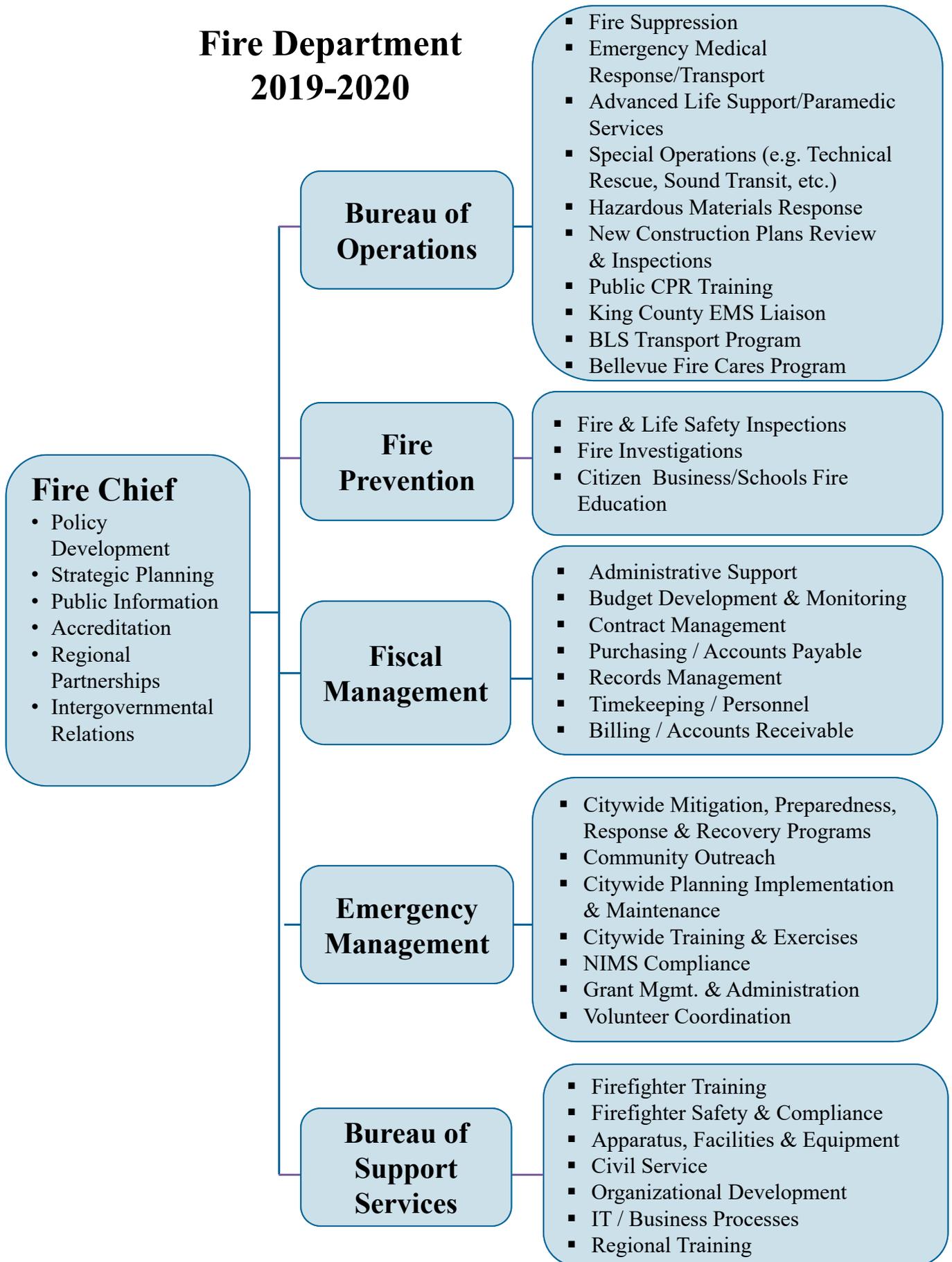
Finance & Asset Management

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
G-59	Finance and Asset Management/Human Resources Systems	060.04NA
G-83	M&I LTGO Bond Debt Service	060.23NA
G-89	New Long-term Debt Service	060.30NA
G-100	2015 20 Year LTGO Bond Debt Service	060.36NA
G-98	Short-Term Cash Flow Borrowing Payback	060.41NA
G-107	Council Contingency	060.42NA
G-101	TIFIA Debt Cost Service	060.47NA
G-112	Arts and Culture Fund	060.48NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.

Fire Department 2019-2020





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Activities

- ◆ Fire Suppression
- ◆ Emergency Rescue
- ◆ Emergency Medical Services
- ◆ Fire Training
- ◆ Fire Prevention
- ◆ Emergency Management
- ◆ Fire Administration



From 2015 to 2107, total fire and EMS incidents increased by 8.23% for 18,214 to 19,849 . Over a four year period the total increase was by 14.6% predominantly in the downtown core. This rate of increase is expected to continue in near term as Bellevue continues to grow and becomes more populated.



Fire Department — Mission

Assist the public in the protection of life and property by minimizing the impact of fire, medical emergencies, and potential disasters or uncontrolled events.

2019-2020 Objectives

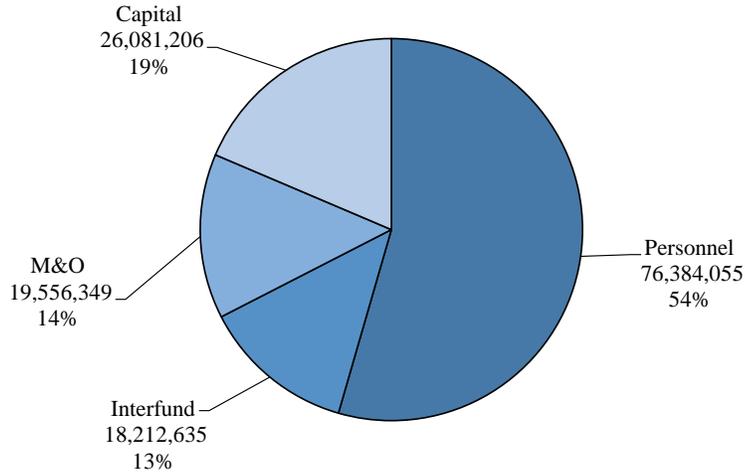
- ◆ Continued critical continuity of operations planning to include Redbooks for key positions.
- ◆ Implementation of Operative IQ, an asset and narcotics management inventory system that improves resource accountability and reduces costs.
- ◆ Continued work with Sound Transit to ensure readiness for incident response involving the new light rail project in Bellevue.
- ◆ Adoption of the 2018 International Fire Code.
- ◆ Electronic Inspection System deployment.
- ◆ Complete envelope repair of Fire Station 6.
- ◆ Knox Box KLS implementation.
- ◆ Continue HPO training for fire staff.
- ◆ Purchase equipment necessary to fully stock reserve apparatus (engines and ladder truck).
- ◆ Planned implementation of eLogic for regional training records management, GlideScope for field video laryngoscopy, and outfitting Fire facilities with LED Displays for crew communications and Sound Transit alerts.

2017-2018 Accomplishments

- ◆ Formed a collaborative internal partnership with Bellevue Civic Services to create a dedicated Fire Facilities Team to better address the long-term facilities needs of the fire department and ensure a safe and livable working environment for all personnel.
- ◆ Received funds totaling \$90K in DHS – FEMA Assistance to Firefighter’s Grant (AFG) to purchase fitness/workout equipment, adding 7 IAFF/IAFC Wellness Fitness Initiative (WFI) Peer Fitness Trainers, and 10 hours fitness consultation/training per month per station.
- ◆ Completely outfitted line-personnel with a second set of bunker gear. The purchase of this additional PPE (Personal Protective Equipment) leads to a safer working environment by improving firefighter health and wellness.
- ◆ Evaluated and purchased new 1¼”, 2½” 3” and 5” hose for use on all front-line and reserve apparatus.
- ◆ Successfully extended the Fire Services agreement with all contract cities through 2028.
- ◆ Developed CERT-Lite, and Accessible CERT to reach residents with emergency preparedness training.
- ◆ Continued implementation of the Fire Levy including the design and build of downtown Fire Station 10.
- ◆ Secured Urban Area Security Initiative (UASI) and Emergency Preparedness Grant (EMPG) Funds totaling \$807,596.
- ◆ Launch of The Compliance Engine for confidence testing.
- ◆ Responded and provided mutual aid assistance to 13 wildfire incidents.
- ◆ Implemented Fire Smart City projects: PowerDMS document management, ESO’s Hospital Data Exchange at Overlake *with data from* Electronic Patient Care Reporting (EPCR), and updated TeleStaff to a web based, hosted system.

Fire

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	37,277,918	39,106,137	76,384,055
Interfund	8,990,991	9,221,644	18,212,635
M&O	9,674,688	9,881,661	19,556,349
Capital	16,011,206	10,070,000	26,081,206
Total Expenditures	71,954,803	68,279,442	140,234,245
Reserves ¹	7,264,468	6,991,904	6,991,904
Total Budget	79,219,271	75,271,346	147,226,149

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	248.75	247.75	251.00	251.00
<i>Unfunded FTE²</i>	4	3	3	3

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	47,007,479	52,739,138	54,395,677	56,711,817
LEOFF I Medical Reserve Fund	1,299,979	1,069,398	73,282	73,282
Operating Grants & Donations	1,089,602	1,273,449	1,164,263	1,094,676
General CIP	2,018,710	10,467,051	16,011,206	10,070,000
Fireman's Pension Fund	211,379	370,097	310,375	329,667
Total Budget	51,627,148	65,919,132	71,954,803	68,279,442
Reserves ¹			7,264,468	6,991,904

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority.

² Unfunded FTEs are positions frozen as a cost-containment measure during 2012. Unfunded FTEs are included in the total FTE count.

The figures above include double budgeting (internal transfers between City funds)

Proposal List by Department/Outcome

Fire

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
Quality Neighborhoods/Innovative Vibrant and Caring Community		
11	Bellevue Fire CARES Support	070.15DA
11	Bellevue Fire CARES Program	070.15PA
Safe Community		
01	Fire Suppression and Emergency Medical Response	070.01PA
03	Public Safety Dispatch Services	070.16DA
03	Public Safety Dispatch Fee Increases	070.16DB
06	Advanced Life Support (ALS) Services	070.02NA
14	Life Safety Inspections	070.06DA
14	Fire Prevention	070.06PA
20	Fire Facilities Maintenance & Operations	070.07DA
21	Ongoing Fire Administrative Support	070.05DA
21	Fire Department Management & Support	070.05PA
23	Citywide Emergency Management Services	070.04PA
26	Fire Department Training Division	070.03NA
27	East Metro Training Group	070.18NA
34	Fire and Life Safety Community Risk Reduction	070.14NA
38	OEM Grant Participation: UASI and EMPG	070.08DA
39	Fire Department Small Grant and Donations	070.09NA
CIP		
PS-16	Fire Facility Major Maintenance	070.10NA
PS-63	Fire Facility Master Plan	070.23NA
PS-64	Fire Station 10 (Levy)	070.32NA
PS-65	Fire Station 4 (Levy)	070.33NA

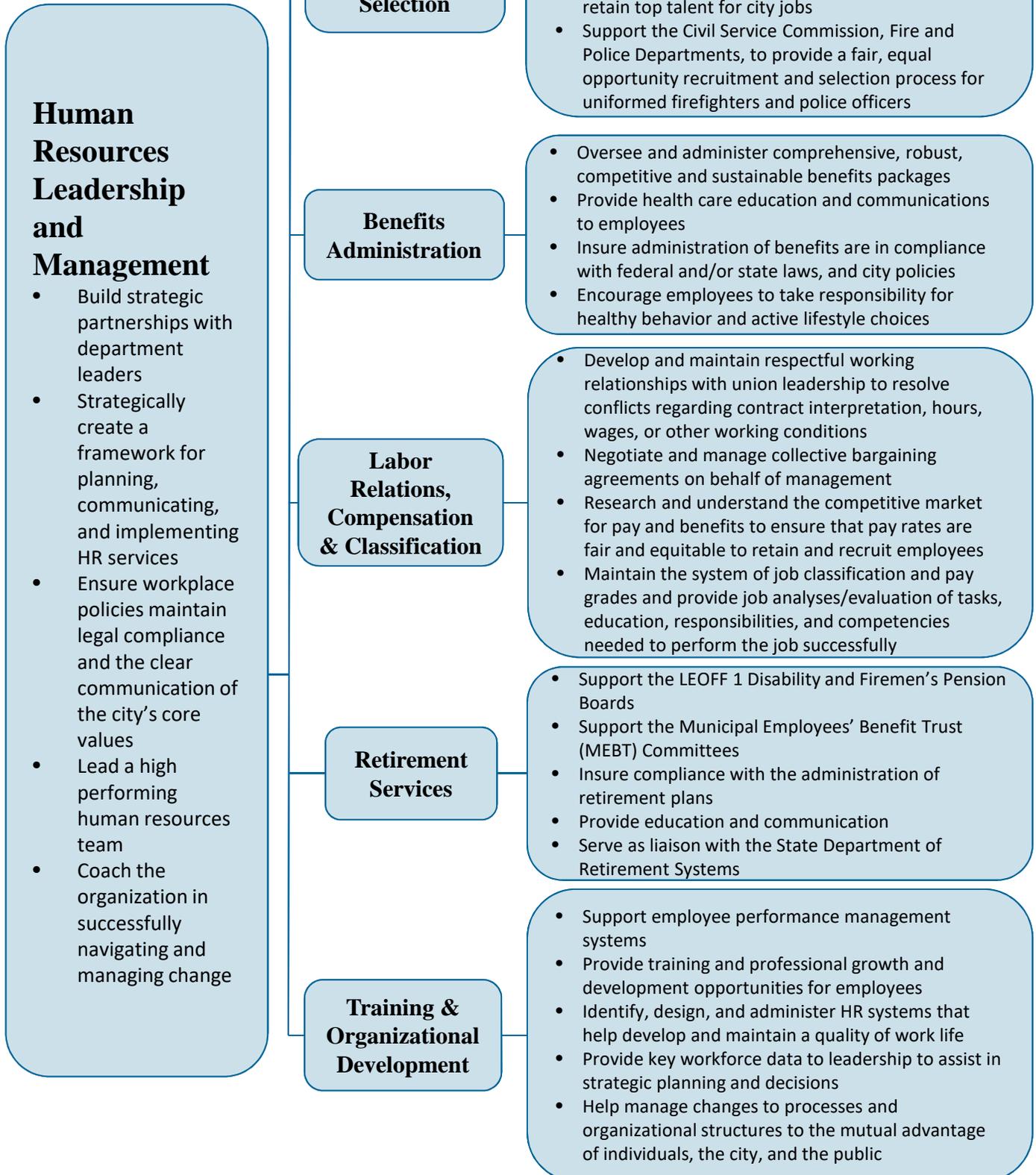
Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Human Resources

2019-2020





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Activities

- ◆ **Benefits Administration**
- ◆ **Employee Relations, Recruitment and Selection**
- ◆ **Labor Relations, Compensation and Classification**
- ◆ **Retirement Services**
- ◆ **Training and Organizational**



11.8
Average tenure of service with the City of Bellevue

46.3
Average age of employees

22.9%
Percentage of workforce eligible to retire within 5 years

Human Resources (HR) — Mission

We are committed to being a strategic partner with city departments by providing outstanding customer service in attracting, retaining, developing and deploying a high-performance, diverse workforce in support of the changing needs of the organization. As a business partner to each of the city's departments, the HR Department promotes the sound management of employee resources and best practices for the city that fulfill community needs and citizen expectations.

2019-2020 Objectives

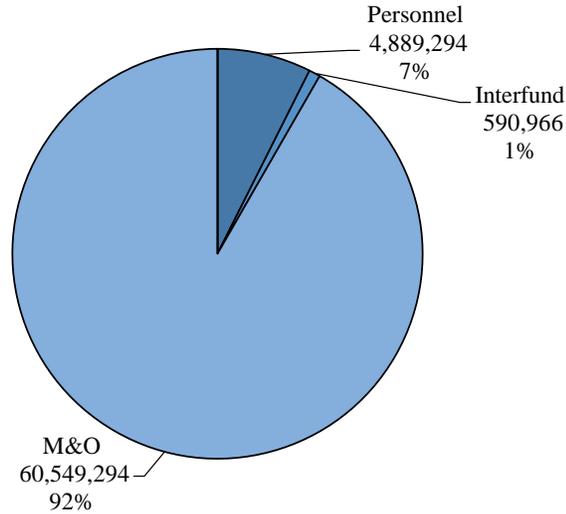
- ◆ Work Culture and High Performance Organization Focus – Continue to implement human resources programs that focus on the desired high performance work culture, and that support the city's core values of Exceptional Public Service, Stewardship, Commitment to Employees, Integrity, and Innovation.
- ◆ Organizational Workforce Development – Implement improvements to the city's learning management and employees' performance management systems with a one city performance evaluation process, which includes annual goal setting, individual development plans, ongoing feedback between supervisors and employees throughout the year, training for all managers in people management fundamentals, and training for all employees to strengthen the demonstration of the city's core competencies of customer focus, instilling trust, communicating effectively, and cultivating innovation.
- ◆ Diversity and Inclusion - Continue to implement strategies and programs that result in the city's workforce demographics reflecting the community that we serve, increasing access and opportunities, and a supportive, respectful, and inclusive work environment.

2017-2018 Accomplishments

- ◆ Organizational Workforce Development — Selected a new organization-wide employee performance and learning management system, and assembled a citywide team to develop a project and change management plan.
- ◆ Diversity and Inclusion –
 - Created the Supported Employment Program to provide employment opportunities for adults with intellectual disabilities, onboarding eight employees. The city was nominated for the 2017 Employer of the Year by the Governor's Committee on Disability Issues and Employment.
 - Supported the creation of three Employee Resource Groups, employee-led groups formed around common interests and/or a common background.
 - Sponsored a Courageous Conversation on the topic of gender equity in the workplace in addition to the review of the city's policies and procedures regarding harassment.
- ◆ Healthcare Reform – Completed a risk assessment, created privacy and security policies and procedures, and trained appropriate employees as required by the Health Insurance Portability and Accountability Act (HIPAA).
- ◆ Policy, Procedure and Municipal Code – Implemented the new Washington State Sick Leave law by updating city policies and the municipal code, and communicating and educating employees.

Human Resources

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	2,386,331	2,502,963	4,889,294
Interfund	292,575	298,391	590,966
M&O	29,382,777	31,166,517	60,549,294
Capital	-	-	-
Total Expenditures	32,061,683	33,967,871	66,029,554
Reserves ¹	5,538,610	3,431,168	3,431,168
Total Budget	37,600,293	37,399,039	69,460,722

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	15.80	15.80	16.80	16.80

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	2,403,406	2,552,815	2,852,282	2,977,007
Unemployment Compensation Fund	599,374	174,097	194,600	199,500
Health Benefits Fund	25,018,098	25,924,690	29,014,801	30,791,364
Total Budget	28,020,878	28,651,602	32,061,683	33,967,871
Reserves ¹			5,538,610	3,431,168

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority. The figures above include double budgeting (internal transfers between City funds)

Proposal List by Department/Outcome

Human Resources

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
Responsive Government		
00	Human Resources Tuition Reimbursement	080.09NA
33	Health Benefits Operating Fund	080.01NA
42	HR Workforce Administration-Program Administration	080.06PA
46	HR Workforce Development-High Performance Work Culture Programs	080.04NA
46	HR Workforce Administration-Senior Administration	080.06DB
50	Talent Acquisition	080.07NA

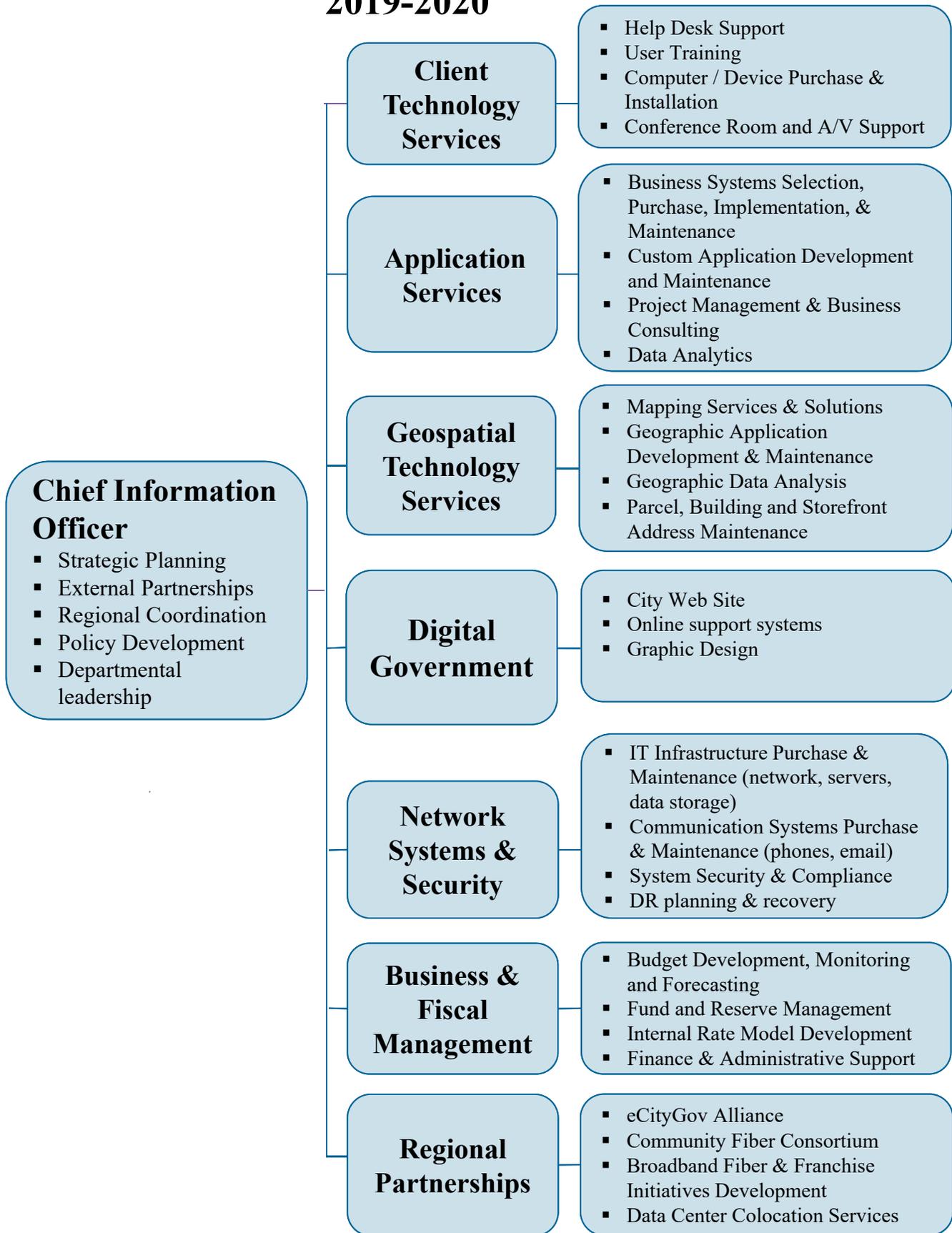
Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Information Technology

2019-2020





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Activities

- ◆ Help desk support
- ◆ IT training
- ◆ Application development and support
- ◆ Mapping services
- ◆ Technology Infrastructure
- ◆ Cyber security



Information Technology

Effectiveness of technology at helping employees perform their jobs: 87% rating Good to Excellent

ITD as a strategic and collaborative partner: 78% rating Good to Excellent

Overall Customer Satisfaction: 83% rating Good to Excellent

Network Uptime: 99.89%

Online Transactions: 38.3% of all transactions

Mean time to repair targets met: 87.3%

IT spending: 2.19% of total enterprise

Information Technology Department

Our mission: Partner, innovate and evolve to deliver high value, customer-focused solutions.

2019-2020 Objectives

Enhancing Digital Government

- ◆ Continue to transform bellevuewa.gov by building a digital government service that focuses on user needs and services.
- ◆ Manage outreach activities more efficiently to ensure Bellevue's strong customer service ethic is reflected in digital government.
- ◆ Increase community access to the internet, economic opportunities and city services.

Supporting Business and Workforce Productivity

- ◆ Increase speed of technology execution to create more organization capacity for innovation and continuous improvement.
- ◆ Enable a mobile, technology savvy workforce with the tools they need to better serve the community.
- ◆ Partner with stakeholders to evaluate and optimize software portfolio to better serve business needs.
- ◆ Advance continuous development of the information security program, including updating and executing on security and data policies to reduce vulnerabilities that disrupt operations and increase efficiencies through improved data access and use.

Embracing Technology Innovation

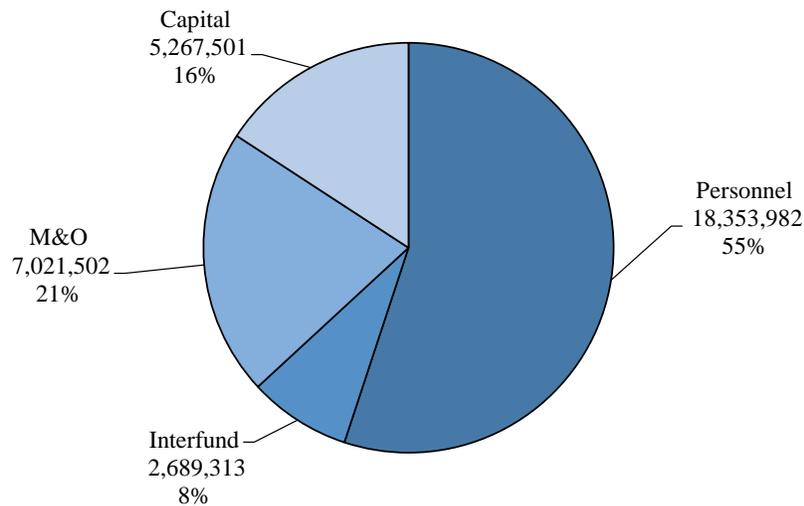
- ◆ Achieve the smart city objectives in the Bellevue Smart Plan to improve livability, sustainability and resiliency.
- ◆ Use data to effectively inform decisions and shift operations to more proactive, predictive service delivery.
- ◆ Increase opportunities to use and assess innovative technologies and speed up adoption of useful advances.

2017-2018 Accomplishments

- ◆ Completed the City's new enterprise technology strategic plan. This will guide the use of resources and support the City and Council's highest priorities.
- ◆ Continued implementing the Smart City plan that was approved by Council in 2016. For the Connectivity element of the plan, completed a regional fiber optic ring connecting schools, hospitals and government facilities, including connect the Global Innovation Exchange to the University of Washington. Bellevue also expanded public Wi-Fi to parks, community centers and housing properties in collaboration with King County Housing Authority.
- ◆ Significant progress was made in outfitting field staff with applications and computers that are improving performance. Includes inspectors, utility/transportation/parks crews, and Police.
- ◆ Continued to expand the reach and effectiveness of the MyBuildingPermit portal as part of the eCityGov alliance. Added several new customers including King and Snohomish counties, and continued to improve the effectiveness and ease-of-use.
- ◆ Completed a redesign of the City web site to improve access to information through improved layout and search capabilities.
- ◆ Continued migrating more applications and infrastructure to cloud services to increase efficiency, resiliency and benefits from new capabilities

Information Technology

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	8,959,844	9,394,138	18,353,982
Interfund	1,345,517	1,343,796	2,689,313
M&O	2,974,052	4,047,450	7,021,502
Capital	2,849,001	2,418,500	5,267,501
Total Expenditures	16,128,414	17,203,884	33,332,298
Reserves ¹	5,855,177	5,196,447	5,196,447
Total Budget	21,983,591	22,400,331	38,528,745

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	61.00	61.00	61.00	61.00

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
ITD Fund	13,732,195	13,871,996	15,078,414	15,953,884
General CIP	98,886	180,952	1,050,000	1,250,000
Operating Grants & Donations	397	-	-	-
Total Budget	13,831,478	14,052,947	16,128,414	17,203,884
Reserves ¹			5,855,177	5,196,447

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

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Proposal List by Department/Outcome

Information Technology

2019-2020 Budget One

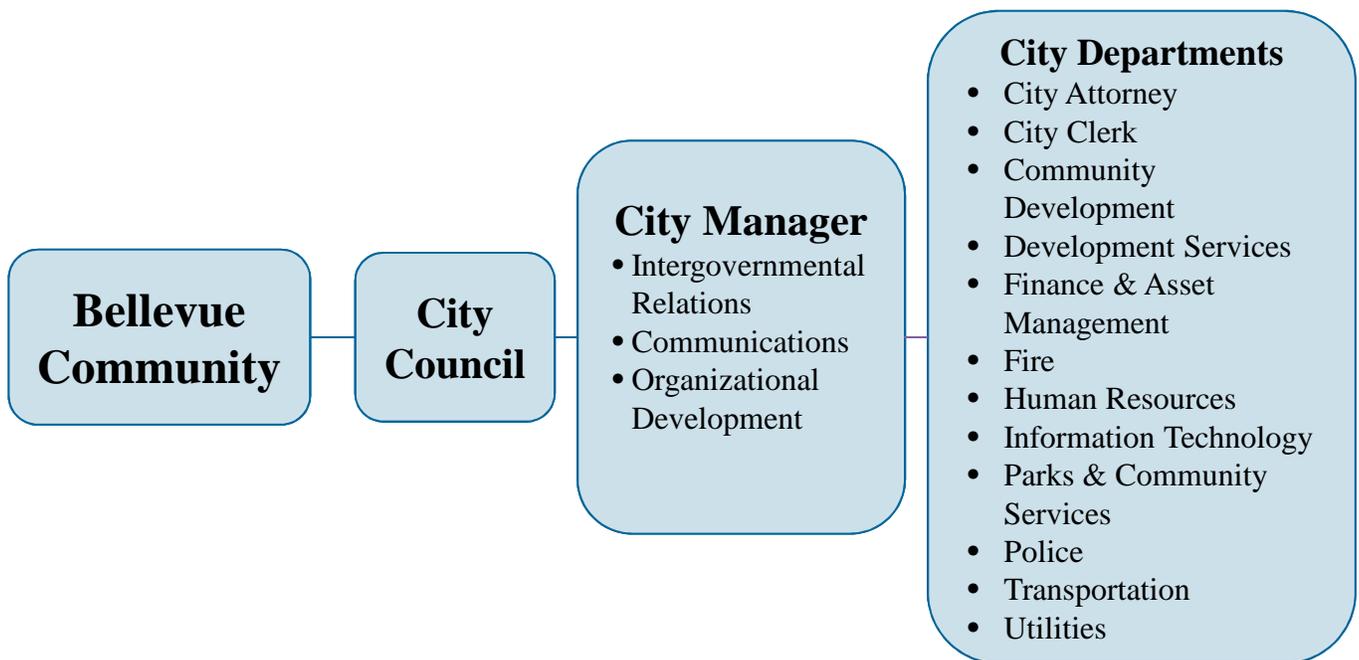
Rank	Proposal Title	Proposal Number
Responsive Government		
05	Network Systems and Security	090.08NA
23	Computer Technology Services	090.01NA
31	Technology Business Systems Support	090.09NA
34	eCityGov Alliance Fees and Services	090.10NA
35	Geospatial Technology Services (GTS)	090.06NA
43	IT Department Management and Support	090.05NA
52	Application Development Services	090.03NA
CIP		
G-94	Enterprise Application Replacement Reserve	090.17NA
G-38	Smart City Connectivity	090.19NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Miscellaneous Non-Departmental 2019-2020





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Activities

- ◆ Citywide Contingency
- ◆ One City Initiative
- ◆ Civic & Partner Memberships
- ◆ Legislative Costs



The Miscellaneous Non-Departmental (MND) budget funds items that benefit the City as a whole, including:

- ◆ Memberships in governmental organizations and regional committees
- ◆ Election fees
- ◆ Court
- ◆ Employee events
- ◆ One City activities
- ◆ Animal Control

A citywide contingency is also maintained to provide funds for emerging opportunities and City initiatives.

Miscellaneous Non-Departmental

Mission—Provide exceptional customer service, uphold the public interest and advance the Community Vision.

Vision—Be a collaborative and innovative organization that is future focused and committed to excellence.

2019-2020 Objectives

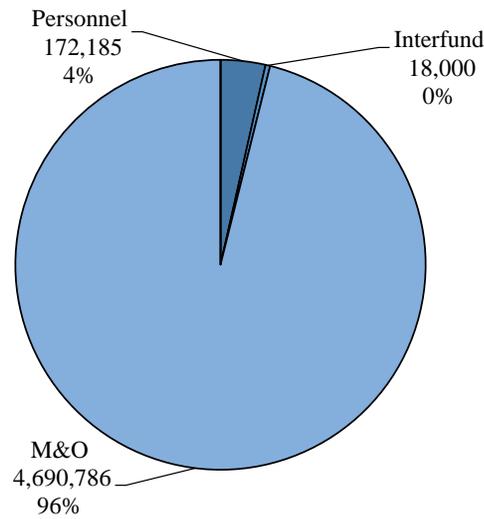
- ◆ Have funds available for City and Council initiatives and opportunities when they arise
- ◆ Provide One City advancement and training
- ◆ Maintain civic and partner memberships; including King County Animal Control
- ◆ Fund legislative costs, including elections, Courts, and Puget Sound Clean Air
- ◆ Support Citywide employee activities including Citywide Meetings and Employees' Committee

2017-2018 Accomplishments

- ◆ Provided funds for:
 - ◆ Leadership Training
 - ◆ Multi-Model Level of Service Study
 - ◆ Economic and Community Initiatives
- ◆ Provided One City advancement through training and innovation initiatives
- ◆ Maintained civic and partner memberships; including King County Animal Control, Association of Washington Cities, and Sound Cities
- ◆ Funded legislative costs, including elections, Courts, and Puget Sound Clean Air
- ◆ Supported Citywide employee activities including Citywide Meetings and Employees' Committee
- ◆ Provided funds for legal consultations for emerging items

Miscellaneous Non-Departmental

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	83,789	88,396	172,185
Interfund	8,500	9,500	18,000
M&O	2,305,541	2,385,245	4,690,786
Capital	-	-	-
Total Expenditures	2,397,830	2,483,141	4,880,971
Reserves ¹	-	-	-
Total Budget	2,397,830	2,483,141	4,880,971

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	-	-	-	-

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	2,223,597	5,093,123	2,397,830	2,483,141
Total Budget	2,223,597	5,093,123	2,397,830	2,483,141

Reserves ¹	-	-	-	-
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¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority.

The figures above include double budgeting (internal transfers between City funds)

Proposal List by Department/Outcome

Miscellaneous Non-Departmental

2019-2020 Budget One

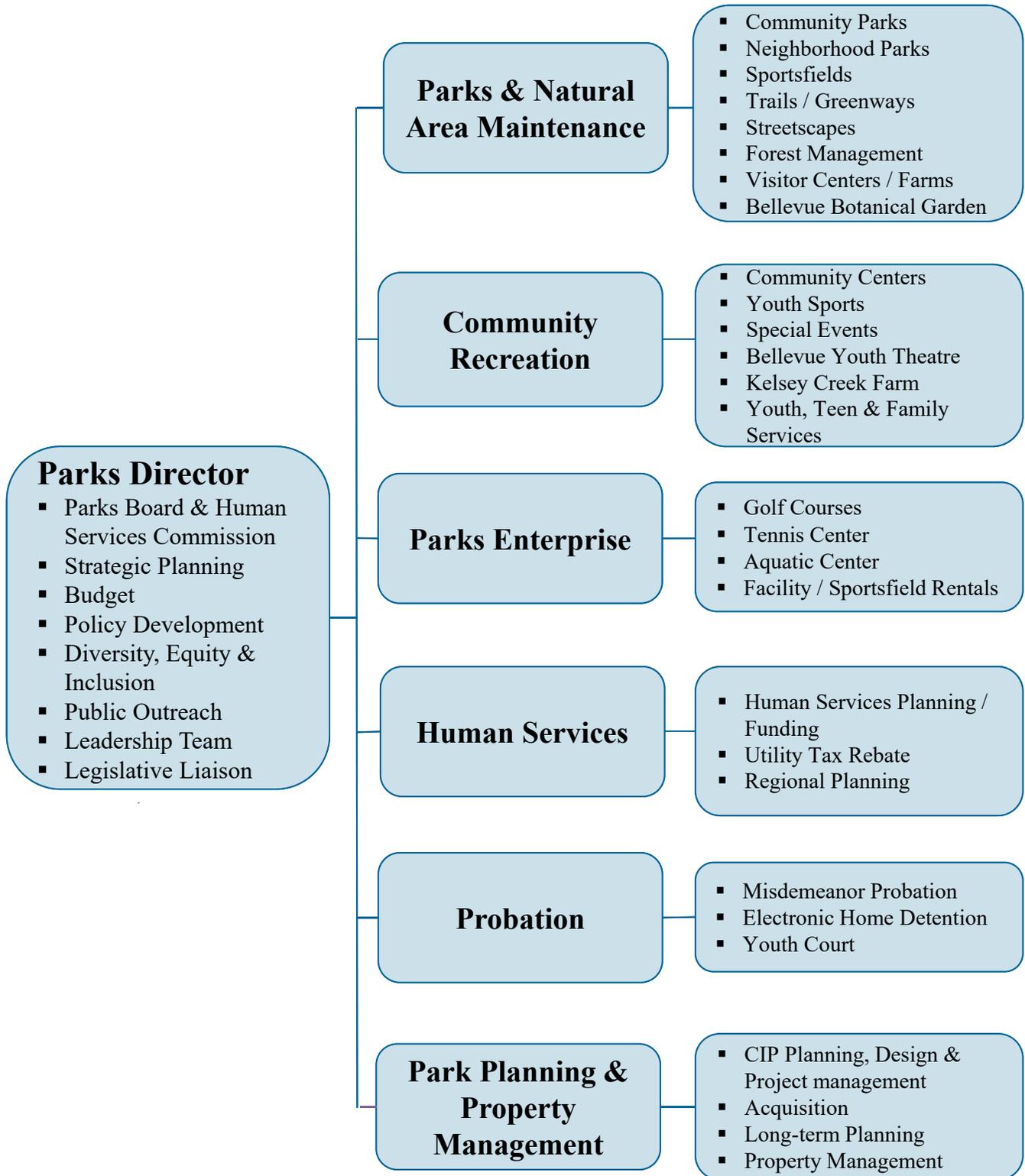
<u>Rank</u>	<u>Proposal Title</u>	<u>Proposal Number</u>
Responsive Government		
00	Council Contingency	040.14NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Parks & Community Services 2019-2020





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Activities

- ◆ Parks & Natural Area Maintenance
- ◆ Community Recreation
- ◆ Parks Enterprise
- ◆ Human Services
- ◆ Probation
- ◆ Park Planning & Property Management



2,800 acre park system; 77 developed parks, 98 miles of trails

26,000 program registrations, 16,000 field rentals, and 71,000 golf rounds

\$11.5 million in discretionary revenue

4000 volunteers providing services valued at \$3.3M

92% of citizens report overall satisfaction good or better

Nationally accredited

Parks & Community Services — Mission

A healthy community through an integrated system of exceptional parks, open space, recreation, cultural and human services.

2019-2020 Objectives

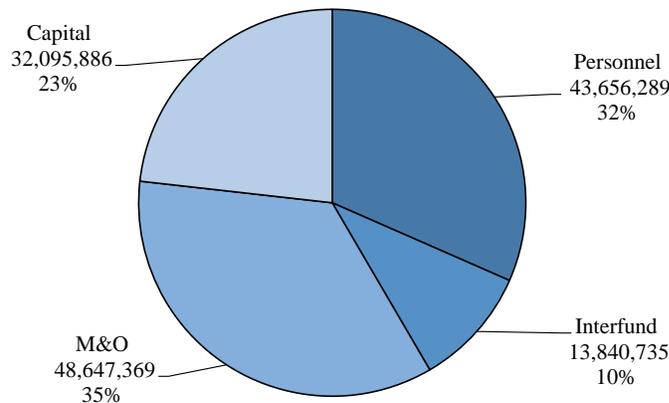
- ◆ Plan, acquire, design, and develop a coordinated park system which satisfies the community's open space and recreation needs
- ◆ Provide clean, safe, attractive, and functional parks, open space, and recreation facilities
- ◆ Help reduce crime and antisocial behavior by providing/supporting prevention and intervention services
- ◆ Work with the City's diverse population and community organizations to assist people in need of critical emergency services
- ◆ Through partnerships and collaborations, provide Bellevue citizens with opportunities for recreation, socialization, skill development and education in order to enhance physical and mental health

2017-2018 Accomplishments

- ◆ Downtown Park “Complete the Circle” and Inspiration Playground: This signature Parks Levy project was completed in 2017 after many years of community involvement and support that included a private fundraising campaign.
- ◆ Meydenbauer Bay Park Phase I: Construction of this major urban park in 2018 enhances public access to the waterfront and anchors the City's Grand Connection vision.
- ◆ Surrey Downs Park: Construction of this Parks Levy project was nearly complete in 2018 and converts the former District Court site and playfields into a significant park serving the Surrey Downs neighborhood and is adjacent to future light rail.
- ◆ Eastside Pathways: The City partners with Eastside Pathways in collaboration with more than 70 agencies and two school districts to address education, youth development, and low income services.
- ◆ Human Services: The City distributes \$3.5M in grants to 75 human service programs serving residents from school-aged children to older adults. For example, the City awarded almost \$215,000 to agencies providing substance abuse disorder and behavior health treatment to address the growing need for these services in the community.
- ◆ Diversity Plan: In alignment with the City's Diversity Advantage Plan, the department established equity guidelines and strategies to increase cultural competency, inclusion access, and diversity within Parks policies and programs.
- ◆ National Accreditation: Bellevue Parks & Community Services is accredited by the Commission for Accreditation of Park and Recreation Agencies. Bellevue remains one of only 166 accredited agencies in the United States to complete a rigorous assessment of operations, management, and service to the community.

Parks and Community Services

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	21,284,345	22,371,944	43,656,289
Interfund	7,035,064	6,805,671	13,840,735
M&O	23,818,673	24,828,696	48,647,369
Capital	20,512,521	11,583,365	32,095,886
Total Expenditures	72,650,603	65,589,676	138,240,279
Reserves ¹	8,397,574	8,023,503	8,023,503
Total Budget	81,048,177	73,613,179	146,263,782

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	163.28	165.28	168.28	168.28

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	33,132,625	34,976,006	36,573,138	38,084,140
Human Services Fund	5,410,310	4,913,410	5,789,930	5,981,743
Parks M&O Reserve Fund	35,000	292,522	590,679	461,502
Land Purchase Revolving Fund	732,273	706,245	845,205	867,181
Parks Enterprise Fund	6,135,809	6,375,665	6,346,787	6,565,062
Operating Grants & Donations	1,065,383	1,199,141	1,335,297	1,381,424
General CIP	24,321,181	17,836,270	20,512,521	11,583,365
Marina	834,180	612,301	657,046	665,259
Total Budget	71,666,761	66,911,560	72,650,603	65,589,676

Reserves ¹	8,397,574	8,023,503
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¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority.

The figures above include double budgeting (internal transfers between City funds)

Note: G-04 moved to Parks from Civic Services, \$120K in 2019

Proposal List by Department/Outcome

Parks & Community Services

2019-2020 Budget One

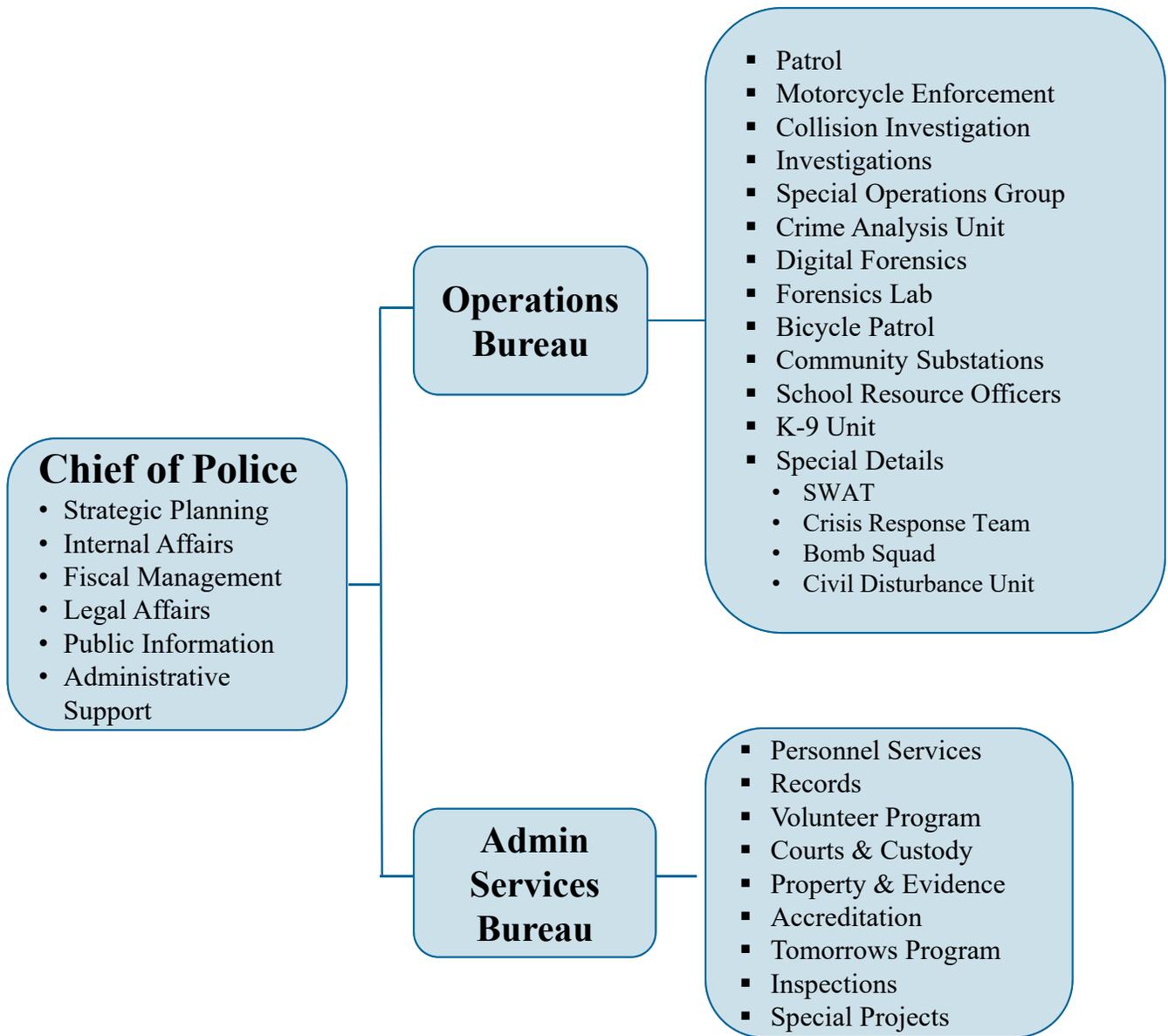
Rank	Proposal Title	Proposal Number
Healthy and Sustainable Environment		
04	Natural Resource Management	100.09NA
Quality Neighborhoods/Innovative Vibrant and Caring Community		
00	Parks CIP M&O Staffing	100.16DA
01	Human Services Planning Funding and Regional Collaboration	100.04NA
02	Parks & Community Services Management and Support	100.12NA
03	Park Planning and Property Management	100.11NA
07	Community and Neighborhood Parks Program	100.06NA
08	Structural Maintenance Program	100.08NA
09	Community Recreation	100.01NA
12	Parks Enterprise Programs	100.03NA
15	Youth Development Services	100.02NA
17	Street Trees Landscaping & Vegetation Management Program	100.10NA
Safe Community		
12	Bellevue Probation and Electronic Home Detention	100.05NA
CIP		
G-04	Hearing Accessibility for Public Spaces	045.65NA
P-AD-82	Park & Open Space Acquisition	100.60NA
P-AD-83	Bellevue Airfield Park Development (Levy)	100.62NA
P-AD-79	King County Parks Levy	100.70NA
P-AD-27	Park Planning & Design	100.72NA
P-R-02	Enterprise Facility Improvements	100.76NA
P-R-11	Parks Renovation & Refurbishment Plan	100.77NA
P-AD-92	Meydenbauer Bay Phase 1 Park Development	100.80NA
P-AD-94	Inspiration Playground at Downtown Park (Levy)	100.82NA
P-AD-95	Surrey Downs Park Development (Levy)	100.83NA
P-AD-102	Newport Hills Park Development	100.93NA
P-AD-101	Bridle Trails/140th Street Park Development	100.94NA
P-AD-96	Mercer Slough East Link Mitigation	100.95NA
P-AD-100	Gateway NE Entry at Downtown Park	100.96NA
P-AD-103	Bel-Red Parks & Streams	100.97NA
P-AD-104	Meydenbauer Bay Park Planning and Design	100.98NA
G-114	2019 Aquatics Center Study	100.99NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Police Department 2019-2020





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Activities

- ◆ Patrol
- ◆ Investigations
- ◆ Traffic Enforcement
- ◆ Community Services
- ◆ Special Operations
- ◆ Forensics
- ◆ Crime Analysis
- ◆ School Resource Officers
- ◆ Training
- ◆ Records



Internationally accredited by CALEA for past fifteen years

Works hand-in-hand with local schools, businesses, and law enforcement agencies

Partners with the Bellevue Police Foundation

Developed positive working relationships with local media

Winner of the IACP Outstanding Achievement in Law Enforcement Volunteer Programs

Police — Mission

To provide a safe place to live, work, and visit through quality law enforcement practices delivered by dedicated professionals. We focus our efforts and resources to Reduce Crime, Reduce the Fear of Crime, and Enhance the Quality of Life for all who call Bellevue home.

2019-2020 Objectives

- ◆ Reduce crime and enhance traffic safety
- ◆ Promote opportunities for community engagement to positively impact public safety
- ◆ Complete timely and effective investigations to facilitate prosecutions
- ◆ Ensure all employees are highly trained and all necessary certifications are maintained
- ◆ Provide high value services while efficiently managing resources
- ◆ Build a positive, productive, and engaged workforce that supports the City's mission and strategic goals

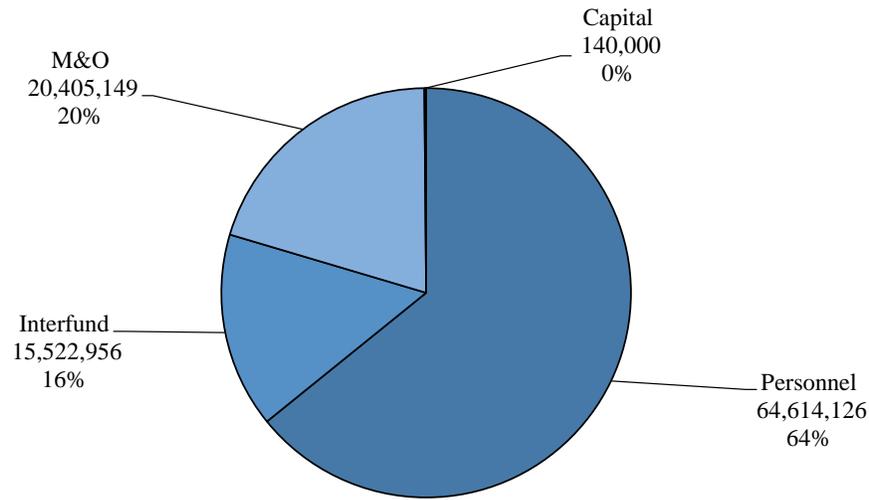
2017-2018 Accomplishments

- ◆ Demonstrated a commitment to diversity and marched together along with the PD LGBTQIA Council and City Diversity Team Members in the Seattle Pride Festival Parade
- ◆ The Traffic Unit continued to tackle high accident areas with an emphasis on safety by focusing on complaint areas and bringing traffic enforcement to neighborhoods and schools
- ◆ Investigation and arrest of four arson suspects at the Islamic Center of the Eastside
- ◆ Arrest of four suspects for a series of necklace-grab robberies
- ◆ Lead agency for the annual Muslim and Immigrant Safety Forum and gathering of Eastside police chiefs
- ◆ Expanded the Advisory Council concept to incorporate Bellevue College
- ◆ Arrest of several suspects for a series of gun store burglaries in the Puget Sound region, including here in Bellevue
- ◆ Assisted the US Postal Inspector with a major narcotics trafficking case



Police

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	31,440,739	33,173,387	64,614,126
Interfund	7,666,492	7,856,464	15,522,956
M&O	9,923,716	10,481,433	20,405,149
Capital	70,000	70,000	140,000
Total Expenditures	49,100,947	51,581,284	100,682,231
Reserves ¹	15,000	-	-
Total Budget	49,115,947	51,581,284	100,682,231

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	225.00	225.00	232.00	232.00

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	43,517,124	45,442,047	49,100,947	51,581,284
LEOFF I Medical Reserve Fund	883,339	793,112	-	-
Operating Grants & Donations	231,834	282,150	-	-
Total Budget	44,632,297	46,517,309	49,100,947	51,581,284
Reserves ¹			15,000	-

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority. The figures above include double budgeting (internal transfers between City funds)

Proposal List by Department/Outcome

Police

2019-2020 Budget One

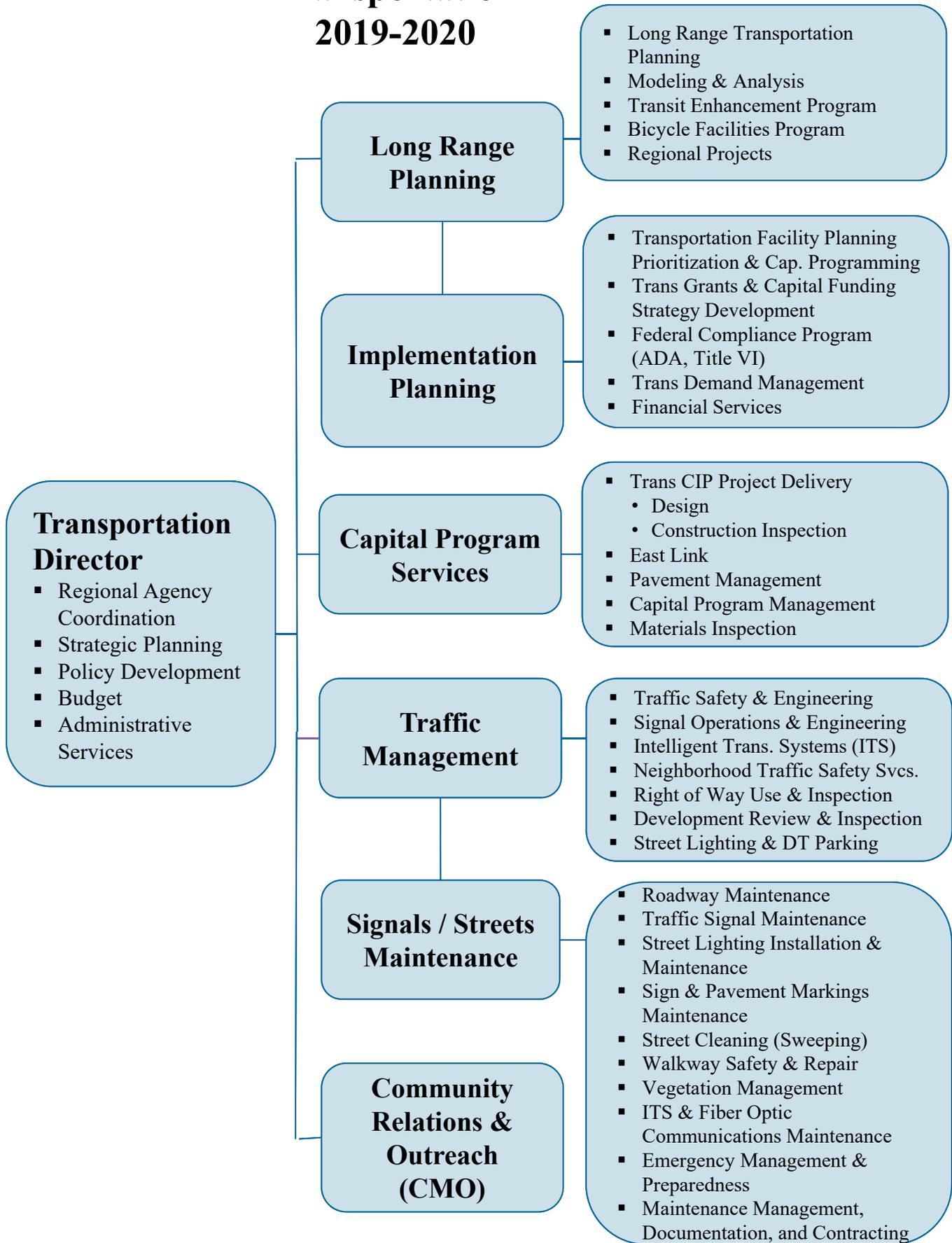
Rank	Proposal Title	Proposal Number
Responsive Government		
00	Homelessness Outreach and Response	120.21NA
Safe Community		
00	Four New Police Support Officers	120.22DA
02	Patrol	120.01NA
08	Traffic Enforcement and Investigation	120.06NA
09	Investigations	120.02NA
10	Special Operations Group	120.04NA
11	Domestic Violence Prevention and Response	120.03NA
15	Civilian Court Liaison Officer	120.11DA
15	Courts and Custody Unit	120.11PA
16	Community Response Team	120.16NA
16	Civilian Crime Prevention Officer	120.20DA
16	Community Services Unit	120.20PA
22	Civilian Public Information Officer	120.13DA
22	Management and Support	120.13PA
24	Property and Evidence	120.08NA
25	Police Records	120.09NA
28	Personnel Services Unit	120.10NA
29	Office of Accountability	120.12NA
30	Special Details: SWAT/CRT; Bomb Squad; CDU; Honor Guard	120.17NA
31	Traffic Flagging	120.07NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Transportation 2019-2020





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Activities

- ◆ Long Range & Implementation Planning
- ◆ Capital Program Services
- ◆ Traffic Management
- ◆ Signals & Streets Maintenance
- ◆ Regional Projects



First city in Washington State to successfully implement an adaptive traffic signal system, reducing congestion, travel time, and energy.

1,091 lane miles of pavement maintained

760 metric tons of carbon emissions avoided annually with LED lamps in nearly half of the city's street lights.

129 miles of bicycle facilities (2017)

Transportation Department — Mission

- ◆ Provide a safe and efficient transportation system that supports livable neighborhoods and a vital economy in partnership with our diverse community.

2019-2020 Objectives

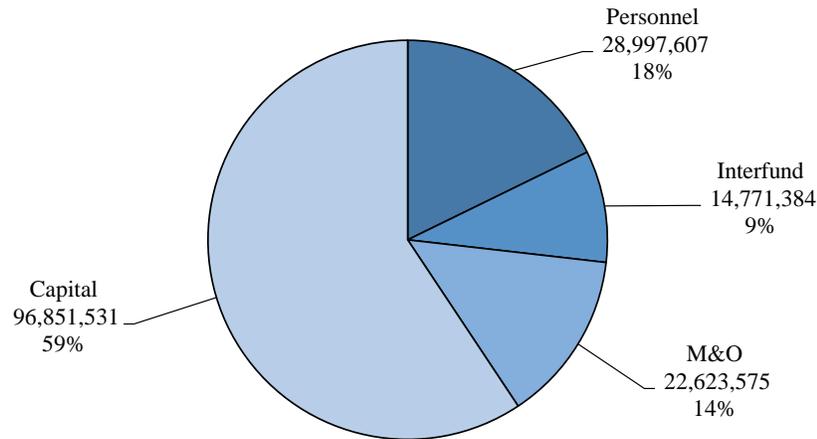
- ◆ Implement an activity based modeling platform that more fully incorporates non-motorized travel modes and mixed-use development.
- ◆ Continue to partner with Sound Transit to deliver East Link light rail and BelRed Operations and Maintenance Facility.
- ◆ Implement the Council adopted Capital Investment Program (CIP) Plan.
- ◆ Plan and implement elements of the new Smart Mobility Plan to support the city's "Smart City" goals.
- ◆ Advance even more Neighborhood Safety, Connectivity, and Congestion Levy projects from planning/design to construction/completion.
- ◆ Finalize and begin implementing a Vision Zero Action Plan to advance the goal of eliminating traffic fatalities and serious injuries on city streets by 2030.

2017-2018 Accomplishments

- ◆ Completed the Pedestrian Bicycle Implementation Initiative and began implementing the Bicycle Rapid Implementation package of projects, including the 108th Ave NE Downtown Demonstration bikeway.
- ◆ Partnered with Sound Transit to progress the East Link project and related city projects.
- ◆ Completed several major projects including 120th Avenue NE from NE 7th to NE 12th Streets and from NE 12th Street to Spring Boulevard; SR 520 Interim Trail Connection—Northup Way; Spring Boulevard Zone 1B. Furthered design on Bellevue Way HOV, Newport Way Sidewalk, West Lake Sammamish Parkway Phase 2 and TIFIA-funded projects.
- ◆ Began implementing multiple levy-funded neighborhood projects.
- ◆ Updated the city's ITS Master Plan into a Smart Mobility Plan and led a coalition of public and private partners culminating in a USDOT grant proposal for a flexible, electric, and ultimately autonomous commutepool program.
- ◆ Received the USDOT's Mayor's Challenge Award for the data collection element of the Pedestrian and Bicycle Implementation Initiative.
- ◆ Developed options for Long Range financing of the CIP including submittal for a TIFIA loan for major transportation infrastructure improvements and a ballot measure (approved by voters Nov 2016), in support of transportation safety, connectivity, and congestion reduction.

Transportation

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	14,104,011	14,893,596	28,997,607
Interfund	11,229,180	3,542,204	14,771,384
M&O	10,852,278	11,771,297	22,623,575
Capital	46,789,222	50,062,309	96,851,531
Total Expenditures	82,974,691	80,269,406	163,244,097
Reserves ¹	1,829,460	1,852,912	1,852,912
Total Budget	84,804,151	82,122,318	165,097,009

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	140.45	142.20	143.45	143.45

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
General Fund	32,077,263	33,022,591	27,858,026	29,597,479
Operating Grants & Donations	352,503	388,476	251,855	212,304
LID Control Fund	19,251	7,501	63,000	7,500
Land Purchase Revolving Fund	19,993	9,518	2,504,337	4,512
General CIP	51,407,254	25,077,912	52,297,473	50,447,611
Total Budget	83,876,264	58,505,997	82,974,691	80,269,406
Reserves ¹			1,829,460	1,852,912

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

The 2019-2020 biennial budget calculation includes only the second year of reserves (ie 2020) to avoid double-counting of expenditure authority.

The figures above include double budgeting (internal transfers between City funds)

Proposal List by Department/Outcome

Transportation

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
Economic Growth and Competitiveness		
03	Franchise and Data Telecommunications Program Manager	130.500DA
03	Franchise and Data Telecommunications Program Manager	130.500PA
05	Downtown Parking Enforcement	130.17NA
Healthy and Sustainable Environment		
13	Street Cleaning (Sweeping)	130.26NA
Improved Mobility and Connectivity		
00	New Infrastructure Maintenance and Operations	130.502NA
01	Traffic Signal Maintenance	130.31NA
02	Signal Operations and Engineering	130.24NA
03	Transportation System Maintenance (Non-Electric)	130.22NA
04	East Link Overall	130.07DA
05	Transportation CIP Delivery Support	130.33NA
06	Smart Mobility (Intelligent Transportation Systems ITS)	130.11NA
07	Modeling and Analysis Core Functions	130.14NA
08	Pavement Management	130.85DA
09	Transportation Implementation Strategies	130.36NA
10	Long-Range Transportation Planning	130.13NA
11	Department Management and Administration	130.04NA
12	Traffic Safety and Engineering	130.30NA
13	Emergency Management/Preparedness for the Transportation System	130.35NA
14	Transportation Drainage Billing	130.06NA
Safe Community		
18	Street Lighting Maintenance - LTE Request	130.27DA
18	Street Lighting Maintenance	130.27PA
CIP		
PW-R-184	Bellevue Way SE HOV Lane - 112th Avenue SE 'Y' to I-90	130.03NA
PW-R-182	Downtown Transportation Plan/Exceptional Light Rail Station Access	130.108NA
PW-R-191	124th Avenue NE/Ichigo Way (NE 18th Street) to Northup Way	130.110NA
PW-R-194	West Lake Sammamish Parkway Phase 3	130.117NA
PW-R-190	124th Avenue NE - NE 8th to NE 12th Streets	130.120NA
PW-R-198	Neighborhood Congestion Management (Levy)	130.124NA
PW-R-199	Neighborhood Safety and Connectivity (Levy)	130.125NA
PW-W/B-83	Mountains to Sound Greenway Trail - I-405 to 132nd Avenue SE	130.126NA
PW-R-200	Neighborhood Congestion Management Project Implementation	130.127NA
PW-R-201	Bellevue College Connection	130.131NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.

Proposal List by Department/Outcome

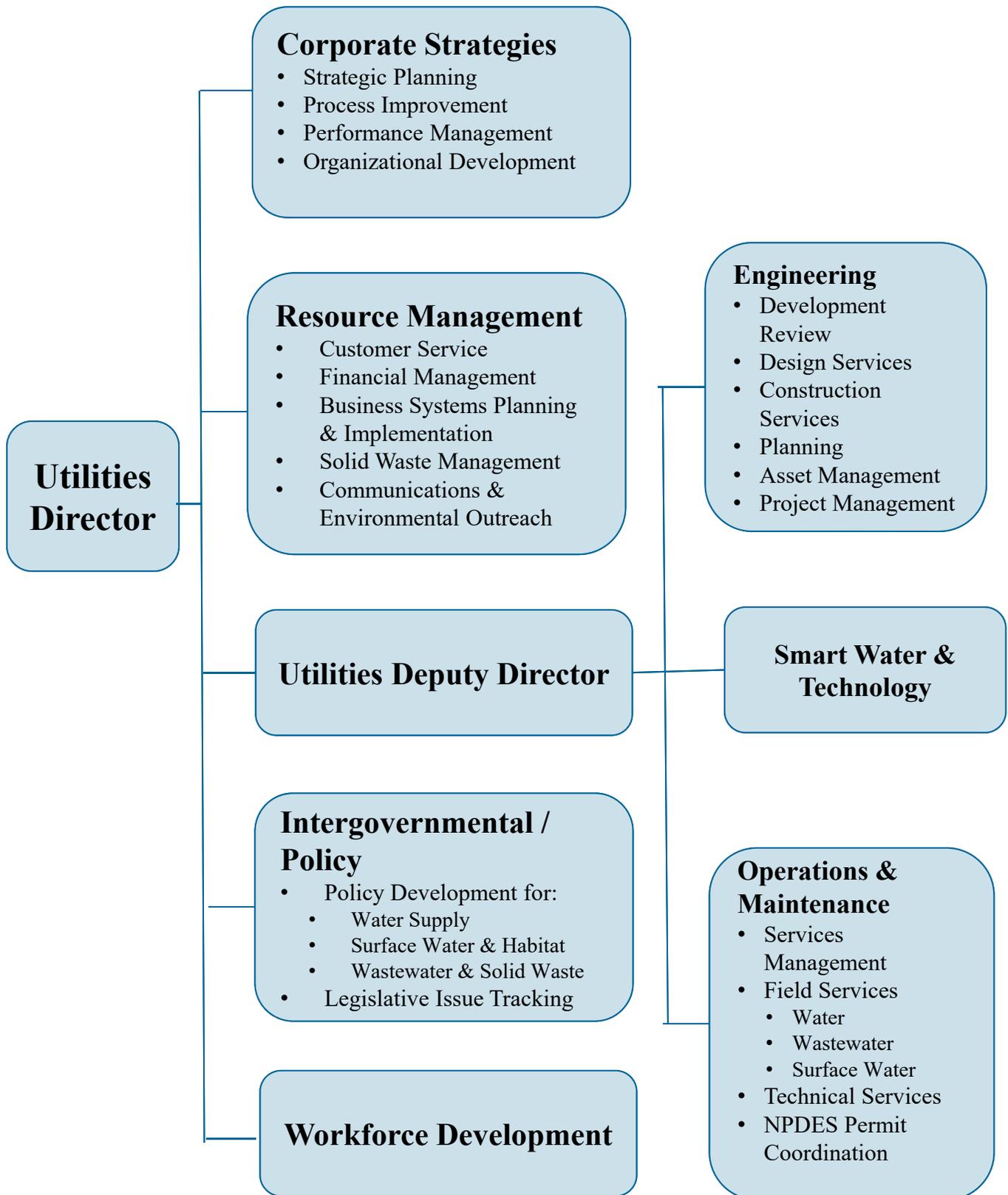
Transportation

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
PW-R-202	150th Avenue SE at SE Newport Way	130.134NA
PW-W/B-78	Mountains to Sound Greenway Trail Design	130.16NA
PW-R-174	NE Spring Boulevard - 130th to 132nd Avenues NE	130.42NA
PW-R-183	West Lake Sammamish Parkway, Phase 2	130.44NA
PW-R-169	124th Avenue NE - NE 12th Street to NE Spring Boulevard	130.45NA
PW-R-170	130th Avenue NE - Bel-Red Road to NE 20th Street	130.46NA
PW-R-173	NE Spring Boulevard (Zone2) - 120th to 124th Avenues North	130.47NA
PW-R-172	NE Spring Blvd (Zone 1) - 116th to 120th Avenues NE	130.48NA
PW-R-160	RECASTING NE 4th St Extension-116th to 120th Ave NE	130.50NA
PW-R-166	124th Ave NE - Spring Blvd to Ichigo Way (NE 18th)	130.54NA
PW-R-159	East Link Analysis and Development	130.56PA
PW-W/B-76	Neighborhood Sidewalks	130.57NA
PW-R-162	NE 6th Street Extension	130.61NA
PW-R-46	Traffic Safety Improvements	130.78NA
PW-R-82	Public Works Trust Fund Loan - Principal	130.79PA
PW-R-83	Public Works Trust Fund Loan - Interest	130.80DA
PW-R-156	ITS Master Plan Implementation Program	130.82NA
PW-W/B-49	Pedestrian Facilities Compliance Program	130.83NA
PW-W/B-56	Pedestrian and Bicycle Access and Connections	130.84NA
PW-M-1	Overlay Program	130.85PA
PW-M-20	Minor Capital - Signals and Lighting	130.86NA
PW-M-15	Wetland Monitoring	130.88NA
PW-M-19	Major Maintenance Program	130.89NA
PW-M-2	Minor Capital - Traffic Operations	130.90NA
PW-M-7	Neighborhood Traffic Safety Program	130.98NA
PW-R-186	120th Avenue NE Stage 4, NE 16th Street to Northup Way	130.99NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.

Utilities Department 2019-2020





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Activities

- ◆ Water
- ◆ Sewer
- ◆ Storm and Surface Water
- ◆ Solid Waste



- ◆ Utility services are critical to human health and safety.
- ◆ The Utilities Department provides sustainable, high quality Utility services to over 40,000 customers.
- ◆ Nationally accredited agency, meeting highest industry standard practices.
- ◆ 87% customers satisfied with our services.
- ◆ Major challenge: aging infrastructure.

Utilities — Mission

Deliver high quality, reliable drinking water, wastewater, storm and surface water, and solid waste services in a manner that is environmentally responsible and cost-competitive.

2019-2020 Objectives

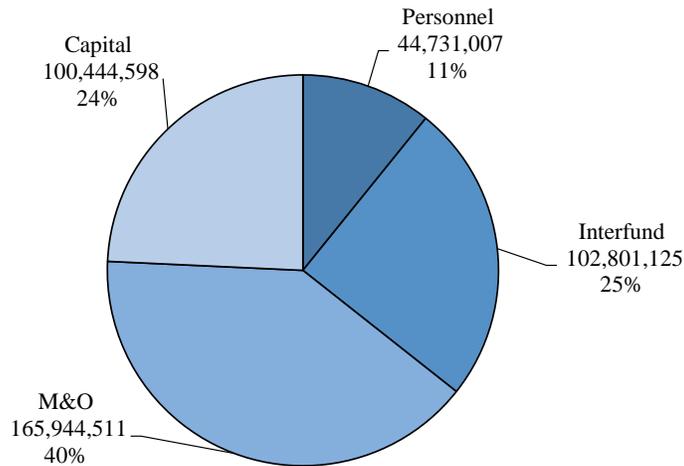
- ◆ Continue to provide high quality, essential utility services to customers.
- ◆ Invest \$97.6 million in the Capital Improvement Program including water, wastewater and stormwater infrastructure projects.
- ◆ Implement Advanced Metering Infrastructure (AMI).
- ◆ Fund land acquisition for operations and maintenance facility.
- ◆ Initiate or continue engineering planning efforts for the following critical infrastructure studies: (1) Water System Seismic Vulnerability Assessment, (2) Emergency Water Supply Master Plan, (3) Sewer Lakeline Study, (4) Infiltration & Inflow Program.
- ◆ Continue implementation of the Utilities Information Technology Strategic Plan.
- ◆ Improve asset management practices by increasing the stormwater video inspection program from 7 miles to 20 miles per year.
- ◆ Complete cost-of-service studies for the sewer and stormwater utilities.

2017-2018 Accomplishments

- ◆ Invested \$60.3 million in capital project improvements to maintain the long-term integrity of utility infrastructure.
- ◆ Conducted Advanced Metering Infrastructure (AMI) Request For Proposal, evaluating proposals from vendors, and negotiating the contract with the selected vendor.
- ◆ Initiated two planning studies to improve water system resiliency: (1) Water System Seismic Vulnerability Assessment, (2) Emergency Water Supply Master Plan.
- ◆ Completed the operations and maintenance facilities plan that assessed the current maintenance and operation facility needs and identified recommendations/improvements.
- ◆ Evaluated the Utility Rate Relief Program and identified opportunities for program efficiencies and improvements.
- ◆ Implemented and updated the Utilities Information Technology Strategic Plan.
- ◆ Improved asset management practices by building new life-cycle cost analysis tools to optimize the timing of replacement for water, sewer, and stormwater pipelines.
- ◆ Initiated cost of service studies for the sewer and storm & surface water utilities.
- ◆ Initiated several Process Improvement Initiatives.

Utilities

2019 - 2020 Budget Expenditure by Category



	2019 Adopted	2020 Adopted	2019-2020
Personnel	21,821,002	22,910,005	44,731,007
Interfund	50,221,178	52,579,947	102,801,125
M&O	82,597,446	83,347,065	165,944,511
Capital	70,062,886	30,381,712	100,444,598
Total Expenditures	224,702,512	189,218,729	413,921,241
Reserves ¹	223,962,138	245,819,640	245,819,640
Total Budget	448,664,650	435,038,369	659,740,881

Staffing Summary

	2017 Amended	2018 Amended	2019 Adopted	2020 Adopted
FTE	173.75	173.75	174.00	174.00

Budget Summary by Fund excluding Reserves

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted
Solid Waste Fund	1,115,049	1,032,299	1,218,346	1,259,097
Storm & Surface Water Utility Fund	22,880,374	25,682,796	26,382,017	27,634,995
Water Utility Fund	61,848,784	66,476,192	64,119,859	66,780,994
Sewer Utility Fund	60,817,487	68,464,250	64,473,290	64,473,643
Operating Grants & Donations	5,412	(115,734)	-	-
Utilities CIP	27,961,485	36,378,735	68,509,000	29,070,000
Total Budget	174,628,591	197,918,537	224,702,512	189,218,729
Reserves ¹			223,962,138	245,819,640

¹ Reserves: Reserves are not included in the pie chart above. 2017-2018 Actuals do not include reserves at the department level.

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Proposal List by Department/Outcome

Utilities

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
Healthy and Sustainable Environment		
00	Replacement of Aging Water Infrastructure	140.02NA
00	Replacement of Aging Sewer Infrastructure	140.03NA
00	Replacement of Aging Storm Infrastructure	140.04NA
00	Utility Capacity for Growth	140.05NA
00	Environmental Preservation	140.08NA
00	Advanced Metering Infrastructure Implementation	140.69DA
01	Water Mains and Service Lines Repair Program	140.13NA
02	Coal Creek Utility District Reservoir Coating	140.15DA
02	Water Pump Station, Reservoir and PRV Maintenance Program	140.15PA
03	Water Quality Regulatory Compliance and Monitoring Programs	140.26PA
05	Solid Waste Management, Waste Prevention, and Recycling	140.30NA
06	Utilities Water Supply Purchase and Sewage Disposal	140.61NA
07	Utilities Telemetry and Security Systems	140.25NA
08	Utilities Customer Service and Billing Personnel Request	140.33DA
08	Utilities Customer Service and Billing	140.33PA
09	Water Distribution System Preventive Maintenance Program	140.14NA
10	Sewer Pump Station Maintenance, Operations and Repair Program	140.21NA
11	Sewer Mains, Laterals and Manhole Repair Program	140.18NA
12	Capital Project Delivery	140.01NA
14	Storm and Surface Water Repair and Installation Program	140.22NA
15	Utility Locates Program	140.44NA
16	Utility Asset Management Program	140.11NA
17	Sewer Mainline Preventive Maintenance Program	140.20NA
18	Water Service Installation and Upgrade Program	140.17NA
19	Utility Water Meter Reading	140.45DA
20	Storm & Surface Water Preventive Maintenance Program	140.24NA
21	Utility Planning and Systems Analysis	140.63NA
23	Utilities Department Management and Support	140.42NA
24	Utility Taxes and Franchise Fees	140.34NA
25	Sewer Condition Assessment Program	140.19NA
26	Cascade Regional Capital Facility Charges	140.37NA
27	Fiscal Management	140.49NA
28	Storm and Surface Water Pollution Prevention	140.31DA
29	Utilities Computer and Systems Support	140.60NA
31	Water Systems and Conservation	140.32NA
32	Expanded Storm and Surface Water Condition Assessment Program	140.23DA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.

Proposal List by Department/Outcome

Utilities

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
32	Storm and Surface Water Infrastructure Condition Assessment	140.23PA
33	Water Meter Repair and Replacement Program	140.16NA
34	Private Utility Systems Maintenance Programs	140.27DA
Quality Neighborhoods/Innovative Vibrant and Caring Community		
16	Utilities Rate Relief Program	140.29NA
Safe Community		
32	Fire Flow Capacity for City of Bellevue	140.59NA
CIP		
W-109	Replacement of Aging Water Infrastructure	140.101MP
W-110	Replacement of Aging Water Infrastructure	140.102MP
W-16	Replacement of Aging Water Infrastructure	140.103MP
W-67	Replacement of Aging Water Infrastructure	140.104MP
W-69	Replacement of Aging Water Infrastructure	140.105MP
W-82	Replacement of Aging Water Infrastructure	140.106MP
W-85	Replacement of Aging Water Infrastructure	140.107MP
W-91	Replacement of Aging Water Infrastructure	140.108MP
W-98	Replacement of Aging Water Infrastructure	140.109MP
W-99	Replacement of Aging Water Infrastructure	140.110MP
S-16	Replacement of Aging Sewer Infrastructure	140.111MP
S-24	Replacement of Aging Sewer Infrastructure	140.112MP
S-32	Replacement of Aging Sewer Infrastructure	140.113MP
S-58	Replacement of Aging Sewer Infrastructure	140.114MP
S-66	Replacement of Aging Sewer Infrastructure	140.115MP
S-67	Replacement of Aging Sewer Infrastructure	140.116MP
S-68	Replacement of Aging Sewer Infrastructure	140.117MP
S-69	Replacement of Aging Sewer Infrastructure	140.118MP
D-103	Replacement of Aging Storm Infrastructure	140.119MP
D-105	Replacement of Aging Storm Infrastructure	140.120MP
D-107	Replacement of Aging Storm Infrastructure	140.121MP
D-59	Replacement of Aging Storm Infrastructure	140.122MP
D-64	Replacement of Aging Storm Infrastructure	140.123MP
S-30	Utility Capacity for Growth	140.124MP
S-52	Utility Capacity for Growth	140.125MP
S-53	Utility Capacity for Growth	140.126MP
S-55	Utility Capacity for Growth	140.127MP
S-60	Utility Capacity for Growth	140.129MP
S-61	Utility Capacity for Growth	140.130MP

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.

Proposal List by Department/Outcome

Utilities

2019-2020 Budget One

Rank	Proposal Title	Proposal Number
W-102	Utility Capacity for Growth	140.131MP
W-103	Utility Capacity for Growth	140.132MP
W-104	Utility Capacity for Growth	140.133MP
D-100	Environmental Preservation	140.134MP
D-101	Environmental Preservation	140.135MP
D-104	Environmental Preservation	140.136MP
D-104-B	Environmental Preservation	140.137MP
D-106	Environmental Preservation	140.138MP
D-109	Environmental Preservation	140.139MP
D-81	Environmental Preservation	140.140MP
D-86	Environmental Preservation	140.141MP
D-94	Environmental Preservation	140.142MP
D-95	Environmental Preservation	140.143MP
S-59	Environmental Preservation	140.144MP
D-96	Capital Reserves	140.145MP
S-96	Capital Reserves	140.146MP
W-96	Capital Reserves	140.147MP
W-105-B	Water Facilities for NE Spring Blvd Multi-Modal Corridor	140.149MP
D-108	East Link Utility Relocations	140.150MP
S-70	East Link Utility Relocations	140.152MP
W-107	East Link Utility Relocations	140.153MP
S-108	Advanced Metering Infrastructure (AMI) Implementation	140.154MP
W-111	Maintenance and Operations Facility Land Acquisition	140.155MP
S-111	Maintenance and Operations Facility Land Acquisition	140.156MP
S-71	Replacement of Aging Sewer Infrastructure	140.157MP
	Capital Reserves	140.41PA
W-105	Water Facilities for NE Spring Blvd Multi-Modal Corridor	140.54DA
W-106	Water Facilities for NE4th St. Extension	140.55DA
S-63	Utility Facilities for 120th Ave NE Improvements Segment 2	140.56DA
W-108	Advanced Metering Infrastructure (AMI) Implementation	140.69PA
	Maintenance and Operations Facility Land Acquisition	140.70NA

Note: While many proposals represent cross-departmental efforts, proposals are listed by sponsoring departments only.



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Comprehensive Finance and Asset Management Policies

Overview

Purpose

The Comprehensive Financial Management Policies assembles all of the city’s financial policies in one document. They are the tools used to ensure that the city is financially able to meet its immediate and long-term service objectives. The individual policies contained herein serve as guidelines for both the financial planning and internal financial management of the city.

The City of Bellevue is accountable to its citizens for the use of public dollars. Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet the community's present and future needs. These policies safeguard the fiscal stability required to achieve the city's goals and objectives.

Objectives

In order to achieve its purpose, the Comprehensive Financial Management Policies has the following objectives for the city's fiscal performance.

- A. To guide City Council and management policy decisions that has significant fiscal impact.
- B. To set forth operating principles that minimizes the cost of government and financial risk.
- C. To employ balanced and fair revenue policies that provides adequate funding for desired programs.
- D. To maintain appropriate financial capacity for present and future needs.
- E. To promote sound financial management by providing accurate and timely information on the city’s financial condition.
- F. To protect the city's credit rating and provide for adequate resources to meet the provisions of the city’s debt obligations on all municipal debt.
- G. To ensure the legal use of financial resources through an effective system of internal controls.
- H. To promote cooperation and coordination with other governments and the private sector in the financing and delivery of services.

Significant Changes

The development of the biennial budget provides the opportunity to review the city’s Comprehensive Financial Management Policies and make necessary adjustments due to new or revised city ordinances and policies, state laws, or recommendations made by national accreditation and/or approval authorities. No significant changes for this budget period.



Comprehensive Finance and Asset Management Policies

Overview

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 - A. General Fund
 - B. Utility Funds
 - C. Parks Enterprise Fund
 - D. Development Services Fund
 - E. Resource/Expenditure Estimating
- II. General Budget Policies
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 - B. Budget Preparation
 - C. Public Hearings
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 - F. Services to Keep Pace with Needs of Community
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- III. Utility & Other Fund Budget Policies
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 - J. New Facilities Should be of High Quality, Low Maintenance, Least Cost
 - K. Public Input for Capital Projects
 - L. Basis for Project Appropriations
 - M. Balanced CIP Plan
 - N. Use of Debt in the CIP
 - O. Finance and Asset Management Director's Authority to Borrow
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 - Q. Formalization of Monetary Agreements
 - R. Projected Grant Revenues
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- XII. Intergovernmental Revenues
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 - A. Accounting Records and Reporting
 - B. Auditing
 - C. Excellence in Financial Reporting
 - D. Simplified Fund Structure
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- XV. Debt Management Policy
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Comprehensive Finance and Asset Management Policies

Policies & Processes

I. Financial Planning Policies

The city shall develop and maintain a six-year Financial Forecast that estimates resource and expenditure behavior for the two bienniums beyond the current budget period. This Forecast will provide the city’s decision-makers with an indication of the long-term fiscal impact of current policies and budget decisions. This planning tool must recognize the effects of economic cycles on the demand for services and the city's resources. To this end, the Forecast should differentiate between revenue associated with one-time economic activities and revenues derived as a result of base economic growth. City financial planning should ensure the delivery of needed services (many of which become more critical during economic downturns) by assuring adequate reliance on ongoing resources in order to support continued city services during economic downturns.

The city is a major force in a complex regional economic system. The city must understand and anticipate changes in both regional and national economic trends in order to engage in strategic financial and management planning.

A. General Fund:

1. The Finance and Asset Management Department will prepare and maintain a Financial Forecast for General Fund operations based on current service levels and current funding sources. This forecast will include the upcoming biennium as well as the two bienniums beyond the current period (a total of six forecast years). This future-oriented look will provide insight into whether the current mix and level of resources are likely to continue to be sufficient to cover current service levels. The forecast also allows staff and City Council to test various “what-if” scenarios and examine the fiscal impact on future bienniums.
2. The city will constantly test both its planning methodology and use of planning tools in order to provide information that is timely, accurate, and widely disseminated to users throughout the city.
3. Departments will forecast and monitor their respective revenues and expenditures with assistance from the Finance and Asset Management Department. The Finance and Asset Management Department will assist departments in developing appropriate systems for such monitoring and will retain overall fiscal oversight responsibility for the General Fund.
4. The Financial Forecast is updated at least two times each year. Any unexpected changes in economic conditions or other circumstances may prompt more frequent updates. Any significant changes are reported to the Leadership Team, City Manager, and Council.

B. Utility Funds:

1. Financial forecasting will be done for the three Utility Funds in a manner similar to the General Fund. The purpose of these forecasts will be to allow the City Council and citizens to evaluate the longer-term financial needs of these programs.



Comprehensive Finance and Asset Management Policies

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2. The forecasts should rely on the same basic economic assumptions as the General Fund Forecast. These forecasts will also identify other assumptions used in their preparation and the risks associated with them.
 3. The forecasts must identify how they will impact rate structures.
- C. Parks Enterprise Fund:
1. Financial forecasting will be done for the Parks Enterprise Fund in a manner similar to the General Fund. The purpose of this forecast will be to allow the City Council and citizens to evaluate the longer-term financial needs of the funds' programs.
 2. The forecasts should rely on the same basic economic assumptions as the General Fund Forecast. This forecast will also identify other assumptions used and the risks associated with them.
- D. Development Services Fund:
1. Financial forecasting will be done for the Development Services Fund in a manner similar to the General Fund. The purpose of this forecast will be to allow the City Council and citizens to evaluate the longer-term financial needs of the funds' programs.
 2. The forecasts should rely on the same basic economic assumptions as the General Fund Forecast. This forecast will also identify other assumptions used and the risks associated with them.
- E. Resource/Expenditure Estimating: The financial planning and subsequent budgeting for all funds will be based on the following principles:
1. Resource and expenditure estimates should be prepared on a realistic basis with a target of ± 2 percent variance from the estimate for resources and ± 1 percent variance for expenditures.
 2. Expenditure estimates should anticipate contingencies that are reasonably predictable.

II. General Budget Policies

- A. Resources Greater than Budget Estimates: Resources (fund balance) greater than budget estimates in any internal service fund shall be refunded to the contributing funds unless circumstances warrant retaining such monies for future expenditure in the current fund.
- B. Budget Preparation: Department directors have primary responsibility for formulating budget proposals in line with City Council, Leadership Team, and City Manager priority direction, and for implementing them once they are approved.

The Finance and Asset Management Department is responsible for coordinating the overall preparation and administration of the city's biennial budget and Capital Investment Program Plan. This function is fulfilled in compliance with applicable State of Washington statutes governing local government budgeting practices.

The Finance and Asset Management Department assists department staff in



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- identifying budget problems, formulating solutions and alternatives, and implementing any necessary corrective actions.
- C. **Public Hearings:** The City Council will hold three public hearings on the budget. The first two will be held sufficiently early in the budget process to allow citizens to influence budget decisions and to allow the council to indicate special priorities before city staff develops a preliminary budget recommendation. The third and final public hearing will be held shortly after the preliminary budget's initial presentation to the council and before the council's final budget deliberations. The final public hearing will be held prior to the time the council fixes the annual Property Tax levy. If deemed necessary, additional public hearings may be conducted.
 - D. **Overhead and Full Cost Allocation:** Department budgets should be prepared in a manner to reflect the full cost of providing services.
 - E. **Examination of Existing Base Budget:** During each biennial budget development process, the existing base budget will be thoroughly examined to assure removal or reduction of any services that could be eliminated or reduced in cost.
 - F. **Services to Keep Pace With Needs of Community:** The city will strive to ensure that City service priorities keep pace with the dynamic needs of the community by incorporating a service needs review as part of the budget process.
 - G. **Maintenance of Quality Service Programs:** Quality service programs will be offered by the City of Bellevue. If expenditure reductions are necessary, service elimination is preferable to poor or marginal quality programs.
 - H. **Maintenance of Existing Services vs. Additional or Enhanced Service Needs:** Significant annual resource allocations needed to maintain existing service quality will compete directly with investment proposals during the budget evaluation process.
 - I. **Budget Monitoring:** The Finance and Asset Management Department will maintain a system for monitoring the city's budget performance. This system will provide the City Council with quarterly presentations to the council regarding fund level resource collections and department level expenditures. Included will be provisions for amending the budget during the year in order to address unanticipated needs, emergencies, or compliance with State of Washington budgetary statutes. Budget amendments requiring City Council approval will occur through a process coordinated by the Finance and Asset Management Department. Significant financial issues that need to be addressed between regular monitoring reports will be provided to the council as warranted.
 - J. **Performance Budgeting:** Performance measures will be utilized and reported in department budgets. The city will prepare trends, comparisons to other cities, and other financial management tools to monitor and improve service delivery in city programs.
 - K. **Interfund Charges Based on Full Cost:** Interfund charges will be based on recovery of the full costs associated with providing those services. Internal Service Agreements shall be established between vendor and client departments reflecting full cost recovery unless special circumstances exist. Any disputes will be brought to the City



Comprehensive Finance and Asset Management Policies

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Manager or Deputy City Manager for resolution after thorough evaluation by the Finance and Asset Management Department.

- L. Outcome Based Budget Presentation Format: The focus of the city's biennial budget presentation is directed at displaying the city's services plan in Outcome areas to reflect the values of our community and important community-wide priorities recognized by the council.
- M. Distinguished Budget Presentation: The city will seek to obtain the Government Finance Officers Association Distinguished Budget Presentation Award for each biennial budget. The Budget will be presented in a way that clearly communicates the budget to members of the public.

III. Utility & Other Fund Budget Policies

- A. Utilities Department Financial Policies: The Utilities Department Financial Policies, including Solid Waste Reserves policies, were adopted in December 2017, with revisions in September 2018.
- B. Building Permit Revenues and Expenditures: Revenues derived from building permit fees shall be designated for the exclusive support of the development activities in the Development Services Fund. This fund will provide permit processing and compliance inspection services. Building permit fees shall include an overhead rate component to recover its share of general overhead costs, as well as department overhead from those departments directly involved in permit processing activities.
- C. Parks Enterprise Revenues and Expenditures: Revenues derived from golf and certain culture and recreation fees shall be designated for the exclusive support of activities in the Parks Enterprise Fund. This fund will maintain and operate the golf course, tennis center, and Robinswood House, administer adult athletic programs, pay approved maintenance services and overhead charges to the General Fund, and fund golf course improvements in the Capital Investment Program Fund. The Parks Enterprise Fund may also charge the General Fund for a portion of their programs that are offered with a "fee subsidy". This charge is designed to allow youth and special populations access to programs at less than full cost, to encourage participation.

IV. State-Mandated Budget Requirements

Washington State law (RCW 35A.34) specifies requirements that must be followed in budgeting each of the city's funds. The following summarizes the key areas covered in Washington State law:

- A. Key Requirements:
 - 1. The timing, process, and responsibility for each step.
 - 2. A standard account classification system prescribed by the State Auditor.
 - 3. Preparation and filing of a preliminary budget by the chief administrative officer.
 - 4. A "budget message" from the chief administrative officer explaining the



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content, financial policies, and major proposed changes.

5. A public hearing on the proposed preliminary budget conducted before adoption of a final budget, which shall be held on or before the first Monday in December.
 6. Procedures for handling special situations such as mid-biennium emergencies.
 7. Limitations on the expenditure of city funds and procedures for amending the budget.
 8. Quarterly or more frequent reporting to the city's legislative authority on the revenue and expenditure status of each fund.
 9. Budgeting of non-operating/special purpose funds on a different basis from operating budget funds.
- B. Fund Types: The city budgets all funds in accordance with the Optional Municipal Code, Section 35A.34 of the Revised Code of Washington. In accordance with state law, the city prepares its biennial budget on an estimated cash receipts and disbursements basis and by a process that conforms to the stated timing requirements. The only exceptions are the following special purpose funds: special assessment (e.g., Local Improvement District (LID) Bond Fund) and custodial agency funds (e.g., Firemen's Pension Fund), where the city acts in a custodial capacity as the bookkeeper for monies belonging to others. The city maintains three primary types of funds: operating, capital project and other special purpose funds.
1. Operating funds finance the continuous, traditional service delivery functions of a municipality in Washington State. Expenditure authority (appropriations) for each of these funds lapses at the end of each biennium, and a new budget must be adopted by the City Council.
 2. Capital project funds include the General and Utility Capital Investment Program Funds which provide for the city's seven-year capital funding. Capital project fund budgets do not lapse at the end of the biennium, but are carried forward until the monies are fully expended or their objectives are accomplished or abandoned (RCW 35A.34.270).
 3. Special purpose funds are distinguished from operating/budgetary funds by their limited objectives and/or finite life spans. Special purpose fund budgets do not lapse at the end of the biennium but are carried forward until the monies are fully expended or their objectives are accomplished or abandoned (RCW 35A.34.270). Examples of special purpose funds are the Operating Grants, Donations and Special Reserves Fund, and the Housing Funds.

As required by state law, the 2019-2020 Budget reflects balanced expenditure and revenue estimates for each of the city's funds. Although revenue estimates are made only at the fund level, expenditure budgets are prepared at the department and division level for the purpose of administrative control.

V. Budget Development Process



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The Finance and Asset Management Department is responsible for coordinating the overall preparation of the city's budgets. To accomplish this, staff issues budget instructions, conducts budget preparation training sessions, and communicates regularly with department staff. Their guidance provides the overall "rules of the game" within which the more detailed budget instructions and coordinating efforts are developed.

The following are the major provisions for a biennial budget in accordance with Section 35A.34 of the Revised Code of Washington.

Major Steps in Budget Preparation	State Law Time Limitations
1. Request by clerk to all department heads and those in charge of municipal offices to prepare detailed estimates of revenues and expenditures for the next biennium.	By second Monday in September.
2. Estimates are to be filed with the clerk.	By fourth Monday in September.
3. Estimates are presented to the city manager (CM) for modifications, revisions or additions. Clerk must submit to CM proposed preliminary budget setting forth the complete financial program, showing expenditures requested by each department and sources of revenue by which each such program is proposed to be financed.	On or before the first business day in the third month prior to beginning of the fiscal year.
4. CM provides the legislative body with current information on estimates of revenues from all sources as adopted in the budget for the current year. CM also provides the legislative body with the proposed preliminary budget setting forth the complete financial program, showing expenditures requested by each department and sources of revenue by which each such program is proposed to be financed.	No later than the first Monday in October.
5. The legislative body must hold a public hearing on revenue sources for the coming budget, including consideration of possible increases in property tax revenues. (Chapter 251, Laws of 1995, codified as RCW 84.55.120)	Before legislative body votes on property tax levy.
6. CM prepares preliminary budget and budget message and files with the legislative body and city clerk.	At least 60 days before the ensuing fiscal year.
7. Clerk publishes notice that preliminary budget has been filed and publishes notice of public hearing on final budget once a week for two consecutive weeks.	No later than the first two weeks in November.
8. Setting property tax levies	November 30



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Major Steps in Budget Preparation	State Law Time Limitations
9. The legislative body, or a committee thereof, must schedule hearings on the budget or parts of the budget and may require the presence of department heads.	Prior to the final hearing.
10. Copies of proposed (preliminary) budget made available to the public.	No later than six weeks before January 1.
11. Final hearing on proposed budget.	On or before first Monday of December and may be continued from day-to-day but no later than the 25 th day prior to next fiscal biennium.
12. Adoption of Budget.	Following the public hearing and prior to beginning of the ensuing fiscal biennium.
13. Copies of final budget transmitted to the State Auditor's Office.	After adoption.



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The following are key procedural steps in the city's budget development process. Note that the process and dates indicated below match the 2019-2020 process and may be changed for future processes.

1. In early February, City Council validates the seven identified community Outcomes that will frame 2019-2020 Budget, as well as the 2019-2025 Capital Investment Program (CIP) Plan.
2. In February, the council validated the Outcome areas for the upcoming budget.
3. In late March, Budget kick off starts, and City Council provides policy direction and priorities during a Workshop for the development of the operating and CIP budgets.
4. Early in the year, an operating and CIP budget survey was conducted. The survey reached a statistically valid sample of Bellevue residents and queried residents on a variety of city services, including how important and satisfied residents were with these services.
5. In April, the Budget Survey information was presented to the City Council.
6. Revenue and expenditure estimates were developed and updated by the Finance and Asset Management Department throughout the budget process. "Early Outlook" Financial Forecasts were prepared and presented to the council in March.
7. In April, the Request for Results (RFR) were sent to departments. Departments prepared proposals in response to the RFRs and submitted to the Budget Office.
8. The initial public hearing was held in June and a second public hearing was held in August to provide the public with ample opportunity to comment on recommended programs and/or ideas for new programs.
9. From mid-June to early August, the Leadership Team reviewed the department submissions and provided feedback.
10. In October, the City Manager made final budget decisions and directed preparation of the preliminary budget.
11. During early October, preliminary budget documents were prepared, printed, and filed with the City Clerk. This proposed budget was presented to the Council in mid-October, and copies were made available to the public immediately after the presentation.
12. Between late October and early December, the council met in a series of budget sessions to review and discuss the proposed budget.



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13. The third and final public hearing was held in November during the time the council discussed the preliminary budget. Citizens were able to comment on recommended programs and/or ideas for new programs at these public hearings.
14. In early December, the council adopted the budget by ordinance and established the budget appropriation for the next biennium.
15. The final budget is published and distributed during the first half of the following year. Copies are made available to the public and are available on the city's website.
16. Quarterly monitoring reports are prepared by the Finance and Asset Management Department to report on actual performance compared to budget estimates and to identify any remedial actions that may be needed.
17. As required by state law, a mid-biennium update will occur during the year following adoption of the biennial budget. This update is required by state law and allows for budget modifications and technical adjustments.
18. The budget development process described above is supplemented by information generated by the city's Financial Forecast. The forecast is a financial tool that provides the city's decision-makers with an indication of the long-term fiscal impact of current policies and budget decisions.
19. The budget process is also supplemented by information on service delivery performance and benchmarking with discussions and publication of a Comparative Cities Performance Report and an Annual Performance Report.

VI. Budget Adjustment & Amendment Processes

Under the provisions of state law and the city's operating procedures, the operating budget may be adjusted or amended in two different ways. Adjustment of the budget involves a reallocation of existing appropriations and does not change the budget "bottom line". Amendment of the budget involves an addition to or reduction of existing appropriations.

- A. Adjustment: Under the first method, departmental expenditures and requirements are monitored throughout the year. Certain departments may develop the need for additional expenditure authority to cover unanticipated costs that cannot be absorbed within the budget, while other departments will not require their full budget authorizations. The Finance and Asset Management Department reviews and analyzes all department and/or fund budgets to determine what adjustments are necessary and whether the adjustments can be made within existing appropriation limits. These changes are then reviewed with the affected department and/or fund managers. When an adjustment is needed, Finance and Asset Management staff will look first to savings within the department; and then transfers between departments. No City Council action is needed as state law allows budget adjustments to be done administratively.
- B. Amendment: Amending the city's budget occurs whenever the requested changes from department and/or fund managers will cause the existing appropriation level for the fund to change. This situation generally occurs when the City Council authorizes



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additional appropriation. This is done by an ordinance that amends the original budget and states the sources of funding for the incremental appropriations.

VII. Agenda Memorandum Review

The Finance and Asset Management Department will review all agenda items submitted for City Council action. The objective of these reviews will be to ensure compliance with the budget and disclosure of all fiscal issues to the council. This information will be presented in the fiscal impact section of each agenda memorandum.

VIII. Revenue Policies

The city must be sensitive to the balance between the need for services and the city's ability to raise fees, charges, and taxes to support those services.

- A. **Mix of Revenues:** The city should strive to maintain a diversified mix of revenues to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability.
 - 1. Property Taxes and other stable revenues provide a reliable base of revenues during periods of economic downturn.
 - 2. The city's overall revenue structure should be designed to recapture for the city some of the financial benefits resulting from city economic and community development investments.
 - 3. The city will strive to keep a total revenue mix that encourages growth and keeps Bellevue economically competitive and a city of choice for people to live and do business.
- B. **Taxes Should Be Selected for Balance, Applicability, and Probable Economic Impact:** The following factors will be considered when the city's taxes are increased, decreased, extended, or changed in any way.
 - 1. Stability of the tax source over its expected life.
 - 2. Suitability for a pledge against future debt if that is part of the City Council's long-range intent for the revenue source.
 - 3. Spread the tax burden throughout the city's tax base by utilizing a broad array of the tax sources available and by investigating mitigation of inequities and hardships where appropriate (e.g., Property Tax exemptions and deferrals, and utility tax rebates for low-income elderly people). State and local legislative remedies for detrimental tax impacts should be sought where appropriate.
 - 4. Apply the tax impact information for both residential and business taxpayers against a future vision of what the tax policy decision is intended to foster.
- C. **Property Tax Revenues for Park Maintenance:** Revenues derived from the Property Tax Lid Lift for Park Maintenance, which Bellevue voters approved in November 2008, shall be deposited in the General Fund to pay all costs necessary to fund the maintenance and operating costs of specific park facilities.



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- D. **Charges for Services:** As much as is reasonably possible, city services that provide private benefit should be supported by fees and charges to provide maximum flexibility in use of general city taxes to meet the cost of services of broader public benefit. Charges for services that benefit specific users should recover full costs, including all direct costs, capital costs, department overhead, and citywide overhead. Departments that impose fees or service charges should prepare and periodically update cost-of-service studies for such services. A subsidy of a portion of the costs for such services may be considered when consistent with legal requirements to meet other city interests and objectives, such as remaining competitive within the region.
- E. **Backup Convention Center Financing:** In accordance with Ordinance No. 4094 (passed on 12/4/89) and Ordinance No. 4229 (passed on 3/4/91), 0.01 percent of the city's total gross receipts business and occupation taxing authority of 0.2 percent, is reserved as a backup financing mechanism for the Convention Center should additional financing beyond that contemplated in the adopted Convention Center Financing Plan become necessary. In addition, any additional increase in the city's B&O Tax (measured by gross receipts) shall first require an analysis of the status of the Convention Center Financing Plan. This information must be included in any fiscal impact notes on agenda materials presented to the City Council for the purpose of increasing the B&O Tax rate described above.

IX. Operating Policies

The city should accommodate both one-time and ongoing expenditures within current resources, establish and adequately fund reserves, regularly monitor and report on budget performance, evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review city services for appropriateness and effectiveness.

- A. **Expenditures should be Within Current Resource Projections:** Ongoing expenditures should be equal to or less than ongoing revenues. Each city fund budget must identify ongoing resources that at least match expected ongoing annual requirements. One-time resources and non-recurring ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.
- B. **Unrestricted Resources Should Remain Unrestricted:** Unless otherwise stated explicitly by the City Council, unrestricted resources will not be earmarked for specific purposes in the General Fund. This will preserve the ability of the council to determine the best use of available resources to meet changing service requirements.
- C. **Continual Improvement of Service Delivery:** The city will seek to optimize the efficiency and effectiveness of its services through Business Process Improvement (BPI) efforts, performance budgeting and measuring, and by assessing its services with comparable cities to reduce costs and improve service quality.
- D. **Cash Management:** The Finance and Asset Management Department will develop, maintain, and constantly seek to improve cash management systems which ensure the accurate and timely accounting, investment, and security of all cash assets. All cash received by city departments will be deposited with Finance and Asset Management within 24 hours of receipt.



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- E. **Cash Reserves:** The city will maintain adequate cash reserves to reduce the potential need for borrowing or service reductions during periods of economic downturn, natural catastrophe, or for other, one-time extraordinary expenditures. Annually, the city will target 15 percent of General Fund revenues as a General Fund ending balance, commonly known as a reserve.
- F. **Fund Balances:** Accruals and non-cash enhancements to revenues will not be made to influence fund balances at year-end or during budget discussions.
- G. **Fixed Asset Inventories:** Accurate inventories of all physical assets (including roads infrastructure), their condition, life spans, and cost will be maintained to ensure proper stewardship of public property. The Finance and Asset Management Director will establish policies and appropriate procedures to manage fixed assets, including establishing the threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken.
- H. **Allocation of Overhead Costs:** Overhead costs will be allocated to determine the full cost of providing services. Overhead costs will be allocated according to consistent methodology developed in consultation between the Finance and Asset Management Department and other operating departments.
- I. **Utility Debt Coverage Ratio Target:** The City Council adopted the following debt service coverage policy for the bonds issued by the city's Waterworks Utility on March 7, 1994 by Resolution No. 5759:

"The City Council will establish utility rates/charges and appropriations in a manner intended to achieve a debt service coverage ratio (adjusted by including city taxes as an expense item) of approximately 2.00. The City Council authorizes the Waterworks Utility to utilize this policy in development of pro forma projections which will be disseminated to the bond rating agencies and to the financial community generally."

X. Fund Description & Reserve Policies

Fund descriptions and reserve policies have been developed in a standard format for all city funds and are included in the 2019-2020 Budget Detail volume.

- A. **Fund Descriptions** include the following:
 - 1. Fund Type
 - 2. Fund Description
 - 3. Year Created
 - 4. Major Revenue Sources
 - 5. Major Expenditures
 - 6. Fund Custodian
 - 7. Reserve Policy
 - 8. Other Notes
- B. **Reserve Policies** include the following:
 - 1. **Budgeting for Reserves:** The city will maintain and justify budgeted reserves.



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2. Expenditure of Budgeted Reserves: Reserves included in the operating budget shall not be expended without the express written approval of the Finance and Asset Management Director.
3. Annually the city will target 15 percent of General Fund revenues as a General Fund ending balance. This balance is to protect the city's essential service programs during periods of economic downturn, which may temporarily reduce actual resources or cut the growth rate of city resources below that necessary to maintain pre-existing service levels. Additionally, the ending fund balance, commonly known as a reserve, can be used in the event of a natural catastrophe, counter cyclical basic revenue growth (Property, Sales, and B & O Taxes combined) below 5 percent for the biennium, or because of unfunded federal or state mandates.
4. The target of 15 percent of annual General Fund revenues as a General Fund reserve shall be sufficient to maintain the city's exceptional bond rating for both its unlimited and limited general obligation tax bonds.

XI. Capital Investment Program Plan Policies

A number of important policy considerations are the basis for the Capital Investment Program (CIP) Plan. These policies provide guidelines for all financial aspects of the CIP, and ultimately affect the project selection process.

- A. Relationship of Long-Range Plans to the CIP Plan: Virtually all the projects included in the CIP are based upon formal long-range plans that have been adopted by the City Council. This ensures that the city's Capital Investment Program, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City Council as contained in the Comprehensive Plan and supporting documents. Examples of these supporting documents are: Transportation Facility Plans (Central Business District (CBD), Bellevue-Redmond Overlake Transportation Study (BROTS), East Bellevue Transportation Study (EBTS), Newcastle), the Parks and Open Space Plan, the Municipal Facilities Plan, the Fire Master Plan, the CBD Implementation Plan and the Comprehensive Plans of the Water, Sewer, and Storm & Surface Water Utilities. There are exceptions, but they are relatively small when compared to the other major areas of expenditure noted above. These exceptions include activities such as the Neighborhood Enhancement Program (NEP) and the Community Development Program.
- B. Establishing CIP Priorities: The city uses the following basic CIP project prioritization and selection process.
 1. Each CIP program area establishes criteria to be used in the prioritization of specific projects submitted for funding. These specific criteria are developed in conjunction with City Council priorities and input from citizens and associated city boards and commissions (if applicable).
 2. The Finance and Asset Management Department determines revenue projections available to the non-utility CIP in consultation with various revenue-



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- generating departments and the amount of resources available for new projects for each new seven-year Plan.
3. The Budget Finance and Asset Management Department, CIP Review Panel and City Manager evaluate the various CIP projects and select those with the highest priority.
 4. Within the available funding, the highest priority projects are then selected and funded in the CIP.
 5. CIP program area managers recommend an expenditure plan to the Finance and Asset Management Department and City Manager, which includes all capital costs and any applicable maintenance and operations (M&O) and/or required short-term financing costs. Program area managers are responsible for the cost estimates of their proposed programs, including future M&O costs related to the implementation of completed projects.
 6. A Preliminary CIP Plan is recommended to the City Council by the City Manager along with the operating budget recommendations.
 7. The City Council reviews the Operating and Preliminary CIP Plan, holds a public hearing(s) to allow for citizen input, makes desired alterations, and then officially adopts the budget and establishes related appropriations as a part of the city's biennial budget process.
- C. Types of Projects Included in the CIP Plan: The CIP Plan will display, to the maximum extent possible, all major capital projects in which the city is involved. While the following criteria may be used as a general guide to distinguish which projects should be included or excluded from the CIP Plan, there are always exceptions which require management's judgment. For purposes of the CIP Plan, a CIP project is generally defined to be any project that possesses all the following characteristics:
1. Exceeds a cost of \$100,000
 2. Involves:
 - a. Totally new physical construction,
 - b. Development of a major technology system (technology system is defined as "an integrated set of hardware, software and processes working cohesively to perform a business function")
 - c. Reconstruction designed to gradually and systematically replace an existing facility or system on a piecemeal basis,
 - d. Replacement of a major component of an existing facility or technology system, or
 - e. Acquisition of land or structures; and
 3. Involves city funding in whole or in part or involves no city funds but is the city's responsibility for implementing, such as a 100 percent grant-funded project or 100 percent Local Improvement District funded project.



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Eligible costs include:

- a. Studies/plans that determine the feasibility and/or support the preliminary design of future CIP projects,
 - b. Pre-design, design, development, right-of-way, construction, inspection, and/or testing, and
 - c. Staff and consultants to deliver the capital project.
- D. **Scoping and Costing Based on Predesign Study:** It has proven difficult to develop accurate project scopes, cost estimates, and schedules on which no preliminary engineering or community contact work has been done. To address this problem, some projects are initially proposed and funded only for preliminary engineering and planning work. This funding will not provide any monies to develop final plans, specifications, and estimates to purchase rights-of-way or to construct the projects. However, generally, an estimated amount, sufficient to cover these costs based on a rough preliminary estimate is earmarked within the program area.
- E. **Required Project Features and Financial Responsibility:** If a proposed project will cause a direct impact on other publicly-owned facilities, an equitable shared and funded cost plan must be coordinated between the affected program areas.
- F. **Predictability of Project Timing, Cost, and Scope:** The predictability of timing and costs of projects is important to specific private developments, such as the provision of street improvements or the extension of major sewer lines or water supply, without which development could not occur. These projects generally involve significant financial contributions from such private development through impact fees, developer extension agreements, LIDs, and other means. Once a project has been approved by the City Council in the CIP, project scheduling is a priority to maintain.
- G. **Local Improvement Districts (LID):** This policy limits the use of LIDs to specific instances. Examples of when future LIDs may be formed are as follows: 1) where old agreements exist committing property owners to LID participation on future projects; 2) when current development activity or very recently past development activity has exempted these projects from the assessment of Transportation Impact Fees; 3) when a group of property owners wish to accelerate development of a certain improvement; 4) when a group of property owners desire a higher standard of improvement than the city's project contemplates; or 5) when a group of property owners request city assistance in LID formation to fund internal neighborhood transportation facilities improvements, which may or may not have city funding involved. If city funding is proposed by the project sponsors (property owners), they shall so request of the City Council (through the City Clerk) in writing before any LID promotion activity begins. The City Manager shall analyze such request within 45 days and report his conclusions and recommendation to Council for their consideration. The Council shall by motion affirm or deny the recommendation. The council's affirmative motion to financially participate shall expire in 180 days unless the project sponsors have submitted a sufficient LID petition by that time.

In the event the request is for street resurfacing in advance of the city's normal street resurfacing cycle, the city's contribution shall not exceed 50 percent of all project

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eligible costs.

On capital projects whose financing depends in part on an LID, interim financing will be issued to support the LID's portion of the project budget at the same time or in close proximity to the issuance of the construction contract. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

If the project is 100 percent LID funded, interim financing shall be issued either in phases (i.e., design phase and construction phase) or up front in the amount of the entire estimated final assessment roll, whichever means is estimated to provide the lowest overall cost to the project as determined by the Finance and Asset Management Department.

- H. **Non-Utility CIP Maintenance and Operating (M&O) Costs:** Proposals for CIP project funding shall include the estimated future M&O cost, to provide full cost disclosure. Such M&O costs anticipated to be incurred in the upcoming biennium should be included in operating budget proposals for funding consideration. As of 2011, funding for existing CIP M&O is provided by a distribution of the city's Sales Tax revenue, split between 75 percent General Fund and 25 percent CIP. The dollar amount for CIP M&O is adjusted upward each year by the anticipated Consumer Price Index for all Urban Consumers (CPI-U) after first making any necessary adjustments (e.g., partial vs full-year costs) and eliminating any one-time items. The distribution amounts should be reviewed periodically by the council for reasonableness and potential adjustment.
- I. **Preserve Existing Capital Infrastructure Before Building New Facilities:** It is the city's policy to ensure that adequate resources are allocated to preserve the city's existing infrastructure before targeting resources to build new facilities that also have operating and maintenance obligations. This policy addresses the need to protect the city's historical investment in capital facilities and to avoid embarking on a facility enhancement program, which when coupled with the existing facilities requirements, the city cannot afford to adequately maintain.
- J. **New Facilities Should Be of High Quality, Low Maintenance, Least Cost:** This policy has guided the development and execution of the CIP Plan through an emphasis on lowest life-cycle cost. Projects should only be built if the necessary funding to operate them is provided. Also, priority is given to new facilities that have minimal ongoing maintenance costs to limit the impact upon both the CIP and the operating budget.



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- K. **Public Input for Capital Projects:** The city makes a serious commitment to public involvement. All the city's long-range plans have been developed through an extensive citizen involvement program. Citizen involvement occurs at the long-range plan development stage, during CIP review and adoption, during master planning processes, during design and construction of specific projects, and through public processes associated with city boards and commissions. Public hearings are held during the CIP Plan development process to allow the public to comment on the recommended projects. The projects themselves call for an extensive public outreach effort, allowing those most closely effected to influence the design of the projects. While public input is essential to the successful implementation of the CIP Plan, staff and the council must also remain conscious of the overall effect upon costs when responding to requests of project neighbors.
- L. **Basis for Project Appropriations:** During the City Council's biennial CIP Plan review, the City Council will appropriate the estimated project costs for the biennium for all projects in the CIP Plan. Subsequent adjustments to appropriation levels for amendments to the CIP Plan may be made by the City Council at any time.
- M. **Balanced CIP Plan:** The CIP Plan is a balanced seven-year plan. This means that for the entire seven-year period, revenues will be equal to project expenditures in the Plan. It is anticipated that the plan will have more expenditures than revenues in single years of the Plan, but this imbalance will be corrected using interim financing as needed. However, over the life of the seven-year plan, all planned interim debt will be repaid and all Plan expenditures, including interest costs on interim debt will be provided for with identified revenues. Any project funding plan, in which debt is not retired within the current seven-year Plan, must have specific City Council approval.
- N. **Use of Debt in the CIP:** The CIP is viewed as a long-term program that will continually address capital requirements far into the future. As such, the use of long-term debt has been minimized, allowing the city to put money into actual projects that benefit Bellevue residents and businesses rather than into interest payments to financial institutions. To that end, this policy limits debt to short-term obligations, primarily for cash flow purposes. Debt incurred will be paid back before the end of the current CIP. Finance and Asset Management staff monitors CIP cash flow regularly and utilize fund balances to minimize the amount of borrowing required. Projected financing costs are included within a project in the General Government program area. There are exceptions to this policy for extraordinary circumstances, where councilmanic or voted long-term debt have been issued to achieve major city goals that otherwise could not have been achieved or would have been delayed an unacceptable amount of time.
- O. **Finance and Asset Management Director's Authority to Borrow:** The Finance and Asset Management Director is authorized to initiate interim and long-term borrowing measures, as they become necessary, as identified in the current CIP Plan.



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- P. CIP Plan Update and Amendment: The CIP Plan will be updated at least biennially as a part of the city's biennial budget process. The City Council may amend the CIP Plan at any time if a decision must be made and action must be taken before the next CIP review period. The City Council has delegated authority to the City Manager to administratively approve CIP Plan adjustments, except for changes in project scope or changes that total more than 10 percent of a project's adopted CIP Plan budget (unless a 10 percent adjustment is less than \$10,000), or regardless of the percentage, budget changes totaling more than \$100,000. The council has further authorized the City Manager to administratively approve the acceleration of project schedules so long as they can be accomplished without causing cash flow problems and with the understanding that any controversial issues would be brought before the City Council. All project additions or deletions must be approved by the City Council.
- Q. Formalization of Monetary Agreements: All agreements between the city and outside jurisdictions shall be in writing specifying the financial terms of the agreement, the length of the agreement, and the timing of any required payments. Formalization of these agreements will protect the city's interests. Program areas shall make every effort to promptly request any reimbursements that are due the city. Where revenues from outside jurisdictions are ongoing, these requests shall be made at least quarterly, unless alternative arrangements are approved by the City Manager or City Council.
- R. Projected Grant Revenues: At the Finance and Asset Management Director's discretion, grant-funded capital expenditures are budgeted prior to the specific grant award. City overhead or indirect costs for grant-funded programs will be included in all grant proposals, where permitted. With grant-funded capital acquisitions, the city will attempt to recover ongoing M&O costs, and replacement costs associated with the acquisition.
- S. Projected Revenues from Future Land Sales: The city recognizes that city-owned land is an asset that can be sold to finance CIP projects. With this in mind, the city shall cautiously allow land sale proceeds to be used as a funding source by program areas that have oversight responsibility for the land. The land shall be valued based on an appraisal performed either by the Civic Services or an outside appraisal company. A conservative value shall be used to provide a cushion for economic shifts. The timing of the proceeds shall be estimated based on the length of time the property is likely to be on the market. However, if the land does not sell in a timely manner or its value turns out to be overestimated, then the program area must either reallocate revenue sources from other projects within its area, find an agreeable replacement funding source, or cease work on the project, if possible.
- T. Land Sale Remnants: The city is frequently left with property remnants following the completion of a project that required rights-of-way (ROW) acquisition. These remnants represent an asset to the program area that purchased them. If the project selling the land remnants is still active, the revenue from the sale shall be receipted as land sale proceeds in the project, therefore serving to partially offset the ROW acquisition costs. If the project is already completed at the time of the remnant sale, the land sale proceeds can either be used by the selling program area to help fund



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another of that program area's projects, or they can be deposited in the Land Purchase Revolving Fund for future use by the purchasing program area.

- U. **Applicable Project Charges:** CIP projects should reflect all costs that can be clearly shown to be necessary and applicable. Staff charges to CIP projects will be limited to time spent actually working on those projects and shall include an overhead factor to cover the applicable portion of that person's operating cost.

XII. Intergovernmental Revenues

Many service costs of the city are influenced by other governments, either because of service overlap or service mandates imposed by the county, state, or federal government. The city should take advantage of opportunities to enhance service delivery through intergovernmental cooperation, shared revenues, and grants while aggressively opposing mandates that distort local service priorities.

- A. **Grants Should Not Fund Ongoing Services:** The city will refrain from using grants to meet ongoing service delivery needs. In the city's financial planning, grants will be treated in the same manner as all other temporary and uncertain resources and will not be used to fund ongoing, basic service needs. With grant-funded capital acquisitions, the city will attempt to recover ongoing maintenance and operating costs, and replacement costs associated with the acquisition.
- B. **Grant Agreements Reviewed for Compliance with Regulations:** All grant agreements will be reviewed by the appropriate city staff, including Finance and Asset Management, City Attorney's Office, and sponsoring department, to ensure compliance with state, federal, and city regulations.
- C. **Budgeting for Grant Expenditures:** At the City Manager's discretion, grant-funded capital expenditures are budgeted prior to the specific grant award. City overhead or indirect costs for grant-funded programs will be included in all grant proposals, where permitted. With grant-funded capital acquisitions, the city will attempt to recover ongoing maintenance and operating costs, and replacement costs associated with the acquisition.
- D. **Protecting the City's Interests:** The city will aggressively oppose state or federal actions that mandate expenditures that the City Council considers unnecessary. The city will pursue intergovernmental funding to support the incremental cost of those mandates.
- E. **Intergovernmental Agreements:** The city will work with other governments to identify the jurisdiction most capable and appropriate to provide specific public services. All intergovernmental agreements and contracts for service delivery will be brought forward to the City Council for approval.

XIII. Accounting, Auditing & Financial Reporting Policies

The city shall maintain a system of financial monitoring, control, and reporting for all operations and funds to provide effective means of ensuring that overall city goals and objectives are met.

- A. **Accounting Records and Reporting:** The city will maintain its accounting records in



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accordance with state and federal law and regulations. Budgetary reporting will be in accordance with the state's budget laws and regulations. The city will report its financial condition and results of operations in accordance with state regulations and generally accepted accounting principles (GAAP) applicable to governments.

- B. Auditing: The State Auditor will annually perform the city's financial and compliance audit. Their opinions will be contained in the city's Comprehensive Annual Financial Report (CAFR). Results of the annual audit shall be provided to the council in a timely manner.
- C. Excellence in Financial Reporting: As an additional independent confirmation of the quality of the city's financial reporting, the city will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The CAFR will be presented in a way designed to communicate with citizens about the financial affairs of the city.
- D. Simplified Fund Structure: The city will minimize the number of funds. The funds will be categorized in accordance with generally accepted accounting principles (GAAP) for reporting purposes, although some funds may be functional classifications but may also be referred to by City of Bellevue fund types.

XIV. Investment Policy

The city shall maintain a current investment policy.

As an additional independent confirmation of the integrity of the city's Investment Policy, the city's policy has been certified by the Municipal Treasurers' Association of the United States and Canada.

XV. Debt Management Policy

The city shall maintain a current debt policy.

XVI. Budget Ordinances and Resolutions

To view current Ordinances and Resolutions please visit:

<http://www.codepublishing.com/WA/Bellevue/?BellevueOT.html>

- Ordinance 6437, Human Services Funding
- Ordinance 6438, Community Development Block Grant (CDBG)
- Ordinance 6439, Updating Development Services Fees
- Ordinance 6440, Water Rates and Charges
- Ordinance 6441, Sewer Rates and Charges
- Ordinance 6442, Storm and Surface Water Rates and Charges
- Ordinance 6444, 2019 Property Taxes
- Ordinance 6445, 2019-2020 Budget and 2019-2025 CIP Budget Adoption
- Resolution 9499, Banking of the Maximum Amount of Levy Capacity



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Figure 12b Chapter 35A.34 RCW; Biennial Budgets

Chapter 35A.34 RCW; Biennial Budgets

Sections:

- 35A.34.010 Legislative intent
- 35A.34.020 Application of chapter
- 35A.34.030 Definitions
- 35A.34.040 Biennial budget authorized -- Limitations
- 35A.34.050 Budget estimates -- Submittal
- 35A.34.060 Budget estimates -- Classification and segregation
- 35A.34.070 Proposed preliminary budget
- 35A.34.080 Preliminary budget
- 35A.34.090 Budget message -- Hearings
- 35A.34.100 Budget -- Notice of hearing
- 35A.34.110 Budget -- Hearing
- 35A.34.120 Budget -- Adoption
- 35A.34.130 Budget -- Mid-biennial review and modification
- 35A.34.140 Emergency expenditures -- Nondebtable emergencies
- 35A.34.150 Emergency expenditures -- Other emergencies -- Hearing
- 35A.34.160 Emergency expenditures -- Warrants -- Payment
- 35A.34.170 Registered warrants -- Payment
- 35A.34.180 Adjustment of wages, hours and conditions of employment
- 35A.34.190 Forms -- Accounting -- Supervision by state
- 35A.34.200 Funds -- Limitations on expenditures -- Transfers and adjustments
- 35A.34.205 Administration, oversight, or supervision of utility -- Reimbursement from utility budget authorized
- 35A.34.210 Liabilities incurred more than budget
- 35A.34.220 Funds received from sales of bonds and warrants -- Expenditures
- 35A.34.230 Revenue estimates -- Amount to be raised by ad valorem taxes
- 35A.34.240 Funds -- Quarterly report of status
- 35A.34.250 Contingency fund -- Creation
- 35A.34.260 Contingency fund -- Withdrawals
- 35A.34.270 Unexpended appropriations
- 35A.34.280 Violations and penalties

35A.34.010 Legislative intent

See RCW 35.34.010.

35A.34.020 Application of chapter

This chapter applies to all code cities which have by ordinance adopted this chapter authorizing the adoption of a fiscal biennium budget. [1985 c 175 § 34.]

35A.34.030 Definitions

Unless the context clearly indicates otherwise, the definitions in this section apply throughout this chapter.



Comprehensive Finance and Asset Management Policies

Figure 12b Chapter 35A.34 RCW; Biennial Budgets

1. "Clerk" includes the officer performing the functions of a finance or budget director, comptroller, auditor, or by whatever title the officer may be known in any code city.
2. "Department" includes each office, division, service, system, or institution of the city for which no other statutory or charter provision is made for budgeting and accounting procedures or controls.
3. "Legislative body" includes the council, commission, or any other group of officials serving as the legislative body of a code city.
4. "Chief administrative officer" includes the mayor of cities having a mayor-council plan of government, the commissioners in cities having a commission plan of government, the manager, or any other city official designated by the charter or ordinances of such city under the plan of government governing the same, or the budget or finance officer designated by the mayor, manager, or commissioners, to perform the functions, or portions thereof, contemplated by this chapter.
5. "Fiscal biennium" means the period from January 1 of each odd-numbered year through December 31 of the next succeeding even-numbered year.
6. "Fund" and "funds" where clearly used to indicate the plural of "fund" means the budgeting or accounting entity authorized to provide a sum of money for specified activities or purposes.
7. "Funds" where not used to indicate the plural of "fund" means money in hand or available for expenditure or payment of a debt or obligation.
8. Except as otherwise defined in this chapter, municipal accounting terms used in this chapter have the meaning prescribed by the state auditor pursuant to RCW 43.09.200. [1985 c 175 § 35.]

35A.34.040 Biennial budget authorized – Limitations

All code cities are authorized to establish by ordinance a two-year fiscal biennium budget. The ordinance shall be enacted at least six months prior to commencement of the fiscal biennium and this chapter applies to all code cities which utilize a fiscal biennium budget. Code cities which establish a fiscal biennium budget are authorized to repeal such ordinance and provide for reversion to a fiscal year budget. The ordinance may only be repealed effective as of the conclusion of a fiscal biennium. However, the city shall comply with chapter 35A.33 RCW in developing and adopting the budget for the first fiscal year following repeal of the ordinance. [1985 c 175 § 36.]

35A.34.050 Budget estimates – Submittal

On or before the second Monday of the fourth month prior to the beginning of the city's next fiscal biennium, or at such other time as the city may provide by ordinance or charter, the clerk shall notify in writing the head of each department of a city to file with the clerk within fourteen days of the receipt of such notification, detailed estimates of the probable revenue from sources



Comprehensive Finance and Asset Management Policies

Figure 12b Chapter 35A.34 RCW; Biennial Budgets

other than ad valorem taxation and of all expenditures required by the department for the ensuing fiscal biennium. The notice shall be accompanied by the proper forms provided by the clerk, prepared in accordance with the requirements and classification established by the state auditor. The clerk shall prepare the estimates for interest and debt redemption requirements and all other estimates, the preparation of which falls properly within the duties of the clerk's office. The chief administrative officers of the city shall submit to the clerk detailed estimates of all expenditures proposed to be financed from the proceeds of bonds or warrants not yet authorized, together with a statement of the proposed method of financing them. In the absence or disability of the official or person regularly in charge of a department, the duties required by this section shall devolve upon the person next in charge of such department. [1995 c 301 § 55; 1985 c 175 § 37.]

35A.34.050 Budget estimates – Classification and segregation

On or before the second Monday of the fourth month prior to the beginning of the city's next fiscal biennium, or at such other time as the city may provide by ordinance or charter, the clerk shall notify in writing the head of each department of a city to file with the clerk within fourteen days of the receipt of such notification, detailed estimates of the probable revenue from sources other than ad valorem taxation and of all expenditures required by the department for the ensuing fiscal biennium. The notice shall be accompanied by the proper forms provided by the clerk, prepared in accordance with the requirements and classification established by the state auditor. The clerk shall prepare the estimates for interest and debt redemption requirements and all other estimates, the preparation of which falls properly within the duties of the clerk's office. The chief administrative officers of the city shall submit to the clerk detailed estimates of all expenditures proposed to be financed from the proceeds of bonds or warrants not yet authorized, together with a statement of the proposed method of financing them. In the absence or disability of the official or person regularly in charge of a department, the duties required by this section shall devolve upon the person next in charge of such department. [1995 c 301 § 55; 1985 c 175 § 37.]

35A.34.060 Budget estimates — Classification and segregation

All estimates of receipts and expenditures for the ensuing fiscal biennium shall be fully detailed in the biennial budget and shall be classified and segregated according to a standard classification of accounts to be adopted and prescribed by the state auditor after consultation with the Washington finance officers association, the association of Washington cities, and the association of Washington city managers. [1995 c 301 § 56; 1985 c 175 § 38.]

35A.34.070 Proposed preliminary budget

On or before the first business day in the third month prior to the beginning of the biennium of a city or at such other time as the city may provide by ordinance or charter, the clerk or other person designated by the charter, by ordinances, or by the chief administrative officer of the city shall submit to the chief administrative officer a proposed preliminary budget which shall set forth the complete financial program of the city for the ensuing fiscal biennium, showing the expenditure program requested by each department and the sources of revenue by which each such program is proposed to be financed.



Comprehensive Finance and Asset Management Policies

Figure 12b Chapter 35A.34 RCW; Biennial Budgets

The revenue section shall set forth in comparative and tabular form for each fund the actual receipts for the last completed fiscal biennium, the estimated receipts for the current fiscal biennium, and the estimated receipts for the ensuing fiscal biennium, which shall include the amount to be raised from ad valorem taxes and unencumbered fund balances estimated to be available at the close of the current fiscal biennium. However, if the city was not utilizing a fiscal biennium budget for the previous three years, it shall set forth its fiscal years' revenues to reflect actual and estimated receipts as if it had previously utilized a biennial budgetary process.

The expenditure section shall set forth in comparative and tabular form for each fund and every department operating within each fund the actual expenditures for the last completed fiscal biennium, the appropriations for the current fiscal biennium, and the estimated expenditures for the ensuing fiscal biennium. However, if the city was not utilizing a fiscal biennium budget for the previous three years, it shall set forth its fiscal years' expenditures to reflect actual and estimated levels as if it had previously utilized a biennial budgetary process. The expenditure section shall further set forth separately the salary or salary range for each office, position, or job classification together with the title or position designation thereof. However, salaries may be set out in total amounts under each department if a detailed schedule of such salaries and positions be attached and made a part of the budget document. [1985 c 175 § 39.]

35A.34.080 Preliminary budget

The chief administrative officer shall prepare the preliminary budget in detail, making any revisions or additions to the reports of the department heads deemed advisable by such chief administrative officer. At least sixty days before the beginning of the city's next fiscal biennium the chief administrative officer shall file it with the clerk as the recommendation of the chief administrative officer for the final budget. The clerk shall provide a sufficient number of copies of such preliminary budget and budget message to meet the reasonable demands of taxpayers therefore and have them available for distribution not later than six weeks before the beginning of the city's next fiscal biennium. [1985 c 175 § 40.]

35A.34.090 Budget message — Hearings

1. In every city, a budget message prepared by or under the direction of the city's chief administrative officer shall be submitted as a part of the preliminary budget to the city's legislative body at least sixty days before the beginning of the city's next fiscal biennium and shall contain the following:
 - a. An explanation of the budget document;
 - b. An outline of the recommended financial policies and programs of the city for the ensuing fiscal biennium;
 - c. A statement of the relation of the recommended appropriation to such policies and programs;
 - d. A statement of the reason for salient changes from the previous biennium in appropriation and revenue items; and



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- e. An explanation for any recommended major changes in financial policy.
2. Prior to the final hearing on the budget, the legislative body or a committee thereof shall schedule hearings on the budget or parts thereof, and may require the presence of department heads to give information regarding estimates and programs. [1985 c 175 § 41.]

35A.34.100 Budget — Notice of hearing

Immediately following the filing of the preliminary budget with the clerk, the clerk shall publish a notice once a week for two consecutive weeks stating that the preliminary budget for the ensuing fiscal biennium has been filed with the clerk, that a copy thereof will be made available to any taxpayer who will call at the clerk's office therefor, that the legislative body of the city will meet on or before the first Monday of the month next preceding the beginning of the ensuing fiscal biennium for the purpose of fixing the final budget, designating the date, time, and place of the legislative budget meeting, and that any taxpayer may appear thereat and be heard for or against any part of the budget. The publication of the notice shall be made in the official newspaper of the city if there is one, otherwise in a newspaper of general circulation in the city. If there is no newspaper of general circulation in the city, then notice may be made by posting in three public places fixed by ordinance as the official places for posting the city's official notices. [1985 c 175 § 42.]

35A.34.110 Budget — Hearing

The legislative body shall meet on the day fixed by RCW 35A.34.100 for the purpose of fixing the final budget of the city at the time and place designated in the notice thereof. Any taxpayer may appear and be heard for or against any part of the budget. The hearing may be continued from day to day but not later than the twenty-fifth day prior to commencement of the city's fiscal biennium. [1985 c 175 § 43.]

35A.34.120 Budget — Adoption

Following conclusion of the hearing, and prior to the beginning of the fiscal biennium, the legislative body shall make such adjustments and changes as it deems necessary or proper and, after determining the allowance in each item, department, classification, and fund, shall by ordinance adopt the budget in its final form and content. Appropriations shall be limited to the total estimated revenues contained therein including the amount to be raised by ad valorem taxes and the unencumbered fund balances estimated to be available at the close of the current fiscal biennium. Such ordinances may adopt the final budget by reference. However, the ordinance adopting the budget shall set forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined.

A complete copy of the final budget as adopted shall be transmitted to the state auditor and to the association of Washington cities. [1995 c 301 § 57; 1985 c 175 § 44.]



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35A.34.130 Budget — Mid-biennial review and modification

The legislative authority of a city having adopted the provisions of this chapter shall provide by ordinance for a mid-biennial review and modification of the biennial budget. The ordinance shall provide that such review and modification shall occur no sooner than eight months after the start nor later than conclusion of the first year of the fiscal biennium. The chief administrative officer shall prepare the proposed budget modification and shall provide for publication of notice of hearings consistent with publication of notices for adoption of other city ordinances. City ordinances providing for a mid-biennium review and modification shall establish procedures for distribution of the proposed modification to members of the city legislative authority, procedures for making copies available to the public, and shall provide for public hearings on the proposed budget modification. The budget modification shall be by ordinance approved in the same manner as are other ordinances of the city.

A complete copy of the budget modification as adopted shall be transmitted to the state auditor and to the association of Washington cities. [1995 c 301 § 58; 1985 c 175 § 45.]

35A.34.140 Emergency expenditures — Nondebtable emergencies

Upon the happening of any emergency caused by violence of nature, casualty, riot, insurrection, war, or other unanticipated occurrence requiring the immediate preservation of order or public health, or for the property which has been damaged or destroyed by accident, or for public relief from calamity, or in settlement of approved claims for personal injuries or property damages, or to meet mandatory expenditures required by law enacted since the last budget was adopted, or to cover expenses incident to preparing for or establishing a new form of government authorized or assumed after adoption of the current budget, including any expenses incident to selection of additional or new officials required thereby, or incident to employee recruitment at any time, the city legislative body, upon the adoption of an ordinance, by the vote of one more than the majority of all members of the legislative body, stating the facts constituting the emergency and the estimated amount required to meet it, may make the expenditures therefor without notice or hearing. [1985 c 175 § 46.]

35A.34.150 Emergency expenditures — Other emergencies — Hearing

If a public emergency which could not reasonably have been foreseen at the time of filing the preliminary budget requires the expenditure of money not provided for in the budget, and if it is not one of the emergencies specifically enumerated in RCW 35A.34.140, the city legislative body before allowing any expenditure therefore shall adopt an ordinance stating the facts constituting the emergency and the estimated amount required to meet it and declaring that an emergency exists.

The ordinance shall not be voted on until five days have elapsed after its introduction, and for passage shall require the vote of one more than the majority of all members of the legislative body of the city.

Any taxpayer may appear at the meeting at which the emergency ordinance is to be voted on and be heard for or against the adoption thereof. [1985 c 175 § 47.]



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35A.34.160 Emergency expenditures — Warrants — Payment

All expenditures for emergency purposes as provided in this chapter shall be paid by warrants from any available money in the fund properly chargeable with such expenditures. If, at any time, there is insufficient money on hand in a fund with which to pay such warrants as presented, the warrants shall be registered, bear interest, and be called in the same manner as other registered warrants as prescribed in RCW 35A.21.110. [1985 c 175 § 48.]

35A.34.170 Registered warrants — Payment

In adopting the final budget for any fiscal biennium, the legislative body shall appropriate from estimated revenue sources available, a sufficient amount to pay the principal and interest on all outstanding registered warrants issued since the adoption of the last preceding budget except those issued and identified as revenue warrants and except those for which an appropriation previously has been made. However, no portion of the revenues which are restricted in use by law may be appropriated for the redemption of warrants issued against a utility or other special purpose fund of a self-supporting nature. In addition, all or any portion of the city's outstanding registered warrants may be funded into bonds in any manner authorized by law. [1985 c 175 § 49.]

35A.34.180 Adjustment of wages, hours and conditions of employment

Notwithstanding the appropriations for any salary or salary range of any employee or employees adopted in a final budget, the legislative body of any city may, by ordinance, change the wages, hours, and conditions of employment of any or all of its appointive employees if sufficient funds are available for appropriation to such purposes. [1985 c 175 § 50.]

35A.34.190 Forms — Accounting — Supervision by state

The state auditor is empowered to make and install the forms and classifications required by this chapter to define what expenditures are chargeable to each budget class and to establish the accounting and cost systems necessary to secure accurate budget information. [1995 c 301 § 59; 1985 c 175 § 51.]

35A.34.200 Funds — Limitations on expenditures — Transfers and adjustments

1. The expenditures as classified and itemized in the final budget shall constitute the city's appropriations for the ensuing fiscal biennium. Unless otherwise ordered by a court of competent jurisdiction, and subject to further limitations imposed by ordinance of the city, the expenditure of city funds or the incurring of current liabilities on behalf of the city shall be limited to the following:
 - a. The total amount appropriated for each fund in the budget for the current fiscal biennium, without regard to the individual items contained therein, except that this limitation does not apply to wage adjustments authorized by RCW 35A.34.180;
 - b. The unexpended appropriation balances of a preceding budget which may be carried



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- forward from prior fiscal periods pursuant to RCW 35A.34.270;
- c. Funds received from the sale of bonds or warrants which have been duly authorized according to law;
 - d. Funds received in excess of estimated revenues during the current fiscal biennium, when authorized by an ordinance amending the original budget; and
 - e. Expenditures authorized by budget modification as provided by RCW 35A.34.130 and those required for emergencies, as authorized by RCW 35A.34.140 and 35A.34.150.
2. Transfers between individual appropriations within any one fund may be made during the current fiscal biennium by order of the city's chief administrative officer subject to such regulations, if any, as may be imposed by the city legislative body. Notwithstanding the provisions of RCW 43.09.210 or of any statute to the contrary, transfers, as authorized in this section, may be made within the same fund regardless of the various offices, departments, or divisions of the city which may be affected.
 3. The city legislative body, upon a finding that it is to the best interests of the city to decrease, revoke, or recall all or any portion of the total appropriations provided for any one fund, may, by ordinance, approved by the vote of one more than the majority of all members thereof, stating the facts and findings for doing so, decrease, revoke, or recall all or any portion of an unexpended fund balance, and by said ordinance, or a subsequent ordinance adopted by a like majority, the moneys thus released may be reappropriated for another purpose or purposes, without limitation to department, division, or fund, unless the use of such moneys is otherwise restricted by law, charter, or ordinance. [1985 c 175 § 52.]

35A.34.205 Administration, oversight, or supervision of utility — Reimbursement from utility budget authorized

Whenever any code city apportions a percentage of the city manager's, administrator's, or supervisor's time, or the time of other management or general government staff, for administration, oversight, or supervision of a utility operated by the city, or to provide services to the utility, the utility budget may identify such services and budget for reimbursement of the city's current expense fund for the value of such services. [1991 c 152 § 4.]

35A.34.210 Liabilities incurred in excess of budget

Liabilities incurred by any officer or employee of the city in excess of any budget appropriations shall not be a liability of the city. The clerk shall issue no warrant and the city legislative body or other authorized person shall approve no claim for an expenditure in excess of the total amount appropriated for any individual fund, except upon an order of a court of competent jurisdiction or for emergencies as provided in this chapter. [1985 c 175 § 53.]



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35A.34.220 Funds received from sales of bonds and warrants — Expenditures

Moneys received from the sale of bonds or warrants shall be used for no other purpose than that for which they were issued and no expenditure shall be made for that purpose until the bonds have been duly authorized. If any unexpended fund balance remains from the proceeds realized from the bonds or warrants after the accomplishment of the purpose for which they were issued, it shall be used for the redemption of such bond or warrant indebtedness. Where a budget contains an expenditure program to be financed from a bond issue to be authorized thereafter, no such expenditure shall be made or incurred until after the bonds have been duly authorized.

[1985 c 175 § 54.]

35A.34.230 Revenue estimates — Amount to be raised by ad valorem taxes

At a time fixed by the city's ordinance or city charter, not later than the first Monday in October of the second year of each fiscal biennium, the chief administrative officer shall provide the city's legislative body with current information on estimates of revenues from all sources as adopted in the budget for the current biennium, together with estimates submitted by the clerk under RCW 35A.34.070. The city's legislative body and the city's administrative officer or the officer's designated representative shall consider the city's total anticipated financial requirements for the ensuing fiscal biennium, and the legislative body shall determine and fix by ordinance the amount to be raised the first year of the biennium by ad valorem taxes. The legislative body shall review such information as is provided by the chief administrative officer and shall adopt an ordinance establishing the amount to be raised by ad valorem taxes during the second year of the biennium. Upon adoption of the ordinance fixing the amount of ad valorem taxes to be levied, the clerk shall certify the same to the county legislative authority as required by RCW 84.52.020.

[1985 c 175 § 55.]

35A.34.240 Funds — Quarterly report of status

At such intervals as may be required by city charter or city ordinance, however, being not less than quarterly, the clerk shall submit to the city's legislative body and chief administrative officer a report showing the expenditures and liabilities against each separate budget appropriation incurred during the preceding reporting period and like information for the whole of the current fiscal biennium to the first day of the current reporting period together with the unexpended balance of each appropriation. The report shall also show the receipts from all sources. [1985 c 175 § 56.]

35A.34.250 Contingency fund — Creation

Every city may create and maintain a contingency fund to provide moneys with which to meet any municipal expense, the necessity or extent of which could not have been foreseen or reasonably evaluated at the time of adopting the annual budget, or from which to provide moneys for those emergencies described in RCW 35A.34.140 and 35A.34.150. Such fund may be supported by a budget appropriation from any tax or other revenue source not restricted in use by law, or also may be supported by a transfer from other unexpended or decreased funds made available by ordinance as set forth in RCW 35A.34.200. However, the total amount accumulated



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in such fund at any time shall not exceed the equivalent of thirty-seven and one-half cents per thousand dollars of assessed valuation of property within the city at such time. Any moneys in the emergency fund at the end of the fiscal biennium shall not lapse except upon reappropriation by the council to another fund in the adoption of a subsequent budget. [1985 c 175 § 57.]

35A.34.260 Contingency fund — Withdrawals

No money shall be withdrawn from the contingency fund except by transfer to the appropriate operating fund authorized by a resolution or ordinance of the legislative body of the city, adopted by a majority vote of the entire legislative body, clearly stating the facts constituting the reason for the withdrawal or the emergency as the case may be, specifying the fund to which the withdrawn money shall be transferred. [1985 c 175 § 58.]

35A.34.270 Unexpended appropriations

All appropriations in any current operating fund shall lapse at the end of each fiscal biennium. However, this shall not prevent payments in the following biennium upon uncompleted programs or improvements in progress or on orders subsequently filled or claims subsequently billed for the purchase of material, equipment, and supplies or for personal or contractual services not completed or furnished by the end of the fiscal biennium, all of which have been properly budgeted and contracted for prior to the close of such fiscal biennium, but furnished or completed in due course thereafter.

All appropriations in a special fund authorized by ordinance or by state law to be used only for the purpose or purposes therein specified, including any cumulative reserve funds lawfully established in specific or general terms for any municipal purpose or purposes, or a contingency fund as authorized by RCW 35A.34.250, shall not lapse, but shall be carried forward from biennium to biennium until fully expended or the purpose has been accomplished or abandoned, without necessity of reappropriation.

The accounts for budgetary control for each fiscal biennium shall be kept open for twenty days after the close of such fiscal biennium for the purpose of paying and recording claims for indebtedness incurred during such fiscal biennium; any claim presented after the twentieth day following the close of the fiscal biennium shall be paid from appropriations lawfully provided for the ensuing period, including those made available by provisions of this section, and shall be recorded in the accounts for the ensuing fiscal biennium. [1985 c 175 § 59.]

35A.34.280 Violations and penalties

Upon the conviction of any city official, department head, or other city employee of knowingly failing, or refusing, without just cause, to perform any duty imposed upon such officer or employee by this chapter, or city charter or city ordinance, in connection with the giving of notice, the preparing and filing of estimates of revenues or expenditures or other information required for preparing a budget report in the time and manner required, or of knowingly making expenditures in excess of budget appropriations, the official or employee shall be guilty of a misdemeanor and shall be fined not more than five hundred dollars for each separate violation. [1985 c 175 § 60.]



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Figure 12c Investment Policy

City of Bellevue Investment Policy

Revised: October 2018

Objectives

This policy sets forth criteria for the operation of the investment portfolio. It will be recognized that the primary objective of the Investment Policy is to establish a conservative set of investment criteria that will prudently protect the City of Bellevue's (hereafter referred to as "the city") principal sums and enable the city to generate a market rate of return from its investment activities while assuring adequate liquidity to meet its cash flow needs. All investment activity will be in compliance with RCW [35A.40.050](#) "Fiscal - Investment of Funds" and any other statutes or regulatory requirements, such as Internal Revenue Codes, which may apply.

Scope

This policy guides the investment of all available city funds except it does not include assets held in escrow in order to defease refunded debt, nor does it include retirement funds managed by others such as the state, the Municipal Employees Benefit Trust, and deferred compensation plan providers.

Responsibility

Authority to manage the investment program is derived from Bellevue City Code Section [3.37.060](#). This section gives the Finance and Asset Management Director authority to determine the amount of money available in each fund administered by the city for investment purposes, and the authority to invest such moneys in all forms of investments that are authorized by law. This section also authorizes the Director to designate a subordinate employee(s) to assist in the performance of these duties.

The Finance and Asset Management Director will provide a letter(s) of authorization to individuals or firms on the approved broker/dealer list specifically designating city staff who have the authority to commit the city to investment transactions.

The Finance and Asset Management Director or his/her designee will establish written investment procedures including a glossary of investment terms for the operation of the investment program, consistent with this investment policy.

Portfolio Strategy

To effectively manage the city's liquidity, and accomplish the city's investment strategies, cash balances are segregated into liquid and core.

1. The Liquidity Portfolio – The primary objective of this portfolio is to meet the city's short-term cash requirements on an ongoing and operational level. The portfolio is intended to have low duration and high liquidity. All daily cash requirements are to be met by assets in this portfolio. Investments in in this portfolio include: 1) State of Washington's Local Government Investment Pool (LGIP), 2) Bank deposits with qualified public depositories, and 3) Certificates of Deposits. The benchmark for this portfolio will be the net earnings rate of the State of Washington's LGIP.
2. The Core Portfolio – The purpose of the core portfolio is to invest funds in excess of liquidity



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requirements further out the yield curve where over a market cycle provide a higher return than the Liquidity Portfolio. The benchmark of the core portfolio will be the 12-month moving average yield of the U.S. Treasury 2-year Constant Maturity Index.

Types of Investment and Diversification

The city is empowered by statute (RCW 35A.40.050, 43.250 and 43.84.080) to invest in securities identified as eligible investments. For purposes of this policy, the major eligible investment categories have been further restricted as follows:

1. United States Treasury Debt Obligations

- Maximum % of Portfolio 100%
- Maximum Remaining Maturity 5 years

2. United States Agency Securities backed by the full faith and credit of the United States Government for the payment of principal and interest and United States Agency Coupon Securities (Mortgage-backed Securities included with the 30% of Portfolio limit per issuer).

- Maximum % of Portfolio 90%
- Maximum Remaining Maturity 5 years
- Maximum % of Portfolio Per Issuer 30%
- Defined by RCW 43.84.080 to include certificates, notes, or bonds of the United States, or other obligations of the United States or its agencies, or of any corporation wholly owned by the government of the United States.
- Does not allow investments in derivatives or securities that derive value and/or yield from an underlying asset unless they fall into one of the following categories: 1) agency obligations that float with interest rates or external indexes such as CMT index, treasury bills, LIBOR, Prime rate and Fed Funds rate; 2) agency security obligations that have call features; and 3) agency security obligations that have step-up features at pre-determined intervals.
- Interest only and principal only mortgage backed securities, inverse floaters and collateralized mortgage obligations are excluded.
- Securities will be held by the city’s third-party custodian in the city’s name.

3. United States Agency Discount Notes

- Maximum % of Portfolio 90%
- Maximum Remaining Maturity 1 year
- Maximum % of Portfolio Per Issuer 30%



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- Defined by RCW [43.84.080](#) to include obligations of any United States government-sponsored corporations whose obligations are eligible as collateral for advances to member banks as determined by the Board of Governors of the Federal Reserve System.
- Securities will be held by the city's third-party custodian in the city's name.

4. **FDIC Guaranteed Senior Unsecured Debt Obligations – TLGP (Treasury Liquidity Guaranty Program) and other federal government guaranteed programs**

- Required Investment Rating AAA/Aaa long-term and A-1/ P-1 short-term
- Maximum % of Portfolio 30%
- Maximum Remaining Maturity Not to exceed the lesser of the expiration date of FDIC's or other federal government programs guarantee or 5 years
- Maximum % of Portfolio Per Issuer 10%
- To be eligible for purchase, the obligations must: 1) be guaranteed by the FDIC, and 2) carry the full faith credit of the United States Government.
- The note obligations must be issued by corporations organized and operating in the United States.
- Securities will be held by the city's third-party custodian in the city's name.

5. **Repurchase Agreements secured by United States Government and United States Agency Debt Obligations**

- Maximum % of Portfolio 50%
- Maximum % of Portfolio With any Primary Dealers or Financial Institutions 10%
- Maximum Remaining Maturity 60 days
- Maximum Remaining Maturity of Underlying Collateral 5 years
- Collateral Pricing Daily
- All US Government Agency collaterals should stay within the 25% per issuer limit.
- Collateral equal to 102% of the repurchase agreement must be delivered to the city's third-party custodian if less than 30 days. If the repurchase agreement is between 30-60 days, collateral equal to 105% of the repurchase agreement must be delivered to the custodian.



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- Securities will be purchased from primary dealers or financial institutions that are members of the Washington Public Depository under a written Master Repurchase Agreement.
- Only US Treasury, US Government Agency, and US Government Sponsored Corporation securities may be accepted as collateral.
- Collateral securities will be held by the city's third-party custodian, or through a tri-party arrangement in the city's name.

6. Certificates of Deposit, and other Interest Bearing Bank Deposits with financial institutions recognized by the State of Washington Public Deposit Protection Commission (PDPC) as qualified to hold public deposits.

- Maximum % of Portfolio 50%
- Maximum Remaining Maturity 1 year
- Maximum % of Portfolio Per Issuer 10%

7. Bankers Acceptances purchased on the secondary market

- Required Investment Rating Rated at the time of purchase in the highest tier (e.g., A-1, P-1, F-1 or better) of the accepting bank's short-term obligations by any two nationally recognized statistical rating organizations
- Maximum % of the Portfolio 15%
- Maximum Remaining Maturity 6 months
- Maximum % of Portfolio Per Issuer 5%
- Securities will be held by the city's third-party custodian in the city's name.

8. Municipal Bonds or Warrants

- Required Investment Rating Rated at the time of purchase in one of the two highest credit ratings (Aaa/Aa) by any two nationally recognized statistical rating organizations
- Maximum % of the Portfolio 15%
- Maximum Remaining Maturity 5 years
- Maximum % of Portfolio Per Issuer 5%
- Bonds, notes or warrants issued by the State of Washington or any local government in the State of Washington (RCW 39.59.020).



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- General obligation bonds of a state other than the State of Washington and general obligation bonds of a local government of a state other than the State of Washington (RCW 39.59.020).
- Securities will be held by the city's third-party safekeeping agent in the city's name.

9. Commercial Paper Issued by United States Corporations in compliance with the provisions adopted by the State Investment Board RCW [43.84.080](#).

- Required Investment Rating Rated at the time of purchase in the highest tier (e.g., A-1, P-1, F-1 or better) by any two nationally recognized statistical rating organizations
- Maximum % of Portfolio 15%
- Maximum Remaining Maturity 90 days
- Maximum Percent of Portfolio Per Issuer 5%
- Securities will be held by the city's third-party custodian in the city's name.

10. Supranational – U.S. dollar denominated obligations that are issued or guaranteed by supranational institutions [43.84.080](#).

- Required Investment Rating Minimum long-term debt rating at the time of purchase of Aa2 by Moody's and AA by S&P.
- Maximum % of Portfolio 10%
- Maximum Remaining Maturity 5 years
- At the time of investment, the institution should have the United States Government as its largest shareholder.

11. Corporate notes – Purchased in the secondary market provided that the policy adheres to the investment policies and procedures adopted by the Washington State Investment Board [43.84.080](#).

- Required Investment Rating Rated at the time of purchase in one of the two highest credit ratings (AAA/AA/Aaa/Aa2) by any two nationally recognized statistical rating organizations.
- Maximum % of Portfolio 10%
- Maximum Remaining Maturity 5 years and aggregate duration of total corporate notes shall not exceed 3 years.



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- Maximum Percent of Portfolio Per Issuer 3%

12. State of Washington Local Governmental Investment Pool

- Maximum % of Portfolio 50%
- A copy of the pool's investment policy must be obtained and reviewed.

The portfolio and issuer limits listed above shall be complied with at the time of a security purchase. If the portfolio falls outside of compliance with limits in the above guidelines, the Investment Officer will bring the portfolio back into compliance in a prudent manner within a reasonable amount of time. However, no sale of securities shall be required to meet revised limits due to a decrease in the total size of the portfolio.

Within 15 days of limits exception, the Investment Officer will notify the Finance and Asset Management Department's Investment Advisory Committee and identify a plan and estimated time for returning the portfolio to its diversification parameters.

Weighted Average Duration and Liquidity

The core portfolio will be managed such that the weighted average modified duration does not exceed 3.0 years.

The portfolio should be laddered with staggered maturities to assure that: 1) adequate resources are available to meet cash flow requirements without forced liquidation of investments, and 2) price volatility and reinvestment risks are minimized.

Prudence

"Investments shall be made with the same judgement and care which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering probable safety of their principal as well as probable income to be derived."

The standard of prudence to be used by employees authorized to commit the city to investment transactions shall be the "prudent person" standard. Employees meeting the prudent person standard shall be relieved of personal responsibility for an individual security's subsequent performance, provided appropriate action is taken to control adverse developments.

Performance

The portfolio shall be managed to obtain a market rate of return through budgetary and economic cycles, keeping in mind the primary objectives of protecting the city's capital and assuring adequate liquidity to meet cash flow needs.

For purposes of this policy, the market rate of return objective will be the 12-month moving average yield of the U.S. Treasury 2-year Constant Maturity Index for the period of time being evaluated. The goal is for the portfolio to generally perform above the Index.

Ethics and Conflicts of Interest

Employees involved in the investment process shall refrain from personal business activity that could



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conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. These employees shall disclose to the City Manager and Finance and Asset Management Director any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to performance of the city's portfolio, particularly with regard to the time of purchases and sales. Employees shall subordinate their personal investment transactions to those of the city.

Authorized Financial Institutions, Depositories, and Broker/Dealers

The Finance and Asset Management Director will approve financial institutions to be eligible to conduct investment business with the city. A current list of approved broker/dealers, and financial institutions will be maintained by the Finance and Asset Management Director or his/her designee. This list will include:

1. Primary government dealers as designated by the Federal Reserve Bank;
2. Regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capitalization); and,
3. Nationally or state-chartered banks.

All broker/dealers and financial institutions who desire to do business with the city must provide the following:

1. Audited financial statements or Consolidated Report of Condition (call report) demonstrating compliance with state and federal capital adequacy guidelines;
2. Proof of FINRA (Financial Industry Regulatory Authority) certification;
3. Proof of registration with the State of Washington;
4. Completed broker/dealer questionnaire; and
5. Certification of having read and understood and agreeing to comply with the city's investment policy.

As required by state law, ([RCW 39.58](#)) certificates of deposit will be purchased only from, those financial institutions approved by the Public Deposit Protection Commission (PDPC) as eligible for deposit of public funds.

An annual review of the audited financial statements or call report of the selected qualified financial institutions will be conducted by Finance and Asset Management staff.

Broker Allocation

Investment transactions will be based upon the financial institution or brokerage firm that offers the best price to the city on each transaction. The city will make its best effort to obtain three bids for purchase or sale of government agency securities other than new issues. If circumstances dictate fewer than three bids due to the volatility of the market place, lack of bids, etc., the Finance and Asset Management Director, Assistant Finance and Asset Management Director or the Accounting and Treasury Manager has the authority to waive this rule. Generally not all brokers will have the same inventory of agency securities available to sell, but should be able to offer comparable alternatives. Treasury security transactions will be accomplished at or within the bid or asked price spread indicated on the live Bloomberg screens or similar reliable real time investment information service. Issues not actively traded on such services will be subject to the three-bid requirement. Bankers Acceptances and Certificates of Deposit (other than a compensating balance CD) also require the acquisition of at least three bids, and acceptance of the most attractive rate from among comparable alternatives. Where two or more institutions or brokers have offered the same low bid, allocation will go to the lowest bidder that has provided the best service to the city.

Custody



Comprehensive Financial Management Policies

Figure 12c Investment Policy

All security transactions, including collateral for repurchase agreements, entered into by the city shall be conducted on a delivery versus payment (DVP) basis. Securities will be held by a third-party custodian designated by the Finance and Asset Management Director or his designee as evidenced by confirmations in the city's name.

Internal Control

Investment procedures will be defined, documented, and implemented by the Finance and Asset Management Director or his/her designee to assure adequate internal control of the investment process.

Details of the internal control system will be documented in an investment procedures manual and reviewed and updated periodically. The internal control system shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: 1) the cost of the control should not exceed the benefits likely to be derived, and 2) the valuation of costs and benefits requires estimates and judgements by management. The city's internal control procedures for the operation of the investment program will address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Staff training and
- Review, maintenance and monitoring of security procedures both manual and automated.

The Finance and Asset Management Director or his/her designee will establish a process of periodic independent review by an external auditor or competent staff not assigned to the investment function. The Washington State Auditor's Office will customarily conduct independent annual reviews of the investment function.

Reporting

Investment reports will be prepared and provided to Finance and Asset Management Department's Investment Advisory Committee monthly and at least quarterly to the City Council. The reports will include: security holdings, cash balances, market value, performance in relation to established benchmarks and the portfolio compliance with the investment policy.

Training and Continuing Education

The city strives for professionalism and accountability in the investment of funds. In order to ensure the highest possible professional standards, the city's Investment Officials as defined in the Policy shall complete at least 16 hours per year of continuing education program or other training in cash and investment management.

Policy Adoption

The Investment Policy is adopted by the City Council as part of the biennial budget. The Finance and Asset Management Director has authority to approve changes to this Investment Policy.



Comprehensive Finance and Asset Management Policies

Figure 12c Debt Policy

Revised: October 2018 for property tax data only

Background

The City of Bellevue (city) maintains conservative financial policies to assure strong financial health both in the short- and long-term. The city is an infrequent issuer of debt with debt primarily used as a tool to finance large capital investments such as property acquisitions.

Maintaining the city's bond rating is an important objective of the city's financial policies. To this end, the city is constantly working to improve its financial policies, budgets, forecasts, and financial health.

Purpose

This policy sets forth the criteria for issuance and repayment of debt. The primary objective of the Debt Policy is to establish criteria that will protect the city's financial integrity while providing a funding mechanism to meet the city's capital needs. The underlying approach of the city is to borrow only for: 1) capital improvements that cannot be funded on a pay-as-you-go basis, and 2) extraordinary circumstances where councilmanic or voted long-term debt has been issued to achieve major city goals that otherwise could not have been achieved, or would have to be delayed for an unacceptable amount of time. The city will not issue long-term debt to finance current operations.

All debt issued will be in compliance with this policy, Bellevue City Code (BCC) Chapter 2.30 - Registration Procedure for Bonds and Obligations, Chapter 35A.40 Revised Code of Washington (RCW) - Fiscal Provisions Applicable to Code Cities and Chapter 43.80 RCW - Fiscal Agencies along with all other city, state, and federal laws, rules, and regulations.

Scope

This policy provides general guidance for the issuance and management of all city debt. In addition, it includes the management of all debt absorbed by the city through utility assumptions or the like. It does not include the debt issued by the Bellevue Convention Center Authority.

Responsibility

Authority to issue and manage debt is derived from BCC 3.37.030. This section gives the Finance and Asset Management Director authority to act in the capacity of City Treasurer, which includes the duties of debt management.

This section also authorizes the Finance and Asset Management Director to appoint a subordinate employee from the Department to assist in the performance of the duties of City Treasurer. The Finance and Asset Management Director has appointed the Investment and Debt Manager to act as the Debt Manager to assist in the duties of debt issuance, interest payments, principal repayments and other debt-related activities.



Comprehensive Finance and Asset Management Policies

Figure 12c Debt Policy

The Finance and Asset Management Director is responsible for assuring that the activities related to the issuance and payment of bonds or other obligations not jeopardize the bond rating.

Budgeting and Capital Planning

The city shall develop and maintain a capital planning process such as the biennial Capital Investment Program Plan for consideration and adoption by the City Council as part of the city's budget process. The Finance and Asset Management Department is responsible for coordinating and analyzing the debt requirements. This will include timing of debt, calculation of outstanding debt, debt limitation calculations and compliance, impact on future debt burdens, and current revenue requirements.

Prior to issuance of debt, the city will prepare revenue projections, such as the biennial budget or the Financial Forecast, to ensure that there is adequate revenue to make principal and interest payments.

Types of Long-Term Debt

The following is a description of the types of long-term debt the city may issue:

1. General Obligation

This debt is backed by the full faith and credit of the city. The state RCW limits this debt to 2.5% of the assessed valuation of the city for each of three purposes:

a. General Purposes

Debt issued in this category can be used for any purpose allowed by law.

Non-Voted

The City Council may authorize the issuance of general obligation debt up to 1.5% of the city's assessed value without a vote of the public as long as there is an available source of funding to pay the debt service. This funding source can be the diversion of an existing revenue source or a new revenue coming from the enactment of a new tax or other revenue source. The debt can take the form of bonds, bond anticipation notes, lease-purchase agreements, conditional sales contracts, certificates of participation, or other forms of installment debt.

Voted

The City Council may place any general obligation debt issue before the electorate. According to state law, if a debt issue is placed before the city's electorate, it must receive a 60% or greater yes vote and have a turnout of at least 40% of those voting at the previous general election. Voted issues are limited to capital purposes only.

b. Open Space and Parks

Debt issued in this category must be used for park and open space and/or recreation facilities. All debt in this category must be approved by the voters.



Comprehensive Finance and Asset Management Policies

Figure 12c Debt Policy

c. Utilities

Debt issued in this category must be used for utility infrastructure. All debt in this category must be approved by the voters.

2. Revenue Debt

Revenue bonds are generally payable from a designated source of revenue generated by the project which was financed. No taxing power or general fund pledge is provided as security. Unlike general obligation bonds, revenue bonds are not subject to the city's statutory debt limitation nor is voter approval required.

3. Local Improvement District (LID) Debt

LID bonds are payable solely from assessments of property owners within the local improvement district. Similar to revenue debt, no taxing power or general fund pledge is provided as security, and LID bonds are not subject to statutory debt limitations.

The debt is backed by the value of the property within the district and a LID Guaranty Fund. The LID Guaranty Fund is required by state law.

4. Other Financing Contracts and Loan Programs

- a. Lease purchase or financing contracts are payment obligations that represent principal and interest components for which the city receives the property after all payments are made.
- b. Local Option Capital Asset Lending (LOCAL) Program is available for use by the city through the Office of the State Treasurer under RCW 39.94. It is a financing program that allows pooling by the state equipment financing and certain real estate project needs into larger offerings of securities, and allows local government agencies the ability to finance equipment or real estate needs through the State Treasurer's Office subject to existing debt limitations and financial considerations.
- c. Public Works Trust Fund Loans are loans from the Public Works Board, authorized by state statute, RCW 43.155 to provide low interest loans, on a competitive basis, to help local governments address critical infrastructure needs for water, stormwater, roads, bridges, and solid waste/recycling systems.

Short-Term Debt and Interim Financing

The city may utilize short-term borrowing in anticipation of long-term bond issuance or to fund cash flow needs in anticipation of tax or other revenue sources.

In accordance with BCC 3.37.070, the Finance and Asset Management Director is authorized to make loans from one city fund to another city fund for periods not exceeding six months. The Finance and Asset Management Director or designee is required to assure that the loaning fund will have adequate cash balances to continue to meet current expenses after the loan is made and until repayment from the receiving fund.



Comprehensive Finance and Asset Management Policies

Figure 12c Debt Policy

Limitation of Indebtedness

In addition to the limitations required by the RCW, the city’s indebtedness is further limited by this policy to assure strong financial health. The limitations are applied to the assessed value of the city to arrive at a dollar value of indebtedness. For example, the 2018 assessed valuation used to determine the 2019 property tax levy was \$64.7 billion, and the statutory limitation for general obligation debt is 2.5%. Therefore, the city’s statutory debt limitation is \$1.62 billion. The following matrix shows the general limitation by type of debt. These limitations may be modified by the City Council up to the statutory limitation at the council’s discretion.

Type of Debt	Statutory Limitations	Policy Limitations	2018 Bellevue Actual Used *
General Obligation:	2.5%	1.75%	0.58%
Non-Voted	1.5%	1.0%	0.58%
Voted	1.0%	0.75%	0.00%
Open Space and Parks	2.5%	1.75%	0.00%
Utilities	2.5%	1.75%	0.00%
Revenue	no limit	no limit **	NA
Local Improvement District	no limit	no-limit **	NA

* Measured against the policy limitations.

** Revenue and LID debt is not limited because no taxing power or general fund pledge is provided as security.

Structure and Term of Debt

1. Debt Repayment

The city shall pay all interest and repay all debt in accordance with the terms of the bond ordinance. The maturity of bonds issued should be the same or less than the expected life of the project for which the bonds were issued. To the extent possible, the city will seek level or declining debt repayment schedules.

2. Variable-Rate Securities

When appropriate, the city may choose to issue securities that pay a rate of interest that varies according to a pre-determined formula or results from a periodic remarketing of the securities. However, the city will avoid over use of variable-rate debt due to the potential volatility of such instruments.



Comprehensive Finance and Asset Management Policies

Figure 12c Debt Policy

Professional Services

The city's Finance and Asset Management Department shall be responsible for the solicitation and selection of professional services that are required to administer the city's debt program.

1. Bond Counsel

All debt issued by the city will include a written opinion by bond counsel affirming that the city is authorized to issue the proposed debt. The opinion shall include confirmation that the city has met all city and state constitutional and statutory requirements necessary for issuance, a determination of the proposed debt's federal income tax status and any other components necessary for the proposed debt.

2. Financial Advisor

A Financial Advisor(s) will be used to assist in the issuance of the city's debt. The Financial Advisor will provide the city with objective advice and analysis on debt issuance. This includes, but is not limited to, monitoring market opportunities, structuring and pricing debt, and preparing official statements of disclosure.

3. Underwriters

An Underwriter(s) will be used for all debt issued in a negotiated or private placement sale method. The Underwriter is responsible for purchasing negotiated or private placement debt and reselling the debt to investors. Underwriter(s) will also be used for a competitive sale method. Under a competitive sale, underwriters will submit proposals for the purchase of the new issue of municipal securities electronically and the securities are awarded to the underwriter presenting the lowest true interest cost (TIC) according to stipulated criteria set forth in the notice of sale.

4. Fiscal Agent

A Fiscal Agent will be used to provide accurate and timely securities processing and timely payment to bondholders. In accordance with Chapter 43.80 RCW, the city will use the Fiscal Agent that is appointed by the state.

5. Other Service Providers

The Finance and Asset Management Director will have the authority to periodically select other service providers (e.g., escrow agents, verification agents, trustees, arbitrage consultants, etc.) as necessary to meet legal requirements.

Method of Sale

The city will generally issue its debt through a competitive process but may use a negotiated process under the following conditions.

- The bond issue is, or contains, a refinancing that is dependent on market/interest rate timing.
- At the time of issuance, the interest rate environment or economic factors that affect the bond issue are volatile.



Comprehensive Finance and Asset Management Policies

Figure 12c Debt Policy

- The nature of the debt is unique and requires particular skills from the underwriter(s) involved.
- The debt issued is bound by a compressed time line due to extenuating circumstances such that time is of the essence and a competitive process cannot be accomplished.

Credit Ratings

The city will maintain good communication with bond rating agencies about its financial condition. This effort will include providing periodic updates on the city's general financial condition, coordinating meetings, and presentations in conjunction with a new issuance. The city will continually strive to maintain the highest possible bond ratings by improving financial policies, budgets, forecasts and the financial health of the city.

Credit enhancements may be used to improve or establish a credit rating on a city debt obligation. Credit enhancements should only be used if cost effective.

Refunding Debt

A debt refunding is a refinance of debt typically done to take advantage of lower interest rates. Unless otherwise justified, such as a desire to remove or change a bond covenant, a debt refunding will require a present value savings of three percent of the principal amount of the refunding debt being issued.

Investment of Bond Proceeds

The city will comply with all applicable federal, state and contractual restrictions regarding the investment of bond proceeds including the City of Bellevue Investment Policy.

Arbitrage Rebate Monitoring and Reporting

The city will, unless otherwise justified, use bond proceeds within the established time frame pursuant to the bond ordinance, contract or other documents to avoid arbitrage. Arbitrage is the interest earned on the investment of the bond proceeds above the interest paid on the debt. If arbitrage occurs, the city will pay the amount of the arbitrage to the Federal Government as required by Internal Revenue Service Regulation 1.148-11. The city will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation. For each bond issue not used within the established time frame, the recordkeeping shall include tracking investment earnings on bond proceeds, calculating rebate payments, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the outstanding debt.



Comprehensive Finance and Asset Management Policies

Figure 12c Debt Policy

Covenant Compliance

The city will comply with all covenants stated in the bond ordinance, contract, etc.

Ongoing Disclosure

The Debt Manager shall be responsible for providing annual disclosure information to the Municipal Standards Rulemaking Board (MSRB) as required by state and national regulatory bodies. To comply with the Securities & Exchange Commission Rule 15c2-12 regulations, ongoing disclosure shall occur by the date designated in the bond ordinance, which is currently September 30 of each year for almost all of the city's bond issues. (Note: ongoing disclosure for the 1995 Limited Tax General Obligation bonds is due on July 31 of each year). Disclosure shall take the form of the Comprehensive Annual Financial Report (CAFR) unless information is required by a particular bond issue that is not reasonably contained within the CAFR.



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2019-2020 Budget

Proposed Revisions 9/26/2018

Waterworks Utility

Financial Policies

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INTRODUCTION

The Waterworks Utility is the financial consolidation of the Sewer, Storm & Surface Water and Water Utilities of the City of Bellevue for debt rating and coverage purposes as established in Ordinance No.'s 2169, 2845, 3158 and 4568. It pledges the strengths and revenues of the three separate Utilities for the common financial good while keeping each Utility financially separate for budgeting, rate-setting, revenues, expenditures, debt and accounting.

These "Financial Policies" apply uniformly to the Sewer, Storm & Surface Water and Water Utilities with few, unique exceptions which are identified separately. This update reflects changes consistent with current long-range financial planning, particularly with regard to renewal and replacement funding, the use of debt and rate policies. They supersede the Financial Policies, which were adopted under Resolution No. 5967 in 1995.

These policies do not stand-alone. They must be taken in context with the other major city and Utilities documents and processes. For instance, each Utility has its own System Plan, which documents its unique objectives, planning, operations and capital needs. These System Plans have historically had a 20-year planning horizon. Future System Plans will need to evaluate long term renewal and replacement of aging facilities, much of which were constructed in the 1950's and 1960's during periods of high growth rates and are approaching the end of their useful life. Life cycle costs should be considered in planning the future capital facilities and infrastructure needs.

The city has a seven-year city-wide Capital Investment Program (CIP) Plan which is updated with each biennial budget cycle. All major city capital projects are included. Generally, they are described as over \$25,000; involving new physical construction, reconstruction or replacement; and involving city funding. The CIP identifies the level and source of funding for each project. The CIP includes specific sections for each Utility which identify near-term capital projects consistent with each current Utility System Plan and several projects of general scope including renewal and rehabilitation, capital upgrades, response to growth and other system needs.

I. GENERAL POLICIES

A. Fiscal Stewardship

The Waterworks Utility funds and resources shall be managed in a professional manner in accordance with applicable laws, standards, city financial practices and these Financial Policies.

Discussion:

It is incumbent on Utility management to provide professional fiscal management of utility funds and resources. This requires thorough knowledge of and conformance with the city financial management processes and systems as well as applicable laws and standards. It also requires on-going monitoring of revenues and expenses in order to make decisions and report to city officials, as needed, regarding the status of Utilities financing. Independent financial review, analysis and recommendations should be undertaken as needed.

B. Self-sufficient Funding

Each Utility shall remain a self-supporting enterprise fund.

Discussion:

The revenues to each Utility primarily come from customer charges dependent on established rates. State law requires that utility funds be used only for utility purposes. Since each Utility has somewhat differing service areas, it is essential for ratepayer equity that they be kept financially separate and accountable. The city's General Fund can legally contribute to the Utility funds but does not. The city budgeting process includes a balanced and controlled biennial Utility budget. This requires careful preparation of expense and revenue projections that will be reviewed by city management, the Environmental Services Commission, the general public and the City Council prior to approval of any change in Utility rates.

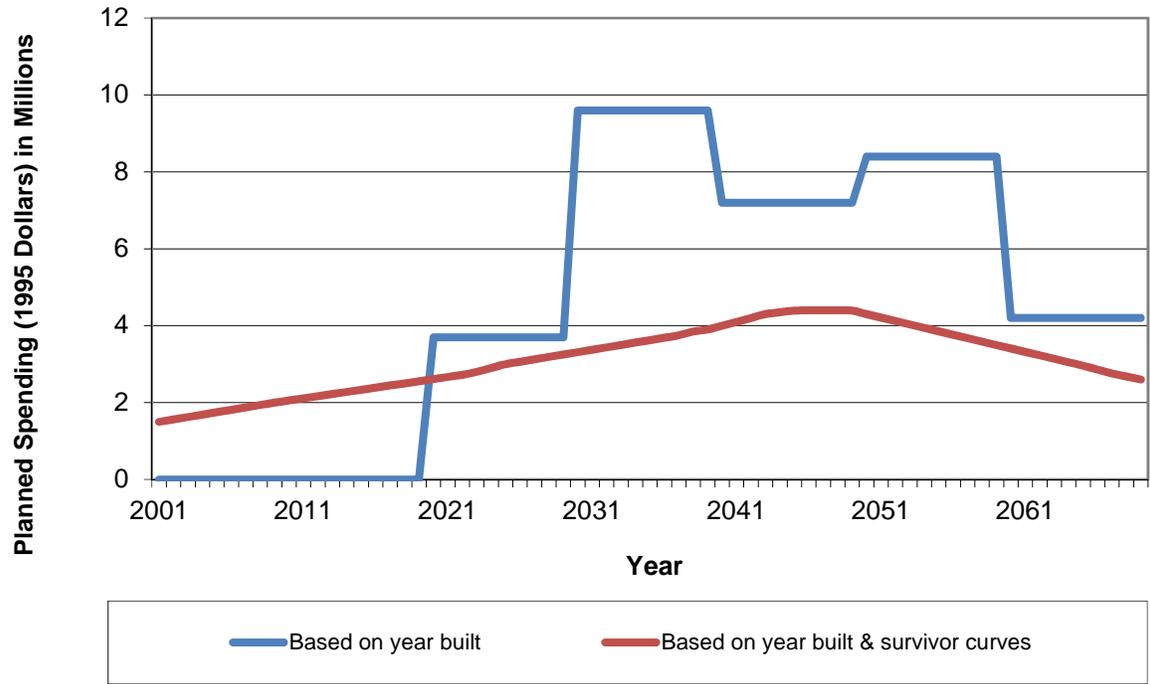
C. Comprehensive Planning Policies

The Water Utility System Plan shall be updated every six years as required by state statute; the Wastewater and Storm & Surface Water System Plans shall be updated as required by changed conditions or state statute, between every six to ten years. All Utility system plans shall use a 20-year planning horizon or greater, and shall consider life cycle costs to identify funding needs. Studies to analyze specific geographic areas or issues, such as Storm & Surface Water sub-basin plans, Wastewater capacity and flow studies, or Water pressure zone studies will be completed as required using similar criteria for planning infrastructure needs.

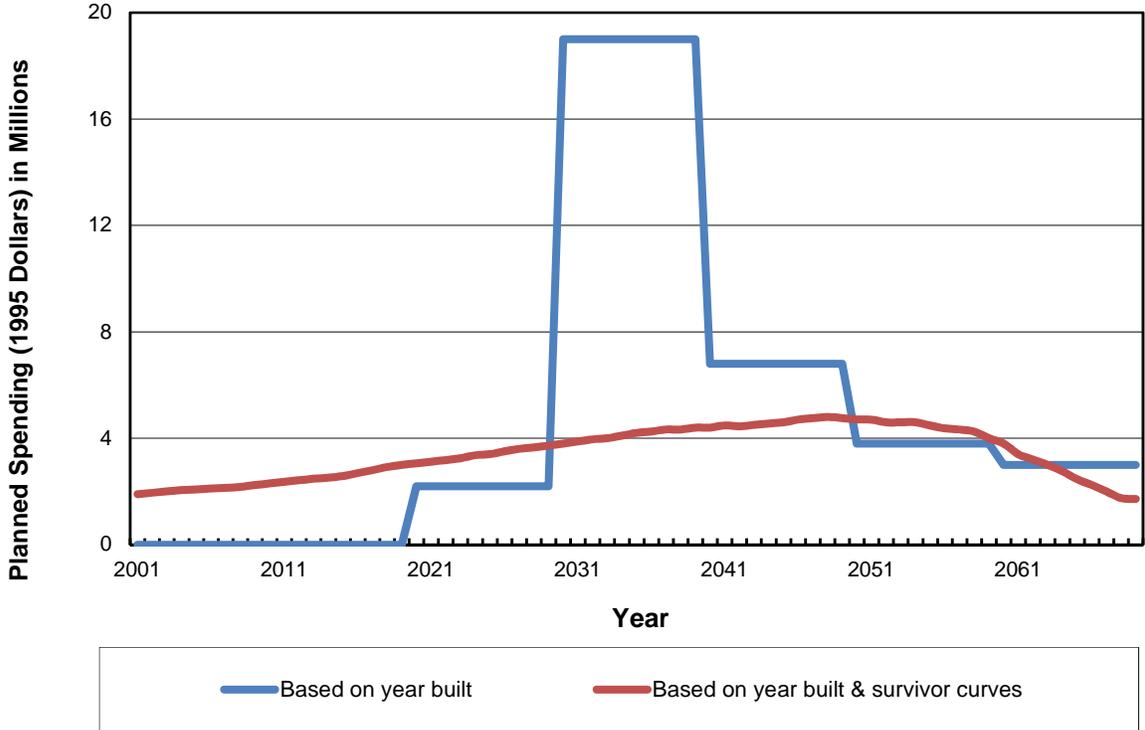
Substantial portions of the city utility systems were constructed in the 1950's and 1960's. These systems are approaching the end of their useful life as illustrated on the following Exhibit 1 - Watermain Replacement Spending and Exhibit 2 - Sewer main Replacement Spending. The storm & surface water infrastructure is of similar age but has not been graphed. It most likely has a relatively shorter expected life span. The object is to determine and follow a survivor curve replacement schedule rather than the replacement schedule based on age alone. Assumptions for survivor curves and useful lives are revisited periodically. These were assessed in 2004 and updated for the most recent engineering and financial findings. Significant changes include the adjustment of replacement costs to current price levels, categorization of pipe assets based on expected useful lives, and replacement of major non-pipe Utility assets such as pump stations and reservoirs. The Exhibits illustrate an example survival replacement curve based on preliminary estimates only. As real needs are determined, they will replace the estimated curves. Renewal and/or replacement will require substantial reinvestment in the future and have major rate impacts if large portions of the systems have to be replaced in relatively short periods of time. The actual useful life of underground utilities is difficult to determine and the best available data is needed to be able to plan for the orderly and timely renewal and/or replacement. For this purpose, the comprehensive plans need to have at least 20 year planning horizons and must address the aging of the Utility systems.

Long term system planning for the Utility systems is required in order to assure that future financial needs are anticipated and equitable funding plans can be developed. In order to keep funding plans current, utility system plans need to be updated between six and ten years. State law requires six years for water system plans. Wastewater system plans are not mandated to be updated on a six year cycle, however updating them between six and ten years is the common standard of practice. Stormwater system plans similarly have no state or federal mandate for updating, however with the implementation of the NPDES General Permit, it is reasonable to expect significant changes within two 5-year permit terms to warrant a system plan update. Depending on the significance of the changes, the Storm system plan may require updating sooner than after two 5-year permit cycles. These Financial Policies will be reviewed and updated as needed.

**Exhibit 1
Watermain Replacement Spending
(Based on 75-Year Expected Asset Life)**



**Exhibit 2
Sewermain Replacement Spending
(Based on 75-Year Expected Asset Life)**



II. CAPITAL INVESTMENT PROGRAM POLICIES

A. *General Scope*

The Utilities Capital Investment Program (CIP) will provide sufficient funds from a variety of sources for implementation of both short- and long-term capital projects identified in each Utility System Plan and the city-wide Capital Investment Program as approved by the City Council.

Financial planning for long-term capital investment shall be based on principles that result in smooth rate transitions, maintain high credit ratings, provide for financial flexibility and achieve inter-generational equity.

Discussion:

These near-term capital projects are usually identified in each Utility system plan which also provides the criteria and prioritization for determining which projects will be constructed. Several projects of general scope are also included to allow for on-going projects that are less specifically identified due to their more inclusive nature.

In addition to these near-term projects, funding should be provided for long-term capital reinvestment in the system to help minimize large rate impacts as the systems near the end of their useful life and have to be renewed or replaced. Ordinance No. 4783 established a Capital Facilities Renewal & Replacement (R&R) Account for each Utility to provide a funding source for this purpose. Other policies describe how this Account is to be funded and expended.

A reinvestment policy by itself, without some form of planned and needed expenditure, could lead to excessive or unneeded expenditures, or conversely unnecessary accumulations of cash reserves. The reinvestment policy needs to tie the planned expenditures over time with a solid, long-term financial plan that is consistent with these policies.

The actual needs for the renewal/replacement expenditures should relate to the on-going need to minimize system maintenance and operating costs consistent with providing safe and reliable service, the age and condition of the system components, and any regulatory or technical obsolescence. In essence, plant should be replaced when it is needed and before it fails. As such, the goal setting measure of how much is an appropriate annual or periodic reinvestment in renewals and replacement of existing assets should be compatible with the age and condition of the infrastructure and its particular circumstances.

ORIGINAL

WP0459C-ORD
06/27/95

CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. 4783

AN ORDINANCE creating utility capital replacement accounts for the Water, Sewer and Storm and Surface Water Utilities within the Utility Capital Investment Fund for the purpose of accumulating funding for long term replacement of utility facilities.

WHEREAS, the Utilities 1995 Cost Containment Study prepared by Financial Consulting Solutions Group, Inc. (FCSG) recommends that current utility rates recover from the ratepayers amounts which at a minimum are equal to the depreciated value of the original cost of utility facilities and at a maximum are amounts equal to the replacement value of utility infrastructure; and

WHEREAS, FCSG recommends that utility funds not needed for current expenditure be placed in a replacement account to be used in the future in combination with current revenues and/or debt financing to replace capital facilities nearing the end of their useful life; and

WHEREAS, implementation of FCSG's recommendations would promote intergenerational rate equity and provide more stable rates to customers over the long term; and

WHEREAS, the Council desires to make an initial, 1995 deposit of \$600,000 in savings from the Water Fund into the new capital replacement account for the Water Utility; now, therefore,

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The purpose of this ordinance is to establish capital facilities replacement accounts within the Utility Capital Investment Fund in order to assure a future funding source for replacement of utility facilities nearing the end of their useful life. The City Council will determine each year, as part of the adoption of the utilities operating budgets, how much, if any, utility revenue during the upcoming year shall be designated for transfer to a replacement account. The City Council may also authorize the receipt of other funds directly into these capital facility replacement accounts. Once deposited the funds will accumulate with interest. The decision regarding when and how to utilize such accumulated funds for the replacement of utility facilities will be made as part of the Utility Comprehensive Plans and Utility Capital Investment Program approval process.

ORIGINAL

WP0459C-ORD
06/27/95

Section 2. The following new accounts are established in the Utility Capital Investment Fund:

Capital Facilities Replacement Account - Sewer
Capital Facilities Replacement Account - Water
Capital Facilities Replacement Account - Storm and Surface Water

Section 3. There is hereby authorized the 1995 transfer from the Water Utility Operating Fund to the Capital Facilities Replacement Account - Water the amount of \$600,000.

Section 4. This ordinance shall take effect and be in force five days after its passage and legal publication.

PASSED by the City Council this 24th day of July, 1995, and signed in authentication of its passage this 24th day of July, 1995.

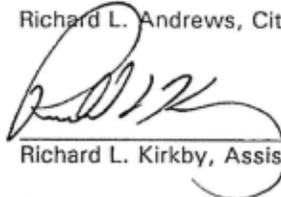
(SEAL)



Donald S. Davidson, DDS, Mayor

Approved as to form:

Richard L. Andrews, City Attorney



Richard L. Kirkby, Assistant City Attorney

Attest:


Myrna L. Basich, City Clerk

Published July 28, 1995

B. Funding Levels

Funding for capital investments shall be sustained at a level sufficient to meet the projected 20-year (or longer) capital program costs.

Funding from rate revenues shall fund current construction and engineering costs, contributions to the Capital Facilities Renewal and Replacement (R&R) Account, and debt service, if any.

Inter-generational equity will be assured by making contributions to and withdrawals from the R&R Account in a manner which produces smooth rate transitions over a 20-year (or longer) planning period.

On an annual basis, funding should not fall below the current depreciation of assets expressed in terms of historical costs less any debt principal payments.

Discussion:

These policies are based on the experience gained by developing a long-term Capital Replacement Funding Plan. In absence of such a plan, the range of capital investment funding should fall between the following minimum and maximum levels:

The minimum annual rate funding level would be based on the current depreciation of assets expressed in terms of historical costs, less any debt principal payments.

The maximum annual rate funding level would be based on the current depreciation of assets expressed in terms of today's replacement costs, less any debt principal payments.

The minimum level based on historical cost depreciation approximates the depletion of asset value. Some of the cost may already be in the rates in the form of debt service. Depreciation less debt principal repayment provides a minimum estimate of the cost of assets used. Any funding level below this amount defers costs to future rate payers and erodes the Utility's equity position, which puts the Utility's financial strength and viability at risk.

The maximum level based on replacement cost depreciation represents full compensation to the utility, in terms of today's value, for the depletion of assets. The replacement cost depreciation, again less debt principal repayment, provides a ceiling to an equitable definition of "cost of service".

The purpose of long-term capital reinvestment planning is to establish a target funding level which is based on need and to assure that funds will be available for projected capital costs in an equitable manner. The best projection of the needed capital reinvestment is based on a "survival curve" approach, approximating the timing and cost of replacing the entire system. This defines the projected financial needs and allows determination of equitable rate levels, funding levels for current capital construction and engineering, contributions to and withdrawals from the R&R Account, and the use of debt, if any. It also provides a means to project depreciation on both historical cost and replacement cost basis which are used to calculate minimum and maximum funding levels, debt to fixed asset ratios, and debt coverage levels, if debt is used. These later measures can be used to assure that the financial plan meets conventional standards.

C. Use of Debt

The Utilities should fund capital investment from rates and other revenue sources and should not plan to use debt except to provide rate stability in the event of significantly changed circumstances, such as disasters or external mandates.

Resolution No. 5759 states that the City Council will establish utility rates/charges and appropriations in a manner intended to achieve a debt service coverage ratio (adjusted by including city taxes as an expense item) of approximately 2.00". Please note that the Moody's Investor Services rating should be Aa2 (not Aa as stated in Resolution No. 5759).

Discussion:

The Utilities are in a strong financial position and have been funding the Utility Capital Investment Program from current revenues for a number of years. The current 20 year and 75 year capital funding plans conclude that the entire long-term renewal and replacement program can be funded without the use of debt if rates are planned and implemented uniformly over a sufficient period. Customers will pay less over the long-term if debt is avoided, unless it becomes truly necessary due to unforeseen circumstances such as a disaster or due to changes in external mandates. Having long-term rate stability also assures inter-generational equity without the use of debt because the rate pattern is similar to that achieved by debt service.

Use of low interest rate debt such as the Public Works Trust Fund loans, by offering repayment terms below market rates, investment earnings or even inflation, should be viewed as a form of grant funding. When available or approved, such sources should be preferred over other forms of rate or debt funding, including use of available resources. Since such reserves would generate more interest earnings than the cost of the loan, the city's customers would be assured to benefit from incurring such debt.

WP0254C-RES
03/03/94

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 5759

A RESOLUTION relating to financial policy for the Waterworks Utility and adopting a debt service coverage policy for the Waterworks Utility

WHEREAS, the City of Bellevue is consistently recognized for its prudent financial management; and

WHEREAS, the City of Bellevue's Water and Sewer Bonds are currently rated Aa by Moody's Investor Services and AA- by Standard & Poor's Corporation, which are considered to be excellent ratings; and

WHEREAS, these excellent ratings result in lower interest costs on the City's Water and Sewer bonds, which, in turn, may result in lower water, sewer and storm drainage costs; and

WHEREAS, it is important to the rating agencies and to the financial community that the City articulate its financial goals for its Waterworks Utility; and

WHEREAS, a desirable debt service coverage ratio, the ratio of revenues available for debt service to the annual debt service requirement, positively affects the Utility's bond ratings; and

WHEREAS, the City Council deems it in the City's best interest to establish a debt service coverage policy target for the purpose of protecting its current bond rating and to allow for the development of financial projections, NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council hereby adopts the following debt service coverage policy for the bonds issued by the City's Waterworks Utility.

The City Council will establish utility rates/charges and appropriations in a manner intended to achieve a debt service coverage ratio (adjusted by including City taxes as an expense item) of approximately 2.00. The City Council authorizes the Waterworks Utility to utilize this policy in development of pro

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forma projections which will be disseminated to the bond rating agencies and to the financial community generally.

PASSED by the City Council this 7th day of March,
1994, and signed in authentication of its passage this 8th day of
March, 1994.

(SEAL)


Donald S. Davidson, DDS, Mayor

Attest:


Myrna L. Basich, City Clerk

D. Capital Facilities Renewal & Replacement (R&R) Account

1. Sources of Funds

Revenues to the R&R Account may include planned and one-time transfers from the operating funds, transfers from the CIP Funds above current capital needs, unplanned revenues from other sources, Capital Recovery Charges, Direct Facility Connection Charges and interest earned on the R&R Account.

2. Use of Funds

Funds from the R&R Account shall be used for system renewal and replacement as identified in the CIP. Because these funds are invested, they may be loaned for other purposes provided repayment is made consistent with the need for these funds and at appropriate interest rates. Under favorable conditions, these funds may be loaned to call or decrease outstanding debt.

3. Accumulation of Funds

The R&R Account will accumulate high levels of funds in advance of major expenses. These funds will provide rate stability over the long-term when used for this purpose and should not be used for rate relief.

Discussion:

Revenues from Capital Recovery Charges, Direct Facility Connection Charges and interest earned on the R&R Account are deposited directly into the R&R Account. Other transfers are dependent on the long-term financial forecast, current revenues and expenses, and CIP cash flows. The long-term financial forecast projects a certain funding level for the transfers to the CIP and the R&R Accounts. Rates should be established consistent with this long-term financial plan and will generate the funds for such transfers. Setting rates at lower levels may result in current rate payers contributing less than their fair share for long-term equity.

R&R Account funds must only be used for the purpose intended; that is, the long-term renewal and replacement of the utility systems. They may be used for other purposes if it is treated as a loan, which is repaid with appropriate interest in time for actual R&R needs for those funds.

These accounts are each projected to accumulate tens of millions of dollars in order to meet the anticipated costs for the actual projects at the time of construction. It is the intent of these policies that these reserve funds will not be used for other purposes or to provide rate relief because that would defeat the long-term equity and could lead to the need for the use of debt to fund the actual needs when they occur.

III. SYSTEM EXPANSION AND CONNECTION POLICIES

A. Responsibilities

Those seeking or who are required to have Utility service are responsible for extending and/or upgrading the existing Utility systems prior to connecting.

Discussion:

It is the responsibility of the party seeking Utility service to make and pay for any extensions and/or upgrades to the Utility systems that are needed to provide service to their property. The extensions or upgrades must be constructed to city standards and requirements. This is typically accomplished through a Developer Extension Agreement with the city wherein requirements are documented, standards are established, plans are reviewed, and construction is inspected and approved. Service will not be provided until these requirements are met.

The philosophical underpinning of this policy is that “growth pays for growth”. Historically, developers constructed much of the city’s utility infrastructure. If the infrastructure eventually would benefit more than the initial developer, the Utility signed a Latecomer Agreement to reimburse the original financier from charges to those connecting and receiving benefit at a later point in time. When the cost to extend and/or upgrade the system to accommodate development or redevelopment is beyond the means of a single developer, the Utility has employed a variety of methods to assist in the construction of the necessary infrastructure. Local Improvement Districts (LID’s) historically have been used to provide financing for infrastructure for new development, with the debt paid over time by the property owners. Most of the older Utilities infrastructure was financed by this method.

The Utility has in some cases up-fronted the infrastructure construction for new development or redevelopment from rate revenues which are later reimbursed with interest, in whole or in part, by subsequent development through direct facility connection charges (see Cost Recovery Policy). Examples are the water and sewer infrastructure for Cougar Mountain housing development and Central Business District (CBD) redevelopment. Another example is the use of the Utility’s debt capacity to provide for development infrastructure whereby the city sells bonds at lower interest rates than can private development, constructs the infrastructure, and collects a rate surcharge from the benefited area to pay off the bonds. Examples of this type of financing include the Lakemont development drainage infrastructure and the Meydenbauer Drainage Pipeline in the CBD.

B. Cost Recovery

The Utility shall establish fees and charges to recover Utility costs related to: (1) development services, and (2) capital facilities that provide services to the property.

The Utility may enter into Latecomer Agreements with developers for recovery of their costs for capital improvements, which benefit other properties in accordance with state law. The Utility will add an administrative charge for this service.

Discussion:

In general, Utility costs related to development services are recovered through a variety of fees and charges. There are fixed rates for some routine services based on historical costs and inflation. There are fixed plus direct cost charges and applicable overhead for developer extension projects to cover the lengthy but variable level of development review and inspection typically required to implement these projects. These rates are reviewed periodically to ensure that the cost recovery is appropriate.

When the means of providing the infrastructure to serve a new development or redevelopment are beyond the means of a single developer, the Utility may elect to assist the developer by using: LID's, Latecomer Agreements, special debt (to be paid by special rate surcharges), up-fronting the costs from Utility rate revenues (to be reimbursed by future developers with interest through direct facility connection charges), or other lawful means. It is the intent of this policy to fully recover these costs, including interest, so as to reimburse the general rate payer.

Latecomer charges allow cost recovery for developers and private parties, for facilities constructed at their own expense and transferred to the Utility for general operation. Properties subsequently connecting to those systems will pay a connection charge that will be forwarded to the original individual or developer or the current owner depending on the terms of the Latecomer Agreement. The Utility collects an overhead fee on this charge for processing the agreements and repayments.

C. *Use of Revenues*

All capital-related revenues such as Capital Recovery Charges and Direct Facility Connection Charges should be deposited in the Capital Facilities Renewal & Replacement Accounts.

Discussion:

Capital Recovery Charges are collected from all newly developed properties in the form of monthly rate surcharges over a ten-year period to reimburse the Utility for historical costs that have been incurred by the general rate base to provide the necessary facilities throughout the service area. These Capital Recovery Charges should be deposited in the Capital Facilities Renewal & Replacement Accounts.

Direct Facility Connection Charges are collected for capital improvements funded by the city as described above in Section 2 under Cost Recovery. The total cost of the improvement is allocated to the area of benefit and distributed on an equitable basis such as per residential equivalent unit. Interest is collected in accordance with state law.

D. *Affordable Housing Consideration*

The Utility shall base connection charges on the number of units allowed under the basic zoning. Only incremental cost increases will be charged to affordable housing units.

Discussion:

The city has adopted bonus density incentives for developers to build units specifically for affordable housing. Under historical practices these additional units would have been charged the same connection fee as all other units, resulting in a lower cost per unit for all units. While this is fair, it does not create any incentive to develop affordable housing. By charging only the incremental increased facility cost to the affordable housing units, all developers who include an affordable housing component will experience no increase in cost because of the affordable bonus density units. The cost per unit for affordable units is thereby reduced. The cost per unit for all other units, based on underlying land use zoning, remains unchanged.

IV. RATE POLICIES

A. *Rate Levels*

Rates shall be set at a level sufficient to cover current and future expenses and maintain reserves consistent with these policies and long-term financial forecasts.

Changes in rate levels should be gradual and uniform to the extent that costs (including CIP and R&R transfers) can be forecast.

Cost increases or decreases for wholesale services shall be passed directly through to Bellevue customers.

Local and/or national inflation indices such as the Consumer Price Index (CPI) shall be used as a basis for evaluating rate increases.

At the end of the budget cycle, fund balances that are greater than anticipated and other one-time revenues should be transferred to the R&R account until it is shown that projected R&R account funds will be adequate to meet long-term needs, and only then used for rate relief.

Discussion:

A variety of factors including rate stability, revenue stability, the encouragement of practices consistent with Utility objectives and these Waterworks Utility Financial Policies are considered in developing Utility rates. The general goal is to set rates as low as possible to accomplish the on-going operations, maintenance, repair, long-term renewal and replacement, capital improvements, debt obligations, reserves and the general business of the Utility.

Long-range financial forecast models have been developed for each of the Utilities, which include estimated operating, capital and renewal/replacement costs for a 75-year period in order to plan for funding long-term costs. Operating costs are assumed to remain at the same level of service and don't include impacts of potential changes due to internal, regional or federal requirements. Capital costs, including renewal/replacement, are projected based on existing CIP costs and approximated survival curves for the infrastructure. The models are used to project rate levels that will support the long-term costs and to spread rate increases uniformly over the period. This is consistent with the above policy that changes in rate levels should be gradual and uniform. Uniform rate increases help ensure that each generation of customers bears their fair share of costs for the long-term use and renewal/replacement of the systems.

The biennial budget process provides an opportunity to add to or cut current service levels and programs. The final budget, with the total authorized expenses including transfers to the CIP Fund and the R&R Account, establishes the amount of revenue required to balance the expenses. A balanced budget is required. The budgeted customer service revenue determines the level of new rates. For example, if the current rates do not provide sufficient revenues to meet the projected expenses, the costs have to be reduced or the rates are increased to make up the shortfall.

For purposes of these policies, wholesale costs are defined as costs to the Utilities from other regional agencies such as the Seattle Public Utilities and/or the Cascade Water Alliance (CWA), and King County Department of Natural Resources for sewer treatment and any agreed upon Storm & Surface Water programs. Costs which are directly based on the Utilities' revenues or budgets such as taxes, franchise fees and reserve levels that increase proportionally to the wholesale increases are included within the definition of wholesale costs.

B. *Debt Coverage Requirements*

Utility rates shall be maintained at a level necessary to meet minimum debt coverage levels established in the bond covenants and to comply with Resolution No. 5759 which establishes a target coverage ratio of 2.00.

Discussion:

In 1994, the council adopted Resolution No. 5759 that established a policy, which mandates the Utilities to maintain a target combined debt coverage ratio of approximately 2.00, to further protect the city's historically favorable Utility revenue bond ratings.

C. Frequency of Rate Increases

Utility rates shall be evaluated annually and adjusted as necessary to meet budgeted expenses including wholesale cost increases and to achieve financial policy objectives.

Discussion:

In 1996, the city changed to a biennial budget process and adopted a two-year Utilities budget including separate rates for 1997 and 1998. This practice will continue on a biennial basis. However, Utility rates will be evaluated on an annual basis and adjusted as necessary to ensure that they are effectively managed to achieve current and future financial policy objectives. Annual rate reviews will include preparation of forecasts covering a twenty-year period for Utility revenues, expenditures, reserve balances and analysis of the impact of various budgetary elements (i.e. CIP transfers, R&R Account transfers, debt service costs, debt coverage levels, operating expenses, and reserves) on both current and future rate requirements.

D. Rate Structure - Sewer

The Sewer Utility rate structure will be based on a financial analysis considering cost-of-service and other policy objectives, and will provide for equity between customers based on use of the system and services provided.

Discussion:

In 1993, a Sewer Rate Study was performed that resulted in the council approval of a two-step, volume-based rate structure for single-family customers based on winter average metered water volumes instead of the traditional flat rate structure. Flat rate structures were seen as inequitable to low-volume customers who paid the same amount as high volume customers. Rates are based on the level of service used, rather than the availability of service.

The revenue requirements are based on the "average" single-family winter average volume calculated annually from the billing database. The charge for an individual customer is based on their winter average and then charged at that level each bill for the entire year to avoid charging for irrigation use. The customer's winter average is based upon the prior year's three winter bills because the current year's bills include winter months, which would result in the average constantly changing. Customers without prior winter averages to use for a basis are charged at the "average" volume until they establish a "winter-average" or sufficient evidence that their use is significantly different than the "average".

E. Rate Structure - Storm & Surface Water

The Storm & Surface Water Utility rate structure will be based on a financial analysis considering cost-of-service and other policy objectives, and will provide adjustments for actions taken under approved city standards to reduce related service impacts.

Discussion:

In the existing Storm & Surface Water rate structure, customer classes are defined by categories of development intensity, i.e., *undeveloped*, *lightly developed*, *moderately developed*, *heavily developed* and

very heavily developed. Based on theoretical run-off coefficients for each of these categories, higher rates are charged for increasing degrees of development to reflect higher run-off resulting from that development. Under this structure, billings for both residential and non-residential customers are determined by total property area and rates assigned to applicable categories of development intensity. Customers providing on-site detention to mitigate the quantity of run-off from their property receive a credit equal to a reduction of one rate level from their actual development intensity. Property classified as "wetlands" is exempt from Storm & Surface Water service charges.

Large properties, over 35,000 square feet, with significantly different levels of intensity of development may be subdivided for rate purposes in accordance with Ordinance No. 4947. In addition, properties with no more than 35,000 square feet of developed area in the light and moderate intensity categories may, at the option of the owner, defer charges for that portion of the property in excess of 66,000 square feet. The property owner may apply for a credit against the Storm & Surface Water charge when they can demonstrate that the hydrologic response of the property is further mitigated through natural conditions, on-site facilities, or actions of the property owner that reduce the city's costs in providing Storm & Surface Water quantity or quality services.

Future design of a water quality rate component will also use cost-of-service principles to assign defined water quality costs to customer classes, according to their proportionate contribution to Utility service demand. It is anticipated that these rate structure revisions will also provide financial incentives to customers taking approved actions to mitigate related water quality impacts.

F. Rate Structures - Water

The water rate structure will be based on a financial analysis considering cost-of service and other policy objectives, and shall support water conservation and wise use of water resources.

Discussion:

The water rate structure consists of fixed monthly charges based on the size of the customer's water meter and volume charges, which vary according to customer class and the actual amount of water that the customer uses. There are three different meter rate classifications: domestic, irrigation and fire standby. The different charges are based on a cost-of-service study.

State law and the wholesale water supply contract require the Utility to encourage water conservation and wise use of water resources. Seattle first established a seasonal water volume rate structure for this purpose in 1989 with higher rates in the summer than in the winter. In 1990, based on a water rate study and the desire to provide a conservation-pricing signal to our customers, the city adopted an increasing block rate structure for local volume rates. The rate structure was revised in 1991 to pass through an increase in wholesale water costs, which also included a higher seasonal water rate for summer periods. The block water rate structure was revised again in 1997 and in 2015, to incorporate new cost-of-service results.

An increasing block rate structure, charges higher unit rates for successively higher water volumes used by the customer. The current rate structure has four rate steps for single-family customers, based on metered water volumes. All irrigation-metered water is charged at a separate, higher rate. Because multi-family and commercial classes do not fit well in an increasing block rate approach due to wide variations in their size and typical water use requirements, seasonal rates, with and without irrigation, were established for these customers. This rate structure will be thoroughly reviewed, as more historical information is available on the effect of the increasing block and seasonal rate structure.

In 1997, an additional category of fire protection charges was added for structures and facilities that benefit from the city water system but are not otherwise being charged for water service. For example, a number of homes are on private wells but are near a city-provided fire hydrant and enjoy the additional benefit of fire

protection yet didn't pay for the benefit on a water bill. The charge is based on an equivalent meter size that would normally serve the facility. It also applies to facilities that have terminated water service but still stand and require fire protection, such as homes or buildings that are not occupied.

G. Rate Equity

The rate structure shall fairly allocate costs between the different customer classes. Funding of the long-term Capital Investment Program also provides for rates that fairly spread costs over current and future customers.

Discussion:

As required under state law, Utility rates will provide equity in the rates charged to different customer classes. In general, rates by customer class are designed to reflect the contribution by a customer group to system-wide service demand, as determined by cost-of-service analysis. The RCW also authorizes utility rates to be designed to accomplish "any other matters, which present a reasonable difference as a ground for distinction". For example, increasing water rates for irrigation and higher levels of use is allowed to encourage the wise use and conservation of a valuable resource. Formal rate studies are periodically conducted to assure ongoing rate equity between customer classes and guide any future rate modifications necessary to support changing Utility program or policy objectives.

Contributions from current rates to the R&R Account also provide equity between generations of rate payers by assuring that each user pays their fair share of capital improvements, including renewal and replacement, over the long-term. (See sections B and D under the Capital Investment Program Policies).

H. Rate Uniformity

Rates shall be uniform for all utility customers of the same class and level of service throughout the service area. However, special rates or surcharges may be established for specific areas, which require extraordinary capital investments and/or maintenance costs. Revenues from such special rates or surcharges and expenses from capital investments and/or extraordinary maintenance shall be accounted for in a manner to assure that they are used for the intended purposes.

Discussion:

The city Water and Sewer Utilities originally formed by assuming ownership of three separate operating water districts and two sewer districts. In the assumption agreements, each included a provision that requires the Utility to uniformly charge all customers of the same class throughout the entire service area. The basic rates are set for all customers, inside and outside of the city, except for local utility taxes in Bellevue and Medina, and franchise fees in Clyde Hill, Hunts Point, Medina, and Yarrow Point. Unlike the Water and Sewer Utilities, the Storm & Surface Water Utility only serves areas within the city limits.

Under state law, Utilities are required to charge uniform rates to all customers in a given customer class, regardless of property location within the service area. The only exception permitted is for certain low-income customers (see below).

However, when conditions in particular service areas require extraordinary capital improvement or maintenance costs to be incurred, special rates or surcharges may be adopted to recover those costs directly from properties contributing to the specific service demand, instead of assigning that cost burden to the general Utility rate base. This will only apply for costs above and beyond normal operations, maintenance and capital improvements. For example, rate surcharges were used to recover debt service costs for capital facilities in Lakemont and the CBD. An additional rate surcharge for Lakemont properties was collected for extraordinary maintenance costs of the storm water treatment facility.

I. Rate Assistance

Rate assistance programs shall be provided for specific low-income customers as permitted by state law.

Discussion:

Continual increases in all utility rates have had a significant impact on low-income customers. The city has adopted a rate discount or rebate program for disabled customers and senior citizens over 62 years old and with income below certain levels as permitted under state law and defined in Ordinance No. 4458. It has two levels, one discounting Utility rates by 40 percent and the other level by 75 percent, based on the customer's income level. Customers that indirectly pay for Utility charges through their rent can obtain a rebate for the prior year's Utility charges on the same criteria. The city also rebates 100 percent of the Utility Tax for these customers. The cost of this program is absorbed in the overall Utility expenses and is recovered through the rate base. The General Fund provides for the Utility tax relief.

There are other low-income customers who are less than 62 years old and currently receive no Utility rate relief. However, the city has instituted a separate rebate of Utility taxes for qualified low-income citizens.

V. OPERATING RESERVE POLICIES

A. Operating Reserve Levels

The Utilities' biennial budget and rate recommendations shall provide funding for working capital, operating contingency, and plant emergency reserve components on a consolidated basis in accordance with the attached Summary of Recommended Consolidated Reserve Levels table and as subsequently updated.

Discussion:

Utility resources not spent for operations remain in the fund and are referred to as reserves. At the end of each year, these funds are carried forward to the next year's budget and become a revenue source for funding future programs and operations. Under the terms of this policy, the Utility budget is targeted to include a balance of funds for the specific purposes stated above. While included in the total operating budget, these reserves will only be available for use pursuant to these reserve policies. Setting aside these budget resources in the reserve balance will help to ensure continued financial rate stability in future Utility operations and protect Utility customers from service disruptions that might otherwise result from unforeseen economic or emergency events.

The working capital reserve is maintained to accommodate normal cyclical fluctuations within the two month billing cycle and during the budget year. These are higher for Water than for Sewer and Storm & Surface Water due to more variable revenues and expenditures. They are described in terms of a number of days of working capital as a percentage of a full-year's budget.

The operating contingency reserve protects against adverse financial performance or budget performance due to variations in revenues or expenses. Again, the Water Utility is most susceptible to year-to-year variations in water demand. They are described in terms of percentages of budgeted wholesale costs and operations and maintenance (O&M) costs.

The plant emergency contingency reserve provides protection against a system failure at some reasonable level. The Storm & Surface Water Utility requires the largest reserve due to the risk of major flood damage

to Utility facilities. Water and Sewer Utilities protect against the cost of a major main break or failure. These do not protect against the loss of facilities that are covered by the city's Self-Insurance to which the Utilities pay annual premiums nor are they sufficient to respond to a major disaster, such as a major earthquake.

The reserves of the three utilities have historically been treated separately. This protects against cross-subsidy, thereby retaining rate equity for each utility, each of which has different customers. However, it results in higher reserve targets, with more funds retained than otherwise may be needed. Sharing risks among utilities can reduce reserves. This does not require that reserves actually be consolidated into a single fund, but simply that individual reserve targets reflect the strength provided by the availability of cross-utility support. Under the "consolidated" scenario, cash shortfalls in one reserve could be funded through inter-utility loans, to be repaid from future rates. The likelihood that a serious shortfall would occur in more than one fund at the same time is slight and the benefits of lower overall reserve levels will benefit rate payers. Also, the rate policies and the debt coverage policy will ensure that there will be a strong financial response to any significant shortfall. The risk is considered a prudent financial policy.

Summary of Recommended Consolidated Reserve Levels*

Type of Reserve	Water		Wastewater		Storm Drainage	
	Basis	Level	Basis	Level	Basis	Level
Working Capital – Reserves against revenue and expense fluctuations within the 2 month billing cycle and during the budget year.	48 days of budgeted O&M costs (excludes debt service, capital funding).	\$6,086,500	30 days of Metro costs and 20 days of City O&M costs (excludes debt service, capital funding).	\$3,700,600	29 days of budgeted O&M costs (excludes debt service, capital funding).	\$1,050,000
Operating Contingency – Reserves against annual budget shortfalls due to poor financial performance.	7.5% of water purchase costs and 11.0% of other water O&M costs.	\$4,368,500	2.0% of Metro costs and 5.0% of other wastewater O&M costs.	\$1,477,800	2.5% of O&M costs.	\$330,400
Plant Emergency Contingency – Reserves against failure of a major facility or piece of equipment.	Cost for repair of water main break.	\$100,000	Cost of repair for wastewater main break.	\$100,000	Based on potential net cost of flood damage.	\$500,000
Less: Allowance for duplicating or offsetting reserves	None.	\$0	Working Capital and Operating Contingency include offsetting reserves equal to 2.0% of all O&M.	(\$1,005,500)	None.	\$0
Less: Allowance for consolidating reserves	2.5% of O&M expenses for interfund charges between utilities.	(\$640,900)	1.0% City O&M for interfund charges between utilities.	(\$157,400)	1.0% of City O&M for interfund charges between utilities.	(\$132,100)
	Share of reduced plant emergency reserve.	(\$15,000)	Share of reduced plant emergency reserve.	(\$15,000)	Share of reduced plant emergency reserve.	(\$70,000)
	Lesser of min. working capital or plant emergency reserves.	(\$85,000)	Lesser of min. working capital or plant emergency reserves.	(\$85,000)	Lesser of min. working capital or plant emergency reserves.	(\$220,000)
Total		\$9,814,100		\$4,015,500		\$1,458,300

* - Reserve levels based on proposed 2019 Utility budgets.

For this purpose, O&M costs are the entire annual operating budget of the Utility less the annual debt service, Capital Investment Program transfers and R&R Account transfers. Independent reserve levels are the levels that would be required by an individual Utility Fund (Water, Sewer and Storm & Surface Water) at any point in time to cover financial obligations if any one of the three reserve components were called for; i.e., working capital, operating contingency or plant emergency. At any single time, the full independent reserve levels should be available for the individual stated purpose, again because it is unlikely that all three components would be called for at once. For example, the Water Utility needs \$100,000 available for an emergency repair but it is not likely that the Sewer Utility will need \$100,000 and the Storm & Surface Water Utility will need \$500,000 all at the same point in time.

The consolidated basis is for budget and rate setting purposes only, to reduce the total revenue requirement by considering the reserve risk shared between the three utilities. The dual reserve levels should be considered as circumstances evolve.

In 2004, the Financial Consulting Solution Group (FCSG) performed an analysis of recommended changes to the Water Utility's working capital and operating contingency reserves to reflect the new wholesale water contract with CWA and to update reserve levels for current conditions. Under the new contract, billing practices for wholesale costs have changed as follows:

1. CWA payment occurs before the associated revenues are collected, resulting in a greater lag between wholesale expense and when revenues are collected.
2. CWA payments are distributed over the whole year based on predetermined percentages and not based on actual consumption during the year. Due to seasonal revenue variation, there is an accumulative deficit in revenues prior to the peak revenue period.

In addition, the total costs to Bellevue are now largely fixed for the year due to the "take or pay" nature of the contract between CWA and Seattle Public Utilities. This shifts the risk during a poor water sales year to the city since there will not be a corresponding reduction in water purchase costs when water sales are down.

Changes in both billing practices as well as the fixed nature of the wholesale costs will result in an increase in required reserves for working capital and operating contingency for the Water Fund.

As part of their 2004 analysis, FCSG recommended increasing working capital operating reserve requirements for the Water fund from 48 days of budgeted O&M costs (excluding debt service and capital funding) to 70 days. The change was primarily related to an expected increase in seasonal revenue variation resulting from Cascade's fixed monthly billing percentages. However, our experience has been that since implementing the change in 2005 there has been essentially no increase in seasonal revenue variation. As a result, beginning in 2011, working capital operating reserve requirements for the Water fund will be reduced from 70 days of budgeted O&M costs (excluding debt service and capital funding) to the original level of 48 days.

B. *Management of Operating Reserves*

Related to the recommended target reserve levels, a working range of reserves is established with minimum and target levels. Management of reserves will be based on the level of reserves with respect to these thresholds, as follows:

Above target - Reserve levels will be reduced back to the target level by transferring excess funds to the R&R Accounts in a manner consistent with the long-range financial plan.

Between Minimum and Target - Rate increases would be imposed sufficient to ensure that: 1) reserves

would not fall below the minimum in an adverse year; and 2) reserves would recover 50% of the shortfall from target levels in a normal year. Depending on the specific circumstances, either of these may be the constraint, which defines the rate increase needed.

Below Minimum - Rate increases would be imposed sufficient to ensure that even with adverse financial performance, reserves would return at least to the minimum at the end of the following year. To meet this "worst case" standard, a year of normal performance would be likely to recover reserve levels rapidly toward target levels.

Negative Balance - Reserves would be borrowed from another utility to meet working capital needs. Similar to the "below minimum" scenario, rate increases would be imposed sufficient to ensure that even with adverse financial performance, reserves would return from the negative balance to at least the minimum target at the end of the following year, which would allow for loan repayment within that time frame.

Discussion:

"Adverse financial performance" or "worst case" are defined by the 95% confidence interval based on historical patterns. The worst-case year is currently defined as a year with sales volumes 15% below the sales volume for a normal year. This was determined by using statistical measurements of sales volumes for 18 years with a 95% confidence interval. That is, in any given year there is only a 5% chance that the worst-case year would be more than 15% below the normal year. Another way to say the same thing is that in 19 out of 20 years the worst case year would not be more than 15% below the normal year.

Maintaining the 95% confidence interval, as more and more data becomes available, a worst case year could change upward or downward from the 15% variation from a normal year.

The recommended reserve policies are premised on the vital expectation that reserves are to be used and reserve-levels will fluctuate. Although budget and rate planning are expected to use the target reserve number, reserve levels planned to remain static are by definition unnecessary. It is therefore important to plan for managing the reserves within a working range between the minimum and target levels as stated in the above policies. There may be situations in short-range financial planning where reserves are maintained above target levels to overcome peaks in actual expenses.

In the event of an inter-utility loan, the balance for the borrowing utility would essentially be any cash balance less the amount owed. The lending utility would count the note as a part of its reserves, so that it does not unnecessarily increase rates to replenish reserves that are loaned.

In this management approach, there is still a risk that a major plant emergency could exceed the amount reserved. Such a major shortfall would require rate action to assure a certain level of replenishment in one year. To avoid rate spikes due to this type of action, they should be considered on a case-by-case basis. This will provide the flexibility to use debt or capital reserves in lieu of operating reserves to cover the cost and allow a moderated approach to replenishing reserves out of rates.

C. *Asset Replacement Reserves*

Utility funds will maintain separate Asset Replacement Accounts to provide a source of funding for future replacement of operating equipment and systems.

Anticipated replacement costs by year for the upcoming 20-year period, for all Utility asset and equipment items, will be developed as a part of each biennial budget preparation process. Budgeted contribution to the Asset Replacement Account will be based on the annual amount needed to maintain a positive cash flow balance in the Asset Replacement Account over the 20-year forecast period. At a minimum, the ending Asset Replacement Account balance in each Utility will equal, on average, the next year's projected replacement costs for that fund.

The Utilities Department will observe adopted Equipment Rental Fund (ERF) and Information Services budget policies and procedures in formulating recommendations regarding specific equipment items to be replaced.

Discussion:

Providing reserves for equipment and information technology systems replacement allows monies to be set aside over the service life of these items to pay for their eventual replacement and alleviate one-time rate impacts that these purchases might otherwise require. Annual revenues set aside for this purpose will be based on aggregate Utility asset replacement cash flow needs over the long-term forecast period, instead of individual asset replacement amounts. This strategy will allow Utilities to minimize the progressive build-up of excess Asset Replacement Account balances that would result from creating and funding separate reserve accounts for individual Utility asset and equipment items.